

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## MINUTES

### REGULAR MEETING

6:00 p.m.

TUESDAY, JANUARY 19, 2010  
Middle School/High School Auditorium

#### 1. Opening Items

##### **Information: 1.01 Call to Order (proposed 6:00)**

Trustee Osmond called the meeting to order at approximately 6:15 p.m.

##### **Information: 1.02 Tobacco Policy Statement**

##### **Information: 1.03 Pledge of Allegiance**

##### **Information: 1.04 Present**

Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Flayhan, Trustee Spencer, Trustee Hickey, Trustee Kurnit

##### **Information: 1.05 Also Present**

Superintendent Ford, Assistant Superintendent McLaren, Student Representative Susie Sofranko, District Clerk, Fern Amster and approximately 12 visitors

##### **Information: 1.06 Not Present**

##### **Information: 1.07 Also Not Present**

Assistant Superintendent O'Brien

#### 1.5 Executive Session

##### **Action: 1.15.01 It is anticipated that the Board will enter into EXECUTIVE SESSION at approximately 6:00 to discuss legal issues and personnel issues.**

It was moved by Trustee Osmond and seconded by Trustee Flayhan to go into executive session at approximately 6:15 p.m to discuss legal and personnel matters.

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Flayhan, Trustee Spencer, Trustee Hickey, Trustee Kurnit

##### **Action: 1.5.02 Return from Executive Session (approximately 7:30)**

It was moved by Trustee Osmond and seconded by Trustee McGillicuddy to return to the Regular Meeting at approximately 8:25.

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Flayhan, Trustee Spencer, Trustee Hickey, Trustee Kurnit

##### **Action: 1.5.04 Approve Tenure recommendation**

It was moved by Trustee Osmond and seconded by Trustee Hickey:

The following named INSTRUCTIONAL PERSONNEL, having served a period of probationary status consistent with the Education Law of the State of New York, and provisions of the Commissioner's Regulations; and having received continuing satisfactory evaluations of performance are hereby recommended by the Superintendent of Schools for APPROVAL for TENURE STATUS:

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATE	TENURE DATE
Barringer, Lisa	Initial	Special Education	9/1/08	9/1/09

The result of the vote was: Unanimous  
Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Flayhan, Trustee Spencer, Trustee Hickey, Trustee Kurnit

**Action: 1.5.05 Vote on Stipulation of Settlement**

It was moved by Trustee McGillicuddy and seconded by Trustee Hickey to approve the stipulation of settlement for \$750.

The result of the vote was: Unanimous  
Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Flayhan, Trustee Spencer, Trustee Hickey, Trustee Kurnit

2. Acceptance of Minutes

**Action: 2.01 Acceptance of Minutes of January 5, 2010 (proposed 7:45)**

8:29

It was moved by Trustee McGillicuddy and seconded by Trustee Spencer to accept the Minutes of January 5, 2010.

The result of the vote was: Unanimous  
Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Flayhan, Trustee Spencer, Trustee Hickey, Trustee Kurnit

3. Welcome Message

**Discussion: 3.01 Principal Lance Edelman will give the welcome address (proposed 7:50)**

Assistant Principal Jessica Robertson gave the welcome address:  
January 26th - January 29th is Regents week for the High School. Middle School and BOCES classes will resume their normal schedule. Regents information and the schedule is posted on the Onteora website.

February 11<sup>th</sup>, in room 166 at 6:30 the HS Parent Alliance is meeting to expand Infinite Campus's Parent Portal Pilot group. Contact Mary Hornung by January 25th to begin the process. The meeting will help parents log into their accounts and show parents how to navigate through the portal.

Astrid Delgado and Phoebe McCann were both selected as Round II candidates for the Hispanic Youth Leadership Institute. Only 20 students were selected from a pool of candidates that included students from 20 different school districts.

Onteora DECA took home 25 trophies to take first place in the Region 3 Competitions on January 7th. They qualified to compete at the state level in Rochester on March 10th.

First place winners: Tyler Barringer, Danny Brennan, Robbie Walkowiak, Giovanni Holmquist, Zach Doyle, Rachel Castellano, Rigdzin Drolma, Tatianan Pease, Max Kwarteng, Liz Caprotti, Angie Cross, and Finn Alvaro

Second place winners: Connor Berg, Sarah Corwin, Matt Singer, and Michelle Swanson

Third place winners: Danielle Barringer, Evan Wolff, and Zach Kelder

Fourth place winners: Ian Jameson, Jacob Combe, Mike Morgan, Rio Morales, and Spencer Ciaccio

Fifth place runner-ups: Brandon Harkin, Forrest Schaffer, and Patrick Keplinger

Their club advisors are Jeanne Douglas and Becky Michalicka

#### 4. District News

**Information: 4.01 Notable district news will be discussed/presented at this time- ONTEA negotiations rescheduled to 1/28/10 (proposed 7:55)**

8:35

Superintendent Ford reported

The incident today in a HS Science Class:

While demonstrating the properties of the chemical potassium chlorate in the 5th period Chemistry Class, an unexpected chemical reaction occurred. The incident involved less than three grams of the substance, and occurred while the teacher demonstrated the chemicals' reaction to food products.

The reaction caused an explosion that one Science teacher stated sounded like a really loud door slam through his closed door. Teachers in the wing went immediately to the teacher's assistance, followed immediately by the high schools' quick response team. The response team is composed of all building administrators, school nurses, social workers and counselors. Seven students and the teacher were transported to local hospitals by Olive and Mobile Life ambulances. Two students and the teacher were treated for minor lacerations, and the rest were checked for minor injuries. Middle and high school social workers accompanied students to the hospitals. All parents were contacted quickly by staff.

The high school was put in modified lockdown, termed "stay put" in order to concentrate on moving students and the staff member as efficiently as possible. Schedules for the rest of the middle and high school students were adjusted to allow all students to receive lunch service. We are grateful to the quick action of the Olive Fire Department, Olive EMT, Olive Police, especially Sergeant Kreegan, our SRO Trooper Callahan and other troopers, Mobile Life, and our Onteora staff.

The Board of Education would like to give thanks to the administration and best wishes for everyone who was involved.

State aid money will come soon, but we don't know how or when at this point.

ONTEA negotiations are postponed until January 28, 2010

Julia Hinchey score her 1000<sup>th</sup> basketball point

Gemma Scow is making food twice a month for the Daily Bread Soup kitchen.

Update from Tim Moot of Clark Patterson Lee on water pump:

Working with Bill Kazlauskas and Trustee Spencer of Ametek Rotron  
End of day Thursday they will be able to say definitively what will have to happen to get the pump working

5. Student Representative Report

**Information: 5.01 The Student Representative to the Board, Susie Sofranko, will give a report at this time. (proposed 8:00)**

9:00

Student Representative Susie Sofranko reported:

SAC is working on a follow up to the survey.

specifically on cafeteria food i.e. salad bar.

meeting with Director of Food Services Christy Downs and High School Principal Lance Edelman

They would like to get their web site updated on the school web site with a calendar for the fund raising events that clubs and schools are doing

6. Response to last meeting's Public/Student Be Heard

**Information: 6.01 The Board will respond to the last meeting's Public/Student Be Heard.-**

Lysa Ingalsbe on sending flyers home about Cafe Chats

Trustee Osmond thanked Lisa Ingalsbe for talking about sending flyers about the Café Chats.

7. Student Comment

**Information: 7.01 Students may comment on any agenda or non-agenda items at this time. (proposed 8:05)**

No student comment was made

8. Public Comment

**Information: 8.01 The public may comment on any agenda or non-agenda items at this time. (proposed 8:10)**

No public comment was made

**Change of Agenda**

Board consensus to move the policies this meeting to the next meeting

9. Reports/Presentations

**Report: 9.01 Special Education Graduation Rates, Curriculum and Testing (proposed 8:20)**

9:00

Director of Pupil Personnel Joyce Long reported:

Working with Database Administrator Pam Walkowiak to get information from the old system, which has contaminated data.

Discussed the cohorts and drop out rate

When a child gets a special education diploma or gets a GED they are counted in our drop out rate

**Report: 9.02 Race To The Top and Commissioner's Statement (proposed 8:30)**

Superintendent Ford reported that Commissioner Steiner is pursuing Race to the Top grants. Regardless of whether the state receives the grants, the Board of Regents will make these four elements priorities for NYS school districts:

- standards and assessments
- data systems to support instruction
- teachers and leaders
- turning around low achieving schools (Onteora Central School District is not a low achieving school)

**Report: 9.03 5 MINUTE BREAK (proposed 8:40)**

A break was not taken at this time.

9.5 Discussion

**Discussion: 9.5.1 Ongoing Budget Discussion (proposed 8:45)**

9:17

Assistant Superintendent McLaren began the discussion:

State aid runs from Governor's office came today looking a little better than expected  
40 million dollar levy

discussion on percentage of tax levy increase

Trustee Fletcher clarified:

5.5% increase in budget equals 8% increase in tax levy

discussion about DHIC (district health care) and looking into other health care companies  
discussion about transportation

Discussion about cutting \$1.5 million to get to 4% levy.

What shared services we can receive from BOCES to consolidate administrative cuts

Information Board of Education wants to continue budget discussion:

Looking to administrators – can you support some percentage cut – what would it be?

Get information on budget items that still have money to see where cuts can come in for this budget

**Discussion: 9.5.2 Discussion on extending transportation contract 1 year. Need to vote at 2/2/10 meeting**

10:25

Discussion about extending the contract. All transportation information given so far will be posted on Board Docs.

10. Discussion and Possible Action

**Action: 10.01 Board of Education of the Onteora Central School District hereby approve the second reading of Policy 1336 Duties of Extraclassroom Activities Fnds Treasurer(s) (proposed 9:45)**

Moved to next board meeting

**Action: 10.02 Be it hereby resolved on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District hereby approve the second reading of Policy 5570 Audit Committee (proposed 9:50)**

Moved to next board meeting

**Action: 10.03 Arts Task Force web page, fund raising for auditorium by selling seats. (proposed 9:55)**

10:25

Trustee Fletcher began the discussion:

The Arts Task Force having its own web page linked to the Onteora web site.

Consensus to move forward with Arts Task Force web site

Sponsorship of seats in the auditorium

11. Consent Agenda

**Action (Consent): 11.01 Approve consent agenda item numbers 11.02 - 12.06 (proposed 10:05)**

10:35

It was moved by Trustee McGillicuddy and seconded by Trustee Spencer to approve the consent agenda item number 11.02 – 12.06.

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Flayhan, Trustee Spencer, Trustee Hickey, Trustee Kurnit

**Action (Consent): 11.02 Personnel Consent Agenda dated 1/19/10**

**It was moved by Trustee McGillicuddy and seconded by Trustee Spencer .**

**LEAVE OF ABSENCE: INSTRUCTIONAL**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1349	12/18/09 – 2/12/10 Days granted by side letter of agreement dated 12/18/09	Medical – Paid Family Medical Leave

**APPOINTMENTS: INSTRUCTIONAL**

**LONG-TERM SUBSTITUTE**

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Rubin, Linda	Speech/Language Therapist	Speech – HS	1/16/10 – 2/12/10	9MA	Leave replacement

**EXTRA DUTY STIPENDS**

NAME	POSITION	AMOUNT
Albamont, Brian	AIS/Regents Prep (After School) – Algebra (1/2)	\$902
Bucher, Donald	AIS/Earth Science (After School)	\$1,804

Calinda, Jason	US History Regents Prep (After School)	\$1,804
Chartrand, Louis	Track – Spring – Head Coach (Girls)	\$4,552
1 <sup>st</sup> Longevity		\$150
2 <sup>nd</sup> Longevity		\$200
3 <sup>rd</sup> Longevity		\$300
Cohen, Wendy	AIS/Regents Prep (After School) – Geometry (1/2)	\$902
Connolly, Brian	AIS/Regents Prep (After School) – Global Studies	\$1,804
Cook, Debra	AIS/Living Environment (After School) (1/2)	\$902
Fein, Peter	Tennis – Varsity – Head Coach (Boys)	\$2,513
1 <sup>st</sup> Longevity		\$150
2 <sup>nd</sup> Longevity		\$200
3 <sup>rd</sup> Longevity		\$300
Johnson, Jaimy	Track – Spring – Assistant Coach	\$3,080
Knoche, Stephen	AIS/Instructor (After School)	\$1,804
Kocher, Michael	Baseball – Varsity – Head Coach (1/2)	\$1,874.50
Nelsen-Epstein, David	Diversity Club – Amnesty International	\$602
Oren, Daniel	Track – Modified – Head Coach	\$2,194
Perrotta, Jeremy	Track – Spring – Assistant Coach	\$3,080
Perry, Frederick	Track – Modified – Head Coach	\$2,194
Pezzello, Eric	Track – Spring – Head Coach (Boys)	\$4,552
Rosato, Phyllis	AIS/Regents Prep (After School) – Algebra (1/2)	\$902
Seche, Joanne	AIS/Chemistry (After School)	\$1,804
Thomas, Doris	Softball – Varsity – Head Coach	\$3,749
1 <sup>st</sup> Longevity		\$150
Thompson, Carolyn	AIS/Living Environment (After School) (1/2)	\$902
Whitlow, Edward	AIS/Regents Prep (After School) – Geometry (1/2)	\$902
Via, M. Scott	Baseball – Varsity – Head Coach (1/2)	\$1,874.50

**PER DIEM SUBSTITUTES**

NAME	POSITION	AMOUNT
Haug, Bridget	Uncertified Substitute Teacher	\$80/day
Gallin, Anne	Certified Substitute Teacher	\$95/day
Leighton, Michael	Uncertified Substitute Teacher	\$80/day
Thorn, Marcy	Home Tutor	\$34/hr

**APPOINTMENTS: NON-INSTRUCTIONAL**

**PER DIEM SUBSTITUTES**

NAME	POSITION	AMOUNT
Kirwan, Christine	Substitute Food Service Worker	\$9/hr
Ryder, Jessica	Substitute Food Service Worker	\$9/hr
Sebald, Katy	Substitute Clerical Worker	\$9.50/hr

**Action (Consent): 11.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #1-19-10, Confidential, as reviewed by Trustee Kurnit**

12. Consent Agenda/Business and Finance

**Action (Consent): 12.01 BE IT HEREBY RESOLVED** on recommendation by the

Superintendent of Schools that the Board of Education of the Onteora Central School District approve change order #1 with NGM Insurance Co., as completing surety for Noreaster Heating and Cooling Inc., in the amount of -\$6,397.71 and authorizes the Superintendent to sign the change order.

**Action (Consent): 12.02** BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve change order #2 with NGM Insurance Co., as completing surety for Noreaster Heating and Cooling Inc., decreasing the contract amount by \$25,000.00 and authorizes the Superintendent to sign the change order

**Action (Consent): 12.03** BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve payment to KSQ Architects, PC in the amount of \$25,000.00 for additional services rendered with regard to the Woodstock Boiler project.

**Action (Consent): 12.04** Acceptance of Donation for \$100 to Supplemental - band from Bob McBroom at Onteora Mountain House

**Action (Consent): 12.05** Acceptance of donation of 3 Woodstock Kid's Fantasy Guitars to the Phoenicia School

**Action (Consent): 12.06 Change of 2009-2010 calendar- County wide Superintendent Conference Day is not 4/23/10, but is 5/12/10.**

Be it hereby resolved that the 2009-2010 calendar be changed to reflect the following:  
Friday, April 23, 2010 will no longer be a county wide Superintendent's Conference Day.  
Instead Wednesday, May 12, 2010 will be the County Wide Superintendent's Conference Day

There WILL BE school on April 23<sup>rd</sup>. There WILL NOT be school on May 12<sup>th</sup>.

**Action (Consent): 12.07 5 MINUTE BREAK (proposed 10:10)**

13. Committee Reports - 5 minutes each

**Information: 13.01 Audit Committee - Trustee Spencer to report. Next meeting is at 3:30 in the Central Administration Conference Room on 2/08/2010 (proposed 10:15)**

10:40

Trustee Spencer reported:

Discussion about the Internal Auditor presenting a live report or written report on the Payroll Audit and bring Internal Auditor back the next meeting for questions.

Trustee Spencer will send to board via email to make a decision at the next meeting

**Information: 13.02 Communication Committee - Trustee McGillicuddy to report. Next meeting is at 5:45 in the Central Administration Conference Room on 1/25/10 (proposed 10:20)**

Trustee McGillicuddy reported:



met on 1/11 /10  
discussed calendar and how to improve communication in district  
came up with different media and venues  
Discussed Café Chats  
One member offered to write press releases for the district  
Needs to go through Superintendent Ford's office  
Meeting again this Monday (1/25/10)  
Committee may have recommendation after the next meeting about the calendar

**Information: 13.03 Facilities Committee - Trustee Flayhan to report. Next meeting is at 3:30 in the Central Administration Conference Room on 2/1/10 (proposed 10:25)**

Trustee Kurnit reported:  
Met on 1/13/10  
General discussion about the configuration of Middle School/High School to include 6th grade  
ongoing discussion  
what would educational format would be, scheduling, cafeteria, etc.

**Information: 13.04 Green Committee - Trustee Osmond to report. Next meeting is at 2:40 pm in the High School Conference Room at 2:40 in the HS Conference Room on 2/3/10 (proposed 10:30)**

Trustee Osmond reported  
Discussed the Middle School/High School Go Green Day  
Discussion about recycling in Middle School/High School  
List of requests from Green Committee for information will be emailed around and to make public

**Information: 13.05 Policy Committee - Trustee Osmond/McGillicuddy to report. Next meeting is at 9:00 in the Central Administration Conference Room, on 2/1/10 (proposed 10:35)**

10:45

Trustee McGillicuddy reported:  
Met on 1/13/10  
Policies to review at next Board Meeting:  
Medicare Fraud Waste and Abuse  
Tobacco Policy  
Contest for Students and Student Awards  
Board of Education travel reimbursement  
whole board discussion  
Artwork Longevity policy was edited.  
Going through legal  
Will be in Board meeting in February  
Class size policy Trustee Osmond brought forth language  
Superintendent Ford to bring to legal  
Superintendent Ford reported that it was discussed with the administrative cabinet  
Revision to small paragraph in 7640 Special Education recording CSE  
Change to require recording

**Information: 13.06 Arts Task Force - Trustee Fletcher to report. Next meeting is at 4:00 pm in Room 121C of the High School on 1/21/10 (proposed 10:40)**

**10:55**

Committee has not met since last board meeting.

**Information: 13.07 District Committees: Technology - Superintendent Ford to report. Next meeting is at 4:00 pm in the Central Administration Conference Room on 1/22/10 (proposed 10:45)**

Superintendent Ford reported that they are working on Technology Plan

**Information: 13.08 District Committee: Health and Wellness Committee - Assistant Superintendent O'Brien to report. Next meeting is at 2:00 pm in Room 207. (proposed 10:50)**

Trustee Fletcher reported:

met as sub committees, then gathered to discuss work

Health Fair is being planned for end of school year

took place 2 years ago

Next meeting is 2/11/10, snow date 2/18/10

14. Old Business

**Discussion: 14.01 Holding staff forums and town hall meetings to build good relationships (proposed 10:55)**

10:55

Discussion about staff forums and town hall meetings:

Could help during budget building

Consensus to discuss this at next meeting.

Discussion about the successful Café Chat in Phoenicia

Discussion about West Hurley school.

**Discussion: 14.02 Board Self Evaluation and President Change (proposed 11:05)**

11:05

Trustee Osmond reported that she is happy to stay on as President.

Put Board Self Evaluation on second February meeting's agenda.

**Discussion: 14.03 Board members reimbursement for travel**

Consensus to discuss at the next Board of Education meeting.

**Trustee Kurnit read the following letter:**

**Board of Education  
Onteora Central Schools  
Boiceville, New York 12412**

**Dear Board of Education**

This letter is to inform the Onteora community that I, Trustee Robert Kurnit, am married to a teacher in school district.

I am disclosing this now, having been informed of a District Policy # 6110 regarding code of ethics for district personnel.

Having been recently informed of this policy, I have noted that all Board members were to be given a copy of this Code of Ethics before entering upon the duties of his/her office or employment by the Superintendent.

This was not done as outlined in the Policy Manual under the code of ethics section.

Thank you,

Rob Kurnit



Onteora Board Trustee

**Trustee Spencer discussed the Onteora Ski Program**

Trustee Hickey will call Belleayre to see if the program can be reopen.

**Next Café Chat** is at Scandinavian Grace on Route 28 in Shokan on Saturday 2/6/10 from 11am-1pm

15. New Business

**Discussion: 15.01 Board Members will request new business (proposed 11:15)**

11:15

Trustee Fletcher began the discussion on alternating board member to respond to letters to the Board of Education

Trustee Spencer volunteered to respond to letters for the next 2 weeks

Discuss at next meeting during New Business next which board member will take over the task

Discussion on accessing U-Tube from the school – discuss at next meeting specific sites to allow.

16. Board Members Requests for Information

**Information: 16.01 Board members may request information at this time. (proposed 11:25)**

- Trustee McGillicuddy requested the number of BOCES students on buses
- Trustee Osmond requested the Wayrick study information
- Are there regulations that require a DAT team?
- What shared services we can receive from BOCES to consolidate administrative cuts?
- What line items in the 09-10 Budget have money leftover?
- What would we need to do to lease, rent or sell West Hurley School?
- Why are there no mirrors in the boys bathrooms in the High School and what can be done to remedy that?

17. Public Be Heard

**Information: 17.01 The public may comment on agenda items at this time. (proposed 11:35)**

No public comment was made

18. Adjournment/Next Meeting

**Action: 18.01 Meeting Adjourned Next meeting February 2, 2010 (proposed 11:45)**

11:25

It was moved by Trustee Hickey and seconded by Trustee Fletcher to adjourn the meeting at approximately 11:25 p.m.

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Flayhan, Trustee Spencer, Trustee Hickey, Trustee Kurnit

