

1st Reading: 10/15/072nd/Final Reading: 11/5/07

Video Surveillance Policy

1.0 Objective:

To ensure that the use of video surveillance equipment in the school or on the Campus supports the safety, security, and well being of Students and staff and safeguards against vandalism, theft, damage, and loss of property, as well as complies with the Family Education and Rights to Privacy Act.

2.0 Policy Statement:

The Board of Education authorizes district administration to install and use video surveillance equipment where appropriate, for the purposes of maintaining safe and secure school campuses and providing the best possible safety and security for students, staff and others. Video surveillance systems can be installed in the school, and include the capability for video recording. Cameras may be installed in both interior and exterior areas where there is a legitimate need for video surveillance. Cameras may not be installed in restrooms, athletic locker facilities, or other areas where students, staff, or others have a reasonable expectation of privacy.

3.0 Procedures:

3.1. Video surveillance is used to accomplish 3 goals:

- (a) To enhance the safety of staff, students, and all school community members.
- (b) To protect Campus property against theft and vandalism.
- (c) To assist in the identification of intruders.

3.2 The Board recognizes the legal obligation to provide the appropriate levels of supervision in the interests of student safety and the fact that students have privacy rights.

3.3 The Board will specify, with input from administration, specific persons who have access to video surveillance equipment.

3.4 Video surveillance equipment will not be used for the purposes of monitoring school staff completing their assigned duties.

3.5 The only personnel who may view digital video tapes or digital files in the schools are the principals, and their designees, the School Resource Officer or other Supervisory Union

staff when necessary in the performance of their duties and only for the purposes as outlined in 3.1 above. If any illegal activity is seen on the recording the principal shall share the films with the appropriate law enforcement officials.