



Wesleyan Christian Academy Job Description Facilities Maintenance Technician

Summary:

Ideal candidate will have working knowledge of HVAC repair and a moderate proficiency in plumbing and electrical. Requires the ability to troubleshoot and repair a variety of equipment, with a strong emphasis on HVAC troubleshooting and repairing refrigeration equipment.

Various Duties:

- Repairs and maintains all heating, air handling and A/C units; diagnoses general issues with electrical, plumbing, and construction repairs.
- Performs plumbing repairs.
- Performs light electrical troubleshooting and repairs.
- Assists with grounds and maintenance including trash pick-up, blowing off sidewalks, and mowing of athletic fields; has general knowledge of landscape equipment.
- Installs and repairs classroom, office and facility components as required to maintain the facilities in a safe, comfortable and operating condition.
- Assists with maintaining swimming pool.
- Participates in on-call rotation for after-hours emergencies and inclement weather events.
- Performs other general maintenance duties as requested.
- Completes work orders as assigned.
- Sets up and tears down for school functions.

Qualifications

- Minimum of 3-5 years verifiable experience in general maintenance or construction and HVAC.
- Universal CFC License preferred.
- CPO Certified (or the ability to obtain within 6 months).
- Commercial Facilities experience.
- Experience using basic hand and power tools.

Physical Demands

The usual and customary methods of performing the job's functions require the following physical demands; significant lifting, carrying, pushing, and/or pulling; some climbing and balancing; frequent stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 10% sitting, 40% walking, and 50% standing. The job is occasionally performed in wet and/or humid conditions, high precarious places, or in outside weather conditions. Must be able to lift up to 40 lbs.