

Greetings Southridge School Alumni,

We are excited to bring you the first issue of the *Southridge Alumni News*! The Alumni Executive Board put forward the idea that an e-newsletter would help you stay connected to Southridge as well as your fellow grads. As a result, we are conducting a trial which includes this first issue as well as a second that you will receive in the Spring. The intent of the newsletter is to provide a 'one-stop-shop' for the latest alumni news - featuring upcoming events, photos, alumni stories, and more. We plan to solicit your feedback in the Spring with the goal of determining whether or not a regular newsletter would be meaningful for you moving forward.

Of course, the *Alumni News* is just one way for you to stay informed. We also encourage you to follow us on social media (see icons below), and especially on <u>Facebook</u>, where we have a page specially dedicated to our Alumni. As well, be sure to check your email throughout the year for important messages and announcements from the school.

In order to keep in touch, it's important that we have your current/preferred contact information. We invite you to 'update your record' by clicking the button at the bottom of this newsletter or on the alumni section of our website – it only takes a minute!

Additionally, in partnership with the Southridge School Alumni Association, we offer many events and activities throughout the year that you won't want to miss. A great example of this is our annual **Christmas Reunion** coming up on **Wednesday, December 21** (details below). Be sure to check out the full list of upcoming events (below) and mark them on your calendar!

Page 1 of 6

SOUTHRIDGE • • • Alumhi News

FALL 2016 | ISSUE #01

We value our relationship with our alumni and are committed to providing opportunities for you to keep connected to the school community and to each other. Thank you for your support of our program. If you have news to share, have a question, or would like to provide some feedback, please contact us anytime. We hope you will stay in touch and that we will see you at an alumni event soon!

Sincerely,



Jasmine Boyes Community & Alumni Relations Manager 604-542-1799 jboyes@southridge.bc.ca

Page 2 of 6

# southridge • • • alumhi News

FALL 2016 | ISSUE #01

### **Feature Stories**



### Save The Date – Alumni Christmas Reunion

The annual *Alumni Christmas Reunion* is coming up on Wednesday, December 21 at Southridge. We invite all of our alumni to come back to the school and enjoy some casual socializing with your former Southridge classmates and teachers. There will be live music, beverages, door prizes, food and much more! Almost every grad year was represented last year and it was a really great time. This is *THE* alumni event of the year, so don't miss it.

### Alumni Christmas Reunion

Wednesday, December 21, 2016 6:00 – 9:00 pm Southridge School - Alan Brown Great Hall



### **Recruiting Alumni Class Representatives**

To help keep the alumni spirit strong, we are seeking volunteers for the position of Alumni Class Representative. As an Alumni Class Representative, you will help promote events and initiatives of the Alumni Association, and when it comes time, organize your class reunion. You will serve as an ambassador to help strengthen communication and connection between the school and our alumni community. This is not a huge time commitment, and the role has many benefits. Please review the <u>attached</u> Class Representative Job Description which outlines the responsibilities, time commitment and info on how to 'apply'.

## SOUTHRIDGE • • • Alumhi News

FALL 2016 | ISSUE #01



### Alumni Featured in Southridge Annual Report

The <u>2015-2016 Southridge Annual Report</u> is now ready for your reading pleasure! We encourage you to have a look and make sure to check out the featured alumni spotlight stories on Krittika D'Silva (Class of 2011) and Aquil Virani (Class of 2008).

### **Upcoming Events**

Senior School Feast



DECEMBER 15, 2016

7:00 pm (skits) Southridge School Alan Brown Great Hall

\*Alumni are welcome to view the entertainment from the balcony

## **Recent News**

Save The Date - Alumni Christmas Reunion

Recruiting Alumni Class Representatives

<u>Alumni Featured in Southridge Annual Report</u>

<u>Krittika D'Silva Named 2016 Gates Cambridge</u> <u>Scholar</u>

Aquil Virani Wins 2016 Applied Arts Conceptual Illustration Award

2016 Alumnus Simrat Dial Wins Sovereign's Medal for Volunteers

Page 4 of 6

## SOUTHRIDGE • • • allumni News

FALL 2016 | ISSUE #01

Alumni Christmas Reunion



DECEMBER 21, 2016

6:00 pm Southridge School Alan Brown Great Hall

Alumni Spring Mixer



APRIL 20, 2017

7:00 pm Vancouver (Location TBC)

ALL EVENTS ALL NEWS

Page 5 of 6

southridge • • • alumni News

FALL 2016 | ISSUE #01

A Few Photos...



## **Quick Links**

SOUTHRIDGE HOMEUPDATE YOUR RECORDGIVE BACK	SOUTHRIDGE HOME		<u>GIVE BACK</u>
---	-----------------	--	------------------

f 🔰 🕅 🖻 in

Page 6 of 6

604.535.5056 • SOUTHRIDGE.BC.CA • 2656 160TH STREET, SURREY, BC V3Z 0B7



SOUTHRIDGE. We are all one.

### Job Description Alumni Class Representative

### **Position Overview**

At Southridge, we value our connection with alumni. No matter where you live, we are committed to providing opportunities for alumni to keep connected to the Southridge community and to each other. We accomplish this through communication, events and activities, all in partnership with our alumni association.

To help keep the alumni spirit strong, we are seeking volunteers for the position of *Alumni Class Representative*. As an *Alumni Class Representative*, you will help promote events and initiatives of the Alumni Association, and when it comes time, organize your class reunion. You will serve as an ambassador to help strengthen communication and connection between the school and our alumni community.

We are currently seeking 2-3 volunteers to represent each grad class. Please review the responsibilities, benefits and time commitment outlined below. To apply for this position, please submit an expression of interest to <u>alumniassociation@southridge.bc.ca</u>. All expressions of interest will be reviewed by the Alumni Executive Board.

We appreciate your interest and look forward to working with you to develop strong alumni connections with your grad class.

If you have any questions, please contact the Community & Alumni Relations Manager, Jasmine Boyes at 604-542-1799 or <u>jboyes@southridge.bc.ca</u>

### **Key Responsibilities**

- Act as a liaison between your grad class and the school, striving to keep your class connected
- Assist in alumni event promotion and class outreach
- Serve as 'the gatherer' of class news for the alumni e-newsletter, (ex: University graduation, marriage, birth of a child, a promotion or other accomplishments)
- Encourage alumni to submit their current contact information to the Alumni Relations office via the website or by email
- Brainstorm and implement ways for alumni to be more involved and stay connected
- Organize and promote class reunion events (with support from alumni relations office)
- Attend alumni events throughout the year (Christmas Reunion, Spring Social, Alumni Association Annual General Meeting, etc.)
- Distribute electronic survey following class reunion
- Provide feedback to the alumni relations office after events

### **Benefits**

- Connections with the Southridge community including fellow grads
- Be the first to know about alumni events, news, and volunteer opportunities
- Social and intellectual enrichment
- Expand your networks for professional growth and development
- Opportunity to develop and promote skills sought by employers
- Continued involvement in the welfare and future of Southridge school
- Opportunity to exercise leadership and initiate change
- Opportunity to voice the opinions, concerns and ideas of your classmates so that they may be addressed
- Recognition at your alumni reunion
- Opportunity to see what the alumni association is all about before deciding to get more involved

### **Reporting structure**

• Class Representatives' work is coordinated and supported by the Southridge Alumni Relations Office and the Alumni Association.

### **Time Commitment**

New Class reps are encouraged to participate for a 1-year term, at which time they can decide if they want to continue on to serve a full 2+ year term. Participants may wish to increase their involvement with the alumni association and move to a more active role on the Alumni Association Board should a position become available, or simply continue on as a class representative. There are no term limits. This is not an elected position, but is assigned by the Alumni Executive Board following application. Class reps who wish to step down prior to finishing a term may do so in writing by contacting the alumni office.

On average, we estimate each class rep will invest 8 - 20 total hours throughout the school year (Sept – June). For reps organizing a class reunion, we estimate an additional 2- 6 hours.

- Contacting classmates: 2 6 hours (varies with class size and number of Class Reps).
- Organizing class-specific event (ie: class reunion): 2 6 hours.
- Gathering and sharing information (updating alumni contact info, gathering newsletter content, etc.): 2-4 hours.
- Preparing/submitting feedback and updates: 2 4 hours.
- Participating in the Alumni Executive Board meetings/year-end planning session: 2 16 hours (optional – hours will depend on how many meetings you choose to participate in)

### Resources

In partnership with the Alumni Association, the Alumni Relations office will provide each Class Representative with a package including:

- Class contact list and privacy guidelines (in many cases there will be some missing contact information which the class rep will need to try and obtain through their own research)
- Sample emails and event flyers to help prepare the class-specific announcement/event
- Past reunion program
- A list of electronic resources to help former classmates contact one another
- A survey to submit feedback after the reunion is complete
- Templates to help craft class communications