ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

REGULAR MEETING
November 18, 2008 – 6:00 p.m.
Middle School/High School

Due to recording equipment failure, the first 45 minutes are not recorded. Many thanks to HS Principal Lance Edelman for all his efforts in eventually resolving this matter.

Call To Order President Legnini called meeting to order at 6:00 p.m.

Tobacco Policy Statement - read

Pledge of Allegiance - led

Board Members Present Trustees Ralph Legnini (President), Maxanne Resnick, Michelle Friedel, Richard Wolff, Donna Flayhan and Ann McGillicuddy

Absent Trustee Laurie Osmond (Vice President)

Late Arrivals Trustee Michelle Friedel (6:15 p.m.)

Administration Present Superintendent of Schools, Leslie G. Ford; Assistant Superintendent, Victoria McLaren; District Clerk, Laurel Herdman

Others Present Student Board Representative, William Melvin and approximately 28 visitors

Acceptance of Addendum to Agenda

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that the Addendum to the November 18, 2008 Agenda is accepted as submitted.

Motion: Resnick
Second: Wolff
No discussion
Carried: 5-0

Acceptance of Minutes

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that the minutes of the Work Session of the Board of Education held on October 7, 2008, are hereby accepted as submitted.

Discussion: Ms. McLaren will include Trustee Resnick's comments for approval at the next meeting.

Motion: Flayhan
Second: Resnick
Tabled: 5-0

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that the minutes of the Work Session of the Board of Education held on October 21, 2008, are hereby accepted as submitted.

Discussion: The District Clerk will include the corrections submitted by Trustees Flayhan and Resnick.

Motion: Flayhan
Second: Resnick
Carried: 5-0

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that the minutes of the Work Session of the Board of Education held on November 3, 2008, are hereby accepted as submitted.

Discussion: Trustee Resnick requested more time for review.

Motion: Resnick
Second: Flayhan
Tabled: 5-0

Welcome

Assistant High School Principal Jennifer O'Connor welcomed everyone, gave an Infinite Campus update and reported that Report Cards were distributed on Nov 12th, for which she extended her appreciation to Lance Edelman and Gabe Buono, as the former 1½ week turnaround now became only one day.

Ms. O'Connor then introduced Barbara Davenport, Family and Consumer Science Instructor, who discussed the student Food Prep course (dedicated to sustainability), and introduced student Claire Wilsey who presented it. Sales from the class's homemade soup generated $50, which was then donated for food baskets and Toys for Tots. Dr. Ford complimented Ms. Davenport as "a wonderful addition to the staff (who has) really transformed the school for us."

Student Locker Discussion

Student Representative William Melvin introduced other class officers of Student Affairs Council (Kim Schiappa, Jane Raffaldi, Taylor Sears) and presented a report on results of a survey distributed to 11th and 12th grades regarding locker conditions (638 students; 230 responses; 64% are dissatisfied). Photos were presented and other features were discussed (safety, security, designs, aesthetics, retrofitting).

Trustee Flayhan complimented the survey and the presentation. President Legnini offered to pass information along that he gathered from a locker company rep. Trustee Resnick will contact a recently constructed green school for information. Donna requested green refurbished be compared to green new. Rep. Melvin announced that the next SAC presentation would be about bathroom conditions.

Executive Session

Motion to **Enter into Executive Session** to discuss negotiation issues with the attorney (6:39 p.m.).

Motion: Wolff
Second: McGillicuddy
Carried: 6-0

Motion to **Return from Executive Session** (approximately 7:00 p.m.).

Motion: Resnick
Second: McGillicuddy
Carried: 6-0

Student Board Representative Report

Student Representative William Melvin reported on the:

- *Bye Bye Birdie* production as "great";
- bathroom conditions;
- Spanish and Art Clubs that are trying to get approved, mentioning that French and German Clubs already exist, and that these proposed clubs are not yet approved due to budget issues (requiring a $2000 stipend).

District News

Dr. Ford deferred to Trustee Resnick to present a report on the Strategic Planning Committee and Core Committee. The Core Committee has held two (2) meetings. Vision and Mission Statements were read. A final report is due in January with a broad 5-Year Plan. Trustee Resnick invited the Board to provide comments to pass to December meeting of the Core Group.

Trustee Flayhan stated that she met with Ulster BOCES administration, that they would be glad to address the Board, and she would like to integrate this information into Strategic Planning. Trustee Friedel expressed her appreciation for the time and effort put into Strategic Planning. President Legnini asked if there was a way to formally express such appreciation—Trustee Resnick said that what was already stated is good.

Dr. Ford attended a Solar Technology retreat in Kingston last week where three (3) businesses were presented. The executive director invited her to the Green Technology Pipeline Project (funded with a sustainable grant of $500,000) to learn of K-16 involvement.

Assistant Superintendent for Business Victoria McLaren recognized the Onteora Non-Teachers (ONTEA) union reps in the audience.

Student Comment

None

Public Comment

None

Reports/ Presentations

Facilities Committee (Richard Wolff) – Met on November 12th where lighting (lamps, sidewalks) at Woodstock was discussed. Reported that while there are still troubles with controls, the Woodstock boiler is working. Dr. Ford reported that insulation is 100% complete; controls 99%; system air and water balance to start last week of month; relay and motor are on order; tentative schedule for final punch list is next week. Met with Ray of Anese Technology who will develop a comprehensive upgrade plan. Since most technology can be purchased with a state contract, there would be no need for a bidding process. Trustee Flayhan wanted to make sure that the Woodstock paving project is not patchwork. Trustee Wolff assured her that the right side parking lot is what will be paved. He added that the Committee is working on consolidating and prioritizing the project lists. Trustee Resnick will report back on the space analysis.

Green Committee (Laurie Osmond) – Committee member Tobe Carey distributed a hand-out and presented the report covering the following topics: Sustainability Policy (adopted); waste reduction/recycling systems and garden programs; MS/HS recycling program, environmental awareness, courtyard garden/orchard; reuse/auction of Auditorium seats/materials; new Auditorium air system; wind power research; woody biomass feasibility study grant application (accepted by Watershed Agricultural Council); Solar Energy Consortium feasibility study; local fuel sources; and grant writer search.

Technology Committee (Maxanne Resnick) – due to meet on Monday.

Discussion

Facilities History – Discussion was held to determine whether to review the material already provided by KSQ or to pay for another similar study. Trustee Flayhan believed that since they already performed the studies and OCSD already paid for them, KSQ should give them to us. Trustee Wolff indicated that we are just discussing having KSQ review their study with the Board. Trustee Friedel would like that. Trustee Resnick indicated that the State requires an architectural study be conducted every five (5) years, with an annual update. Trustee McGillicuddy thought it beneficial to see the report again. President Legnini suggested scheduling the KSQ presentation for two (2) meetings from now. All were in favor.

Middle School Planning – According to Trustee Resnick, in order to make a decision, it would help the Strategic Planning Committee to know the Board's intent and what they might need. Trustee Flayhan stated that content has to follow the hiring of the Assistant Superintendent of Curriculum, as "curriculum is first and everything else follows," and we have a large pool of candidates. Trustee Wolff mentioned enrollment as a factor, while Trustee Friedel mentioned that Strategic Planning results are important. Trustee Resnick raised current space issues. President Legnini asked if the Board wanted to see certain presentations, that if none could be thought of tonight, to come back with ideas. Dr. Ford offered to start planning for presentations. Trustee Wolff mentioned that it might be hard to attract teachers with the potential of laying them off. President Legnini indicated that the topic of Middle School Planning would be retained on the agenda.

Potential State Budget Cuts - Assistant Superintendent for Business, Victoria McLaren announced, "for now we're not being cut." However, the Governor says, "If we don't cut now, it'll be worse next year." Dr. Ford stated that some cuts are more drastic than others, and that we are "closing the door" on conferences and field trips. Trustee Flayhan requested that the need for back office staff be evaluated. Dr. Ford stated that this area is already understaffed. Trustee Resnick suggested looking at contracts that can be re-bid to look for better opportunities to lower the costs. She also indicated that Medicaid reimbursement is a source of revenue. Dr. Ford raised the topic that is already being discussed of starting a foundation. Trustee McGillicuddy suggested the following rural district savings: reduce bus idling; cut back on trips; curtail late bus; defer on facilities; shorten bus routes; adopt a 4-day school week.

Future Budget Issues - Dr. Ford pointed out to the Board that "it is going to be very important to communicate what you want. What is it that would help you?" Victoria McLaren said she will provide a potential retirement report. Trustee Resnick asked if there is a way to lobby on health care costs. Ms. McLaren responded saying we are locked into the particular plans—co-pay, however, is one way they will adjust. Dr. Ford said that we will look at staffing issues early. Victoria asked, "Does the board want the budget to aim for a contingent level or a higher level?" Trustee Resnick asked, "Do we want to set up town board meetings to invite commentary?" President Legnini suggested approaching the budget as a challenge: "We can get through this. Instead of adopting the mindset that the budget is not going to pass, adopt a contingency budget—approach it in a positive way."

Trustee Flayhan wants to know where can we make the most cuts that won't affect curriculum. Suggestions she offered were: combining back-office jobs; looking at consolidating positions; look with a cost-cutting mind, not a negative mind; cut non-instruction areas, where we can. Trustee Wolff reminded everyone that NO educational programs were cut last year. According to Trustee Friedel, David Little suggested looking at the 2006 budget and working with that.

Discussion & Possible Action

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora School District hereby approve the **Memorandum of Agreement #11182008a** between the Onteora Central School District and the Onteora Teachers Association (OTA).

Discussion: Dr. Ford explained that the ideal plan is for Director of PE to assume all roles.

Motion: Wolff
Second: Friedel
Carried: 6-0

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora School District hereby approve the **Memorandum of Agreement #11182008b** between the Onteora Central School District and the Onteora Teachers Association (OTA).

Explanation: 6th period assignments.

Discussion: None

Motion: Friedel
Second: Wolff
Carried: 6-0

CONSENT AGENDA

BE IT HEREBY RESOLVED on the recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the following **Consent Agenda Motions:**

PERSONNEL

Appointments (Instructional)

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Chartrand, Louis	Wrestling – Varsity – Head Coach	$4,375
Cytryn, Herbert	Skiing – Varsity – Head Coach (boys)	$2,705
Dudek, Allison	Yearbook Bus MGR	$1,554
Dudek, Allison	Yearbook Advisor	$2,169
Gale, Wyatt	Wrestling – 7/8 grade – Assistant	$1,776
Haggerty, Michael	Skiing – Varsity – Head Coagh (girls)	$2,705
Haug, Margaret	Physical Education Coordinator	$6,174
Hoyt-Friedman, Jacob	Basketball – J.V. (boys)	$3,343
Johnson, Jaimy	Basketball – J.V. (girls)	$3,343
Occhi, Andrew	Basketball – Varsity – Head Coach (girls)	$4,375
O'Connor, Cindy	SADD Advisor	$725
Oster, Samantha	Cheerlead – Advisor – Winter	$1,580
Ostrander, Joshua	Weightlifting – Advisor	$1,836
Pezzello, Eric	Wrestling – J.V. – Assistant	$3,090
Ryan, John	Basketball – Varsity – Head Coach (boys)	$4,375
Serkowski, Natalie	Basketball – Jr. H.S. (girls)	$2,224
Young, Jason	Basketball – Jr. H.S. (boys)	$2,224

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Heidelberg, Mark	Home Tutor	$32/hour

Motion:
Second:
Carried:

Resignations

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Smith, Estelle	Part Time Food Service Helper - HS Part Time School Monitor - Bus	November 5, 2008	Personal

Appointments (Non-Instructional)

WHEREAS, the following employees have been fingerprinted, the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such employees as of the date of this meeting**;**

THEREFORE, BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following non-instructional employees on an emergency conditional basis:

PERMANENT STATUS

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE	SALARY/STEP
Berryann, Kyle	Custodial Worker – HS	6/2/08	12/2/08	Step 2
Hull, Lewis	Maintenance Helper – HS	5/19/08	11/19/08	Step 2

PART-TIME

WHEREAS, the following employees have been fingerprinted, the fingerprints have been submitted to the New York State Education Department (SED) for processing and the District has not received clearance for such employees as of the date of this meeting**;**

THEREFORE, BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board hereby appoints the following instructional employees on an emergency conditional basis:

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY/ STEP	REMARKS
Weir, Linda	School Monitor – BN	11/4/08 *Amended Date & Step	Step 1	New position – 2/hr per day

BE IT FURTHER RESOLVED, that such emergency conditional appointments shall become conditional appointments upon receipt of State Clearance from SED.

Motion: Flayhan
Second: Friedel
Carried: 6-0

Final NYSED Clearance - Received

NAME	POSITION
Heidelberg, Mark	Uncertified Substitute Teacher & Home Tutor

Final NYSED Clearance – NOT Received as yet

NAME	POSITION
Benjamin, Amanda	Summer Substitute Custodial Worker
Bergenn, Brandon	Baseball – J.V. – Head Coach
Cservak, Jacob	Summer Substitute Custodial Worker
Herdman, Laurel	Substitute Clerical & District Clerk
Kiersted, Amanda	Summer Substitute Custodial Worker
Lejeune, Deborah	Certified Substitute School Nurse
Liberati, Guido	Football – J.V. – Assistant Coach
Mallett, Jacquelynn	Certified Substitute School Nurse
O'Connor, Cindy	Senior Class Co-Advisor
	Uncertified Substitute Teacher
	Uncertified Substitute Teaching Assistant
Roberts, Joan	Certified Substitute Teacher
Rogers, Connie	School Monitor – PH
Schwartz, Isabella	Uncertified Substitute Teaching Assistant
Trimboli, Johanna	Uncertified Substitute Teacher
Weir, Linda	PT School Monitor – BN

Salary Changes - Instructional

SCHEDULE T - 11/08

The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGES (INSTRUCTIONAL) for the reason(s) indicated and effective dates:

NAME	POSITION/SCHOOL	CURRENT STEP	REC'D STEP	EFFECTIVE DATE	REASON
Barringer, Lisa	Special Ed – BN	10M	10M+18	9/1/08	Educational Increment
Battista, Lynn	Special Ed – HS	10M+12	10M+18	9/1/08	Educational Increment
Bilyeu, Aubree	Mathematics – MS	4M+12	4M+24	9/1/08	Educational Increment
Bruck, Jennifer	Elementary – WD	10M+6	10M+12	9/1/08	Educational Increment
Cavallaro, Linda	Mathematics - MS	11M+12	11M+18	9/1/08	Educational Increment
Downs, Kelly	Elementary – BN	7M	7M+6	9/1/08	Educational Increment
Evans, Phyllis	Elementary – WD	7M+12	7M+18	9/1/08	Educational Increment
Hadley, Karen	Elementary – WD	8M+36	8M+48	9/1/08	Educational Increment
Haller, Lisa	Special Ed - WD	17M+24	17M+36	9/1/08	Educational Increment
Haug, Margaret	Health – HS	9M+54	9M+60	9/1/08	Educational Increment
Holmquist, Nicole	Special Ed – HS	10M+12	10M+18	9/1/08	Educational Increment
Kaindl-Richer, Margit	Foreign Language – HS	22M+24	22M+30	9/1/08	Educational Increment
Keenan, Bryan	Science – MS	10M+18	10M+24	9/1/08	Educational Increment
Kocher, Michael	Mathematics – MS	10M+42	10M+48	9/1/08	Educational Increment
Loheide, Laura	English – MS	16M+36	16M+42	9/1/08	Educational Increment
Margolis, JoAnn	Library Media Spec - WD	18M+36	18M+42	9/1/08	Educational Increment
Mayone-Allison, Joan	Elementary – BN	11M+30	11M+36	9/1/08	Educational Increment
McLean, Kelly	Reading – PH	2M	2M+6	9/1/08	Educational Increment
Merritt, Cathy	Special Ed – HS	22M+30	22M+36	9/1/08	Educational Increment
McGuire-Milo, Kimberly	Science - HS	3M+12	3M+24	9/1/08	Educational Increment
Palladino, Nicole	Special Ed – WD	3M	3M+6	9/1/08	Educational Increment
Robertson, Jessica	Mathematics – HS	7M	7M+6	9/1/08	Educational Increment
Serkowski, Natalie	Social Studies – MS	1M	1M+18	9/1/08	Educational Increment
Stewart, Valerie	Foreign Language – MS	6M	6M+6	9/1/08	Educational Increment
Tervenski, Lauryn	Elementary – WD	3B	3M	9/1/08	Educational Increment
VanBaaren, Gale	Special Education – BN	11M+12	11M+18	9/1/08	Educational Increment
VanBaren, Kathleen	Science - MS	13M+54	13M+60	9/1/08	Educational Increment
VanWagner, Alice	Social Worker – BN	12M+36	12M+48	9/1/08	Educational Increment

Motion: Flayhan
Second: Friedel
Carried: 6-0

INSTRUCTION

The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, **Schedule U,** #11/08 A-111808, Confidential, as reviewed by Trustee Ann McGillicuddy.

Motion: Flayhan
Second: Friedel
Carried: 6-0

DONATION ACCEPTANCE

The acceptance of the following donation(s) to the Onteora Central School District is with sincere thanks and appreciation for these generous donations to be used by students and staff in the District:

- A donation from the Shandaken-Allaben Hose Company, Inc., on behalf of junior firefighter Courtney Carr, in the amount of $100.00 CASH for the sole purpose of the Culinary Institute of America Field Trip on December 4, 2008.

- The Superintendent recommends acceptance of a donation totaling $250.00 cash from Barry Wacksman on behalf of a designated student in the Phoenicia Music Program.

  The Superintendent recommends approval to increase the 2008-2009 Budget per the following donations:

  Barry Wacksman – A2110.431.04 Supplemental – Phoenicia $250.00

Motion: Flayhan
Second: Friedel
Carried: 6-0

(end of Consent Agenda)

Goals Update A text review and edit session was conducted.

Old Business **Speaker Series -** Names of potential speakers suggested. No decisions at this time.

West Hurley Study - Trustee Resnick inquired as to when the West Hurley study would be received. Ms. McLaren said next week.

Water Study - Trustee Wolff said he noticed violations in Phoenicia. Dr. Ford explained that the high level of lead and copper indicated was not in the water but from the pipes. The pipes were coated last summer, which prevents the leaching. So while we were in violation, it has been remedied.

New Business **New Paltz Calendar (2009-10) -** Every year the calendar is created region-wide. BOCES coordinates. New Paltz is presenting a new idea. Dr. Ford needs the Board's input.

Rural School & Community Trust – Trustee McGillicuddy announced another seminar on how rural schools will be dealing with financial implications and how to find positive solutions. She will prepare resolution for the next BOE meeting.

Board Requests for Information None

Public Comment No audience

Executive Session Motion to **Enter into Executive Session** to discuss Board of Education self-evaluation (10:25 p.m.).

Motion: Friedel
Second: McGillicuddy
Carried: 6-0

Motion to **Return to Regular Session** (10:40 p.m.)

Motion: Flayhan
Second: Resnick
Carried: 6-0

Adjournment Motion to Adjourn (10:40 p.m.)

Motion: Resnick
Second: Friedel
Carried: 6-0

Minutes Recorded by: _____
Laurel Herdman
District Clerk