

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

**CORRECTED  
MINUTES**

**REGULAR MEETING**

**6:00 p.m.**

**TUESDAY, SEPTEMBER 8, 2009**

**Woodstock Elementary School**

**Meeting: 09/08/2009 Regular Meeting**

**Information: 1.01 Call to Order**

The Meeting was called to order by Trustee Osmond at approximately 5:35 pm

**Information: 1.02 Tobacco Policy Statement**

**Information: 1.03 Pledge of Allegiance**

0. Executive Session

**Action: 0.01 It is anticipated that the Board will enter into EXECUTIVE SESSION at approximately 5:15 p.m. to discuss personnel.**

It was moved by Trustee Osmond and seconded by Trustee Spencer to move into Executive Session at approximately 5:35 .

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee Flayhan, Trustee Fletcher, Trustee McGillicuddy, Trustee Spencer

**Action: 0.02 Return from Executive Session (proposed 6:30)**

It was moved by Trustee Osmond and seconded by Trustee Spencer to return to the Regular/Work Meeting at approximately 6:45 pm.

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee Flayhan, Trustee Fletcher, Trustee McGillicuddy, Trustee Spencer

1. Opening Items

**Information: 1.04 Present**

Trustee Osmond, Trustee Flayhan, Trustee Fletcher, Trustee McGillicuddy, Trustee Spencer

**Information: 1.05 Also Present**

Superintendent Ford, Assistant Superintendent McLaren, Assistant Superintendent O'Brien, Student Representative Suzie Sofranko, District Clerk, Fern Amster, and approximately 24 guests

**Information: 1.06 Not Present**

**Information: 1.07 Also Not Present**

2. Acceptance of Minutes

**Action: 2.01 Acceptance of Minutes of August 18, 2009 (proposed 6:35)**

It was moved by Trustee Osmond and seconded by Trustee Spencer to accept the

Minutes of September 8, 2009

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee Flayhan, Trustee Fletcher, Trustee McGillicuddy, Trustee Spencer

### 3. Welcome Message

#### **Discussion: 3.01 Welcome Message by Woodstock Principal Bobbi Schnell (proposed 6:40)**

6:45

Woodstock Principal Barbara Schnell welcomed the Board to the Woodstock School and reported that the school had enjoyed the President's speech, everyone was looking forward to a new school year and that Kindergarten orientation had gone very well.

### 4. District News

#### **Action: 4.01 Victoria McLaren update of NYSERDA grant and Atlantic Energy, Budget Concerns, ECA Update, Water Update (proposed 6:55)**

6:50

Superintendent Ford reported that the school opening was wonderful in all buildings - she commended the kitchen staff, custodians for all their work. Buses ran close to schedule.

Assistant Superintendent McLaren reported on:

- the NYSERDA grant
- the photo voltaic
- budget concerns
  - federal stimulus money that was in place this year, will be in place for next year, but not the year after
    - bridge gap 2 years from now or
    - wait until 3<sup>rd</sup> year to deal with the loss of funds
  - district contribution for retirement will be significantly higher next year
  - open contracts - still negotiating
  - contingency budget increase
    - CPI is so low - how do you absorb other issues into a 0% increase?
- ECA Treasurer is Monica Kim
  - She is meeting with each club advisor
    - sign that they agree to terms
    - drop safe in HS to drop money instead of someone collecting it
- Last change order for water need to be approved
- Update by Tim Moot - Clark Patterson Lee missing
  - anticipated schedule now is to have components in this week, target on line by Monday the 21st.

7:05

Assistant Superintendent O'Brien reported that:

- the district calendar was delayed due to printing problems – we will have it by the end of the week
- Kindergarten orientation this year gave children and parents time to see what goes on during the day.
  - First time orientation was a ½ day on the first day of school instead of 1 ½ hours on a day before the start of school.

- Phonics update:
  - looking at consistency throughout the grade levels

7:10

Trustee Osmond stated that the teachers are picketing outside, she thanked them for being here and hopes that things get settled quickly.

#### 5. Student Representative Report

**Information: 5.01 The Student Representative to the Board, Suzie Sofranko, will give a report at this time. (proposed 7:10)**

Student Representative Suzie Sofranko reported that High School students are getting used to the new schedule and are looking forward to a great year

#### 6. Response to last meeting's Public/Student Be Heard

**Information: 6.01 The Board will respond to the last meeting's Public/Student Be Heard. Erica Beesmer- Sports, New Negotiating Attorney, Redistricting and Air Conditioning in one 5th grade class (proposed 7:15)**

7:10

Trustee Osmond asked what the conclusion was to Erica Beesmer who wanted to play 2 sports.

- Superintendent Ford reported that it was worked out with both coaches.

Trustee Osmond stated that:

- appliances in the classrooms should be taken up with the building principal
- the negotiation lawyer was changed because the previous legal firm was working pro-bono and the agreement to do so had expired.
- redistricting is on next agenda

#### 7. Student Comment

**Information: 7.01 Students may comment on any agenda or non-agenda items at this time. (proposed 7:20)**

No student comment was made.

#### 8. Public Comment

**Information: 8.01 The public may comment on any agenda or non-agenda items at this time. (proposed 7:30)**

Kim Raszcewski – ONTEA negotiations

**Information: 8.02 5 MINUTE BREAK (proposed 8:00)**

No break was taken.

#### 9. Reports/Presentations

**Report: 9.01 Superintendent's Report - Survey Information (proposed 8:05)**

7:15

Superintendent Ford reported on the Survey information

7:35

**Report: 9.02 Marie Shultis on Teen Mentoring Program**

7:35

Marie Shultis and her team presented on their AWARENESS Program to help underage drinking

- a DVD of participants and other teens was shown
- Stephan Bielecki, Teen Administrator and other program mentors spoke

8:15 - 5 minute break

10. Consent Agenda

**Action: 10.01 Approval of Consent Agenda items 10.02 - 11.06 (proposed 8:30)**

It was moved by Trustee McGillicuddy and seconded by Trustee Spencer to approve Consent Agenda items 10.02 - 11.06.

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee Flayhan, Trustee Fletcher, Trustee McGillicuddy, Trustee Spencer

**Action: 10.02 Personnel Agenda**

**LEAVE OF ABSENCE: INSTRUCTIONAL**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1349	9/2/09 – 11/13/09	Medical – Unpaid Family Medical Leave
#2460	9/2/09 – 9/25/09	Medical – Paid Family Medical Leave
#2991	9/2/09 – 6/25/09	Medical – Unpaid Family Medical Leave
#3183	*9/29/09 – 11/20/09	Medical – Paid Family Medical Leave
#3183	*11/21/09 – 12/17/09	Medical – Unpaid Family Medical Leave

\*Approximate dates

**APPOINTMENTS: INSTRUCTIONAL**

**PROBATIONARY APPOINTMENT**

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY/ STEP	REMARKS
Glover, Melissa	Conditional Initial – Music	Music	9/1/09 – 8/31/12	1BA	Replaces R. Paetow
*Lim, Rachel	Initial – Childhood Education (grades 1-6)	Elementary	9/1/09 – 8/31/12	1MA	Replaces S. York

\*pending pre-employment processing

**LONG-TERM SUBSTITUTE**

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Graham, Jeffrey	Initial – Childhood Education (grades 1-6)	Elementary	9/1/09 – 6/24/10	1MA	Replace K. Brown
Rubin, Linda	Speech/Language Therapist	Speech – HS	9/8/09 – 11/13/09*	9MA	Leave replacement

\*Approximate end date

**TEMPORARY APPOINTMENT**

<b>NAME</b>	<b>POSITION</b>	<b>DATES</b>	<b>RATE OF PAY</b>	<b>REMARKS</b>
Barringer, Lisa	Summer Substitute IEP proctor	8/10/09 – 8/14/09	\$32/hr	Summer BOCES
Bucher, Donald	Summer Substitute IEP proctor	8/10/09 – 8/14/09	\$32/hr	Summer BOCES
Georgiou, Constandia	Summer Substitute IEP proctor	8/10/09 – 8/14/09	\$32/hr	Summer BOCES
Hamilton, Shelly	Summer Substitute IEP proctor	8/10/09 – 8/14/09	\$32/hr	Summer BOCES
Kelder, Tina	Summer Substitute IEP proctor	8/10/09 – 8/14/09	On step	Summer BOCES
Rushkoski, Amina	Summer Substitute IEP proctor	8/10/09 – 8/14/09	\$32/hr	Summer BOCES
Rushkoski, Sharon	Summer Substitute IEP proctor	8/10/09 – 8/14/09	On step	Summer BOCES
Spang, Amy	Summer Substitute IEP proctor	8/10/09 – 8/14/09	\$32/hr	Summer BOCES

**EXTRA DUTY STIPENDS**

<b>NAME</b>	<b>POSITION</b>	<b>AMOUNT</b>
Loheide, Laura	Middle School Cabinet (09/10)	\$2,855
Melvin, William	Middle School Cabinet (09/10)	\$2,855
Schenker, Maegan	Middle School Cabinet (09/10)	\$2,855
VanBaren, Kathleen	Middle School Cabinet (09/10)	\$2,855

\*per MOA-revised amounts

**EXTRA DUTY STIPENDS**

<b>NAME</b>	<b>POSITION</b>	<b>AMOUNT</b>
Ahouse, Joseph	Elem Rec – PH	\$3,047
Battista, Lynn	GSA: Gay-Straight Alliance Club – Co-Advisor	\$867
Calinda, Jason	Liaison – Social Studies	\$2,962
Calinda, Jason	Computer Advisor – HS	\$4,533
Calinda, Jason	Soccer – JV – (Girls) Coach	\$3,090
Cayea, Krista	Liaison – Music	\$1,777
Connolly, Brian	SAVI Clubn – Asst. Advisor	\$1,040
Cytryn, Herbert	Soccer – JV – (Boys) Coach	\$3,090
Formont, Cheryl	District Web Master	\$4,533
Laks, David	Elementary Resource Co-Advisor (A/V) – PH (w/ Patschke)	\$913
Louis, Jean-Daniel	National Honor Society (Co-Advisor)	\$603
Morris, Ashton	Middle School Cabinet (09/10)	\$2,855
Occhi, Andrew	Football – JV – Assistant	\$3,090
Roszko, Michele	Computer Co-Advisor – PH (w/Cahill)	\$2,266.50
Vierstra, Jennifer	CSE Coordinator – Elem	\$791.90 *pro-rated amount
Wildermuth, John	National Honor Society (Co-Advisor)	\$603
Wilson, Molly	Elementary Resource (Science) – WD	\$1,826

**PER DIEM SUBSTITUTES**

<b>NAME</b>	<b>POSITION</b>	<b>AMOUNT</b>
Chesler, Victoria	Home Tutor	\$32/hr
Marchetti, Lindsay	Certified Substitute Teacher	\$95/day
Skedgell, Constance	Certified Substitute Teacher	\$95/day
Thorn, Marcy	Certified Substitute School Nurse	\$95/day

**RESIGNATION(S): NON-INSTRUCTIONAL**

<b>NAME</b>	<b>POSITION/SCHOOL</b>	<b>EFFECTIVE DATE</b>	<b>REMARKS</b>
Berryann, Kyle	Custodial Worker – HS	September 9, 2009	To accept Custodian position – PH
Sopata, Elizabeth	Typist – HS	September 2, 2009	Personal

**LEAVE OF ABSENCE: NON-INSTRUCTIONAL**

<b>EMPLOYEE NUMBER</b>	<b>EFFECTIVE DATE FROM – TO</b>	<b>REASON</b>
#2607	9/8/09 – 9/21/09	Administrative – Unpaid

**APPOINTMENTS: NON-INSTRUCTIONAL**

**PROBATIONARY APPOINTMENT**

<b>NAME</b>	<b>POSITION/SCHOOL</b>	<b>EFFECTIVE DATE</b>	<b>SALARY/STEP</b>	<b>REMARKS</b>
Berryann, Kyle	Custodian – PH	9/9/09 – 3/9/10	3	Replaces R. Morra

**PER DIEM SUBSTITUTES**

<b>NAME</b>	<b>POSITION</b>	<b>AMOUNT</b>
Mitzel, Desiree	Substitute Clerical Worker	\$9.50/hr

**FINAL NYSED CLEARANCE RECEIVED:**

<b>NAME</b>	<b>POSITION</b>
Carroll, Megan	Field Hockey – 7/8 Grade – Assistant
Weir, Linda	PT School Monitor – BN

**Action: 10.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #04/09 A-042209, Confidential, as reviewed by Trustee Osmond.**

Hereby resolved to approve the Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #04/09 A-042209, Confidential, as reviewed by Trustee Laurie Osmond.

11. Consent Agenda/Business and Finance

**Action (Consent): 11.01 - Warrant Schedule J #9/09**

BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby accepts the Warrant Schedule J #9/09.

**Action (Consent): 11.02 Donation of Storage Shed for Football Program Equipment Storage**

The Superintendent recommends a donation from Fred Perry of an 8' x 10' storage shed to be used for equipment storage by the Onteora Football Program. The approximate cost of this donation will be \$1,500.

**Action (Consent): 11.03 Donation of Girls' Tennis Team Uniforms**

The Superintendent recommends donations from Katherine McKenna, Michael Stock, KOSCO, Peter Fein, Mike Haggerty, Woodstock Hardware, Oriole 9, Candlestock, Woodstock Meats, Woodstock Framing Gallery, Hurley Ridge Wines and Liquors, Lori's Creative Cafe, Catskill Art and Office, Tischler Dental, Brian Scott, The Door Jamb, James Anthony ( Scandinavian Grace ), Tender Land Home, Morne Imports, Alyce and Rogers Fruit Stand, Gary Port, Calvin Louie, Lois Slade, Heather Mierzwa for \$990 to be used for Girls' Tennis Team uniforms.

**Action (Consent): 11.04 Financial Report for June 2009**

BE IT HEREBY RESOLVED that the Board of Education approve the Financial Report for June, 2009.

**Action (Consent): 11.05 Internal Claims Auditor Conference**

Resolved to approve \$265 plus mileage/tolls for the Internal Claims Auditor to attend the 2009 School District Claims Auditor Conference.

**Action (Consent): 11.06 MOA between OTA and OCSD for the re-establishment of the stipend for French Club**

It is hereby agreed by and between the Onteora Central School District and the Onteora Teachers' Association to re-establish the stipend for the French Club Advisor for 2009-2010 school year, which shall be \$1519

12. Discussion and Possible Action

**Action: 12.01 Board member Interviews (proposed 8:35)**

8:20

The Board of Education asked each candidate the same 8 questions.

It was moved by Trustee Osmond and seconded by Trustee Fletcher BE IT HEREBY RESOLVED that the Board of Education of the Onteora Central School District appoint Tom Hickey and Rob Kurnit as Trustees to fill the office vacated by the resignations of Rick Wolff and Michelle Freidel until the date of the next regular school election.

The result of the vote was Unanimous:

Yea: Trustee Osmond, Trustee Flayhan, Trustee Fletcher, Trustee McGillicuddy, Trustee Spencer

District Clerk, Fern Amster swore in both candidates and they took seats at the Trustees' table.

**Action: 12.02 Committee Tasks (proposed 9:00)**

8:50

Committee tasks completed as follows:

Communications Committee

- explore streaming board meetings live

- look at policies regarding community #3110, #3120, #1410
- district-wide email as a way to communicate with Onteora families
- communicate policy to district
- encourage sharing news among PTAs
- encourage PTAs to share news with each other
- research and recommend survey OPTIONS - what is general feeling in community of direction they would like to go in, i.e. schools, renovating, grade configuration
- district calendar & newsletter development

#### Facilities Committee:

- update 3 year goals
- continue work on space utilization study
- look at Red Hook model of space utilization - especially In regards to building capacity and classroom utilization
- regularly exchange info regarding renewable energy with green committee
- conduct facilities investigation before June 2010
- research and identify potential green architects and green contractors with proven sustainability experience
- means by which to compile specific uses for West Hurley building
- identify and measure projected infrastructure improvements

#### Green Committee:

- Research and recommend ways to bring alternative energy initiatives to district schools for cost savings and student learning
- regularly Exchange info regarding renewable energy with facilities committee
- regularly Exchange info regarding renewable energy opportunities in district with communities committee
- regularly exchange info regarding renewable energy opportunities in district with cabinet
- examine school recycling programs and suggest ways to improve them
- research opportunities for students to enhance curriculum with green technology
- explore opportunities to further develop and maintain district gardens and document the progress
- research and recommend ways for the distreict to reduce the purchase of disposable items

#### Policy Committee

- student artwork policy - all district art teachers provide input in some way
- continue to update, add or delete policies annually as needed
- student cell phone policy
- look at Audit Committee policy

#### Arts Task Force:

- compile an on going data base of district residents in the arts willing to interact with the schools as volunteers
- include district staff art and music teachers
- explore and identify opportunities to expand all the arts in the Onteora School District, across all grades, as part of regular education and also in extra-curricular activities and seek interaction with the arts community-at-large in doing so



- explore and identify ways to use auditorium for school and community events, clubs, etc.

District Health and Wellness Committee:

- meet monthly, report to Board afterwards
- explore ways to bring more locally and/or organically grown foods into schools
- look at policy on sweetened food in school #5660 and district wellness policy #5697 and recommend ways to better align district practices
- explore ways to increase active student participation in health and wellness programs
- explore ways to make physical education more exciting for all students

Trustee Osmond motioned and Trustee Hickey seconded:  
Resolved to accept the Committee Tasks as completed.

The result of the vote was Unanimous:

Yea: Trustee Osmond, Trustee Flayhan, Trustee Fletcher, Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Discussion about Board of Education members being the chairs of all committees.

Discussion on whether the chair of committees should be board members.  
Decision was made to not limit chair people to only board members

Discussion on if the board member that attended committee meeting should do the board report, or if the chair should continue to report.  
Decision to have the Board Member present at each committee meeting give the board meeting committee report. If the Board Member is not present at the committee meeting or board meeting, the committee's chair or a designee will give the report.  
9:50

**Action: 12.03 Change October 20 meeting to October 19 (proposed 9:30)**

It was moved by Trustee Osmond and seconded by Trustee Fletcher consider changing the first meeting in October from the 20th to the 19th.

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee Flayhan, Trustee Fletcher, Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit

**Action: 12.04 New Board Member Training (proposed 9:40)**

It was moved by Trustee Fletcher and seconded by Trustee McGillicuddy pay for 2 board members to attend new school board member training for a cost of \$350 plus mileage and for 2 board members to attend fiscal training for a cost of \$350.

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee Flayhan, Trustee Fletcher, Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit

**10:00**

**Action: 12.05 Board Member Representative to meet monthly on Budget and report to whole board (proposed 9:50)**

Superintendent Ford reported that given the concerns that Assistant Superintendent McLaren brought forward, it might be helpful to have a representative from the board to meet monthly with administration and report back to the whole board.

The Board of Education will vote on this at the next meeting.

**Action: 12.06 5 MINUTE BREAK (proposed 10:00)  
10:10**

13. Old Business

**Discussion: 13.01 The Board will discuss Old Business (proposed 10:05)**

Students who want to do 2 sports – what was the result?

Superintendent Ford explained that sports have a required number of hours a participant must practice. In this case, they were able to fit in the hours. Students must work with coach and Nick Millas, Athletic Director if they wish to play 2 sports.

10:20

14. New Business

**Discussion: 14.01 Board Members will request new business (proposed 10:25)**

The Board of Education discussed:

- going to cafes across area. This will be discussed at the next meeting.
- Looking at ways to share documents so all can view edits during the board meetings

15. Board Members Requests for Information

**Information: 15.01 Board members may request information at this time. (proposed 10:35)**

- Trustee McGillicuddy requested the most current enrollment numbers
- Trustee Flayhan requested the exit surveys from Pam
- Survey information – cost and number of surveys we got for that cost
- Publish committee tasks and time

16. Public Be Heard

**Information: 16.01 The public may comment on agenda items at this time. (proposed 10:35)**

No public comment was made.

17. Adjournment

**Action: 17.01 Meeting Adjourned (proposed 11:45)- make 10:45)**

It was moved by Trustee Osmond and seconded by Trustee Fletcher to adjourn at 10:45.

The result of the vote was: Unanimous

Yea: Trustee Osmond, Trustee Flayhan, Trustee Fletcher, Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit

18. Next Meeting  
**Information: 18.01 Next Meeting Schedule**

<b>2009 – 2010 Board of Education Meeting Schedule</b>			
<b>July 7, 2009</b>		Reorganization/Regular Meeting	Middle-High School 6:00 p.m.
<b>August 4, 2009</b>		Regular Meeting	Middle-High School 6:00 p.m.
<b>August 18, 2009</b>		Regular Meeting	Middle-High School 6:00 p.m.
<b>September 8, 2009</b>		Regular Meeting	Woodstock School 6:00 p.m.
<b>September 22, 2009</b>		Regular Meeting	Middle-High School 6:00 p.m.
<b>October 6, 2009</b>		Regular Meeting	Bennett School 6:00 p.m.
<b>October 20, 2009</b>		Regular Meeting	Phoenicia School 6:00 p.m.
<b>November 3, 2009</b>		Regular Meeting	Woodstock School 6:00 p.m.
<b>November 17, 2009</b>		Regular Meeting	Middle-High School 6:00 p.m.
<b>December 1, 2009</b>		Regular Meeting	Bennett School 6:00 p.m.
<b>December 15, 2009</b>		Regular Meeting	Phoenicia School 6:00 p.m.
<b>January 5, 2010</b>		Regular Meeting	Woodstock School 6:00 p.m.
<b>January 19, 2010</b>		Regular Meeting	Middle-High School 6:00 p.m.
<b>February 2, 2010</b>		Regular Meeting	Bennett School 6:00 p.m.
<b>February 16, 2010</b>		Regular Meeting	Phoenicia School 6:00 p.m.
<b>March 2, 2010</b>		Regular Meeting	Woodstock School 6:00 p.m.
<b>March 16, 2010</b>		Regular Meeting	Bennett School 6:00 p.m.
<b>April 6, 2010</b>		Regular Meeting	Middle-High School 6:00 p.m.
<i>Superintendent's 2010-2011 Budget Recommendation</i>			
<b>April 28, 2010</b>	<i>Wednesday</i>	Regular Meeting	Middle-High School 6:00 p.m.
<i>Onteora Board of Education 2010-2011 Budget Adoption (also a countywide vote date for BOCES Board Seats and BOCES Administrative Budget)</i>			
<b>May 4, 2010</b>		Regular Meeting	Middle-High School 6:00 p.m.
<i>Budget Hearing</i>			
<b>May 18, 2010</b>		<b>Budget Vote</b>	<b>All four (4) Elementary Schools 2:00 to 9:00 p.m.</b>
<b>May 18, 2010</b>		Special Meeting (Declaration of Votes Cast)	Middle-High School 9:30 p.m.
<b>June 1, 2010</b>		Regular Meeting	Woodstock School 6:00 p.m.
<b>June 15, 2010</b>		Regular Meeting	Phoenicia School 6:00 p.m.
<b>July 6, 2010</b>		Reorganization/Regular Meeting	Middle-High School 6:00 p.m.