

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

**CORRECTED
MINUTES**

REGULAR MEETING

6:00 p.m.

**TUESDAY, DECEMBER 15, 2009
PHOENICIA ELEMENTARY SCHOOL**

1. Opening Items

Information: 1.01 Call to Order (proposed 6:00)

Trustee Osmond called the meeting to order at approximately 6:10 p.m.

Information: 1.02 Tobacco Policy Statement

Information: 1.03 Pledge of Allegiance

Information: 1.04 Present

Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Flayhan, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Information: 1.05 Also Present

Superintendent Ford, Assistant Superintendent O'Brien, Interim Assistant Superintendent Don Gottlieb, Student Representative Susie Sofranko, District Clerk, Fern Amster and approximately 12 guests

Information: 1.06 Not Present

Information: 1.07 Also Not Present

Assistant Superintendent McLaren

2. Acceptance of Minutes

Action: 2.01 Acceptance of Minutes of the Regular Meeting on December 1, 2009

It was moved by Trustee Osmond and seconded by Trustee McGillicuddy to accept the Minutes of the Regular Meeting on December 1, 2009 with corrections.

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Flayhan, Trustee Spencer, Trustee Hickey, Trustee Kurnit

3. Welcome Message

Discussion: 3.01 Principal Linda Sella will give the welcome address. (proposed 6:05)

6:15

Principal Linda Sella welcomed the board:

- successful ½ day of Professional Development
 - Elementary rolled out PBIS (Positive Behavior Intervention Support)
 - Thanked the Phoenicia team:
 - Patti Rosenbloom
 - Debbie Van Etten
 - Charlene Kellogg
 - Melissa Johnson
 - Mark Dornan
 - Laurie Hoy
 - whole school community together will make shift
- adopted a new school mascot – the eagle
- developed behavioral expectations for the school

4. District News

Information: 4.01 Notable district news will be discussed/presented at this time

6:20

- The Phoenicia Elementary School Community provided new clothes and toys for 22 families and 66 children this holiday season.
 - Heidi LaMonda, a Phoenicia kindergarten teacher, has organized this school wide community event for 7 years and it's getting bigger and better every year
 - All the donations are given by Phoenicia staff and volunteers to support children and families.
 - This year we saw more families in need. So, in addition, radio station WGhq provided gift certificates to Walmart for 15 more families and Toys for Tots distributed an additional 32 gift certificates.
- The HS Band and Ensemble's Winter Concert is tomorrow night at 7pm in the newly renovated auditorium.
- The HS Chorus and Orchestra's Winter Concert was cancelled last week due to the inclement weather. It has been rescheduled for Tuesday, December 22nd at 7pm.
- The HS National Honor Society has coordinated a Poetry Slam for this Friday at 7pm
- 5 week report cards this Friday
- The Varsity Boy's Basketball team took first place at the Shane Geisler Memorial Tournament in Saugerties defeating Pine Bush and Saugerties.
- The Varsity Wrestling team took 2nd place at the East Ramapo Titan Wrestling tournament.
- The state report card will be ready in January

5. Student Representative Report

Information: 5.01 The Student Representative to the Board, Susie Sofranko, will give a report at this time.

6:25

Student Representative Susie Sofranko handed out the survey taken by SAC

- They are collecting them now and will report back the results

6. Response to last meeting's Public/Student Be Heard

Information: 6.01 The Board will respond to the last meeting's Public/Student Be Heard. Jesse Jones – Board's budget consideration in current economic climate

Trustee Osmond thanked Jesse Jones for speaking last time

7. Student Comment

Information: 7.01 Students may comment on any agenda or non-agenda items at this time.

No student comment was made

8. Public Comment

Information: 8.01 The public may comment on any agenda or non-agenda items at this time. (proposed 6:15)

No public comment was made

9. Reports/Presentations

Report: 9.01 Russell Richardson - iNDIE update (proposed 6:25)

6:30

Russell Richardson reported on iNDIE:

- changed to an after school program
- operating Monday through Thursday 3 pm –5 pm for grades 8-12
- contains a computer lab with editing equipment and a lounge area - mini cinema/brainstorming area
- 34 students come once a week
- 21 students come everyday
- Monday and Tuesday is beginner training - teaching filming and Photoshop
- Wednesday and Thursday advanced students
- Students can come everyday if they are intensely working on a project
- putting together a DVD of their students' work to show publicly

Discussion ensued about the iNDIE program

Report: 9.02 Peg Haug and Maegan Schenker on the Pride Survey (proposed 6:35)

6:50

Maegan Schenker, Sarah Turck, Peg Haug reported on the Pride Survey and Prime for Life Program:

- All 9 school districts in Ulster county participated in the Pride Survey
 - multiple choice questions
- Onteora and Saugerties had the highest report of alcohol and drug use in student perception
- Tobacco use in Onteora is very low
 - Due to tobacco policy and other programs in place
- Prime for Life is a new program for Onteora
 - Evidence based program
 - A 20 year old, pre-treatment program that has been around 20 years
 - A program for 13-20 year olds who've have been making high risk choices

Discussion ensued about the Prime for Life program

Principal Edelman and Peg Haug agreed that they would also look into incorporating peer-based interaction in their approach to alcohol and drug use among students.

Report: 9.03 Update on Water Filtration System by Trustee Spencer (proposed 6:45)

7:45

Trustee Spencer reported:

- Ametek Rotron brought in equipment and engineers
- They collected data to have conversation with contractor this week

5 MINUTE BREAK

7:50

10. Discussion

Report: 10.01 Ongoing Budget Discussion. Don Gottlieb will update on the status of state aid. (proposed 6:55)

8:00

Interim Superintendent Don Gottlieb updated on the facilities projects and the budget:

- Onteora Central School District owes a debt of gratitude to Dan Spencer and Bill Kazlauskas from Rotron
- Woodstock Boiler-extending the smokestack is the last thing that needs to be done
 - boiler is fully functional
- High School roofing project complete
 - Final punch list being prepared
- Technology – wiring project
 - everything ordered
 - items are on back order
 - no closing or installation date
 - kick off meeting soon
- Auditorium - Director of Facilities Jared Mance is working with Middle School/High School administrators to coordinate workmen coming in and room being used
 - Work will be complete by 1/15/10
 - Lighting workshop cancelled and will be rescheduled
- Sink in cafeteria is in and will be installed over Christmas break
- RFP for energy performance contract
 - An ad is in the newspaper
 - Documents have been sent out to vendors
 - before it was completed it was reviewed by Green Committee Members and professionals in the alternative energy field. Their suggestions were included
 - there is a meeting of contractors that wish to participate during Christmas break
 - this includes a tour of the buildings
- Business office busy with completion of OTA contract negotiations
 - Salary notices have been sent out to teachers 10 days ago
 - 09-10 corrected salaries & retroactive pay will be paid prior to beginning of New Year
 - 08-09 retroactive pay will be held until January – after the W2s go out
 - as a result have been able to project 10-11 salaries
 - completed today/tomorrow
 - working with projected figures for ONTEA
- Maximum district liability for unemployment insurance for one individual is \$18,000
- Explained BOCES laws
 - BOCES contract is a lifetime commitment
- Discussed BOCES budget items
 - The state aid was received today for 10% less than it should be
 - This is a state cash flow problem, not a state budgetary problem
 - State is hoping the 4th quarter sales tax and the 4th quarter income tax will help
 - Sales tax depends on Christmas sales
 - Income tax depends on Wall Street bonuses
 - Onteora will not have to borrow money to meet payroll
 - our cash flow is fine
 - Interest earnings will not be where we need

- Next year's budget
 - If there is a reduction in aid, fund balance will be reduced
 - Use fund balance to help tax levy to be low
 - Preparing a budget based on current programs, current staffing
 - Asking administrators to put together preliminary budget with "wish list items" and potential areas to reduce spending
 - as revenue picture begins to become clear we will be able to make decisions on maintaining, adding or deleting programs
 - Contingency budget
 - in unique situation this year because CPI is at 0 or negative now
 - if budget defeats in May there will be 0% growth in the budget, and the appropriation can not increase

Discussion ensued about BOCES and the budget.

Trustee McGillicuddy addressed a concern in the community – consider all the students that are not enrolled in the Onteora Central School District that the district must pay for in other schools/districts

Interim Assistant Superintendent Don Gottlieb will bring a general picture of the budget with current figures without BOCES budget numbers (will be getting on 1/7) at next BOCES meeting.

10.5 Discussion and Possible Action

Action: 10.5.1 BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central District hereby approve the first reading of policy # 5321 - Use of District Credit Card. (proposed 7:25)

9:15

It was moved by Trustee Osmond and seconded by Trustee Hickey to adopt the corrected policy #5321 – Use of District Credit Card after first reading of policy.

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Flayhan, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Discussion on second readings of policies. It was decided to always read policies twice before adopting.

Action: 10.5.2 On recommendation by the Superintendent of Schools the Board of Education of the Onteora Central District hereby approve the first reading of policy # 5570 - Audit Committees.

Add to this policy:

- after "a,b,c" add "immediately listed above"
- after first letter C add "How committee members are added"
 - Audit committee to bring forward language

Action: 10.5.2 On recommendation by the Superintendent of Schools the Board of Education of the Onteora Central District hereby approve the first reading of policy # 7242 - Student Directory Information.

Change policy:

- add notify parents with letter
- change parents to say parents/guardians

Action: 10.5.3 5 MINUTE BREAK (proposed 7:35)

No break was taken

11. Consent Agenda

Action (Consent): 11.01 Approve consent agenda item numbers 11.02-12.02 (proposed 7:40)

It was moved by Trustee Osmond and seconded by Trustee Spencer to approve consent agenda items 11.02-12.02.

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Flayhan, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Action (Consent): 11.02 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #12-09, Confidential, as reviewed by Trustee Hickey

Approve the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #12-09, Confidential, as reviewed by Trustee Hickey

Trustee Kurnit asked if audiological testing is performed on preschoolers who have learning disabilities, or speech issues.

Action (Consent): 11.03 New Position created

BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the following position be created: Special Education Consultant for GED Program- up to 2 times a month.

Action (Consent): 11.04 Personnel Consent Agenda dated 12/15/09

LEAVE OF ABSENCE: ADMINISTRATIVE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#3024	12/5/09 – 1/18/10	Medical – Paid Family Medical Leave

APPOINTMENTS: ADMINISTRATIVE

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY
Gottlieb, Donald	Acting Assistant Superintendent for Business	1/1/10 – *1/18/10 Amended end date	\$550 Per Diem *2-3 days per week as needed

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1228	12/2/09 – 12/31/09 Approximate end date	Medical – Paid Family Medical Leave
#1275	12/9/09 – 1/4/10	Medical – Paid Family Medical Leave

APPOINTMENTS: INSTRUCTIONAL

LONG-TERM SUBSTITUTE

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Rubin, Linda	Speech/Language Therapist	Speech – HS	12/18/09 – 1/15/10	9MA	Leave replacement

TEMPORARY APPOINTMENT

NAME	POSITION	DATES	RATE OF PAY	REMARKS
DiGiovanni, Joseph	Interim Administrator	7/13/09 – *12/10/09 Amend end date	\$400 Per Diem	Amend date
O’Leary, Marilyn	Special Education Consultant – GED Program	12/16/09 – 6/24/10	\$42/hr	Up to 2 days p/month

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Trager, Debra	Certified Substitute Teacher	\$95/day

APPOINTMENTS: NON-INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY/STEP	REMARKS
Ginelewicz, Walter	Custodian – HS	12/7/09 – 6/7/10 Amended dates	Step 5	New Position – replaces P.Giambrone

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Stevens, Daniel	Substitute School Monitor	\$9/hr

12. Consent Agenda/Business and Finance

Action (Consent): 12.01 Surplus Equipment Bid

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the sale of the Lighting Control Board to the highest responsible bidder, Woodstock Youth

Theater Inc., for the amount of \$156.00 based on the bid documents of December 1, 2009.

Action (Consent): 12.02 Acceptance of Donation

The Superintendent recommends the acceptance of donations totaling \$4,655, CASH, from the Woodstock School PTA for music program supplies.

The Superintendent recommends approval to increase the 2009-2010 budget per the following donation.

WOODSTOCK PTA

A2110.431.07 Supplemental-Woodstock \$4655.00

13. Committee Reports - 5 minutes each

Information: 13.01 Audit Committee - Trustee Spencer to report. Next meeting is at 3:30 in the Central Administration Conference Room on 1/11/2010. (proposed 7:45)

9:45

Trustee Spencer reported:

- committee met yesterday
- 3 members were present
- discussed the payroll report with internal auditor
- next meeting Friday 1/15 at 4:30 s

Information: 13.02 Communication Committee - Trustee McGillicuddy to report. Next meeting is at 5:45 in the Central Administration Conference Room on 12/21/09

Trustee McGillicuddy reported that the committee has not met since the last board meeting

Information: 13.03 Facilities Committee - Trustee Kurnit to report for Trustee Flayhan. Next meeting is at 3:30 in the Central Administration Conference Room on 1/4/10

Trustee Kurnit reported for Trustee Flayhan

- The committee met on 12/7 and discussed 4 issues:
 - The water filtration system update
 - The space assessment the Board of Education asked the Facility committee to do
 - to possibly incorporate another grade level into the Middle School/High School
 - asked if data can be obtained from Infinite Campus
 - asked if they can go through buildings as to how are set up
 - did not come to conclusion
 - will discuss at the January committee meeting
 - Woodstock Solar grant- NYSERDA
 - If grant goes forward, can electricity go back into grid?
 - RFP for Performance Contract will be going out before Christmas
 - How will assessment happen? Will district rely on facility committee?
- 5 year building assessment needs to be done next year
 - school district needs to issue a RFP

- state wide mandate
- KSQ did last one
- January 4 is next meeting

Information: 13.04 Green Committee - Trustee Osmond to report. Next meeting is at 2:40 pm in the High School Conference Room on 1/7/10

Trustee Osmond reported:

- Sink is in for the HS Cafeteria
- Randolph Horner came to discuss Photo Voltaic NYSERDA grant for Woodstock
 - Thought it could provide 2/3 of electricity for Woodstock

Information: 13.05 Policy Committee - Trustee Osmond/McGillicuddy to report. Next meeting is at 11:00 am in the Central Administration Conference Room on 1/6/10

Trustee McGillicuddy check on date of next meeting – should be 1/6

Information: 13.06 Arts Task Force - Trustee Fletcher to report. Next meeting is at 4:00 pm in Room 115 of the High School on 1/21/10

Trustee Fletcher asked that all committees put their minutes on line.

Arts Task Force has not met **yet. since the last board meeting.**

Information: 13.07 District Committees: Technology - Superintendent Ford to report. Next meeting is at 4:00 pm in the Central Administration Conference Room on TBD

Superintendent Ford reported. Allison West from BOCES is a co-chair of the committee:

- Four sub-committees are working to complete the technology plan
- Goal is to read draft in early February
- Basing work on National Technology Standards

Information: 13.08 District Committee: Health and Wellness Committee - Assistant Superintendent O'Brien to report. Next meeting is at 2:00 p.m. in room 207 of the High School on 1/7/10

Assistant Superintendent O'Brien reported:

- Sub committees - 2 out of 3 met
 - Nutrition
 - Policy
- Discussion on sub committees meeting in same day - then meet together

14. Old Business

Discussion: 14.01 Cafe Chat update (proposed 8:25)

10:00

Trustee Kurnit reported:

- He was stationed at Maria's Bazaar
 - talked with Jay Wenk, who is on the Woodstock Town Board
- Publicity is not reaching out to community in a way that is of interest

- Possibly schedule more meetings in later part of the day

Trustee McGillicuddy reported that it will be discussed at the Communications Committee meeting

- Sign for street and on table, "Onteora trustee have our ear" with a big ear

Discussion: 14.02 Speaker Series update (proposed 8:30)

10:10

Trustee Osmond reported

- local government night is January 21, with a snow date of January 28

Discussion on format for local government night:

- use a moderator – John Ianotti (administration to contact) or Brian Hollander (Trustee Osmond to contact)
- introduction of speakers
- panel discussion
- 30 minute question and answer
- proposed topic of "Role of Local Politics in School Districts"

10:15

Trustee Osmond reported on Local Environment/Local Education night:

- 2/18 snow date 2/25
- Possible participants:
 - Catskill Water Coalition
 - Catskill Center
 - Cornell Cooperative Master Gardeners co-presenting with teacher from Woodstock Elementary
 - Jay Unger from Shokan Center
 - Woodstock Land Conservancy
 - educational initiatives with properties

Discussion: 14.03 Kevin Cahill Meeting update (proposed 8:35)

Trustee Osmond reported that an initial appointment with Kevin Cahill had been set but was canceled due to the snow storm. Trustee Osmond is awaiting a new date.

Discussion: 14.04 Announcement of Ski Program (proposed 8:40)

10:20

Trustee Hickey reported on the Onteora Ski Program:

- All information on website
- Fill out form
- Bring to Belleayre and for \$5 get card for discounts

Trustee Flayhan wanted to thank Trustee Hickey publicly for putting program together.

Trustee Hickey asked about the Auditorium Use Form.

- Add a box that says "Is there an opportunity for intern work for an Onteora student?" Discussion ensued
- Board consensus for Superintendent Ford to look into asking on form if there are

opportunities for students to play a role during this event

Superintendent Ford asked about the upcoming Transportation Conference

- Inviting a board member to go or have District Treasurer Monica Kim and Director of Transportation, Dave Moraca report back

Trustee Hickey and Superintendent Ford reported on district grant writing team:

- Bringing idea to administrators
- Making sure the district catches all the opportunities
- Asked if board has people in community that are interested with writing expertise or grant writing expertise - and train them
- Get all grant information to new grant writing team so there is no duplication of effort

Discussion ensued about the grant writing team

Trustee Fletcher reported that at this Thursday Arts Task Force meeting, the Dutchess County Arts Council is coming to discuss grants they have available and seminars to help schools get grant money.

Trustee Kurnit and Trustee McGillicuddy did not attend NYSSBA workshop last week due to the snow storm.

15. New Business

Discussion: 15.01 Board Members will request new business (proposed 8:45)

10:35

Trustee McGillicuddy suggested some of board should go to January 7 BOCES board meeting

Trustee Osmond motioned and Trustee Hickey seconded to approve the Internal Auditor to go to a conference for \$395 for conference plus mileage

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Flayhan, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Trustee Fletcher asked about his request for information regarding reimbursement for mileage for Board Members.

Trustee Fletcher asked that the Poetry Slam be put on the web site.

16. Board Members Requests for Information

Information: 16.01 Board members may request information at this time. (proposed 8:55)

No request for information was made

17. Public Be Heard

Information: 17.01 The public may comment on agenda items at this time. (proposed 9:10)

No public comment was made

18. Executive Session

Action: 18.01 The board will enter into executive session at approximately 9:30 to discuss a personnel matter.

It was moved by Trustee Osmond and seconded by Trustee McGillicuddy to enter into executive session at approximately 10:40

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Flayhan, Trustee Spencer, Trustee Hickey, Trustee Kurnit

It was moved by Trustee Fletcher and seconded by Trustee Spencer to return to public session at approximately 11:00

19. Adjournment

Action: 19.01 Meeting Adjourned. Next meeting is 1/5/10. Happy New Year!

It was moved by Trustee Hickey and seconded by Trustee Osmond to adjourn at approximately 11:00 p.m.

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Flayhan, Trustee Spencer, Trustee Hickey, Trustee Kurnit

July 7, 2009		Reorganization/Regular Meeting	Middle-High School	6:00 p.m.
August 4, 2009		Regular Meeting	Middle-High School	6:00 p.m.
August 18, 2009		Regular Meeting	Middle-High School	6:00 p.m.
September 8, 2009		Regular Meeting	Woodstock School	6:00 p.m.
September 22, 2009		Regular Meeting	Middle-High School	6:00 p.m.
October 6, 2009		Regular Meeting	Bennett School	6:00 p.m.
October 20, 2009		Regular Meeting	Phoenicia School	6:00 p.m.
November 3, 2009		Regular Meeting	Woodstock School	6:00 p.m.
November 17, 2009		Regular Meeting	Middle-High School	6:00 p.m.
December 1, 2009		Regular Meeting	Bennett School	6:00 p.m.
December 15, 2009		Regular Meeting	Phoenicia School	6:00 p.m.
January 5, 2010		Regular Meeting	Woodstock School	6:00 p.m.
January 19, 2010		Regular Meeting	Middle-High School	6:00 p.m.
February 2, 2010		Regular Meeting	Bennett School	6:00 p.m.
February 16, 2010		Regular Meeting	Phoenicia School	6:00 p.m.
March 2, 2010		Regular Meeting	Woodstock School	6:00 p.m.
March 16, 2010		Regular Meeting	Bennett School	6:00 p.m.
April 6, 2010		Regular Meeting	Middle-High School	6:00 p.m.
<i>Superintendent's 2010-2011 Budget Recommendation</i>				
April 28, 2010	<i>Wednesday</i>	Regular Meeting	Middle-High School	6:00 p.m.
May 4, 2010		Regular Meeting	Middle-High School	6:00 p.m.
May 18, 2010		Budget Vote	All four (4) Elementary Schools	2:00 to 9:00 p.m.
May 18, 2010		Special Meeting (Declaration of Votes Cast)	Middle-High School	9:30 p.m.
June 1, 2010		Regular Meeting	Woodstock School	6:00 p.m.
June 15, 2010		Regular Meeting	Phoenicia School	6:00 p.m.
July 6, 2010		Reorganization/Regular Meeting	Middle-High School	6:00 p.m.