

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**
Approved Minutes of the Regular Meeting of October 11, 2018
Intermediate School Auditorium
953 High Street
Victor, New York 14564

CALL TO ORDER Vice-President Timothy DeLucia called the meeting to order at 5:34 PM.

Members Present Karen Ballard, Timothy DeLucia, Kristin Elliott, Deborah Palumbo-Sanders (arrived at 5:42 PM), Christopher Parks (arrived at 6:40 PM), Michael Vistocco

Member Absent Michael Young

ENTER EXECUTIVE SESSION A motion was made by M. Vistocco, seconded by K. Ballard, to enter executive session at 5:34 PM to discuss the employment history of specific individuals. The motion was carried. 4 yes 0 no

EXIT EXECUTIVE SESSION/ADJOURN THE MEETING A motion was made by K. Ballard, seconded by K. Elliott, to exit executive session and adjourn the meeting at 6:57 PM. The motion was carried. 6 yes 0 no

REGULAR SESSION President Deborah Palumbo-Sanders called the meeting to order at 7:17 PM.

APPROVE AGENDA A motion was made by M. Vistocco, seconded by C. Parks, to approve the agenda.

A motion was made by K. Ballard, seconded by C. Parks, to amend the agenda to remove the word IPAC from item 7B and have that statement read “Different Format or another way for administrators to share information”. The motion was carried. 6 yes 0 no

A motion was made by K. Ballard, seconded by K. Elliott, to approve the amended agenda. The motion was carried. 6 yes 0 no

PRESENTATIONS/ RECOGNITIONS Superintendent Santiago-Marullo talked about October being Board of Education recognition month. She thanked the Board members for their service to the Victor Central School District. A portion of the Jazz Band made up of Andrew Horihan, Brian Martin, Ben Raduns, Max Ruscio, and Jordan Underhill, under the direction of Mr. Zach Pelton, performed for the Board of Education.

PUBLIC PARTICIPATION PTSA President Cindy Riley thanked the Board of Education for their commitment to the Victor Central School District. She said PTSA is incredibly thankful for all they do day in and day out. She then talked about communication and how it is continually a problem because of the short notice on events due to construction. She asked for their help in getting the

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word out to parents, neighbors, and friends on events.

PTSA member and parent Patty Hall provided the Board with an update on PTSA Walk to School Day. Ms. Hall said there were approximately 160 students who participated, which was up from the previous year.

CONSENT ITEMS

A motion was made by T. DeLucia, seconded by K. Ballard to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES

Minutes of the Public Hearing on September 4, 2018, the regular meeting of September 13, 2018, and the Capital Project Turf Referendum on September 18, 2018;

FINANCIAL STATEMENTS

Treasurer's Report for the month ending August 31, 2018;

PERSONNEL

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Instructional

Part Time Appointments:

The appointment of **Julie Saunders**, who holds Certification in Pre-Kindergarten, Kindergarten, and Grades 1-6, to a part-time (.6fte) position as an Elementary Teacher effective September 1, 2018, and ending June 30, 2019, at an annual salary of \$38,924 (Step 17M+22).

The appointment of **Melissa Murphy**, who holds Certification in Art, Childhood Education Grades 1-6, and Students with Disabilities Grades 1-6, to a part-time (.6fte) position as an Art Teacher effective September 1, 2018, and ending June 30, 2019, at an annual salary of \$28,230 (Step 6M+6).

Appointments:

The temporary appointment of **Jennifer Martusewicz** (currently on an unpaid Leave of Absence), to a per diem Elementary assignment, effective September 25, 2018.

The appointment of **Stephanie Schlueter**, as a .6fte Teacher On Special Assignment (TOSA) Social Studies Standards Leader and .4fte Social Studies Teacher, effective on or about October 15, 2018, and ending June 30, 2019.

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Long Term Substitute Appointments: The appointment of **Andrea Germain**, who has Certification in Childhood Education Grades 1-6, to a long term substitute position as an Elementary Teacher and Special Education Teacher, effective September 4, 2018, and approximately ending April 22, 2019, at an prorated annual salary of \$44,232 (Step 3M+9).

Leaves of Absence: The granting of a maternity leave and subsequent childcare leave of absence for **Katherine Guyton**, School Psychologist, effective approximately January 19, 2019, and extending to April 12, 2019.

The granting of a maternity leave and subsequent childcare leave of absence for **Sarah Wood**, Occupational Therapist, effective approximately December 31, 2018, and extending to June 30, 2019.

The granting of an extension of a childcare leave of absence for **Meghan Mietelski**, Elementary Teacher, effective approximately October 9, 2018, and extending to June 30, 2019.

Resignations: The resignation of **Troy Bajardi**, Social Studies Teacher, effective September 30, 2018.

The resignation of **Heidi Robb**, Elementary Teacher, effective October 23, 2018.

The resignation of **Christine Flansburg**, Elementary School Floating Nurse, effective October 8, 2018.

Probationary Appointments: The extension of a probationary period through August 31, 2020, for **Maura Rovinsky**, Elementary Teacher, due to an unpaid leave of absence during the 2017/2018 school year.

Co-Curricular:	<u>Clubs and Advisors</u>	<u>Name</u>	<u>Group</u>
	Jr. High Jazz Club	Zach Pelton	1
	Jr. High Math Olympiad	Sue Ibrisimovic	1
	Jr. High Young Men's Leadership Club Co-Advisor	Nick Sculli	1
	Jr. High Young Men's Leadership Club Co-Advisor	Bryan Kavanaugh	1
	Jr. High Young Men's Leadership Club Co-Advisor	Tom Zaccardo	1
	Jr. High Young Women's Leadership Club Co-Advisor	Christie Gordon	1
	Jr. High Young Women's Leadership Club Co-Advisor	Darlene Cowles	1

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Co-Curriculars:	<u>Music</u>	<u>Name</u>	<u>Group</u>
	SH Fall Play Assistant .5 Capacity	Wendy Sentiff	1
	SH Fall Play Assistant	Dave Denner	1
	SH Fall Play Assistant. .5 Capacity	Silas Holtz	1
	SH Fall Play Stage Technician	Timothy Caughlin	1
	JH Musical Assistant .5 Capacity	Anthony D'Agostino	1
	SH Spring Musical Asst	Dave Denner	2
	JH Musical Assistant .5 Capacity	Kristin Mellema	1
	Percussion Ensemble Director	Mark Gowman	4

Per Diem Substitutes:	<u>Candidate</u>	<u>Area of Certification</u>
	Margaret Fusco	Elementary/ SS/ Chem./ Earth Science/ General Science
	Matthew Portland	Uncertified
	Valerie Gaudin	Music
	Linda Double	Nurse
	Alexa O'Brien	Elementary/Special Education
	Ellen Sonneberg	Uncertified
	Caitlin Buse	Uncertified
	Patrice Perez	Spanish
	Melissa Benulis	Spanish
	Maureen Graham	Elementary/Special Education

Athletics:	<u>Position</u>	<u>Name</u>	<u>Level</u>	<u>Years</u>
Alpine Skiing	Head Varsity	Jen Haggerty	4	19
	Non-Paid Volunteer	Nikki Frunzi		
Basketball – Boys	Head Varsity	Tyler Roberts	1	10
	Varsity Assistant	David Vistocco	4	6
	JV Assistant	Andy Reddout	4	6
	Modified A	Jeff Pistritto	4	2
	Modified B	Tim DiSanto	4	28
	Modified B	Tim Clapp	4	12
Basketball – Girls	Head Varsity	Blake Smith	1	10
	Varsity Assistant	Rod Engels	4	4
	JV Assistant	Scott Zahn	4	33
	Modified B	Frank Clark	4	24
	Modified B	Denise Dillman	4	9
	Non-Paid Volunteer	Nicole Zahn Boyer		
Bowling	Head Varsity	Mark Foeder	4	14
Cheerleading	Head Varsity	Courtney Tortarella	2	15
	JV Assistant	Dayna Ryan	4	6
	Modified A	Alexa O'Brien	4	2
	Non-Paid Volunteer	Alex Dayton		
	Non-Paid Volunteer	Jessie Dever		
Hockey	Head Varsity	Mike Ferreri	1	19

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	Varsity Assistant	Trevor Sousa	4	9
	Non-Paid Volunteer	Bryan Kavanaugh		
Swimming – Boys	Head Varsity	Brett Leader	1	10
	Varsity Assistant	Kyle Shares	4	4
	Modified Assistant	Gina Potenza	4	7
	Non-Paid Volunteer	Chrissy Judge		
Track Winter	Varsity Assistant	Jerry O’Dell	5	35
Wrestling	Head Varsity	Craig Kaper	1	19
	Varsity Assistant	Ian Ammons	4	5
	JV Assistant	Tom Mandara	4	27
	Modified Assistant	Stash Merritt	4	20
	Non-Paid Volunteer	Matt Halloran		

Non-Instructional

Appointments:

The appointment of **Elizabeth Temple**, Full Time Teacher Aide, effective September 24, 2018, at an hourly rate of \$11.10.

The appointment of **Jennifer Kowal**, Part Time Teacher Aide, effective September 17, 2018, at an hourly rate of \$11.10.

The appointment of **Debra Fernaays**, from Substitute Teacher Aide to Part Time Teacher Aide, effective September 25, 2018, at an hourly rate of \$11.10.

The appointment of **Roxanne Paul**, Part Time Teacher Aide, effective October 9, 2018, at an hourly rate of \$11.10.

The appointment of **Cassandra Hammond**, Bus Monitor, effective October 2, 2018, at an hourly rate of \$11.10.

The appointment of **Priscilla Rodriguez Vargas**, Food Service Helper, effective October 9, 2018, at an hourly salary of \$11.10.

Resignations:

The resignation of **Susan Stephens**, Part Time Teacher Aide, effective September 10, 2018.

The resignation of **Mindylou Gutterson**, School Bus Monitor, effective September 21, 2018.

The resignation of **Lynne Oddo**, Part Time Teacher Aide, effective September 13, 2018.

The resignation, due to retirement, of **Martha Unrath**, Library Clerk, effective December 31, 2018.

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The resignation of **Christian Morales**, Cleaner, effective September 28, 2018.

The resignation of **Lisa Tranello**, Food Service Helper, effective September 21, 2018.

The resignation of **Kathleen Jokinen**, Part Time Teacher Aide, effective September 17, 2018.

The resignation of **Doris Crowley**, Part Time Typist, effective October 4, 2018.

The resignation of **Colleen Bailey**, Typist, effective October 4, 2018.

Terminations: The separation from service pursuant to New York State Civil Service Law Section 73 of **Leslie Wehrin**, effective September 20, 2018.

Deceased: The passing of **Robert Przepiora**, Senior Building Maintenance Mechanic, September 11, 2018.

Per Diem and Substitute Positions:	<u>Candidate</u>	<u>Position</u>
	Lynne Oddo	Teacher Aide
	Scott Ulatowski	Lifeguard
	Kathleen Jokinen	Teacher Aide
	Caitlin Bickert	Student Worker
	Lisa Simmons	Typist
	Doris Crowley	Typist
	Erin Callese	Typist

BOARD MEMBER COMMITTEE MEETINGS Board members to attend standing committee meetings;

CSE/CPSE RECOMMENDATIONS Recommendations of the Committee on Special Education from the meetings of August 15, 28, 29, 2018, September 6, 10, 11, 13, 14, 17, 18, 19, 20, 21, 24, 25, 26, 27, 28, 2018, October 1, 2, 3, 4, 5, 8, 9, 10, 11, 2018 and from the Committee on Preschool Special Education from the meeting of September 24, 2018, October 4, 9, 2018;

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SURPLUS

Declare the following as surplus:

- Apple iMac with VCS tag #013476;
- Apple MBPro Laptops with VCS tag #'s 013456, 013467, 013470, 013474, 013475, 013643, 013645, 013648, 013649, 013651, 013652;
- Apple iPad with VCS tag #014718;
- Hewlett Packard Chromebook HP 11 with VCS tag #014800;
- LaserJet 1320n Printer with VCS tag #164459;
- T310 Zero Client with VCS tag #013358;

DONATIONS

The following donations:

- \$500.00 worth of art supplies from Marilyn Schutte to the Victor Central School District;
- Two milk coolers from the American Dairy Council valued at \$4,400.00 to the Victor Central School District;

Mrs. Ballard asked where the milk coolers were going. Mrs. Palumbo-Sanders said in the Intermediate School.

**INSTRUCTIONAL
MATERIAL REVIEW
COMMITTEE**

Instructional Material Review Committee as submitted in a memorandum from Kristin Swann dated September 18, 2018;

DISTRICT COUNCIL

Appoint Necia Marchetti as the Community Member for District Council for two years, 2018-2019 and 2019-2020 school years;

**EXTERNAL AUDIT,
SINGLE AUDIT, AND
EXTRACLASSROOM
AUDIT REPORTS AND
CORRECTIVE
ACTION PLANS**

The Victor Central School District External Audit, Single Audit, and Extraclassroom Audit Reports and Corrective Action Plans for the year ended June 30, 2018; and

**NEW YORK LIQUID
ASSET FUND
RESOLUTION**

Resolution of the Board of Education (“Governing Body”) of the Victor Central School District (“Participant”), authorizing the execution and delivery of an amended and restated Municipal Cooperation Agreement and related documents by and among the several municipal corporations, school district, fire districts and/or boards of cooperative educational services to provide for the cooperative temporary investment of public funds.

WHEREAS, the Participant, pursuant to the provisions of the General Municipal Law and its investment policy, after due investigation, evaluation and deliberation, has determined that it is in the best interest of the Participant to invest a portion of its public funds on a cooperative basis pursuant to the terms of a Municipal Cooperation Agreement dated as of

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**NEW YORK LIQUID
ASSET FUND
RESOLUTION
Continued**

April 29, 2016 (the “Agreement”) among the Red Hook Central School District, as Lead Agent, and various other municipal corporations, under the trade name “New York Liquid Asset Fund” (“NYLAF”);

NOW, THEREFORE, be it resolved by the Governing Body (the “Finance Board”) of the Participant, located in Ontario County, State of New York, as follows:

Section 1. The terms, conditions and provisions of the Agreement attached hereto are hereby approved. The Board of Education President (the “Chief Fiscal Officer”) of the Participant is hereby authorized to execute and deliver the Agreement, and the Chief Fiscal Officer is hereby authorized to affix the seal of the Participant thereto and attest such seal. The Chief Fiscal Officer is hereby authorized to from time to time effect and consent to such changes to the Agreement in the form attached hereto as may be necessary or convenient in order to further carry out the purposes of the Agreement or to clarify or correct the terms thereof. The Chief Fiscal Officer is hereby authorized to delegate the foregoing duties to his or her designees as authorized by the Law (as that term is defined in the Agreement), which designee is an authorized employee officer of the Participant. Upon the execution in full and delivery of the Agreement, the Participant shall become a Participant, as that term is defined in the Agreement.

Section 2. Notwithstanding any term or provision of the Agreement to the contrary, the Participant may withdraw from the Agreement at any time upon thirty (30) days written notice to the Governing Board of NYLAF by the Chief Fiscal Officer and thereafter the Participant shall cease to have any rights or obligations under the Agreement.

Section 3. This resolution shall be effective immediately upon its due adoption by the Finance Board.

The motion to accept the foregoing consent items was carried.

6 yes 0 no **(end of consent items)**

CAMPUS NEWS

VCS administrators summarized campus news and events.

**CONSTRUCTION
UPDATE**

Superintendent Santiago-Marullo introduced Director of Facilities Chris Marshall and George Spinaris from Campus Construction who provided a construction update. Mr. Spinaris went over the 2017 Capital Improvement Project. He talked about the approved referendum of \$25,000,000. Out of that \$4,000,000 is for the energy performance contract, \$3,255,000 is the incidental budget, \$1,140,000 is the construction contingency budget, \$15,729,969 is construction contracts and there is \$875,031 in available funds due to bid results. He then provided a construction contingency budget update. The adjusted construction contingency budget is \$2,015,031.

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CONSTRUCTION UPDATE Continued

The approved change order total is \$80,104. The remaining contingency budget is \$1,934,927. The project is 46% complete. Four percent of the contingency budget has been spent. The project team is following approximately \$121,155 in pending issues. Mr. Spinaris then went over the project update for each building. At the Early Childhood School installation of the light poles is taking place. The flagpole was installed and they are now working on the landscape punch items. Parapet wall installation, masonry work and roofing is taking place on the new addition. At the District Office the topcoat of blacktop has been installed. The removal of the temporary road and site restoration is taking place. At the Primary School the one-way road area is being reconstructed. Inside the Primary School new energy performance contract lighting and ceiling tiles have been installed in the middle corridors. Main and branch lines for the new heating system have been installed. Flooring has been placed in the corridors. At the Intermediate School the exterior site work has been completed. Inside the Intermediate School mezzanine footings and foundation walls have been installed for the new gymnasium along with masonry work, masonry conduit/lintel, under slab mechanical, engineering and plumbing work has been installed. The installation of the sanitary line and tie in has taken place. Roofing replacement punch out items are being taken care of. At the bus garage a new fiber optic line has been installed. New flooring is being placed in the office areas. At the Junior and Senior High School tennis court work has commenced. Long jump track work is taking place. Sidewalks are being installed at the baseball field. Draining work is also taking place at the baseball field. Drainage at the retention pond pool area is being worked on. Inside the Junior/Senior High School drywall and finish work is taking place in the Occupational and Physical Therapy room. The new boilers will be started up in the coming week. Dr. Parks said with the redo of the parking lot at the Early Childhood School his sense is the parent drop off is going very well. He said kudos on that. As far as the student safety, the driveway where the buses pull in is much longer now than it was before. Dr. Parks said that area is much greater and asked how we are supervising that from a safety standpoint. Mr. Marshall said when the buses arrive they hold until everyone has pulled in and stopped and then everyone gets released at the same time. Dr. Santiago-Marullo asked Melissa Goho, Assistant Principal of the Early Childhood School, to explain how arrival and dismissal work. Mrs. Goho said they have had to tap into some new resources to help with supervision. All of the Academic Intervention Services staff as well as the physical education teachers are out in the morning to help with arrival. No children are getting off the buses until every bus is parked.

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CONSTRUCTION UPDATE Continued

Dr. Parks said so we've successfully pulled more adults to help and how are we doing that? Is this an increased responsibility? Mrs. Goho said it is with contractual boundaries and they still have their 40 minute planning period. Dr. Parks said with the Speech and Language teachers is there a concern that we are pulling them away from doing their duty? Is there an unintentional pull from their duties? Mrs. Goho said all of the kids are in the building by 9:05 AM and speech does not start until 9:20 AM. Mrs. Goho said she does not see where it is impacting services. Dr. Parks said going forward for the future years is there something that the Board of Education, the Superintendent and the District need to think about as far as a budgetary impact? Is there a need for additional staff so we don't have to pull these people away? He asked if we should be looking at increasing the need for the safety guards because of the layout. Mrs. Goho said she feels the students are safe with the staff that is out there and the staff still has the time they need, even with helping. She said for dismissal the classroom teachers help with the safety. It has all gone very smoothly. Mrs. Elliott asked if pulling the staff in the morning effects the students' supervision. Mrs. Goho said no because there are no students in the building that early in the morning and the first class doesn't start until 9:20 AM. Mrs. Ballard said with regards to the carpet replacement for the Primary School, how many classrooms in total were accounted for in the four different groups? Mr. Marshall said he didn't have the exact numbers. He said group four is everything else other than the library. The library carpet was replaced six years ago and is fine. Mrs. Ballard said it looks like the carpet will be replaced at other times other than the holiday breaks. Mr. Marshall said a survey was completed at the Primary School asking teachers if they would be willing to relocate their classrooms for two or three days to have the carpet replaced some agreed and some said they would prefer to wait. He said they will work with that list and do some work outside of the breaks as well as some during the breaks. Mrs. Elliott said on a side note, she was at a basketball game at another school where they had a projector in the gym that projected the girls' pictures on the floor of the gym. She asked Mr. Weimer if he had ever seen this and said that would be a neat thing to have. Mr. Weimer said he has seen that before, however they are expensive. Mrs. Elliott also asked about the logo on the side of the new gymnasium for the Intermediate School and on the gym floor. Mr. Marshall said that was not resolved and he will get renderings for the Board. Mrs. Palumbo-Sanders said to Mrs. Goho that there is an assumption that you will be accessing the Early Childhood School parking lot issue as time progresses? Mrs. Goho said yes they will. She said they have already made some adjustments and it is a work in progress.

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3-8 END OF THE YEAR REPORT

Dr. Santiago-Marullo introduced Associate Superintendent Kristin Swann, Primary School Principal Jennifer Check, Intermediate School Principal Kevin Swartz, and Junior High School Principal Brian Gee who presented the 3-8 End of the Year Report. Mrs. Swann started out by saying the principals will be presenting the assessment results. She said at the 3-8 level the assessment scores are ranked 1, 2, 3, or 4. Level 1 is not meeting grade level learning standards. Level 2 is partially meeting grade level learning standards, Level 3 is meeting grade level learning standards. Level 4 is excelling in grade level learning standards. Mrs. Swann then talked about MaryEllen Elia, Commissioner of the New York State Education Department, warning people not to compare cohort information because the assessments were so different. The length is different, they were administered differently as some were computer based and some were paper and pencil across the state. Mrs. Swann then shared the opt-outs over the course of a few years. The general opt-out numbers are lower, 19%. Across the state the opt-out range is about 18%. Mrs. Swann talked about computerized assessments. When the assessments were given last spring there was significant trouble across the state. She said she has not received any indication that the state is moving to a different timeframe. All state testing is earmarked to go completely computer based in 2020. Mr. Vistocco said since we cannot compare year to year can we compare New York State averages and other schools? Mrs. Swann said we could do that. Mrs. Elliott asked if the District has a computer based program that allows the data to be accessed from across the county. Mrs. Swann said the District does have the program and it is called Forecast5. She said it is based on public information. When that information goes public it takes the company about a month to six weeks to upload. Mrs. Elliott asked if we can get that information as soon as it becomes available. Mrs. Swann said yes the information can be brought back to the Board at a future meeting once it becomes available. Mrs. Swann cautioned the Board on comparing this data to other schools and asked them to keep in mind it is one data point. She said the District has local and formative assessments to tap into as well. Dr. Parks said pragmatically should we wait until the information comes and have it as one comprehensive presentation. Dr. Santiago-Marullo said there is some information that is available tonight that is new and different. Dr. Parks said would it be more impactful and meaningful to have it included. In fairness they cannot give the complete information because we don't have the information given by New York State. Dr. Santiago-Marullo said again, she cautions the Board when comparing the state information because there were so many variables in the testing. Mrs. Palumbo-Sanders asked the

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3-8 END OF THE YEAR REPORT Continued

Board don't you want to know how our students are doing? Dr. Parks said but we don't know what to compare it to. We look at this data and it doesn't mean anything. We are not in a position to look at comparative data. Mrs. Palumbo-Sanders asked Dr. Parks if he would like to make a motion to postpone the 3-8 End of the Year Report.

Dr. Parks made a motion, seconded by K. Elliott, to postpone the 3-8 End of the Year Report to a future meeting until our District representatives have been fully informed by New York State with all of the information.

The motion was carried. 5 yes 0 no 1 abstention (T. DeLucia)

Mrs. Elliott asked Mrs. Swann if it would be possible to find out which Districts did paper testing and which did computer based testing to get a sense where we land in comparison so we are comparing apples to apples. Mrs. Swann asked Mrs. Elliott to submit her question in writing to Dr. Santiago-Marullo.

2017-2018 DISTRICT GOALS

A motion was made by M. Vistocco, seconded by T. DeLucia, to approve the 2018-2019 District Goals document.

Mrs. Elliott asked David Henderson, Director of Computer Services, how he plans on getting feedback about the website. Mr. Henderson said there has already been quite a bit of feedback. Typically feedback is received by e-mail and then he and Sherri Lasky talk about it.

Mrs. Ballard said the Computer Based Testing is not listed as a goal. Mr. Henderson said the District is trying to increase the number of students who are testing. Every student was tested 3-8 last year on computers for English Language Arts (ELA). Carts had to be rolled from other buildings to cover the testing. This year some carts will still have to be taken from other buildings but not as many.

Mrs. Elliott asked Mrs. Swann, Associate Superintendent of Educational Services for an update on the Family Support Center and is it on track for this year. Ms. Puglisi, Director of Educational and Support Services, provided an update to the Board. The Family Support Center is scheduled for two days a week with three counselors. They started about a week ago. They will be circling back with families who were on a waiting list last year.

The motion was carried. 6 yes 0 no

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APPROVE TRIPS

A motion was made by C. Parks, seconded by K. Elliott, to approve the following trips:

- SEAS Club to Stowe, VT from 1/11/19 – 1/13/19;
- Varsity Baseball to Myrtle Beach, SC from 4/12/19 – 4/22/19;
- 8th Grade French students to Quebec City, Canada from 5/23/19 – 5/26/19;
- Global Competence Certificate Club to Dominican Republic from the beginning of spring break 2020 through the end of spring break 2020; and
- Girls Varsity Volleyball Team to Cortland, NY from 10/19/18 – 10/21/18 to participate in a volleyball tournament.

The motion was carried. 6 yes 0 no

POLICY REVIEW Second and Final Reading

A motion was made by T. DeLucia, seconded by C. Parks, to approve the following policies:

- Student Personal Expression; Policy 5225
- “Charging” School Meals and prohibition Against Shaming; Policy 8505

Mrs. Elliott asked how long the Student Personal Expression policy has been a policy. Dr. Santiago-Marullo said she wasn’t sure but it was discussed at a New York State School Boards Association Law Conference. Mrs. Elliott said she is glad that we have it. It reflects on the good work that we do.

The motion was carried. 6 yes 0 no

First Reading

The following policy was brought to the Board of Education as a first read:

- Sexual Harassment; Policy 0110

Mr. DeLucia said the fact that this policy has been reviewed and revised by legal counsel he would like to make a motion that the Board do a first and final reading in acceptance of the sexual harassment policy.

Mrs. Elliott said the fact that it has been vetted by our legal counsel and if there is any further work to be done it can be revised as necessary she supports the motion.

A motion was made by T. DeLucia, seconded by K. Elliott, to approve Policy 0110, Sexual Harassment.

The motion was carried. 6 yes 0 no

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MEETING REPORTS Standing Committee Updates

Mr. Ballard asked to revisit the idea of a Board of Education Budget Sub-committee. She said the idea of the sub-committee is so that the Board can discuss goals and things that we want to accomplish in the coming years and work the buildings budget around this. Mrs. Palumbo-Sanders said Board goals are different than a budget and this would be a budget sub-committee. Mrs. Ballard said she would like to try and collaborate with administration on the vision and staying up with the times and moving ahead. She said when the budget is already presented to the Board it is already decided. She said she is looking to get into it ahead of time. Mrs. Palumbo-Sanders said so you are looking to get into the Budget process? Mrs. Ballard said at the training we were told the administration works with the Superintendent and Board to work on the budget. Mrs. Palumbo-Sanders said so that is the suggestion. You are looking at participating as a sub-committee or a full Board to be part of the process? Mr. Vistocco asked are you looking at something like an Audit Committee where there are three Board members along with administration to speak about those issues. Dr. Parks said he believes the Board could make a motion for the sub-committee. Mrs. Palumbo-Sanders said so when would the sub-committee be meeting with administration? Dr. Parks said if it is a creation of a new sub-committee then that is something the sub-committee would do is set those dates. Mrs. Palumbo-Sanders said I would assume the sub-committee would slide into the meetings already set forth by the administrators. She said the Board would need to figure out how to slide into the process. How would that work best? Dr. Parks said he is hearing that the concern is seeing the budget after the fact. He said he is also hearing what Mrs. Ballard would like to propose is that the sub-committee would be made up of some Board members to meet with administrators. Dr. Parks said we would have to make a motion to form a sub-committee and then create it in parallel designs.

A motion was made by C. Parks, seconded by K. Ballard, to create a Board of Education Budget Sub-committee.

Mr. Vistocco said if the sub-committee get approved then you would make the charge of the subcommittee. Dr. Parks said yes. That would be one of the first charges would be to define what they are charged to do or support. District Clerk, Maureen Goodberlet, asked for a roll call vote.

Mike Vistocco – yes, Christopher Parks – yes, Kristin Elliott – yes, Karen Ballard – yes, Tim DeLucia – yes, Debbie Palumbo-Sanders – no

The motion was carried to create a Board of Education Budget Sub-Committee. 5 yes 1 no (D. Palumbo-Sanders)

VICTOR CENTRAL SCHOOL BOARD OF EDUCATION

MEETING REPORTS Standing Committee Updates continued

Mrs. Ballard asked to look into a different format or another way for administrators to share information with the Board of Education. She asked if there was a way for the Board to know what presentations were scheduled for upcoming meetings. Dr. Santiago-Marullo explained how the Board of Education presentation calendar is created. She said a calendar is kept by the District Clerk. District Clerk Maureen Goodberlet told the Board that she reaches out to the administration at the beginning of the year to let them know if they have anything they would like to showcase to let her know. Mrs. Goodberlet said she does have the calendar for the year and can share it with the Board but asked them to please remember this is a very draft calendar and presentations are shifted. Mrs. Ballard said she would like to see more student presentations. Mrs. Goodberlet said she would forward the Board a copy of the current schedule of presentations.

Mrs. Ballard presented an IPAC Committee update. They had a meeting and discussed the goals and the upcoming Board of Education presentation. She also talked about the parent night coming up.

Dr. Parks said there will be an Arts Hall of Fame Committee meeting the beginning of November.

Mrs. Ballard said she, Superintendent Santiago-Marullo, Tim DeLucia, and Debbie Palumbo-Sanders attended the School Board Officers training hosted by New York State School Boards Association. She said there is a recommendation in the training guide to include an additional member for the agenda setting committee and it can be a rotating member. Mrs. Elliott said she is looking to attend the meetings but would like the meetings to be moved to a different time of day for those that cannot attend a 7:30 AM meeting. She said she is formally asking that there be consideration that we start looking at the calendar, perhaps one or two times in a calendar year where the time can be changed.

PUBLIC COMMENT

None at this time.

UPCOMING EVENTS Next Board meeting

The next regular Board meeting will take place on Thursday, November 8, 2018 at 7:15 PM in the Intermediate School Auditorium.

March Board Meeting Discussion

The regular Board meeting for March is scheduled to take place on Thursday, March 14, 2019. District Clerk, Maureen Goodberlet asked the Board if they would consider moving it to Wednesday, March 13, 2019 due to the District Orchestra Concert. The Board members were in agreement to hold the regular March Board meeting on Wednesday, March 13, 2019 at 7:15 PM.

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ADJOURN

A motion was made by C. Parks, seconded by M. Vistocco, to adjourn the meeting at 9:10 PM. The motion was carried. 6 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet
District Clerk