

WHPS District Contacts and Information

<http://www.whps.org>

All of the offices listed below are located at West Hartford Town Hall, 50 South Main St.

Residency- 860-561-6620

School registration for new West Hartford families and moving within town.

Transportation- 860-561-6647

Liaison between schools, parents, and the bus company. The bus company serving town residents is First Student (860-953-2030).

Nutrition Services- 860-561-6678

Coordinates school breakfast and lunch program. Please contact them or your school cafeteria about pre-paying for school lunches, nutrition guidelines, and the Free/Reduced lunch program.

Pupil Services- 860-561-6606

Support for families of students receiving special services, including: Special Education, Social Work, Psychology, Hearing Impaired, and English as a Second Language (ESL).

Early Childhood-860-929-5552

Support for Pre-K programs at many schools. Contact them about Pre-K lottery information, the Early Learning Center, and transition to Kindergarten.

ESOL Family Outreach-

Amanda Goeller 860-470-6640

Assisting families in their transition to West Hartford. Please contact Amanda for support in your native language or for help finding local resources.

Town and Community Resource Web Links

Town of West Hartford-

<http://www.westhartfordct.gov>

Town Events Calendar-

<https://www.westhartfordct.gov/cals/default.asp>

West Hartford Public Libraries

<http://www.westhartfordlibrary.org/>

Great by 8- a community collaborative focused on improving high quality services in the areas of early childhood education and health. <http://www.greatby8.com>

Hello! West Hartford- a project of West Hartford's Community Connections group, is a town-wide initiative to build bridges between community members.

<http://www.hellowesthartford.org>

The Bridge- Offers services for children, youth and families, such as counseling, support groups, positive youth activities and parenting education. <http://www.bridgefamilycenter.org>

Leisure Services- Information about recreation activities and facilities.

<https://www.westhartfordct.gov/gov/departments/leisure/>

West Hartford Social Services-

provides support services to **residents** experiencing financial, physical and psychosocial hardships: WH Food Pantry, Veterans Services, and Disability Services. https://www.westhartfordct.gov/gov/departments/social_services/

WH Cares-

https://www.westhartfordct.gov/documents/Social_Services/whcares-card-2-sides-cmyk-rev.pdf

Family Resource Contacts

Charter Oak International Academy



The mission of the West Hartford Public Schools is to inspire and prepare all students to realize their potential and enhance their global community.



Our Commitment to Families

We will:

- Provide a welcoming school environment and reduce identified barriers.
- Ensure positive and constructive communication regarding student behavior & achievement.
- Utilize a variety of mediums for active two-way communication.
- Offer communication systems that allow for the identification of experiences that increase home/school dialogue opportunities.
- Provide opportunities for families to be involved and influence planning/policy utilizing their expertise.

Charter Oak International Academy General Information



Principal: Juan Melián

Start time: 8:35 AM- Morning supervision begins at 8:20 (8:05 AM for breakfast).

Dismissal: 3:20 PM (Wednesdays only- 2 PM)

Students enter the building through the Main Office, FRC, and Flagpole doors and are dismissed by their teachers to parents at through the Cafeteria, Oakwood, and FRC (as applicable) doors.

Cost/Availability of lunch and breakfast :Breakfast is offered every morning for \$1.25. Student lunch is \$3.00. Free and reduced prices are available for lunch and breakfast.

Our mission:

The International Baccalaureate aims to develop inquiring, knowledgeable and caring young people who help to create a better and more peaceful world through intercultural understanding and respect. To this end, the organization works with schools, governments and international organizations to develop challenging programs of international education and rigorous assessment. These programs encourage students across the world to become active, compassionate and lifelong learners who understand that other people, with their differences, can also be right.

COIA School Contacts

Main Office- 860-233-8506

Call to report an absence, request general information, and contact staff directly.

Nurse: Caitlin Manoni and Melissa Wren 860-233-5560

Call for health-related issues like allergies and medication.

Curriculum Specialist: Kate Jerram- 860-233-8506 ext. 5553

kate_jerram@whps.org

Call for information about testing, curriculum and instruction.

Social Worker: Tamara Acosta- 860-233-8506 ext. 5562

tamara_acosta@whps.org

Call with concerns about social/emotional well-being, counseling, and community resources.

Psychologist: Jeff Duquette

860-233-8506 ext. 5561

jeff_duquette@whps.org

Supports students and families through prevention and intervention planning, counseling, consultation, and assessment.

ESL Teacher: Lillian Rausch

860-233-8506 ext. 2919

lillian_rausch@whps.org

Call for information about ESL curriculum, translation services, etc.

PTO Co-Presidents: Kim Hughes and Ingrid Zahn

charteroakpto@gmail.com

School staff collaborates with families to support the school community. Call the PTO to find out how you can get involved!

Family Resource Center:

Deborah Zipkin (860) 929-5575 or deborah_zipkin@whps.org

Call to find out about all the great family programs happening in the FRC.

Frequently Asked Questions (FAQ)

What do I do if my child is absent?

Please call the main office at 860-233-8506

Can my child participate in before/after school events?

YES! Please contact your child's teacher or the Curriculum Specialist for more information.

Is there any before/after school childcare available?

The **WHEE** program at COIA can be reached at 860-929-5523.

When are report cards and conferences?

Report cards are sent home 3 times per year (November, March, and June). Conferences are held in November and March only. Students are dismissed early on conference days. We encourage you to contact your child's teacher any time throughout the year with any concerns you may have (email, phone, or in person).

Can I come in to visit during the school day?

Parents and family members are welcome to come into school to have lunch or volunteer in the classroom. Please contact your child's teacher for more information.

How can I stay informed about school events?

Please check out the school's website and Facebook page. Also, you can submit your email address to our school's distribution list. You may request paper copies of ANY school notice or newsletter.

Please visit our school webpage to stay up to date on school events:

<http://charteroak.whps.org/>

