

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

9:00 a.m.

MONDAY JUNE 28, 2010

CENTRAL ADMINISTRATION CONFERENCE ROOM

MINUTES

1. Opening Items

Action: 1.01 Call to Order

Trustee Osmond called the meeting to order at approximately 9:00 a.m.

Information: 1.02 Tobacco Policy Statement

Information: 1.03 Pledge of Allegiance

Information: 1.04 Roll Call Attendance

Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit

1.5 Executive Session

Action: 1.5.1 The Board will enter into executive session at approximately 9:00 am to discuss a personnel matter.

It was moved by Trustee Osmond and seconded by Trustee McGillicuddy to enter into executive session to discuss a personnel matter.

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit

Not Present: Trustee Flayhan Trustee Spencer Trustee Hickey

Action: 1.5.2 The Board will enter back into the public session at approximately 10:30 a.m.

It was moved by Trustee Osmond and seconded by Trustee Fletcher to return to the public session at approximately 10:30 a.m.

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit

Not Present: Trustee Flayhan, Trustee Spencer, Trustee Hickey

1.75 Acceptance of Minutes

Action: 1.751 The Board hereby accepts the minutes of 5/4/10

It was moved by Trustee Osmond and seconded by Trustee McGillicuddy to accept the minutes of 5/4/10

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit

Not Present: Trustee Flayhan, Trustee Spencer, Trustee Hickey

2. Discussion and Possible Action

Action: 2.01 Board of Education of the Onteora Central School District hereby approve the second reading and adoption of Policy 7640 Student Individualized Education Program

It was moved by Trustee Osmond and seconded by Trustee Kurnit to approve the second reading and adoption of Policy 7640

Discussion about changing the procedure, instead of asking for the parents to to put it in writing to ask for recording, all IEP meetings will be recorded, with the parent putting it in writing that they do not want a recording

Discussion about charging for the CD - is it considered a gift?

Consensus to send the new language to the attorney for review

Motion set aside.

2.5 Consent Agenda

Action: 2.5.1 Financial Management Report

It was moved by Trustee Osmond and seconded by Trustee Fletcher:
BE IT HEREBY RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education accept the Financial Management Report for the month of May 2010

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit

Not Present: Trustee Flayhan, Trustee Spencer, Trustee Hickey

Action: 2.5.2 Warrant Schedule

It was moved by Trustee Osmond and seconded by Trustee McGillicuddy:
BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Ontario Central School District has reviewed and hereby accepts the Warrant Schedule #E5-10

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit

Not Present: Trustee Flayhan, Trustee Spencer, Trustee Hickey

Action: 2.5.3 Approval of Retirement Incentive

It was moved by Trustee Osmond and seconded by Trustee Fletcher:
BE IT RESOLVED, That the of the Board of Education of the Ontario Central School District does hereby elect to provide the benefits of the Chapter 105 Part A retirement incentive program to all targeted employees who are members of the New York State Teachers' Retirement System and who retire with an effective date of retirement during the "open period" (not more than 90 days nor less than 30 days) commencing on, June 29, 2010 and ending on, July 29, 2010 and who are otherwise eligible to participate in such program.

Discussion: Other employees are eligible, but the district needs to target certain titles because of the state requirements for this retirement incentive.

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit

Not Present: Trustee Flayhan, Trustee Spencer, Trustee Hickey

Action: 2.5.4 Acceptance of Donations from various donors

It was moved by Trustee Osmond and seconded by Trustee Fletcher:

The Superintendent recommends acceptance of donations totaling \$2,400.00, CASH, from various donors as scholarship awards for the Class of 2010. The Superintendent recommends approval of the following donations:

Rose & Kiernan \$1,000.00

Onteora Sports Fan Assoc \$ 600.00

Phoenicia Rotary Club \$ 250.00

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit

Not Present: Trustee Flayhan, Trustee Spencer, Trustee Hickey

Action: 2.5.5 Personnel Consent Agenda dated 6/28/10

It was moved by Trustee Osmond and seconded by Trustee Fletcher to approve:

RESIGNATION(S): INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Ahouse, Joseph	Physical Education Teacher – BN/PH	6/30/10	Retirement

APPOINTMENTS: NON-INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY/ STEP	REMARKS
Maxim, Jarrod	Custodial Worker – HS	7/1/10 – 1/1/11	Step 1	Replaces: A.Davis

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit

Not Present: Trustee Flayhan, Trustee Spencer, Trustee Hickey

Action (Consent): 2.5.6 Underwriting 2009-2010 Yearbook

It was moved by Trustee Osmond and seconded by Trustee Fletcher:

BE IT HEREBY RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education of the Onteora School District underwrite the 2009-2010 yearbook in the amount of \$11,195.34

Discussion:

This year:

- Less people bought yearbooks
- Less people advertised
- Advisor misunderstood numbers given from the company

Next year:

- Different advisor
- Put the yearbook through the district account and bid out printing

Trustee Fletcher asked about the yearbook: How many copies we print, total cost, and the amount of ad dollars came in

Trustee Osmond asked that the sustainability policy be considered in bid printing

Discuss in the fall about how to make the stipends work better for the yearbook

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit

Not Present: Trustee Flayhan, Trustee Spencer, Trustee Hickey

3. Discussion

Discussion: 3.01 Discussion about attorney retainer for 2010-2011

The Board discussed the options set forth by Donoghue, Thomas, Auslander and Drohan.

Consensus to choose 275 hour retainer cap (option #3), which is a new cap retainer based on past years' usage. This is not spending more than last year, just for billing purposes.

Discussion: 3.02 The Board will take consensus to run an ad in the Phoenicia Times/Olive Press and the Woodstock Times to congratulate the graduates of 2010.

Consensus to spend money from the Board's budget to pay for ads in the Woodstock Times and Phoenicia Times/Olive Press to congratulate the class of 2010

4. Committee Reports

Information: 4.01 Audit Committee - Trustee Spencer to report. Next meeting is at 4:30 in the Central Administration Conference Room on 6/28/2010 (proposed 10:20)

Meeting is today

Information: 4.02 Communication Committee - Trustee McGillicuddy to report.

Committee has not met since the last board meeting. The committee is meeting this summer.

Information: 4.03 Facilities Committee - Trustee Kurnit to report. Next meeting is at 3:30 in the Central Administration Conference Room on 6/21/10

Trustee Kurnit reported on 6/21/10 meeting:

- continued discussion of RFPs
- narrowed down to 2 vendors
- collating questions to send to vendors
- arrange time for vendors to come and present to committee and Board
- will not be done by 6/30
- still hoping to have the work done next summer

Information: 4.04 Green Committee - Trustee Osmond to report.

Trustee Osmond reported that Committee Chair Tobe Carey will be supplying an end of year report

Information: 4.05 Policy Committee - Trustee Osmond/McGillicuddy to report. Next meeting is at 9:00 in the Central Administration Conference Room on 8/23 at 9am

Committee has not met since the last board meeting

Information: 4.06 Arts Task Force - Trustee Fletcher to report.

Trustee Fletcher reported that he will be giving an end of year report

Information: 4.08 District Committee: Health and Wellness Committee - Assistant Superintendent O'Brien to report.

Trustee McGillicuddy and Trustee Fletcher reported for Assistant Superintendent O'Brien:

- Another district has an administrative guideline that is more specific than our policy. The committee will discuss the exercise part of it with Athletic Director Nick Millas
- Next meeting will be 3rd Thursday in September from 2 to 4pm in the Health Room
- Maxanne Resnick has secured a freezer for our district to allow for purchase of locally grown foods through a grant worked on by Barbara Mansfield

5. Old Business

Discussion: 5.01 The Board will discuss conducting a Summer Community Forum

Trustee Osmond stated that she feels the board needs community input to discuss:

- Middle school
- West Hurley property
- "Future of the District"
 - Set a date maybe in September
 - Set a date at a subsequent meeting
 - last 2 weeks of September

Discussion: 5.02 The Board will discuss their Self-Evaluation

Trustee Osmond stated that the board evaluation has been completed and she has compiled items from self evaluation which may be used for a board retreat

- Put self evaluation on web site for public

Discussion: 5.03 The Board will discuss a Summer Board Retreat

Trustee Osmond stated that it would be good to have a summer board retreat to talk about and discuss how to work better and goals together as a board

Discussion about finding a place for no cost off campus

Discuss with NYSSBA the legality and procedure for Board Retreats

Discussion: 5.04 The Board will discuss attending the Rural Schools Assoc. Conference

The Board had money left over in 2009-2010 Conference Budget Line which will go back

to the taxpayers or into the fund balance.

It was motioned by Trustee Osmond and seconded by Trustee Fletcher to have up to 2 trustees attend the Rural School Association Conference in Cooperstown, with an eye to frugality, to include registration fee, travel expenses, lodging and meals

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit

Not Present: Trustee Flayhan, Trustee Spencer, Trustee Hickey

Trustee Kurnit asked for an update of the sewer tie in from Director of Facilities Jared Mance

6. New Business

Discussion: 6.01 The Board will discuss new business

Trustee Osmond discussed a procedure for responding to phone messages

- Use same protocol as email
 - District Clerk returns call, says that Board is aware of call and who will return their call
- Put screening of "Gasland" and director Q & A under upcoming events and featured prominently
- County Waste is using single stream recycling
 - Can the District use them?

Assistant Superintendent McLaren explained that during the bid – Onteora Central School District went to Royal Carting. It is a 3 year bid

- Director of Facilities Jared Mance will review our bid
 - Trustee Osmond asked to get back from Director of Facilities Jared Mance what information made it into final bid

Trustee Fletcher asked about NYSSBA Annual Conference early bird fees. Discuss this at the next meeting.

7. Request for Information

Discussion: 7.01 The Board will request information

Trustee Fletcher asked about the yearbook: How many copies we print, total cost, and the amount of ad dollars came in (from Consent agenda)

Trustee Kurnit asked for an update for sewer tie in from Director of Facilities Jared Mance (from Old Business)

Trustee Osmond asked to get back from Director of Facilities Jared Mance what information made it into final waste bid (from New Business)

8. Meeting Adjourned

Action: 8.01 Meeting Adjourned

It was moved by Trustee Osmond and seconded by Trustee Fletcher .

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit

Not Present: Trustee Flayhan, Trustee Spencer, Trustee Hickey

2010– 2011 Board of Education Meeting Schedule

*NOTE: snow dates

July 6, 2010	Reorganization/Regular Meeting	Middle-High School	6:00 p.m.
August 3, 2010	Regular Meeting	Middle-High School	6:00 p.m.
August 24, 2010	Regular Meeting	Middle-High School	6:00 p.m.
September 14, 2010	Regular Meeting	Woodstock School	6:00 p.m.
September 28, 2010	Regular Meeting	Bennett School	6:00 p.m.
October 12, 2010	Regular Meeting	Phoenicia School	6:00 p.m.
October 26, 2010	Regular Meeting	Woodstock School	6:00 p.m.
November 9, 2010*	Regular Meeting	Bennett School	6:00 p.m.
November 30, 2010	Regular Meeting	Phoenicia School	6:00 p.m.
December 14, 2011	Regular Meeting	Woodstock School	6:00 p.m.
January 11, 2011	Regular Meeting	Bennett School	6:00 p.m.
January 25, 2011	Regular Meeting	Phoenicia School	6:00 p.m.
February 8, 2011	Regular Meeting	Woodstock School	6:00 p.m.
February 22, 2011	Regular Meeting	Bennett School	6:00 p.m.
March 8, 2011	Regular Meeting	Phoenicia School	6:00 p.m.
	Regular Meeting		
March 22, 2011	Superintendent's 2010-2011 Budget Recommendation	Woodstock School	6:00 p.m.
	Regular Meeting		
April 5, 2011	2010-2011 Budget Adoption	Middle-High School	6:00 p.m.
April 27, 2011	Wed Regular Meeting AND <i>a countywide vote date for BOCES Board Seats and BOCES Administrative Budget</i>	Middle-High School	6:00 p.m.
May 3, 2011	Regular Meeting and Budget Hearing	Middle-High School	6:00 p.m.
May 17, 2011	Budget Vote	All four (4) Elementary Schools	2:00 to 9:00 p.m.
May 17, 2011	Special Meeting (Declaration of Votes Cast)	Middle-High School	9:30 p.m.
June 7, 2011	Regular Meeting	Bennett School	6:00 p.m.
June 21, 2011	Regular Meeting	Phoenicia School	6:00 p.m.
July 5, 2011	Reorganization/Regular Meeting	Middle-High School	6:00 p.m.

* Meetings are held on Tuesdays @ 6:00 p.m. unless the meeting date is a **snow date**, the meeting will be held the **Thursday** of that week, except **November 9th**, snow date **Wednesday**