

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## MINUTES

### SPECIAL MEETING

6:00 p.m.

**TUESDAY, APRIL 13, 2010**

Middle School/High School

## 1. Opening Items

Information: 1.01 Call to Order (proposed 6:00)

Trustee Osmond called the meeting to order at approximately 6:10 p.m.

Information: 1.02 Tobacco Policy Statement

Information: 1.03 Pledge of Allegiance

Information: 1.04 Present

Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Information: 1.05 Also Present

Superintendent Ford, Assistant Superintendent O'Brien, Assistant Superintendent McLaren, Student Representative Susie Sofranko, District Clerk, Fern Amster and approximately 30 visitors

Information: 1.06 Not Present

Trustee Flayhan

Information: 1.07 Also Not Present

## 4. District News

Information: 4.01 Notable district news will be discussed/presented at this time (proposed 6:20)

6:17

Superintendent Ford reported:

- The Board's Speakers Series Local Environment/Local Education is Thursday 4 – 5:30 in the Middle School/High School auditorium
- Middle School
  - Battle of Books is continuing in the Middle School and the students will be visiting Washington, DC on 4/21/10.
- Woodstock
  - Teachers College Writers Workshop is going on for K-2 teachers college writers workshop
  - The chorus will join the Haitian project fundraiser on 4/23 at Back Stage Productions
  - The Poetry Café 4/30/10 at 6pm
- In the High School - Day of Silence is Friday, 4/16/10 school wide. Middle and High School students take a vow of silence to symbolize stopping name calling, bullying and harassing

**3. Welcome Message**

Discussion: 3.01 Principal Lance Edelman will give the welcome address (proposed 6:10)

Principal Lance Edelman reported:

- Friday is end of the 3<sup>rd</sup> quarter. Report cards will be out Tuesday, 4/20/10. Included will be letters from DA reminding people that with prom and graduation seasons upon us, students needs to be reminded of their responsibilities related to drug and alcohol use.
- Barnes and Noble Book Fair Fundraiser, sponsored by SADD and the Bellayre Bash is all week this week
- Barnes and Noble is also hosting a gathering honoring High School Honors English and Earth Day on 4/22/10 at 6pm. There will be an artists' reception recognizing the students for their art displayed in the Barnes and Noble café during month of April
- Alliance meeting is Wednesday at 6:30. On the agenda:
  - impact of 10-11 budget and where we are in the process
  - master schedule 10-11 year
  - review of ELA standards and English curriculum
  - district wide fundraiser
- An informational college admission planning session is Thursday 6:30 library
- Prime for Life pilot was completed March 24<sup>th</sup>. There were 15 participants - students were referred through guidance, social workers psychologists and parents. They are planning to offer at least 4 sessions next year - one per quarter
- SADD Fundraiser Carnival is Saturday 4/17/10 for grades k-6.
- The Tomahawk Dance is 4/23/10 8-11pm

Paula Dutcher, secretary of the GSA explained the Day of Silence on Friday.

Trustee Osmond reported that the Festival of the Voice is this Sunday in the auditorium at 3pm. Three world class opera singers who live locally will perform.

**5. Student Representative Report**

Information: 5.01 The Student Representative to the Board, Susie Sofranko, will give a report at this time (proposed 6:30)

6:30

Student Representative Susie Sofranko reported that the survey results are in and will be presented at the Health and Wellness Committee Meeting

**6. Response to last meeting's Public/Student Be Heard**

Information: 6.01 The Board will respond to the last meeting's Public/Student Be Heard (proposed 6:40)

6:30

Trustee Osmond thanked everyone who has come out and spoken for their participation and caring. Also, there will be another Public Be Heard after the Budget discussion.

**7. Student Comment**

Information: 7.01 Students may comment on any agenda or non-agenda items at this time (proposed 6:45)

6:30

- Seth Owitz- Marching Band cut
- Marching Band and Color Guard members, parents and advisors: Ashley Rose, Jordan Winters, Tami Yamawaki, Captain Olivia Fitzpatrick, Michael Hall, Lauren Peters, Kara Herdman, Judy Peters Lauren Peters, and Instructor Cassandra Sauer - Marching Band and Color Guard cut

## **8. Public Comment**

- Rita Vanacore – Policy and Superintendent
- Kathy Carle- Gifted and Talented Program

## **9. Reports/Presentations**

Report: 9.01 Superintendent's Budget Recommendations (proposed 7:15)

6:45

Superintendent Ford and Assistant Superintendent McLaren presented the recommended budget

## **9.5 Discussion**

Discussion: 9.5.1 Ongoing Budget Discussion (proposed 8:15)

7:15

Trustee Osmond asked about a Gifted and Talented program proposal that cut the money needed and put the Gifted and Talented staff in the district half the time

Discussion about the Gifted and Talented program ensued

Trustee Osmond read into the record that Trustee Flayhan was disturbed that the Gifted and Talented proposal was not given to the Board

Discussion about Marching band and Color Guard ensued

Discussion about Consultant Teachers and Speech Pathologists ensued

The board requested to know the process by which professional (speech or consultant teacher) is chosen to provide special education services

The board requested to see a comparison between what Onteora and Rondout Central School District provides for Special Education

The board requested data by next week that the speech path cut is based on need

Consensus to put \$112,000 back in the budget for Gifted and Talented

Consensus to put Marching Band and Color Guard back in the budget with 3 stipends instead of 4

Consensus to put late bus runs back in for \$20,000

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Trustee Fletcher asked administration to look at the remaining money and put back in after school homework help

**9.75 Public Comment**

Information: 9.75 The public may comment on any agenda or non-agenda items at this time (proposed 9:20) Peggy Hottum- Clubs, Athletics, Extra Curricular Activities

9:00

Peggy Hottum - After school activities at the High School

Jean Rose - Budget

Rita Vanacore - Superintendent, Gifted and Talented

**10. Discussion and Possible Action**

Action: 10.01 Board of Education of the Onteora Central School District hereby approve the second reading and adoption of Policy 2110 Orienting New Board Members (proposed 10:00)

It was moved by Trustee Osmond and seconded by Trustee McGillicuddy to approve the second reading and adoption of Policy 6110 Orienting New Board Members

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Not Present: Trustee Flayhan

Action: 10.02 Board of Education of the Onteora Central School District hereby approve the second reading of Policy 5511 Collection of Non-Sufficient Funds Check (proposed 10:05)

It was moved by Trustee Osmond and seconded by Trustee Hickey to approve the second reading and adoption of Policy 5511 Collection of Non-Sufficient Funds Check

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Not Present: Trustee Flayhan

Action: 10.03 Board of Education of the Onteora Central School District hereby approve the first reading of Policy 7640 Student Individualized Education Program (proposed 10:10)

9:15

Discussion ensued. It was decided to bring back to policy committee to review Ask attorney if district supplies the recording, does that open us up to liability?

Action: 10.03 Board of Education of the Onteora Central School District hereby approve the first reading of Policy 8480 Class Size (proposed 10:15)

[NOTE: This policy was mistakenly placed on the agenda]

**Now Present**

Trustee Flayhan arrived at approximately 9:30

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**11. Consent Agenda**

Action (Consent): 11.01 Approve consent agenda item numbers 11:03 - 12.05 (proposed 10:20)

9:30

It was moved by Trustee Osmond and seconded by Trustee Spencer to approve 11.02 – 12.05.

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee Flayhan

Action (Consent): 11.02 Instruction - Schedule U- No Schedule U this meeting

Action (Consent): 11.03 Personnel Consent Agenda dated 4/13/10

Approve Personnel Consent Agenda dated 4/13/10

**12. Consent Agenda/Business and Finance**

Action: 12. 01 Accept donation from the Ancient Order of Hibernians for the Marching Band

The Superintendent recommends acceptance of a donation totaling \$500.00, CASH, from The Ancient Order of Hibernians to be used for the Onteora Marching Band.

The Superintendent recommends approval to increase the 09/10 Budget per the following donation:

A2110.430.23	Miscellaneous Expense - Band	\$500.00
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Action: 12.02 Accept donation from The Trinity Foundation Charitable Trust for kindergarten registration

The Superintendent recommends acceptance of a donation totaling \$329.38, CASH, from The Trinity Foundation Charitable Trust to be used for kindergarten registration.

The Superintendent recommends approval to increase the 09/10 Budget per the following donation:

A2110.430.08	Miscellaneous Expense - Instruction	\$329.38
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Action (Consent): 12.03 Accept the Financial Management Report for the month of February 2010

BE IT HEREBY RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education accept the Financial Management Report for the month of February 2010

Action (Consent): 12.04 Warrant Schedule C #03/10

BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and

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hereby accepts the Warrant Schedule C #03/10

Action: 12.05 Approve ECA Faculty Auditor

Resolved to appoint Internal Auditor Pat Leimgruber as ECA Faculty Auditor

**13. Committee Reports - 5 minutes each**

Information: 13.01 Audit Committee - Trustee Spencer to report. Next meeting is at 3:30 in the Central Administration Conference Room on 4/19/10 (proposed 10:30)

9:35

Committee has not met since the last board meeting

Information: 13.02 Communication Committee - Trustee McGillicuddy to report. Next meeting is at 2:45 in the Vision 21 Room of the High School on 4/26/10

Committee has not met since the last board meeting

Information: 13.03 Facilities Committee - Trustee Kurnit to report. Next meeting is at 3:30 in the Central Administration Conference Room on 5/3/10

Committee has not met since the last board meeting

Information: 13.04 Green Committee - Trustee Osmond to report. Next meeting is at 2:40 pm in the High School Conference Room at on 5/5/10

Trustee Osmond reported that they are reviewing the answers from administration

Information: 13.05 Policy Committee - Trustee Osmond/McGillicuddy to report. Next meeting is at 9:00 in the Central Administration Conference Room on 5/3/10

Trustee McGillicuddy reported that they are working on the Class Size policy, but it is not ready for reading. The committee is also working on the Student Cell Phone & Electronics use policy.

Information: 13.06 Arts Task Force - Trustee Fletcher to report. Next meeting is at 4:00 pm in the Vision 21 Room of the High School on 4/22/10

Trustee Fletcher reported on what the committee discussed at the March 18<sup>th</sup> meeting:

- Sunday is vocal concert
- further events and fundraisers in the auditorium
- clarification of for profit events to raise money
- seat sponsorship
- the need for a foundation due to the low funding of the arts program in this budget time
- Mr. Louis wants to produce an art show – still looking into it

Information: 13.07 District Committees: Technology - Superintendent Ford to report. Next meeting is at 4:00 pm in the Central Administration Conference Room on TBD

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Committee is no longer meeting

Information: 13.08 District Committee: Health and Wellness Committee - Assistant Superintendent O'Brien to report. Next meeting is at 2:00 pm in room 207 of the High School on 4/22/10

Committee has not met since the last board meeting

**14. Old Business**

Discussion: 14.01 The Board will discuss their self-evaluation (proposed 11:00)

9:40

Trustee Osmond asked all board members to send her their completed board self-evaluation and she will compile the written answers for discussion at a later meeting

Discussion: 14.02 Schedule additional coffee chats (proposed 11:15)

9:45

Discussion about the scheduling of budget presentations to the Town Boards and PTAs ensued.

Trustee Osmond stated that it is important that the administration be there, since the board are volunteers.

Trustee McGillicuddy reported that the Café Chat last week at the Pine Hill Community Center was productive:

- 3 people came
- Good conversation with the councilman

Discussion ensued about continuing Café Chats

Trustee Spencer asked that instead of doing Café Chats, go to meetings already scheduled, such as PTAs

Trustee Fletcher asked that the board go to senior citizens and Rotary Clubs with budget presentations

- Go to senior luncheons at the schools
- Work out via email

Trustee McGillicuddy asked for a staff and Board of Education forum

- After school
- Trustee Flayhan asked to do a staff forum when there is an existing staff meeting so there does not have to be another meeting

Trustee McGillicuddy asked to listen to David Little and use district newsletters to inform how state does budgeting to change the way our schools are funded

- Trustee McGillicuddy will bring it to the Communications Committee

Trustee Flayhan asked if at all of the schools there could be an event on the day of the vote

## **15. New Business**

Discussion: 15.01 Board Members will request new business (proposed 11:25)

Trustee Fletcher discussed the Ulster County School Boards Association in March

- presentation on Budget Development during Tough Fiscal Times

Trustee Fletcher asked for consensus on a procedure to handle anonymous emails.

Consensus:

- The email will go to Board President who will respond:
  - The Board of Education appreciates comments from the public but makes it a practice to not respond to anonymous email. Please resend with your name.

## **16. Board Members Requests for Information**

Information: 16.01 Board members may request information at this time (proposed 11:25)

10:10

District Clerk, Fern Amster will update the Request for Information Chart

Trustee Hickey asked why does one school have so many more students in the Gifted and Talented Program than the others

The board requested to know the process by which professional (speech or consultant teacher) is chosen to provide special education services

The board requested to see a comparison between what Onteora and Rondout Central School District provides for Special Education

Trustee Fletcher asked for clarification of for profit events to raise money for the school

The board requested data by next week that the speech path cut is based on need

Trustee Osmond asked to ask the attorney if district supplies the recording, does that open us up to liability?

Trustee McGillicuddy asked for a staff forum after school- Trustee Flayhan suggested that it could be when there is an existing meeting.

Trustee Flayhan asked if at all of the schools there could be an event on the day of the vote

## **17. Public Be Heard**

Information: 17.01 The public may comment on agenda items at this time (proposed 11:35)

No public comment was made

## **18. Adjournment/Next Meeting**

Action: 18.01 Meeting Adjourned. Next meeting 4/20/10 - Budget Adoption (proposed 11:45)



It was moved by Trustee Osmond and seconded by Trustee Hickey .

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee Flayhan

<b>2009 – 2010 Board of Education Meeting Schedule</b>			
<b>July 7, 2009</b>		Reorganization/Regular Meeting	Middle-High School 6:00 p.m.
<b>August 4, 2009</b>		Regular Meeting	Middle-High School 6:00 p.m.
<b>August 18, 2009</b>		Regular Meeting	Middle-High School 6:00 p.m.
<b>September 8, 2009</b>		Regular Meeting	Woodstock School 6:00 p.m.
<b>September 22, 2009</b>		Regular Meeting	Middle-High School 6:00 p.m.
<b>October 6, 2009</b>		Regular Meeting	Bennett School 6:00 p.m.
<b>October 20, 2009</b>		Regular Meeting	Phoenicia School 6:00 p.m.
<b>November 3, 2009</b>		Regular Meeting	Woodstock School 6:00 p.m.
<b>November 17, 2009</b>		Regular Meeting	Middle-High School 6:00 p.m.
<b>December 1, 2009</b>		Regular Meeting	Bennett School 6:00 p.m.
<b>December 15, 2009</b>		Regular Meeting	Phoenicia School 6:00 p.m.
<b>January 5, 2010</b>		Regular Meeting	Woodstock School 6:00 p.m.
<b>January 19, 2010</b>		Regular Meeting	Middle-High School 6:00 p.m.
<b>February 2, 2010</b>		Regular Meeting	Bennett School 6:00 p.m.
<b>February 16, 2010</b>		Regular Meeting	Phoenicia School 6:00 p.m.
<b>March 2, 2010</b>		Regular Meeting	Woodstock School 6:00 p.m.
<b>March 16, 2010</b>		Regular Meeting	<del>Bennett</del> Phoenicia School 6:00 p.m.
<b>April 6, 2010</b>		Regular Meeting	<del>Middle-High</del> Bennett School 6:00 p.m.
<i>Superintendent's 2010-2011 Budget Recommendation</i>			
<b>April 20, 2010</b>		Regular Meeting <i>Onteora Board of Education 2010-2011 Budget Adoption</i>	Middle-High School 6:00 p.m.
<b>April 28, 2010</b>	<i>Wednesday</i>	Regular Meeting	Middle-High School 6:00 p.m.
<i>Onteora Board of Education 2010-2011 Budget Adoption (also a countywide vote date for BOCES Board Seats and BOCES Administrative Budget)</i>			
<b>May 4, 2010</b>		Regular Meeting	Middle-High School 6:00 p.m.
<i>Budget Hearing</i>			
<b>May 18, 2010</b>		<b>Budget Vote</b>	<b>All four (4) Elementary Schools 2:00 to 9:00 p.m.</b>
<b>May 18, 2010</b>		Special Meeting (Declaration of Votes Cast)	Middle-High School 9:30 p.m.
<b>June 1, 2010</b>		Regular Meeting	Woodstock School 6:00 p.m.
<b>June 15, 2010</b>		Regular Meeting	Phoenicia School 6:00 p.m.
<b>July 6, 2010</b>		Reorganization/Regular Meeting	Middle-High School 6:00 p.m.