

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## MINUTES

### REGULAR MEETING

6:00 p.m.

**TUESDAY, APRIL 6, 2010**

Bennett Elementary School

### **0. Budget Forum**

Information: 0.1 The Board will conduct a Public Budget Forum from 5:00 - 6:00

### **1. Opening Items**

Information: 1.01 Call to Order (proposed 6:00)

Trustee Osmond called the meeting to order at approximately 6:25 p.m.

Information: 1.02 Tobacco Policy Statement

Information: 1.03 Pledge of Allegiance

Information: 1.04 Present

Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Flayhan, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Information: 1.05 Also Present

Superintendent Ford, Assistant Superintendent McLaren, Assistant Superintendent O'Brien, District Clerk, Fern Amster and approximately 25 visitors

Information: 1.06 Not Present

Information: 1.07 Also Not Present

Student Representative Susie Sofranko

### **2. Acceptance of Minutes**

Action: 2.01 Acceptance of Minutes of the meeting on March 16, 2010 (proposed 6:05)

It was moved by Trustee Osmond and seconded by Trustee McGillicuddy to accept the Minutes of March 16, 2010.

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Flayhan, Trustee Spencer, Trustee Hickey, Trustee Kurnit

### **3. Welcome Message**

Discussion: 3.01 Principal Gabriel Buono will give the welcome address (proposed 6:10)

6:30

Principal Buono gave the welcome address:

- Recognize the reading night on March 9th in gymnasium using Tumble Books - interactive on line books. Thank you to PTA, volunteers and coordinators.
- This Friday Bennett PTA will host carnival 7-9 p.m.
- Next Friday Bus Driver Breakfast – to recognize the bus drivers for their hard work and dedication with our students
- May 14<sup>th</sup> Bennett PTA is hosting district wide family night with a laser light show
- Teachers and students working toward state exams to be taken in a few weeks

Trustee Osmond reported that on April 15<sup>th</sup> 4:00-5:30pm the Board's Speaker Series continues with "Local Environment/Local Education in the HS Auditorium"

## 5. Student Comment

Information: 5.01 Students may comment on any agenda or non-agenda items at this time.(proposed 8:30)

6:30  
DECA

- Club Advisor Jean Douglas introduced the DECA students who recently won a competition. The DECA Club members spoke about DECA and the competitions in which they successfully compete.
- DECA Fundraisers:
  - Blood Drive: April 30th 8:30 – 2:00 in new gym
  - Onteora Toys for Onteora Tots – raise money for Onteora children in need

Taylor Armstrong - Winter Track

## 3.5 Discussion

Discussion: 3.5.1 Ongoing Budget Discussion (proposed 6:20)

6:43

Superintendent Ford stated:

- The largest budget levy would be a roll over budget
- The board has looked at levy increases of 3.5% 4.0% 4.5%
- Now board is looking at a 3.9% tax levy increase

Assistant Superintendent McLaren stated:

- As contractual negotiations are winding down, been looking to reduce that line
  - now can realize \$25,000 in savings
- In trying to manage our money wisely, we paid off vehicle loans that were part of the budget for next few years
  - Realize \$43,000 in savings
  - Still see the aid on this purchase for next 5 years
- Will go to voters for a 7 passenger vehicle

Discussion regarding Gifted and Talented Program ensued

Trustee Osmond asked if there are any other areas where overall administration costs can be reduced?

Trustee Osmond asked to hear from Administration and Building and Grounds about what needs to happen before the West Hurley building can be leased.

Trustee Osmond asked about the Open Source Software contact, would like to see the district connect with him for free software we may be paying for now.

Discussion ensued about FACETS and the need for resources for students

#### **6. Public Comment**

Information: 6.01 The public may comment on any agenda or non-agenda items at this time.(proposed 9:00)

No comment was made

Discussion: 3.5.2 5 MINUTE BREAK (proposed 8:20)

#### **4. Response to last meeting's Public/Student Be Heard**

Information: 4.01 The Board will respond to the last meeting's Public/Student Be Heard. (proposed 8:25)

#### **7. Student Representative Report**

Information: 7.01 The Student Representative to the Board, Susie Sofranko, will give a report at this time.(proposed 9:30)

Student Representative Susie Sofranko was not present to give her report

#### **8. District News**

Information: 8.01 Notable district news will be discussed/presented at this time (proposed 9:40)

7:55

Superintendent Ford reported:

- High School
  - Parents Alliance met last night last night in cafeteria – 50 parents worked on Parent Portal and did a trial on the wireless portal
  - High School Art Department - 3 students accepted in NYS Summer School of the Arts –Visual Arts Program
    - Tiffany Lane - grade 11
    - Briana Hasenflue - grade 11
    - Cassandra Lane– grade 9 is the alternate
  - Students on the Mexico Trip have returned safely and the trip was a success
  - Spring Sports have started
- Middle School
  - Students will be having art on display in the downstairs student gallery at the Woodstock Artists Assoc. for the month of April. The gallery is located on Tinker St. and is open on weekends from 12-5.
  - Battle of the Books began today and will continue all week after school in the library. There are about 40 students competing in teams of 4. They have read 18 books, and will participate in a Jeopardy-style game.
  - The Middle School English teachers are doing a book drive for the victims of Haiti.
- Phoenicia

- Phoenicia Oral History Project in collaboration with the Pine Hill Community Center.
  - This project brings students and elders from the Shandaken community together. Mr. LaMonda (6th gr), Mr. Patschke (Librarian) and Ms. McLean (Reading) recently traveled with the 6th grade class to the Pine Hill Community Center to interview elders who lived in the Hudson Valley for most of their lives. The students prepared interview questions and techniques to capture local history and personal stories.
  - These recorded stories are being transformed into a power point, a song, a drama, and a story book using state of the art technology in the classroom.
  - On April 23, at 6 pm at the Pine Hill community Center the students will be presenting their projects to parents and community members. After the presentations the 6th graders, their parents, and teachers along with the elders will enjoy a celebration dinner.
- Food Land and educator training on April
  - The Phoenicia Elementary School will host: Food, Land and People Educator Training on April 8th from 9-3 pm in the library. This full day training by local Cornell Cooperative Extension educators will help elementary teachers integrate knowledge about agriculture and the food & fiber system into curriculum and address the NYS learning standards, through relevant learning experiences. The curriculum consists of 55 hands on lessons. Subject matter ranges from environmental science and stewardship to human populations and land mass issues. The goal is to develop citizens literate about the relationships between agriculture, the environment and the human population.
  - Openings are still available thru My Learning Plan
- Woodstock
  - Fifth graders are continuing their gardening in the front of the building. They have been collecting compost from classrooms and they will soon be building a larger compost bin.
  - Arm of the Sea Theater will be at Woodstock School tomorrow for a puppet performance about Henry Hudson.
  - Woodstock, as all the schools are getting ready for No Name Calling Week

Assistant Superintendent O'Brien reported that Teachers College training is continuing in the elementary Schools

## 9. Executive Session

Action: 9.01 It is anticipated that the Board will enter into EXECUTIVE SESSION to discuss real estate that may be offered for sale or lease and negotiations (proposed 9:50)

8:03

It was moved by Trustee Osmond and seconded by Trustee Hickey to go into executive session at approximately 8:00 p.m to discuss real estate that may be offered for sale or lease and negotiations

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Flayhan, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Action: 9.02 Return from Executive Session (proposed 10:15)

8:45

It was moved by Trustee Osmond and seconded by Trustee Hickey to return to the Regular Meeting.

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Flayhan, Trustee Spencer, Trustee Hickey, Trustee Kurnit

## 10. Discussion

Trustee Osmond reminded Trustee Flayhan that she will be on correspondence duty for the next 2 weeks.

Report: 10.01 The Board will work on their self-evaluation (proposed 10:20)

8:45

Trustee Osmond went through the Board Self-evaluation form and put together all of the board's answers.

Once compiled, all information will be put on Board Docs

## 11. Consent Agenda

Action (Consent): 11.01 Approve consent agenda item numbers 11.02-12.03 (proposed 10:40)

9:30

It was moved by Trustee Osmond and seconded by Trustee Spencer to approve item numbers 11.02 through 12.03

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Flayhan, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Action (Consent): 11.02 Approve Personnel Agenda dated 4/6/10

## LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
#2795	3/1/10 - 6/25/10	Medical - Unpaid Leave

#3008      4/26/10 – 5/7/10      Medical – Unpaid  
Family Medical Leave

**APPOINTMENTS: INSTRUCTIONAL**

**LONG-TERM SUBSTITUTE**

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Rubin, Linda	Speech/Language Therapist	Speech – HS	5/1/10 – 6/24/10	9MA	Leave replacement

**EXTRA DUTY STIPENDS**

NAME	POSITION	AMOUNT
Wortman, Kevin	Baseball – Modified – volunteer Coach	\$0

**PER DIEM SUBSTITUTES**

NAME	POSITION	AMOUNT
Adsit, Patricia	Uncertified Substitute Teacher	\$80/day
Adsit, Patricia	Uncertified Substitute Teaching Assistant	\$9/hr
Dorrity, Mark	Uncertified Substitute Teaching Assistant	\$9/hr
Ehrlich, Susan	Certified Substitute Teacher	\$95/day
Ehrlich, Susan	Home Tutor	\$32/hr
Manglass, David	Certified Substitute Teacher	\$95/day
Manglass, David	Home Tutor	\$32/hr
Moran, Judith	Certified Substitute Teacher	\$95/day
Perry, Janelle	Uncertified Substitute Teaching Assistant	\$9/hr

**LEAVE OF ABSENCE: NON-INSTRUCTIONAL**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2068	3/3/10 – 6/24/10	Medical – Unpaid Leave
#2068	9/1/10 – 9/5/10	Medical – Unpaid Leave
#2175	1/26/10 – 2/18/10	Medical – Paid Family Medical Leave
#2175	2/19/10 – 4/11/10	Medical – Unpaid Leave

**APPOINTMENTS: NON-INSTRUCTIONAL**

**PER DIEM SUBSTITUTES**

NAME	POSITION	AMOUNT
Adsit, Patricia	Substitute Clerical Worker	\$9.50/hr
Perry, Janelle	Substitute Clerical Worker	\$9.50/hr
Perry, Janelle	Substitute School Monitor	\$9/hr

**PERMANENT STATUS: NON-INSTRUCTIONAL**

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE	SALARY/STEP
D'Aprile, Debra	Account Clerk/Typist (Accounts Payable)	10/7/09	4/7/10	\$25,000

Action (Consent): 11.03 Instruction – Approve the Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #4-10, Confidential, as reviewed by Trustee Fletcher

## **12. Consent Agenda/Business and Finance**

### **Action (Consent): 12.01 UC BOCES Cooperative Bid**

WHEREAS it is the desire of the participating school districts of the Board of Cooperative Educational Services, Ulster County, adopting this resolution to jointly request bids for certain commodities to be determined by the Superintendent of this school district from time to time for the 2010-11 school year,

NOW, therefore, be it

RESOLVED that the Onteora School District hereby agrees to participate with other school districts of the Board of Cooperative Educational Services, Ulster County, New York, in the joint bidding of commodities to be requested by the school district Purchasing Agent and approved by the Superintendent; and be it further

RESOLVED that the specifications as prepared by the Steering Committee of participating school districts and presented to this Board of Education will be used and that this

Board, if it desires to purchase these commodities agrees to purchase said commodities at the lowest bid price recommended by the Steering Committee of the joint school districts; provided,

however, that each participating Board of Education in exercising its legal responsibilities, has the right to reject and/or modify the recommendation of the Steering Committee in the awarding of the bid; and be it further

RESOLVED that the invitation to bid will be advertised by BOCES in the Kingston Daily Freeman, the Middletown Record and the Poughkeepsie Journal in accordance with the provisions of Section 103 of the General Municipal Law.

### **Action (Consent): 12.02 Resolution to increase sums previously authorized for investigation of harassment complaint**

RESOLVED, that the Board of Education increase the sums previously authorized for Joseph Wooley to complete his investigation of the harassment complaint by employee no. 71009 to an amount not to exceed \$10,500.00.

### **Action (Consent): 12.03 Approve April 30th as the revised date from April 9<sup>th</sup> for ONTEA members to submit a letter of resignation for the purposes of retirement**

Be it hereby resolved for the 2009-2010 school year only, a unit member shall be eligible for the retirement incentive set forth in Article XI1 of the ONTEA collective bargaining agreement regardless of whether it is his/her first year of eligibility to retire without penalty as long as he/she meets all of the other eligibility requirements- regarding years of service to receive the incentive, and submits an irrevocable letter of resignation for the purposes of retirement by no later than April 30, 2010 with an effective retirement date of June 30,2010.

## **13. Committee Reports - 5 minutes each**

Information: 13.01 Audit Committee - Trustee Spencer to report. Next meeting is at 3:30 in the Central Administration Conference Room on 4/12/2010 (proposed 10:45)

9:35

Trustee Spencer reported:

- Completed Payroll Audit report – still working on it with Internal Auditor

Information: 13.02 Communication Committee - Trustee McGillicuddy to report. Next meeting is at 2:45 in the Vision 21 Room of the HS on 4/26/10

Has not met since last board meeting. Next meeting is at 2:45 in the Visions 21 room on 4/26/10

Information: 13.03 Facilities Committee - Trustee Kurnit to report. Next meeting is at 3:30 in the Central Administration Conference Room on 5/3/10

Trustee Kurnit reported:

- Four Energy RFPs have been received. They are not identical in any way and are large
  - Consensus is to have the facilities committee review them instead of hiring someone
    - Timeline for reviewing proposals
      - Technically is 180 days but would want work to start by next summer
      - Finish review by June 30<sup>th</sup>
    - Meeting more often – 2 week interval
    - Develop a team to commit to coming to these meetings for continuity of review
- Discussed mothballing West Hurley
  - Varying opinions
  - Assistant Superintendent McLaren is working with insurance company on viability
  - Consensus is to keep the building active for a few more years and not mothball at this time

Information: 13.04 Green Committee - Trustee Osmond to report. Next meeting is at 2:40 pm in the High School Conference Room at 2:40 in the HS Conference Room on 4/7/10

Trustee Osmond reported has not met - will forward answers to questions to committee

Information: 13.05 Policy Committee - Trustee Osmond/McGillicuddy to report. Next meeting is at 10:00 in the Central Administration Conference Room on 4/12/10

Trustee Osmond meeting was postponed until Monday 4/12/10.

Information: 13.06 Arts Task Force - Trustee Fletcher to report. Next meeting is at 4:00 pm in the Vision 21 Room of the High School on 4/15/10

Trustee Fletcher reported that he will report next week. Speaker Series conflicts with meeting so the meeting may be changed to the following Thursday



Information: 13.07 District Committees: Technology - Superintendent Ford to report. Next meeting is at 4:00 pm in the Central Administration Conference Room on TBD

Committee is no longer meeting

Information: 13.08 District Committee: Health and Wellness Committee - Assistant Superintendent O'Brien to report. Next meeting is at 2:00 pm in room 207 of the High School on 4/15/10

Assistant Superintendent O'Brien reported that the subcommittee for nutrition met:

- Signs will go up in the High School Cafeteria for nutrition.
- There will be an Earth Day Menu
- Report on gardens and possible chef demo next fall
- High School students have given survey so they will report at next meeting
- Discussion on Meat Out Day or Vegetarian Day
- Trying to move next meeting to 4/22

#### **14. Old Business**

Discussion: 14.01 The Board will discuss Green Committee Requests (proposed 11:25)

9:50

Trustee Osmond forwarded Green Committee Chair Tobe Carey answers from Director of Facilities, Jared Mance and Director of Transportation, Dave Moraca

Director of Facilities Jared Mance stated that he is aware of the green energy use, try to make changes where possible – it is a slow process. He said the schools have been making strides and improvements in the amount of recycling and saving energy.

Ulster County School Board Dinner - Trustee McGillicuddy and Trustee Kurnit would like to attend

Trustee Fletcher began a discussion about West Hurley- put out to vote or have the board make the decision on whether to lease, rent or sell property

- Trustee Osmond asked that the record reflect that attorney advice is to not put the advisory referendum on the ballot, when the board can make the decision
  - the commissioner is not in favor of an advisory referendum to the public
- Trustee McGillicuddy asked the District Clerk put new category under news for West Hurley – real estate information, policy that is pertinent and the attorney communication

#### **15. New Business**

Discussion: 15.01 Board Members will request new business (proposed 11:35)

10:00

Trustee Fletcher asked that Skype be ready for any time the board may need it in the future.

#### **17. Public Be Heard**

Information: 17.01 The public may comment on agenda items at this time. (proposed 11:55)

10:07

The following people spoke:

- Conner Berg - Board Meetings & Modified Baseball
- Ryan Hickey - Track team coaches

## **16. Board Members Requests for Information**

Information: 16.01 Board members may request information at this time.(proposed 11:45)

10:12

Trustee McGillicuddy requested spring sports team numbers:

- how many are on each team this spring and how many coaches
  - in a ratio format coach to student
- Update on iNDIE and what will happen to it next year if it is cut from budget

Trustee Kurnit asked that the CT model that has been used is clarified:

- Speech Path can't be a CT teacher
- How decisions are made
- What state regulations are on CTs that are basis of the decisions
- Clearly outline procedures being used for young students to get the services they need

Trustee Osmond asked if there are any other areas where overall administration costs can be reduced?

Trustee Osmond asked to hear from Administration and Building and Grounds about what needs to happen before the West Hurley building can be leased.

Trustee Osmond asked about the Open Source Software contact, would like to see the district connect with him for free software we may be paying for now.

## **18. Adjournment/Next Meeting**

Action: 18.01 Meeting Adjourned. Next meeting 4/13/10 (proposed 12:05)

10:15

It was moved by Trustee Osmond and seconded by Trustee Hickey to adjourn the meeting at approximately 10:15

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Flayhan, Trustee Spencer, Trustee Hickey, Trustee Kurnit

<b>2009 – 2010 Board of Education Meeting Schedule</b>			
<b>July 7, 2009</b>		Reorganization/Regular Meeting	Middle-High School 6:00 p.m.
<b>August 4, 2009</b>		Regular Meeting	Middle-High School 6:00 p.m.
<b>August 18, 2009</b>		Regular Meeting	Middle-High School 6:00 p.m.
<b>September 8, 2009</b>		Regular Meeting	Woodstock School 6:00 p.m.
<b>September 22, 2009</b>		Regular Meeting	Middle-High School 6:00 p.m.
<b>October 6, 2009</b>		Regular Meeting	Bennett School 6:00 p.m.
<b>October 20, 2009</b>		Regular Meeting	Phoenicia School 6:00 p.m.
<b>November 3, 2009</b>		Regular Meeting	Woodstock School 6:00 p.m.
<b>November 17, 2009</b>		Regular Meeting	Middle-High School 6:00 p.m.
<b>December 1, 2009</b>		Regular Meeting	Bennett School 6:00 p.m.
<b>December 15, 2009</b>		Regular Meeting	Phoenicia School 6:00 p.m.
<b>January 5, 2010</b>		Regular Meeting	Woodstock School 6:00 p.m.
<b>January 19, 2010</b>		Regular Meeting	Middle-High School 6:00 p.m.
<b>February 2, 2010</b>		Regular Meeting	Bennett School 6:00 p.m.
<b>February 16, 2010</b>		Regular Meeting	Phoenicia School 6:00 p.m.
<b>March 2, 2010</b>		Regular Meeting	Woodstock School 6:00 p.m.
<b>March 16, 2010</b>		Regular Meeting	Bennett Phoenicia School 6:00 p.m.
<b>April 6, 2010</b>		Regular Meeting	Middle-High Bennett School 6:00 p.m.
		<i>Superintendent's 2010-2011 Budget Recommendation</i>	
<b>April 20, 2010</b>		Regular Meeting <i>Onteora Board of Education 2010-2011 Budget Adoption</i>	Middle-High School 6:00 p.m.
<b>April 28, 2010</b>	<i>Wednesday</i>	Regular Meeting	Middle-High School 6:00 p.m.
		<i>Onteora Board of Education 2010-2011 Budget Adoption (also a countywide vote date for BOCES Board Seats and BOCES Administrative Budget)</i>	
<b>May 4, 2010</b>		Regular Meeting	Middle-High School 6:00 p.m.
		<i>Budget Hearing</i>	
<b>May 18, 2010</b>		<b>Budget Vote</b>	<b>All four (4) Elementary Schools 2:00 to 9:00 p.m.</b>
<b>May 18, 2010</b>		Special Meeting (Declaration of Votes Cast)	Middle-High School 9:30 p.m.
<b>June 1, 2010</b>		Regular Meeting	Woodstock School 6:00 p.m.
<b>June 15, 2010</b>		Regular Meeting	Phoenicia School 6:00 p.m.
<b>July 6, 2010</b>		Reorganization/Regular Meeting	Middle-High School 6:00 p.m.