

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REORGANIZATION/REGULAR MEETING

MINUTES

6:00 p.m.

TUESDAY, JULY 11, 2017

Middle School/High School

1. Opening Items

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren

Not Present: Trustee Osmond

2. Oath of Office

2.01 District Clerk will administer the Oath of Office to Board Trustees whose term starts July 1st

District Clerk will administer the Oath of Office Board Trustees as follows:

Robert Burke Warren (3 Year Term 7/1/17-6/30/20)

Laurie Osmond (3 Year Term 7/1/17-6/30/20)

Bennet Ratcliff (3 Year Term 7/1/17-6/30/20)

3. Nominations for 2016-2017 Board President

3.01 District Clerk will Call for Nominations for 2017-2018 Board President (proposed 6:05)

Recommended Action: The Board of Education hereby nominates Kevin Salem for President for the 2017-2018 School year

Nominated: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren

Not Present: Trustee Osmond

4. Nominations for 2016-2017 Board Vice President

4.01 Board President will Call for Nominations for 2017-2018 Board Vice President

Recommended Action: The Board of Education hereby nominates Laurie Osmond for Vice President for the 2017-2018 School year

Nominated: Trustee Ratcliff

Seconded: Trustee Shands

Result: Passed

Yea: Trustee Salem, Trustee Kurnit, Trustee Ratcliff, Trustee Shands, Trustee Warren

Nay: Trustee Storey

Not Present: Trustee Osmond

5. Oath of Office

5.01 The District Clerk administered the Oath of Office to the 2017-2018 Board of Education President and Vice President

Motion to amend agenda to vote for executive session now

Motioned: Trustee Ratcliff

Seconded: Trustee Warren

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren

Not Present: Trustee Osmond

13. Executive Session

13.01 Enter executive session (proposed 7:00 duration 30 min)

Recommended Action: Motion to enter into executive session to discuss the employment of a particular person

Motioned: Trustee Kurnit

Seconded: Trustee Storey

Result: Unanimous

Present: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren

Not Present: Trustee Osmond

13.02 Exit Executive Session and Return to Public Session (proposed 7:30 pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Ratcliff

Seconded: Trustee Warren

Result: Unanimous

Present: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren

Not Present: Trustee Osmond

Now Present

Trustee Osmond arrived at 7:10

6. Annual Appointments

6.01 Appointments of District Officers, Stipends/Fees, effective July 1, 2017, and authorizes the Superintendent of Schools to sign all necessary contracts for District Clerk, District Treasurer, Deputy District Treasurer, Internal Auditor, Claims Auditor, School Tax Collector, Deputy School Tax Collector, Purchasing Agent (proposed 6:10)

Recommended Action: Appointments of District Officers, Stipends/Fees, effective July 1, 2017, and authorizes the Superintendent of Schools to sign all necessary contracts:

Motioned: Trustee Storey

Seconded: Trustee Warren

Result: Unanimous

Present: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren, Trustee Osmond

District Clerk:	Fern Amster	As per 3/22/11 resolution – combines pay for Superintendent Secretary and District Clerk
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Treasurer:	Deb D'Aprile	As per terms of employment
Deputy District Treasurer:	Terry Snyder	-0-
Claims Auditor	Julie Wright	\$5455
School Tax Collector:	Cheryl Berryann	-0-
Deputy School Tax Collector:	Janelle Perry	\$15.99/hour
Purchasing Agent:	Victoria McLaren	-0-

6.02 Other Appointments, Stipends/Fees, effective July 1, 2017, and authorizes the Superintendent of Schools to sign all necessary contracts: School Attorney, Bond Counsel, Independent Auditor, School Physician, Nurse Practitioner, New Employee Physicals, Alcohol and Drug Testing Site, Fingerprinting, Athletic Events Physician, CSE Impartial Hearing Officer, ECA Treasurer for High School, ECA Chief Faculty Counselors Three (3) elementary schools and High School, Title IX Officer, Coordinator for Section 504, School Community Relations Coordinator, Residency Officer, Records Access Officer, Records Management Officer, Homeless Liaison, Broker of Record, District Health Coordinator, District Nursing Coordinator, Asbestos Designee, School Buildings Structural Inspector and Fire Inspector (proposed 6:15)

Recommended Action: The Board of Education hereby approves Other Appointments and Stipends/Fees listed effective July 1, 2017, as well as resolutions on Independent Contract Retainers, and authorizes the Superintendent of Schools to sign all necessary contracts

Motioned: Trustee Ratcliff

Seconded: Trustee Warren

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren, Trustee Osmond

1.	School Attorney:	Drohan, Thomas, Waxman, Petigrow & Mayle	\$200/hr for attorneys \$90/hr for paralegal services \$5,083.33/month General Counsel (see attached)
2.	Bond Counsel:	Squire, Sanders & Dempsey L.L.P.	As per RFP fee schedule (see attached)
3.	Independent Auditor:	West & Company	\$20,000 (see attached) 5
4.	School Physician (MD)/Nurse Practitioner (NP)	Arthur DiNapoli, M.D. Ph.D., Inc.	\$40,000(NP) + \$5,000 (MD) (as per attached contract)
6.	Alcohol and Drug Testing Site:	Kingston Worx	See Attached
7.	Fingerprinting:	Reimbursement per District Policy	\$102
8.	Athletic Events Physician:	Arthur DiNapoli	-0-
9.	CSE Impartial Hearing Officers, Certified by the State of New York in accordance with Section 200.1 of the Commissioner's Regulations:	-	As per Policy 7670
10.	ECA Central Treasurer	Janelle Perry	\$5002
	ECA Chief Faculty Counselors Bennett Elementary, Middle School and High School:	Building Principals	-0-
11.	Title VI & IX Officer:	Marystephanie Corsones	-0-
12.	Coordinator for Section 504:	Cindy Bishop	-0-
13.	Residency Officer:	Victoria McLaren	-0-

14.	Records Access Officer:	Victoria McLaren	-0-
15.	Records Management Officer:	Victoria McLaren	-0-
16.	Homeless Liaison	Cindy Bishop	-0-
17.	Broker of Record	Rose & Kiernan, Inc.	-0-
18.	District Nursing Coordinator:	Colleen McDaniel	As per OTA contact
19.	Asbestos Designee:	Dr. Michael O'Rourke	-0-
20.	School Buildings Structural Inspector and Fire Inspector:	Ulster County BOCES Risk Management Program.	N/A

Recommended Action: **BE IT HEREBY RESOLVED** on recommendation by the Superintendent of Schools that all Independent Contractor Retainers will be presented to the Board of Education for approval prior to executing these contracts.

Recommended Action: **BE IT HEREBY RESOLVED** on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District authorizes the Superintendent to execute an Independent Contractor Retainer on behalf of the District on an emergency basis only, subject to approval and ratification at the next regularly scheduled Board of Education meeting.

7. Authorizations

7.01 Payroll Certificate, Budget Transfers, Check Signature, Alternate Check Signature, Petty Cash Funds, Bonding of Personnel.

Recommended Action: The Board hereby authorizes Payroll Certificate, Budget Transfers, Check Signature, Alternate Check Signature, Petty Cash Funds, Bonding of Personnel

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren, Trustee Osmond

A. Payroll Certificate:	Marystephanie Corsones	-0-
B. Budget Transfers:	Victoria McLaren	-0-
C. Check Signature:	Deb D'Aprile	-0-
D. Alternate Check Signature:	Terry Snyder	-0-

Bonding of Personnel:

1. Blanket limit - \$100,000
2. \$215,000 each for Assistant Superintendent for Business, Senior Account Clerk/Typist, Account Clerk/Typist and District Clerk
3. \$1,000,000 each for Treasurer and Deputy Treasurer, Internal Claims Auditor
4. \$2,000,000 for Tax Collector, Deputy Tax Collector
5. \$400,000 for Central ECA Treasurer and ECA Chief Faculty Counselor

8. Designations

8.01 Official Bank Depositories, Official Newspaper for Legal Notices and Bids, Board Meeting Schedule (proposed 6:20)

Recommended Action: The Board hereby authorizes Official Bank Depositories, Official Newspaper for Legal Notices and Bids, Board Meeting Schedule

Motioned: Trustee Ratcliff

Seconded: Trustee Storey
 Result: Unanimous
 Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren, Trustee Osmond

FUND	<u>Account Names</u>	BANK
General/T&A/T&E/ Federal/Cafeteria	Community Bank MultiFund	Community Bank
	Community Bank Payroll	Community Bank
	Chase MoneyMarket	JP Morgan/Chase
	NYCLASS Money Market	NYCLASS
	TDBank Money Market	TD Banknorth
	NY Liquid Asset Fund	NYLAF
	Catskill Hudson Tax	Catskill Hudson Bank
	Catskill Hudson Money Market	Catskill Hudson Bank
Capital	Construction	Catskill Hudson Bank
Extraclassroom	HS/MS Bennett	Community Bank Community Bank

B. Official Newspaper for Legal Notices and Bids: Daily Freeman

C. Board Meeting Schedule as attached

9. Other Approvals

9.01 Mileage Reimbursement, Substitute Teacher Rates, Substitute Support Staff Rates, Home Instruction Teacher, Use of Facilities, School Lunch Prices, Copy Rate, 2017-2018 Board of Registration. (proposed 6:25)

Recommended Action: The Board hereby authorizes Mileage Reimbursement, Substitute Teacher Rates, Substitute Support Staff Rates, Home Instruction Teacher, Use of Facilities, School Lunch Prices, Copy Rate, 2017-2018 Board of Registration.

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren, Trustee Osmond

A. Mileage Reimbursement	-Per Current I.R.S. Rate
B Substitute Teacher Rates	-CERTIFIED - \$110.00/day
	- UNCERTIFIED- \$85.00/day
	- Registered Nurse - \$110/day
C. Substitute Support Staff Rates	- Teaching Assistant – CERTIFIED - \$13.00/hr.
	- Teaching Assistant – UNCERTIFIED - \$11.00/hr
	- Buildings and Grounds- \$12.00/hr
	- Clerical - \$12.00/hr.

	- Clerical Retiree - \$15.00/hr
	- Monitor - \$11.00/hr
	- Food Service - \$11.00/hr.
	- Bus Driver - \$12.50/hr.
Substitute Short and Long Term Pay	As per Regulation 6220R
D. Home Instruction Teacher	- As per OTA contract
E. Non-Profit Use of Facilities - staffing charges	- \$25/hr/employee cafeteria Staff; \$30/hr/ custodial – overtime charge only; \$32/hr/Auditorium Technician
F. School Lunch Prices	- K-5 Lunch = \$2.30, 6-8 \$2.55 HS Lunch = \$2.80, Elementary Breakfast = \$1.30 MS/HS Breakfast = \$1.55
G. Copy rate	-\$0.25/page
H. 2017-2018 Board of Registration	- Keymasters and ballot masters \$100.00 - Chief Registrar Inspectors – Vote Day \$80 - Extra hours shall be pro rata for whatever additional hours are actually worked
Public Library Tax as approved by voters – Library Tax approved by voters on May 16, 2017 with a total of \$20,000	Pine Hill Library - \$700 Phoenicia Library - \$3,500 Olive Free Library - \$5,600 West Hurley Library - \$3,300 Woodstock Library - \$6,900
Grant Funding	The Superintendent is authorized to apply for grants
Credit Card Limit	\$3000

9.02 Cell Phone Assignments

Recommended Action: The Board of Education hereby approved the following cell phone assignments as below:

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren, Trustee Osmond

Cell Phone Assignments 2017-2018

MIFI Access Points - Victoria McLaren and Lance Edelman

Jared Mance

Linda Sella

Lance Edelman

Jennifer O'Connor

Victoria McLaren

Gabriel Buono

Scott Richards

Dieter Schimmelpfennig

Nicole Sommer

Kyle Harjes

SRO

Athletic Director

Elizabeth Fallo

10. Policies and Code of Conduct

10.01 Policies (proposed 6:30)

Recommended Action: All policies in effect shall remain in effect for the 2017-2018 school year

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren, Trustee Osmond

10.02 Code of Conduct

Recommended Action: The Code of Conduct shall be in effect for the 2017-2018 School Year

Motioned: Trustee Kurnit

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren, Trustee Osmond

11. Authorize District Treasurer to borrow sums of money

11.01 BOE authorizes District Treasurer to borrow sums of money

Recommended Action: Resolved, that the Board of Education hereby authorizes the District Treasurer to borrow sums of money, the total of which is not to exceed \$3,000,000 at any one time, during the 2017-2018 school year and to issue appropriate short-term notes according to local finance law. (Tax Anticipation Notes – TAN; Revenue Anticipation Notes – RAN)

Motioned: Trustee Warren

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren, Trustee Osmond

12. Establishment of Committees

12.01 The Board of Education will discuss and establish Board Committees for the 2017-2018 school year (proposed 6:40 duration 20 min)

7:15

Recommended Action: The Board of Education hereby approves the following temporary committees

Facilities Committee

Policy Committee

Health and Wellness Committee

Communications Committee

Motioned: Trustee Shands

Seconded: Trustee Kurnit

- Discussion on re-establishing the Early Childhood Education Committee for K-6
 - Establish as part of creating a Strategic Plan
 - Use Shared Decision Making Teams
 - Have Superintendent discuss this with Building leaders and Pre-K

educational leaders and come back with recommendation

- Legislative Action Committee – suggest that communication committee does legislative communications as well

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren, Trustee Osmond

14. Acceptance of Minutes

14.01 Acceptance of Minutes (proposed 7:35)

Recommended Action: The Board of Education hereby accepts minutes of June 20, 2017

Motioned: Trustee Storey

Seconded: Trustee Warren

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren, Trustee Osmond

15. Board District News

15.01 The Board will report District News (proposed 7:40)

Trustee Shands reported:

- Attended graduation with Trustee Storey and Trustee Kurnit - great speakers, national anthem was great, inspiring event
- Thanked Dale Allison for her hard work last year

Trustee Storey reported:

- Attended Rural Schools Association Conference with Superintendent Victoria McLaren
 - Sharing services in Communities was very interesting
 - Board needs to ask for information from school leaders for ideas because they know best
 - In order to get buy in get from students and teachers ideas need to come from “the bottom up” instead of the board getting the ideas
 - Will report out fully at next board meeting

Trustee Salem reported that it is great to see Onteora kids working at local businesses during the summer, strong relationship between district and community

16. Superintendent District News

16.01 The Superintendent will report District News (proposed 7:45)

- Graduation was wonderful, thanked HS staff and facilities staff for flexibility of location due to the weather
- Will be attending the New Superintendent Academy by NYSCOSS
- Onteora is #15 out of 51 upstate schools with best SAT combined scores

17. Acknowledge Public Be Heard Comments

17.01 The Board will acknowledge the public be heard comments from the last meeting
Laura Loheide, Wendy Cohen, Doug Eighmey, Rick Wolff

18. Public and Student Comment

18.01 Public and Students may comment on any agenda or non-agenda item (proposed
7:50 duration 10 min or more)

Doug Eighmey – Felt that VP prevented him from presenting a petition – violated
rights. Petition is with an attorney. Oath of office is to uphold the constitution by
violating civil rights

19. Discussion and Possible Action

19.01 Travel Reimbursement for Board Members (proposed 7:55)

Recommended Action: The Board of Education hereby approves the reimbursement
of Board Members' travel expenses who attend out of District meetings for the 2017-
2018 school year.

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee
Shands, Trustee Warren, Trustee Osmond

19.02 Approve Board Member to sign for Impartial Hearing Officers (proposed 8:00)

Recommended Action: As per Commissioner's Regulation §200.5 j ii The Board of
Education approves the Board President as the Board of Education designee to
approve Impartial Hearing Officers. In the absence of the Board President the Board
of Education approves Vice President as the designee

Motioned: Trustee Kurnit

Seconded: Trustee Warren

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee
Shands, Trustee Warren, Trustee Osmond

20. Independent Contract Retainers

20.01 Approve all ICRs (proposed 8:05)

Recommended Action: The Board of Education approves the Independent Contract
Retainers in items 20.02-20.14

Motioned: Trustee Ratcliff

Seconded: Trustee Warren

- Some same evaluators charge different rates because they, do different levels
of evaluations

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee
Shands, Trustee Warren, Trustee Osmond

20.02 ICR- Calobro

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the
Superintendent of Schools that the Board of Education of the Onteora Central School
District approve the Independent Contractor Retainer between the Onteora Central
School District and Louis Calobro as a Neuropsychologist effective July 1, 2017 to

June 30, 2018 at a rate of \$2,850.00 per case to a maximum of \$5,700.00 and authorizes the Superintendent to sign such an agreement.

20.03 ICR- Center for Spectrum Services

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Independent Contractor Retainer between the Ontario Central School District and Center for Spectrum Services as an Educational Consultant effective July 1, 2017 to June 30, 2018 at a rate of \$180.00 per hour to a maximum of \$3,600.00 and authorizes the Superintendent to sign such an agreement.

20.04 ICR Collymore

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Independent Contractor Retainer between the Ontario Central School District and Dr. Simone Collymore as an Independent Clinical Neuropsychologist effective July 1, 2017 to June 30, 2018 at a rate of \$3600.00 per evaluation to a maximum of \$7,200.00 and authorizes the Superintendent to sign such an agreement.

20.05 ICR Kingston Audiology Center

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Independent Contractor Retainer between the Ontario Central School District and Lorri Perry – Kingston Audiology Center as an Audiologist effective July 1, 2017 to June 30, 2018 at a rate of \$150.00 per hearing evaluation to a maximum of \$1,500.00 and authorizes the Superintendent to sign such an agreement.

20.06 ICR- Staples

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Independent Contractor Retainer between the Ontario Central School District and Susan Staples as a School Neuropsychologist effective July 1, 2017 to June 30, 2018 at a rate of \$2,200.00 per evaluation to a maximum of \$4,400.00 and authorizes the Superintendent to sign such an agreement.

20.07 ICR - Tankard

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Independent Contractor Retainer between the Ontario Central School District and Deborah Tankard as an Assistive Technology Evaluator effective July 1, 2017 to June 30, 2018 at a rate of \$135.00 per hour to a maximum of \$2,700.00 and authorizes the Superintendent to sign such an agreement.

20.08 ICR - Complete OT/PT

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Independent Contractor Retainer between the Ontario Central

School District and Complete OT/PT/SLP Services PCCC. as an Occupational Therapist for student # 1107 effective July 1, 2017 to June 30, 2018 at a rate of \$200.00 per hour to a maximum of \$20,000.00 and authorizes the Superintendent to sign such an agreement.

20.09 ICR- Zhao

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Independent Contractor Retainer between the Ontario Central School District and Qianhe "Grace" Zhao as a Chinese Interpreter effective July 1, 2017 to June 30, 2018 at a rate of \$100.00 per hour for oral interpretation by phone and \$200.00 per hour for interpretation in person to a maximum of \$2,000.00 and authorizes the Superintendent to sign such an agreement.

20.10 ICR- Wilkes

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approves the Independent Contractor Retainer between the Ontario Central School District and Donna Wilkes effective July 1, 2017 to June 30, 2018 at a rate of \$60.00 per hour, to a maximum of \$600.00, as a Foreign Language Interpreter and authorizes the Superintendent to sign such an agreement

20.11 ICR-Tofte

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Independent Contractor Retainer between the Ontario Central School District and Eldeva Tofte as a Certified Academic Language Specialist effective July 1, 2017 to June 30, 2018 at a rate of \$65.00 per hour to a maximum of \$15,000.00 and authorizes the Superintendent to sign such an agreement.

20.12 ICR - Partnership for Education

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Independent Contractor Retainer between the Ontario Central School District and Partnership for Education effective July 1, 2017 to June 30, 2018 as a provider of Bilingual Psychological & Social evaluations at a rate of \$1,500.00 per evaluation, Bilingual Speech Language, OT and PT evaluations at a rate of \$1,100.00 per evaluation, Monolingual Psychological & Social evaluations at a rate of \$1,000.00 per evaluation, Monolingual Speech Language, OT and PT evaluations at a rate of \$850.00 and Related OT, PT, and Speech Language Services at a rate of \$65.00 per 30 minutes, \$85.00 per 45 minutes and \$105.00 per 60 minutes, to a maximum of \$7,000.00, and authorizes the Superintendent to sign such an agreement

20.13 ICR - Marcellino

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the Independent Contractor Retainer between the Ontario Central School District and Thomas Marcellino, PT as a Physical Therapist effective July 1,

2017 to June 30, 2018 at a rate of \$185.00 per hour to a maximum of \$20,000.00 and authorizes the Superintendent to sign such an agreement.

20.14 ICR - DeVre

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Jean C. DeVre as a Certified Academic Language Therapist effective July 1, 2017 to June 30, 2018 at a rate of \$75.00 per hour to a maximum of \$20,000.00 and authorizes the Superintendent to sign such an agreement.

21. Consent Agenda

21.01 Approve Consent Agenda (proposed 8:10)

Recommended Action: The Board hereby approves item numbers 21.02-21.10

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

- Discussion about CIO Stipend – was supposed to be eliminated when Director of Technology was hire
 - Duties in stipend are not covered by Director of Technology
 - Get information for Board – finances and responsibilities

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren, Trustee Osmond

Superintendent Victoria McLaren welcomed Kimberly Pilla and Monica Kim LaClair

21.02 Personnel Agenda

APPOINTMENT: ADMINISTRATIVE

FULL-TIME PROBATIONARY APPOINTMENT

Be it hereby resolved that the Board appoints:

Kimberly Pilla, certified in Physical Education K-12 and School District Leadership to a 4-year probationary period in the tenure area of Director of Athletics, PE, Health and Dean of Students at a salary of \$110,000.00 (Pro-rated) (replaces Louis Cioffi) commencing on 7/24/17 and ending on 7/23/21.
 Monica Kim, certified in School District Business Leadership, to a 4-year probationary period in the tenure area of Assistant Superintendent of Business at a salary of \$130,000.00 (Pro-rated) (replaces Victoria McLaren) commencing on 8/14/17 and ending on 8/13/21.

TEMPORARY SUMMER APPOINTMENT: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	AMOUNT	REMARKS
lapoce, Judith	Summer School Teacher	7/5/17 – 7/28/17	\$38.00/hr	Summer School

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Allison, Bridget	Liaison – English	\$3,380.00
Babcock, Alyssa	Science Olympiad Asst. Coach – MS	\$1,353.00
Burkhardt, Jeannine	Liaison – Math	\$3,380.00
Calinda, Jason	Liaison – Social Studies	\$3,380.00
Casey, Lisa	Class Advisor – Senior	\$2,759.00
Cavallaro, Corey	Middle School Cabinet 1	\$3,380.00
Connolly, Brian	Yearbook Advisor – HS	\$2,474.00
Connolly, Brian	Yearbook Business Manager	\$1,773.00
Connolly, Brian	Student Affairs Council Advisor – HS (Student Government)	\$1,987.00
Connolly, Denise	Liaison – PPS	\$3,380.00

Connolly, Denise	PPS Coordinator – HS	\$4,056.00
Conroy, Elaine	School Newspaper Advisor (Literary Club Advisor)	\$1,265.00
Edelman, Lance	CIO for Student Management System Secondary/Technology	\$7,500.00
Goho, Colette	Liaison – Occup. Ed.	\$2,029.00
Goho, Colette	DECA Advisor	\$4,405.00
Hallock, Robert	Elementary Rec – Phoenicia 1 (After School Recreation Program)	\$3,478.00
Kocher, Michael	Middle School Cabinet 2	\$3,380.00
Lastner, Elizabeth	Gifted/Talented Advisor – MS (Split w/A. Weisz)	\$1,168.00
Loheide, Laura	National Honor Society Advisor 1	\$688.00
McLean, Kelly	Elementary Resource – Phoenicia 1 (ELA) (Split w/N. Ryan)	\$1,042.00
McDaniel, Colleen	District Nursing Coordinator	\$2,548.00
Ryan, Nicole	Elementary Resource – Phoenicia 1 (ELA) (Split w/K. McLean)	\$1,042.00
Schimmelpfennig, Dieter	Coordinator of the Dignity for All Students Act (DASA)	\$4,500.00
Stewart, Valerie	Middle School Cabinet 3	\$3,380.00
Stewart, Valerie	Liaison – Foreign Language (World Language)	\$3,380.00
Turck, Sarah	National Honor Society Advisor 2	\$688.00
VanBaren, Kathleen	Science Olympiad Coach – MS	\$1,892.00
Via, Scott	Liaison – Science	\$3,380.00
Via, Scott	Computer Advisor – HS	\$5,172.00
Weisz, Amy	Gifted/Talented Advisor – MS (Split w/E. Lastner)	\$1,168.00
Wentland, Jennifer	Art Club Advisor – HS	\$1,733.00
Wolfield, Dale	Art Club Advisor – MS	\$1,172.00
Wolfield, Dale	Liaison – Art	\$2,029.00

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Walters, Nancy	Summer Custodial/District	7/1/17	Personal Reasons

SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	PAY RATE	REMARKS
Donaldson, Dustin	Custodial/District	7/12/17 – 08/25/17	\$12.00/hr	Summer

SUBSTITUTE

NAME	POSITION	AMOUNT
Donaldson, Dustin	Custodial Worker	\$12.00/hr

21.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #7/17, Confidential, as reviewed by Trustee Kurnit

21.04 Approve Claims Auditor's Report

Recommended Action: The Board of Education hereby accepts the Claims Auditor Report for 2016-2017

21.05 Funding of Reserves

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District authorizes and directs the funding of the following reserve accounts as of June 30, 2017 at the amounts indicated below as presented during the budget process, plus any accrued interest:

Unemployment Insurance Reserve: \$475,628.95
 Reserve for Employee Retirement System: \$5,277,487.87

Tax Certiorari Reserve: \$0.00
Capital Reserve: \$2,393,894.00
Repair Reserve: \$1,543,530.60
Reserve for Debt: \$149,891.00
Employee Benefit Accrued Liability Reserve
(adjusted to reflect leave accrual
Balances as of 6/30/17): \$1,453,921.17
Total: \$11,294,353.59

BE IT FURTHER RESOLVED, that the Board of Education of the Onteora Central School District approve that the unassigned fund balance shall be at the legally allowable level of 4% of the 2017-2018 budget, and that \$3,385,000 shall be used in the coming school year to offset the levy as presented during the 2017-2018 budget process. BE IT FURTHER RESOLVED, that any additional fund balance be added to the Capital Reserve as created by the voters during the 2016-2017 budget vote.

21.06 Surplus Books

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the attached list of books as surplus and authorizes the sale and/or disposal of these items.

21.07 Surplus Electronics

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the attached list of electronic items as surplus and authorizes the disposal of these items.

21.08 Approve Contract with Capital Market Advisors

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Capital Markets Advisors, LLC for Financial Advisory Services for the 2017-18 school year and authorizes the Superintendent to sign such an agreement.

21.09 Donations

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$100.00 CASH, from Shelley and Matthew Savatgy for the purchase of an air conditioner.

The Superintendent recommends approval to increase the 2017-2018 Budget per the following donations:

Shelley & Matthew Savatgy A1620.431-16 Supplemental \$100.00

The Superintendent recommends acceptance of a donation totaling \$800.00, CASH, from The Woodstock PTA to be used for the beautification of the Woodstock Elementary School front lobby including the purchase of a new fish tank.

The Superintendent recommends approval to increase the 2017-2018 Budget per the following donations:

Woodstock PTA A2110.431-07 Supplemental \$800.00

The Superintendent recommends acceptance of donations totaling \$42.00, CASH, from donors as scholarship awards for the Graduating Class of 2017.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name
\$21.00 Margaret & Dieter Schimmelpfennig
\$21.00 Victoria McLaren

21.10 Termination

Recommended Action: BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that the employment of employee #71117 in the District is hereby terminated in accordance with the provisions of the New York State Civil Service Law Section 71 effective July 6, 2017.

22. Old Business

22.01 The Board will discuss Old Business (proposed 8:15)

- Homework policy was going to be discussed further
 - Step by step plan was laid out last school year, next step is survey 7-12
 - Get input of all groups
 - Interim Assistant Superintendent for Curriculum & Instruction and 7-12 administrators to continue process
 - Regulations K-6 were created from process
 - Discussion at last meeting was not part of the process
 - Should have labeled last meeting homework policy first reading as discussion
 - Discuss at Board table while process continues

23. New Business

23.01 The Board will discuss New Business (proposed 8:20)

- Request that when Board sends email – use Onteora BOE email so all get every email
- Discussion on the way Board members request information
 - Was taken off agenda and sent via email
- Board is supposed to agree that it is a valid and appropriate request
- Consensus to put item on agenda and put requests/answers on agenda item and ask at meeting if there are any other

Board President welcomed new Trustee Warren

24. Adjournment

24.01 Adjourn Meeting. Next meeting August 1, 2017 in the Middle School/High School (proposed 8:25)

Recommended Action: The meeting is adjourned at 8:30

Motioned: Trustee Ratcliff

Seconded: Trustee Warren

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren, Trustee Osmond

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Rob Kurnit, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, AUGUST 1, 2017

Middle School/High School

DRAFT MINUTES

1. Opening Items

1.01 Call to Order 6:00 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Salem

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 1 hour)

Recommended Action: Motion to enter into executive session to discuss the discipline of a particular employee and the sale of real property

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Salem

2.02 Exit Executive Session and Return to Public Session (proposed 7:00 pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Salem

Motion to add resolution to agenda

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Salem

WHEREAS, by resolution dated February 7, 2017, the Board of Education of the Onteora Central School District (the "District") entered into a Contract of Sale for the sale of the former West Hurley Elementary School property to Kerry Danenberg (the "Purchaser"); and

WHEREAS, the Purchaser has notified the District of an issue regarding the status of the State Pollutant Discharge Elimination System (SPDES) permit held by the District for the property; and

WHEREAS, the Board wishes to appoint special counsel in order to assist the District with clarifying the status of the SPDES permit held by the District for the property, and to resolve any issues regarding same:

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Education of the Onteora Central School District hereby appoints the law firm of Drake Loeb PLLC as special counsel to the District, on the terms and conditions set forth in the engagement letter and retainer agreement from Dominic Cordisco, Esq. dated July 25, 2017, on file with the District; and

BE IT FURTHER RESOLVED THAT, the Superintendent is authorized to counter-sign the aforementioned engagement letter and retainer agreement, a fully-executed copy of which shall be placed on file with the District Clerk.

Motioned: Trustee Warren

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Salem

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 7/11/17 Board of Education Meeting

Motioned: Trustee Shands

Seconded: Trustee Warren

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Salem

4. Superintendent District News

4.01 The Superintendent announce District news (proposed 7:05)

6:50

- Summer Academy concluded last week
 - Ms. Bishop will provide the Board with a presentation at a future meeting and there will be highlights in the summer newsletter
- Summer newsletter is being printed now and will be mailed in a couple of weeks
- Items of note on the agenda:
 - SRO Contract – Sheriff Van Blarcum said that they are interviewing two candidates for our SRO position and then we will also have the opportunity to interview the two candidates
 - We will then work with Lt. Soule to decide which candidate would be best suited to work in our District
 - Too Good for Drugs –Interim Assistant Superintendent for Curriculum & Instruction Marystephanie Corsones will discuss the program that is on the agenda for approval
 - Athletic Trainer Contract – during the budget process, we included funds for a contract for an athletic trainer as recommended by Mr. Cioffi and Mr. Watson
 - This will be helpful in light of the return of our Varsity Football program with one of the important areas of responsibility for the athletic trainer being concussion management
 - Asbestos Abatement Contractor approval – this is for the science lab abatement that was planned for this summer

- Bid specs require the work to be completed by August 31st so it will not interfere with the opening of school
- At the next meeting I am requesting that our Director of Facilities provide an update on the summer work and preparation for the opening of school for the Board
- Next week is our External Audit, Business Office has been working to prepare
- Our Director of Athletics, PE, Health and Dean of Students has been in the District and working to get acclimated
 - She has already met a lot of people and is learning about our District
- Our new Assistant Supt. For Business will be joining us next week

5. Board District News

5.01 The Board will announce District news (proposed 7:10)

Trustee Osmond reported:

- Coffee with Ulster BOCES Board rep Bob Curran with Trustee Salem
 - Discussed offerings, Career & Tech, Special Ed, Alternative Ed Program, Pathways Program
 - New offering - Global Scholars Academy multi-disciplinary program that looks at world at large
 - Up to 10 credits from UCCC for program
- Will attend NYSSBA Board Officers conference with Trustee Salem

Trustee Kurnit – went to Summer Law Conference with Superintendent Victoria McLaren and Trustee Storey - beneficial and well attended

8. Discussion and Possible Action

8.01 Memorandum of Agreement for the Teaming Up for Success (TUFS) MS Stipend (proposed 7:20)

Recommended Action: The Board of Education hereby approves MOA #08012017 between the Ontario Central School District and the Ontario Teachers Association.

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

- After School program that helps children to create relationships between students and staff– ongoing stipend
- Coordinator identifies students that need the program

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Salem

8.02 Memorandum of Agreement for Gifted & Talented Stipend

Recommended Action: The Board of Education hereby approves MOA #08012017A between the Ontario Central School District and the Ontario Teachers Association

Motioned: Trustee Osmond

Seconded: Trustee Shands

- Change name of stipend to Community Mentor Program
- Combining stipends because such a large program

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Salem

8.03 Drug Curriculum Adoption (proposed 7:30 duration 10 min)

Recommended Action: The Board of Education hereby approves Too Good For Drugs as the drug curriculum for grade 1-6

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Assistant Superintendent for Curriculum & Instruction Marystephanie Corsones explained:

- Program will address substance awareness at lower grade levels (1-6)
- Social thinking program provided students with language and protocol with language for making better choices, develop socially and emotionally
- Social Workers and Psychologists looked for a program appropriate for Onteora – only program that is evidence based
 - Piloted in spring in 4-6 grades in spring – builds upon and goes along with the social thinking curriculum, but brings questions about good choices about healthy lifestyle choices through manipulatives and activities for everybody
 - Students liked activities- family involvement and community involvement – can address all constituents
 - Shared materials with K-3 PPS providers
 - Liked that it created foundational skills that can be built upon each year
 - Social Thinking will remain at Kindergarten level
- More targeted to healthy lifestyle PPS Providers will work with content area teacher as to when there is an opportunity to bring in program
 - Fully integrated into curriculum

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Salem

8.04 17-18 Calendar Revision (proposed 7:40)

Recommended Action: The Board of Education hereby approves the revision to the 2017-2018 Calendar

Motioned: Trustee Shands

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Salem

8.05 Approve Assistant Superintendent for Business Contract

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between the Onteora Central School District and Monica

Kim LaClair, Assistant Superintendent for Business for the period of August 14, 2017 through June 30, 2020 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Shands

Seconded: Trustee Warren

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Salem

6. Acknowledge Public Be Heard

6.01 The Board will acknowledge the public be heard comments from the last meeting
Doug Eighmey

7. Public/Student Comment

7.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:15 duration 10 min or more)

7:15

No comment was made

8.06 Approve School Resource Officer Contract for 2017-2018 (proposed 7:45)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and County of Ulster, effective September 1, 2017 through June 30, 2018, for School Resource Officer services in the amount of \$93,703.84 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

- Almost 10% increase over last year
 - They are bound by a union contract and had increases in salaries and benefits
- Contract amended to include chain of command
- Discussion of SRO responsibilities and work hours
- Superintendent will get information and get projection of future years costs
- Discussion on voting at a special meeting instead of at this meeting
 - Majority to vote on contract tonight and have Superintendent come back with answers

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Salem

8.07 Approve Contract for Athletic Trainer

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Kingston Physical Therapy Sports Rehab. P.C. for a Certified Athletic Trainer for a 10-month period beginning August 14, 2017 in the

amount of \$30,000.00 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

- Consistent person
- Focus on all sports – regardless of gender
- Will provide another level of concussion management
- Will be at as many athletic events as possible- practices and games

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Salem

:

8.08 Abolish & Create Positions

Recommended Action: The Board of Education hereby abolishes the following position: 0.7 Social Studies

The Board of Education hereby creates the following position: 0.4 Social Studies, 1.0 Monitor

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Salem

9. Independent Contract Retainers

9.01 Approve Independent Contract Retainers (proposed 7:50)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in Items 9.02-9.08

Motioned: Trustee Ratcliff

Seconded: Trustee Warren

- Literacy Coach responsibilities: Imbedded professional development, plan and deliver on conference days, in lieu of TC experts K-3 on a large scale, model best practice, provide teachers feedback on instructional strategies for specific students – PH and BN
- Hudson River Playback for Bennett – explained as an interactive activity

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Salem

9.02 ICR - First Steps Full Day

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contract Retainer between the Onteora Central School District and First Steps Early Childhood Education Center, as a Universal Pre-K Provider, for the period beginning July 1, 2017 to June 30, 2018, at a rate of \$825.00 per student/month, and authorizes the Superintendent to sign such an agreement.

9.03 ICR - Beginnings Pre-School - Full Day

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contract Retainer between the Onteora Central School District and Beginnings Preschool, as a Universal Pre-K Provider, for the period beginning July 1, 2017 to June 30, 2018 at a rate of \$750 per student/month for full day, to a maximum of \$45,000.00 and authorizes the Superintendent to sign such an agreement.

9.04 ICR- Beginnings - Half and Full Day Students

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contract Retainer between the Onteora Central School District and Beginnings Preschool, as a Universal Pre-K Provider, for the period beginning July 1, 2017 to June 30, 2018 at a rate of \$2,918.00 per ½ day student/\$5,836.00 per full day student, to a maximum of \$37,934.00 and authorizes the Superintendent to sign such an agreement.

9.05 ICR - First Steps Half - Full Day

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contract Retainer between the Onteora Central School District and First Steps Early Childhood Education Center, as a Universal Pre-K Provider, for the period beginning July 1, 2017 to June 30, 2018 at a rate of \$2918 per ½ day student and \$5836 per full day student, and authorizes the Superintendent to sign such an agreement.

9.06 ICR - Chaikin

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Steven Chaikin, as an Impartial Hearing Officer for Superintendent Hearings for the period beginning September 1, 2017 to June 30, 2018 at a rate of \$425.00 per hearing, and authorizes the Superintendent to sign such an agreement

9.07 ICR - Szakmary

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Linda Szakmary, as a Literacy Coach for the period beginning September 1, 2017 to June 30, 2018 at a rate of \$400.00 per day, to a maximum of \$40,000.00 and authorizes the Superintendent to sign such an agreement

9.08 ICR - Hudson River Playback

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central

School District and Hudson River Playback Theatre, Inc., as a provider of a No More Bullying program, for the period beginning September 13, 2017 to September 14, 2017 at a rate of \$3,600.00 per program, to a maximum of \$3,600.00 and authorizes the Superintendent to sign such an agreement.

10. **Break**

- 10.01 The Board will take a 5 min break (proposed 7:55)
No break was taken

11. Consent Agenda

- 11.01 Approve Consent Agenda (proposed 8:00)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 11.02-11.11

7:50

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Salem

11.02 Personnel Agenda

APPOINTMENT: PART-TIME

NAME	POSITION/SCHOOL	FTE	EFFECTIVE DATE FROM - TO	SALARY
Colevas, Paul	Social Studies/HS	0.4 FTE	7/1/2017 – 6/30/2018	5 MA
Groeters, Michael	Physical Education/HS	0.4 FTE	7/1/2017 – 6/30/2018	4 MA
Morganstern-Perl, Lisa	Secondary Science/HS	0.6 FTE	7/1/2017 – 6/30/2018	4 MA
Sandberg, Anna	Art Teacher/ District	0.5 FTE	7/1/2017 – 6/30/2018	3 MA

TEMPORARY APPOINTMENT: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	REMARKS
Johnson, Diana	School Psychologist	7/27/2017 – 8/31/2017	Summer Evaluations
Wunderlich, Brian	School Psychologist	7/27/2017 – 8/31/2017	Summer Evaluations

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Babcock, Alyssa	Science Fair Coordinator MS	\$562.00
Buono, Gabriel	CIO for Student Management System Elementary/Technology	\$7,500.00
Chartrand, Louis	6 th Teaching Assignment – CADD	\$7,907.00
Formont, Cheryl	Elementary Resource – Bennett 1	\$2,084.00
Formont, Cheryl	Elementary Resource – Bennett 2	\$2,084.00
Formont, Cheryl	Computer Advisor – Bennett	\$5,172.00
Frardino, Megan	Computer Advisor – MS	\$5,172.00
Frardino, Megan	Yearbook Advisor – MS	\$1,688.00
Groom, Christine	Elementary Resource – Woodstock 1	\$2,084.00
Matteson, Lori	Seventh Grade Trip Coordinator	\$492.00
Murphy, Steven	Jazz Ensemble Director	\$1,474.00
Murphy, Steven	Marching Band Advisor	\$4,882.00
Partridge, Hilary	Elementary Resource – Phoenicia 2	\$2,084.00
Persons, Jacqueline	Computer Advisor – Phoenicia	\$5,172.00
Polacco, Nicole	Peer Mediation Advisor 1	\$2,896.00

Rebeck, Melissa	Computer Advisor – Woodstock	\$5,172.00
Rebeck, Melissa	Elementary Rec – Woodstock (Split w/E.Roosa)	\$1,739.00
Roosa, Esther	Elementary Rec – Woodstock (Split w/M.Rebeck)	\$1,739.00
Samuelsen-Grimm, Karen	TUFS Advisor – MS	
Turck, Sarah E.	Department Chair – Guidance	\$7,045.00
Turck, Sarah E.	Department Chair – Guidance/\$68 Per Counselor	\$272.00

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Calderale, Stacia	Cook/District	8/7/17	To Accept Cust Wkr Position

APPOINTMENT: NON-INSTRUCTIONAL
 PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY STEP	REMARKS
Calderale, Stacia	Custodial Worker/District	8/7/2017 – 2/6/18	Step 3	Replaces K. Neal
Natoli, Pamela	Custodial Worker/District	8/14/2017 – 2/13/18	Step 2	Replace D. Ostrander

11.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations
Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #8/17, Confidential, as reviewed by Trustee Storey

11.04 Revise Reorganization Meeting Assignments as of 8/14/17 and Auditor Amount
 The Board of Education hereby approves the following appointments/designations as of 8/14/17

Purchasing Agent:	Monica Kim	-0-
Payroll Certificate:	Victoria McLaren	-0-
Residency Officer:	Monica Kim	-0-
Records Access Officer:	Monica Kim	-0-
Records Management Officer:	Monica Kim	-0-

The Board of Education hereby approves the following change:
 Independent Auditor: West & Company \$20,000 change to \$20,500

11.05 Approve CSE/CPSE Membership
Recommended Action: BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the CPSE/CSE membership for the 2017-2018 School Year is hereby approved, as attached

11.06 Donations
Recommended Action: The Superintendent recommends acceptance of a donation totaling \$1,917.52 CASH, from the ECA graduating class of 2017 to be used as senior scholarship awards for future Onteora graduating classes.
 The Superintendent recommends approval of the following donations:
 ECA Class of 2017 \$1,917.52

The Superintendent recommends acceptance of a donation totaling \$0.04 Cents, from The Kula Foundation / Q2 Red Robin to be used towards middle school field

trips.

The Superintendent recommends approval to increase the 2017-2018 Budget per the following donations:

The Kula Foundation A2110.431.02 Supplemental \$0.04

The Superintendent recommends acceptance of a donation totaling \$4.53 CASH, from The Kula Foundation / Q2 Red Robin to be used towards high school PBIS.

The Superintendent recommends approval to increase the 2017-2018 Budget per the following donations:

The Kula Foundation A2110.431.01 Supplemental \$4.53

11.07 Warrant Schedule 1

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 1

11.08 Budget Transfer for Unemployment Reserve

Recommended Action: The Superintendent recommends the transfer of funds from the Unemployment Reserve to the Unemployment Insurance budget code to pay for NYS Unemployment Insurance billing. This expense is not budgeted in the general fund due to the existence of the reserve funds designated for this purpose.

Transfer Amount From Reserve Description To Budget Code Description
\$6,347.81 A815 Unemployment Reserve A9050.800-10 Unemployment Insurance

11.09 Approve Third Quarter ECA Report

Recommended Action: The Board of Education hereby approves the 2016-2017 third quarter Extra Curricular Accounts Report

11.10 Approve Asbestos Abatement Bid

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for Asbestos Abatement in the Chemistry Lab at the Middle High School based on the bid documents of July 24, 2017 to the lowest responsible bidder, Neoplanta Restoration, Inc., for the base bid amount of \$24,750.00 and authorizes the Superintendent to sign such an agreement.

11.11 Tax Warrant

Recommended Action: Approve Tax Warrant Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve and sign the TAX WARRANT authorizing the school district to levy property taxes in the amount not to exceed \$41,338,014 for the 2017-2018 school year.

12. Old Business

12.01 The Board will discuss Old Business (proposed 8:05)
7:50

- Presentation on curriculum mapping – started, and where we are

13. New Business

13.01 The Board will discuss New Business (proposed 8:10)

- Discussion about sharing spaces of elementary schools
- Board goals

14. Request For Information

14.01 Discuss Requests for Information (proposed 8:15)

- Update on guidance counseling system to track and utilize graduates to talk to current students
 - Communications Committee can discuss
- Superintendent goals for coming year

15. Adjournment

15.01 Adjourn Meeting. Next meeting is Tuesday, August 22, 2017, at the MS/HS (proposed 8:20)

Recommended Action: The meeting is adjourned at 7:55

Motioned: Trustee Shands

Seconded: Trustee Warren

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Salem

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Dale Allison, Rob Kurnit

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

TUESDAY, AUGUST 22, 2017

Middle School/High School

MINUTES

1. Opening Items

1.01 Call to Order 6:00 pm by the Vice President

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Appoint Clerk Pro Tem

Recommended Action: The Board of Education hereby appoints Monica LaClair as District Clerk Pro Tem in the absence of the District Clerk

Motioned: Trustee Kurnit

Seconded: Trustee Shands

Result: Unanimous

1.05 Roll Call

Present: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Not Present: Trustee Salem, Trustee Ratcliff

Now Present:

Trustee Salem arrived at 6:05

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 45 min)

Recommended Action: Motion to enter into executive session to discuss the employment history of a particular employee and the sale of real property

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

2.02 Exit Executive Session and Return to Public Session (proposed 6:45 pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Osmond

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 8/1/17 Board of Education Meeting

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

4. Superintendent District News

4.01 The Superintendent announce District news (proposed 6:50)

Phoenicia:

- Several Phoenicia teachers have been working on curriculum and instructional planning this summer to ensure consistency between the grade levels
- Next week the Phoenicia Data Team, PBIS Team, Shared Decision Making Team and Safety Team will meet and plan for 2017/18.
- We are in the final planning stages for the implementation of the Healthy Kids After School Program for 2017/18 to be offered to Phoenicia students at no cost
 - Supported by a Healthy Kids grant to improve literacy growth
- The Phoenicia Back to School Breakfast is scheduled for Friday for Phoenicia Staff and our much appreciated Phoenicia bus drivers and monitors

Woodstock:

- The Turtle from West Hurley has found a new home at Woodstock.
- A new walking path was added around the playground.
- The original panels that were created by students during the building of Wonderworks have been restored and hung on the fence where the new "Buddy Bench" will go
- The labyrinth is taking shape
- The PTA has purchased a beautiful fish tank for the lobby

Opening of School:

- The Buildings and Grounds staff have been getting the buildings and grounds ready; The Business Office just finished the external audit and is gearing up for the start of school; The Transportation department is getting all of our students assigned to bus runs
- New Staff Orientation Day is 8/30/17 and Superintendent's Conference day is 9/5/17
- Hannaford will be opening their new location in the Hurley Ridge Plaza
 - They will be making a donation to the school district
 - Will be encouraging a long term supportive relationship
 -

4.02 Director of Facilities, Jared Mance will update the Board on the Summer Projects (proposed 6:55 duration 10 min)

- Walking Path & Labyrinth at Woodstock Elementary with the PTA
- Black top paving at Woodstock
- Garden planting area at the front of Woodstock finished so students can work on garden
- New Unit Ventilators in the Woodstock gymnasium for HVAC system
- Replaced 400 feet of new sewer main that runs the length of the MS-HS building serving the Math/Science wing
- Painting of numerous classrooms and common areas in all of the buildings

- Thanks to Donna Rowe who changes jobs for the summer to painter
- Replaced concrete pipe lining of storm drainage piping on Boiceville Campus
- Playfield improvements at Bennett completed – leveled the playfield
- Numerous small improvements and repairs in the various buildings
- New scoreboard for Football field arrived and will be installed and the playground at Bennett will be a community build in October
- Thanks to the hard work of the custodial staff and summer custodial staff the buildings are cleaned and polished and thanks to Don Clark, Stores Clerk who gets all the ordered items out to the buildings

5. Board District News

5.01 The Board will announce District news (proposed 7:05)
 Trustee Osmond reported that she and Trustee Salem will go to the NYSSBA Leadership Academy

6. Acknowledge Public Be Heard

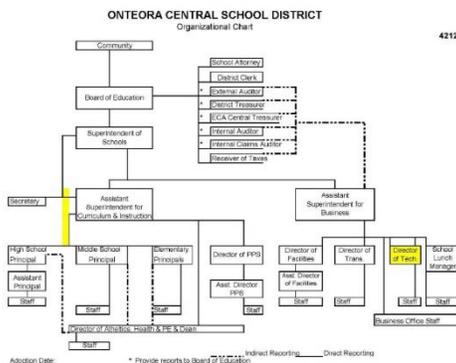
6.01 The Board will acknowledge the public be heard comments from the last meeting
 No comment was made at the last meeting.

7. Public/Student Comment

7.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:10 duration 10 min or more)
 No comment was made

8. Discussion

8.01 First Reading of Policy 4212 Organizational Chart (proposed 7:15)



Director of Athletics, PE and Dean will be supervised by the Assistant Superintendent for Curriculum & Instruction and work closely with the principals

8.02 Discuss NYSSBA Area 9 Nominee

(proposed 7:20)

- Have 2 letters of recommendation
- Vote by 10/10/17
- One candidate is from Ulster County, may be beneficial
- Represents our area in NYS School Board Association
- Continue discussion

8.03 The Board will discuss their 2017-2018 Goals (proposed 7:25 duration 30 min)

2016-2017 Board Goals

Educational Vision, Values and Ethics Leadership

1. Promote and maintain a stimulating, healthy and safe environment conducive to learning that

improves the educational experience for all students.

Budget and Finance

2. Maintain a short and long term fiscal plan that protects and maximizes the district assets through continuous review of programs and practices in a cost effective manner, and provide the funding to support the aforementioned.

Community & Culture

3. Foster an open, collaborative and responsive relationship with the Community. Improve the district-wide school culture through interaction, clear communication of Board priorities, and appreciation for staff initiatives and student achievement.

- Discussion on structure of goals, making measurable goals and timeline
- Also discussed the importance of a long-term a Strategic Plan
- Coffee and Conversation with community to open communication
- Bring building goals to Board
- Communications committee should define how to improve communication
- Work with this framework and hear from the Buildings and Superintendent goals

9. **Break**

9.01 The Board will take a 5 min break (proposed 7:50)

10. Consent Agenda

10.01 Approve Consent Agenda (proposed 7:55)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 10.02-10.10

Motioned: Trustee Osmond

Seconded: Trustee Shands

- Need an interpreter because cannot take our Teacher of the Deaf from her assignment
 - No maximum on contract – put back on with maximum

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

10.02 Personnel Agenda

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3053	9/5/17-9/22/17	Extend Unpaid Medical

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Adler, Marianne	DECA Assistant Advisor	\$1,212.00
Babcock, Alyssa	Gay-Straight Alliance Club Advisor 2	\$990.00
Battista, Lynn	Gay-Straight Alliance Club Advisor 1	\$990.00
Casey, Lisa	Class Advisor – Sophomore (Split w/P Colevas)	\$434.00

Cavallero, Corey	Mentor Coordinator	\$2,636.00
Ciacco, Pamela	Elementary Resource – Additional 1(Split w/J Wolfrom)	\$1,042.00
Colevas, Paul	Class Advisor – Sophomore (Split w/L Casey)	\$434.00
Colevas, Paul	Class Advisor – Junior	\$2,759.00
Frandino, Megan	Middle School Cabinet #4	\$3,380.00
Loheide, Laura	ELA Coordinator	\$4,702.00
Murphy, Steven	Theatre Technical Director (Split w/D.Nelson-Epstein)	\$1,645.50
Nelson-Epstein, David	Theatre Technical Director (Split w/S. Murphy))	\$1,645.50
Samuelsen-Grimm, Karen	TUFS Advisor – MS	\$1,254.00
Wolfrom, Jane	Elementary Resource – Additional 1(Split w P. Ciacco)	\$1,042.00
Brueckner, Jennifer	Field Hockey – Modified – Assistant Coach	\$1,953.00
Katz, Emma	Volunteer Coach (Girls Varsity Field Hockey)	0.00
King, Tom	Volunteer Coach(Girls Varsity Soccer)	0.00
Murphy, Nicole	Field Hockey – JV – Assistant Coach	\$3,086.00
Provenzano, Coralei	Volleyball – JV – Assistant Coach	\$2,937.00

TERMINATION: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
DiTolla, Jason	Auto Mechanic/District	8/23/2017	

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3717	8/8/2017 - 8/22/2017	Administrative
3239	7/31/2017 – 8/8/2017 (Half)	Paid Medical
3239	8/8/2017 (Half) – 8/28/2017	Unpaid Medical
1881	9/25/17 – 11/3/17	Paid Medical

APPOINTMENT: NON-INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY	REMARKS
Jameson, Barbara	Cook/Woodstock	9/5/17 – 3/4/18	Step 8	Replace S. Calderale

APPOINTMENT: NON-INSTRUCTIONAL – PART-TIME

NAME	POSITION/SCHOOL	EFFECTIVE DATE	HOURLY RATE	REMARKS
Davis, Loretta	Food Service Worker/District	9/5/2017	Step 1	Replace B. Jameson
Gordon, Kathryn	Food Service Worker/District	9/5/2017	Step 1	Replace G. Byron

SUBSTITUTE

NAME	POSITION	AMOUNT
Breitenstein, Esme	Uncertified TA	\$11/hr
Moretti, Kathleen	Uncertified TA	\$11/hr
Moretti, Kathleen	School Monitor	\$11/hr
Moretti, Kathleen	Clerical	\$12/hr
Murray II, Paul	Custodial Worker	\$12/hr
Ortlieb, Diana	Food Service Helper	\$11/hr
Singer, Angelina	Food Service Helper	\$11/hr

10.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #8/17, Confidential, as reviewed by Trustee Storey

10.04 Approve Professional Development Plan and Committee

Recommended Action: The Board of Education hereby approves the Professional Development Plan for 2014-2018 and the committee listed therein.

10.05 Retroactively Approve Superintendent Conference

Recommended Action: The Board of Education hereby retroactively approves Victoria McLaren to attend the MHSSC Law Conference on August 4, 2017

10.06 Extend Deadline for Evaluation Tool in Superintendent Contract

Recommended Action: The Board of Education hereby extends the September 10th deadline to choose an evaluation tool to September 30, 2017

10.07 Abolish Positions

Recommended Action: The Board of Education hereby abolishes the following positions: 1.0 Database Program Specialist; 1.0 Typist; 1.0 Social Worker; .6 English, 1.0 Teaching Assistant

10.08 Financial Management Report Quarterly - June 2017

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Management Report for the quarter ending June 30, 2017

10.09 Contract for Interpreter Services

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Mid-Hudson Interpreter Services for American Sign Language Interpreter Services from September 1, 2017 through June 30, 2018, at a rate of \$90.00 per hr. weekdays from 8:00 am to 5 pm plus travel, and authorizes the Superintendent to sign such an agreement.

10.10 Contract for Ambulance Service

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Olive First Aid Unit, Inc. for stand by ambulance service and authorizes the Superintendent to sign such an agreement.

11. Old Business**11.01 The Board will discuss Old Business (proposed 8:00)**

Increase in SRO costs – have other districts received the same increase?

12. New Business**12.01 The Board will discuss New Business (proposed 8:05)**

No new business was discussed

13. Request For Information**13.01 Discuss Requests for Information (proposed 8:10 duration 10 min)**

- John Reimer, Director of Technology will be working on the Smart Schools Bond Act

- Summary of what administration is doing in terms of combatting hate behavior and speech and how professional development choices and teacher programs might reflect that
 - Administrative team brain-stormed and identified ways to support staff
 - Multi-pronged approach - Attorney will present at Opening Day and discussing protocols and tools to prepare staff for conversations
 - Work proactively with students or deal with as incidents arise?
 - Depends on position and grade level – different at each building
- Would like to see the Study from 2020 Group on Shared Transportation and any information about sharing business office from Ulster County
- Get a list of purchasing groups district uses
- As families move out of district, would it be helpful to have an exit interview to see why they are leaving district?

14. Adjournment

14.01 Adjourn Meeting. Next meeting is Tuesday, September 12, 2017, at Woodstock (proposed 8:20)

Recommended Action: The meeting is adjourned at 8:00

Motioned: Trustee Shands

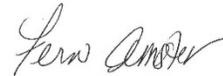
Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Dale Allison, Rob Kurnit

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

8:15 a.m.

MINUTES

FRIDAY, SEPTEMBER 1, 2017

Central Administration Conference Room

1. Opening Items

1.01 Call to Order 8:20 am

1.02 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Storey, Trustee Warren

1.03 Tobacco Policy Statement

2. Business

2.01 Approve Contract Addendum

Recommended Action: WHEREAS, by resolution dated February 7, 2017, the Board of Education of the Onteora Central School District ("District") entered into a Contract of Sale for the sale of the former West Hurley Elementary School property to Kerry Danenberg (the "Purchaser"); and

WHEREAS, the Purchaser has notified the District of a potential issue regarding the transfer of the State Pollutant Discharge Elimination System (SPDES) permit held by the District for the property; and

WHEREAS, the District and the Purchaser are desirous of amending the Contract of Sale in order to toll the period of time during which the Purchaser may conduct due diligence activities under the Contract, so as to pursue the prompt resolution of the potential issue regarding the transfer of the SPDES permit regarding the property:

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Education of the Onteora Central School District approve an amendment to the Contract of Sale with the Purchaser of the former West Hurley Elementary School property, upon such terms and conditions as set forth in the Amendment to Contract of Sale, a copy of which is annexed hereto as Exhibit "A;" and

BE IT FURTHER RESOLVED THAT, the Board President is authorized to execute such Amendment to Contract of Sale, a fully executed copy of which shall be placed on file with the District Clerk.

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Storey, Trustee Warren

2.02 Personnel Agenda

Recommended Action: The Board of Education hereby approves the Personnel Agenda

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Shands, Trustee

Ratcliff
 Not Present: Trustee Storey, Trustee Warren

Termination: Instructional

NAME	POSITION/SCHOOL	FTE	EFFECTIVE DATE
Groeters, Michael	Physical Education/HS	0.4 FTE	8/31/17

Appointment: Part-Time Instructional

NAME	POSITION/SCHOOL	FTE	EFFECTIVE DATE FROM - TO	SALARY
Provenzano, Coralei	Physical Education/HS	0.4 FTE	9/5/2017 – 6/30/2018	6 MA

EXTRA DUTY STIPENDS: RESCISSION

NAME	POSITION	EFFECTIVE DATE	AMOUNT
King, Tom	Volunteer Coach(Girls Varsity Soccer)	9/3/17	0.00
Groeters, Michael	Soccer – JV – Head Coach (Girls) 2017/2018	9/1/17	\$940.27

EXTRA DUTY STIPENDS: APPOINTMENT

NAME	POSITION	EFFECTIVE DATE	AMOUNT
King, Tom	Soccer – JV – Head Co- Coach (Girls)	9/4/17	\$1292.87
Groeters, Michael	Soccer – JV – Head Co- Coach (Girls)	9/4/17	\$1292.86
Boyer, Erica	Liaison- Music	9/1/17	\$2029.00

3. Closing Items

3.01 Adjournment

Recommended Action: The meeting is adjourned at 8:30

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Storey, Trustee Warren

Minutes Recorded by Fern Amster,
 District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

5:00 p.m.

MINUTES

TUESDAY, SEPTEMBER 12, 2017

WOODSTOCK SCHOOL

1. Opening Items

- 1.01 Call to Order 5:05 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit

Not Present: Trustee Osmond, Trustee Shands, Trustee Warren

Now Present:

Trustee Osmond arrived at 5:15

Trustee Warren arrived at 5:15

2. Supt. Evaluation Demonstration

2.01 The Board will review a new Superintendent Evaluation Tool & Discuss an Evaluation Instrument (proposed 5:00 duration 1 hour)

The Board reviewed and decided to use SuperEval for the 2017-2018 Superintendent Evaluation along with a 360 evaluation

- \$1800 plus \$150 set up
- Very efficient and thorough tool – will pay for itself to do a proper evaluation
- Should be a proactive and positive experience

Now Present:

Trustee Shands arrived at 5:50

3. Executive Session

3.01 Enter executive session (proposed 6:00 duration 30 min)

Recommended Action: Motion to enter into executive session to hold a quasi-judicial hearing on a grievance

Motioned: Trustee Storey

Seconded: Trustee Warren

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

3.02 Exit Executive Session and Return to Public Session (proposed 6:30 pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

4. Acceptance of Minutes

4.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 8/22/17 and 9/1/17 Board of Education Meetings

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

5. Presentations

5.01 Michael Rossi, West & Company will present the 2016-2017 External Audit of the Financial Statements (proposed 6:35 duration 20 min)

6:35

- Highest opinion, financial books and records are in phenomenal shape

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District accept the External Audit Report for the 2016-2017 School Year.

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

5.02 Interim Assistant Superintendent for Curriculum & Instruction Marystephanie Corsones will report on Tolerance Training in the Schools (proposed 6:55 duration 15 min)

Shared information given to staff on Opening Day:

- Promoting children's social, emotional, civic, and academic skills by focusing on:
 - Creating safe, caring, participatory and responsive schools and classrooms
 - Developing and maintaining classrooms that are respectful and celebrate our diversity
 - Teaching tolerance and fostering civility
- Reminders on classroom:
 - Know your resources
 - Know you can remove a student from class if it creates a substantial disruption
 - Trust Administrators to address and follow up with situations or requests
 - Document to administration patterns of behaviors
 - Don't escalate the situation
 - Know rights of students and teachers: Right to an education in a safe environment and Free speech in a classroom
 - Be aware of heightened sensitivity
- Set the stage for facilitating classroom discussions on sensitive topics

- Listen respectfully
- Respect one another's views
- Enable and facilitate discussions of ideas not people
- Never allow your personal bias & opinions to influence the facts or get in the way of opportunities for students to examine diverse perspectives
- Seek out age appropriate material
- Interpersonal Classroom Activities should be complemented with Intrapersonal activities like self-reflection
- The act of summarizing should be included to serve as a foundation for future action
- Invite diverse opinion while maintaining decorum
- Value the diversity of your students as an asset
- Emotional & tense moments may arise be prepared to help students work through them
- Several presentations throughout the year in and out of District

Discussion:

- "Disruption to education" depends on facts and circumstances
- Have on next board meeting agenda as discussion and plan action at a future meeting with input from the attorneys
- Get input from students

6. Superintendent District News

6.01 The Superintendent announce District news (proposed 7:10)

- School opening was very good this year- saw Kindergarten orientation
 - Very beneficial
- Attended PTA meetings in the three elementary buildings
 - Shared that we will be asking for a representative from each PTA to join the Communications committee
 - Also coordinating meeting times for the three elementary PTAs to come together to share ideas and plan
- Olive Day on Saturday – saw many families from our District
- First home football game was incredibly well attended and exciting
 - The national anthem was sung by Fenner Osmond
- Homecoming is 9/23/17
 - New Director of Athletics is very enthusiastic and spirited
- Presentation at Saugerties HS for parents on Internet Awareness on 9/25/17
- Should have a Board meeting map ready for 9/26/17 meeting
- Welcome to staff members tonight signed up to speak at public be heard regarding the confederate flag- important and relevant topic, know that my door is always open to you
 - So far we have had no situations that have been brought to the attention of our Principals

Bennett Elementary

- 5th grade students are continuing a long standing tradition of attending Ashokan Field Campus on 9/18-9/20
- Community Playground Build on 10/14/17-10/15/17

Phoenicia Elementary

- Kindergarten Orientation went well
- Our new school resource office, Deputy Tom, has participated in classrooms
- On Friday, the PTA will host a Back to School Breakfast for staff and bus drivers and on 9/22/17 a Back to School Picnic for all
- 9/18/17 is the Open House
- Finalizing after-school plans with the Healthy Kids Organization scheduled to begin in October.

MS/HS

- Grade level meetings were held on - students were provided with an overview of our expectations, as well as an overview of the student handbook
- This month, the high school is making a concerted effort to address responsible internet/electronic devices usage
 - On 9/18/17 is an assembly presented by NYS Trooper and Community Outreach Coordinator Craig Vedder on this topic.
 - On 9/25/17 in conjunction with the Ulster County Department of Social Services, a presentation will be made to address cybersecurity issues
- Open House is scheduled for 9/19/17.
- Hosting a college fair in the morning 9/19/17

7. Board District News

7.01 The Board will announce District news (proposed 7:15)

Trustee Ratcliff reported on the new standards beginning in 2020, new tests in 2021

Trustee Kurnit reported on the 2020 Vision for Ulster County Education

- Is a group from all constituent groups that researches different topics on education; supported by BOCES and the Benjamin Center in New Paltz
- Discussed magnet school paper, workings of farm-to-school program, free speech, dress code, early college opportunities in Ulster county, paper being written about bus driver shortages

Trustee Osmond reported on the NYSSBA Board Officers Academy:

- Emotional Intelligence, Board Leadership good and bad practices

Woodstock Principal, Scott Richards welcomed the Board

- Very smooth opening
- Back parking lot paved- safe, looks great
- Playground committee is still meeting – work done this summer by our Buildings & Grounds staff
 - Added a walking path outside of playground area so parents can walk around
 - Added area for labyrinth – paint the labyrinth on the paved space
 - Put old panels created by students many years ago on back fence
 - Buddy bench will go there as well
 - Turtle returned from west Hurley- nostalgic
- Garden and greenhouse- trying to plan how to rotate crops from garden
 - Summer school students ate from the garden and replanted

- Working on web-based parent resource guide to help communication especially in math
 - Will also be done in Phoenicia
 - Working on plan for families with no internet and need another language

8. Acknowledge Public Be Heard

8.01 The Board will acknowledge the public be heard comments from the last meeting
 No comment was made at the last meeting.

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:15 duration 10 min or more)

Elaine Conroy- Black students are raised to not create disruption, which is needed to ban the Confederate Flag, when a student cannot concentrate because someone is wearing a confederate flag next to them –their education is being disrupted

Janet Condon-Krieger- DASA gives a safe, supported environment free from harassment, etc. student last year was disrupted because of racial incident

Robin Perls-Shultis – Seen the education of many students disrupted due to hate speech. Numerous referrals after a student wore a Confederate flag t-shirt. Disruption looks like silence, absence, acting out behavior, needing to bring in facilitator

Alicia Curlew – Confederate flag is a flag of treason against United States and flag of slavery – makes students of color fearful

Jason Calinda – History shows that the symbol of the Confederate flag has always been a symbol of hatred- gave history of confederate flag - symbols of hate have no place here

David Nelsen-Epstein – Ban speech that would materially interfere with educational process - ban the use of confederate on all school property

Chantel Kwarteng – Positive behavior is rewarded in MS and HS. Confederate flag is a symbol of slavery, racism. Led to racially motivated fights in hallway and cafeteria

Donna Boundy – Confederate flag wielded with hatred in this area..EEOC says having the flag in the workplace is hostile to a legally protected sector

Terry Leroy – We have a small population of people with color - racism has been alive in Onteora for many years

10. Discussion & Possible Action

10.01 Second Reading and Adoption of Policy 4212 Organizational Chart (proposed 7:20)

Recommended Action: The Board of Education hereby adopts Policy 4212 as written.

Motioned: Trustee Shands

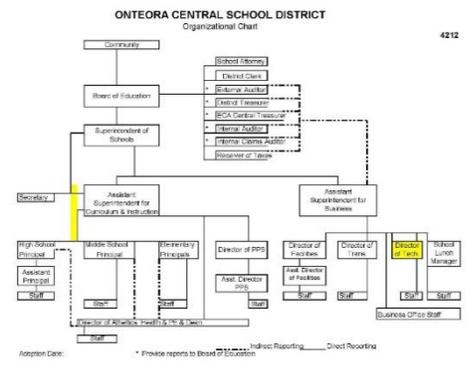
Seconded: Trustee Ratcliff

Result: Unanimous

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond,

Trustee Shands, Trustee Warren



10.02 Second Reading and Adoption of Policy 5681

School Safety Plans

Recommended Action: The Board of Education hereby adopts Policy 5681 as written
 8:10

Motioned: Trustee Shands

Seconded: Trustee Kurnit

- Trustee Storey is Board rep on Safety Team
- Open all opportunities for the Board at the reorg meeting – like
- Bring back to policy committee meeting for highlighted section
- Intent is for the board to approve not appoint, not in position to appoint

~~2009~~—~~2016~~⁵⁶⁸¹ Non-Instructional/Business Operations **SUBJECT: SCHOOL SAFETY PLANS**

~~The District has developed, and will update by July 1 of each succeeding year, a comprehensive District-wide school safety plan and building-level school safety plans, as enumerated in Education Law and Commissioner's Regulations, and in a form as prescribed by the Commissioner of Education. These plans will be designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of schools and the School District with local and county resources in the event of such incidents or emergencies.~~

~~Each plan shall be reviewed by the appropriate school safety team on at least an annual basis, updated as needed and recommended to the Board of Education for approval. However, District-wide and building-level school safety plans shall be adopted by the School Board only after at least one (1) public hearing that provides for the participation of school personnel, parents, students, and any other interested parties. Further, the Board shall make the District-wide and building-level school safety plans available for public comment at least thirty (30) days prior to its adoption, provided that only a summary of each building-level emergency response plan (i.e., building-level school safety plan) shall be made available for public comment.~~

~~District-Wide School Safety Plan~~

~~District-wide school safety plan means a comprehensive, multi-hazard school safety plan that covers all school buildings of the School District, that addresses prevention and intervention strategies, emergency response and management at the District level and has the contents as prescribed in Education Law and Commissioner's Regulations.~~

~~The District-wide school safety plan shall be developed by the District-wide school safety team appointed by the Board of Education. The District-wide team shall include, but not be limited to, representatives of the School Board, student, teacher, administrator, and parent organizations, school safety personnel and other school personnel.~~

~~Building-Level School Safety Plans~~

~~Building-level school safety plan means a building-specific school emergency response plan that addresses prevention and intervention strategies, emergency response and management at the building level and has the contents as prescribed in Education Law and Commissioner's Regulations.~~

~~The building-level plan shall be developed by the building-level school safety team. The building-level school safety team means a building-specific team appointed by the Building Principal, in accordance with regulations or guidelines prescribed by the Board of Education. The building-level organizations, school safety personnel, other school personnel, community members, local law enforcement officials, local ambulance or other emergency response agencies, and any other representatives the School Board deems appropriate.~~

~~If the District receives federal preparedness funds, the District requires appropriate personnel to complete the IS-700 NIMS (National Incident Management System) introductory course.~~

~~Filing/Disclosure Requirements~~

~~The District shall file a copy of its comprehensive District-wide school safety plan and any amendments thereto with the Commissioner of Education no later than thirty (30) days after their adoption. A copy of each building-level school safety plan and any amendments thereto shall be filed with the appropriate local law enforcement agency and with the state police within thirty (30) days of its adoption. Building-level emergency response plans shall be confidential and shall not be subject to disclosure under the Freedom of Information Law or any other provision of law.~~

~~Homeland Security Presidential Directives – HSPD-5, HSPD-8~~

~~Homeland Security Act of 2002, 6 United States Code (USC) Section 101~~

~~Education Law Section 2801-a~~

~~Public Officers Law Article 6~~

~~8 New York Code of Rules and Regulations (NYCRR) Section 155.17~~

Emergencies and violent incidents in schools are critical issues that must be addressed in an expeditious and effective manner. The Board of Education recognizes its responsibility to adopt and keep current a comprehensive district wide school safety plan and building-level emergency response plan(s) which address violence prevention, crisis intervention, emergency response and management.

Taken together, the district-wide and building level plans shall provide a comprehensive approach to addressing school safety and violence prevention, and provide the structure where all individuals can fully understand their roles and responsibilities for promoting the safety of the entire school community. The plans shall be designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the district's coordination with local and county resources. The plans shall also address risk reduction/prevention, response and recovery with respect to a variety of types of emergencies and violent incidents in district schools.

In accordance with state law and regulation, the district shall have the following safety teams and plans to deal with violence prevention, crisis intervention and emergency response and management:

Comprehensive District-Wide School Safety Team and Plan

The Board shall annually appoint a district-wide school safety team that includes, but is not be limited to, a SINGLE representative OR REPRESENTATIVE from the following constituencies: the Board, teachers, administrators, and parent organizations, school safety personnel (including the SRO) and other school personnel. This team shall be responsible for the development and annual review of the comprehensive district-wide school safety plan. The plan shall cover all district school buildings and shall address violence prevention (taking into consideration a range of programs and approaches that are designed to create a positive school climate and culture), crisis intervention, emergency response and management including communication protocols, at the district level. It shall include all those elements required by law and regulation.

The Board may also appoint a student representative to the district-wide school safety team. However, no confidential building-level emergency response plans shall be shared with the student member, nor shall the student member be present during discussion of any confidential building-level emergency response plans, or confidential portions of the district-wide emergency response strategy.

The Superintendent of Schools or his/her designee shall be the district's chief emergency officer, and shall coordinate communication between school staff and law enforcement and first responders. The chief emergency officer shall ensure that all staff understand the district-wide school safety plan and receive training on the building-level emergency response plan, violence prevention and mental health, and shall also ensure that district-wide and building-level emergency response plans are completed, reviewed annually, and updated as needed by the designated dates. The chief emergency officer shall ensure that the district-wide plan is coordinated with the building-level plans, and shall ensure that required evacuation and lock-down drills are conducted.

Building-Level Emergency Response Plans and Teams

Each Building Principal shall be responsible for annually appointing a building-level emergency response team that includes representation from teachers, administrators, parent organizations, school safety personnel, other school personnel, law enforcement officials, fire officials and other emergency response agencies. The emergency response team shall be responsible for the development and review of a building-level emergency response plan for each district building. The plan(s) shall address response to emergency situations, such as those requiring evacuation, sheltering and lock-down at the building level and shall include all components required by law and regulation. These confidential plans shall include evacuation routes, shelter sites, medical needs, transportation and emergency notification of parents and guardians.

Building-level emergency response plans shall include protocols in response to carbon monoxide alarms or detection. Alarm or detection of carbon monoxide will result in the appropriate actions as described by the emergency response plan.

Building-level emergency response plans shall designate:

- an emergency response team for incidents that includes appropriate school personnel, law enforcement officials, fire officials, and representatives from local, regional and/or state emergency response agencies to assist the school community in responding to a serious violent incident or emergency; and
- a post-incident response team that includes appropriate school personnel, medical personnel, mental health counselors and other related personnel to assist the community in coping with the aftermath of a serious violent incident or emergency.

The Building Principal, in consultation with the Superintendent, shall annually designate a threat assessment team to provide ongoing support and information in order to identify, and assess individuals who may be potential threats to safety, with the intent of minimizing acts of violence in the school community. The threat assessment team shall be composed of, but not limited to, the following personnel from both within the school and the larger community, as appropriate: building administrators, legal counsel, the medical director and/or school nurse, school counselors, local mental health and social service providers, law enforcement, school resource officers, security personnel, and facilities and maintenance personnel. The team shall meet regularly. The team shall be mindful of the need for discretion and observance of confidentiality requirements.

Students, staff and parents shall be encouraged to bring their concerns to any district employee. If a district employee becomes aware of a threat to the school community, the Building Principal shall be informed and he/she will convene the threat assessment team. The Building Principal may request the participation of the following additional individuals who may have specific knowledge of the potential perpetrator: supervisors, teachers, students and parents. The Building Principal is responsible for keeping the Superintendent informed about the activities of the threat assessment team. Threat assessment team members shall receive appropriate training.

The Building Principal shall be responsible for conducting at least one test every school year of the emergency response procedures under this plan including procedures for sheltering and early dismissal.

To maintain security and in accordance with law, the building-level emergency response plan(s) shall be confidential and shall not be subject to disclosure under the Freedom of Information Law or any other law.

Annual Review and Report

All plans shall be annually reviewed and updated, if necessary, by the appropriate team by July 15. In conducting the review, the teams shall consider any changes in organization, local conditions and other factors including an evaluation of the results of the annual test of the emergency response procedures which may necessitate updating of plans. If the plan requires no changes, then it shall remain in effect. If the district-wide plan requires change, then the updated plan shall be submitted to the Board of Education in time to allow 30-days of public comment and to hold a public hearing which provides for the participation of school personnel, students and other interested parties prior to Board adoption. All plans must be adopted by the Board of Education by July September 1.

The Superintendent of Schools shall be responsible for filing the district-level school safety plan and any amendments to the plan with the Commissioner within 30 days after their adoption. The district-wide plan will be posted on the district's website. Each Building Principal shall be responsible for filing the building-level emergency response plan for his or her building, and any amendments to the plan, with the appropriate local law enforcement agency and the state police within 30 days after their adoption, but no later than October 15 of each year.

Cross-ref: 3420 Anti-Harassment in the School District

7380 Bullying

3410, Code of Conduct on School Property

6160 Professional Growth/Staff Development

Ref: Education Law §2801-a (school safety plans)

Executive Law §2B (state and local natural and manmade disaster preparedness)

8 NYCRR Part 155 (Educational Facilities)

School Safety Plans Guidance, New York State Education Department, June 2010

10.03 Waive Second Reading of Policy 5660 School Food Service Program (proposed 7:25)

8:25

Recommended Action: The Board of Education hereby waives the second reading of Policy 5660

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

- Need to include language by law

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

10.04 Adoption of Policy 5660 School Food Service Program

Recommended Action: The Board of Education hereby adopts Policy 5660 as written.

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

2015-2017 5660 Non-Instructional/Business Operations SUBJECT: SCHOOL MEAL SERVICE PROGRAM (LUNCH AND BREAKFAST)

~~The Board of Education recognizes that the nutrition of district students is an important factor in their educational progress. The Board therefore shall participate in federally funded school lunch programs, and shall provide free or reduced price food services to qualified district students.~~

The Board of Education recognizes that the nutrition of district students is an important factor in their educational progress. The Board therefore shall participate in federally funded school lunch programs, and shall provide free [or reduced price] meal services to qualified district students.

Availability, Application and Notification

Notice of the availability of the free and reduced price meal programs will be sent to the homes of students, local media, the local unemployment office and large employers experiencing layoffs in the area from which the district draws its attendance. Any child who is a member of a family unit whose income is below the federally established scale shall be eligible to receive such services.

To apply for the free [or reduced price] meal program:

- Application forms will be available in the main office of each school building and on the district web site <http://www.onteora.k12.ny.us/domain/20> and can be completed and submitted at any time during the year.
- Completed forms must be submitted to the main office of the school which the student attends prior to any determination of eligibility.
- The parent or guardian will be informed of the determination within one week of receiving a properly completed application.

Applications will be kept confidential.

Upon written request, the Assistant Superintendent for Business will hear appeals of determinations regarding such services in compliance with federal regulations governing the National School Lunch Program.

In addition, in order to reach students who are categorically eligible for free [and reduced price] meals and to comply with state law, three times per school year the School Lunch Manager will review the list made available by the State Education Department of children ages three to 18 who are in households receiving federal food assistance, Medicaid benefits (for certain recipients), or Temporary Assistance for Needy Families (TANF) to identify students within the district. The district will send a notice to those families apprising them of their student's eligibility to participate in the school meal programs without further application. Parents may decline participation by informing the district in writing. If the service is declined, the student will be removed from the eligibility list.

Child Nutrition Program

~~Because of the District's participation in the child nutrition program, the Board of Education approves the establishment of a system to allow a student to charge a meal. The Superintendent is directed to develop rules which address:~~

- ~~a) What can be charged;~~
- ~~b) The limit on the number of charges per student;~~
- ~~c) The system used for identifying and recording charged meals;~~
- ~~d) The system used for collection of repayments.~~

Meal Charge Policy

The goal of the *Onteora Central School District* is to provide student access to nutritious no- or low-cost meals each school day.

However, unpaid charges place a large financial burden on our school. The purpose of this policy is to insure compliance with federal requirements for the USDA Child Nutrition Program, and to provide oversight and accountability for the collection of outstanding student meal balances.

The intent of this policy is to establish procedures to address unpaid meal charges throughout the *Onteora Central School District*. The provisions of this policy pertain to regular priced school breakfast, lunch and snack (if applicable) meals only. The *Onteora Central School District* provides this policy as a courtesy to those students in the event that they forget or lose their lunch money. Charging of items outside of the reimbursable meals (a la carte items, adult meals, etc.) is expressly prohibited.

- Free Meal Benefit - Free eligible students will be allowed to receive a free breakfast and lunch each day. A la carte purchases must be paid/prepaid.
- Reduced Meal Benefit - Reduced eligible students will be allowed to receive a breakfast for \$.25 and lunch for \$.25 each day. A student will be allowed to charge a maximum of 3 meals to their account after the balance reaches zero. The charge meals offered to students will be reimbursable meals that are available to all students.
- Full Pay Students – Students will pay for meals at the school's published paid meal rate each day. If a student is without meal money on a consistent basis, the administration will investigate the situation more closely and take further action as needed. If financial hardship exists, parents and families are encouraged to apply for free or reduced price lunches for their child if applicable. A student will be allowed to charge a maximum of 3 reimbursable meals to their account after the balance reaches zero (grades 9-12 max \$8.40, grades 5-8 max \$7.65, grades K-3 max \$6.90.) The charge meals offered to students will be reimbursable meals that are available to all students.
- Parents/Guardians are responsible for meal payment to the food service program. Discreet notices of low or deficit balances will be sent to parents/guardians at regular intervals during the school year.
- Students/Parents/Guardians may pay for meals in advance via *the Parent Portal* or with a check payable to *Onteora CSD Food Service*. Further details are available on our webpage at *Onteora.k12.ny.us*. Funds should be maintained in accounts to minimize the possibility that a child may be without meal money on any given day. Any remaining funds for a particular student may/will be carried over to the next school year.
- Refunds for withdrawn, and graduating students; a written or e-mailed request for a refund of any money remaining in their account must be submitted. Students who are graduating at the end of the year will be given the option to request a refund or it will automatically be transferred to a sibling's account.
- Unclaimed Funds must be requested within one school year. Unclaimed funds will then become the property of the *Onteora Central School District* Food Service Program.
- Balances Owed collection will follow the policies and procedures set by the school.

If a student is without meal money on a consistent basis, the administration will investigate the situation more closely and take further action as needed. If financial hardship exists, parents and families are encouraged to apply for free or reduced price lunches for their child if applicable.

Restriction of Sweetened Foods in School

Only whole foods and naturally sweetened food will be available. The sale of sweetened foods will be prohibited from the beginning of the school day until the end of the last scheduled meal period.

Sweetened foods consist of sweetened soda water, chewing gum, candy, including hard candy, jellies, gum, marshmallow candies, fondant, licorice, spun candy, candy coated popcorn, and water ices except those which contain fruit or fruit juices.

National School Lunch Act of 1946, as amended, (42 U.S.C. §§1751-1760)

Child Nutrition Act of 1966, as amended, (42 USC §§1771 et seq.)

7 CFR Part 245 (245.2, Definitions; 245.5, public announcement; 245.6, categorical eligibility and direct certification/verification.)

Social Services Law §95(7)

Education Law Sections 915, 1709(22) and (23)

Policy 5661 District Health and Wellness Policy

10.05 MOA on Home Instructors

Recommended Action: The Board of Education hereby approves MOA #08222017A between the Ontario Teachers Association and the Ontario Central School District

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

10.06 MOA on Robotics Club (proposed 7:30)

Recommended Action: The Board of Education hereby approves MOA #08222017 between the Ontario Teachers Association and the Ontario Central School District

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

10.07 MOA on Lyceum Club

Recommended Action: The Board of Education hereby approves MOA #09122017 between the Ontario Teachers Association and the Ontario Central School District

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

10.08 Create Position

Recommended Action: The Board of Education hereby creates the following position:

1.0 FTE Teaching Assistant

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

- Assigned to a particular student

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

10.09 Resolution on Parent Reimbursement

Recommended Action: BE IT RESOLVED, that the Board of Education of the Onteora Central School District deny the petition of parents #09-12-17 for a contract to transport their children to and from the school they legally attend.

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

11. ****Break****

11.01 The Board will take a 5 min break (proposed 8:30)

10.10 The Board will discuss their 2017-2018 Goals (proposed 7:40 duration 30 min)
8:40

2017-2018 Board Goals

1. Educational Vision, Values and Ethics Leadership

through policy and Board action Promote and maintain a stimulating, healthy and safe environment conducive to learning that improves the educational experience for all students.

Budget and Finance

2. Maintain the short and long term fiscal plan that protects and maximizes the district assets through continuous review of programs and practices in a cost effective manner, and provide the funding to support the aforementioned.

Community & Culture

3. Foster an open, collaborative and responsive relationship with the students, staff and community and offer additional venues to achieve that. Improve the district-wide school culture through interaction, clear communication of Board priorities, and appreciation for staff initiatives and student achievement and offer additional opportunities

- Discussion of how administration is carrying out Board goals
 - Mechanism to hold Board accountable on the goals- monthly
- Wait to see the Superintendent's goals and then give direction instead of putting more specific goals here

10.11 Discuss Increase for Physician to oversee Athletic Trainer (proposed 8:10 duration 10 min)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the revised School Nurse Practitioner/School Physician Agreement for the 2017-18 school year between Onteora Central School District and Dr. Arthur DiNapoli, MD, PhD, Inc. increasing the amount from \$45,000.00 to \$50,000.00 to include the supervision of a Certified Athletic Trainer and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Shands

Seconded: Trustee Osmond

- Athletic trainer needs to be supervised by a physician and our newly contracted company does not have a physician on staff
 - Our physician will need to communicate with the athletic trainer at all times so is more of a commitment than before - allows us to move forward

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee

Osmond, Trustee Shands, Trustee Warren

- 10.12 Discuss NYSSBA Resolutions (proposed 8:20 duration 10 min)
Move to next meeting

12. Independent Contract Retainers

- 12.01 Approve all ICRs (proposed 8:35)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 12.02-12.08

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

- 12.02 ICR- Borchert

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Alba Borchert for the period beginning September 1, 2017 to June 30, 2018 at a rate of \$50.00 per hour, to a maximum of \$5000.00, as a Foreign Language Interpreter and authorizes the Superintendent to sign such an agreement.

- 12.03 ICR- Mad Science

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Mad Science of the Mid-Hudson on March 14, 2018 at a rate of \$425.00 per performance, to a maximum of \$425.00, at Phoenicia Elementary School and authorizes the Superintendent to sign such an agreement.

- 12.04 ICR- Savatgy

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy for the period beginning September 25, 2017 to June 1, 2018 at a rate of \$1,500.00 per residency, to a maximum of \$1,500.00, as Environmental Scientist in Residence at Woodstock Elementary School and authorizes the Superintendent to sign such an agreement.

- 12.05 ICR- Werner

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Kathy Werner for the period beginning July 1, 2017 to June 30, 2018 at a rate of \$400.00 per day, to a maximum of \$24,000.00, as a Literacy Consultant and authorizes the Superintendent to sign such an agreement.

- 12.06 ICR- Yonker

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Theresa M. Yonker MD for the period beginning July 1, 2017 to June 30, 2018 at a rate of \$325.00 per hour, to a maximum of \$2,600.00 per evaluation, as a Psychiatrist and authorizes the Superintendent to sign such an agreement.

12.07 ICR-Education Inc.

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Education Inc. for the period beginning July 1, 2017 to June 30, 2018 at a rate of \$57.00 per session, to a maximum of \$6,000.00, as Tutors for Hospitalizations and authorizes the Superintendent to sign such an agreement.

12.08 ICR- Meyer

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Monica R. Meyer, MD for the period beginning July 1, 2017 to June 30, 2018 at a rate of \$275.00 per hour, to a maximum of \$11,000.00, as a Developmental Behavioral Pediatrician and authorizes the Superintendent to sign such an agreement.

13. Consent Agenda

13.01 Approve Consent Agenda (proposed 8:40)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 13.02-13.07

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

13.02 Personnel Agenda

RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Allison, Tammy	TA/Woodstock	9/1/17	Personal

RECALL FROM PREFERRED ELIGIBLE LIST: FULL TIME TENURED APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	EFFECTIVE DATE	SALARY	REMARKS
Desantis, Ernest	Teaching Assistant	Teaching Assistant	9/18/17	Step 2 32.5 Hrs/wk	New Position

SUBSTITUTE

NAME	POSITION	AMOUNT
Banks, Megan	Certified Teacher	\$110.00/day
Brasseur, Jessica	Uncertified Teacher	\$85.00/day
Pilz, Ainsley	Certified Teacher	\$110.00/day
Schwartz, Laura	Certified Social Worker	\$110.00/day

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Burkhart, Patrick	Track – Cross Country – Assistant Coach	\$1,503.00
D'Aprile, Debra	Class Advisor – Freshman Split w/S. Wood	\$434.00
Polacco, Nicole	Elementary Resource Woodstock 2 (ELA/Literacy) Split w/A.Vail	\$1,042.00
Vail, Andrew	Elementary Resource Woodstock 2 (ELA/Literacy) Split w/N.Polacco	\$1,042.00
VanBaren, Kathleen	MS Robotics/Computer Club Advisor	\$1,172.00
Wood, Sharon	Class Advisor – Freshman Split w/D. D'Aprile	\$434.00

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Jameson, Barbara	PT Food Service Worker	8/23/17	To accept Cook position

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1885	9/12/17 – 12/31/17	Paid Medical
3239	8/28/17 – 9/18/17	Unpaid Medical Extension
2969	9/5/17 – 9/13/17	Unpaid Medical Extension

SUBSTITUTE

NAME	POSITION	AMOUNT
Davis-Quick, Stephanie	Certified TA	\$13.00/hr
Davis-Quick, Stephanie	Clerical	\$12.00/hr
Slater, Molly	Certified TA Effective 9/7/17	\$13.00/hr

13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #9/17, Confidential, as reviewed by Trustee Osmond

13.04 Approve Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 2

13.05 Donation

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$250.00 CASH, from the AIAA Foundation Boeing FIRST Lego League Grant to support the Middle School Robotics Team.

The Superintendent recommends approval to increase the 2017-2018 Budget per the following donations:

Elissa Krauss and Harriet Grimm
A2110.431-02 Supplemental \$250.00

13.06 Tree Donation

Recommended Action: The Board of Education hereby accepts the donation of a Blue Spruce Tree with a value of \$150 from the Class of 1967 for the front of the High School

13.07 Approve Contract with Teachers College Reading and Writing Project

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Contracts between the Onteora Central School District and the Reading and Writing Project Network for on-site professional development services

for the 2017-2018 school year in the amount of \$16,800.00 and the contract for 5 sets of tickets for professional development at Teacher's College in NYC in the 2017-2018 school year in the amount of \$350 and authorizes the Superintendent to sign such an agreements.

14. Old Business

14.01 The Board will discuss Old Business (proposed 8:45)

9:40

- Recognize donations – Blue Spruce tree and donation for robotics team

15. New Business

15.01 The Board will discuss New Business (proposed 8:50)

- Students and community would like the eagle to be more prominent on our soccer fields, etc.
- Suggested that the Board have a table at Homecoming – Communication Committee Chairs to organize
 - Use a suggestion box and go to other community events as well
- Everyone do research on confederate flag before next board meeting discussion
- Discussion of suggestions for Board norms before or at an upcoming meeting
- Will be scheduling next retreat

16. Request For Information

16.01 Discuss Requests for Information (proposed 8:55 duration 10 min)

9:55

Trustee Kurnit requested a presentation or report on Too Good for Drugs and Social Thinking curriculum

Trustee Ratcliff asked for a mechanism to provide for tracking where students are in college

17. Adjournment

17.01 Adjourn Meeting. Next meeting is Tuesday, September 26, 2017, at Bennett (proposed 9:00)

Recommended Action: The meeting is adjourned at 10:00

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Ratcliff, Trustee Kurnit, Trustee Osmond, Trustee Shands, Trustee Warren

Minutes Recorded by Fern Amster,
District Clerk



ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

MINUTES

TUESDAY, SEPTEMBER 26, 2017

BENNETT SCHOOL

1. Opening Items

1.01 Call to Order 5:00 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Shands

Not Present: Trustee Ratcliff

2. Executive Session

2.01 Enter executive session (proposed 5:00 duration 90 minutes)

Recommended Action: Motion to enter into executive session to consult with their attorney.

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Shands

Not Present: Trustee Ratcliff

2.02 Exit Executive Session and Return to Public Session (proposed 6:30 pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Shands

Not Present: Trustee Ratcliff

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 9/12/17 Board of Education Meeting

Motioned: Trustee Osmond

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Shands

Not Present: Trustee Ratcliff

4. Discussion

4.01 The Board will have a discussion on the display of the Confederate flag (proposed 6:35 duration 30 min)

6:45

- The Confederate Flag is not the original confederate flag – it was designed as the “White Man’s Flag”
- Notion that the Confederate Flag is anything but a white supremacist flag is a lie
 - Denigrates anything that is not White, Anglo Saxon-Protestant
- Binary nature issue
 - We’re in an educational space, have structures in place and need to take advantage of the educational opportunity
- Asked Superintendent Victoria McLaren about a district side Diversity committee to have a dialogue
 - Educating children about fairness and justice- needs thought and structure
- Always room to improve the culture, have had administrative discussion but can broaden the discussion
- Offensiveness is not enough to ban something – potentially 1st amendment right violation
- Thank teachers who came to speak - Do what is right vs. what is safe
- All have the same goal – a safer place for our students but have different ideas on how to accomplish that
 - What kind of process are we willing to apply to get the outcome everyone thinks is best
- Empower teachers to empower students – that’s not happening
 - Educational institution – use that format to talk about racial injustice
- Hinged on immediate issues of how we can define “substantial disruption”
- Outside of school is a first amendment right – but in school not the same
 - The main thing is kids and teachers need to feel safe and get the distinctive impression that they don’t feel safe
 - Opportunity for Board to say we’ve got your back
- Not fond of authoritarianism as first response
- Hear more from the students- student representative to bring comments back to board
- Also lengthier discussion of dress code
 - Code of Conduct says that student council will take this up

5. Welcome

5.01 Gabriel Buono, Bennett School Principal will welcome the Board (proposed 7:05 duration 10 min)

7:15

- Beginning of year has been excellent
- Building Level Team wants to get the anti-bullying message out promptly
 - Brought in Hudson River Playback Theater – created real life scenarios for students – very powerful
 - Referred back to the feelings from the Playback Theater as teachable moment

- Open House - meet teachers and get acquainted, hear expectations
 - From constructive feedback there will be changes next year to meet parents' needs and teachers' expectations even better
 - Celebrated International DOT day to celebrate creativity
 - Parents wrote notes to welcome students back
- After school sessions are very popular - highlight additions
 - Ms. Renahan LMS – integrate her specialties into classroom
 - Edgar Alan Poe to celebrate literacy
 - Coding to lay foundation for Vex Robotics in 5th grade science
 - Ms. Hommel – music teacher – offering piano as after school
- Math teachers had professional development over summer to change how math is delivered
 - Looked at research to deliver better instruction in math
 - Make a numeracy rich environment – more games, hands-on inquiry based methodology, math centers, having more small group instruction

Discussion:

- Will look at “Hour of Code”
- Playground Build is October 14 & 15 – small group of parents will start Friday afternoon

8. Student Representative Report

8.01 Student Representative, Ben Rauschendorfer will give a report to the Board (proposed 7:25)

- Homecoming was great - pep rally and bon fire, games on Sat., dance on Sat night
- Have had 2 assemblies – cyber bullying and cyber security – very well received
- This year the Physical Education teachers started personal fitness programs
 - Starting off with trails behind Bennett- making more accessible
- Confederate Flag- diverse opinion of students – talk to student government about students voicing opinions

10. Public/Student Comment

10.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:30 duration 30 min)

Molly Heekin – Teachers must be given the tools and language to deal with hate speech - K-3 teachers have the ability to reach students before it is hate speech – that is our job to teach them. Proposed Teaching Tolerance curriculum

Tania Barricklo- for people of color confederate flag is a symbol of hate. Every child has right to go to school without fear.

Dylan Nelsen-Epstein – School should be a place of tolerance and safety. Allowing the confederate flag gives power to students who want to disrupt education

Rick Wolff – school is a place for rules – HS principal always enforcing the rules – had an incident where the T-shirt was free speech, but if was a disruption- turn it inside out

Terry Leroy – Confederate flag is an act of bullying to African American students. Board must take a stand and set policy.

9. Acknowledge Public Be Heard

- 9.01 The Board will acknowledge the public be heard comments from the last meeting Elaine Conroy, Janet Kreiger, Alicia Curlew, Robin Perls, Jason Calinda, David Nelsen-Epstein, Chantel Kwarteng, Donna Boundy, Terry Leroy

6. Superintendent District News

- 6.01 The Superintendent announce District news (proposed 7:15)

Woodstock

- The Woodstock Shared Decision Making Team is going to continue to work on school culture & climate as well as a focus on reading
- The PTA welcome back picnic occurred last Friday - the event was well attended
- On Monday, Woodstock hosted annual open house
 - The faculty and staff did a great job welcoming our parents and guardians

Phoenicia

- Open House on September 18th was very well attended
 - Parents enjoyed sampling healthy small portions and snacks in the kitchen
- Phoenicia Back to School Breakfast September 15th was a huge success
 - Special treats by Bread Alone and Pine View Bakery.
- The Phoenicia Co-Planning Kindergarten Team met on September 25th for its first meeting of the year with Literacy Coaches, Linda Szakmary, and Natalie Harjes (from Ulster BOCES) and our District Staff Developer, Lindsey Barton
 - Shared practices in literacy, planned collaborative implementation and scheduled combined small group instruction were only a few of the topics for discussion
 - Co-Planning is scheduled once a month September through June.
- After School Healthy Kids “The Power of Words”
 - 10 students enrolled - closing date for enrollment is October 10th
 - Program is fully staffed
- Harvested garden produce with kale, zucchini, tomatoes and cucumbers served at lunch
 - With pumpkin harvest - looking forward to “pumpkin soup.”

High School

- Working on enhancing Internet Safety and Responsible Electronic Device Usage
 - On September 18th, the NYS Police School and Community Outreach Coordinator, Trooper Craig Vedder, conducted assemblies to address various social media issues
 - September 25th, the Commissioner of Ulster County Social Services, Michael Iapoco arranged an assembly for our students with Thomas Grimes of NY Finest Speakers
 - Mr. Grimes presented on Cyber Safety / Awareness
 - Covered topics: sexual predators, ID theft, cyberbullying, sexting, etc.
- On September 19th, students enrolled in AP US History and AP US Government classes went on a field trip to SUNY Ulster for a presentation through the Dr. Donald Katt Institute for Constitutional Studies
 - Topic was American Federalism Today: Constitutional Principal of Political Pawn

- The speaker was Dr. Stephen Shechter, who is a notable professor of political science and history at Russell Sage College
- On September 19th our high school students participated in a college fair
 - List of colleges in attendance is posted on the HS website
 - The college representatives were impressed with how prepared our students were and how well they presented themselves.
- High school and Middle School held its annual open house
 - Although attendance appeared light, parents were appreciative of being able to follow their child's schedule and get overview of the expectations of each course
- The high school administration would like to recognize the efforts of everyone who helped make homecoming so successful
 - Continue to receive positive feedback about all of the events and by the large community turn out
- Earlier today the middle and high school conducted their first lockdown drill of the year
 - Students responded appropriately to the drill
 - Still working with law enforcement to strengthen our response to various emergency situations

District

- A new addition to our Open House is sampling of healthy small portions and snacks in the kitchen
 - Thank you to Chrissy Downs and her staff for a job well done!
- Just a reminder that there will be no student attendance on Friday (Sept. 29th) due to staff development that is occurring.
- Thank the Olive Fire Department for keeping us safe during the bon fire
- Thank everyone involved in a successful Homecoming

7. Board District News

7.01 The Board will announce District News (proposed 7:20)
8:00

Trustee Storey reported that the bon fire was great-students were engaging with each other instead of on cell phones

Trustee Shands reported:

- Open House on 19th – more people than last year – extremely happy with what is happening in HS –diverse reading list
- Homecoming – Board had a table with a suggestion box– 2 suggestions left- 1 about the mascot and 1 for a mural at MS entrance near loading dock
- Shout out to sports team- varsity soccer, football won
 - JV Soccer girls undefeated

Trustee Salem reported on Homecoming and the enthusiasm of the new Athletic Director – very committed

11. ****Break****

11.01 The Board will take a 5 min break (proposed 8:00)
The Board took a break at 8:05

12. Discussion & Possible Action

12.01 Adoption of Policy 5681 School Safety Plans (proposed 8:05)

Recommended Action: The Board of Education hereby adopts Policy 5681 as written

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Shands

Not Present: Trustee Ratcliff

2009—2016 5681 Non-Instructional/Business Operations **SUBJECT: SCHOOL SAFETY PLANS**

~~The District has developed, and will update by July 1 of each succeeding year, a comprehensive District-wide school safety plan and building-level school safety plans, as enumerated in Education Law and Commissioner's Regulations, and in a form as prescribed by the Commissioner of Education. These plans will be designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of schools and the School District with local and county resources in the event of such incidents or emergencies.~~

~~Each plan shall be reviewed by the appropriate school safety team on at least an annual basis, updated as needed and recommended to the Board of Education for approval. However, District-wide and building-level school safety plans shall be adopted by the School Board only after at least one (1) public hearing that provides for the participation of school personnel, parents, students, and any other interested parties. Further, the Board shall make the District-wide and building-level school safety plans available for public comment at least thirty (30) days prior to its adoption, provided that only a summary of each building-level emergency response plan (i.e., building-level school safety plan) shall be made available for public comment.~~

~~District-Wide School Safety Plan~~

~~District-wide school safety plan means a comprehensive, multi-hazard school safety plan that covers all school buildings of the School District, that addresses prevention and intervention strategies, emergency response and management at the District level and has the contents as prescribed in Education Law and Commissioner's Regulations.~~

~~The District-wide school safety plan shall be developed by the District-wide school safety team appointed by the Board of Education. The District-wide team shall include, but not be limited to, representatives of the School Board, student, teacher, administrator, and parent organizations, school safety personnel and other school personnel.~~

~~Building-Level School Safety Plans~~

~~Building-level school safety plan means a building-specific school emergency response plan that addresses prevention and intervention strategies, emergency response and management at the building level and has the contents as prescribed in Education Law and Commissioner's Regulations.~~

~~The building-level plan shall be developed by the building-level school safety team. The building-level school safety team means a building-specific team appointed by the Building Principal, in accordance with regulations or guidelines prescribed by the Board of Education. The building-level organizations, school safety personnel, other school personnel, community members, local law enforcement officials, local ambulance or other emergency response agencies, and any other representatives the School Board deems appropriate.~~

~~If the District receives federal preparedness funds, the District requires appropriate personnel to complete the IS-700 NIMS (National Incident Management System) introductory course.~~

~~Filing/Disclosure Requirements~~

~~The District shall file a copy of its comprehensive District-wide school safety plan and any amendments thereto with the Commissioner of Education no later than thirty (30) days after their adoption. A copy of each building-level school safety plan and any amendments thereto shall be filed with the appropriate local law enforcement agency and with the state police within thirty (30) days of its adoption. Building-level emergency response plans shall be confidential and shall not be subject to disclosure under the Freedom of Information Law or any other provision of law.~~

~~Homeland Security Presidential Directives—HSPD-5, HSPD-8~~

~~Homeland Security Act of 2002, 6 United States Code (USC) Section 101~~

~~Education Law Section 2801-a~~

~~Public Officers Law Article 6~~

~~8 New York Code of Rules and Regulations (NYCRR) Section 155.17~~

Emergencies and violent incidents in schools are critical issues that must be addressed in an expeditious and effective manner. The Board of Education recognizes its responsibility to adopt and keep current a comprehensive district wide school safety plan and building-level emergency response plan(s) which address violence prevention, crisis intervention, emergency response and management.

Taken together, the district-wide and building level plans shall provide a comprehensive approach to addressing school safety and violence prevention, and provide the structure where all individuals can fully understand their roles and responsibilities for promoting the safety of the entire school community. The plans shall be designed

to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the district's coordination with local and county resources. The plans shall also address risk reduction/prevention, response and recovery with respect to a variety of types of emergencies and violent incidents in district schools.

In accordance with state law and regulation, the district shall have the following safety teams and plans to deal with violence prevention, crisis intervention and emergency response and management:
Comprehensive District-Wide School Safety Team and Plan

The Board shall annually approve the appointment of ~~appoint~~ a district-wide school safety team that includes, but is not limited to, a single representative or representatives from the following constituencies: the Board, teachers, administrators, and parent organizations, school safety personnel (including the SRO) and other school personnel. This team shall be responsible for the development and annual review of the comprehensive district-wide school safety plan. The plan shall cover all district school buildings and shall address violence prevention (taking into consideration a range of programs and approaches that are designed to create a positive school climate and culture), crisis intervention, emergency response and management including communication protocols, at the district level. It shall include all those elements required by law and regulation.

The Board of Education representative will be appointed by the Board President from those Board members that wish to volunteer. ~~The Board may also appoint~~ approve the appointment of a student representative to the district-wide school safety team. However, no confidential building-level emergency response plans shall be shared with the student member, nor shall the student member be present during discussion of any confidential building-level emergency response plans, or confidential portions of the district-wide emergency response strategy.

The Superintendent of Schools or his/her designee shall be the district's chief emergency officer, and shall coordinate communication between school staff and law enforcement and first responders. The chief emergency officer shall ensure that all staff understand the district-wide school safety plan and receive training on the building-level emergency response plan, violence prevention and mental health, and shall also ensure that district-wide and building-level emergency response plans are completed, reviewed annually, and updated as needed by the designated dates. The chief emergency officer shall ensure that the district-wide plan is coordinated with the building-level plans, and shall ensure that required evacuation and lock-down drills are conducted.

Building-Level Emergency Response Plans and Teams

Each Building Principal shall be responsible for annually appointing a building-level emergency response team that includes representation from teachers, administrators, parent organizations, school safety personnel, other school personnel, law enforcement officials, fire officials and other emergency response agencies. The emergency response team shall be responsible for the development and review of a building-level emergency response plan for each district building. The plan(s) shall address response to emergency situations, such as those requiring evacuation, sheltering and lock-down at the building level and shall include all components required by law and regulation. These confidential plans shall include evacuation routes, shelter sites, medical needs, transportation and emergency notification of parents and guardians.

Building-level emergency response plans shall include protocols in response to carbon monoxide alarms or detection. Alarm or detection of carbon monoxide will result in the appropriate actions as described by the emergency response plan.

Building-level emergency response plans shall designate:

- an emergency response team for incidents that includes appropriate school personnel, law enforcement officials, fire officials, and representatives from local, regional and/or state emergency response agencies to assist the school community in responding to a serious violent incident or emergency; and
- a post-incident response team that includes appropriate school personnel, medical personnel, mental health counselors and other related personnel to assist the community in coping with the aftermath of a serious violent incident or emergency.

The Building Principal, in consultation with the Superintendent, shall annually designate a threat assessment team to provide ongoing support and information in order to identify, and assess individuals who may be potential threats to safety, with the intent of minimizing acts of violence in the school community. The threat assessment team shall be composed of, but not limited to, the following personnel from both within the school and the larger community, as appropriate: building administrators, legal counsel, the medical director and/or school nurse, school counselors, local mental health and social service providers, law enforcement, school resource officers, security personnel, and facilities and maintenance personnel. The team shall meet regularly. The team shall be mindful of the need for discretion and observance of confidentiality requirements.

Students, staff and parents shall be encouraged to bring their concerns to any district employee. If a district employee becomes aware of a threat to the school community, the Building Principal shall be informed and he/she will convene the threat assessment team. The Building Principal may request the participation of the following additional individuals who may have specific knowledge of the potential perpetrator: supervisors, teachers, students and parents. The Building Principal is responsible for keeping the Superintendent informed about the activities of the threat assessment team. Threat assessment team members shall receive appropriate training.

The Building Principal shall be responsible for conducting at least one test every school year of the emergency response procedures under this plan including procedures for sheltering and early dismissal.

To maintain security and in accordance with law, the building-level emergency response plan(s) shall be confidential and shall not be subject to disclosure under the Freedom of Information Law or any other law. Annual Review and Report

All plans shall be annually reviewed and updated, if necessary, by the appropriate team by July 15. In conducting the review, the teams shall consider any changes in organization, local conditions and other factors including an evaluation of the results of the annual test of the emergency response procedures which may necessitate updating of plans. If the plan requires no changes, then it shall remain in effect. If the district-wide plan requires change, then the updated plan shall be submitted to the Board of Education in time to allow 30-days of public comment and to hold a public hearing which provides for the participation of school personnel, students and other interested parties prior to Board adoption. All plans must be adopted by the Board of Education by July September 1.

The Superintendent of Schools shall be responsible for filing the district-level school safety plan and any amendments to the plan with the Commissioner within 30 days after their adoption. The district-wide plan will be posted on the district's website. Each Building Principal shall be responsible for filing the building-level emergency response plan for his or her building, and any amendments to the plan, with the appropriate local law enforcement agency and the state police within 30 days after their adoption, but no later than October 15 of each year.

Cross-ref: 3420 Anti-Harassment in the School District
 7380 Bullying

3410. Code of Conduct on School Property

6160 Professional Growth/Staff Development

Ref: Education Law §2801-a (school safety plans)

Executive Law §2B (state and local natural and manmade disaster preparedness)

8 NYCRR Part 155 (Educational Facilities)

School Safety Plans Guidance, New York State Education Department, June 2010

12.02 Finalize Board Goals (proposed 8:10 duration 10 min)

- Do in summer next year
 1. Educational Vision, Values and Ethics Leadership
 Promote and maintain, **through policy and Board action,** a stimulating, healthy and safe environment conducive to learning that improves the educational experience for all students.
 Budget and Finance
 2. Maintain short and long term fiscal plans that protect and maximize the district assets through continuous review of programs and practices in a cost effective manner, and provide the funding to support the aforementioned.
 Community & Culture
 3. Foster an open, collaborative and responsive relationship **with the students, staff and community and offer additional means to achieve that.** Improve the district-wide school culture through interaction, clear communication of Board priorities, appreciation for staff initiatives and student achievement.

12.03 Discuss Continuing National School Board Association membership (proposed 8:20)
 8:20

Ask other Board members at NYSSBA to see if they find it useful

12.04 Discuss NYSSBA Resolutions (proposed 8:25 duration 30 min)
 8:25

PROPOSED BYLAW AMENDMENT A

Submitted by the *Elmont Union Free School Board (7/10/17)*

RESOLVED, that Articles 6 and 8 of the bylaws of the New York State School Boards Association shall be amended to expand membership on the Board of Directors to include a director from the New York State Caucus of Black School Board Members.

Onteora Vote ___5 Yea _1___ Nay

PROPOSED RESOLUTION 1 (Sunsetting Position Statement)

Submitted by the *Erie 2-Chautauqua-Cattaraugus BOCES Board (6/28/17)*

RESOLVED, that the New York State School Boards Association opposes legislation expanding New York State's charter school law to allow for virtual charter schools.

Onteora Vote __6__ Yea ___ Nay

PROPOSED RESOLUTION 2 (Sunsetting Position Statement)

Submitted by the *Erie 2-Chautauqua-Cattaraugus BOCES Board (6/28/17)*

RESOLVED, that the New York State School Boards Association supports the creation of a regional high school when locally determined to be educationally or fiscally appropriate by the local boards of education.

Onteora Vote _0__ Yea _6__ Nay

PROPOSED RESOLUTION 3

Submitted by the *NYSSBA Board of Directors (6/10/17)*

RESOLVED, that the New York State School Boards Association supports proposals that would expand after school programs.

Onteora Vote _6__ Yea __0__ Nay

PROPOSED RESOLUTION 4

Submitted by the *NYSSBA Board of Directors (6/10/17)*

RESOLVED, that the New York State School Boards Association supports efforts to have the state require all teacher preparation programs demonstrate the quality of the preparation of the teachers they produce as graduates.

Onteora Vote _0__ Yea _5__ Nay

PROPOSED RESOLUTION 5

Submitted by the *NYSSBA Board of Directors (6/10/17)*

RESOLVED, that the New York State School Boards Association supports authorizing testing accommodations for students with disabilities.

Onteora Vote _6__ Yea __0__ Nay

PROPOSED RESOLUTION 6

Submitted by the *NYSSBA Board of Directors (6/10/17)*

RESOLVED, that the New York State School Boards Association supports a rigorous process for granting teacher certification.

Onteora Vote _0__ Yea __6__ Nay

PROPOSED RESOLUTION 7

Submitted by the *NYSSBA Board of Directors (6/10/17)*

RESOLVED, that the New York State School Boards Association supports reforming the system of educator discipline to cap the length of time educators awaiting 3020-a-proceedings are paid.

Onteora Vote __2__ Yea __3__ Nay 1 abstain

PROPOSED RESOLUTION 8

Submitted by the *NYSSBA Board of Directors (6/10/17)*

RESOLVED, that the New York State School Boards Association supports legislation to amend the Triborough Amendment of the Taylor Law to eliminate the obligation of school districts to pay "step" increments after the expiration of collective bargaining agreements.

Onteora Vote __3__ Yea __3__ Nay – failed

PROPOSED RESOLUTION 9

Submitted by the *Valley Stream 13 Union Free School Board (6/15/17)*

RESOLVED, that the New York State School Boards supports legislation which would amend Article 18-A of the General Municipal Law to permit school districts, at their option, to be necessary parties to Payment-in-lieu-of-taxes ("PILOT") agreements.

Onteora Vote __6__ Yea __0__ Nay

PROPOSED RESOLUTION 10

Submitted by the *Irvington Union Free School Board (5/31/17)*

RESOLVED, that the New York State School Boards Association seeks legislation to change the date that union free and central school districts are required to hold a special election to elect additional board members upon the adoption of a proposition to increase the number of board members from the existing 30 to 60 day period after the annual meeting at which the proposition was adopted to the next annual meeting.

Onteora Vote _6__ Yea __0__ Nay

PROPOSED RESOLUTION 11

Submitted by the *Washingtonville Central School Board (6/26/17)*

RESOLVED, that the New York State School Boards Association supports fully funding the Foundation Aid Formula, that would ensure the viability and sustainability of New York's public schools.

Onteora Vote __1__ Yea _5__ Nay

PROPOSED RESOLUTION 12

Submitted by the *Washingtonville Central School Board (6/26/17)*

RESOLVED, that the New York State School Boards Association supports meaningful reforms to the Tax Cap Levy Formula, that would ensure viability and sustainability of New York’s public schools.

Onteora Vote __6_ Yea __0__ Nay

PROPOSED RESOLUTION 13

Submitted by the *City of Niagara Falls School Board (6/28/17)*

RESOLVED, that the New York State School Boards Association supports legislation to ensure that no school district can have a negative property tax cap.

Onteora Vote _6__ Yea _0___ Nay

PROPOSED RESOLUTION 14

Submitted by the *City of Niagara Falls School Board (6/28/17)*

RESOLVED, that the New York School Boards Association supports legislation that would establish a 10 day period for the filing and review of any objections to small city school district nominating petitions before the ballot is finalized.

Onteora Vote __6_ Yea ____ Nay

PROPOSED RESOLUTION 15

Submitted by the *City of Niagara Falls School Board (6/28/17)*

RESOLVED, that the New York School Boards Association supports legislation that would provide finalizing the ballot for positions on the small city school district board on the day after a 10 day period for filing and reviewing of any objections to nominating petitions.

Onteora Vote __6_ Yea ____ Nay

PROPOSED RESOLUTION 16

Submitted by the *City of Niagara Falls School Board (6/28/17)*

RESOLVED, that the New York School Boards Association supports legislation that would require the submission of nominating petitions for small city school districts 30 days prior to the election.

Onteora Vote _6__ Yea ____ Nay

13. Independent Contract Retainers

13.01 Approve all ICRs (proposed 8:55)

9:25

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 13.02-13.06

Motioned: Trustee Storey

Seconded: Trustee Osmond

- Social Worker is to fill the gap for social worker on leave
- Food play is in addition to donation from Hannaford- is a program from Hannaford

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Shands

Not Present: Trustee Ratcliff

13.02 ICR- Foodplay

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and FoodPlay Productions (sponsored by Hannaford) at Phoenicia and Woodstock Elementary Schools effective October 2, 2017 at a rate of \$0.00 and authorizes the Superintendent to sign such an agreement.

13.03 ICR - Fowlin

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Michael Fowlin on November 8, 2017 at a rate of \$5,000.00 for 3 performances, to a maximum of \$5000.00, and authorizes the Superintendent to sign such an agreement.

13.04 ICR- Mad Science

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Mad Science of the Mid-Hudson on November 28, 2017 at a rate of \$450.00 per performance, to a maximum of \$450.00, at the Middle School and authorizes the Superintendent to sign such an agreement.

13.05 ICR- Savatgy

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy for the period beginning September 25, 2017 to June 1, 2018 at a rate of \$3,000.00 per residency, to a maximum of \$3,000.00, as Environmental Scientist in Residence at Bennett Elementary School and authorizes the Superintendent to sign such an agreement

13.06 ICR - VanWagner

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Alice VanWagner for the period beginning September 27, 2017 to June 30, 2018 at a rate of \$150.00 per social history, to a maximum of \$5,000.00, as a Social Worker and authorizes the Superintendent to sign such an agreement

14. Consent Agenda

14.01 Approve Consent Agenda (proposed 9:00)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 14.02-14.11

Motioned: Trustee Osmond

Seconded: Trustee Shands

- Acknowledge the donation from Hannaford
- ECA Report - Student Council of Bennett raised a large sum of money
- Change orders are decreasing the amount – if contingency money that is built in is not used, a change order brings down the amount

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Shands

Not Present: Trustee Ratcliff

14.02 Personnel Agenda

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3056	*1/17/18 – 3/14/18	Paid Medical

*Approximate dates

FULL-TIME PROBATIONARY APPOINTMENT

NAME	Tenure Area	Probationary Dates FROM – TO	Salary
Slater, Molly	Teaching Assistant	9/5/17 – 9/4/21	Step 1

SUBSTITUTE

NAME	POSITION	AMOUNT
Greener, Melissa	Uncertified Teacher	\$85/day
Livoti, Judy	Uncertified Teacher	\$85/day

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Allison, Bridget	Diversity Club Advisor 1	\$660.00
Bouchard, Corinne	Marching Band Drill Instructor	\$1,938.00
Bucher, Donald	Science Olympiad Asst. Coach – HS	\$1,353.00
Colevas, Paul	Diversity Club Advisor 2	\$660.00
Cavallaro, Corey	Student Affairs Council Advisor – MS (Split w/B Schaffer)	\$993.50
Condon-Krieger, Janet	TUFS Advisor (Split w/R Perls-Shultis)	\$627.00
Curlew, Alicia	Debate Club – Model Congress Advisor	\$1,368.00
Downs, Christine	Belleayre Bash Advisor	\$1,978.00
Downs, Kelly	Belleayre Bash Assistant Advisor	\$660.00
Eldridge, Jonathan	Sounds of Jazz Director	\$1,474.00
Garcia-McWhinnie, Elena	Spanish Club Advisor – HS	\$1,733.00
Haug, Margaret	SAAD Advisor 1	\$828.00
Keenan, Bryan	Science Olympiad Coach – HS	\$1,892.00
Kenly, Maryanne	Math Coordinator (Split w/V Occhi)	\$2,351.00
Lustberg-Goldbeck, Kay	HS Gifted/Talented Advisor 1	\$11,500.00
Lustberg-Goldbeck, Kay	HS Gifted/Talented Advisor 2	\$13,750.00
Mayone-Allison, Joan	Elementary Resource – Additional 2	\$2,084.00
Nelson-Epstein, Christi	French Club Advisor – HS	\$1,733.00
Occhi, Virginia	Math Coordinator (Split w/M Kenly)	\$2,351.00
Perls-Shultis, Robin	TUFS Advisor (Split w/J Condon-Krieger)	\$627.00
Schaffer, Brian	Student Affairs Council Advisor – MS (Split w/C Cavallaro)	\$993.50

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2612	9/5/17 – 11/9/17 (½ days only)	Unpaid Medical
1885	9/12/17 – 9/25/17	Paid Medical (Amend dates)
3239	8/8/17 (half) – 10/30/17	Unpaid Medical (Extend)
2103	10/2/17 – 1/2/18 (approx)	Paid Medical
1585	9/7/17 – 11/5/17	Paid Medical
2803	9/7/17 – 10/5/17	Paid Medical

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
D’Addario, Jarrett	Auto Mechanic Helper	09/27/17	To accept Mechanic Position

APPOINTMENT: NON-INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY STEP	REMARKS
D’Addario, Jarrett	Mechanic/District	9/27/17 – 3/26/18	9	Replace J. Ditolla

PERMANENT STATUS

The following NON-INSTRUCTIONAL personnel have served a probationary period and are recommended to PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE	SALARY STEP
Amarilla, Victor	Custodial Worker	4/3/2017	10/2/2017	Step 2

SUBSTITUTE

NAME	POSITION	AMOUNT
Genna, Linda	Certified TA	\$13/hr
Greener, Melissa	Uncertified Teaching Assistant	\$11/hr
Greener, Melissa	Clerical	\$12/hr
Jule, Gillian	*Certified Teaching Assistant (Effective 7/15/17)	\$13/hr
Livoti, Judy	Uncertified Teaching Assistant	\$11/hr

14.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #9/17, Confidential, as reviewed by Trustee Osmond

14.04 Approve Board Members to conferences

Recommended Action: The Board of Education hereby retroactively approves the following: Laurie Osmond to attend the Board Officer's Academy on August 25, 2017 @ \$275 Valerie Storey and Rob Kurnit to attend the NYSSBA Law Conference on July 23, 2017 @\$275 each

14.05 Approve SEQRA for Phoenicia Project

Recommended Action: WHEREAS, the Board of Education of the Onteora Central School District ("District") proposes a capital improvement project to remove and replace concrete slab-on-grade, install an under-slab radon mitigation system, including associated roof mounted fan, replace unit ventilators, and replace windows and incidental items or work at the Phoenicia Elementary School ("Project"); and WHEREAS, the proposed Project involves the replacement, rehabilitation or reconstruction of an existing facility that qualifies as a Type II action set forth in 6 NYCRR Part 617.5, State Environmental Quality Review Act ("SEQRA"); and WHEREAS, the Board has considered the information and documentation, which describes the design and intent of the proposed Project; NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District, based upon the record before it, including the general, specific and detailed knowledge of the Board of the proposed Project and under the applicable standards of SEQRA and 6 NYCRR Part 617.5, hereby determines that:

- a. The proposed Project is classified as a Type II Action; and
- b. In accordance with Article 8 of the New York State Environmental Conservation law, the Board is not obligated to conduct any further Environmental review of the Project.

14.06 Change Order - Linda Holding Co.

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #1-1 decreasing the contract between Linda Holding Corporation and the Onteora Central School District for the Playfield/Parking Lot

Work at Bennett Elementary School to the amount of \$193,000.00 and authorizes the Superintendent to sign such a change order.

14.07 Change Order- Arold Construction

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #2-1 decreasing the contract between Arold Construction Company, Inc. and the Onteora Central School District for Pipe Repair Work at Bennett Elementary School to the amount of \$205,000.00 and authorizes the Superintendent to sign such a change order.

14.08 Approve ECA 4th Quarter Report

Recommended Action: The Board of Education hereby approves the ECA Treasurer's Report for the 4th Quarter of 2016-2017

14.09 Donation

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$5,000.00 CASH, from Hannaford Delhaize America Shared Services Group, LLC to support the nutritional well-being of Onteora students.
The Superintendent recommends approval of the following donations:
Donation Amount and Donee's Name
\$5,000.00 Hannaford

14.10 Memorandum of Agreement for Health/PE Liaison

Recommended Action: The Board of Education hereby approves MOA #09267017B regarding a Health/PE Liaison

14.11 Memorandum of Agreement for Girls Golf Team Coach

Recommended Action: The Board of Education hereby approves MOA #09262017 for a Girls Golf Coach

15. Old Business

15.01 The Board will discuss Old Business (proposed 9:05)
9:25

- Code of Conduct says that Board reviews it every year
- Give the Board all committee meeting dates
 - Notify the District Clerk that they will attend

16. New Business

16.01 The Board will discuss New Business (proposed 9:10)
Invite to other districts to the Michael Fowlin evening presentation

17. Request For Information

17.01 The Board will discuss Requests for Information (proposed 9:15 duration 10 min)

Trustee Storey asked for information about the fire at Bennett, what we lost, what insurance paid

Trustee Shands sharing school district spaces with local towns, etc.

Trustee Osmond asked when unanswered RFIs will be answered

Trustee Kurnit asked about the drug program that was supposed to be in the HS by a specific social worker and how DASA functions

18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, October 10, 2017, at Phoenicia (proposed 9:25)

Recommended Action: The meeting is adjourned at 9:40

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Warren, Trustee Shands

Not Present: Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

TUESDAY, OCTOBER 10, 2017

PHOENICIA SCHOOL

1. Opening Items

- 1.01 Call to Order 6:00 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Ratcliff, Trustee Warren, Trustee Shands

Not Present: Trustee Storey, Trustee Kurnit

2. Acceptance of Minutes

- 2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 9/26/17 Board of Education Meeting

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Ratcliff, Trustee Warren, Trustee Shands

Not Present: Trustee Storey, Trustee Kurnit

Now Present

Trustee Kurnit arrived at 6:05

3. Welcome

3.01 Linda Sella, Phoenicia School Principal will welcome the Board and present the schools Smart Goals for 16-17 (proposed 6:05 duration 10 min)

- Focused on reading – showed a presentation created by the Building Level Shared Decision Making Team
- Smart Goals:
 1. Minimum of 80% of all students will increase by 1 or more reading levels
 - a. Grade 1 – 3 or more levels – 100% met or exceeded goal
 - b. Grade 2 – 2 or more levels – 90% met or exceeded goal
 - c. Grade 3 – 1 or more levels – 100% met or exceeded goal
 2. Increase percentage of students reading at or above grade level by 10%
 - a. Grade 1 - 13% increase, grade 2 – 6% increase grade 3 – 13% increase
- Healthy Kids After School Program begins tomorrow –20 students to promote literacy

4. Superintendent District News

4.01 The Superintendent announce District news (proposed 6:15)

6:15

- Family math night will be on October 19th from 6:30 – 7:30 at Woodstock

Elementary - open to all families and students in Kindergarten to third grade

Bennett:

- The fifth grade went to the Ashokan Field Campus for three days at the end of September
 - Joined a group for a hike during which the students learned about the animals and plants that are in this area
- The Bennett playground build has been delayed
 - Site specifications were too late to meet the build date
 - Hope to have a new date identified in the next week

Woodstock

- This month both Kindergartens and first grades have enjoyed field trips to a few local farms
- Try-it Tuesday has been a success as Chef Bob has returned to help prepare fresh produce for all students
 - Teaches about the foods they are eating
 - PTA donated funds to pay for a garden residency for the 17-18 school year
 - Have requested proposals from the community
- Fall Picture Day was a success
- The playground committee met last week and will continue their work
- Hannaford purchased the Food Play group for both Woodstock and Phoenicia
 - Group taught the students about the importance of healthy living
- At the PTA meeting the school psychologist and social worker presented the Too Good For Drugs curriculum
 - Was well received - provided parents with an opportunity to have their questions answered

Middle School

- Pre-engineering students will visit the Central Hudson Hydro Plant this month
 - Peter Kothe, an Onteora graduate and employee of Central Hudson, will help students gain a better understanding of the mechanical and computer controls that are necessary to make the hydro system operate successfully
 - Also a nice introduction to potential career options

High School

- Friday was the end of the first five weeks of the first quarter -progress reports will be mailed home tomorrow
- Tomorrow, 35 HS art students will go on a field trip to the Woodstock School of Art
 - Students will be working with artists in a variety of mediums
- On Friday, HS will be hosting the Woodstock Film Festival's annual career day
 - Event is for students only
 - Other high schools have been invited to participate
 - Students will begin the day with screening of the film Holden On, followed by a Q & A with Filmmaker Tamlin Hall

- After lunch, students will participate in roundtable discussions with industry professionals
- Next Monday, our TUFS program will be going on a field trip to the Catskill Interpretive Center
 - Pleased to report that we have approximately 18 students participating in this program

5. Board District News

Bennett Playground will be done correctly and not rushed

6. Student Representative Report

6.01 Student Representative, Ben Rauschendorfer will report to the Board (proposed 6:25)

- Seniors working on college admission process
- Clubs are starting – will get information on what they are doing
- Want to have a Spring Fling – discussing with Mr. Edelman
- Last year Student Government worked with Human Rights Club to raise awareness of immigrant safety – good to see presentation tonight

7. Acknowledge Public Be Heard

7.01 The Board will acknowledge the public be heard comments from the last meeting Molly Heekin, Tania Barricklo, Dylan Nelsen-Epstein, Rick Wolff, Terry Leroy

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:30 duration 20 min or more)

Tony Fletcher –Rolling Stone interview with Tom Petty – Confederate Flag should not represent anyone in anyway, doesn't belong in our country– when black people see the flag it's like a swastika to a Jewish person. Addressed already in student handbook – items that denigrate others by any group

9. Presentation

9.01 Ulster Immigration Defense Network (proposed 6:50 duration 10 min)
6:30

Amy Gustafson and Jo Salas presented:

- Group created earlier this year to help immigrants in Ulster county – clergy were hearing that students at school were being targeted
- Various teams developed to help documented and undocumented people
 - They are part of Schools Outreach Team
- Initiative called Safe Zones Schools
 - Includes resolution that underlines recent provisions of the laws
 - 95 districts have adopted the resolution
- Biggest problem right now is anxiety about being deported and bullying
- Get information to people in far reaching places in the district
- Non-immigrant families also need to be educated about the immigration law

10. Discussion & Possible Action

10.01 Continuing National School Board Association membership - Consensus needed
(proposed 7:00)

6:50

- Discuss after next Board meeting when talk to other people at NYSSBA

10.02 Approve Conference for Victoria McLaren (retroactively)

Recommended Action: The Board of Education hereby approves Victoria McLaren to attend the MHSSC "Drug Awareness: Current Trends & The Role of Social Media" at a cost of \$35 on Sept. 28, 2017

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Ratcliff, Trustee Warren, Trustee Shands, Trustee Kurnit

Not Present: Trustee Storey

10.03 -2017 National Connection Technology Leadership Site Visit (proposed 7:05 duration 10 min)

Recommended Action: The Board of Education hereby approves Bennet Ratcliff to attend the 2017 National Connection Technology Leadership Site Visit at East Irondequiot Central School District at a cost of \$475 for registration, \$338 for 2 nights of hotel, and meals (transportation if a district vehicle is not available)

Motioned: Trustee Shands

Seconded: Trustee Kurnit

- Seeing how district, which relates to Onteora, in geographic and some demographic make-up - took organic approach to transform themselves
- In advance of visit sit with Superintendent and Director of Technology of how deliver instructional materials, then meet after to present information to them
 - Perhaps a staff person should attend instead

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Ratcliff, Trustee Warren, Trustee Shands, Trustee Kurnit

Not Present: Trustee Storey

10.04 Policy Manual to be Gender Neutral

Recommended Action: The Board of Education hereby approves changing all the pronouns in the Policy Manual to be gender neutral.

Motioned: Trustee Shands

Seconded: Trustee Warren

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Ratcliff, Trustee Warren, Trustee Shands, Trustee Kurnit

Not Present: Trustee Storey

Motion that the interpretation, communication and enforcement of all district policies shall be gender neutral

Motioned: Trustee Osmond

Seconded: Trustee Warren

- Including handbooks and regulations
 - Right now schools differ and some are gender specific – no consistency in interpretation
- If handbooks are not following gender neutral, that needs to be addressed
- Address in Dress Code policy after the homework policy
 - Policy Committee to come up with language that will require gender neutral language and follow process

Trustee Osmond withdrew the motion with Unanimous permission

10.05 Memorandum of Agreement about Olympics of the Visual Arts Advisor
Recommended Action: The Board of Education hereby approves MOA # 09262017A for the Olympics of the Arts Advisor

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Ratcliff, Trustee Warren, Trustee Shands, Trustee Kurnit

Not Present: Trustee Storey

10.06 Memorandum of Agreement about ESL (ENL) Coordinator

Recommended Action: The Board of Education hereby approves MOA #10102017 for an ENL Coordinator

Motioned: Trustee Ratcliff

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Ratcliff, Trustee Warren, Trustee Shands, Trustee Kurnit

Not Present: Trustee Storey

10.07 Discuss NYSSBA Resolutions (proposed 7:15 duration 30 min)

7:25

PROPOSED RESOLUTION 17

Submitted by the *Hewlett-Woodmere Union Free School Board (7/6/17)*

RESOLVED, that the New York State School Boards Association supports reforming the system of educator discipline to authorize school districts to terminate tenured teachers without a 3020-a hearing if:

- They have been convicted of child abuse in an education setting, or
- Their teaching certificate has been revoked by the State Education Department, or
- They have failed to obtain permanent certification in the requisite time period.

Onteora Vote __6__ Yea __0__ Nay

PROPOSED RESOLUTION 18

Submitted by the *Jamestown Public School Board (7/6/17)*

RESOLVED, that the New York State School Boards Association supports legislation that would set the allowable growth factor of the real property tax cap at a minimum of 2 percent.

Onteora Vote __6__ Yea __0__ Nay

PROPOSED RESOLUTION 19

Submitted by the *Jamestown Public School Board (7/6/17)*

RESOLVED, that the New York State School Boards Association opposes the property tax cap and calls for its repeal.

Onteora Vote __1__ Yea __5__ Nay

PROPOSED RESOLUTION 20

Submitted by the *Schenectady City School Board (7/7/17)*

RESOLVED, that the New York State School Boards Association supports legislation that would align legal requirements imposed upon small city school districts with those of central, union free and common school districts.

Onteora Vote 6 Yea 0 Nay

PROPOSED RESOLUTION 21

Submitted by the *Guilderland Central School Board (7/7/17)* Endorsed by the *Schenectady City School Board (7/7/17)*

RESOLVED, that the New York State School Boards Association supports any and all proposed changes to state law, regulations and state policies that encourage and incentivize New York State school districts to address the health issue of sleep deprivation in teenagers by implementing later school start times that are developmentally-appropriate for middle school and high school students.

Onteora Vote 6 Yea 0 Nay

PROPOSED RESOLUTION 22

Submitted by the *Poughkeepsie City School Board (7/10/17)*

RESOLVED, that the New York State School Boards Association pursues legislative changes to align the requirements for school district absentee ballot applications with the less intrusive requirements of the State Board of Elections.

Onteora Vote 6 Yea 0 Nay

PROPOSED RESOLUTION 23

Submitted by the *Freeport Public School Board (7/10/17)*

RESOLVED, that the New York State School Boards Association supports raising the allowable undesignated fund balance for school districts.

Onteora Vote 6 Yea 0 Nay

PROPOSED RESOLUTION 24

Submitted by the *Freeport Public School Board (7/10/17)*

RESOLVED, that the New York State School Boards Association supports increased and timely state funding for provision of appropriate mandated instruction for ENL (English as a New Language) students, including unaccompanied minors.

Onteora Vote 6 Yea 0 Nay

PROPOSED RESOLUTION 25

Submitted by the *Port Washington Union Free School Board (7/10/17)*

RESOLVED, that the New York State School Boards Association work with SED, the NYS Legislature and the Governor to protect student privacy by allowing districts to use locally generated ID numbers for students to be used in all NYSED data collection instead of easily identifiable data such as names.

Onteora Vote 0 Yea 6 Nay

NOT RECOMMENDED BY THE RESOLUTIONS COMMITTEE FOR ADOPTION**PROPOSED RESOLUTION 26**

Submitted by the *Patchogue-Medford Union Free School Board (5/31/17)*

RESOLVED, that the New York State School Board Association supports legislation that requires that Level 1 sex offenders convicted of sexually violent offenses, predicate sex offenders, or sexual predators remain on the New York State Sex Offender Registry.

Onteora Vote 3 Yea 1 Nay 2 Abstain

PROPOSED RESOLUTION 27

Submitted by the *Patchogue-Medford Union Free School Board (5/31/17)*

RESOLVED, that the New York State School Boards Association supports legislation that authorizes Counties to establish by local law or resolution residency restrictions for registered sex offenders to avoid residency in close proximity to our schools and to victims.

Onteora Vote 1 Yea 5 Nay

PROPOSED RESOLUTION 28

Submitted by the *Patchogue-Medford Union Free School Board (5/31/17)*

RESOLVED, that the New York State School Boards Association supports legislation that would allow counties, directly or through a third party contractor, to verify compliance with required registration in the State's sex offender registry.

Onteora Vote 3 Yea 2 Nay 1 Abstain

PROPOSED RESOLUTION 29

Submitted by the *Nassau BOCES Board (6/14/17)*

RESOLVED, that at the New York State School Boards Association Annual Business Meeting, resolutions shall be discussed in the order that they are received by the Association with the exception of by-law resolutions, which shall be discussed first.

Onteora Vote 0 Yea 6 Nay

PROPOSED RESOLUTION 30

Submitted by the *Valley Stream 13 Union Free School Board (6/15/17)*

RESOLVED, that the New York State School Boards Association supports legislation which would amend the New York State Election Law to grant greater discretion to Boards of Education to deny the use of school district facilities as polling places.

Onteora Vote 0 Yea 6 Nay

PROPOSED RESOLUTION 31

Submitted by the *Hewlett-Woodmere Union Free School Board (7/6/17)*

RESOLVED, that the New York State School Boards Association supports funding to expand career and technical education programs.

Onteora Vote 6 Yea Nay

11. ****Break****

11.01 The Board will take a 5 min break (proposed 7:45)

The Board took a break at 7:50

12. **Policies**

12.01 First Reading of Policy 8460 Field Trips and Excursions (proposed 7:50 duration 10 min) 8:00

- Administrators made changes on the time frame for planning field trips- may need to have further changes
- NYSSBA policy and made 2 policies into 1

~~2002~~2017 8460

SUBJECT: **FIELD TRIPS and EXCURSIONS**

~~The Board of Education recognizes that field trips are an educationally sound and important ingredient in the instructional program of the schools.~~

~~For purposes of this policy, a field trip shall be defined as any journey by a group of students away from the school premises, under the supervision of a teacher, which is an integral part of an approved course of study and conducted for the purpose of affording a first-hand educational experience not available in the classroom.~~

~~Field trips are a part of the curriculum of the schools, and student conduct and attendance on field trips are governed by the same rules that govern regular classroom activities. The School System shall obtain written permission for students going on school-sponsored field trips.~~

~~The Superintendent shall prepare procedures for the operation of a field trip activity.~~ **The Board of Education recognizes the desirability of providing off-campus experiences which will enhance the educational program of the school system. The Superintendent of Schools will determine the frequency and content of class field trips. Field trip support shall be determined annually by the Board during its budget deliberations. Regardless of the fiscal support for field trips, the rules of the School District for approval and conduct of such trips shall apply. Each student must secure the permission of their parent or guardian before participating in such activity.**

Factors relevant in consideration of approval of such field trips may include the relationship to the curriculum, the distance of the trip, availability of transportation, the cost involved, weather conditions, and full utilization of transportation. All requests for day field trips must be submitted to the appropriate Building Principal at least one week prior to the trip date.

Overnight Field Trips

Students, under the direction of teachers/advisors and the administration, may be permitted to participate in overnight trips as part of a co-curricular or extracurricular activity.

Trips in excess of one day involving overnight travel should be approved by the Superintendent of Schools prior to making any commitments or arrangements. The trip must be approved by the Building Principal. Upon approval, the Principal will make a recommendation to the Superintendent of Schools. **Requests for overnight trips should be made at least three months in advance (when possible) of the planned event.**

Funding for overnight trips may be done in one (1) of the following three (3) ways:

- a) Financed by the School District
- b) Partially financed by the School District
- c) Totally financed by the student/organization

Transportation

When the district provides transportation to students on a school-sponsored field trip, extracurricular activity or any other similar event, it shall provide transportation back to either the point of departure or to the appropriate school in the district unless:

1. the parent or legal guardian of a student participating in such event has provided the district with a written notice authorizing an alternative form of return transportation for the student; or
2. intervening circumstances make such transportation impractical.

Where intervening circumstances have made transportation back to the point of departure or to the appropriate school in the district impractical, a representative of the district shall remain with the student until such student's parent or legal guardian has been contacted and the student has been delivered to their parent or legal guardian.

Medications

The district shall accommodate the needs of students who must take medications during a field trip. Depending on the student's needs and abilities to administer and carry their own medications, district staff or other appropriate adults (e.g., the voluntary participation of the student's parents/guardians or a designee appointed by them) may need to be available during the trip for assistance. Policy 5420, Student Health Services, outlines the requirements and responsibilities for these scenarios. If no district staff or other appropriate adult is available, and if the medication schedule cannot be adjusted by the student's prescriber, the trip will either be rescheduled or canceled.

Cross-ref: 5420, Student Health Services; Ref: Education Law §§1604; 1709; 1804; 1903; 2503; 2554; 2590-e; Guidelines for Medication Management in Schools (Sept. 2015), <http://www.p12.nysed.gov/sss/documents/MedicationManagement-final2015.pdf>

13. Independent Contract Retainers

13.01 Approve all ICRs (proposed 8:00)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 13.02-13.04

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Ratcliff, Trustee Warren, Trustee Shands, Trustee Kurnit

Not Present: Trustee Storey

13.02 ICR- LeFever

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Edith LeFever as a mentor in acting for the period beginning October 1, 2017 to May 31, 2018 for a stipend in the amount of \$250.00 and authorizes the Superintendent to sign such an agreement.

13.03 ICR- Leighton

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Dr. Orman Leighton as a mentor in veterinary medicine for the period beginning October 1, 2017 to May 31, 2018 for a stipend in the amount of

\$0.00 and authorizes the Superintendent to sign such an agreement.

13.04 ICR- Neden

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Terianne Neden as a Nutritionist in Residence for the period beginning October 24, 2017 to October 27, 2017 at a rate of \$125.00 per hour not to exceed \$1,500.00 (including materials) at the Phoenicia Elementary School and authorizes the Superintendent to sign such an agreement.

14. Consent Agenda

14.01 Approve Consent Agenda (proposed 8:05 duration 10 min)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 14.02-14.12

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

- Futures Education -Plan afterwards depends on their recommendations
 - Not opposed to have other programs evaluated
- Information on on-line auction house

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Ratcliff, Trustee Warren, Trustee Shands, Trustee Kurnit

Not Present: Trustee Storey

14.02 Personnel Agenda

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3053	9/5/17-1/1/18	Extend Unpaid Medical

SUBSTITUTE

NAME	POSITION	AMOUNT
Mejia, Francis	Uncertified Teacher	\$85.00/day
Orloske, Del	Uncertified Teacher	\$85.00/day

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Haug, Margaret	Liaison – Health/PE	\$2,029.00
Kasprzyk, Chris	Elementary Rec – Bennett (split w/M.Ryan)	\$1,739.00
Osswald, Robin	ESL (ENL) Coordinator	\$3,380.00
Ryan, Matt	Elementary Rec – Bennett (split w/C.Kasprzyk)	\$1,739.00

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Oakes, Russell	Maintenance Mechanic/District	10/10/17	To accept Automotive Mechanic helper position
Perry, Janelle	Part-Time Typist/Confidential Managerial	10/10/17	To accept Part Time Typist Position

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1885	9/12/17 – 9/29/17	Paid Medical Extension

APPOINTMENT: NON-INSTRUCTIONAL
 PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY STEP	REMARKS
Oakes, Russell	Automotive Mechanic Helper/District	10/11/17 – 4/10/18	9	Replace J.D'Addario
Perry, Janelle	Part Time Typist	10/11/17	6	

APPOINTMENT: NON-INSTRUCTIONAL – PART-TIME

NAME	POSITION/SCHOOL	EFFECTIVE DATE	PAY RATE	REMARKS
Hilty, Michele	Bus Attendant/District	10/11/17	Step 3	Replace L.Krebsler Vacancy
Hilty, Michele	Lunch/Recess Monitor	10/11/17	Step 3	Replace B.Billadeau Vacancy

SUBSTITUTE

NAME	POSITION	AMOUNT
Mejia, Francis	Uncertified Teaching Assistant	\$11.00/hr

14.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/17, Confidential, as reviewed by Trustee Ratcliff

14.04 Donation

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$2,500.00, CASH, from The Woodstock PTA to be used for an Independent Contractor Retainer in support of the Woodstock Elementary School Levon's Garden Residency.

The Superintendent recommends approval to increase the 2017-2018 Budget per the following donations:

Woodstock PTA
 A2110.431-07 Supplemental \$2,500.00

14.05 Donation- workout equipment

Recommended Action: The Board of Education hereby accepts the donation of an Ab Twister worth approximately \$100 for the weight room.

14.06 Approve the Corrective Action Plan

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Corrective Action Plan to the Management Letter for the Independent Audit for the 2016/2017 school year.

14.07 Surplus Piano

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the Yamaha piano, Serial #B1604682, at Bennett Elementary School, as surplus and authorizes the sale or disposal of this item.

14.08 Approve Futures Education Contract

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Futures

Education of New York to provide an education services analysis for the District in the amount of \$19,500.00 and authorizes the Superintendent to sign such an agreement.

14.09 Approve Non-Resident Contract

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Non-Resident Student Contract between the Onteora Central School District and Kingston City School District for the period of September 6, 2017 through June 22, 2018 and authorizes the Superintendent to sign such an agreement.

14.10 Surplus Vehicle-Equipment

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following vehicles and equipment as surplus and authorizes the sale or disposal of these items:

- (1) 2007 Ford F550 four wheel drive truck equipped with dump body and 10 foot hydraulic plow with controls VIN: 1FDAF57Y67EB46410
- (1) 2003 Ford F550 14-foot box truck/van with liftgate VIN: 1FDAF56S53EC65914
- (1) Kubota RTV900 off-road utility vehicle, serial # KRTV900A51043305
- (1) Minuteman battery floor burnisher serial # BM26036TDQP0840
- (3) Minuteman 120 volt floor scrubbers – 20 inch
- (1) Lot of misc. scrubbing pads and custodial supplies.

14.11 Financial Report- July 2017

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report for July 2017

14.12 Warrant Schedule 3

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 3

15. Committee Reports

15.01 Facilities Committee – Trustee Kurnit to report in the absence of Trustee Storey.

Next meeting is in the MS/HS at 3:30 on 11/6/17 (proposed 8:15)

8:10

- Discussed that the committee could have more members
- Kim Pilla is a new member
- Discussed fire at Bennett and preventive changes
- Discussed capital projects – MS HS boiler project is completed
- Scheduling radon mitigation at Phoenicia
- Press box needs to be replaced
 - First thing anyone sees when they come in – also the bleachers
- Next meeting will focus on need to prioritize Building Condition Survey items -

16. Old Business

16.01 The Board will discuss Old Business (proposed 8:20 duration 10 min)

8:25

- Continue discussion on confederate flag – needs to be discussed until comes to resolution
- Part of discussion is on attorney's recommendation

17. New Business

17.01 The Board will discuss New Business (proposed 8:30)

- Get some clarification as to whether board would like to ask policy committee to work on dress code language with possible Confederate Flag
- Communication of policy in a gender neutral way
 - Dress Code Policy seems to be against the girls
 - Student Government feels dress code is gender bias
 - Dress code policy says looks to student council to create guidelines
 - Revisit that section of the policy to clarify
- Ask at NYSBSA workshops where educational ideas came from – Board or students/staff
 - Interact with other Boards- meet with Shenendehowa about their homework policy change

18. Request For Information

18.01 Discuss Requests for Information (proposed 8:35 duration 10 min)

8:25

- Trustee Kurnit asked if Board wants to pursue a resolution about immigrants' rights
 - Send resolution to attorney, then get information from law enforcement
 - NEA might have additional information about their resolution
 - See what resolution New Paltz passed

19. Adjournment

19.01 Adjourn Meeting. Next meeting is Tuesday, October 24, 2017, at the MS/HS (proposed 8:40)

Recommended Action: The meeting is adjourned at 8:50

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Ratcliff, Trustee Warren, Trustee Shands, Trustee Kurnit

Not Present: Trustee Storey

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

MINUTES

TUESDAY, OCTOBER 24, 2017
MIDDLE SCHOOL/HIGH SCHOOL

1. Retreat

- 1.01 The Board of Education will hold Retreat to discuss Board Norms (proposed 5:00 duration 1 hour)

2. Opening Items

2.01 Call to Order 6:00 pm

2.02 Tobacco Policy Statement

2.03 Pledge of Allegiance

2.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 10/10/17 Board of Education Meeting

Motioned: Trustee Kurnit

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

4. Welcome

4.01 In the absence of High School Principal Lance Edelman, Superintendent Victoria McLaren introduced staff who will present about the Teaming Up For Success (TUFS) Program (proposed 6:05 duration 20 min)

Robin Perls presented

- Robin Perls and Janet Kreiger started small with the program 9 years ago
- Mission Statement: To provide positive and consistent connections with adults through enriching experiences in order for our students to realize their significance and to fulfill their dreams
- Mentoring is the basis of the program - the idea that staff and students each have something to gain by connecting with each other, and by committing to growth
- Apply for grants for field trips
- TUFS is a unique model in New York State trained by Mentor NY and utilize the New York State Mentoring Program:
 - Taught to choose student mentees carefully – not for most needy students, but will benefit most- match mentors/mentees in 9th grade
 - Onteora model is unique because all other programs use community

- volunteers – we use staff, who are used to working with teenagers
- Our staff really cares about the students – meet individually with mentees regularly as well as monthly group meetings with mentees- some not comfortable with 1 on 1, so group meetings are better
 - Discuss upcoming transitions: jobs and working papers, driving skills, interview skills, college visits
- Mentors check grades to help or congratulate
- Became a club to be able to fund-raise and accept donations also have a stipend

Superintendent McLaren thanked Ms. Perls

- Not every District has this program or have staff willing to mentor

Discussion:

- Mentees are selected by in coming 7th graders grades if borderline- ask MS and guidance to recommend or students with referrals
 - Now that MS has TUFs guidance does that for 7th graders
 - If student is too severe, refer to social workers/psychologists

5. Superintendent District News

5.01 The Superintendent announce District news (proposed 6:25)

Woodstock

- Held a math night organized by Math AIS teacher Chris Groom
 - Supported by teacher volunteers for parents to see the exciting games created by Greg Tang

Phoenicia

- On October 13th Phoenicia celebrated Fire Prevention Day- video on fire safety, a visit to and through all the safety vehicles, including EMS and Fire Trucks
- That same evening Phoenicia families enjoyed a Welcome Back to School Picnic with a DJ and games
- The Shared Decision Making Team met on October 19th and finalized School Smart Goals for 2017/18 - They are Literacy and Math goals
- The Phoenicia Kindergarten Team met on October 23rd to co-plan for kindergarten instruction using a new co-teach model
 - A certified reading teacher will co-teach in both rooms
- Terianne Gogg began a 5-day Health and Nutrition Residency on Monday with knowledge about the digestive system and mindful eating habits through games, arts and crafts and mindful eating
- On October 27th the Phoenicia PTA will sponsor a Pumpkin Painting Party in preparation for our Halloween Celebration on October 31st

Bennett

- Director of Technology, Mr. Reimer and Principal, Mr. Buono are taking the necessary steps so that Bennett will be able to offer Computer Based Tests for this year's Field Tests
 - Bennett will serve as the pilot for the District as we work towards NYSED's requirement that all State testing will be done on computers in

the near future

- The OTA has been participating in a NYSUT book drive for the past two years, which has benefited Bennett students with free books – part of a "First Book Truckload Challenge" hosted by NYSUT

Middle/High School

- On October 20th 8th eighth grade students celebrated the National Day on Writing during English class
 - They shared their memoirs and short biographies, signed classmates' guest books, commenting on what they found interesting in the narratives
- Kate VanBaren and her 8th grade science students have been accepted into the Harvard-Smithsonian Youth Astronomy Network, which means they will join the national YouthAstroNet online community and have access to a wide array of curricula and resources
 - They will participate in national webinars and complete a checklist of activities during a self-paced online program
- Dr. Michael ("Mykee") Fowlin's presentation will take place in the High School/Middle School Auditorium from 6:30 – 8:00 PM. on November 8th
 - Programs on bullying, discrimination, violence prevention, and diversity

This week is School Board Recognition Week

- Superintendent Victoria McLaren left a small token of appreciation for them at their place
 - Incredibly important role and the individuals that choose to take on this responsibility are dedicating what would otherwise be free time

Introduced Interim Assistant Superintendent for Curriculum & Instruction Marystephanie Corsones to discuss multi-cultural education

- Multi-pronged approach for each grade level
- K-3 want professional development on sensitive conversations in the classroom
 - Small group of teachers to select lessons from Southern Poverty Law Center Curriculum on Teaching Tolerance
 - Roll out in the spring
- Discussion groups started earlier this month at HS
 - Will start with MS staff on next conference day
- Diversity Cadre – District wide facilitated group
 - Identify philosophy and what should goals and priorities be

8. Acknowledge Public Be Heard

8.01 The Board will acknowledge the public be heard comments from the last meeting
Tony Fletcher

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:40 duration 10 min or more)

6:40

Doug Eighmey – Confederate Flag is part of history – not started as slavery. Send me a list of everyone who has filed a complaint against the confederate flag – would be a list of people who need an American history class

6. Board District News

6.01 The Board will announce District news (proposed 6:30)
6:45

Trustee Osmond reported on NYSSBA – especially interesting workshops on immigration of students, policy, and a district doubled recess time and created outdoor classroom

Trustee Kurnit reported on NYSSBA – 10 sessions – notably 21st century professional development; Using Minecraft in the classroom, Project Based Learning in Rural Schools, Whole Child Education about recess and play, Culture of Professional Learning – using instructional coaches- engage the staff and use them as teacher leaders

Trustee Storey reported:

- NYSSBA is a great opportunity
- Parents Alliance Meeting last week- overview of math program and school year

Trustee Ratcliff reported on the Law Conference attended at NYSSBA –

- Seminar panel with former Dept. of Justice and Dept. of Civil Rights – explained strategy for the Office of Civil Rights in Education and complementary role Dept. of Justice will play in taking guidance letters and advisory letters that previous US Presidents approved and begin to rescind those

7. Student Representative Report

7.01 Student Representative, Ben Rauschendorfer will report to the Board (proposed 6:35)
7:00

- DECA organizing blood drive and coat drive
- Human Rights initiatives for LGBTQ students

10. Discussion

10.01 Continuing National School Board Association membership - Consensus needed (proposed 6:50)

- NSBA had a booth at NYSSBA – less than 70 NYS district are members of National organization
- Did not get strong comments about keeping the membership
- Lobbying on public schools
- National connection daily email discusses broad issues
 - Still not worth price

Consensus to let membership lapse

10.02 Discussion on Confederate Flag Ban (proposed 6:55 duration 10 min)

7:10

- Learned at NYSSBA that hate speech should not be banned but is under disruptive behavior – follow policies for disruptive behavior
 - View Confederate Flag as a symbol of hatred and believe if it is around can disrupt education
- What is it about the Onteora culture that can be improved?
- What is substantially disruptive? – how bad does bad have to be
- Concerned about teachers that spoke to Board – they were so concerned needed to come to the Board – and the students of color who are afraid to speak up but have their learning disrupted
 - Don't wait for a problem – keep students safe, ban the confederate flag
- Flag is not the original flag, was changed and to be specifically for slavery then used against segregation
 - Any other story of what it means to someone is a lie
- Fact that teachers went passed their supervisor, but up the chain of command 2 or 3 levels shows that we need to work better at building level and district level and with union
 - Flags are in the school on hats and other things and are not reported or are otherwise excused – need to address the problem that teachers and students feel threatened – that was evident
- Goal is to encourage better reporting and enable communication between students, teachers, administration and the Board; training that helps building level people use education to addresses the hate speech and apathy
 - Board cannot encourage better reporting from a child who is afraid or to encourage training
- Finding the Confederate Flag offensive is not a subjective thing
- Don't make a policy if you have one that covers the issue – can't ban everything that may be a problem
- Create a policy that is clear that symbols of hatred are not things that warrant discussion, but discipline
- Dress code needs be better address hate symbols as things that warrant discipline
 - Dress code violation warrants a discussion first
- Needs to go to Policy Committee to refine policy- hole in policy – if flag is on a car – not covered also no regulation on this policy
- Need policy as to how Board want administration to enforce and regulate
 - Add symbols of hatred are prohibited on school grounds by students
- Create policy with how it should implemented, how enforced and how are the enforcers trained
 - Current harassment policy puts onus on person being harassed
- Teachers came forward to report to the Board that they are intimidated– system is broken, should focus on that
- Perhaps create a resolution about how the Board feels and send to attorney before voting on it
 - Administration to go forward and train anyone who feels that the Confederate Flag is anything but a symbol of hatred

Resolution: The Board of Education recognizes the confederate flag as a symbol

of hatred and condemns it
Motioned: Trustee Ratcliff
Seconded: Trustee Osmond

- Condemn does not mean ban or prohibit

Table resolution
Motioned: Trustee Ratcliff
Seconded: Trustee Storey
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

13. Break

13.01 The Board will take a 5 minute break (proposed 7:20)
8:30

11. Policies

11.01 Second Reading and Adoption of Policy 8460 Field Trips and Excursions (proposed 7:05)
8:40

Recommended Action: The Board of Education hereby adopts Policy 8460 as written
Motioned: Trustee Kurnit
Seconded: Trustee Ratcliff
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

SUBJECT: FIELD TRIPS and EXCURSIONS

The Board of Education recognizes that field trips are an educationally sound and important ingredient in the instructional program of the schools.

For purposes of this policy, a field trip shall be defined as any journey by a group of students away from the school premises, under the supervision of a teacher, which is an integral part of an approved course of study and conducted for the purpose of affording a first hand educational experience not available in the classroom.

Field trips are a part of the curriculum of the schools, and student conduct and attendance on field trips are governed by the same rules that govern regular classroom activities. The School System shall obtain written permission for students going on school sponsored field trips.

The Superintendent shall prepare procedures for the operation of a field trip activity. The Board of Education recognizes the desirability of providing off-campus experiences which will enhance the educational program of the school system. The Superintendent of Schools will determine the frequency and content of class field trips. Field trip support shall be determined annually by the Board during its budget deliberations. Regardless of the fiscal support for field trips, the rules of the School District for approval and conduct of such trips shall apply. Each student must secure the permission of their parent or guardian before participating in such activity.

Factors relevant in consideration of approval of such field trips may include the relationship to the curriculum, the distance of the trip, availability of transportation, the cost involved, weather conditions, and full utilization of transportation. All requests for day field trips must be submitted to the appropriate Building Principal at least one week prior to the trip date.

Overnight Field Trips

Students, under the direction of teachers/advisors and the administration, may be permitted to participate in overnight trips as part of a co-curricular or extracurricular activity.

Trips in excess of one day involving overnight travel should be approved by the Superintendent of Schools prior to making any commitments or arrangements. The trip must be approved by the Building Principal. Upon approval, the Principal will make a recommendation to the Superintendent of Schools. Requests for overnight trips should be made at least three months in advance (when possible) of the planned event.

Funding for overnight trips may be done in one (1) of the following three (3) ways:

- a) Financed by the School District

- b) Partially financed by the School District
- c) Totally financed by the student/organization

Transportation

When the district provides transportation to students on a school-sponsored field trip, extracurricular activity or any other similar event, it shall provide transportation back to either the point of departure or to the appropriate school in the district unless:

1. the parent or legal guardian of a student participating in such event has provided the district with a written notice authorizing an alternative form of return transportation for the student; or
2. intervening circumstances make such transportation impractical.

Where intervening circumstances have made transportation back to the point of departure or to the appropriate school in the district impractical, a representative of the district shall remain with the student until such student's parent or legal guardian has been contacted and the student has been delivered to their parent or legal guardian.

Medications

The district shall accommodate the needs of students who must take medications during a field trip. Depending on the student's needs and abilities to administer and carry their own medications, district staff or other appropriate adults (e.g., the voluntary participation of the student's parents/guardians or a designee appointed by them) may need to be available during the trip for assistance. Policy 5420, Student Health Services, outlines the requirements and responsibilities for these scenarios. If no district staff or other appropriate adult is available, and if the medication schedule cannot be adjusted by the student's prescriber, the trip will either be rescheduled or canceled.

Cross-ref: 5420, Student Health Services

Ref: Education Law §§1604; 1709; 1804; 1903; 2503; 2554; 2590-e

Guidelines for Medication Management in Schools (Sept. 2015).

<http://www.p12.nysed.gov/sss/documents/MedicationManagement-final2015.pdf>

11.02 First Reading of Policy 7112 Leaving School Grounds (proposed 7:10)

8:35

- Want students to participate after school and if late rehearsal, they need to go get food – happening now, don't have after-school staff to monitor them

~~2016~~2017 7112 Students **SUBJECT: LEAVING SCHOOL GROUNDS**

a) All students must remain on the school grounds through the school day. No student will receive permission to leave the school for any reason during the day unless called for by parent or legal guardian.

~~b) Students who are participating in school activities after school hours must remain on the school grounds and may not leave the school grounds. Any middle or high school student who leaves the school grounds without permission, may not be transported on the late bus that evening and further forfeits their privilege to participate in that day's school sponsored activities.~~

~~b~~e) Students leaving school grounds during the school day without permission will be subject to appropriate disciplinary action.

12. Independent Contract Retainers

12.01 Approve all ICRs (proposed 7:15)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 12.02-12.03

Motioned: Trustee Storey

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee

Ratcliff, Trustee Warren

Not Present: Trustee Shands

12.02 ICR- Goldin

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and David Goldin as a mentor in multimedia presentation for the period beginning October 11, 2017 to May 31, 2018 for a stipend in the amount of \$250.00 and authorizes the Superintendent to sign such an agreement.

12.03 ICR- Stewart

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approves the Independent Contractor Retainer between the Ontario Central School District and Andrew Stewart as a mentor in orthopedic surgery for the period beginning October 5, 2017 to May 31, 2018 for a stipend in the amount of \$0.00 and authorizes the Superintendent to sign such an agreement.

14. Consent Agenda

14.01 Approve Consent Agenda (proposed 7:20 duration)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 14-02-14.15

Motioned: Trustee Ratcliff

Seconded: Trustee Kurnit

- Calendar change is due to too many Superintendent Conference Days

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

14.02 Memorandum of Agreement with OTA about Ski Coaches

Recommended Action: The Board of Education hereby approves MOA #10242017 about the Ski Coach Stipends

14.03 Personnel Agenda

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Allison, Michael	Wrestling Program Volunteer	Unpaid
Anderson, Coll	Skiing Varsity Assistant Coach	\$1,543.00
Burkhardt, Patrick	Winter Track Volunteer	Unpaid
Calinda, Jason	Track Winter Head Coach	\$3,086.00
Chartrand, Louis	Wrestling – Varsity – Head Coach	\$4,993.00
Cytryn, Herb	Skiing Varsity Assistant coach	\$1,543.00
Gale, Trevor	Wrestling – Modified – Assistant Coach	\$2,028.00
Guest, Samuel	Basketball – Varsity – Head Coach (Boys)	\$4,993.00
Matteson, Lori	Basketball – Modified – Head Coach (Girls)	\$2,537.00
Occhi, Andrew	Basketball – Varsity – Head Coach (Girls)	\$4,993.00
Perez, Brian	Skiing Varsity Head Coach (Boys/Girls)	\$3,086.00
Pezzello, Eric	Wrestling – JV – Coach	\$3,526.00
Provenzano, Corelei	Basketball – JV – Head Coach (Girls)	\$3,815.00
Rushford, Michael	Weightlifting Advisor (Prorated)	\$1,397.00

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3239	*8/8/17 (half) – 11/28/17	Unpaid medical

*Extension of Leave

SUBSTITUTE

NAME	POSITION
Corley, Benjamin	Custodial
Cort, Andrew	Certified Instructional/Non-instructional
Fazioli, Rachel	Certified Instructional/Non-instructional

Huwer, Jessica	Uncertified Instructional/Non-instructional
Mitchell, Jasmin	Uncertified Instructional/Non-instructional
Siegel, Bruce	Uncertified Instructional/Non-instructional
Sommer, Rachel	Non-instructional
Walker, Stephen	Custodial
Warren, Denise	Uncertified Instructional/Non-instructional

14.04 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/17, Confidential, as reviewed by Trustee Ratcliff

14.05 Revise 2017-2018 Calendar

Recommended Action: The Board of Education hereby approves the revised calendar

14.06 Abolish Position

Recommended Action: The Board of Education hereby abolishes the following position: 1.0 FTE Monitor

14.07 Create Position

Recommended Action: The Board of Education hereby creates the following position: 1.0 FTE Teaching Assistant

14.08 Insurance Recoveries

Recommended Action: The Superintendent recommends approval to increase the 2017-2018 budget for insurance recoveries received from Utica National Insurance for replacement of sheds and its contents due to the fire at Bennett Elementary School.

Utica National Insurance \$63,170.00

A1621.501-16FIRE Supplies – Fire Insurance Recovery \$28,170

A2110.501-03FIRE Supplies – Bennett Fire Insurance Recovery \$35,000

14.09 Transfer of Funds

Recommended Action: The Superintendent recommends the transfer of funds to clear negative salary codes for the 2017-2018 school year.

Transfer Amount	From Budget Code	To Budget Code
\$ 261.15	A1240.150-00	A1240.160-00
\$ 36.00	A1310.150-00	A1325.160-00
\$ 404.69	A1310.150-00	A1345.160-00
\$ 625.00	A1430.161-00	A1430.160-00
\$ 239,477.64	A2250.151-00	A2110.121-00
\$ 15,555.90	A2110.130-00	A2110.126-00
\$ 1,414.00	A2110.130-00	A2110.129-00
\$ 4,702.00	A2110.130-00	A2110.131-00
\$ 224,100.30	A2250.472-09	A2250.150-00
\$ 1,710.00	A2250.161-00	A2250.169-00
\$ 2,202.00	A2810.150-00	A2630.150-00
\$ 689.00	A2815.166-00	A2815.162-00
\$ 6,739.59	A5510.160-00	A5510.162-00

14.10 Transfer of Retro Payroll Funds

Recommended Action: The Superintendent recommends the transfer of retro payroll funds to clear negative salary codes for the 2017-2018 school year.

Transfer Amount	From Budget Code	To Budget Code
\$ 13,168.50	A1620.160-00	A1620.160-00-1617
\$ 2,755.53	A1621.160-00	A1621.160-00-1617
\$ 950.06	A1660.160-00	A1660.160-00-1617
\$ 6,514.31	A2020.160-00	A2020.160-00-1617
\$ 11,106.68	A2110.120-00	A2110.121-00-1617
\$ 5,402.72	A2110.130-00	A2110.131-00-1617
\$ 7,052.89	A2110.162-00	A2110.162-00-1617
\$ 70,628.37	A2250.160-00	A2250.151-00-1617
\$ 6,309.53	A2250.160-00	A2250.160-00-1617
\$ 8,241.40	A2810.150-00	A2630.150-00-1617
\$ 617.00	A2810.160-00	A2810.160-00-1617
\$ 758.00	A2815.160-00	A2815.160-00-1617
\$ 6,500.83	A5510.160-00	A5510.160-00-1617
\$ 4,829.39	A5510.161-00	A5510.162-00-1617
\$ 939.37	A5510.161-00	A5510.163-00-1617

14.11 Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report for August 2017

14.12 Warrant Schedule 4

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 4

14.13 Surplus Items

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following items as surplus and authorizes the sale or disposal of this item:

Table Saw - Serial # 13581

Wrestling Mats – 2 sections stored at the Phoenicia Elementary School.

14.14 Surplus Books

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following books from Bennett Elementary School as surplus and authorizes the sale or disposal of this item:

MacMillian/McGraw Hill ISBN #

39 – Gr. 6 Reading 0-02-191151-7

53 – Gr. 5 Our Nation 0-02-149267-0

3 – Gr. 5 Reading 0-02-191150-9

5 – Gr. 4 Reading 0-02-191149-5

2 – Gr. 4 Reading 0-02-188570-2

16 – Gr. 6 Reading 0-02-188572-9

along with a variety of approximately 260 fiction books.

14.15 Change Order

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #: 001 decreasing the contract between Neoplanta Restoration, Inc. and the Onteora Central School District for the Asbestos Abatement Project in the High School Chemistry Lab to the amount of \$4,000.00 and authorizes the Superintendent to sign such a change order.

15. Committee Reports

- 15.01 Health and Wellness Committee - Trustee Shands to report. Next meeting is in the MS/HS at 2:45 on TBD (proposed 7:25)
- 15.02 Policy Committee - Trustee Osmond to report. Next meeting is in Central – TBD
- Discussed 8460 and 7112
 - Discussed the Dress Code policy will put gender neutral language for whole board
 - Have not worked on Homework Policy
 - Entire policy manual should not be passed at Reorg meeting
- 15.03 Communications Committee Report - Trustee Ratcliff to report. Next meeting is TBD
Needed to reschedule- looking for a date

16. Old Business

- 16.01 The Board will discuss Old Business (proposed 7:30 duration 10 min)
No new business was discussed

17. New Business

- 17.01 The Board will discuss New Business (proposed 7:40)
- Make a practice to not meet at 5:00, since some trustees cannot make it at that time
 - Will bring up having a more formal self-evaluation

18. Request For Information

- 18.01 Discuss Requests for Information (proposed 7:45 duration 10 min)
No request for information was discussed

19. Adjournment

- 19.01 Adjourn Meeting. Next meeting is Tuesday, November 7, 2017, at the Woodstock School (proposed 7:55)
Recommended Action: The meeting is adjourned at 8:50
Motioned: Trustee Storey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren
Not Present: Trustee Shands

Minutes Recorded by Fern Amster,
District Clerk



ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

TUESDAY, NOVEMBER 7, 2017

WOODSTOCK SCHOOL

1. Opening Items

- 1.01 Call to Order 6:00 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

2. Acceptance of Minutes

- 2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 10/24/17 Board of Education Meeting

Motioned: Trustee Ratcliff

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

3. Welcome

- 3.01 Woodstock Principal Scott Richards will welcome the Board (proposed 6:05 duration 10 min)

- Thanked Board for visiting the school in session last week
- Sumdog.com –practice for math- adjusts and adapts to students needs
 - Participated in Ulster County contest showed that students also use it at home - Tammy Sorbellini's class came in first in county
- 120 students participating in after-school activities
 - Added percussion, gardening, pottery, French and Spanish for beginners
- Shared email from parent to teacher child was not scared when paramedics came to house because there was a program with paramedics at the school

4. Superintendent District News

- 4.01 The Superintendent will announce District news (proposed 6:15)
Phoenicia

- Parent/Teacher Conferences were a terrific success with teachers reporting nearly 90% of our parents participating
- Teachers Robin Osswald and Amy Gustafson presented the work of the Ulster Immigration Defense Network to the Faculty on Monday, November 6th
- On November 8th is an announced lock down drill
- American Education Week is the week of November 13
 - Inviting parents to visit their children's classrooms during the week
- On November 16th is the Annual Senior Citizen Thanksgiving Luncheon

- The Phoenicia Thanksgiving Food Drive is well on its way
 - All holiday food baskets will be distributed on November 21st.

Bennett

- The construction of the Bennett playground has been rescheduled for Saturday, November 18 and Sunday, November 19
 - Looking for volunteers

Middle School

- The pre-engineering class went on a tour of the Central Hudson substation and hydroelectric plant on October 27th
 - The students had the opportunity to tour the substation control facilities, walk through the Rifton dam, and see the hydroelectric plant in action
- NJHS will be kicking off our Middle School Pet Supply Drive on the 13th and will run until Dec. 15th
- On November 8th, Dr. Michael Fowlin returns to Onteora to present his award-winning program on bullying, discrimination, violence prevention, and diversity

High School

- On Nov. 1st DECA club held a blood drive
 - The drive yielded thirty-seven productive units which can help save the lives of up to 111 hospital patients
- Last Thursday and Friday were Parent-Teacher Conferences
 - Feedback was generally positive
 - Ulster Prevention Council set up the “Hidden in Plain Sight Mock Teen Bedroom”, which is an interactive parent/staff workshop
 - Participants were able to explore the room and discover teen stash products, drug and alcohol paraphernalia, signs of drinking and drug use, and indicators of depression and self-harm
 - The high school showcased a new display on the dangers of prescription medication, which was provided by Ulster County Stop DWI
- Field trips: 22 students from the Law Enforcement course traveled to the Eastern Correctional Facility; 25 art students will be going to the Opus 40 Sculpture Museum to view and experience a local artist's work, his 40 year Opus; 15 students from our Foods and Nutrition class will visit the Culinary Institute of American in Hyde Park; 20 students from our Science of Survival class will attend a special program at the Ashokan Center to gain experiential knowledge of science and survival skills that have been taught in class; 3 of our music students [Adrienne Cox, Miriam Silver-Altman, and Satch Sumner-Waldman] have been selected to participate in the 2017 Area All-State Music Festival at Tri-Valley High School
- End of the first quarter high school report cards will mailed home

First PTA summit with all the PTA officers went very well, will hold another

Athletics:

- X country highlights: Girls won section IX title at Bear Mountain last Friday and qualified for the State meet; Junior Satch Summer Waldman also qualified from

our boys team as he placed fifth in the section finals and will compete in the State meet as well; State meet is this Saturday Nov 11 at Wayne Central School District in Ontario, NY

- Varsity Field Hockey and Varsity Girls Soccer teams advanced to sectional semi final play and had great runs!
- Modified football went undefeated this season and Varsity football team had a great season and set the standard for much progress moving forward - Miles Eberhardt was nominated for the senior exceptional game for football
- Field hockey: Lola Mainieri made 1st team all stars and Maddie Mood made 2nd team all stars
- Golf: Ori Grady and Adam Williams made the cut for sectionals in the spring
- Girls soccer: Halle King, Kylie Klein, Olivia Ingalsbe made senior exceptional all star game and Halle King was selected to All Section Team

5. Board District News

5.01 Board District News (proposed 6:20)

Trustee Osmond reported that the Junior Class is holding a fundraiser at Sante Fe restaurant on Thursday– 20% of bill donated for prom

Trustee Storey reported on the Board BOCES visit to the P-Tech, Phoenix Academy and Career and Tech programs – wonderful to see students

Trustee Ratcliff reported:

- Very impressive BOCES visit
- Woodstock Classroom visit was great
- Rochester visit was very interesting

6. Student Representative Report

6.01 Student Representative, Ben Rauschendorfer will report to the Board (proposed 6:25)

- DECA Blood Drive was successful
- Winter sports practices begin on Monday
- Dec 7th National Honor Society will be hosting Poetry Out Loud

7. Acknowledge Public Be Heard

7.01 The Board will acknowledge the public be heard comments from the last meeting
Doug Eighmey

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:30 duration 10 min or more)

Helene Kendler & Laura Kaplan – Woodstock Immigrants Support Committee - citizens who got together to help immigrants in Woodstock. Thank you for putting the proposed resolution on the agenda– will it have a policy to accompany it?

Lisa Phillips –In favor of free speech but public schools should not allow confederate flag in school. Freedom of speech cannot interfere with a safe learning environment – symbolizes hate and is used to alienate students

Doug Eighmey – Just because I have a confederate flag, does not make me a hater of anyone

9. Discussion & Possible Action

9.01 First Reading of Resolution on Confederate Flag Ban Resolution (proposed 6:40 duration 10 min)

6:25

Motion to take the resolution from the table

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Recommended Action: The Board of Education recognizes the confederate flag as a symbol of hatred and condemns it

Motioned: Trustee Warren

Seconded: Trustee Osmond

- Covered under the dress code as are all hate symbols
- Working on addressing empathy in the district
- From Anti-Defamation league – says that just because the flag is used for many purposes should not be banned
- Perhaps resolution to state the dress code so it is tied to something
- Teachable moment – when this happens need to discuss it and empower students to speak up

Motion to table resolution and appoint 2 board members to write a resolution

Motioned:

Seconded: Trustee Kurnit

- Resolution is only to show Board's feelings/opinion- Board can make policy and express opinion- make a statement
- Up to the teachers to teach about this – Board can make a policy if they feel it is not being handled properly
- Need Administrative Regulation on Dress Code policy
- Let's give teachers and students more time- the discussion has already made change in the school

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Nay: Trustee Osmond

Result: Pass

9.02 First Reading of Immigrant Resolution (proposed 6:50 duration 10 min)

7:00

- If ICE agents came to a school, the warrant would be sent to the Superintendent for legal advice
- Biggest problem happens with the clerical staff – they need to be trained

Recommended Action: WHEREAS, every child, regardless of immigration status, has the right to access a free public education, grades kindergarten through 12 in accordance with Article 11 of the New York State Constitution, and the Ontario Central School District (hereinafter "the District") supports that right; and WHEREAS, the District has a legal responsibility to ensure that all students who

reside within its boundaries, regardless of immigration status, and others as required by law, have the opportunity to attend school in the District; and
WHEREAS, U.S. Immigration and Customs Enforcement (ICE) and U.S. Customs and Border Protection (CBP) agencies maintain policies that avoid enforcement actions at schools and school bus stops; and

WHEREAS, through its policies and practices, the District has made a commitment to a quality education for all students, which includes a safe and stable learning environment, means of transportation to and from school sites, the preservation of classroom hours for educational instruction, and the requirement of school attendance; and

WHEREAS, educational personnel are often the primary sources of support, resources, and information to assist students and student learning, which includes their social and emotional health; and

WHEREAS, the District is committed to complying with existing state and federal law; THEREFORE, BE IT RESOLVED that consistent with New York State Education Department (SED) regulations and guidance, the District, when registering students, will not ask questions or request information that may reveal the student's immigration status; and

BE IT FURTHER RESOLVED that any staff or faculty member that receives a request from the U.S. Immigration and Customs Enforcement Office (ICE) or any other federal immigration authority regarding a student or students will take no action, and will immediately forward the request to the Building Principal who will then consult with the Superintendent, who will forward to the school district attorneys for legal advice; and

BE IT FURTHER RESOLVED that the District will not allow law enforcement to interview, interrogate, or remove a student from school property except as consistent with applicable law and Board policy; and

BE IT FURTHER RESOLVED that the District, will comply with the federal Family Educational Rights and Privacy Act (FERPA) with regard to the release of student information to any immigration authorities and will consult with the school attorneys with regard to compliance with FERPA; and

BE IT FURTHER RESOLVED that the District is committed to addressing incidents of immigration-related harassment, bullying, and discrimination pursuant to the Dignity for All Students Act (DASA).

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

9.03 Second Reading and Adoption of Policy 7112 Leaving School Grounds (proposed 7:00)

Recommended Action: The Board of Education hereby adopts policy 7112 as written.

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

20162017 7112 Students **SUBJECT: LEAVING SCHOOL GROUNDS**

a) All students must remain on the school grounds through the school day. No student will

receive permission to leave the school for any reason during the day unless called for by parent or legal guardian.

~~b) Students who are participating in school activities after school hours must remain on the school grounds and may not leave the school grounds. Any middle or high school student who leaves the school grounds without permission, may not be transported on the late bus that evening and further forfeits their privilege to participate in that day's school-sponsored activities.~~

~~be~~) Students leaving school grounds during the school day without permission will be subject to appropriate disciplinary action.

9.04 Create Position

Recommended Action: The Board of Education hereby creates the following position:

Part-time bus driver

Motioned: Trustee Shands

Seconded: Trustee Osmond

- Trouble finding substitute drivers – having a part-time driver will help
- Talking about creating a new position that would be drivers and another job
- Due to retirement need an immediate solution

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

10. Independent Contract Retainers

10.01 Approve all ICRs (proposed 7:05)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 10.02-10.06

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

10.02 ICR- Blumenfeld

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Daniel Blumenfeld as a mentor in music production for the period beginning October 24, 2017 to May 31, 2018 for a stipend in the amount of \$250.00 and authorizes the Superintendent to sign such an agreement.

10.03 ICR- Miller

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Miller/Howard Investments Inc. as a mentor in investments for the period beginning October 18, 2017 to May 31, 2018 for a stipend in the amount of \$250.00 and authorizes the Superintendent to sign such an agreement.

10.04 ICR - Rosenweig

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central

School District and Ulysses Rosenweig as a mentor in veterinary medicine for the period beginning October 20, 2017 to May 31, 2018 for a stipend in the amount of \$250.00 and authorizes the Superintendent to sign such an agreement.

10.05 ICR- Torn

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and David Torn as a mentor in film scoring and score production for the period beginning October 18, 2017 to May 31, 2018 for a stipend in the amount of \$250.00 and authorizes the Superintendent to sign such an agreement.

10.06 ICR- Brinnier & Larius

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Brinnier & Larius, P.C. as a mentor in civil engineering for the period beginning October 24, 2017 to May 31, 2018 for a stipend in the amount of \$250.00 and authorizes the Superintendent to sign such an agreement.

11. Consent Agenda

11.01 Approve Consent Agenda (proposed 7:10 duration)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 11-02-11.05

Motioned: Trustee Shands

Seconded: Trustee Storey

- Symposium for Thought Leaders co-sponsored by NYSCOSS

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

11.02 Personnel Agenda

The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGES (INSTRUCTIONAL) effective September 1, 2017:

Name	Position	School	Step	Credits	Salary	Credits	Salary	Step	Credits	Salary
Bruck, Jennifer L	Classroom	BN	19M	24	\$99,852	6	\$828	19M	30	\$100,680
Burkhardt, Jeannine	Math	HS	22M	24	\$112,405	6	\$828	22M	30	\$113,233
Ciaccio, Pamela S	Spec Ed	PH	19M	42	\$102,336	6	\$828	19M	48	\$103,164
Corsitto, Elizabeth	Classroom	BN	5M	0	\$70,784	6	\$828	5M	6	\$71,612
Darling, Michele A	OT	ALL	22B +30L	24	\$112,504	6	\$432	22B +30L	30	\$112,936
Downs, Kelly	AIS	BN	17M	42	\$98,962	6	\$828	17M	48	\$99,790
Fields, Dominique	ENL	PH	4M	24	\$72,322	6	\$828	4M	30	\$73,150
Gallin, Anne	LOTE	MS/HS	6M	0	\$72,617	6	\$828	6M	6	\$73,445
Goho, Colette	Business	MS/HS	7M	0	\$74,439	6	\$828	7M	6	\$75,267
Hallock, Robert	Classroom	PH	10M	12	\$81,565	6	\$828	10M	18	\$82,393
Hanzl, Jacqueline	Speech	WD	11M	42	\$87,502	6	\$828	11M	48	\$88,330
Joslin, Rebecca	Foreign Lang	MS/HS	3B	12	\$64,655	to Masters		3M	0	\$67,297
Kelly, Brigid	Spec Ed	BN	6M	0	\$72,617	6	\$828	6M	6	\$73,445
McGrath, Ariel	Speech	PH	3M	36	\$72,265	6	\$828	3M	42	\$73,093
McLean, Kelly	Reading	PH	11M	12	\$83,362	6	\$828	11M	18	\$84,190
Millman, Jacob	Spec Ed	WD	2M	0	\$65,255	6	\$828	2M	6	\$66,083
Osswald, Robin	ENL	PH	14M	12	\$88,703	6	\$828	14M	18	\$89,531

Sobolewski, Jaclyn	Classroom	PH	10M	18	\$82,393	6	\$828	10M	24	\$83,221
Sorbellini, Tamika	Classroom	WD	19M	42	\$102,336	6	\$828	19M	48	\$103,164
Tervenski, Lauryn	Classroom	WD	12M	36	\$88,381	6	\$828	12M	42	\$89,209
Via, M. Scott	Science	MS/HS	15M	12	\$90,661	6	\$828	15M	18	\$91,489

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Calinda, Jason	Diversity Club Advisor 3	\$660.00
Martin, Michelle	Cheerleading Advisor – Winter *retroactive to 11/6/17	\$1,803.00
Wentland, Jennifer	Olympics of the Visual Arts Advisor *MOA #09262017A	\$1,187.00
Anderson, Coll	Skiing Varsity Assistant Coach	Rescind

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Benjamin, Roger	Bus Driver/District	11/7/2017	Retirement
Parker, Bradley	Custodial Worker	11/7/2017	To Accept Building Maintenance Mechanic Position

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1585	9/7/2017 – 12/22/2017	Extension Paid Medical

APPOINTMENT: NON-INSTRUCTIONAL
 PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY STEP	REMARKS
Jubie, Peter	Bus Driver/District	11/20/2017 – 5/20/2018	3	Pending completion of pre-employment processing
Bradley, Parker	Building Maintenance Mechanic	11/8/2017 – 5/8/2018	1	Replace R. Oakes
Weber, Anthony	Bus Driver	11/8/2017 – 5/8/2018	3	Replace R. Benjamin

SUBSTITUTE
 NAME

NAME	POSITION
Lohrer, Lucia	Clerical, Uncertified TA and Monitor

11.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations
Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #11/17, Confidential, as reviewed by Trustee Salem

11.04 Approve Volunteers
Recommended Action: The Board of Education hereby approves the following volunteers for the Woodstock School: Gillian Jule, Matt Kehoe, Fabiona Messina

11.05 Approve Victoria McLaren to go to Diversity Symposium of Thought Leaders: Cultivating Excellence & Equity
Recommended Action: The Board of Education hereby approves Victoria McLaren to attend the Diversity Symposium of Thought Leaders: Cultivating Excellence & Equity on December 7-8, 2017 at a cost of \$150.

12. Committee Reports

12.01 Health and Wellness Committee Report - Trustee Shands to report. Next meeting is in the MS/HS at 2:45 on 11/16/17 (proposed 7:15)

- Hannaford donated \$5,000- H & W asked to see how it could be most beneficial: Garden products
- Greenhouse across from school, perhaps HS could use for learning opportunities
- Helping kids dealing with anxiety after graduation –how can we be a resource for them
- Grant from UCSDA for Farm to School – 2 schools will be awarded grants and we have a good chance
- Meet, Greet and Eat will be a benefit for Belleayre Bash
- Discussed looking over policy and ways to better enforce it and reviewing nut procedures

12.02 Facilities Committee – Trustee Kurnit reported. Next meeting is in the MS/HS at 3:30 on 12/11/17

- 3 new members Eric Matteson, Kathleen Wilber, Linda Sella
- State says all districts are supposed to have a health and safety committee – will be under umbrella of Facilities
- Discussed status of capital projects, science labs and radon abatement at NYSED
- Discussed future funding for capital projects
- Analyzing BCS – bring plan and projects to Board
- Discussed bringing in facilities consultant – to help conceptualize what 21st century education is supposed to look like- best to use money
- New guidelines from State- plans sent up must be complete
- Tower and bleachers are among items under discussion
 - Creating a timeline

13. Old Business

13.01 The Board will discuss Old Business (proposed 7:20)
7:20

- Discussed Dress code policy needs to be revised to address gender neutral language

14. New Business

14.01 The Board will discuss New Business (proposed 7:25)

- Board to consider what we can do for the students of Puerto Rico – Commissioner has encouraged students of Puerto Rico to come to NY
 - Consider a resolution to encourage Puerto Rican students to come here

15. Request For Information

15.01 Discuss Requests for Information (proposed 7:30)

Trustee Shands asked:

- About previously asked shared spaces
 - Superintendent Victoria McLaren is meeting with all the town supervisors on Monday

- How the late buses are working with so few kids on buses
 - Fall sports over and Bennett after school program just ended

Trustee Kurnit asked why the safety door locks supplied by a teacher had to be pulled

- State Ed informed districts that the equipment was against the code

Trustee Salem asked where the Shared Decision Making Building Leadership Teams are in their goals for this year

- They reported to District SDM and will report them back at the end of the year

Trustee Kurnit asked for the goals of each Building Shared Decision Making Team

Trustee Osmond asked for an Update on MS/HS homework survey and how will it be available to parents

16. Adjournment

16.01 Adjourn Meeting. Next meeting is Tuesday, November 21, 2017, at the Bennett School (proposed 7:35)

Recommended Action: The meeting is adjourned at 7:30

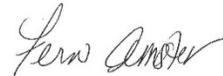
Motioned: Trustee Storey

Seconded: Trustee Warren

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

9:45 a.m.

MINUTES

THURSDAY, NOVEMBER 16, 2017

CENTRAL ADMINISTRATION CONFERENCE ROOM

1. Opening Items

1.01 Call to Order 10:38 am

1.02 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Storey, Trustee Shands, Trustee Warren

2. Action

2.01 Personnel

Recommended Action: The Board of Education hereby appoints Jacki Parisi, Social Worker, as a Leave Replacement at the Phoenicia school from 11/17/2017 – 1/3/2018 at salary step 1M

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Storey, Trustee Shands, Trustee Warren

3. Close Meeting

3.01 Adjourn Meeting

Recommended Action: The meeting is adjourned at 10:40

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Storey, Trustee Shands, Trustee Warren

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

7:00 PM

MINUTES

SATURDAY, NOVEMBER 18, 2017

Central Administration Conference Room

1. Opening Items

1.01 Call to Order 7:05 pm

1.02 Appoint Clerk Pro Tem

Recommended Action: The Board of Education hereby appoints Victoria McLaren as Clerk Pro Tem in the absence of the District Clerk

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

1.03 Roll Call:

Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

2. Executive Session

2.01 Enter executive session

Recommended Action: Motion to enter into executive session to discuss the employment of a particular person

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

2.02 Exit Executive Session and Return to Public Session

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

3. Close Meeting

3.01 Adjourn Meeting

Recommended Action: The meeting is adjourned at 7:20

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

MINUTES

TUESDAY, NOVEMBER 21, 2017

BENNETT SCHOOL

1. Opening Items

1.01 Call to Order 6:00 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call:

Present: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands

Not Present: Trustee Warren, Trustee Ratcliff, Trustee Salem

2. Acceptance of Minutes

2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 11/7/17, 11/16/17 and 11/18/17 Board of Education Meetings

Motioned: Trustee Shands

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands

Not Present: Trustee Warren, Trustee Ratcliff, Trustee Salem

Now Present:

Trustee Warren arrived at 6:05

3. Welcome

3.01 Bennett Principal Gabriel Buono will welcome the Board (proposed 6:05 duration 10 min)

- School Nurse Suellen Elemendorf putting together 7 Thanksgiving baskets, Hannaford in West Hurley gave 7 turkeys and PTA has helped
- Library Media Specialist Robin Renanhan worked on water mythologies with the students with a Hawaiian and Norse Theme
 - Partnered with Art Teacher Roberta Ziemba – artwork will be displayed at WAAM next weekend
- Student Council has taken on a 14-week challenge for “World Kindness Day” which starts on November 13th and ends with “Random Acts of Kindness Day.”
- Playground build was done by 3pm on Sat. because so many people were so generous with their time and energy- certified and ready for play
 - Bennett web page has pictures
 - Bread Alone, Catskill Mountain Pizza, OTA, Sam’s Club, Yum Yum Noodle, Peekamoose donated food
 - Retired Music teacher - David Laks came to volunteer his time and video equipment – did a time lapse video of the playground build- on the Bennett website
 - 9:00 Monday the Playground Committee will host the ribbon cutting

4. Presentations

4.01 Director of Athletics, Health, PE and Dean of Students, Kim Pilla, will present on the Athletic Program (proposed 6:15 duration 30 min)

6:15

- Update is a snapshot of everything done this fall
- Thanked everyone for their support in coming into the District
- Introduced and recognized fall coaching staff – important to recognize the hard work and dedication of these coaches

Student Athlete Achievement Recognitions:

- Men's Soccer Team competed in the Sectional Quarterfinals - Seniors Cole Whitehead and Zachary Chartrand were selected for the Section IX Senior Exceptional Team
- Girls Soccer Team competed in the Sectional Semifinals- Seniors Kylie Kleine, Olivia Ingalsbe and Halle King were selected for the Section IX Senior Exceptional Team
- Halle King All Section Player - most goals scored (18) in a single season by a player and most career goals (33) in Onteora's school history
- Field Hockey Team competed in the Sectional Semifinals - Sophomore Lola Mainieri was selected for the Section IX First Team All Stars, Senior Maddie Mood was selected for the Section IX Second Team All Stars
- Boys Golf Team - 8th Grader Adam Williams qualified for Sectionals Freshman Ori Grady scored 4th place at the MHAL championships, qualified for Sectional Play in the spring Football Team - Senior Miles Eberhard was selected for the Section IX Senior Exceptional Team
- The Modified Football Team was undefeated this season. Football Is Back!
- Tennis Team - Senior Bailey Kretschmer played 1st singles -six year veteran Onteora tennis player qualified for Sectional Play, medaled in Sectional Play
 - In the words of her coach, " best backhand in my 35 years of coaching"
- Women's and Men's Cross Country Team - won the Section IX Class C Section Title – Satch Sumner-Waldman scored 5th in the Class C Men's Race earning a berth in the State Tournament; Teammates; Luccianna Robertson, Brooklyn Zeh, Clara Flores-Reininger, Erin Downs, Sara Chazik, Ashley Hilard, and Felicia Ojarovsky all scored 10th place at the Class C Women's race at the New York State Public High School Athletic Association Cross Country Championships; Satch Sumner-Waldman scored 32nd in the Class C Men's race and received the Section IX Sportsmanship Award
- Goal Develop a Powerful Positive Brand in stakeholder perceptions
 - Need to build internal capacity – pole banners in front of school
 - Collaborating with Music Dept to utilize band and color guard
 - Mr. Murphy will bring pep band to 6 home Basketball games, new sound system to highlight Onteora music
 - Booster Club – 1 parent from each team to work with Booster Club to help boost the spirit and cohesiveness
 - Creating a cheerleading spirit team to be at all home Basketball games
 - The Athletic Wing entrance, where people come in for games, will be beautified
- Introduced and recognized Winter sports coaches

- Also recognized Dale Allison for her help and commitment and the Physical Education and Health Teachers of the District for their hard work

4.02 Dr. Charles Khoury will present about the BOCES program (proposed 6:45 duration 15 min)

6:45

- Introduced Warren Donohue, Assistant Superintendent for Business and Bob Curran, Onteora representative on the BOCES Board
- Career Tech is an 11th and 12th grade ½ day program
 - 46 students in 25-26 programs – heaviest auto tech and cosmetology
- New program in Drone technology, will be able to qualify for commercial drone pilot license test
- New Vision is a 12th grade honors program, spend a few days a week shadowing professionals in the health field
- 20 students in Special Ed programs, program is growing
- Phoenix Academy is an alternative HS program for regular education students where home school is not the right place- with counseling and small class size
- P-tech students will graduate with HS Diploma and Associates Degree after 5 or 6 years – for students who are not doing well in school with spotty attendance, not college bound, but have potential
 - 95% attendance in program in P-Tech program

Financial:

- Get 36% aid – lowest rate you can get – has to do with land wealth
 - Did almost \$3.3 million with BOCES
 - Do not get the aid on Special Ed, since the aid comes from the state to Onteora - \$1.2 million is aidable

Discussion:

- Shared that BOCES culinary students won a competition to have their dessert on the Space Station
- Students find out about BOCES programs: BOCES guidance counselors, principals meet with their counter parts at Onteora Central School District; BOCES teachers come to Onteora to discuss the programs; students take tours of facilities
- Have relationships with some of the local businesses so students can get real life hands on experience
- If students want a program that BOCES does not offer, can go to other BOCES

4.03 Assistant Superintendent for Business Monica LaClair will go over financial reports and budget reports with the Board (proposed 7:00 duration 15 min)

7:15

- Codes are the same across districts – can compare our reports to other districts
- Financial Report shows budget, adjustments (leftover from prior year, donations, etc) , expenditures, encumbrances (not paid, but know it will be spent), total available
- Trial balance report – Modified Accrual basis of accounting – current assets,

current liabilities

- Journal entries used to adjust financials not related to any specific cash disbursements and cash receipts (i.e. FICA, donations)
- Treasurer's Report is bank reconciliation
- Budget Transfers happen when a budget code needs money
- Board should look for large changes

5. Superintendent District News

5.01 The Superintendent announce District news (proposed 7:15)

7:35

School Related Professionals Day

Today is School Related Professionals Recognition Day – recognize what all of our SRPs do for our district in support of our students

Futures Education Review

Futures Education conducted interviews of our special education department as an analysis that we pursued in order to improve our programs

- Not a study that is being conducted with the intention of reducing staffing
- Hope that they provide recommendations on ways that we may be able to more effectively utilize the resources that we have to serve students

Woodstock

- Two weeks ago all of the reading and special educators at both the Woodstock and Phoenicia Elementary Schools were trained in the use of Leveled Literacy Intervention program
- Last week all Kindergarten and 1st Grade teachers received Teacher's College professional development from Lindsay Barton (Woodstock Reading Coach)
- Last week students welcomed guests to the senior luncheon
 - Third grade students helped to serve the guests while kindergarten and first grade students provided the entertainment.

Phoenicia

- Phoenicia conducted a successful announced lock down drill and debriefing on November 8th
- BOE members, and the Superintendent visited Phoenicia and spent some "quality time" with students and staff
- 45 senior citizens enjoyed a Thanksgiving Luncheon on November 16th
 - 2nd and 3rd grade students served as hosts and hostesses to our guests
 - All students had an opportunity to sing, dance and mingle
- Safety Team continues to meet bi-monthly with our SRO, Tom Sharon
 - Each meeting lends itself to better and safer practices and procedures in our school for staff and students
- Next week, the Phoenicia PTA will host a "wrapping party" at the school where over 1500 small, but affordable holiday gifts will be wrapped and for sale at the Annual Holiday Boutique beginning on December 11th
- The Phoenicia SDM Team will also meet next week to discuss hosting a

Literacy and Math Family Fun Night to continue support for the 2017/18 school goals

Middle School

- The MS Science Fair takes place on November 28th
 - Students will present their science projects, and then enjoy dinner with their families and the MS staff, finish the evening with a performance from “Mad Science of the Mid-Hudson.”
- The Varsity Girls basketball team is doing a spaghetti dinner fundraiser on December 13th
 - The fundraiser is to earn money for the Coaches Versus Cancer Basketball Tournament they will be playing in at Walkkill HS over Christmas break
- 40 our 8th grade students continue to participate in for English class with NPR’s annual Great Thanksgiving Listen
 - Corey Chun’s 2015 interview with her grandmother was featured on NPR’s Weekend Edition this past Saturday
 - Mr. Kocher’s interview about his grandfather will air on Thanksgiving Day

6. Board District News

6.01 The Board will announce District news (proposed 7:20)

7:40

Trustee Shands attended their Girls Soccer Banquet – thanks to Ms. Pilla for her hard work

Trustee Storey thanked the community for the Bennett playground build

7. Student Representative Report

7.01 Student Representative, Ben Rauschendorfer will report to the Board (proposed 7:25)

- Weekly or monthly program for accomplishments or good works
- Michael Fowlin presentation – 3rd year

8. Acknowledge Public Be Heard

8.01 The Board will acknowledge the public be heard comments from the last meeting
Helene Kendler, Lisa Phillips, Doug Eighmey

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:30 duration 10 min or more)
No public commented

10. ** Break **

10.01 The Board took a break at 7:45

11. Discussion

11.01 Discuss the Dress Code Policy and Gender Neutral Language (proposed 7:40 duration 20 min)

8:00

Board sent Dress Code Policy to committee to work on gender neutral language, committee decided to send it back to the Board

- Heard from female students that boys education was more important because the girls had to change what they were wearing to not be a distraction to the boys
 - Is relevant to current events – that is the message sent early in life – not for boys to control their impulses, but for girls to dress differently
- Student Council - Language in dress code is not the issue, enforcement is the issue
- Bring students and community into the discussion
- Some schools' dress code allows hats, some don't – inconsistent
- The rule that your shorts needs to be longer than your fingertips when arms are held down needs to be looked at – some clothing does not come in the height required by dress code
- Have heard substantiated stories of shaming girls - "Spaghetti Strap-gate" – unwieldy and shaming
 - When a rule gets broken, public shaming should not come into it
- Code of Conduct committee would have to come back together to edit Dress Code
 - Do in lieu of regulation
- No mechanism in place for Student Council to create regulations on dress, as policy states – paragraph needs to be revised
- Make dress code policy less restrictive
- Make gender neutral so students who do not identify with male or female feel comfortable
 - Use language – dress code will be enforced with gender neutrality

2002 7312 Students SUBJECT: STUDENT DRESS CODE

The responsibility for the dress and appearance of students shall rest with individual students and parents. They have the right to determine how the student shall dress, provided that such attire does not interfere with the operation of the school or infringe upon the general health, safety and welfare of District students or employees. Student dress and appearance must be in accordance with the District Code of Conduct. The administration is authorized to take action in instances where individual dress does not meet these stated requirements.

While the school administration may require students participating in physical education classes to wear certain types of clothing such as sneakers, socks, shorts, and tee shirts, they may not prescribe a specific brand which students must wear.

This policy does not mean that student, faculty, or parent groups may not recommend appropriate dress for school or special occasions. It means that a student shall not be prevented from attending school or a school function, or otherwise be discriminated against, so long as their dress and appearance meet the above requirements.

The Board looks to the Student Council through its officers and committees to adopt guidelines in this area that will be conducive to having a positive effect on student attitude toward appropriate dress and physical appearance.

11.02 Discuss a resolution to help displaced children in Puerto Rico come to Onteora (proposed 8:00 duration 10 min)

8:20

- NYSSBA on-board newspaper has an article about where the Puerto Rican students are going –where there are jobs and where they have friends and family
 - Hard to welcome them when we don't have those connections
 - Bring to next meeting with Trustee Ratcliff present

12. Independent Contract Retainers

12.01 Approve all ICRs (proposed 8:10)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 12.02-12.06

Motioned: Trustee Shands

Seconded: Trustee Storey

- Woodstock garden residency is supported by a grant

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff, Trustee Salem

12.02 ICR- HealthQuest

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Health Quest: Maverick Family Health as a mentor in nursing for the period beginning November 7, 2017 to May 31, 2018 for a stipend in the amount of \$0.00 (stipend waived) and authorizes the Superintendent to sign such an agreement.

12.03 ICR- Mansfield

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Philip Mansfield as a mentor in directing for the period beginning October 28, 2017 to June 15, 2018 for a stipend in the amount of \$250.00 and authorizes the Superintendent to sign such an agreement.

12.04 ICR - Sjem

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Suzanne Sjem as a mentor in physical therapy for the period beginning November 6, 2017 to May 31, 2018 for a stipend in the amount of \$0.00 (stipend waived) and authorizes the Superintendent to sign such an agreement.

12.05 ICR- Mohonk

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Mohonk Preserve, Inc. as a Mohonk Preserve Educator for the period beginning November 28, 2017 to December 11, 2017 at a rate of \$295.00 per program to a maximum of \$295.00 and authorizes the Superintendent to sign such an agreement.

12.06 ICR - Love-Joyce

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Ontario Central School District approves the Independent Contractor Retainer between the Ontario Central School District and Katie Love-Joyce as a Garden Resident at the Woodstock Elementary School for the period beginning November 8, 2017 to June 30, 2018 at a rate of \$12.50 per hour to a maximum of \$1250.00 and authorizes the Superintendent to sign such an agreement.

13. Consent Agenda

13.01 Approve Consent Agenda (proposed 8:15 duration)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 13.02-13.11

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff, Trustee Salem

13.02 Personnel Agenda

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Gale, Wyatt	Varsity Wrestling Coach Volunteer	Unpaid
Guest, Samuel	Basketball-JV-Head Coach (Boys)	\$3,815.00
Kasprzyk, Christopher	Basketball-Modified-Head Coach (Boys)	\$2,537.00
Makenzie, Dustin	Varsity Wrestling Coach Volunteer	Unpaid

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Benjamin, Stewart	Bus Driver/District	11/30/2017	Personal

SUBSTITUTE

NAME	POSITION
Waples, Marianne	Uncertified Instructional

13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #11/17, Confidential, as reviewed by Trustee Salem

13.04 Adopt 2018-2019 Budget Calendar

Recommended Action: The Board of Education hereby adopts the 2018-2019 Budget Calendar

13.05 Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Quarterly Financial Report ending September 2017

13.06 Approve Unpaid Tax Warrant

Recommended Action: BE IT HEREBY RESOLVED by the Board of Education of the

Onteora Central School District upon recommendation by the Superintendent of Schools that the Board of Education approve the warrant for unpaid taxes in the amount of \$2,185,700.78 for Ulster County and agree by signing such warrant. BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the Board of Education approve the warrant for unpaid taxes in the amount of \$214,789.91 for Greene County.

13.07 Donation

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$1,785.00, CASH, from the Community Foundations of the Hudson Valley to be awarded to Bennett Intermediate School for the grant entitled, "Encore!." The Superintendent recommends approval to increase the 2017-2018 Budget per the following donations:
Community Foundations of the Hudson Valley
A2110.431.03 Supplemental \$1,785.00

13.08 Surplus Fiction Books

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare a variety of approximately 300 fiction books from the Phoenicia Elementary School as surplus and authorizes the sale or disposal of these items.

13.09 Resolution for a gymnast to shadow with Kingston

Recommended Action: WHEREAS, the Board of Education of the Onteora Central School District ("District") does not offer gymnastics as an interscholastic sport; WHEREAS, an Onteora High School Student has expressed interest in competing under the colors of Onteora High School; and WHEREAS, the District would like to give the interested Student the opportunity; and WHEREAS, the Kingston City School District offers gymnastics as an interscholastic sport and is willing to permit Onteora to have its student "shadow" the Kingston High School interscholastic gymnastics team; and WHEREAS, the District will enter into an Inter-municipal Agreement with the Kingston City School District for the Student to "shadow" the Kingston High School interscholastic gymnastics team under the supervision of its certified gymnastics coach; and WHEREAS, The Inter-municipal Agreement will control all aspects of the Onteora High School student's participation; NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District hereby appoints Rhonda Dixon the Kingston City School District's Board appointed and certified gymnastics coach, as the certified gymnastics coach for Onteora High School for the Student "shadowing" the Kingston High School interscholastic gymnastics team; and BE IT FURTHER RESOLVED, that the Board of Education of the Onteora Central School District approves an Inter-municipal Agreement between the Kingston City School District and the District for an Onteora High School Student to "shadow" the Kingston City School District gymnastic team.

13.10 Accept Surplus Bids

Recommended Action: The following equipment has been offered on a public auction site and bids have been received. We are recommending that the Board of Education accept the bids offered as follows:

- 2007 Ford F550 four wheel drive truck equipped with dump body and 10 foot hydraulic plow VIN: 1FDAF57Y67EB464I0
Bid Received: \$16,500.00

- 2006 Ford F550 four wheel drive truck equipped with dump body and 10 foot hydraulic plow VIN: 1FDAF57Y36ECI0949
Bid Received: \$15,100.00
- 2003 Ford F550 14-foot box truck/van with liftgate VIN: 1FDAF56S53EC65914
Bid Received: \$3,800.00
- Kubota RTV900 off-road utility vehicle, serial# KRTV900A5I043305
Bid Received: \$6,600.00
- Lot of floor machines and cleaning supplies
Bid Received: \$25.00
- (2) Wrestling Mats
Bid Received: \$52.50
- Yamaha upright piano
Bid Received: No Bid

13.11 Change Order #HC-01

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #: HC-01 decreasing the contract between DiGesare Mechanical, Inc. and the Onteora Central School District for the HVAC work in the Middle/High School to the amount of \$17,588.00 and authorizes the Superintendent to sign such a change order.

14. Committee Reports

14.01 No Committees met since the last Board meeting

15. Old Business

15.01 The Board will discuss Old Business (proposed 8:20)
No Old Business was discussed

16. New Business

16.01 The Board will discuss New Business (proposed 8:20)
8:25

- Turkey Trot is Saturday in Phoenicia – fundraiser for new skate park
- As part of the 14 week Kindness Challenge, Art Club with Art teacher Roberta Ziembra made special pens for the Board
- Code of Conducts say that 11th and 12th grade will not be included in class ranking
 - Parents are changing districts to get a hire class ranking – has there been a discussion here?

17. Request For Information

17.01 Discuss Requests for Information (proposed 8:25)

- Trustee Kurnit asked what needs to happen if the District was to have a true representative government
 - Needs to talk at Cabinet level

Trustee Storey asked for a status update of West Hurley

Trustee Osmond asked for an updated version of the presentation on starting Bennett

and MS/HS at the same time – cost savings and process

18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, December 5, 2017, at the Phoenicia School (proposed 8:30)

Recommended Action: The meeting is adjourned at 8:30

Motioned: Trustee Kurnit

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff, Trustee Salem

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

TUESDAY, DECEMBER 5, 2017

PHOENICIA SCHOOL

1. Opening Items

- 1.01 Call to Order 6:00 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

2. Acceptance of Minutes

- 2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 11/21/17 Board of Education Meeting

Motioned: Trustee Salem

Seconded: Trustee Warren

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

3. Welcome

- 3.01 Phoenicia Principal Linda Sella will welcome the Board (proposed 6:05 duration 10 min)

- Thank you to the Board members who participated in the classroom visits
- Read email from Monitor Leanna Nieves, who thanked everyone in the District for helping her raise funds for a commercial chain saw, inverters, LED lights and miscellaneous items for the people of Puerto Rico – she has a home there
- Professional development going on – TC for grade 2 today, grade 3 tomorrow
 - Follow up on Nov 22 conference day
- More training to follow on Leveled Literacy Interventions for Special Education
- Healthy Kids After School program first field trip to Phoenicia Library
 - Part of grant to work with community
 - Finishing up first session with 20 students, beginning second session
- Holiday Boutique – students buy gifts for \$2
- PTA Craft Fair – student-made crafts for parents

4. Superintendent District News

- 4.01 The Superintendent announce District news (proposed 6:15) Woodstock

- This is the final week of Kidstock – all classes a success
 - With Bennett teacher, Karen Hadley, the students have been replanting the front gardens

- All of the grade 2 and 3 teachers are attending a TC training led by Woodstock literacy coach Lindsay Barton
- Congrats to 3rd grade student Derrell Yinger on becoming the first (triple A) AAA school safety patroller
 - Sworn in by school resource officer Tom Sharon
 - Some of the responsibilities of this role are: will greet other students and adults on their way into school, ensuring safety in the hallway with the Principal, checking that all outside doors are locked, assist students when bringing unusual items to their classrooms that they cannot manage alone such as items for birthday celebrations

BN

- The Bennett Elementary Giving Tree - choose an ornament from the tree near the main office so that you can purchase an item for someone in need within our community
 - Place the ornament from the Giving Tree on the unwrapped gift and return to the Bennett health office on or before Friday, December 15th

MS

- The Advanced 8th grade Studio Art students went on a field trip to Woodstock School of Art last week
 - Chose a class to work in for the entire day; the options were Drawing, Printmaking, or Sculpture – worked with professional artists
 - Work will be on display at the Woodstock School of Art

HS

- 25 students went to the Empire State Convention Center to see the Aids Memorial Quilt, sponsored by the state Department of Health and the Aids Institute as part of World Aids Day
 - Students will also listen to presenters, participate in interactive learning experiences, and visit various exhibits about student HIV/STD prevention education
- Tomorrow at 7 PM is the high school's band and chorus winter concert
 - program includes four selections for the chorus and four selections for the wind ensemble
- After School (3PM) Thursday is the high school's Poetry Out Loud event

5. Board District News

5.01 The Board will announce District news (proposed 6:20)

Trustee Kurnit reported that last Thursday he attended the UCSBA meeting with Superintendent Victoria McLaren and Trustee Storey – speaker was Bill Daggett – presented that the schools are still in the working in the 19th century

- Future Focused Education- use different digital platforms to open up education

Trustee Osmond - Nov 30th toured Bennett to visit classrooms, good conversation with Principal Buono and saw wonderful things going on in school

Trustee Salem read for Trustee Shands –girls varsity Basketball Spaghetti Dinner is Dec 13th at 5:30 to benefit Coaches with Cancer

Trustee Salem reported that during the Bennett classroom visit they had a spirited discussion about student government

6. Student Representative Report

6.01 Student Representative, Ben Rauschendorfer will report to the Board (proposed 6:25)

- HS Nurse has list of needy families - Student Government are sponsoring one family and are encouraging other clubs to sponsor a family
- Discussing Spring Fling dates
- Poetry Out Loud is Thursday 2:45

7. Acknowledge Public Be Heard

7.01 The Board will acknowledge the public be heard comments from the last meeting
No comments were made at the last meeting

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:30 duration 10 min or more)
No public comment was made

9. Discussion & Possible Action

9.01 Discuss the Dress Code Policy and Gender Neutral Language (proposed 6:40 duration 20 min)

- Board had decided to send policy to committee to create gender neutral language, committee decided to send to whole Board – started at previous meeting with a general discussion
- Student Rep said that the language is not an issue, so the Board has no more purview – up to administration
- Inconsistencies in dress code in handbooks amongst schools
- If policy is not clear, must have regulations
- Add language to say that administration and enforcement of the dress code will be gender neutral and consistent
 - Need training to pursue – is unintentional to be gender bias
- Change last sentence to be more in line with what is happening in schools
 - Don't have a true elected representative student council but a plan is in place to change this at many grade levels
 - Change policy again when complete
- Find out what training happens with the Code of Conduct and how it is communicated to faculty and staff
- Code of Conduct needs to be more current and gender neutral – refers to buildings to adhere to Dress Code Policy
 - Current Code of Conduct is discriminatory toward women
- Code of Conduct is not required to be revised by committee - it says that the Board may be assisted by committee
 - Will get more buy-in if done with constituent groups
- Add language: *School-directed changes to a student's attire or grooming*

should be the least restrictive and disruptive to the student's school day. Any school dress code enforcement actions should minimize the potential loss of educational time. Administration and enforcement of the dress code will be gender neutral and consistent.

2002 7312 Students SUBJECT: STUDENT DRESS CODE

The responsibility for the dress and appearance of students shall rest with individual students and parents. They have the right to determine how the student shall dress, provided that such attire does not interfere with the operation of the school or infringe upon the general health, safety and welfare of District students or employees. Student dress and appearance must be in accordance with the District Code of Conduct. The administration is authorized to take action in instances where individual dress does not meet these stated requirements. While the school administration may require students participating in physical education classes to wear certain types of clothing such as sneakers, socks, shorts, and tee shirts, they may not prescribe a specific brand which students must wear. This policy does not mean that student, faculty, or parent groups may not recommend appropriate dress for school or special occasions. It means that a student shall not be prevented from attending school or a school function, or otherwise be discriminated against, so long as their dress and appearance meet the above requirements.

The Board looks to the Student Council through its officers and committees to adopt guidelines in this area that will be conducive to having a positive effect on student attitude toward appropriate dress and physical appearance.

9.02 Discuss a resolution to help displaced children in Puerto Rico come to Onteora (proposed 7:00 duration 10 min)

7:00

- Trustee Ratcliff suggested this on the agenda – after reading the article in NYSSBA maybe reach out to Middletown, Newburgh and Amsterdam (districts in article close to Onteora) and ask what they have done to find their best practices- Board and Superintendent
 - Ask what Onteora can do to support you or are you over-loaded and Onteora can help take some students
- How would we support the family in the community? – jobs, housing
- Trustee Ratcliff to reach out to Board, Superintendent Victoria McLaren to reach out to Superintendent of Middletown, Newburgh and Amsterdam and report back to Board

9.03 Discuss Confederate Flag Resolution (proposed 7:10 duration 20 min)

7:10

- Legal guidance has been implemented by the drafting committee

Motion to enter into executive session to discuss legal advice is not a valid reason to enter into executive session

Motion: Postpone resolution until legal guidance has been shared with all Board members

Motioned: Trustee Storey

Seconded: Trustee Salem

- Attorney's guidance is that the resolution is fine
 - Next email had more questions that were answered

Result: Failed

Yay: Trustee Storey

Nay: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

- Board making a statement about how it feels, if it changes what is happening in the school, it is not up to Board
 - Clear message as to what is happening in the world today
- There are teachers and students who are afraid and deeply offended by this symbol with good reason– anyone in the school who has to deal with seeing the confederate flag – hoping this resolution will lead to more reporting of incidents, give people courage
- Intent is to show how the Board feels in Board meeting items that are shared with the district
 - Serve as a reminder of what the written policy is
- Change language as noted because it is already in Policy 7380
- What about people who believe the confederate flag is just part of history – need to be inclusive
 - Opinions are not equal to facts – depend on history teachers to teach the truth
 - This is about empathy – to respect the opinions and experiences of people in the minority and accept that they feel harassed or intimidated
- Student Representative Ben Rauschendorfer spoke on behalf of a fellow student:
 - Asked how the repercussions will be different tomorrow if this passes and a student comes in with a Confederate flag
 - Incumbent on administration and teaching staff to judge each incident on an individual basis
 - All students and parents are having an opinion on this – the Board is placing judgment on students who do not believe it is a symbol of hate
 - Not intended to judge anyone

10. Break

10.01 The Board will took a break at 8:00

Trustee Salem read the revised Confederate flag resolution:

WHEREAS: The Board of Education recognizes the First Amendment rights of all students, faculty and staff, within the constraints of the public education system *and urges students, faculty, administration and staff to take advantage of every available educational tool, to minimize the Confederate battle flag's presence and impact in our schools* and

WHEREAS: The Board affirms its commitment to nondiscrimination and recognizes its responsibility to provide an environment that is free of harassment and intimidation, including, but not limited to, the uses of hate speech and hate symbols; and

WHEREAS: The Board will not tolerate behaviors that infringe on the physical, social, mental, or emotional well-being of others, or that disrupt the safety and support of the educational environment; and bullying, harassment, or discrimination on the basis of actual or perceived race, color, weight,

national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender, or sex, or for any other reason; and

WHEREAS, for millions of Americans, the Confederate battle flag is a symbol of intolerance, injustice, and inequality; and

WHEREAS, the Confederate battle flag has always been recognized as a deeply offensive symbol of opposition to civil rights legislation, integration, justice, education, and access to equal opportunity; and

WHEREAS: The Board believes that it is essential for all staff, students, parents and guardians to be empowered to immediately document all instances of intimidation, harassment, discrimination or hate; and

WHEREAS: ~~The Superintendent, Building Principals or designees will investigate and file a report as outlined in administrative regulations, Code of Conduct or Dignity For All Students Act policy~~ :*District Policy 7380 Dignity for All Students Act states:*

“School employees who witness or receive a report (oral or written) of harassment, bullying and/or discrimination must orally notify the Superintendent, Principal, or their designee no later than one (1) school day after witnessing or receiving a report of such incident. The employee must then file a written report within two (2) school days after making the oral report.”; and

WHEREAS: The Board believes that any instance of intimidation, harassment or bullying may be substantially disruptive to an individual's physical, social, mental or emotional well-being, and thus may disrupt the safety and support of the educational environment; and

THEREFORE: The Board recognizes the Confederate battle flag to be a symbol of intimidation, harassment and hate, and denounces it as such.

Motioned: Trustee Warren

Seconded: Trustee Ratcliff

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Result: Passed

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Nay: Trustee Storey

Not Present: Trustee Shands

9.04 Discuss Board Self-Evaluation Instrument (proposed 7:30 duration 15 min)

This item was not discussed

11. Policies (proposed 7:50 duration 15 min)

11.01 First Reading to rescind Policy 1339 Duties of the Census Enumerator(s)

8:10

- Policy is not followed and no longer needed

2002 1339 By-Laws SUBJECT: DUTIES OF THE CENSUS ENUMERATOR(S)

The Census Enumerator(s) is appointed by the Board of Education. The duties include the following:

- To take a census of all children up to the age of eighteen (18).
- To note particularly any children between birth and twenty-one (21) years of age who are disabled.

The census of the Onteora Central School District shall be conducted during the months of July and August.

Education Law Section 3242

Motion to waive second reading of this policy

Motioned: Trustee Kurnit

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren, Trustee Storey

Not Present: Trustee Shands

Motion to rescind Policy 1339

Motioned: Trustee Ratcliff

Seconded: Trustee Warren

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren, Trustee Storey

Not Present: Trustee Shands

11.02 First Reading of Policy 5720 Scheduling and Routing

~~2002~~**2017** 5720 Non-Instructional/Business Operations **SUBJECT: SCHEDULING AND ROUTING**

Bus routes are authorized by the Board of Education and any requests for a change must be submitted to the Superintendent or their designee.

The responsibility for administering the transportation program rests with the Superintendent and administrative designee. The administration of the program will comply with all applicable laws, regulations, and policies established by federal, state and local authorities.

Mileage Limitations

Transportation services shall be provided to meet the needs of the students of the District within specified limits and areas established by the Board of Education.

The District will provide transportation only for those students in grades 7 through 12 living a distance greater than one (1) mile from the school they attend or greater than one (1) mile from the nearest school bus stop on a main or feeder run, and one-half mile for elementary students. **A Child Safety Zone has been established surrounding the Middle/High School and Bennett and transportation is provided within this Child Safety Zone.**

~~The Superintendent will prepare regulations consistent with this policy.~~

Education Law Sections 3621 and 3635

11.03 First Reading of Policy 5721 Late Bus Runs

~~2002~~**2017** 5721 Non-Instructional/Business Operations **SUBJECT: LATE BUS RUNS**

In order to encourage student participation in extracurricular activities, the Board of Education authorizes daily late bus runs at the middle-senior high school. Double late bus runs may be provided at the discretion of the Superintendent of Schools, when there ~~is~~**are** at least fifteen (15) students or more for the 4:20 p.m. late run, and when there ~~is~~**are** at least fifteen (15) students or more for the 5:15 p.m. late run and when the cost for such runs may be absorbed in the transportation budget.

Late bus schedules will be developed by the Director of Transportation ~~Supervisor~~ and announced to the student body by the ~~secondary~~ school administration. Any change in the bus schedule will be announced over the public address system ~~one (1) day in advance of the changes~~**early as possible**. There will be no late runs on the following days: when school is cancelled because of inclement weather, ~~or~~ when school is on half-day session, ~~or when a 15 minute Early Evacuation is scheduled.~~

11.04 First Reading of Policy 5730 Transportation of Students

~~2002~~**2017** 5730 Non-Instructional/Business Operations **SUBJECT: TRANSPORTATION OF STUDENTS**

Requests For Transportation to and From Nonpublic Schools

The parent or guardian of a parochial or private school child residing in the School District who desires that the child be transported to a parochial or private school outside of the School District during the next school year should submit a written request to the Board of Education no later than April 1 of the preceding year, or within thirty (30) days of moving into the District. No late request of a parent or guardian shall be denied where a reasonable explanation is provided for the delay. **Students must live within a 15 mile radius of chosen private school. If student does not, they must meet the bus at an existing bus stop within the 15 mile radius.**

Transportation of Students With Disabilities

Students with disabilities in the District shall be transported up to fifty (50) miles (one way) from their home to the appropriate special service or program, unless the Commissioner certifies that no

appropriate nonresidential special service or program is available within fifty (50) miles. The Commissioner may then establish transportation arrangements.

Transportation of Non-Resident Students

The District shall not extend its bus routes outside of the District to pick up non-resident students.

Transportation to School Sponsored Events

Where the District has provided transportation to students enrolled in the District to a school sponsored field trip, extracurricular activity or any other similar event, it shall provide transportation back to either the point of departure or to the appropriate school in the District unless the parent or legal guardian of ~~a the~~ student ~~participating in such event~~ has provided the District with written notice. ~~Written notice must be~~ consistent with District policy, authorizing an alternative form of return transportation for such student ~~or~~ unless intervening circumstances make such transportation impractical. In cases where ~~intervening circumstances make~~ transportation of a student back to the point of departure or to the appropriate school ~~in the District is~~ impractical, a representative of the School District shall remain with the student until ~~such the~~ student's parent or legal guardian has been ~~contacted and~~ informed of the ~~intervening~~ circumstances ~~which make such transportation impractical~~; and the student has been delivered to their parent or legal guardian.

Education Law Sections 1604, 1709, 1804, 1903, 1950, 2503, 2554, 2590-e, 3635, 4401(4), 4404, 4405

11.05 First Reading of Policy 5740 Use of Buses by Community Groups

~~20022017~~ 5740 Non-Instructional/Business Operations **SUBJECT: USE OF BUSES BY COMMUNITY GROUPS**

Upon formal application to, and approval by, the Board of Education buses may be rented to a municipal corporation, to any senior citizen center recognized and funded by the Office for the Aging, to any not-for-profit organization serving those with disabilities, ~~or~~, to any not-for-profit organization which provides recreational youth services or neighborhood recreation centers. Such rentals can be made only ~~for times~~ when vehicles are not needed for student transport and must be made for a consideration acceptable to the Board.

Education Law Section 1501-b

11.06 First Reading of Policy 5750 School Bus Safety Program

~~20022017~~ 5750 Non-Instructional/Business Operations **SUBJECT: SCHOOL BUS SAFETY PROGRAM**

The safe transportation of students to and from school is ~~of the~~ primary concern in the administration of the school bus program. All state laws and regulations pertaining to the safe use of school buses shall be observed by drivers, students and school personnel.

To assure the safety and security of students boarding or exiting school buses on school property, it shall be unlawful for a driver of a vehicle to pass a stopped school bus when the red bus signal is in operation.

The ~~Director of~~ Transportation ~~Supervisor~~, in cooperation with the Principals, has the responsibility of developing and publishing safety rules to be followed by drivers and passengers, including rules of student conduct. In order to ensure maximum safety to those riding school buses, it is necessary that students and drivers cooperate in this effort. ~~There is no substitute for training to develop safe habits in pedestrian and vehicular traffic.~~

All buses and other vehicles owned and operated by the School District will have frequent safety inspections, and will be serviced regularly. The ~~Director of~~ Transportation ~~Supervisor~~ will maintain a comprehensive record of all maintenance performed on each vehicle.

Every bus driver is required to report promptly any school bus accident involving death, injury, or property damage. All accidents, regardless of damage involved, must be reported at once to the ~~Director of~~ Transportation ~~Supervisor~~. ~~Every bus driver is required to report promptly any suspicious activity at or near a bus stop to the Director of Transportation.~~

Education Law Section 3623, 8 New York Code of Rules and Regulations, (NYCRR) Section 156.3, Vehicle and Traffic Law, Section 1174, subdivisions a and b, NOTE: Refer also to Policy #5761 -- Drug and Alcohol Testing for School Bus Drivers and Other Safety-Sensitive Employees

11.07 First Reading of Policy 5751 Video Camera on School Buses

~~20022017~~ 5751 Non-Instructional/Business Operations **SUBJECT: VIDEO CAMERAS ON SCHOOL BUSES**

The Board authorizes the use of video cameras on District-operated school buses for the purpose of encouraging appropriate behavior and providing a safe environment for the transportation of students. The reason for recording the transportation environment is to provide school officials, drivers, and parents/guardians/custodians with documentation when dealing with inappropriate student behavior. Disciplinary action will be in accordance with the District's Code of Conduct.

The District recognizes that any videotapes related to or maintained for a particular student are student records and subject to the protections of the State and Federal student records laws. As student records, any videotapes related to a particular student are confidential and disclosure or review is limited to those persons authorized by law to inspect student records. The student's parents/guardians/custodians must give written approval for these individuals to view segments of a specific videotape when such viewing is not intended to document disciplinary problems or vandalism. A log will be kept of the date and names of all individuals viewing the videotape.

All video recordings shall be maintained for a period of 15 days from the date of its creation.

Refer to policy 5686

12. Independent Contract Retainers

12.01 Approve Independent Contract Retainers (proposed 8:05)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 12.02-12.04

Motioned: Trustee Osmond

Seconded: Trustee Warren

- Discussion about artist ICR – working with Principals and Art teachers

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

12.02 ICR- Evolved Interiors

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Evolved Interiors as a mentor in interior design for the period beginning November 27, 2017 to May 31, 2018 for a stipend in the amount of \$250.00 and authorizes the Superintendent to sign such an agreement

12.03 ICR - Jule

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Gillian Jule as an Artist in Residence at the Phoenicia Elementary School for the period beginning January 23, 2018 to February 27, 2018 for a stipend in the amount of \$1,500.00 per mural program to a maximum of \$1,500.00 and authorizes the Superintendent to sign such an agreement

12.04 ICR -Savatgy

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy as a Nature Trail Scientist in Residence at the Phoenicia Elementary School for the period beginning September 25, 2017 to June

1, 2018 for a stipend in the amount of \$1,500.00 per residency to a maximum of \$1,500.00 and authorizes the Superintendent to sign such an agreement.

13. Consent Agenda

13.01 Approve Consent Agenda (proposed 8:10)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 13.02-13.07

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

- Trustee Warren commented on the thoroughness and offerings in the Schedule U
- 25 tons of pellets purchased
- New staff members at MS/HS eager to have a production, even though a musical is usually done every other year

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

13.02 Personnel Agenda

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Bouchard, Corinne	Musical – Orchestra Director	\$820.00
Eldridge, Jonathan	Production Account Manager	\$523.00
Eldridge, Jonathan	Musical – Vocal Coach	\$1,147.00
Eldridge, Jonathan	Musical – Coordinator	\$492.00
Haug, Margaret	SAVI Club Advisor	\$1,978.00
McCarthy, Victoria	Musical – Director	\$3,933.00
Burkhardt, Patrick	Track – Winter – Assistant Coach (Prorated 72 of 81 days)	\$2,450

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Jubie, Peter	Part-Time Bus Driver/District	12/6/17	To accept full time position

APPOINTMENT: NON-INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY STEP	REMARKS
Jubie, Peter	Bus Driver/District	12/6/17 – 6/5/18	Step 3	Replace S. Benjamin

APPOINTMENT: NON-INSTRUCTIONAL – PART-TIME

NAME	POSITION/SCHOOL	EFFECTIVE DATE	PAY RATE	REMARKS
Benjamin, Stewart	Bus Driver/District	12/6/17	Step 15	Replace P. Jubie

SUBSTITUTE

NAME	POSITION
Kapusinsky, Mary	Certified Instructional
Paperno, Karen	Uncertified Instructional/Non-Instructional
Vella, Gisela	Non-Instructional

13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The

Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #12/17, Confidential, as reviewed by Trustee Warren

13.04 Approve Teachers' Lead Evaluators

Recommended Action: BE IT RESOLVED THAT Lance Edelman, Jennifer O'Connor, Gabriel Buono, Linda Sella, Scott Richards, Dieter Schimmelpfennig, Kimberly Pilla, Cynthia Bishop, Elizabeth Fallo are hereby certified as a Qualified Lead Evaluator of teachers having successfully

completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

1. The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
2. Evidence-based observation techniques that are grounded in research;
3. Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
4. Application and use of the State-approved rubrics selected by the school district for use in the valuation of building, including training on the effective application of such rubric to observe a principal's practice;
5. Application and use of the assessment tools that the school district utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.
6. Application and use of the State-approved locally selected measures of student achievement used by the school district to evaluate its principals;
7. The scoring methodology utilized by the Department and the school district to evaluate a building principal under 8 NYCRR §30-2, including:
 - a. how scores are generated for each subcomponent and the composite effectiveness score of building principals, and
 - b. application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and
8. Specific considerations in evaluating building principals of English language learners and students with disabilities
9. Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.
10. This certification has been issued in accordance with the process for certifying lead evaluators described in the district's annual professional performance review plan.

13.05 Approve Volunteer

Recommended Action: The Board of Education hereby approves Alice Schavoir as a volunteer for the Woodstock School

13.06 Approve Bid for Pellets

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for Wood Pellets for the Phoenicia Elementary School based on the bid documents of November 28, 2017 to the lowest responsible bidder, Vincent's Heating & Fuel Service LLC., in the amount of \$225.00 per ton and authorizes the Superintendent to sign such an agreement

13.07 Donation of Kiln

Recommended Action: The Board of Education hereby approves the donation of a Paragon Fusion Glass Kiln with Sentry electronic controls worth approximately \$150 to the High School art dept.

14. Committee Reports

14.01 Policy Committee - Trustee Osmond to report. Next meeting is in Central Administration on TBD

- Reviewed the policies on agenda tonight
- Policies 5710 and 5760 were reviewed and maintained as is- they are marked as reviewed in the policy manual

15. Old Business

15.01 The Board will discuss Old Business (proposed 8:15)
8:30

Continue process of finalizing Board norms – find time for that

16. New Business

16.01 The Board will discuss New Business (proposed 8:20)
No new business was discussed

17. Request For Information

17.01 Discuss Requests for Information (proposed 8:25)

Trustee Ratcliff Find out what training happens with the code of conduct and how it is communicated to faculty and staff at all levels

Trustee Kurnit asked:

- Clarification as to if there will be a true elected government in the MS
 - Students went through the process at Bennett
- For the current APPR rubrics

18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, December 19, 2017, at the MS/HS (proposed 8:30)

Recommended Action: The meeting is adjourned at 8:30

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren, Trustee Storey

Not Present: Trustee Shands

Minutes Recorded by Fern Amster,
District Clerk



ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

MINUTES

TUESDAY, DECEMBER 19, 2017

Middle School/High School

1. Opening Items

1.01 Call to Order 6:00 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call:

Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Warren

2. Acceptance of Minutes

2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 12/5/17 Board of Education Meeting

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Warren

3. Welcome

3.01 MS Principal Jennifer O'Connor will welcome the Board (proposed 6:05 duration 10 min)

6:00

- Teacher and students have completed the homework survey and it has been sent to parents
- Introduced Joey Driscoll, a very active member of the MS Junior Honor society
 - The National Junior Honor Society coordinated a pet food and supply drive to benefit the Ulster County SCPA
 - 299 items were collected
 - Thanked the Onteora community for making the holidays brighter for animal friends

4. Presentation

4.01 Dr. Alan Roberts from Ulster County Community College (UCCC) will present to the Board (proposed 6:15 duration 20 min)

- UCCC is ranked number 5 among 121 community colleges in NYS
- Received recognitions for being most affordable and having small class sizes
- They raise money to help students with tuition
- Graduation rate went up 10% since 2008
- Signed an agreement with SUNY Empire to offer 4 year degrees
 - 70% of future jobs will require a BA

- Enrollment was declining, but successfully targeted adult education
 - Declining enrollment will continue since college is free in NYS, students are opting for 4 year schools
- Opened an Alternative Center in Kingston – work with P-Tech students
- Created a program in correctional facilities – lowers the likelihood that they will return
- Collegiate program – HS students take college classes
- President's Challenge – created a foundation that allows students who may not have graduated HS to go to college for free- starts in 9th grade with visits - 3 times on campus and they are invited to all UCCC events
 - Goal is to enroll 5 students from each District each year in the program

4.02 Interim Assistant Superintendent for Curriculum & Instruction Marystephanie Corsones will update the Board on Curriculum Maps and PLCs (proposed 6:35 duration 20 min)

6:40

- In September NYSED adopted the ELA and Math “Next Gen Standards” (Science was adopted in 2016) with a timeline for implementation over the next 5 years to give time to revise instructional techniques, become familiar with the new standards and have teachers write assessments
 - Rather than focus on content – focus on inquiry process and protocol
- K-4 teachers beginning to use this inquiry process
- Focus this year is implementation of best practices using Literacy Coaches and Professional Growth Circles
- Reviewing elementary report cards to be sure they are an accurate representation of the students' work in an easily understandable way
- Non-fiction units in ELA will be the standards in science and social studies
- 3 Year Process of Curriculum Mapping:
 - Year 1: Map Grades K-6 ELA/Literacy and Math
 - Year 2: Map Grades 7-9 ELA/ Math/ Science/ Social Studies
 - Year 3: Map Grades 10-12
- Balanced literacy warrants these in the classroom:
 - Readers workshop, interactive read aloud, shared reading, writers workshops, interactive writing
 - Expanded the use of Leveled Literacy Intervention
- Math activities are shifting to math centers for use of manipulatives
- Science:
 - Phase in the use of new inquiry based science kits – Grades K-4
 - Grade 5 - introduce robotics to initiate coding and engineering element of standards
 - Middle School – Begin to unpack the new standards through initiating new inquiry process
 - High School – Mapping and reviewing/refining assessments
 - High quality, short assessments
- Use Growth Mindset in school – must fail in order to learn
 - Not that I don't know it, but I don't know it yet
- Create a culture that supports multi-cultural education
- Building Level Shared Decision Making Teams are Professional Learning

Circles using data and information to improve student learning

- Grade 4-6 teachers meet to discuss data collected from students
- Administrators created a PLC with an administrative retreat once a month
 - Began with Coherence

Discussion:

- Global exam is now a 1 year exam
- New standards are being reviewed by teachers and the State is listening to the teachers' concerns
- Board of Regents is supporting the Commissioner, but the funding for State Ed is diminishing
- Mapping is done by grade level by content area, in the HS if they do not have a colleague in the subject area, we bring in experts to help
- Onteora has a 3-5 year educational plan
- Testing has decreased but not enough
- We are doing projects – not project based learning
- Diversity Cadre will define their purpose, find resources by grade level and assess how it went this year
 - Teaching Tolerance Curriculum from Southern Poverty Law Center for lower grades and is the basis for the older grades
 - Put resources on shared drive by grade level

5. Superintendent District News

5.01 The Superintendent announce District news (proposed 6:55)

7:40

Bennett

- Music Teacher, Harvey Boyer, directs the Bennett Youth Chorale
 - The students performed at the Ulster County Chamber of Commerce breakfast this morning
- The Giving Tree was a wonderful event - there were a lot of gifts for parents to choose from

Woodstock

- The school leadership team met earlier this month and has planned a number of activities for this week that support the Woodstock building goal
 - Activities include cross-grade-level reading buddies and a grade level math game competition
 - The activities are meant to improve the culture and climate around both reading and math fluency

Phoenicia

- December 20th will be the successful completion of the 1st session of the Healthy Kids after school program
 - 20 students will share their community helper reports with Phoenicia Library partners, Liz and Christina
 - The after school program will be back in session on January 2nd
- The Phoenicia Holiday Cheer Fund has given generously to over 15 Phoenicia children and families this holiday season

High School

- Last Friday was the 5-week mark of the 2nd quarter. Progress reports were mailed home this afternoon
- Wednesday evening is the Orchestra and Small Ensembles Winter Concert
- After school on Thursday there will be an informational meeting for students interested in auditioning for the Spring Musical, "Into the Woods."
- The high school has invited parents to complete a brief homework survey
 - Information was sent home with the five week reports, emailed to all parent/guardians of high school students and posted on the high school's website

Superintendent discussions regarding displaced students from Puerto Rico
Dr. Eastwood of Middletown City School District and Dr. Ramos of Greater Amsterdam City School District

- Middletown has seen between 10 and 20 students
 - Not done anything to encourage students to move to their district, they are linking up with relatives
- Amsterdam is not doing anything to necessarily encourage or facilitate this process, but Amsterdam has a history of 2nd and 3rd generation families moving to the area
 - District is working with the community center that already has services in place
 - They are treating this wave of families differently than they have in the past in that these families are planning to move back to Puerto Rico when they are able
 - Many are doubling up with family.

6. Board District News

6.01 The Board will announce District news (proposed 7:00)
7:50

Trustee Ratcliff spoke to writer of OnBoard newspaper article on Puerto Rican families— gave other contacts

Trustee Shands attended Girls Soccer Varsity Girls Fundraiser, Coaches vs. Cancer and won game tonight

Trustee Storey reported that tour of middle school was great

Trustee Salem thanked all the principals for hosting the Board at their schools

7. Student Representative Report

7.01 Student Representative, Ben Rauschendorfer will report to the Board (proposed 7:05)
7:55

- To make student government more effective, they have opened communication between class advisors and student government - they will meet once a month
 - At first meeting discussed elective choices for next year and PBIS initiatives which gets great feedback from students

8. Acknowledge Public Be Heard

- 8.01 The Board will acknowledge the public be heard comments from the last meeting
No public comment at last meeting

9. Public/Student Comment

- 9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:10 duration 10 min or more)
No public comment was made

10. Discussion

- 10.01 Discuss Board Self-Evaluation Instrument (proposed 7:15 duration 15 min)
- Most simplistic
 - Act of evaluating is important rather than the instrument
 - Get through Board norms
 - Schedule evaluation

11. Break

- 11.01 The Board will take a break at 8:00

12. Policies (proposed 7:35 duration 35 min)

- 12.01 Second Reading and Adoption of Policy 7312 Student Dress Code
8:15

Recommended Action: The Board of Education hereby adopts Policy 7312 as written

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

- Discussion on what “consistency” means
- Add “Student dress and appearance must be applied consistently and be in accordance with the Code of Conduct” and give to schools for handbook
- Code of Conduct takes its instruction from the policy and needs to be revised

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Warren

20022017 7312 Students SUBJECT: STUDENT DRESS CODE

The responsibility for the dress and appearance of students shall rest with individual students and parents. They have the right to determine how the student shall dress, provided that such attire does not interfere with the operation of the school or infringe upon the general health, safety and welfare of District students or employees. Student dress and appearance must be applied consistently and be in accordance with the District Code of Conduct. The administration is authorized to take action in instances where individual dress does not meet these stated requirements.

While the school administration may require students participating in physical education classes to wear certain types of clothing such as sneakers, socks, shorts, and tee shirts, they may not prescribe a specific brand which students must wear.

This policy does not mean that student, faculty, or parent groups may not recommend appropriate dress for school or special occasions. It means that a student shall not be prevented from attending school or a school function, or otherwise be discriminated against, so long as his/her dress and appearance meet the above requirements.

School-directed changes to a student's attire or grooming should be the least restrictive and disruptive to the student's school day. Any school dress code enforcement actions should minimize the potential loss of educational time. Administration and enforcement of the dress code will be gender neutral and consistent.

The Board looks to the Student Council through its officers and committees to adopt guidelines in this area that will be conducive to having a positive effect on student attitude toward appropriate dress and physical appearance.

12.02 Second Reading and Adoption of Policy 5720 Scheduling and Routing

Recommended Action: The Board of Education hereby adopts Policy 5720 as written.

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Warren

~~20022017~~ 5720 Non-Instructional/Business Operations SUBJECT: SCHEDULING AND ROUTING

Bus routes are authorized by the Board of Education and any requests for a change must be submitted to the Superintendent or their designee.

The responsibility for administering the transportation program rests with the Superintendent and administrative designee. The administration of the program will comply with all applicable laws, regulations, and policies established by federal, state and local authorities.

Mileage Limitations

Transportation services shall be provided to meet the needs of the students of the District within specified limits and areas established by the Board of Education.

The District will provide transportation only for those students in grades 7 through 12 living a distance greater than one (1) mile from the school they attend or greater than one (1) mile from the nearest school bus stop on a main or feeder run, and one-half mile for elementary students. A Child Safety Zone has been established surrounding the Middle/High School and Bennett and transportation is provided within this Child Safety Zone.

~~The Superintendent will prepare regulations consistent with this policy.~~

Education Law Sections 3621 and 3635

12.03 Second Reading and Adoption of Policy 5721 Late Bus Runs

Recommended Action: The Board of Education hereby adopts Policy 5721 as written.

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Warren

~~20022017~~ 5721 Non-Instructional/Business Operations SUBJECT: LATE BUS RUNS

In order to encourage student participation in extracurricular activities, the Board of Education authorizes daily late bus runs at the middle-senior high school. Double late bus runs may be provided at the discretion of the Superintendent of Schools, when there ~~is~~ are at least fifteen (15) students or more for the 4:20 p.m. late run, and when there ~~is~~ are at least fifteen (15) students or more for the 5:15 p.m. late run and when the cost for such runs may be absorbed in the transportation budget.

Late bus schedules will be developed by the ~~Director of~~ Transportation Supervisor and announced to the student body by the ~~secondary~~ school administration. Any change in the bus schedule will be announced over the public address system ~~one (1) day in advance of the change~~ as early as possible. There will be no late runs on the following days: when school is cancelled because of inclement weather, ~~or~~ when school is on half-day session, or when a 15 minute Early Evacuation is scheduled.

12.04 Second Reading and Adoption of Policy 5730 Transportation of Students

Recommended Action: The Board of Education hereby adopts Policy 5730 as written.

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Warren

~~20022017~~ 5730 Non-Instructional/Business Operations SUBJECT: TRANSPORTATION OF STUDENTS

Requests For Transportation to and From Nonpublic Schools

The parent or guardian of a parochial or private school child residing in the School District who desires that the child be transported to a parochial or private school outside of the School District during the next school year should submit a written request to the Board of Education no later than April 1 of the preceding year, or within thirty (30) days of moving into the District. No late request of a parent or guardian shall be denied where a reasonable explanation is provided for the delay. Students must live within a 15 mile radius of chosen private school. If student does not, they must meet the bus at an existing bus stop within the 15 mile radius.

Transportation of Students With Disabilities

Students with disabilities in the District shall be transported up to fifty (50) miles (one way) from their home to the appropriate special service or program, unless the Commissioner certifies that no appropriate nonresidential special service or program is available within fifty (50) miles. The Commissioner may then establish transportation arrangements.

Transportation of Non-Resident Students

The District shall not extend its bus routes outside of the District to pick up non-resident students.

Transportation to School Sponsored Events

Where the District has provided transportation to students enrolled in the District to a school sponsored field trip, extracurricular activity or any other similar event, it shall provide transportation back to either the point of departure or to the appropriate school in the District unless the parent or legal guardian of ~~a the~~ student ~~participating in such event~~ has provided the District with written notice. Written notice must be consistent with District policy, authorizing an alternative form of return transportation for such student ~~or~~ unless intervening circumstances make such transportation impractical. In cases where ~~intervening circumstances make~~ transportation of a student back to the point of departure or to the appropriate school ~~in the District is~~ impractical, a representative of the School District shall remain with the student until ~~such the~~ student's parent or legal guardian has been ~~contacted and~~ informed of the ~~intervening~~ circumstances ~~which make such transportation impractical~~; and the student has been delivered to their parent or legal guardian.

Education Law Sections 1604, 1709, 1804, 1903, 1950, 2503, 2554, 2590-e, 3635, 4401(4), 4404, 4405

12.05 Second Reading and Adoption of Policy 5740 Use of Buses by Community Groups

Recommended Action: The Board of Education hereby adopts Policy 5740 as written.

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Warren

~~20022017~~ 5740 Non-Instructional/Business Operations SUBJECT: USE OF BUSES BY COMMUNITY GROUPS

Upon formal application to, and approval by, the Board of Education buses may be rented to a municipal corporation, to any senior citizen center recognized and funded by the Office for the Aging, to any not-for-profit organization serving those with disabilities, ~~or~~, to any not-for-profit organization which provides recreational youth services or neighborhood recreation centers. Such rentals can be made only ~~for times~~ when vehicles are not needed for student transport and must be made for a consideration acceptable to the Board.

Education Law Section 1501-b

12.06 Second Reading and Adoption of Policy 5750 School Bus Safety Program

Recommended Action: The Board of Education hereby adopts Policy 5750 as written.

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Warren

20022017 5750 Non-Instructional/Business Operations SUBJECT: SCHOOL BUS SAFETY PROGRAM

The safe transportation of students to and from school is ~~of the~~ primary concern in the administration of the school bus program. All state laws and regulations pertaining to the safe use of school buses shall be observed by drivers, students and school personnel.

To assure the safety and security of students boarding or exiting school buses on school property, it shall be unlawful for a driver of a vehicle to pass a stopped school bus when the red bus signal is in operation.

The Director of Transportation ~~Supervisor~~, in cooperation with the Principals, has the responsibility of developing and publishing safety rules to be followed by drivers and passengers, including rules of student conduct. In order to ensure maximum safety to those riding school buses, it is necessary that students and drivers cooperate in this effort. ~~There is no substitute for training to develop safe habits in pedestrian and vehicular traffic.~~

All buses and other vehicles owned and operated by the School District will have frequent safety inspections, and will be serviced regularly. The Director of Transportation ~~Supervisor~~ will maintain a comprehensive record of all maintenance performed on each vehicle.

Every bus driver is required to report promptly any school bus accident involving death, injury, or property damage. All accidents, regardless of damage involved, must be reported at once to the Director of Transportation ~~Supervisor~~. Every bus driver is required to report promptly any suspicious activity at or near a bus stop to the Director of Transportation.

Education Law Section 3623, 8 New York Code of Rules and Regulations, (NYCRR) Section 156.3, Vehicle and Traffic Law, Section 1174, subdivisions a and b, NOTE: Refer also to Policy #5761 -- Drug and Alcohol Testing for School Bus Drivers and Other Safety-Sensitive Employees

12.07 Second reading and Adoption of Policy 5751 Video Camera on School Buses

Recommended Action: The Board of Education hereby adopts Policy 5751 as written.

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Warren

20022017 5751 Non-Instructional/Business Operations SUBJECT: VIDEO CAMERAS ON SCHOOL BUSES

The Board authorizes the use of video cameras on District-operated school buses for the purpose of encouraging appropriate behavior and providing a safe environment for the transportation of students. The reason for recording the transportation environment is to provide school officials, drivers, and parents/guardians/custodians with documentation when dealing with inappropriate student behavior. Disciplinary action will be in accordance with the District's Code of Conduct.

The District recognizes that any videotapes related to or maintained for a particular student are student records and subject to the protections of the State and Federal student records laws. As student records, any videotapes related to a particular student are confidential and disclosure or review is limited to those persons authorized by law to inspect student records. The student's parents/guardians/custodians must give written approval for these individuals to view segments of a specific videotape when such viewing is not intended to document disciplinary problems or vandalism. A log will be kept of the date and names of all individuals viewing the videotape.

All video recordings shall be maintained for a period of 15 days from the date of its creation.

Refer to policy 5686

12.08 Rescind Policy 4210 Administrative Organization and Operation

Recommended Action: The Board of Education hereby rescinds Policy 4210

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Warren

2002 4210 Administration **SUBJECT: ADMINISTRATIVE ORGANIZATION AND OPERATION**

The basic principles of Administrative Organization and Operation are:

- a. The working relationships shall involve two (2) types of officers: line and staff. Line organization involves a direct flow of authority upward and downward from chief school officer to Building Principal. A line officer has power and authority over subordinates. Staff officers do not stand in the direct line of authority; they serve as coordinators or consultants.
- b. The Board of Education shall formulate and legislate educational policy.
- c. Administrative regulations shall be developed by the chief school officer in cooperation with affected or interested staff members or lay persons.
- d. The central office staff shall provide overall leadership and assistance in planning and research.
- e. Areas of responsibility for each individual shall be clearly defined.
- f. There shall be full opportunity for complete freedom of communication between all levels in the school staff

12.09 Rescind Policy 4240 Administrative Latitude in Absence of Board Policy

Recommended Action: The Board of Education hereby rescinds Policy 4240

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Warren

2002 4240 Administration **SUBJECT: ADMINISTRATIVE LATITUDE IN THE ABSENCE OF BOARD POLICY**

From time to time problems and new questions arise for which no specific policy has been prepared. Members of the administrative staff shall act in a manner consistent with the existing policies of the School District and shall alert the Superintendent of Schools to the possible need for additional policy development.

12.10 Rescind Policy 4420 Compensation and Related Benefits

Recommended Action: The Board of Education hereby rescinds Policy 4420

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Warren

2002 4420 Administration **SUBJECT: COMPENSATION AND RELATED BENEFITS**

The salaries and related benefits of administrators shall be set annually by the Board of Education upon the recommendation of the Superintendent.

12.11 First Reading of Policy 4211 Lines of Authority and Staff Relationships

~~2002~~2017 4211 Administration **SUBJECT: LINE AND STAFF RELATIONSHIPS**

It shall be the responsibility of the Superintendent to develop and detail the administrative and supervisory structure of the School District. Lines of authority will be shown on the **Table of Organizational Chart** developed by the Superintendent.

Personnel will be expected to refer matters requiring administrative action to the administrator to whom they are responsible. The administrator will refer such matters to the next higher administrative authority when necessary. Additionally, all personnel are expected to keep the person to whom they are immediately responsible informed of their activities by whatever means the person in charge deems appropriate.

Lines of authority should not restrict in any way the cooperative, sensible ~~working together collaboration~~ of all staff members at all levels in order to develop the best possible school programs and services. The established lines of authority represent direction of authority and responsibility; when the staff is working together, the lines represent avenues for a two-way flow of ideas to improve the program and operations of the School District.

In the event an employee is not satisfied with an administrative decision and no other procedures exist for resolution of the disagreement, they shall have the right to appeal to the next higher level of authority and through successive steps to the Board of Education.

No part of this policy is meant to supersede or take precedence over the terms or conditions in any negotiated agreement between the Board and a group of its employees.

12.12 First Reading of Policy 4230 Administrative Authority

~~20022017~~ 4230 Administration SUBJECT: ADMINISTRATIVE AUTHORITY ~~DURING ABSENCE OF THE SUPERINTENDENT OF SCHOOLS~~

~~The Superintendent of Schools shall delegate to another administrator the authority and responsibility for making decisions and taking such actions as may be required during the absence of the Superintendent.~~

~~The Superintendent of Schools shall delegate to another administrator the authority and responsibilities for making decisions and taking such actions as may be required during the absence of the Superintendent.~~

~~In the event of an emergency, every possible effort should be made to contact the Superintendent. If the Superintendent is not available, the authority to act for them shall be delegated according to the Organizational Chart, dependent upon the nature of the emergency. If the nature of the emergency warrants, the President of the Board of Education shall be contacted by the administrator assuming authority.~~

~~Each employee of the District shall be under the general direction of the Superintendent. Instructional staff members shall be immediately responsible to the Principal of the Building in which they work. Other employees shall be immediately responsible to the administrative personnel under whom they work.~~

~~Whenever an emergency occurs in an individual school which requires an immediate decision, the Principal should act and notify the Superintendent as soon as possible.~~

~~The Superintendent shall maintain a current Organizational Chart to which immediate reference can be made by the Board or any employee of the District.~~

In the Absence of Board Policy

~~From time to time problems and new questions arise for which no specific policy has been prepared. Members of the administrative staff shall act in a manner consistent with the existing policies of the School District and shall alert the Superintendent of Schools to the possible need for additional policy development.~~

12.13 First Reading of Policy 6212 Certification

~~20022017~~ 6212 Personnel SUBJECT: CERTIFICATION

- a) In accordance with applicable statutes, Rules of the Board of Regents, and Regulations of the Commissioner of Education, each employee whose employment requires certification or other licensure shall inform the Superintendent of Schools immediately of any change in the status of his/her certification or licensure. The changes shall include, but not be limited to, the granting, revocation, upgrading, expiration, conversion and/or extension of these documents as to their periods of validity or their titles.
- b) ~~The original certificates and/or licenses must be presented for examination and copying in the office of the Superintendent of Schools as soon as they are available to the employee. The copies will be maintained in the Superintendent's files in support of the legitimate employment of each affected employee.~~ The failure of any such employee to possess the required certification or other licensure may result in the discharge of that employee.
- c) Whether or not the District verifies an individual's certification or licensure does not waive the responsibility of the employee to maintain what is required for ~~his/her~~their assignment.

Education Law Sections 3001, 3001-a, 3004, 3006, and 3008 8 New York Code of Rules and Regulations (NYCRR) Subparts 80-1, 80-2 and 80-3

12.14 First Reading of Policy 6470 Employee Acceptable Use

- Regulation has all the crossed out language

~~2016-2017~~ 6470 Personnel SUBJECT: EMPLOYEE ACCEPTABLE USE OF DISTRICT TECHNOLOGY

System Definition

~~Onteora Central School District (OCSD) provides access to electronic information resources such as computer hardware, software, networks, and electronic communication systems including, but not limited to, computers, telephones, fax machines, photocopiers, smart phones, tablets, projection units, video camera, monitors, speaker systems, microphones, Apple TVs, Smart Boards, televisions, laptops and any other technology available to employees through the District Computing Systems (DCS). This may include access to electronic mail (e-mail), social networking sites, texting, online services, WI-FI, and to the DCS from home or other remote locations. All use of the DCS, including independent use of OCSD premises, shall be subject to this Board policy. All components of the DCS, including but not limited to, computers and computer accounts belong to OCSD shall be used solely for educational and work-related tasks and assignments. It is the employee's responsibility to restrict his/her use of said technology and information resources to these purposes.~~

Purpose

~~Onteora Central School District (OCSD) encourages use of the District Computer Systems (DCS) to explore educational topics, conduct research and engage in work-related professional communication to further the mission of OCSD. It is anticipated that access to various electronic information resources will expedite and enhance the performance of work related tasks and assignments.~~

Acceptable/Unacceptable Use

~~Generally, the same standards of acceptable conduct that apply to any aspect of OCSD job performance shall apply to use of the DCS. Users are expected to communicate in a professional manner consistent with Board policies. Transmission of confidential information outside the agency requires the authorization of the District Superintendent or his/her designee. Copying of such confidential information to removable storage devices is strictly forbidden unless authorized by the District Superintendent or his/her designee. There should be a risk assessment which includes approved security consideration such as password and encryption as needed. OCSD confidential data shall not be stored on personal devices. Users who willfully, maliciously, or unlawfully damage or destroy OCSD electronic information resources sometimes referred to as "hacking" may be subject to disciplinary and/or legal action.~~

~~In addition to Board policies, users shall also adhere to Federal and State laws and regulations governing electronic communications and terms of service for other authorized social networking sites, including, but not limited to copyright laws, rights of software publishers, license agreements, and rights of privacy.~~

~~This policy does not attempt to articulate all required and/or acceptable uses of the DCS, nor is it the intention of this policy to define all inappropriate usage, however, following is a non-exhaustive list of prohibited behavior/unacceptable uses:~~

- ~~1. Use of inappropriate language—obscene, lewd, profane or vulgar language is prohibited.~~
- ~~2. Creating, storing, displaying or the transmission of pictures, video, or audio that represents illegal, obscene, pornographic or bias images.~~
- ~~3. Harassment and unwanted contact—this includes the use of email to harass another person or organization; to personally attack another person or organization; or to disseminate false or defamatory material about a person or organization.~~
- ~~4. Dangerous information—information that, if acted upon, could cause damage or present a danger of disruption.~~
- ~~5. Any other activity that would violate State or federal law, or school policy.~~
- ~~6. Violations of privacy and/or public safety—revealing personal information about others or self that could be deemed private and/or dangerous.~~
- ~~7. Abuse of resources—chain letters, spamming, i.e., the mass mailing of email for solicitation purposes.~~
- ~~8. Infringement on any copyrights or other intellectual property rights, including copying, installing, receiving, transmitting, or making available any copyrighted software on the OCSD computer network.~~
- ~~9. Data mining or the inappropriate dissemination of confidential information.~~

10. ~~Engaging in commercial activities including but not limited to the promotion of a personal business, financial gain, advertising or solicitation purposes shall be considered a direct violation of this policy.~~
11. ~~Distribution of political campaign material, unless otherwise permitted by applicable collective bargaining agreements.~~
12. ~~Gaming~~
13. ~~Accessing social media sites for non business purposes.~~
14. ~~Sharing of confidential passwords necessary to access the DCS~~
15. ~~Any use as a forum for communicating by e-mail or any other medium with other school users or outside parties to solicit, proselytize, advocate or communicate the views of an individual or non-school sponsored organization; or to raise funds for any non-school sponsored purposes, whether for profit or not for profit, is prohibited.~~
16. ~~Any use involving materials that are defamatory or sexually explicit are prohibited.~~
17. ~~Any communication with students or minors that is not age appropriate or appropriate for a student-teacher relationship is prohibited.~~
18. ~~Knowingly providing school e-mail addresses to outside parties whose intent it is to communicate with school employees, students and/or their families for non-school purposes is prohibited.~~
19. ~~Intentionally opening or forwarding any e-mail, attachments or other files from any source that is known to contain a virus or viruses is prohibited.~~
20. ~~Using on-line programs not leased by OCSD.~~
21. ~~Technology resources are expensive to maintain and operate. It shall be each employee's responsibility to use district systems and supplies judiciously and at all times in accordance with this Regulation/Agreement. Spilling food and/or drinks on District equipment or other actions which compromise the District's equipment should be avoided.~~
22. ~~Modifications to hardware, networks or software is prohibited. Additionally, employees and or students do not have a right to load software on any district system. Any new software should be requested through the Building Principal and purchased through the Technology Department. Software will then be loaded by the Network Technology staff.~~
23. ~~Employees are responsible to insure the security of any district technology equipment, files, information, data, passwords assigned to or created by them.~~
24. ~~Employees with access to student records may not use, release, or share these records except as authorized by the OCSD, and /or Federal or State Law.~~
25. ~~Employees should shut down and power off equipment at the end of the work day.~~
 1. Use of the DCS shall cease and the equipment returned to OCSD or the user's access revoked under any of the following circumstances:
 - 1.A user separates from service as an employee of OCSD.
 2. Status as a person authorized to access the DCS or use OCSD equipment terminates.
 3. A user is assigned a new position and/or responsibilities pursuant to which use of the DCS, or a portion thereof, has not been authorized.
 4. User violated this policy.

Anyone who is aware of any misuse or abuse of any software or electronic communication system owned or leased by OCSD shall notify his/her immediate supervisor or building principal.

An administrator who is aware of any misuse or abuse shall notify the Superintendent, Assistant Superintendent, or designee, and appropriate disciplinary action may occur based on the circumstances and in accordance with all applicable laws, bargaining agreements, Board policies, and administrative regulations.

Student Personal Safety:

1. ~~Employees who supervise students with use and access to "Technology Systems" shall be familiar with the Ontario Central School District Student Use Policy Agreement and enforce all of its provisions.~~
2. ~~All Student "technology systems" use will be supervised by a responsible staff member.~~
3. ~~It is the responsibility of the staff member supervising students to report any resulting misuse by their students to the building administrator and/or the Technology staff.~~

Limitation of Liability

~~OCSD will make reasonable efforts to assist users who are experiencing work-related technical problems. However, OCSD makes no warranties of any kind, either expressed or implied, that the functions or the services provided by or through the DCS will be error free or without defect. OCSD will not be responsible for damages users may incur, including, but not limited to, loss of data or interruptions of service. OCSD is not responsible for the accuracy or quality of the information obtained through or stored on the DCS. OCSD will not be responsible for obligations, financial or otherwise, incurred as a result of the unauthorized use of the DCS.~~

No Expectation of Privacy

~~Users should not have an expectation of privacy in anything they create, store, send or receive on the computer system. By accessing/using the DCS, the user has consented to OCSD exercising its authority and the rights set forth in this policy, including the right to monitor any information or communication stored or transmitted over the DCS.~~

~~Users consent to allow OCSD employees to access and review all materials users create, store, send or receive through the DCS, including the computer and through computer networks and the Internet. Users understand that OCSD may use human or automated means to monitor use of the DCS resources.~~

~~E-mail has been provided for correspondence and communication as related to your employment in an educational environment and not for personal business use. The district understands that occasional personal communication may occur. However, the district reserves the right to determine when such use is excessive and in violation of this policy.~~

User Responsibilities

~~Each user of the OCSD systems and/or services shall submit a signed Technology Acceptable Use Agreement Form to acknowledge the receipt of this policy and its accompanying regulation and the District's expectation of compliance.~~

~~Every user shall safeguard the integrity of all systems and shall protect their ID and passwords. Users shall not share their ID or password with others. Unauthorized use of another Account Holder/User account password is prohibited.~~

- ~~1. Employees may not move any equipment from the room where it is assigned or reconfigure any of the technology/network resources, which may result in damage or unnecessary "downtime" to any district data, video or voice system and/or component. It shall be the employee's responsibility to secure appropriate permission to move, adjust, or reconfigure such resources and arrange for assistance from the Network Technology Staff.~~
- ~~2. Employees assigned "technology equipment" are responsible for its basic care and safety. Any damage to equipment or other issues with equipment must be reported immediately.~~
- ~~3. It shall be each employee's responsibility to report any attempts or actions of a person to vandalize, degrade or disrupt technology equipment or system performance.~~
- ~~4. All employees who utilize school computers for instructional purposes with students have a duty to supervise and monitor online activities of students while in school, including but not limited to use of e-mail, chat rooms and other forms of direct electronic communication, "hacking" and other unlawful activities of minors, and access to materials harmful to minors. Such employees must be familiar with the school district's policies and rules concerning student computer and Internet use and enforce them. When, in the course of their duties, employees become aware of student violations, they shall stop the activity and inform the building principal (or other appropriate administrator) immediately.~~

Best Practices For Wi-Fi:

- ~~• Turn off the device when not in use and at the end of each day.~~
- ~~• If device is to stay on, turn Wi-Fi off when not in use (switch on side, or airplane mode on iPad).~~
- ~~• Always place the device on a solid surface.~~
- ~~• Viewing distance should be a minimum of 12 inches from the screen~~

13. Independent Contract Retainers

13.01 Approve Independent Contract Retainers (proposed 8:10)

8:55

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 13.02-13.04

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Warren

13.02 ICR - Molmed

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central

School District and Steven Molmed as a mentor in engineering for the period beginning November 17, 2017 to May 31, 2018 for a stipend in the amount of \$250.00 and authorizes the Superintendent to sign such an agreement.

13.03 ICR - Schaller

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Alyssa Schaller as the gymnastics coach for the period beginning December 20, 2017 to June 30, 2018 in the amount of \$900.00 to a maximum of \$900.00 and authorizes the Superintendent to sign such an agreement.

13.04 ICR - Schwartz

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Jill Ann Schwartz as a teaching artist of dance at the Woodstock Elementary School for the period beginning April 16, 2018 to April 26, 2018 at the rate of \$1500.00 per residency to a maximum of \$1500.00 and authorizes the Superintendent to sign such an agreement.

14. Consent Agenda

14.01 Approve Consent Agenda (proposed 8:15)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 14.02-14.08

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Warren

14.02 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #12/17, Confidential, as reviewed by Trustee Warren

14.03 Personnel Agenda

RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Rebock, Melissa	TA/Woodstock	6/30/18	Retirement

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3830	*4/16/18 – 5/25/18	Paid Medical
2448	11/14/17 – 12/15/17	Paid Medical

SHORT-TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATE	PAY RATE	REMARKS
Parisi, Jackie	Social Worker/PH	11/17/17 – 1/9/18*	1MA	Extend leave replacement
Quinlin, Ellie	Mathematics/HS	1/2/18 – 4/3/18	1BA	Leave Replacement

SUBSTITUTE

NAME	POSITION	AMOUNT
Quinlin, Ellie	Certified Teacher	\$110/day
Lane, Tiffany	Certified Teacher	\$110/day

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1585	9/7/17 – 2/24/18	Extend paid Medical

*Approximate Dates

14.04 Surplus Books

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare a variety of approximately 100 fiction and/or reference books from the Bennett Elementary School as surplus and authorizes the sale or disposal of these items.

14.05 Financial Report

Recommended Action: The Board of Education had reviewed and hereby accepts the Financial Report for October 2017

14.06 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 5

14.07 Budget Transfer

Recommended Action: The Superintendent recommends the transfer of funds from the Unemployment Reserve to the Unemployment Insurance budget code to pay for NYS Unemployment Insurance billing. This expense is not budgeted in the general fund due to the existence of the reserve funds designated for this purpose.
 Transfer Amount From Reserve Description To Budget Code Description
 \$8,377.39 A815 Unemployment Reserve A9050.800-10 Unemployment Insurance

14.08 Approve Revised ONTEA Sick Bank Rules

Recommended Action: The Board of Education hereby approves the ONTEA Sick Bank Rules revised to eliminate the term limit of committee members.

15. Committee Reports

15.01 Policy Committee - Trustee Osmond to report. Next meeting is in Central Administration on TBD (proposed 8:20)

- Reviewed the polices on the agenda for rescinding and first reading
- 4110 4220 4410 were reviewed and will stay the same

15.02 Facilities Committee - Trustee Storey to report. Next meeting is in Central Administration at 3:30 on 2/16/18

- Went over the capital improvements

- Discussions of current projects and future projects

15.03 Health and Wellness Committee - Trustee Shands to report. Next meeting is in the MS/HS Conference Room at 2:45 on TBD

- Speaker on tower garden for classrooms called Aeroponic growing system
- Discussed dates for Meet, Greet and Eat – tentative date: April 23rd

16. Old Business

16.01 The Board will discuss Old Business (proposed 8:30)
9:00

- Session for Board norms
- Move forward with review of sections of Code of Conduct
- Next meeting try to complete Board Norms

17. New Business

17.01 The Board will discuss New Business (proposed 8:35)

18. Request For Information

18.01 Discuss Requests for Information (proposed 8:40)

Trustee Osmond asked -Status of renovation of science lab

- Asbestos abatement happened last summer
- Plans are at State Ed and are hoping to bid work for this summer
- Still working with Benjamin Center for grant money

Trustee Salem asked about a Board of Education twitter account

19. Adjournment

19.01 Adjourn Meeting. Next meeting is Tuesday, January 9, 2018 in the Woodstock School. Happy New Year! (proposed 8:45)

Recommended Action: The meeting is adjourned at 9:05

Motioned: Trustee Shands

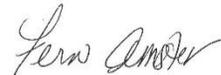
Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands

Not Present: Trustee Warren

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

TUESDAY, JANUARY 9, 2018

WOODSTOCK SCHOOL

Opening Items

- 1.01 Call to Order 6:00 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

2. Acceptance of Minutes

2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 12/19/17 Board of Education Meeting

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

3. Welcome

3.01 Woodstock Principal, Scott Richards will welcome the Board (proposed 6:05 duration 10 min)

- Recognize students for accomplishments: Kira Jule participated in 1000 Book Club since inception and has read 630 books; River Raymond participated in Sumdog contest – has answered 2273 questions, nearest competitor answered 1345
- Student Safety Patrol – Program by AAA – 3rd grade program – focusing on taking responsibility for school and culture- be a helpful and good citizen – Derrell Yinger assigned front door where he greets students and gets greeted back
 - 2 more added–Sofia Greener is posted in cafeteria and Sage Fusaro is posted at the door to back parking lot
 - All help students that may need assistance
- Mary Naccarato taught a class on work of Dr. Nikki Newton, “Math Workshop in Action” similar to the way reading is taught
 - Very engaging for students
 - Did a survey and found that students enjoy small group instruction
- Matt Savatgy working with 3rd grade students on rocks and minerals preparing for trip to Howe Caverns
- Thank you to teachers, faculty and staff for day the buses were late– all pitched in to help the students get on the buses

4. Superintendent District News

4.01 The Superintendent announce District news (proposed 6:15)

Thanked entire district for being helpful during the accident on Route 28 that delayed many buses

Phoenicia

- The 2nd session of Healthy Kids (21st Century Grant) began on target with no interruptions on January 2nd
 - 94% of the students have already met or exceeded their reading goal.
 - A Healthy Kids Advisory Board and an outside evaluator will convene at the end of January to assess the program per the grant specifications
- The Phoenicia SDM Team is scheduled to meet on January 16th to monitor progress on our school goals and plan for a Family Literacy and Math Event

Bennett

- The fourth grade teachers will be building off of last year's electricity unit by expanding a phenomena based instruction to the study of soil
 - They will be challenging students by providing a hands-on, minds-on inquiry based science lesson where students have to discover scientific concepts prior to a lecture

HS

- In an effort to minimize the amount of testing administered to students on a given day, the Onteora High School is spreading out the midterm examination window from January 16th through January 26th
 - Information can be found on the high school's website.
- Congratulations to the members of the Onteora High School Science Olympiad team, which finished 6th (out of 33 teams) at the Columbia High School Science Olympiad competition on January 6th
 - The team took home 20 awards and will now be preparing for the regional competition, which will be held on February 3rd
- Thompson Family Foundation exhibit at the Woodstock School of Art (WSA) runs from January 16-February 3,
 - The scholarships, given to talented high school and SUNY Ulster students, allowed the young artists to take fine arts classes at the WSA
 - Work by the following Onteora artists will be featured: Alexis Nguyen, Ashley Hillard, Daniel Mintz, Marcel D'Aprile, Olivia Epina-Weiss, PariAra Marquez-Haberstroh, Erin Downs, Piper Levine, Morgana Edelstein, Isabella Brekke, Michael VanLeuvan, Jack Dornan, Leah Watt, Sophia Frank, Andrew Quick, Alexander McLain, Dakota Newton, Johanna Salminen, Joli Perfit, Kailey Cremer, and Samantha Berryann
 - The show will take place at the school's Robert Angeloch Gallery
- Due to last week's closing and delay field trips were postponed
 - DECA Chapter will be going to Rockland Community College tomorrow
 - AP Biology class will now be going to SUNY New Paltz next Wednesday
 - They will be learning molecular biology lab techniques

5. Board District News

5.01 The Board will announce District news (proposed 6:20)

- Girls Basketball Coaches vs Cancer Varsity tournament – came in 3rd

6. Student Representative Report

6.01 Student Representative, Ben Rauschendorfer will report to the Board (proposed 6:25)

- PBIS Committee looking into initiatives to improve school spirit
 - Athletic slogan contest
- English Dept. creating a quote wall – quotes from favorite books and authors

7. Acknowledge Public Be Heard

7.01 The Board will acknowledge the public be heard comments from the last meeting

No comment was made at the last meeting

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:30 duration 10 min or more)

Dannah Chaifetz– Against early start time – all research says that teens need sleep – daughter has a lack of energy, getting sick a lot. Sports should not be ahead of school academics

9. 2018-2019 Budget

9.01 Assistant Superintendent for Business, Monica LaClair will present Budget Information for 2018-2019 (proposed 6:40 duration 30 min)

Overview of budget development process

- Continual process - in September, use budget passed in May
 - Adjust for changes from May to September
 - Then adjust all year
- Look at where we are currently and how to move forward
 - Transportation, repairs and maintenance, staffing needs, programs changes, facility needs, instructional needs
- New way of budgeting required – must be by building
- Budget should reflect mission and vision statement
- Enrollment is still declining – around 1200 next year
- Increase in ERS and TRS – first increase in 3 years
 - Will have an impact – ERS less than TRS
- Uncertainty in health insurance – no idea what increase will be
 - 12% increase budgeted
- Consumer Price Index (CPI) – maybe around 2%
- Uncertainty for State Aid – State is running in a \$4 billion deficit – not sure what that will mean for education
- Early Projected Revenue assuming: 2% CPI, take available carryover
 - Total \$ 52,262,848
 - Increase \$ 1,351,693
 - % Increase 2.66%
 - State Aid will be flat
- Expenditures up 4%, \$891,000 short
 - Very early – in a good place right now
 - All are preliminary numbers

Discussion:

- If teachers are split between buildings they will need to be in more than 1 code
- TRS and ERS increased because they changed their actuary formula
 - Last year health insurance went up 16%
- District has been at 0% increase in tax levy for a few years
 - Public does not understand that it is not a 2% tax cap
 - Need to educate the public
 - No more PILOT, going back on tax rolls – tax rate will increase due to assessments
- Tax Certiorari Reserve used to have money – may need again for Reservoir
- Shared services with BOCES is difficult because of the location of our buildings
 - Shared transportation, B & G are good shared services – but we are geographically too large- they would spend too much time driving
- Budget numbers from State by end of January

10. Policies (proposed 7:10 duration 10 min)

10.01 Second Reading and Adoption of Policy 4211 Line and Staff Relationships

Recommended Action: The Board and Education hereby adopts Policy 4211 as written.

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

It shall be the responsibility of the Superintendent to develop and detail the administrative and supervisory structure of the School District. Lines of authority will be shown on the **Table of Organizational Chart** developed by the Superintendent.

Personnel will be expected to refer matters requiring administrative action to the administrator to whom they are responsible. The administrator will refer such matters to the next higher administrative authority when necessary. Additionally, all personnel are expected to keep the person to whom they are immediately responsible informed of their activities by whatever means the person in charge deems appropriate.

Lines of authority should not restrict in any way the cooperative, sensible **working together collaboration** of all staff members at all levels in order to develop the best possible school programs and services. The established lines of authority represent direction of authority and responsibility; when the staff is working together, the lines represent avenues for a two-way flow of ideas to improve the program and operations of the School District.

In the event an employee is not satisfied with an administrative decision and no other procedures exist for resolution of the disagreement, they shall have the right to appeal to the next higher level of authority and through successive steps to the Board of Education.

No part of this policy is meant to supersede or take precedence over the terms or conditions in any negotiated agreement between the Board and a group of its employees.

10.02 Second Reading and Adoption of Policy 4230 Administrative Authority

Recommended Action: The Board of Education hereby adopts Policy 4230 as written

Motioned: Trustee Shands

Seconded: Trustee Warren

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

20022017 4230 Administration SUBJECT: ADMINISTRATIVE AUTHORITY **DURING ABSENCE OF THE SUPERINTENDENT OF SCHOOLS**

~~The Superintendent of Schools shall delegate to another administrator the authority and responsibility for making decisions and taking such actions as may be required during the absence of the Superintendent.~~

~~The Superintendent of Schools shall delegate to another administrator the authority and responsibilities for making decisions and taking such actions as may be required during the absence of the Superintendent.~~

~~In the event of an emergency, every possible effort should be made to contact the Superintendent. If the Superintendent is not available, the authority to act for them shall be delegated according to the Organizational Chart, dependent upon the nature of the emergency. If the nature of the emergency warrants, the President of the Board of Education shall be contacted by the administrator assuming authority.~~

~~Each employee of the District shall be under the general direction of the Superintendent. Instructional staff members shall be immediately responsible to the Principal of the Building in which they work. Other employees shall be immediately responsible to the administrative personnel under whom they work.~~

~~Whenever an emergency occurs in an individual school which requires an immediate decision, the Principal should act and notify the Superintendent as soon as possible.~~

~~The Superintendent shall maintain a current Organizational Chart to which immediate reference can be made by the Board or any employee of the District.~~

In the Absence of Board Policy

~~From time to time problems and new questions arise for which no specific policy has been prepared. Members of the administrative staff shall act in a manner consistent with the existing policies of the School District and shall alert the Superintendent of Schools to the possible need for additional policy development.~~

10.03 Second Reading and Adoption of Policy 6212 Certification

Recommended Action: The Board of Education hereby adopts Policy 6212 as written.

Motioned: Trustee Kurnit

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

~~20022017~~ 6212 Personnel SUBJECT: CERTIFICATION

- a) In accordance with applicable statutes, Rules of the Board of Regents, and Regulations of the Commissioner of Education, each employee whose employment requires certification or other licensure shall inform the Superintendent of Schools immediately of any change in the status of his/her certification or licensure. The changes shall include, but not be limited to, the granting, revocation, upgrading, expiration, conversion and/or extension of these documents as to their periods of validity or their titles.
- b) ~~The original certificates and/or licenses must be presented for examination and copying in the office of the Superintendent of Schools as soon as they are available to the employee. The copies will be maintained in the Superintendent's files in support of the legitimate employment of each affected employee.~~ The failure of any such employee to possess the required certification or other licensure may result in the discharge of that employee.
- c) Whether or not the District verifies an individual's certification or licensure does not waive the responsibility of the employee to maintain what is required for ~~his/her~~their assignment. Education Law Sections 3001, 3001-a, 3004, 3006, and 3008 8 New York Code of Rules and Regulations (NYCRR) Subparts 80-1, 80-2 and 80-3

10.04 Second Reading and Adoption of Policy 6470 Employee Acceptable Use

Recommended Action: The Board of Education hereby adopts Policy 6470 as written.

Motioned: Trustee Storey

Seconded: Trustee Osmond

- Language struck will be in a regulation

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee

Shands, Trustee Ratcliff, Trustee Warren

~~2016-2017~~ 6470PersonnelSUBJECT: EMPLOYEE ACCEPTABLE USE OF DISTRICT TECHNOLOGY

System Definition

~~Onteora Central School District (OCSD) provides access to electronic information resources such as computer hardware, software, networks, and electronic communication systems including, but not limited to, computers, telephones, fax machines, photocopiers, smart phones, tablets, projection units, video camera, monitors, speaker systems, microphones, Apple TVs, Smart Boards, televisions, laptops and any other technology available to employees through the District Computing Systems (DCS). This may include access to electronic mail (e-mail), social networking sites, texting, online services, WI-FI, and to the DCS from home or other remote locations. All use of the DCS, including independent use of OCSD premises, shall be subject to this Board policy. All components of the DCS, including but not limited to, computers and computer accounts belong to OCSD shall be used solely for educational and work-related tasks and assignments. It is the employee's responsibility to restrict his/her use of said technology and information resources to these purposes.~~

Purpose

~~Onteora Central School District (OCSD) encourages use of the District Computer Systems (DCS) to explore educational topics, conduct research and engage in work-related professional communication to further the mission of OCSD. It is anticipated that access to various electronic information resources will expedite and enhance the performance of work related tasks and assignments.~~

Acceptable/Unacceptable Use

~~Generally, the same standards of acceptable conduct that apply to any aspect of OCSD job performance shall apply to use of the DCS. Users are expected to communicate in a professional manner consistent with Board policies. Transmission of confidential information outside the agency requires the authorization of the District Superintendent or his/her designee. Copying of such confidential information to removable storage devices is strictly forbidden unless authorized by the District Superintendent or his/her designee. There should be a risk assessment which includes approved security consideration such as password and encryption as needed. OCSD confidential data shall not be stored on personal devices. Users who willfully, maliciously, or unlawfully damage or destroy OCSD electronic information resources sometimes referred to as "hacking" may be subject to disciplinary and/or legal action.~~

~~In addition to Board policies, users shall also adhere to Federal and State laws and regulations governing electronic communications and terms of service for other authorized social networking sites, including, but not limited to copyright laws, rights of software publishers, license agreements, and rights of privacy.~~

~~This policy does not attempt to articulate all required and/or acceptable uses of the DCS, nor is it the intention of this policy to define all inappropriate usage, however, following is a non-exhaustive list of prohibited behavior/unacceptable uses:~~

- ~~1. Use of inappropriate language—obscene, lewd, profane or vulgar language is prohibited.~~
- ~~2. Creating, storing, displaying or the transmission of pictures, video, or audio that represents illegal, obscene, pornographic or bias images.~~
- ~~3. Harassment and unwanted contact—this includes the use of email to harass another person or organization; to personally attack another person or organization; or to disseminate false or defamatory material about a person or organization.~~
- ~~4. Dangerous information—information that, if acted upon, could cause damage or present a danger of disruption.~~
- ~~5. Any other activity that would violate State or federal law, or school policy.~~
- ~~6. Violations of privacy and/or public safety—revealing personal information about others or self that could be deemed private and/or dangerous.~~
- ~~7. Abuse of resources—chain letters, spamming, i.e., the mass mailing of email for solicitation purposes.~~
- ~~8. Infringement on any copyrights or other intellectual property rights, including copying, installing, receiving, transmitting, or making available any copyrighted software on the OCSD computer network.~~
- ~~9. Data mining or the inappropriate dissemination of confidential information.~~
- ~~10. Engaging in commercial activities including but not limited to the promotion of a personal business, financial gain, advertising or solicitation purposes shall be considered a direct violation of this policy.~~
- ~~11. Distribution of political campaign material, unless otherwise permitted by applicable collective bargaining agreements.~~
- ~~12. Gaming~~

13. ~~Accessing social media sites for non-business purposes.~~
14. ~~Sharing of confidential passwords necessary to access the DCS~~
15. ~~Any use as a forum for communicating by e-mail or any other medium with other school users or outside parties to solicit, proselytize, advocate or communicate the views of an individual or non-school sponsored organization; or to raise funds for any non-school sponsored purposes, whether for profit or not for profit, is prohibited.~~
16. ~~Any use involving materials that are defamatory or sexually explicit are prohibited.~~
17. ~~Any communication with students or minors that is not age appropriate or appropriate for a student-teacher relationship is prohibited.~~
18. ~~Knowingly providing school e-mail addresses to outside parties whose intent it is to communicate with school employees, students and/or their families for non-school purposes is prohibited.~~
19. ~~Intentionally opening or forwarding any e-mail, attachments or other files from any source that is known to contain a virus or viruses is prohibited.~~
20. ~~Using on-line programs not leased by OCSD.~~
21. ~~Technology resources are expensive to maintain and operate. It shall be each employee's responsibility to use district systems and supplies judiciously and at all times in accordance with this Regulation/Agreement. Spilling food and/or drinks on District equipment or other actions which compromise the District's equipment should be avoided.~~
22. ~~Modifications to hardware, networks or software is prohibited. Additionally, employees and or students do not have a right to load software on any district system. Any new software should be requested through the Building Principal and purchased through the Technology Department. Software will then be loaded by the Network Technology staff.~~
23. ~~Employees are responsible to insure the security of any district technology equipment, files, information, data, passwords assigned to or created by them.~~
24. ~~Employees with access to student records may not use, release, or share these records except as authorized by the OCSD, and /or Federal or State Law.~~
25. ~~Employees should shut down and power off equipment at the end of the work day.~~
Use of the DCS shall cease and the equipment returned to OCSD or the user's access revoked under any of the following circumstances:
 1. A user separates from service as an employee of OCSD.
 2. Status as a person authorized to access the DCS or use OCSD equipment terminates.
 3. A user is assigned a new position and/or responsibilities pursuant to which use of the DCS, or a portion thereof, has not been authorized.
 4. User violated this policy.

Anyone who is aware of any misuse or abuse of any software or electronic communication system owned or leased by OCSD shall notify his/her immediate supervisor or building principal.

An administrator who is aware of any misuse or abuse shall notify the Superintendent, Assistant Superintendent, or designee, and appropriate disciplinary action may occur based on the circumstances and in accordance with all applicable laws, bargaining agreements, Board policies, and administrative regulations.

Student Personal Safety:

1. ~~Employees who supervise students with use and access to "Technology Systems" shall be familiar with the Ontario Central School District Student Use Policy Agreement and enforce all of its provisions.~~
2. ~~All Student "technology systems" use will be supervised by a responsible staff member.~~
3. ~~It is the responsibility of the staff member supervising students to report any resulting misuse by their students to the building administrator and/or the Technology staff.~~

Limitation of Liability

~~OCSD will make reasonable efforts to assist users who are experiencing work-related technical problems. However, OCSD makes no warranties of any kind, either expressed or implied, that the functions or the services provided by or through the DCS will be error-free or without defect. OCSD will not be responsible for damages users may incur, including, but not limited to, loss of data or interruptions of service. OCSD is not responsible for the accuracy or quality of the information obtained through or stored on the DCS. OCSD will not be responsible for obligations, financial or otherwise, incurred as a result of the unauthorized use of the DCS.~~

No Expectation of Privacy

~~Users should not have an expectation of privacy in anything they create, store, send or receive on the computer system. By accessing/using the DCS, the user has consented to OCSD exercising its authority and the rights set forth in this policy, including the right to monitor any information or communication stored or transmitted over the DCS.~~

~~Users consent to allow OCSD employees to access and review all materials users create, store, send or receive through the DCS, including the computer and through computer networks and the Internet. Users understand that OCSD may use human or automated means to monitor use of the DCS resources.~~

~~E-mail has been provided for correspondence and communication as related to your employment in an educational environment and not for personal business use. The district understands that occasional personal communication may occur. However, the district reserves the right to determine when such use is excessive and in violation of this policy.~~

User Responsibilities

~~Each user of the OCSD systems and/or services shall submit a signed Technology Acceptable Use Agreement Form to acknowledge the receipt of this policy and its accompanying regulation and the District's expectation of compliance.~~

~~Every user shall safeguard the integrity of all systems and shall protect their ID and passwords. Users shall not share their ID or password with others. Unauthorized use of another Account Holder/User account password is prohibited.~~

- ~~1. Employees may not move any equipment from the room where it is assigned or reconfigure any of the technology/network resources, which may result in damage or unnecessary "downtime" to any district data, video or voice system and/or component. It shall be the employee's responsibility to secure appropriate permission to move, adjust, or reconfigure such resources and arrange for assistance from the Network Technology Staff.~~
- ~~2. Employees assigned "technology equipment" are responsible for its basic care and safety. Any damage to equipment or other issues with equipment must be reported immediately.~~
- ~~3. It shall be each employee's responsibility to report any attempts or actions of a person to vandalize, degrade or disrupt technology equipment or system performance.~~
- ~~4. All employees who utilize school computers for instructional purposes with students have a duty to supervise and monitor online activities of students while in school, including but not limited to use of e-mail, chat rooms and other forms of direct electronic communication, "hacking" and other unlawful activities of minors, and access to materials harmful to minors. Such employees must be familiar with the school district's policies and rules concerning student computer and Internet use and enforce them. When, in the course of their duties, employees become aware of student violations, they shall stop the activity and inform the building principal (or other appropriate administrator) immediately.~~

Best Practices For Wi-Fi:

- ~~• Turn off the device when not in use and at the end of each day.~~
- ~~• If device is to stay on, turn Wi-Fi off when not in use (switch on side, or airplane mode on iPad).~~
- ~~• Always place the device on a solid surface.~~
- ~~• Viewing distance should be a minimum of 12 inches from the screen~~

11. Independent Contract Retainers

11.01 Approve Independent Contract Retainers (proposed 7:20)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 11.02-11.05

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

11.02 ICR - Brody

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Cindy Brody as a mentor in hands on healing for horses for the period beginning December 1, 2017 to May 31, 2018 for a stipend in the amount of \$250.00 and authorizes the Superintendent to sign such an agreement.

11.03 ICR - Center for Creative Education

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Center for Creative Education as an Artist in Residency at the Phoenicia Elementary School for the period beginning March 12, 2018 to March 21, 2018 at the rate of \$250.00 per 1-hour class to a maximum of \$1250.00 and authorizes the Superintendent to sign such an agreement.

11.04 ICR - Jones

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Kitty Jones for Kit's Interactive Theatre at the Phoenicia Elementary School on April 20, 2018 at the rate of \$750.00 per show to a maximum of \$750.00 and authorizes the Superintendent to sign such an agreement.

11.05 ICR - Rust

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Mark Rust as a performing artist at the Phoenicia Elementary School on February 22, 2018 at the rate of \$500.00 per performance to a maximum of \$500.00 and authorizes the Superintendent to sign such an agreement.

12. Consent Agenda

12.01 Approve Consent Agenda (proposed 7:25)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 12.02-12.06

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

- Suburban Contract – did work 2 years ago, work was added to the project, different understandings of the unit price on work – this is a settlement
 - Substantial work was done, each elbow was to be abated – we thought the unit price bid included everything, when they billed us there was an additional price for equipment

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

12.02 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #1/18, Confidential, as reviewed by Trustee Shands

12.03 Personnel Agenda

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUM	EFFECTIVE DATE FROM - TO	REASON
2448	11/14/2017 – 12/22/2017	Paid Medical Extension
3053	09/05/2017 – 02/06/2018*	Unpaid FMLA Medical Extension
3056	01/02/2018 – 04/30/2018	Adjustment of Paid Medical

SHORT-TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATE	PAY RATE	REMARKS
Parisi, Jackie	Social Worker/PH	11/17/2017 – 02/06/2018*	1MA	Extend leave replacement
Quinlan, Ellie	Mathematics/HS	01/02/2018 – 04/27/2018	1BA	Extend Leave Replacement

*Approximate Dates

SUBSTITUTE

NAME	POSITION
Rodriguez-Their, Questzal	Uncertified Instructional/Non-instructional
Vella, Gisela	Uncertified Teaching Assistant

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Lockwood, Wendy	Musical Play Production – Elementary – Bennett	\$820.00

TERMINATION:

NAME	POSITION/SCHOOL	EFFECTIVE DATE
George, Robert	Uncertified Substitute Teacher, TA and Monitor	12/22/2017

PERMANENT STATUS

The following NON-INSTRUCTIONAL personnel have served a probationary period and are recommended to PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE
Carr, Donna	Food Service Worker	05/17/2017	01/16/2018

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Karolys, Marie	B&G Secretary/HS	2/24/2018	Retirement

12.04 Change Order #AA-02

Recommended Action: BE IT HEREBY RESOLVED on the recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve change order #AA-02 with Suburban Restoration Co. Inc. for asbestos abatement at the Jr./Sr. HIGH SCHOOL project #62-12-01-06-0-001-026, increasing the project amount by \$131,798.00 and authorizes the Superintendent to sign the change order.

This change order is to pay Suburban Restoration for the additional work that was requested of them while they were in district doing contract work during the summer of 2016. The delay in the change order had to do with a misunderstanding of the additional cost and what was included as part of that cost. In order to bring it to a resolution and understanding that potential legal costs could far outweigh what was owed, the District entered into negotiations with Suburban with the help of Dan Petigrow. Originally, Suburban requested \$257,422 as the additional fee for additional work, the District calculated it owed approx.. \$134,800. We settled at \$157,500. Plus with additional credits of \$25,702, the final change order comes to you as an increase of \$131,798. We see this as the best option for the District to finalize this and begin the process of closing out the project.

12.05 Settlement with Suburban

Recommended Action: BE IT HEREBY RESOLVED, on the recommendation by the Superintendent of Schools, that the Board of Education of the Onteora Central School District approve a Settlement Agreement between the Onteora Central School District and Suburban Restoration, Inc upon written terms and conditions as negotiated by the School District attorney, a fully executed copy of which shall be placed on file with the District Clerk; and
BE IT FURTHER RESOLVED, that the President of the Board of Education be authorized to execute said Settlement Agreement.

12.06 Surplus Equipment

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following items as surplus and authorizes the sale or disposal of these items:

- 1 – Mi-T-M gas engine pressure washer Model: GH-3504-0EGH
- 82 – Folding chairs

13. No Committee Reports – No committees have met since the last meeting

14. Old Business

14.01 The Board will discuss Old Business (proposed 7:35)

- Homework survey is currently underway – check on Jan 15th deadline
 - Available online or can get a paper copy if can't get online

15. New Business

15.01 The Board will discuss New Business (proposed 7:40)

No new business was discussed

16. Request For Information

16.01 Discuss Requests for Information (proposed 7:45)

Trustee Kurnit asked for an update about the Futures Contract Report on the PPS Department

17. Adjournment

17.01 Adjourn Meeting. Next meeting is Tuesday, January 23, 2018 in the Bennett School
Recommended Action: The meeting is adjourned at 6:55

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

18. Retreat

18.01 The Board will enter a Retreat to discuss and finalize Board Norms (proposed 7:50)

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

MINUTES

TUESDAY, JANUARY 23, 2018

BENNETT SCHOOL

1. Opening Items

- 1.01 Call to Order 6:00 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren

Not Present: Trustee Osmond, Trustee Shands, Trustee Ratcliff

2. Acceptance of Minutes

2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 1/9/18 Board of Education Meeting

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren

Not Present: Trustee Osmond, Trustee Shands, Trustee Ratcliff

Now Present

Trustee Osmond and Trustee Shands arrived at 6:10

3. Welcome

3.01 Bennett Principal, Gabriel Buono will welcome the Board (proposed 6:05 duration 10 min)

Mr. Buono introduced the 5th grades Science Teachers Kelly Downs, Judy Iapocce, Virginia Iapocce, Melissa Thongs and Kristen Warren to present the inquiry-based Vex IQ Robotics course:

- Students are making robots- every student works at their own pace
- They have to do it themselves without help
- After they build the machines then they will code to get it to work
- On Youtube there are videos of the Vex IA competitions
- Every student has a laptop to work with their robot
- After complete, take them apart to build something else
- Library Media Specialist and Music teachers will use robots after they are done with the unit
- Chose Vex Robotics because of the competitions involved

4. Superintendent District News

4.01 The Superintendent announce District news (proposed 6:15)

Last week presented some challenges due to the weather

- Recognize the efforts of our buildings and grounds staff that worked from 5am throughout the storm on Wednesday to ensure that all of our sites

were taken care of so that we could all return safely on Thursday

- Publicly thank all of these employees for what they did for the District:
 - Building and Grounds staff: Bradley Parker, John Hanley, Nate VanLeuvan, Alan Berryann, Dillon VanLeuvan, Kyle Harjes and Jared Mance
 - Payroll: Gail Hommel braved the snow and came to work on Wednesday so that pay would happen as scheduled

NYSSBA webinar related to the Governor's State Budget Proposal related to school aid:

- State aid is an additional \$17,127 or the 0.25% minimum
- Some of the other noteworthy proposals brought forth by the Governor include:
 - A proposal to cap some expense based aids at 2% beginning with the 2019-2020 aid
 - Includes transportation, BOCES and building aid
 - Seems counter-intuitive - might dis-incentivize districts from entering into new BOCES services
 - Certain districts would be required to have building level spending plans approved by the SED Dept. of budget in order to ensure equity
 - Would be a direct reduction of local control and school board autonomy
 - A change in the way the state reimburses for summer special education costs
 - Currently districts are reimbursed a flat 80% of summer costs, change to the District's public excess cost ratio which is calculated using wealth factors
 - Would significantly increase the portion of the cost that the District needs to fund for summer special education and impact our annual budget
 - NYSSBA estimated that it would equate to a \$70M state wide cost
 - The MS and HS Homework survey results will be presented at the February 20th Board meeting

MS News:

- Some of the Advanced 8th grade student's artwork has been chosen for the Scholarship Exhibition at the Woodstock School of Art
- The Middle School First Lego League team will be competing at the regional competition on January 27th in LaGrangeville
 - The team programmed a robot to perform various challenges, and explored various issues related to human water use

Woodstock News

- The 3rd grade visited Howe Caverns on Friday - furthered their learning and knowledge about rocks and minerals
- The school leadership team will be conducting the mid-year school culture and climate survey as well as the math fluency benchmark this month
- Next week the Woodstock and Phoenicia grade 2 and 3 teachers will receive training on the next generation science standards

Phoenicia

- This week 2nd and 3rd grade students will begin work on another hallway mural project with the Artist in Residence
 - They will work together to create a mural depicting the use of natural resources and the need to protect land, water, and the air
- The Phoenicia Library has donated \$750 to the Phoenicia PTA to support the District Family Night to be held on February 23rd
 - Featuring magician, Scott Jameson and it is a free event for children and families across the District in grades K-6
- The Phoenicia Read-A-Thon kick off to continue support for reading improvement is scheduled for February 13th
 - 5 week reading partnership with parents, students and community volunteers
- Participating in a “Comprehensive Needs Assessment” Survey to support a federal grant application to help provide well rounded educational opportunities
 - Translated into Spanish as well
- New York State Science Standards and unit implementation is scheduled to begin next week

Monica LaClair reported on the effect on the school district of a PILOT for a new hotel in Woodstock

- No reduction in what school will receive

5. Board District News

5.01 The Board will announce District News (proposed 6:20)

Trustee Kurnit reported:

- NYSSBA webinar on Budget – very interesting
 - 2018 Executive Budget Analysis is most important
- UCSBA meeting on Thursday has legislature coming

Trustee Storey reported:

- Friday is Coach Chartrand’s retirement from coaching after 34 years
 - Alumni night for Wrestling

Trustee Osmond reported:

- Thursday night is hearing about possible PILOT in Woodstock
- Parents that were unaware of Homework Survey in HS, told to contact Ms. Casey

6. Student Representative Report

6.01 Student Representative, Ben Rauschendorfer will report to the Board

- Students prepping for exams
- Snows days hindered midterm schedule
- February 28th is National Honor Society Blood Drive

7. Acknowledge Public Be Heard

7.01 The Board will acknowledge the public be heard comments from the last meeting
Dannah Chaifetz

8. Public/Student Comment

- 8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes
No comment was made

9. Independent Contract Retainers

- 9.01 Approve Independent Contract Retainers (proposed 6:35)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 9.02 - 9.03

Motioned: Trustee Shands

Seconded: Trustee Kurnit

- Dr. Newton's contract includes: a full day of training K-6; joining her community to allow teachers access to online materials, working with administrators, and working with teachers through Skype

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Osmond, Trustee Shands

Not Present: Trustee Ratcliff

- 9.02 ICR - Newton

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Dr. Roberta M Newton for Professional Development on March 2, 2018 the rate of \$4,940 and authorizes the Superintendent to sign such an agreement

- 9.03 ICR - Center for Creative Education

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Center for Creative Education as an Artist in Residency at the Woodstock Elementary School for the period beginning February 20, 2018 to March 15, 2018 at the rate of \$250.00 per 1-hour class to a maximum of \$2500.00 and authorizes the Superintendent to sign such an agreement.

10. Consent Agenda

- 10.01 Approve Consent Agenda

Recommended Action: The Board of Education hereby approves consent agenda item numbers 10.02-10.08

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Osmond, Trustee Shands

Not Present: Trustee Ratcliff

- 10.02 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #1/18, Confidential, as reviewed

by Trustee Shands

10.03 Personnel Agenda

LEAVE OF ABSENCES:

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2180	1/23/18 – 2/6/18 (1/2 Paid)	Paid Medical - FMLA
2180	2/6/18(1/2 Unpaid)- until Further Notice	Unpaid Medical - FMLA

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Burkhardt, Jeannine	AIS/Regents Prep (After School) 1 - Split w/ J Morra	\$989.00
Morra, Jessica	AIS/Regents Prep (After School) 1 - Split w/ J Burkhardt	\$989.00

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Chan, Yuen Shan	Custodial Worker/Woodstock	2/27/18	Retirement
Warren, Isabella M.	Teaching Assistant/Phoenicia	2/1/18	Retirement

PERMANENT STATUS

The following NON-INSTRUCTIONAL personnel have served a probationary period and are recommended to PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE
Calderale, Stacia	Custodial Worker	8/7/2017	2/6/2018
Natoli, Pamela	Custodial Worker	8/14/2017	2/13/2018

SUBSTITUTE

NAME	POSITION
Nieves-Kastel, Angelica	Uncertified Instructional/Non-Instructional
Henderson, Rebecca	Uncertified TA/Non-Instructional

10.04 Donation

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$26.25 CASH, from Middle School TUFs-Teaming Up For Success Program. This program is a teacher to student mentor program providing academic and personal support to students from 9th-12th grade. These funds reimburse the district for team building expenditures.

The Superintendent recommends approval to increase the 2017-2018 Budget per the following donations:

Sally Roy and Peter Nelson
 A2110.431.02 Supplemental \$26.25

10.05 Create Temporary Position

Recommended Action: The Board of Education hereby creates the following temporary position: 1.0 FTE Teaching Assistant

10.06 Surplus Books

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare a variety of approximately 100 fiction books from the Middle High School Library as surplus and authorizes the sale or disposal of these items.

10.07 SEQRA Resolution for folding wall in Bennett gym

Recommended Action: WHEREAS, the Board of Education (the "Board") of the Onteora Central School District (the "District") is proposing to replace the folding gym partition wall at the Bennett Elementary School as a result of an investigation that determined the electrical mechanism folding the wall was no longer operational (the "Bennett Gym Partition Replacement Project"); and

WHEREAS, the costs associated with the Bennett Gym Partition Replacement Project are ordinary and contingent expenditures because they are necessary to assure the health and safety of students and staff and for the District's instructional program; and
WHEREAS, the proposed cost of the Bennett Gym Partition Replacement Project is estimated not to exceed \$100,000; and
WHEREAS, the Board has considered the information and documentation, which describes the design and intent of the Bennett Gym Partition Replacement Project;
NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District, based upon the record before it, including the general, specific and detailed knowledge of the Board of the proposed projects and under the applicable standards of SEQRA and 6 NYCRR Part 617.5, hereby determines that the Bennett Gym Partition Replacement Project is a Type II Action, and that no further action is required to satisfy the requirements of the New York State Environmental Quality Review Act; and
BE IT FURTHER RESOLVED, that the Board of Education of the Onteora Central School District declare the costs associated with the Bennett Gym Partition Replacement Project to be ordinary, contingent expenditures, and further authorizes an amount not to exceed \$100,000 to be transferred from the District's 2017/18 unencumbered general fund balance to pay the costs associated with the Bennett Gym Partition Replacement Project

10.08 SEQRA Resolution for Bennett shed

Recommended Action: WHEREAS, the Board of Education (the "Board") of the Onteora Central School District (the "District") is proposing to replace two sheds at the Bennett Elementary School as a result of a fire that caused the sheds to be damaged beyond repair (the "Bennett Shed Replacement Project"); and
WHEREAS, the costs associated with the Bennett Shed Replacement Project are ordinary and contingent expenditures because they are necessary to protect school district property; and
WHEREAS, the proposed cost of the Bennett Shed Replacement Project is estimated not to exceed \$20,000, the full cost of which shall be paid for out of insurance proceeds recovered as a result of the fire; and
WHEREAS, the Board has considered the information and documentation, which describes the design and intent of the Bennett Shed Replacement Project;
NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Onteora Central School District, based upon the record before it, including the general, specific and detailed knowledge of the Board of the proposed projects and under the applicable standards of SEQRA and 6 NYCRR Part 617.5, hereby determines that the Bennett Shed Replacement Project is a Type II Action, and that no further action is required to satisfy the requirements of the New York State Environmental Quality Review Act; and
BE IT FURTHER RESOLVED, that the Board of Education of the Onteora Central School District declare the costs associated with the Bennett Shed Replacement Project to be ordinary, contingent expenditures, and further authorizes an amount not to exceed \$20,000 from the District's 2017/18 general fund budget to be used to pay the costs associated with the Bennett Shed Replacement Project with such amounts offset by the insurance proceeds recovered as a result of the fire.

11. Committee Reports

11.01 Audit Committee - Trustee Salem to report. Next meeting is at Central Administration at 10:00 on 2/22/18

Discussed how to use Internal Auditor – discussed data assets and technology assets: student records and security

11.02 Health and Wellness Committee - Trustee Shands to report. Next meeting is in the MS/HS Conference Room at 2:45 on TBD
Will report next time

12. Old Business

12.01 The Board will discuss Old Business
No Old Business was discussed

13. New Business

13.01 The Board will discuss New Business

Field Trips have been changed because buses or drivers are not available – what can be done?

- Problem is drivers – our contracted bus company is using drivers from Utica
 - Talked about taking field trips to a different company

14. Request For Information

14.01 Requests for Information

Trustee Osmond asked about sharing professional development with another district to offset cost using the auditorium

- Auditorium is not a great venue for professional development – needs to be hands on using tables
 - Can check with districts to see if other districts have the same conference days

15. Executive Session

15.01 Enter executive session (proposed 6:45 duration 45 min)

Recommended Action: Motion to enter into executive session to discuss pending litigation, OTA & ONTEA negotiations

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Osmond, Trustee Shands

Not Present: Trustee Ratcliff

15.02 Exit Executive Session and Adjournment (proposed 7:30)

Recommended Action: Motion to exit executive session and adjourn the meeting at 8:40

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Warren, Trustee Osmond, Trustee Shands

Not Present: Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

TUESDAY, FEBRUARY 6, 2018

PHOENICIA SCHOOL

1. Opening Items

1.01 Call to Order 6:00 pm

1.02 Pledge of Allegiance

1.03 Roll Call

Present: Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Shands, Trustee Warren

Not Present: Trustee Salem

1.04 Tobacco Policy Statement

2. Acceptance of Minutes

2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 1/23/18 Board of Education Meeting

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Shands, Trustee Warren

Not Present: Trustee Salem

3. Legislative Update

3.01 Senator Seward on Educational Issues and the Budget (proposed 6:05 duration 20 min)

6:00

- Commend trustees for serving on the school board – volunteer position and very important – education is key to creating opportunities for upstate NY
- Deficit of almost \$4 million and population is declining
- GEA was fully funded last year, now concentrate on Foundation Aid
- Increase of \$769 million or 3% increase in Governor's Education Budget
 - Fully funds high tax aid – benefits Onteora with \$715,000
- Advancing No Student Goes Hungry Act – Breakfast After the Bell program
 - Increasing state reimbursement from \$.06 to \$.25 per meal
- Budget sub-committee on education: when aid increase for Onteora is around 1.33% in a year when many districts are getting more than that – need change in school aid formula
- Looking to enhance Governor's educational proposal as much as possible

Discussion:

Effects of Governor's Proposed Budget on Onteora

- Cap on expense based aid includes building aid
- Provision within budget for taxes paid on state lands
 - Met with Assemblyman Cahill– need to look at wealth ratio – more

- heavily on property wealth than income
 - Free and reduced lunch is over 40% - indication of taxpayer's wealth in district – Onteora is land rich
- Summer Special Education aid changing from a flat 80% reimbursement to a calculation based on wealth ratio
- Foundation Aid is paramount to Onteora – need to reassess how it is calculated so it will not have a negative effect on us
 - Will probably wait until there is enough funding to cover the needs of all districts – not politically possible to decrease some to give more to others – safe harmless provisions will be continued
- State deficit is due to projected funding for programs and personal income tax receipts not as high as predicted
 - Waiting for first receipts – after Wall Street bonuses – revenue picture may change
 - Self-imposed 2% spending cap continuing this year – will lower deficit
 - In-favor of giving school districts flexibility to allow reserve funds for TRS and other expenses that have substantial increases
- PILOTs affect municipalities and school districts – PILOTs are good for attracting new businesses to the area
 - Designed to provide some revenue to local governments and school districts for the first few years of business
 - In a high tax state like NY, they are important to attract businesses
 - Needs to know if they are being used inappropriately

4. Welcome

4.01 Phoenicia Principal, Linda Sella will welcome the Board and report on the Healthy Kids After School Program (proposed 6:25 duration 20 min)

6:35

- Healthy Kids Grant is for 5 years for 2nd and 3rd grade
- Already running program in Woodstock
- Introduced Ellen Kaufman – regional director for Health Kids Grant
- Program to increase literacy for children in need 2nd and 3rd grades
- Slide Show by Nicole Ryan – Literacy Coach for program
- Program runs 3:30 -5:30 Monday - Friday
- Split time between literacy and activities:
 - Arts & Crafts, PE- non-competitive sports, library, cooking, town library
- Receive a cold supper to take home
- Played videotape of program and testimonials from the students
- Read quotes from parents
- Children work in small groups in an individualized reading program
 - Use computer programs as well
- Data analysis – most children have increased reading level

Discussion

- Teachers recommend students that are below reading level by 1 or 2 levels
 - Then any other students the principal feels can be helped
- 3-5 staff members work with 20 students

5. 2018-2019 Budget Update

5.01 Assistant Superintendent for Business, Monica LaClair will present Non-Instructional Budget Information for 2018-2019 (proposed 6:45 duration 45 min)

7:00

- Increases to Expenditure Budget
 - 40% Increase to Admin budget of BOCES for potential retirees they need to pay, whatever is not spent comes back to us next year
 - 1 year large bump – should level out after this year
 - Increase to Special Education Costs
- Decreases to Expenditure
 - Building aid allows us to increase Tax Levy Cap
 - May not fill open positions due to Retirements
 - Fund Bus purchases through Bond Anticipation Note (BAN)
 - Must go to voters - rather than a lump sum payment, 5 year loan
 - Restructure HS/MS Health Office
 - Reduce Professional Services budget lines
- Expense driven aid has gone down
- Have not used maximum levy tax formula in past years
 - This year – CPI at 2%
 - Currently have debt payments and no aid
 - Increase in TRS
 - PILOT off tax rolls – increases overall assessment so tax bills will be lower
- Employee benefits is largest increase
- Budget increase is 3.62%
- Board needs to decide what to do with levy
- Board has to vote on budget by April 18th

Discussion:

- PILOT deadline is March 1st to be included in this tax cap calculation
- Teachers retiring need to inform district by March 1st

Transportation

- Contractor does most of the bus runs – cost \$2.6 million
- Penalties built into contract for inability to do run due to lack of drivers
- Rebidding in 19-20 school year
- Onteora currently has 4.692 students/square mile and 287.483 square miles
 - New Paltz has 27.018 students/square mile and 82 square miles
 - Ellenville has 12.02 students/square mile and 134.737 square miles
 - Rondout has 12.939 students/square mile and 152.01 square miles
- 39 bus runs K-6, 27 bus runs 7-12 – trouble finding drivers
- Looking to replace 2 buses
- Ask Director of Transportation, Nicole Sommer to come to Board meeting

Building and Grounds

- Phoenicia Elementary 29,900 sq. ft.16 Classrooms
- Woodstock Elementary 43,800 sq. ft.20 Classrooms
- Bennett Intermediate 47,440 sq. ft.22 Classrooms

- Middle/High School 185,000 sq. ft. 62 Classrooms
 - Number of classrooms changes as needs change
- Accomplishments
 - Heating system project at MS-HS and Phoenicia
 - Completed Energy Performance Contract District wide
 - Hybrid pellet wood fired heating system on-line at Phoenicia
 - Prepared site for PTA driven construction of labyrinth at Phoenicia
 - Installed walking path and asphalt pad for PTA labyrinth at Woodstock
 - Asphalt play area improvements at Woodstock
 - Site work and preparation of new playground at Bennett
 - Assisted in installation of new Bennett playground
- Summer 2018
 - Waiting for State Approval:
 - Radon Abatement at Phoenicia
 - Science Lab Renovation at HS
 - Future capital work planning 18-19 Transfer to Capital work
 - Press Box/ Bleachers
 - Improve preventative maintenance process
 - Refine energy saving measures
- Future needs
 - New salt/sand spreader for winter maintenance
 - Lawn tractor upgrades
 - Chemical free floor maintenance tools

Discussion:

- Slightly more money to burn pellets than oil, but the footprint is better and using a NYS Pellet Manufacturer
- Vehicles for maintenance are maintained by transportation
 - Vehicle repair labor is in budget
- EPC numbers for savings
 - Electric consumption are down – 20-25%
 - LED lighting and turning off what is left on
 - Oil usage also down but last winter was milder than this winter so hard to compare
- How much will it save the District when the West Hurley sale goes through?

Technology

- Staffing is 2.6 – Director of Technology, Network Technology Specialist and a .6 BOCES
- More toward in-house virtualization (not on the cloud) – leveraging physical servers – went from 28 to 18 to and want to get to 9
 - High maintenance cost with more physical servers
 - Decrease in power consumption
- Inconsistency in vendors of wireless in district, which is different architecture throughout District: multiple systems in the district
 - Equipment is at its maximum usefulness
 - Need to go from 1 gig per building to 10 – 40 gigs
 - Looking at security systems in all buildings – will also need data usage
- Teachers in MS and HS are using Google Apps during the day which allows students to continue learning at home

- 414 Chromebooks in HS
- Planning to introduce Microsoft 365 instead of Google Apps– more of what is used in business world – will offer teachers a choice
- SmartBond School Act
 - Approved by NYS in 2014
 - \$870,577 available to Onteora
 - No time limit for use of money
 - Expenditures may include: End User Devices, Interactive Whiteboards, LED Displays, Infrastructure (Routers, Switches and Servers), Security (Door Access, Visitor Management system, Cameras)
 - Security was asked for at the Technology Committee Meeting
 - Will develop plan and hold public hearing

Discussed:

- Process for using cloud based provider of software - assessed to be sure they are protecting education laws (such as FERPA) and they will help us if there is a breach
- Smart School Bond Act are for 1 time costs
- This covers physical security not data security – 1 to 1 testing needs security
 - Want to see budget address data security
- Leasing vs. buying – depends on the device – for a Chromebook not worth it, laptops for everyone might be worth it
 - Leasing of equipment allows you to pay for it over time when the equipment is not expensive, no reason to lease
- Audit Committee is having Internal Auditor look at the security of the data

6. Superintendent District News

6.01 The Superintendent announce District news (proposed 7:30)

Woodstock:

- On February 2nd the PTA hosted a family fun night - performers from NYCA came to teach the families in attendance their dance routines
- This Wednesday our 2nd and 3rd grade teachers will receive professional development on the new science standards
 - 3rd grade will be focusing on motion and matter 2nd grade will be focusing on solids and liquids
- The Woodstock PTA Sweetheart Breakfast is scheduled for February 12th.

Bennett

- 4th grade winter recital was held on January 26th
 - The debut of the beginning band and orchestra members who only began to learn their instruments in September
 - Program featuring student artwork is available on Mrs. McKenna's web page
- Next performance on May 30th the HS auditorium

High School

- Science Olympiad team earned 36 medals – a 3rd place finish out of 28 teams at the Mid-Hudson Regional Science Olympiad Competition on February 3rd

- Now moves on to compete at the New York State Science Olympiad Championships in Syracuse
- Currently students in AP Courses are signing up for their exams
- Sending Juniors and Seniors to the Ulster County Career Conference - a collaboration of school counselors at high schools throughout Ulster County to prepare students for college and career after graduation
- Guidance is beginning the 2018-19 scheduling process
 - Explaining various options for students and reviewing various course/elective descriptions

7. Board District News

7.01 The Board will announce District news

Trustee Kurnit reported:

- UCSBA meeting had Senator Amedore and Assemblyman Cahill and other legislative representatives at the last meeting
- Onteora asked to promote someone for annual Friends of Education award
- UCSBA annual dinner meeting is April 19th – BOCES culinary students prepare dinner
- March 8th meeting may have NYSBSA and an attorney to discuss PILOTS

Trustee Shands reported:

- Feb 20th – spring athletic meeting informational session and discussing Onteora Athletics as twitter
- March 6th – Onteora fundraiser for senior prom at Chipolte

Trustee Osmond reported:

- Trustee Kurnit, Assistant Superintendent for Business Monica LaClair and she went to public hearing in Woodstock about the PILOT
 - Town Board read letter opposing the PILOT
- Some DECA members made it to States

Trustee Ratcliff reported:

- Science Olympiad team placed 3rd and now going on to Syracuse – came in first in herpetology
- Woodstock Healing Arts invites teachers and staff – present and past for free services on Feb 7th

8. Student Representative Report

8.01 Student Representative, Ben Rauschendorfer will report to the Board

- Science Olympiad very popular
- Tomorrow night is Belleayre Bash fundraiser
- February 28th is National Honor Society Blood Drive
- Student Government is going to Bennett with the HS Class Officers to talk about anti-bullying awareness

9. Acknowledge Public Be Heard

9.01 The Board will acknowledge the public be heard comments from the last meeting
No comment was made at the last meeting

10. Public/Student Comment

10.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:40 duration 10 min or more)

No comment was made

11. Consent Agenda

11.01 Approve Consent Agenda (proposed 7:45)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 11.02-11.10

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Shands, Trustee Warren

Not Present: Trustee Salem

11.02 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #2/18, Confidential, as reviewed by Trustee Kurnit

11.03 Personnel Agenda

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3053	2/7/2018 – 4/27/2018*	Medical – Unpaid Extension - FMLA

*Approximate end date

SHORT-TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATE	PAY RATE	REMARKS
Parisi, Jackie	Social Worker/PH	11/17/2017 – 04/27/2018*	1MA	Extend leave replacement

*Approximate end date

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Colevas, Paul	Lyceum Club Advisor	\$1,265.00
Knoche, Stephen	6 th Teaching Assignment – AIS Social Studies ½ year	\$3953.50

COACHING STIPENDS

NAME	POSITION	AMOUNT
Burkhardt, Patrick	Track - Spring - Head Coach (Girls)	\$4,993
Calinda, Jason	Track - Spring - Assistant Coach	\$3,379
Fein, Peter	Tennis - Varsity - Head Coach (Boys) (0.75 FTE)	\$2,067
Gale, Trevor	Track - Modified - Head Coach (Boys)	\$2,408
Harder, William	Baseball - Varsity - Head Coach	\$4,112
Occhi, Andrew	Golf - Varsity - Head Coach (Girls)	\$3,086
Pezzello, Eric	Track - Spring - Assistant Coach	\$3,379
Provenzano, Coralei	Softball - Varsity - Head Coach	\$4,112
Rushford, Michael	Track - Spring - Head Coach (Boys)	\$4,993
Warnes, Carsten	Track - Modified - Assistant Coach	\$1,503

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2104	1/8/18 – 2/5/18(½ Pd)	Medical – Paid – FMLA

2104 2/5/18(½ Unpaid) – 2/15/18
1150 2/5/18 – 2/23/18

APPOINTMENT: NON-INSTRUCTIONAL
PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY STEP	REMARKS
Sebald, Katy	Custodial Worker	2/12/18 – 8/12/18	2	Replace B. Parker
Stanton, Stephen	Custodial Worker	3/5/18 – 9/5/18	5	Replace S. Chan

SUBSTITUTE

NAME	POSITION
Miressi, Anna	Certified TA/Non-Instructional

11.04 Surplus Books

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare a variety of approximately 100 fiction books from the Bennett Elementary School Library as surplus and authorizes the sale or disposal of these items.

11.05 Create Extra-Curricular Account

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the establishment of a new Extra-Curricular Activities account for Olympics of the Visual Arts beginning February 7, 2018. The beginning account balance will be \$0.00.

11.06 Financial Report

Recommended Action: The Board has reviewed and hereby accepts the Financial Report from November 2018

11.07 Warrants

Recommended Action: The Board has reviewed and hereby accepts Warrant Schedule 6

11.08 Transfer of Funds for Bennett Partition

Recommended Action: The Superintendent recommends the transfer of funds to replace the partitions at the Bennett Elementary School.
Transfer Amount From Budget Code Description To Budget Code Description
\$100,000.00 A1621.466-17 Building Repair H1620.293-03PART Bennett Partition

11.09 Increase Budget for Insurance Recovery

Recommended Action: The Superintendent recommends approval to increase the 2017-2018 budget for insurance recoveries received from Utica National Insurance for replacement of sheds due to the fire at Bennett Elementary School.
Utica National Insurance \$41,819.66
H1620.293-03SHED Bennett Shed Replacement \$20,000
A1620.466-17 Building Repair \$21,819.66

11.10 Memorandum of Agreement for a Nurse Retirement Incentive

Recommended Action: The Board of Education hereby approves MOA # 02062018 between the Onteora Central School District and the Onteora Teachers Association for a nurse retirement incentive

12. Committee Reports

12.01 Facilities Committee - Trustee Kurnit to report. Next meeting is in the Central Conference Room at 3:30 on TBD

- 2 elements of meeting – Facilities and Health & Safety
 - Health & Safety: floor tile and communications at soccer field at Emerson
- Presentation from Robert Hendricks- facilities consultant
- Jared Mance discussed SED issues – delays in approvals
 - Issues for the summer projects – costs can go up if takes too long

12.02 Health and Wellness Committee - Trustee Shands to report. Next meeting is in the MS/HS Conference Room at 2:45 on TBD

- Meet, Greet and Eat is April 23rd
 - 2 chefs on Board – 17 applications out for other chefs
 - Will have student posters and silent auction
- Backpack Buddies – program for children who don't have food over the weekend – will be piloted in Woodstock – use money from Hannaford

13. Old Business

13.01 The Board will discuss Old Business
No Old Business was discussed

14. New Business

14.01 The Board will discuss New Business

WHEREAS, the Onteora Central School District's Board of Education ("The Board") is committed to maintaining the fiscal health of the Onteora Central School District ("The District") and recognizes excellent fiscal planning as a key factor in attaining the District's educational goals and priorities; and

WHEREAS, the Board's budget development shall be carefully organized and planned to ensure thorough understanding of the District's financial needs within the context of the community's fiscal resources; and

WHEREAS, the District has seen a decline in State and Federal Aid over the last several years that has shifted the burden of education funding to the local taxpayer; and

WHEREAS, New York State has implemented an unprecedented number of unfunded mandates that have placed significant financial pressure on the District; and

WHEREAS, in 2011 the New York State Legislature and the Governor enacted "Chapter 97" legislation that establishes a "property tax cap" on the amount that a local government's or school district's property tax levy can increase each year, limiting the District's ability to raise local revenue to fund school district programs; and

WHEREAS, as a result of these unfunded mandates and the property tax cap, the Onteora Central School District's Board of Education has been forced to make difficult choices to balance the budget with reduced revenue including making programmatic cuts; and

WHEREAS, while payment-in-lieu-of-tax ("PILOT") agreements may supply some revenue to the Onteora Central School District, they also have the negative effect of lowering the District's tax levy limit; and

WHEREAS, the New York State Education Department ("NYSED") provides Tax Cap Guidance on the NYSED website that states that "Districts with increasing or new PILOTs could have a tax levy limit that represents a change from the prior year that is less than zero. They would have to successfully seek an override from the voters to increase the levy above that limit."; and

WHEREAS, the Board is not opposed to the original intention of New York State legislation enabling PILOT agreements, envisioned to facilitate economic development and improve local economic conditions, which created IDAs and the Ulster County Industrial Development Agency (“UCIDA”); and

WHEREAS, the District is the only interested taxing authority that needs referendum approval to leverage taxes, and needs a 60% supermajority vote of the voting public to exceed the tax cap;

BE IT RESOLVED that the Onteora Central School District Board of Education declares its opposition to the PILOT agreement proposed by Tannery Brook Real Estate LLC (the “Woodstock Way” project) and the UCIDA, and declares its opposition to any PILOT agreements that result in a reduction of real property taxes versus full taxation based on a full market value assessment determined by the district towns’ assessor’s offices; and

BE IT FURTHER RESOLVED that that Onteora Central School District Board of Education calls on the UCIDA to recognize the District’s position that PILOT agreements have an adverse impact on school districts due to the Tax Levy Limit formula.

Motioned: Trustee Osmond

Seconded: Trustee Warren

- Public comment closes tomorrow
- Against all PILOTs- it is using deferred tax dollars for development
- Don’t single out one business looking for a PILOT
- Wait until there is more information – maybe at the UCSBA meeting

Motion to Withdraw Resolution

Motioned: Trustee Osmond

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Shands, Trustee Warren

Not Present: Trustee Salem

15. Request For Information

15.01 Discuss Requests for Information

Trustee Ratcliff asked how much will it save the District when the West Hurley sale goes through? [asked during Budget presentation]

Trustee Kurnit asked when the old RFIs will be answered

16. Adjournment

16.01 Adjourn Meeting. Next meeting is Tuesday, February 20, 2018 in the Middle/High School (proposed 7:55)

Recommended Action: The meeting is adjourned at 8:55

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff, Trustee Shands, Trustee Warren

Not Present: Trustee Salem

Minutes Recorded by Fern Amster,
District Clerk



ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

MINUTES

TUESDAY, FEBRUARY 20, 2018

Middle School/High School

1. Opening Items

- 1.01 Call to Order 6:00 pm
- 1.02 Pledge of Allegiance
- 1.03 Tobacco Policy Statement
- 1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

2. Acceptance of Minutes

2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 2/6/18 Board of Education Meeting

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

3. Welcome/Safety Discussion

3.01 School Resource Officer Tom Sharon will discuss School Safety with the Board (proposed 6:05 duration 10 min)

Superintendent Victoria McLaren introduced Deputy Tom and read this letter that will go out tomorrow

In light of the terrible events involving schools recently, I wanted to take a few minutes to re-affirm that we continue to hold the safety of the children who are in our charge as our highest priority.

In addition to holding drills in each of our buildings, we have active Building Safety Teams. These teams meet regularly to review practices and protocols related to school safety.

We are also fortunate to have a School Resource Officer (SRO) as part of our team. Our SRO provides us with guidance and acts as a resource on a day-to-day basis. He participates in the lock-down drills that are held in each of our buildings to ensure that we have consistency across the District. This will help the students feel more prepared and comfortable with our safety practices as they transition from one building to the next.

Please know also that we have staff members on hand in all of our buildings to support the social and emotional needs of our students in these times, when current events can produce anxiety and stress.

We will be scheduling a community forum where we can discuss school safety with our families. We are currently looking at dates in mid-March. We will let you know more information as we progress in the planning of this event.

SRO Deputy Tom Sharon:

- Working with staff diligently on school safety, security and preparedness
- Staff is committed to looking at current practices to enhance what is in place
- Working together on consistency throughout the district

- Invited local law enforcement in on non-school days to familiarize them with our buildings and school safety policies
- Won't divulge what safety measures are in place on a daily basis

Discussion:

- Annual review of emergency preparedness plan in July - each building safety team updates and shares their plan internally
- Spend at least 1.5 hours in each building daily

3.02 High School Principal, Lance Edelman will welcome the Board and present the results of the Homework Survey (proposed 6:15 duration 40 min)

- Thanked the Shared Decision Making team – every department in HS including guidance – responsible for developing questions and designing survey
- Homework survey at the HS level is very complicated because each grade level has their own requirements and nuances: regents student, more intense courses, New Visions Program, BOCES Career Tech, advance regents diploma – so many opportunities at the HS – certain paths impact the amount of homework and work in general that students will have
- Used Infinite Campus Survey Module because staff and students are familiar with it and it will help to disaggregate data
- Given to students in math class, absent students were encouraged to complete survey in morning announcements
 - Took at BOCES math class – made announcements everyday
- Staff and students had great participation, parents did not participate as much
- Sought both quantitative and qualitative data
- Still reviewing open ended questions

Preliminary findings:

- Shared Decision Making team believes that the results make sense with different characteristics in each grade level
- Surprised that so many students are in sports and after school activities
 - Very important that they get involved and feel part of the community
- Found that homework helps students in their grade point average
- Need to communicate expectations of each course
- Found that students say that teachers are accommodating when they are aware of a situation but need to get students to communicate to teachers and advocate for themselves
- Do a better job of communicating the reason for the homework
- Draw connection between school work and home work
- Have a shared calendar so teachers are aware of happenings and major exams at the school that might affect students completing homework

Discussion:

- Neutral option to accommodate students who don't know how assignment is affecting them – to not force an answer
- Hard to get parents to participate in surveys
 - In the last 2 years, have had 1 complaint about homework from parents
 - Look at a broader time window for surveys and more frequent

communication

- 6th grade Bennett students are doing as much homework as HS
- 36% teachers said 1-1.5 hours reasonable for regents students
 - Students in all grades are doing more than 1 ½ hours
- Sports participation drops at 11th grade - most important grade to colleges
- Students feel homework is not helpful, should look into that or communicate better to students
- Homework during vacation did not come up in Shared Decision Making team
- Homework is work that should be done at home, but lunch time and study hall is used
 - Study hall can be assigned to students to have access to the teacher
- Math homework is more than others may be due to common core algebra course

The Board took a break at 7:00

4. Superintendent District News

4.01 The Superintendent announce District news (proposed 6:55)

7:05

- Attended the District Wide Carnival at Bennett on Friday
 - Very well attended
- Also attended Woodstock Sweetheart Breakfast last week
 - Helped to serve what seemed like thousands of crepes to the families of along with Mr. Richards and several staff and PTA members

Phoenicia

- This week begins “Spirit Week.”
- Determined through our school data that school attendance during the month of February is generally down
 - To support and encourage good school attendance “Spirit Week” was designed to bring “theme based” educational activities into the whole school – including the 100 day of school celebration
- The K-3 Science Pilot Initiative to include modeling instruction, coaching side by side with the teachers, debriefing teaching and learning the new science standards will begin tomorrow (2/21) at Phoenicia and continue through the end of the year
- On February 23rd Phoenicia PTA will host the District-Wide Family Night
 - Scott Jameson’s “Magic Show”
 - In partnership with the Phoenicia Library

Woodstock

- Drew Andrews from Center for Creative Education starts his dance residency this week
 - All students K-3 will have an opportunity to participate in Hip Hop, Latin and African dance

Middle School

- Students competed in the Battle of the Books competition on February 16th
 - Over the past two month’s teams have been reading a total of 10 books from various genres such as non-fiction, fantasy, realistic fiction, and mystery

- Culminated with a jeopardy-style competition where teams competed to buzz-in first to answer questions about the book

Bennett

- The Bennett student government decided to celebrate the 100th day of school with 100 plus acts of kindness

High School

- 22 students will be traveling to Boston this Thursday to participate in Harvard Model Congress
 - The largest congressional simulation conference in the world; run entirely by Harvard students; dedicated to teaching and inspiring the leaders of tomorrow
- This Friday is halfway point of the third quarter
- Next Wednesday in the National Honor Society's blood drive

5. Board District News

5.01 The Board will announce District news

Trustee Shands reported Girls Varsity Basketball game tomorrow is honoring seniors

Trustee Ratcliff reported that the Carnival was tremendous success and tomorrow is the Science Fair at Bennett

Trustee Storey reported on the NYSSBA Lobby Day with Trustee Kurnit, Trustee Osmond and Trustee Salem – heard Commissioner Elia and met with legislators

Trustee Kurnit reported that after Capital Conference feels the need to sit down with legislators

Trustee Osmond reported that she has been getting queries about Parkland and what is happening in the schools

- Women's March and Parkland Students organized a 17 minute walk out for the people who died in the shooting on March 14th
- Organized by students in Parkland: March 24th march for our lives in Washington and other cities
- 4/20 – discussion of activities to take place

Trustee Salem reported that after Lobby Day found that we need continue to work with legislators to express needs

6. Student Representative Report

6.01 Student Representative, Ben Rauschendorfer will report to the Board

7:20

- Harvard Model Congress conference – thanks to Ms. Curlew and Mr. Epstein
- Blood drive is next week
- 2 Belleayre Bash fundraisers – February 24th at Provisions in Woodstock and March 6th at Chipolte

7. Acknowledge Public Be Heard

- 7.01 The Board will acknowledge the public be heard comments from the last meeting
No comment was made at the last meeting

8. Public/Student Comment

- 8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:05 duration 10 min or more)
No comment was made

9. 2018-2019 Budget Update

- 9.01 Assistant Superintendent for Business, Monica LaClair will present Budget Information for 2018-2019 (proposed 7:10 duration 50 min)
7:25

- Discussed tax levy calculation with PILOT
 - Collecting same amount of revenue with or without PLOT
 - Tax rate based on assessment, tax levy from formula
- Will pay less in taxes from 13-14 due to high assessment of district
 - Means more people are paying the same amount of tax levy
- Contingency budget – not allowed to raise levy higher than last year
 - \$1.5 million reduction in budget needed
- Approximately 13 staff members are shared throughout the 3 elementary buildings
- Approximately 25 teaching staff are shared between the MS and HS
- Total K-12 Full Time Equivalent OTA staff is 160.2
- Total K-12 Full Time Equivalent TAs and Monitors is 52

Superintendent Victoria McLaren asked that the Board discuss and come to a consensus on the tax levy limit

- Most districts will be over 2% in calculation
- Administrative Cabinet would like a target on the budget

Discussion:

- We are a land wealthy district but have low income residents
- Residents must pay land taxes as well as school taxes
- Towns' levy cap is voted on only by the Town Board
- Data working from includes projections for next year
 - Have some information – retirements are due March 1st
- If we get more money in State Aid, will change budget, but last year we received an additional \$66,000
- Need more information to make decision on tax levy
 - Depends on needs of district
- Administration was hoping to get a general feeling at this meeting then will go over in Cabinet and present a budget with options
- Look into getting smaller buses in next transportation contract to avoid large buses with few students
- Administration should think out-of-the-box
 - Unified start time, elimination of a school
 - What are you not putting on the table for the Board?

- Will be long-term solutions as opposed to for this school year
 - Give long term solutions to Board as well
- Want more concise breakdown – fund balances each time, what is projected to spend in projects
 - Using fund balance, does not impact the levy
- Do not want to look at what we can cut, look at what we can raise
- Sale of West Hurley will go into fund balance – then determine what to target
 - Determine at the time of the closing

10. Discussion & Possible Action

10.01 The Board will discuss a representative for the BOCES Board and the Friends of Education award (proposed 8:00 duration 10 min)

- Bob Curran is interested in running again for Onteora
 - Onteora nominates representative for Board; 11 members of BOCES Board
 - 9 Districts, 2 at-large seats
 - Can nominate anyone for at-large seat
- Will take poll for Friends of Education award

10.02 Rescind MOA #10242017 about splitting the varsity ski coach stipend to two assistant coaches

Recommended Action: The Board of Education hereby rescinds MOA 10242017 between the Onteora Central School District and the Onteora Teachers Association

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

10.03 First Reading of Policy 2211 Community Involvement in Advisory Committees

- Example: Wi-Fi committee

2002-2018 2211 Internal Operations SUBJECT: COMMUNITY* INVOLVEMENT IN ADVISORY COMMITTEES

The Board of Education recognizes that the public has resources of training and experience useful to the schools. The strength of the local School District is in large measure determined by the degree to which these resources are tapped in supporting the improvement of the local educational program. **For the purposes of this policy, community shall mean not only the lay and public community, but also the personnel and student community of the School District.**

When it is deemed appropriate by the Board of Education, Lay Advisory Committees may be appointed for a clearly specific time period and to address an identified concern(s).

The membership of any and all interim committees appointed will be determined by the Board of Education, and will be appropriate in terms of **functionality numbers and individual interest categories** with respect to the concern(s) and/or reason(s) for forming the committee.

It is not the intent of the Board of Education to maintain standing committees, nor does the Board of Education intend to abdicate its responsibility for all final decisions.

***Community shall mean not only the lay and public community, but also the personnel community of the School District.**

11. Independent Contract Retainer

11.01 ICR- Neden

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Ontario Central School District approves the Independent Contractor Retainer between the Ontario Central School District and Terianne Neden. as a Nutrition Residency Teacher at Woodstock Elementary School for the period beginning March 6, 2018 to March 8, 2018 at a rate of \$250.00 per class, to a maximum of \$1,500.00 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Storey
 Seconded: Trustee Warren
 Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

12. Consent Agenda

12.01 Approve Consent Agenda (proposed 8:15)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 12.02-12.08

Motioned: Trustee Shands
 Seconded: Trustee Osmond
 Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

12.02 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #2/18, Confidential, as reviewed by Trustee Kurnit

12.03 Personnel Agenda

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2180	2/8/18(1/2 Unpaid)-3/26/18	Extension Unpaid Medical – FMLA
2356	1/24/18 – 2/23/18	Paid Medical - FMLA
3183	*4/15/18 – 6/10/18	Paid Medical
3183	*6/11/18 – 6/22/18	Unpaid Medical

*Approximate Start Date

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Chartrand, Louis	Volunteer for Spring Baseball	Unpaid
Crego, Sharon	Tennis – Varsity Head Coach (Boys)	\$689.00
King, Thomas	Track – Spring Assistant Coach	\$3,379.00
Loizou, Philip	Baseball – JV – Head Coach	\$3,086.00
Quinlan, Ellie	Track Modified Head Coach (Girls)	\$2,408.00
Cytryn, Herb	Skiing Varsity Assistant Coach	Rescind
Cytryn, Herb	Skiing – Varsity - Head Coach	\$3,086.00

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER EFFECTIVE DATE FROM - TO REASON

2104 1585	2/5/18(½ Unpaid) – 2/22/18 9/5/18 – 3/9/18 (1/2 day)	Extension Medical – Unpaid – FMLA Extension Medical – Paid - FMLA
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12.04 Budget Transfer

Recommended Action: The Superintendent recommends approval to transfer funds of \$335,000 to cover increase in health insurance premiums.
 \$335,000
 A2110.130-00 Salaries 7-12 to A9060.800-10 Health Insurance

12.05 Donations

Recommended Action: The Superintendent recommends acceptance of donations totaling \$21,500.00 CASH, from various donors as scholarship awards for the Class of 2018.
 The Superintendent recommends approval of the following donations:
 Donation Amount and Donee’s Name
 \$300.00 Hi-Fidelity Music, Inc.
 \$350.00 OCS Staff Walter Bilyeu Memorial
 \$250.00 Jessica Morra
 \$600.00 OTA
 \$20,000 Ronald Westervelt Family

12.06 Financial Report - Quarter ending Dec 31, 2017

Recommended Action: The Board of Education has reviewed and hereby accepts the Quarterly Financial Management Report ending Dec 31, 2017

12.07 Stale Dated Checks

Recommended Action: As of February 21, 2018, the following stale dated check will be written off.
 Check #28374 Tax Overpayment, Issued 11/29/16, Payee: Gwyneth Hotaling Trust, Amount: \$153.45
 Check #28399 Tax Overpayment, Issued 11/29/16, Payee: Michael & Suzanne Heilemann, Amount: \$65.52
 Check #28413 Tax Overpayment, Issued 11/29/16, Payee: Robert Conyey, Amount: \$104.00
 Check #28415 Tax Overpayment, Issued 11/29/16, Payee: Robert Eignor, Amount: \$35.60
 Check #29310 Cafeteria Account Refund, Issued 2/22/17, Payee: Gerard Paturel, Amount: \$19.50
 Check #29313, Cafeteria Account Refund, Issued 2/22/17, Payee: Shadhuna Zelber, Amount: \$29.25
 Check #30143, Medicare Reimbursement, Issued 6/6/17, Mathew Longyear, Amount: \$524.50
 Check #30520, Accounts Payable, Issued 6/22/17, Payee: Cascade School Supplies, Inc, Amount: \$ 0.55

12.08 Warrant Schedule 7

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 7

13. Committee Reports

13.01 Policy Committee - Trustee Salem to report. Next meeting is at Central – TBD

2002 Policies reviewed and not changed

2120 Use of Parliamentary Procedure

2310 Membership in Associations

2340 Board Self Evaluation

2330 Compensation and Benefits

2320 Attendance by Board Members

Communications Committee charge - get more participation from community and parents

- No meeting yet this year – Trustee Ratcliff discussed apprehension with the Communication Committee charge from the Board with Trustee Salem
 - Charge is up to committee or the Board?
 - Trustee Shands will Chair and set meeting

14. Old Business

14.01 The Board will discuss Old Business

- Code of Conduct needs to be reviewed each year- decide on a committee or Board to review
 - Need procedure for stakeholder involvement
 - Board can review the Code of Conduct to see what needs to be revised as a first step
- The Policy manual states many things that the Board is to do annually
 - District Clerk to put together a list
- Start looking at shared services with community- update from administration

15. New Business

15.01 The Board will discuss New Business

- Take donations out of consent agenda
- Board to craft a policy on student council- not mentioned in policy manual
 - Before drafting a policy – get administration guidance as to how it is working
 - Intent is to fix a whole in policy manual – sample policy gives number of representatives at each grade level and when elections take place- give to policy committee
- March 14th walk out- Student Government meeting tomorrow to try to get intention of students and communicate to administration

16. Request For Information

16.01 Discuss Requests for Information

Trustee Kurnit asked:

- About health insurance- current breakdown number of people in EPO and PPO- for projections and costs
- Transportation presentation from Nicole on options to reduce number of buses (HS and Bennett on same schedule)

Trustee Shands asked how many snow days we have left

- 2 snow days left

17. Executive Session

17.01 Enter executive session (proposed 8:25 duration 30 min)

Recommended Action: Motion to enter into executive session to discuss OTA negotiations and the hiring of personnel

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

18. Adjournment

18.01 Exit Executive session and Adjourn Meeting. Next meeting is Tuesday, March 6, 2018 in the Woodstock School

Recommended Action: Motion to exit executive session and adjourn meeting at

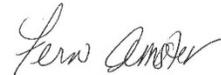
Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, MARCH 6, 2018

WOODSTOCK SCHOOL

MINUTES

1. Opening Items

1.01 Call to Order 6:00 pm

1.02 Pledge of Allegiance

1.03 Roll Call

1.04 Tobacco Policy Statement

Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

2. French Club Trip

2.01 Approve French Club Trip - French Teacher Christie Nelsen-Epstein will answer any questions.

Recommended Action: BE IT HEREBY RESOLVED by recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the following trip for the Onteora High School French Club to Montreal, Canada from June 25, 2018 - June 29, 2018. The participants will fund this trip.

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

3. Executive Session

3.01 Enter executive session (proposed 6:05 duration 30 min)

Recommended Action: Motion to enter into executive session to discuss tenure candidates and the sale of real property

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

3.02 Exit Executive Session

Recommended Action: Motion to Exit Executive Session and return to Public Session

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

4. Acceptance of Minutes

4.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 2/20/18 Board of Education Meeting

Motioned: Trustee Shands

Seconded: Trustee Warren

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

5. Welcome

5.01 Woodstock Principal, Scott Richards will welcome the Board (proposed 6:35 duration 10 min)

6:55

When it is cold outside we begin our residencies

- Dance with Drew and Lisa from the Creative Arts Foundation
- Healthy Eating residency Terianne Gogg
- Garden residency – since having green house have not had a plan set for this time of year to start garden – 2 people planning activities, preparing greenhouse with students
- Last week participated in Read Across America Week - celebration of books
- Next week will host a Family Reading night organized with Building Leadership Team
- Kidstock beginning tomorrow
- Professional development in science for inquiry based science approach
 - Teachers have been trained and a science coach is coming to each building to help

10. Public/Student Comment

10.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:05 duration 10 min or more)

Tania Baraklo – Parkland shooting – seemed school did not address shooting in a direct way, i.e. mention of counselors available, etc. Should have been a discussion first thing. Create a feeling of inclusion. Look into Teaching Empathy Institute in Stone Ridge

Durga Yael Burnhart – Wish list of security measures to keep shooters out of schools – entrance to school with metal detector, other doors to school bullet proof locks, one way turn styles, selected faculty trained to carry guns. Put out communication to students that there are people to help if they are struggling

Rita Vanacore – Graduated Onteora with most of her family. Budget has a minor increase – but budget is same of school district with three times as many students. Safety suggestions take time and money. Came in for meeting at 4:00, doors were wide open and could have walked into basement. Walked in with someone that came with box – no one noticed or approached them. Lock down and one entrance. Take action, do not just talk about it.

Olivia Ingalsbe (Student)– working toward organizing a walk-out – students feel it is important to take a stance. Always felt safe here. Do not want to offend anyone. Government must adjust gun laws. Walk-out is a nation –wide opportunity to voice

opinion peacefully. Onteora has done a good job making students feel safe- don't go overboard with safety

Trip Ingalsbe – Have 3 children in District. Children are helpless have no voice – this shooting had teenagers speak out. Support the walk out for the students. Do orderly, not disruptive

Cecilia Maillet (Student) – Feel safe here – in solidarity with other districts for students who do not feel safe

James Shaughnessy – Member of BOCES school board up for reelection

6. Superintendent District News

6.01 The Superintendent will announce District news (proposed 6:45)

Regarding Social Media threat:

- Thanked Community who reached out to law enforcement and all of our staff, families and students who handled the day with so much grace and understanding

Phoenicia building did not have power restored until approximately 4pm on Sunday from the storm

- Thanks to Administrators and Supervisors for spending a large portion of Sunday afternoon putting a contingency plan in place
 - Thanks to the Director of Facilities and Director of Technology for ensuring that all systems would be running for the students and staff

Possible snow day tomorrow will impact our planned community forum on school safety, snow date is Monday and we will be in session on Monday, April 2nd

Phoenicia

- The newest indoor mural project depicting “Our Garden”
 - Artist in residence, Gillian Jule, finishing up the project with our 2nd and 3rd grade students
- March 12th begins dance residency with Drew Andrews - arts and education program strengthens the students’ skills and techniques in Cultural Dance Our Read-A-Thon is going strong
 - Parents and students have read for 15,000 minutes and we are only in week #2
 - Goal is 20,000 minutes this year
- Mark Rust, a local musician is scheduled to perform “America’s Musical Traditions” in an interactive assembly on March 8th
- Students will learn all about the “Science of Magic” on March 14th from Mad Science of the Mid-Hudson
 - Curriculum based interactive experience for students and teachers
- Healthy Kids After School Program is finishing up the 2nd session with excellent results
 - 20 students worked together, played together and enjoyed shared experiences at our local Phoenicia Library Monday-Friday from 3:30-5:30 PM

Bennett:

- Student government hosted a fundraiser and continue with 14 weeks of kindness
 - The Pink Shirt Day was a great success focusing on “Nice Needs no Filter”

MS

- The middle and high school are celebrating World Languages Week
 - Students competed in a school wide poster contest from grades 7 through 12
 - Posters display proverbs written in both French and Spanish with colorful artistic drawings and paintings
 - Spanish and French classes this week are holding trivia contests, Spanish I class will be having a Spanish Tortilla "Cook-off", 8th grade students have been working on individual projects that range from Latin dance to the Aztec. Incan and Mayan cultures
- Varsity Girls Basketball team ended the season with 11 wins which is a 7 game improvement from last year
 - The team had a 93.1 team GPA and also had 2 girls get recognized as all stars

HS

- Tomorrow, 5 DECA students will be heading to Rochester, NY for the DECA State Competition
- 20 students from science Olympiad team will be traveling to Le Moyne College in Syracuse, NY on March 9th to participate in the state competition
- March 9th is the French Club’s fundraiser – Onteora’s Got Talent
- Marching band will be participating in Kingston’s St. Patrick’s Day Parade March 11th
- On March 13th Drawing and Painting Class will take a field trip to R&F Encoustics in Kingston
 - Students will take a tour of paint making facility, including 1 hour of safety and demonstration and 3 hours of working with Encaustic materials to explore ancient painting medium that dates back to the Roman Era and was revived by modern artists in the 1940's
- The Ulster County Career Conference is March 14th at the SUNY Ulster campus
 - Students in grades 11 & 12 will have the opportunity to meet panelists in the career field of their choice
- On March 17th Marching Band will be participating in the St. Patrick’s Day Parade in NYC

7. Board District News

7.01 The Board will announce District news

Trustee Kurnit reported that the breakfast at Provisions in Woodstock was successful

- Thanks to hosts

Trustee Osmond reported:

- Administration should support students in walk-out; need to help develop active, engaged students
- Sunday March 11th – fundraiser for gun safety at Colony Café – students from Oteora and other schools will participate

Trustee Osmond and Trustee Salem thanked students for taking a stand

8. Student Representative Report

8.01 Student Representative, Ben Rauschendorfer will report to the Board

7:30

- DECA conference this weekend
- Thanks for way threat was handled
- Thanks to peers for engaging in these important discussions

9. Acknowledge Public Be Heard

9.01 The Board will acknowledge the public be heard comments from the last meeting

No comment was made at the last meeting

11. Presentations

11.01 MS Principal Jennifer O'Connor will Present the Results of the Middle School Homework Survey (proposed 7:15 duration 15 min)

- In November started talking about Homework in MS
 - Surveyed students, teachers, parents
- Most students spend .5 – 1 hour – large majority do homework in school
 - Strong Homework Help program
- 7th and 8th graders felt it was a fair amount of homework
- MS teachers count homework grades more than HS
- Parents said that students do not have problem completing homework and is a fair amount
- Student results indicate that the majority of students feel similarly about homework
 - that 84% of 7th graders & 73% of 8th graders complete their homework before leaving school
 - the majority of students feel that the amount of homework is fair
- 20 parents answered:
 - The majority of parents reported that in both 7th and 8th grades their children had no more than an hour of homework on weekdays
 - For those parents that indicated that their child had difficulty completing homework, the prevailing reasons were attributed to
 - Grade 7 –their children had difficulty focusing
 - Grade 8 –their children had difficulty focusing & they were not motivated in/interested by the work.

Discussion:

- All students and teachers answered
- Did not ask about quality of homework
- Last year spent a lot of time cleaning up how homework is done– put a lot of effort into improving communication among teachers

- Majority of students complete homework in Homework Help with a teacher
- 7th grade teachers each choose a day when their assignments are due
- Educators, students and parents seem to have different understandings of homework
- For some students reading is not homework because they love to read
- Can't correlate doing homework more intensely with grades

11.02 Assistant Superintendent for Business, Monica LaClair will present Budget Information for 2018-2019 (proposed 7:30 duration 30 min)

7:50

- Looking for direction on the levy
- \$1,411,738 increase in budget
- Health insurance increase less than expected
- There is talk about additional money from state for safety (like the SRO)
- \$273,868 gap in budget right now
- Total Available Fund Balance \$18,642,931
- Will have plan for Reserves by end of May
- Will be voting on a proposition on the ballot for the purchasing of busses
 - Total \$172,951
 - One large 65 passenger bus \$116,688
 - One small 28 passenger bus \$56,263
 - Financed over 5 years
 - Total cost approx. \$36,068/year
 - Payments beginning in 2019-2020 school year

Discussion

- Still having discussions to cut additional money
- Reserved Fund Balance

○ Repair Reserve	\$ 1,552,248
○ Unemployment Reserve	\$ 478,039
○ Employee Benefits Reserve	\$ 1,461,211
○ Retirement Contribution Reserve*	\$ 5,304,875
○ Debt Reserve (Debt on West Hurley)	\$ 149,891
○ Capital Reserve Fund	\$ 4,132,821
○ Total Reserved Fund Balance	\$ 13,079,085

* May be over-funded
- Unreserved Fund Balance

○ Unappropriated Fund Balance	\$ 2,178,846
○ Appropriated for Tax Reduction	\$ 3,385,000
- General Fund Unreserved Fund Balance \$ 5,563,846
- Total available fund balance \$18,642,931
- Looking at efficiency while keeping the same programs for budget - shortfall of \$263,000
- Transportation is working on presentation on combining bus runs – will be at next meeting
- Administration recommending a 3% tax levy- actual tax rate will be less than tax levy due to reassessments

11.03 Interim Assistant Superintendent for Curriculum & Instruction will report on the District Report Card (proposed 8:00 duration 30 min)

8:05

Report card gives a snapshot of Onteora - district and schools

- Have had declining enrollment and an increase in poverty rates
 - 44% free and reduced lunch – all schools are now Title I eligible
- Very little ethnic or racial diversity
- 41 English Language Learner students now – mostly at Phoenicia, where the program runs
 - Students are identified by the NYSTELL test
 - NYSELAT is written and verbal assessment find level of service needed
- Do not have comparable information to other districts due to opt outs at Onteora Central School District
- Last year opt outs decreased by 10% due to meetings with parents and letters sent home
 - Most are not economically disadvantaged or low performing
 - Was highest opt-out rate in the county
- Worked with SUNY Ulster to have students take college courses instead of AP
 - Get dual credit for HS and college
 - Majority of colleges do take college credits, but may not accept AP courses
- Commissioner is looking for new pathways for students to be successful in HS
- Ahead of NYS graduation rate – worked to raise graduation rate from 87% to 94%
- Use data to start a dialogue among teachers
- Item analysis in grades 3-8 with each standard to see where the students were not successful
 - Use running records to identify concepts that are difficult for students in order to re-teach

Discussion:

- Title I schools qualify for additional resources to supplement instruction
 - Funding district gets is not significant - under \$500,000
 - Additional reporting and requirements if over 500,000
 - Use funds to provide AIS services, support in social emotional
 - Helps to pay a portion of AIS teacher salary
- Commissioner wants students to take tests – shorter test, less questions, no longer timed, questions developed by classroom teachers
 - Wants 95% participation rate – may begin to penalize by withholding funds
 - May extend moratorium on APPR and scores
 - Plan to communicate changes in Standards to teachers
 - Small focus groups all across the state to get more information from parents and teachers
- NYS has reviewed, revised and refined standards
 - Standards are evolving to give students skills to be successful in life
 - 2-8 grades standards did not change greatly, but they are workable and attainable
 - 21st century skills use inquiry process

- Growth Mindset – “don’t know it YET” – the power of yet
 - Teachers have been trained
 - If one has not failed, one is not being challenged
- College Courses vs. AP Classes in college admissions- both show an ability to do college work, but more colleges accept dual credit college courses

12. ****Break****

12.01 The Board of Education took a break at 8:55

13. **Discussion & Possible Action**

13.01 Second Reading and Adoption of Policy 2211 Community Involvement in Advisory Committees (proposed 8:35)

9:10

Recommended Action: The Board of Education adopts Policy 2211 as written.

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

~~2002-2018~~ 2211 Internal Operations SUBJECT: COMMUNITY* INVOLVEMENT IN ADVISORY COMMITTEES

The Board of Education recognizes that the public has resources of training and experience useful to the schools. The strength of the local School District is in large measure determined by the degree to which these resources are tapped in supporting the improvement of the local educational program. **For the purposes of this policy, community shall mean not only the lay and public community, but also the personnel and student community of the School District.**

When it is deemed appropriate by the Board of Education, Lay Advisory Committees may be appointed for a clearly specific time period and to address an identified concern(s).

The membership of any and all interim committees appointed will be determined by the Board of Education, and will be appropriate in terms of **functionality numbers and individual interest categories** with respect to the concern(s) and/or reason(s) for forming the committee.

It is not the intent of the Board of Education to maintain standing committees, nor does the Board of Education intend to abdicate its responsibility for all final decisions.

~~*Community shall mean not only the lay and public community, but also the personnel community of the School District.~~

13.02 Abolish Position

Recommended Action: The Board of Education hereby abolishes the following position: 1.0 FTE Teaching Assistant (temporary)

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

13.03 Create Position

Recommended Action: The Board of Education hereby creates the following position:

1.0 FTE Supervising Nurse Practitioner

Motioned: Trustee Shands

Seconded: Trustee Kurnit

- Current school physician is bowing out of the role, we have a HS nurse retiring
- To best serve needs of district and children, create a supervising NP to combine services

Result: Unanimous

Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

13.04 Appoint Robert Curran as Onteora Representative on BOCES Board

Recommended Action: BE IT HEREBY RESOLVED that the Board of Education of the Onteora Central School District hereby approve the nomination of Robert Curran to represent Onteora Central School District on the Ulster County BOCES Board of Education for the three (3) year term beginning July 1, 2018 through and including June 30, 2021.

Motioned: Trustee Osmond

Seconded: Trustee Storey

Result: Unanimous

Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

13.05 Discuss Code of Conduct Review (proposed 8:45 duration 10 min) 9:10

- It says the Board should adopt and review at least annually to evaluate the Code's effectiveness and fairness of implementation- should be in June
- Superintendent should form a committee to go through Code of Conduct to get community input- need stakeholder input
 - Discuss at next meeting
- Board should get feedback from the District on how the code is working because otherwise Board is working in a vacuum
- Charge this week is to reach out to teachers, administration, students, Board - one rep from each building to review code
- On June 5th agenda review Code of Conduct

14. Independent Contract Retainer

14.01 Approve all ICRs (proposed 8:55)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in item 14.02-14.04

Motioned: Trustee Osmond

Seconded: Trustee Shands

- ASQ evaluator is someone who measures Social/Emotional evaluation

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

14.02 ICR-Haskell

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Mary-Ann Haskell, as an ASQ evaluator for the UPK programs for the period beginning July 1, 2017 to June 30, 2018 at a rate of \$200.00 per student, to a maximum of \$2,000.00 and authorizes the Superintendent to sign such an agreement.

14.03 ICR- Scherry

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Cynthia Scherry, as a Colonial Trade Fair Resource Educator at the Bennett School for the period beginning February 22, 2018 to June 15, 2018 at a rate of \$50.00 per hour, to a maximum of \$3,000.00 and authorizes the Superintendent to sign such an agreement.

14.04 ICR-Wilsey

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Mary Wilsey, as an ASQ evaluator for the UPK programs for the period beginning July 1, 2017 to June 30, 2018 at a rate of \$200.00 per student, to a maximum of \$2,000.00 and authorizes the Superintendent to sign such an agreement.

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 9:00)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 15.02-15.09

Motioned: Trustee Shands

Seconded: Trustee Storey

- Teacher is retiring in November – will probably place her as a coach or AIS teacher to allow a teacher to start with students in September
- Superintendent Victoria McLaren introduced our new Assistant Superintendent for Curriculum & Instruction, Jodi DeLucia who will begin on July 1st but will be in-district several times before July

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

15.02 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #3/18, Confidential, as reviewed by Trustee Storey

15.03 Personnel Agenda

Jodi DeLucia, certified as School District Administrator, to a 4-year probationary period in the tenure area of Assistant Superintendent for Curriculum and Instruction at a salary of \$130,000.00 commencing on 7/1/18 and ending on 6/30/22.

RESIGNATIONS:

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Brower, Carol	Elementary Teacher/Woodstock	11/15/18	Retirement
Martin, Colleen	Nurse/ High School	6/30/18	Retirement
Naccarato, Mary	AIS Teacher/Woodstock	6/30/18	Retirement
Panza, Marcia	Nurse/Woodstock	6/30/18	Retirement
Patschke, Stephen	Library Media Specialist/Phoenicia & Woodstock	6/30/18	Retirement

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2356	1/24/18 – 2/27/18	Extend Paid Medical Leave FMLA

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Knoche, Stephen	US History Regents Prep (After School)	\$1,978.00

PERMANENT STATUS

The following NON-INSTRUCTIONAL personnel have served a probationary period and are recommended to PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE
D'Addario, Jarrett	Auto Mechanic	9/27/2017	3/26/2018
Jameson, Barbara	Cook	8/23/2017	2/22/2018

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

NAME	EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
	1585	9/5/17 – 3/12/18 (1/2 day)	Extension Medical – Paid – FMLA
	1585	3/12/18 (1/2 day) – 3/20/18	Unpaid Medical – Unpaid - FMLA

SUBSTITUTE

NAME	POSITION
Faust, Krystal	Uncertified Instructional/Non-Instructional
Gray, Anna	UnCertified Instructional/Non-Instructional
Guillon, Alice	Uncertified Instructional/Non-Instructional

15.04 Financial Report- January 2018

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Management Report ending January 31, 2018

15.05 Award of Bid

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the award of the bid for the surplus items listed below to the highest bidder as per Auctions International, Inc.:

- Mi-T-M Pressure Washer \$1,750.00
- Delta Unisaw \$ 420.00
- 64 Steel Folding Chairs \$ 27.00

15.06 Change Order Rescission

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the rescission of Change Order #EC-01 decreasing the contract between Veith Electric Co. and the Onteora Central School District for the Reconstruction Project at the Middle High School in the amount of \$13,832.00 which was originally approved on January 26, 2017.

15.07 Change Order EC-01

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #EC-01 decreasing the contract between Veith Electric Co. and the Onteora Central School District for the Reconstruction Project at the Middle High School in the amount of \$12,049.01 and authorizes the Superintendent to sign such a change order.

15.08 Approve Volunteer

Recommended Action: The Board of Education hereby approves the following volunteer for the Bennett School: Marina Caho

15.09 Approve Contract for Assistant Superintendent for Curriculum & Instruction

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between the Onteora Central School District and Jodi DeLucia, Assistant Superintendent for Curriculum & Instruction for the period of July 1, 2018 through June 30, 2021 and authorizes the Superintendent to sign such an agreement.

16. Committee Reports**16.01 Communications Committee - Trustee Shands to report. Next meeting TBD**

Met with Superintendent Victoria McLaren and Trustee Salem to discuss how to move forward – have emailed all people on committee to try to find date

- Hope to have by next week
- Will create a mission statement and set goals

17. Old Business**17.01 The Board will discuss Old Business (proposed 9:05)**

9:30

No Old Business was discussed

18. New Business**18.01 The Board will discuss New Business**

No New Business was discussed

19. Request For Information**19.01 Discuss Requests for Information**

Trustee Shands asked if our civics teachers do anything on voter registration?

- Board of Elections comes to meet with all 12th graders and registers students

Trustee Osmond asked about her question from September about English Language Learners

- Perception is that ELLs were transferred from Woodstock to Phoenicia based on race
- Were 100% ELLs getting 100% of their services

Interim Assistant Superintendent for Curriculum & Instruction, Marystephanie Corsones responded:

- We meet all requirements of communication in native language and go beyond
 - Teachers that speak the languages communicate with parents orally as well as in written communication that goes home
 - Surveys provided in Spanish
- All students receive required services – had a ELL senior come in and graduated with a regents diploma
- Adequately staffed – started year with 37 students, now at 40
- Majority in primary grades with a staffing ratio of 1 to 10, which is very generous - provide much more than the minimum required by state Ed
 - Allows adjustment to teacher schedules when a student enters mid year
- As a small district, we could opt-out of ENL professional development required by State, but are not doing so

20. Adjournment

20.01 Adjourn Meeting. Next meeting is Tuesday, March 20, 2018 in the Bennett School (proposed 9:10)

Recommended Action: Motion to adjourn meeting at 9:50

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Not Present: Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

TUESDAY, MARCH 20, 2018

BENNETT SCHOOL

MINUTES

1. Opening Items

1.01 Call to Order 6:00 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

2. Executive Session

2.01 Enter executive session (proposed 6:05 duration 1 hour)

Recommended Action: Motion to enter into executive session to discuss the contract of the Superintendent, the sale of real property and pending litigation

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

2.02 Exit Executive Session

Recommended Action: Motion to Exit Executive Session and return to Public Session

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 3/6/18 Board of Education Meeting

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

7. Student Representative Report

7.01 Student Representative, Ben Rauschendorfer will report to the Board

- Thanked law enforcement for safety on the March 14th Walk-Out - handled well

- April 23rd is Meet, Greet and Eat at the HS
- Student Government is trying to get voter registration for senior class

5. Superintendent Report

5.01 The Superintendent will announce District news (proposed 7:10)

Changing the Superintendent News from a list of events to news from the Superintendent:

- Radon remediation project has approval from State Education Dept. (SED) and it is currently out to bid
 - Bids will be opened on April 17th , may be able to start this summer
- The Bennett gym partition has not yet been reviewed by SED, but thanks to the efforts of Ms. LaClair, we have been given permission to go to bid because of the straight forward nature of the project
- The science lab has not yet been reviewed by SED, and this is not as straightforward as the Bennett partitions so they will not allow us to move forward prior to the review
 - Summer completion is unlikely at this point
- Meeting to review dress code with student government as per the dress code policy has been postponed twice due to weather
 - We will reschedule ASAP
- Building level teams are reviewing the Code of Conduct document as a whole, and then a District Wide Team will be assembled during the month of April
- Report by Director of Transportation and Asst. Supt for Business has been moved to the April 3rd Board meeting
 - Updating the information that had been provided in 2015 has proven to be more difficult than originally thought
- Safety Forum last week was attended by approximately 120 people
 - Thanks to everyone that participated on the panel as well as those that helped set up and organize it
 - Entire administrative team was involved
 - Working on creating a document to incorporate the questions that were answered at the forum and the additional questions that we did not cover or that have been submitted through the email
- Walk Out – Those that participated in the walk out did so respectfully and responsibly
 - Thank our Mr. Edelman, Ms. O'Connor, Mr. Buono, Mr. Mance and Deputy Sharon for ensuring the safety of our students
- I am proud to announce that Bill Wolfrom has been selected as the 2018 Ulster County School Bus Driver of the Year
 - He was nominated based on his experience, driving record (21 years and no accidents), community involvement (Trout in the Classroom work in Phoenicia with Mrs. Wolfrom) and recommendation letters from parents, students and District staff
- The forecast looks as if we may have some inclement weather tomorrow, but we are hoping to avoid using any additional snow days
 - At this point, we will be in session Monday, April 2nd

6. Board District News

6.01 The Board will announce District news

7:15

Trustee Osmond reported:

- Went with Trustee Storey and Trustee Ratcliff to the UCSBA on PILOTS
 - Informative
- Simi Stone now on national tour – started at Onteora with music teacher Winnie Paetow

Trustee Ratcliff reported that he attended Young Elementary Musician Symposium - very talented students

Trustee Salem reported:

- That students are using lunch time to write and practice songs
- Commended Student Representative Ben Rauschendorfer and students here at Bennett, for pursuing walk out

4. Welcome

4.01 Bennett Principal, Gabriel Buono will welcome the Board (proposed 7:05)

- Student Government disappointed that Dodgeball did not happen due to weather and will not be rescheduled, probably will not happen again – no more district interest
- School Safety Forum questions about locking doors and using devices that keep door locked but open that are against fire code
 - Met with students motivated to improve school violence and Student Government
 - Student Government formed a sub-committee to write to elected officials and SED about fire codes on the books
 - Without device on the door that keeps door locked but open takes longer to lock down
 - Invite all students from all grades to participate in letter writing

Discussion:

- Elections for student government at Bennett works best at the end of the year
 - So many want to run that each candidate has to give speech as to why they want to be elected
 - Very positive atmosphere – but very competitive
 - Encourage risk taking – trained with Growth Mindset – ok to fail
- Would like to see a letter writing campaign catch on to other Districts
 - Bennett will start small - will bring in draft letters after spring break
 - Students will write letters on their own, need to be respectful of the current laws – there is a reason they are there
 - Invite legislators to come and speak to students

8. Acknowledge Public Be Heard

8.01 The Board will acknowledge the public be heard comments from the last meeting Tania Barricklo, Durga Burnhard, Rita Vanacore, Olivia Ingalsbe, Trip Ingalsbe, Cecilia Maillet, James Shaughnessy

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:20 duration 10 min or more)

No comment was made

10. Presentations

10.01 Assistant Superintendent for Business, Monica LaClair and Superintendent Victoria McLaren will present the Superintendent's Recommended Budget for 2018-2019 (proposed 7:30 duration 30 min)

7:30

- Last presentation had a gap – added a little revenue and cut a little on expenditures to fill gap
 - Interfund transfer from debt service - \$149,000 in debt service thought it was for West Hurley – can use that as revenue to pay down debt
 - Once West Hurley is sold, is replenished with money from sale
- Revenue increase of \$1,233,802 or 2.98%
 - Health insurance down, additional savings
- Expenditure increase of \$1,281,423 or 2.36%
 - Staffing Reduction (Based on Student Need)
 - 2.0 FTE Elementary Education through Retirement
 - 1.0 FTE Teaching Assistant through Retirement
 - Reduction in Estimated Health Insurance Rates
 - Approximately 1% additional savings from last draft
 - Retains Reduction in Repair Expense
- Capital Projects: Press Box/Bleacher - \$720,000, Phoenicia Shed - \$10,000
- Budget Categories: Administrative 8.41%, Capital 8.81% Program 82.78%
- Smaller fund balance than other years – trying to bring down balance
- Proposition #1 \$55,577,578 Expenditure Budget
- Proposition #2 Proposition to purchase 2 buses
 - As per vehicle replacement schedule
 - At an amount not to exceed \$175,000
 - One (1) Large bus - \$116,688, One (1) small bus - \$56,263
- If have to go to Contingency budget need to reduce budget by \$1.2 million and other contingency rules would apply
- 2 Board seats up – petitions due April 16th

Discussion

- If Proposition 2 does not pass, cannot purchase buses
- More information on Proposition 2 will be in newsletter
- Debt service 3.47% - debt on Bennett and Energy Performance Contract
 - Bond on Bennett is approximately 4 more years
- Staffing that is not being filled, do not anticipate needing to hire in coming years
- Hope to hear about State budget before April 3rd meeting

12. Discussion & Possible Action

12.01 Approve Proposition for Ballot (proposed 8:05)

7:45

Recommended Action:

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District submit the following proposition to be included on the ballot for the purchasing of buses at the Annual Meeting and Election, to be held on May 15, 2018

Shall the Board of Education of Onteora Central School District be authorized to purchase the following vehicles for a total estimated maximum cost not to exceed \$175,000: one (1) sixty-five passenger school bus (\$116,688) and one (1) 28 passenger school bus (\$56,263), including any preliminary and incidental costs related thereto, which total estimated maximum sum of \$175,000, or so much thereof as may be necessary, shall be raised by the levy of a tax upon the taxable property of the District and collected in annual installments as provided by law and for which obligations of the District may be issued?

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

12.02 Donations

Recommended Action: The Superintendent recommends acceptance of donations totaling \$6,300.00 CASH, from various donors as scholarship awards for the Class of 2018.

The Superintendent recommends approval of the donations listed below:

- Donation Amount and Donee's Name
- \$500.00 Paul and Karen Werezsynski
- \$500.00 Theodore and Lynn Byron
- \$200.00 Community Bank
- \$100.00 Deborah Cease
- \$250.00 Robin and Audrey Hunter
- \$100.00 Historical Society of Woodstock
- \$500.00 Rose & Kiernan
- \$250.00 Robert and Jacquelyn Earley
- \$250.00 Olive Historical Society
- \$150.00 Lake Hill Sportsmans Club
- \$3,000.00 Quaranda Family
- \$300.00 Patricia Tosi
- \$200.00 Justin Dernison

Motioned: Trustee Storey

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

12.03 Create Positions

Recommended Action: The Onteora Board of Education hereby creates the following positions: 4 - 1.0 FTE Senior Typist

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

- Creating 4 positions, when will we be abolishing the typist position?
 - Plan is to create positions see if existing staff take and pass the exam, for senior typist then try to fill 4 positions before abolishing
 - Goal is to put best possible staff members in these positions and rearrange the staff left to best suit needs
 - Goal also is not to harm people
 - Get people into positions before abolishing positions
 - May not have 4 people that pass or even take the test – need to put people where they are best - with District best interest in mind
- Outcome if 4 secretaries from within do not take/pass exam
 - Civil Service says that just because create positions do not have to fill
 - Will then have conversations with staff in district
 - Anyone that does not take/pass exam– can't be a senior typists but can remain in position as typists
 - No disincentive to take exam – is promotional exam – only people eligible to take exam are people currently in typist positions in district

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

12.04 Consensus on Board Norms (proposed 8:15 duration 10 min)

Consensus given from the Board of Education:

Before Board Meetings, Members Will:

1. Submit items to be placed on the agenda in ample time so the Superintendent may assemble information bearing on the item before the meeting.
2. Ensure there is adequate time for Board members to prepare and review all relevant materials, information, data, etc. related to the agenda items. Whenever possible, contact the Superintendent with agenda questions well in advance of the meeting, allowing time for Superintendent and staff to gather pertinent information. Additional questions may still be presented during the Board meeting as necessary.
3. Request information from or through the Superintendent, and only from staff members with the prior knowledge of the Superintendent.
4. Refer all persons with positive or negative comments regarding school district operations to the proper staff person or administrator directly responsible for the operational activity. Focus on the Board's role and not become involved in the day-to-day operations of the school system. We will not engage in the resolution of problems; rather we will refer these concerns to the Superintendent.
5. Limit the amount of time Board members spend in schools and Central Administration to only scheduled Board meetings, committee meetings, agenda setting and other Board approved meetings or tours, of which the entire Board is aware.

During Board Meetings, Members Will:

1. Ensure they are fully prepared, on time and ready to participate.
2. Endeavor to start and end meetings on time.
3. Avoid hidden agendas and springing any surprises on other members.
4. Once recognized by the Board President, ensure that each board member is allowed to speak without interruption.
5. Focus on an agenda item until it is resolved or until a specified time has been reached to resume the resolution process.
6. Say it once, say it well.
7. Model the behaviors the Board expects of students, staff, and community members.
8. Before committing to a position on an agenda item or issue make sure all relevant information has been presented, including the Superintendent's recommendation.

After Board Meetings, Members Will:

1. Support the decisions of the Board, and will not work to undermine Board decisions or encourage others to do so.
2. Abide by the confidentiality laws of executive session and ensure all documents, records, reports, etc. are treated in accordance with applicable laws, regulations, policies, etc.

3. Take the initiative to find out what they missed if they were absent or tardy.

11. ****Break****

11.01 The Board of Education took a break at 7:50

12.05 Discuss the Process to Review of the Code of Conduct (proposed 8:25 duration 10 min)

8:00

- Building Level Team in 1 building has reviewed code and had no changes – when others have reviewed, it then will bring district team
 - Will meet with Student Government on dress code
 - Look at all sections of code and see if it has been implemented fairly and appropriately as well as how well it has been implemented bring any changes to the Board
- Attachment G - #3 students who are substantially and repeatedly disruptive - look at this language to make sure staff feels supportive in these situations- touches on some areas Board has been hearing about
- Board had given Superintendent charge to form committee – decided at a retreat to be inclusive and have stakeholders involved
 - Board hears things 2nd and 3rd hand – as parents, we are outsiders – we need people in the district to review and say what works and what doesn't
- Later May/June – will come back to Board with recommendations
 - Board will reject or amend
- Enough time for Board to receive recommendation, discuss and deliberate on them
- Is it the Board's job to go through Code of Conduct and recommend changes?

12.06 Approve the 2018-2019 School Resource Officer Contract

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and the County of Ulster, effective September 1, 2018 through June 30, 2019, for School Resource Services in the amount of \$97,572.03 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

- Will look into additional days at a per diem rate
- Possible State funds for SRO
- Sheriff Dept state wide is looking for SRO in every building as law
 - Police officers are not security guards – their skills are beyond
 - Deputy Sharon is suited for the role – not every officer is right to be in a school district
- Onteora is unique because there are more towns in our District so the local police do not have jurisdiction throughout the District
- Perhaps formalize an agreement with other law enforcement that have jurisdiction to have a formal role and a paid position
 - 2 most vulnerable times – arrival and dismissal – have additional

officers at those times

- Officers are at Woodstock at these times

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

13. Consent Agenda

13.01 Approve Consent Agenda (proposed 8:40)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 13.02-13.05

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

- BOCES Cooperative bidding is 1 option, do not necessarily accept bids for these items, but can't participate unless join cooperative bid

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

13.02 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #3/18, Confidential, as reviewed by Trustee Storey

13.03 Approve Personnel Agenda

APPOINTMENT: INSTRUCTIONAL
 FULL-TIME PROBATIONARY APPOINTMENT

Be it hereby resolved that the Board appoints:

*Renahan, Robin, certified in Library Media, to a 4 year probationary period in the tenure area of Library Media Specialist at a salary of 1MA (Space, Sara) commencing on 9/1/17 and ending on 8/31/21.

*Adjustment of probationary dates

Be it further resolved that, to the extent applicable under Education Law Section 3012-d and the accompanying Commissioner's Regulations, in order to be considered for tenure, the above teachers must have received and APPR rating of effective or highly effective in three of the four probationary years and must not receive an ineffective in the fourth year.

SUBSTITUTE
 NAME

POSITION

Heusel, Karen

Certified TA/Non-instructional

Rosborough, Megan

Certified TA/Non-instructional

Schneller, Maximilian

Uncertified Instructional/Non-instructional

TEMPORARY APPOINTMENT:

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	Step	REMARKS
Woller, Fred	Teaching Assistant/Phoenicia	3/14/18 – 6/22/18	1	Vacancy

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Keenan, Bryan	AIS/Chemistry (After School) 1	\$1,978.00

Allison, Bridget Diversity Club Advisor 1 (*End Appointment 3/9/18) Rescind

PERMANENT STATUS

The following NON-INSTRUCTIONAL personnel have served a probationary period and are recommended to PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE
Oakes, Russell	Automotive Mechanic Helper	10/11/2017	4/8/2018

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1051	2/23/18 – 4/3/18	Paid Medical FMLA
1585	3/12/18(1/2 Day) – 3/14/18(1/2 Day)	Paid Medical Extension FMLA
1585	3/14/18 (1/2 day) – 6/12/18	Unpaid Medical Extension FMLA

13.04 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 8

13.05 BOCES Cooperative Bidding

Recommended Action: WHEREAS it is the desire of the participating school districts of the Board of Cooperative Educational Services, Ulster County, adopting this resolution to jointly request bids for certain commodities to be determined by the Superintendent of this school district from time to time for the 2018-19 school year, NOW, therefore, be it

RESOLVED that the Onteora Central School District hereby agrees to participate with other school districts of the Board of Cooperative Educational Services, Ulster County, New York, in the joint bidding of commodities to be requested by the school district Purchasing Agent and approved by the Superintendent; and be it further RESOLVED that the specifications as prepared by the Steering Committee of participating school districts and presented to this Board of Education will be used and that this Board, if it desires to purchase these commodities agrees to purchase said commodities at the lowest bid price recommended by the Steering Committee of the joint school districts; provided, however, that each participating Board of Education in exercising its legal responsibilities, has the right to reject and/or modify the recommendation of the Steering Committee in the awarding of the bid; and be it further

RESOLVED that the invitation to bid will be advertised by BOCES in the Kingston Daily Freeman, the Middletown Record and the Poughkeepsie Journal in accordance with the provisions of Section 103 of the General Municipal Law.

14. Committee Reports

14.01 Audit Committee - Trustee Salem to report. Next meeting is at Central Administration on 5/14/18 (proposed 8:45)

- Met yesterday with a representative from Questar III (Internal Auditor) who will do an internal review of technology– reviewing the security of data, how passwords and other information dealt with when employee leaves
 - Not a full-fledged audit – not legally required due to enrollment but Board wanted it reviewed

- Cost involved – CoSer through Questar III – cross contract
- Week of April 20th - report to Audit Committee and they will bring to Board

14.02 Health & Wellness Committee - Trustee Shands to report. Next meeting 3/22/18

- Trustee Shands was not present to give report

14.03 Facilities Committee - Trustee Storey to report. Next meeting is in the Central Conference Room at 3:30 on 4/16/18

- Discussed science lab and Bennett partition
- Playground shade structure arrived– so contractor can come to install
- Discussed using field for practice as well as games and make it more of a full functioning area for other sports – done next summer
 - Need to look at drainage
 - Bleachers, press box will be done – maybe lights so can be used at night
 - Press box is built into bleacher structure
 - Turf is very expensive and not aid-able

15. Old Business

15.01 The Board will discuss Old Business (proposed 8:50)

- Request that the Board have discussion now that all Homework surveys are in, still need to get comments
 - Get conclusions drawn from surveys from administrators
 - Hopefully did this for a purpose
 - Executive analysis as to what each administrator found from the survey
 - What are Board goals with homework surveys?
- Board to consider passing a resolution on PILOTS
 - PILOTS are detrimental to funding of school district
 - Not here to promote development
 - Investigate what happened with Full Moon PILOT that was not properly enacted
 - PILOTS are open to FOIL laws
 - District can give a letter to people in charge of PILOT – please notify District when another PILOT is requested from the District
 - Should be advocating with UC Legislature who appoint members to IDEA Board – would be beneficial to have people involved in school districts

16. New Business

16.01 The Board will discuss New Business

- Consider best practices and lessons learned for protests that took place around district during the March 14th walk out
 - Hear what went well and what did not go well
- Policy Committee is looking at a policy about student government
- Hired a permanent person for Assistant Superintendent for Curriculum & Instruction, possible for Marystephanie Corsones to give presentation on what has been accomplished in her time here

17. Request For Information

17.01 Discuss Requests for Information

- Trustee Storey asked – with a nurse practitioner, how will the health offices be reconfigured?
 - Still under consideration how to best configure the office to keep area for privacy
- Trustee Kurnit asked
 - What is technology plan? Get an update on the Smart School Bond act
 - Actual Special Education Report be sent to Board
 - Administrators will be reviewing report tomorrow, then send to Board

18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, April 3, 2018 in the Phoenicia School (proposed 9:00)

Recommended Action: Motion adjourn the meeting at 8:45

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Shands

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, APRIL 3, 2018

PHOENICIA SCHOOL

MINUTES

1. Opening Items

- 1.01 Call to Order 6:00 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Osmond

2. Acceptance of Minutes

- 2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 3/20/18 Board of Education Meeting

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Osmond

3. Welcome

- 3.01 Phoenicia Principal, Linda Sella will welcome the Board (proposed 6:05)

- Goals keep us focused and moving forward
 - District is actively engaged in planning and implementing successful curriculum practices
- Shout-out to Marystephanie Corsones, Interim Assistant Superintendent for Curriculum & Instruction who has brought significant changes to district:
 - Embraced TC Reading and Writing Projects and continue to hone skills in a meaningful way; adopted Greg Tang Math methodology; rolling out NextGen Science Standards – “learning through discovery”; fine tuning curriculum maps and ELA map will cross to social studies

4. Superintendent Report

- 4.01 The Superintendent will announce District news (proposed 6:10)

- We are 1 snow day over our allotment for the year
 - Last 2 days of year don't count in required days for State
 - May extend the elementary day on June 21st to five hours of instruction so that the day will count toward the 180 days required
 - Can't use a legal holiday, a Saturday or a day after the June regent's examinations
- Working on the document to incorporate the questions that were answered at the school safety forum and the additional questions that we did not cover or that have

been submitted through the email

- The document also contains the comments that were made
- Anticipate that it will be on line later this week
- Ms. Pilla will be providing a review of our winter sports season
Thanked her for providing these updates to the Board and for highlighting our student athletes and coaches
- Ms. Sommer and Ms. LaClair will be providing information related to Transportation and answering any questions that Board may have about our transportation program
- Mr. John McGuire will then present the results from the analysis done by Futures Education
 - Futures has provided us with recommendations on how we can improve some aspects of our program based on the depth of experience of the individuals that conducted the analysis as well as the confidential interviews that were conducted with our staff members

5. Board District News

5.01 The Board will announce District news

Trustee Salem reported that he was in Washington DC for March for our Lives

- Several Onteora students were there

6. Student Representative Report

6.01 Student Representative, Ben Rauschendorfer will report to the Board

- Meet, Greet and Eat on April 23rd from 5:30 -7:30
- Student Government and class officers are meeting with principal and superintendent about the Dress Code in the Code of Conduct

7. Acknowledge Public Be Heard

7.01 The Board will acknowledge the public be heard comments from the last meeting

No comment was made at the last meeting

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:20 duration 10 min or more)

9. Presentations

9.01 Athletic Director, Kim Pilla will give the Board an Update on the Sports Seasons (proposed 6:25 duration 20 min)

6:15

- Thank you to everyone in District especially Booster Club Chair Dale Allison, Imagine Onteora - Rita Vanacore, athletes and coaches
- Recognize winter coaches
- Recognized Senior Athletes and all accomplishments and leadership they brought
- Recognized Winter teams and athletes' successes
- Recognized Fall Team Scholar Athletes
- Recognized Coach Louis Chartrand, retiring from coaching after 34 years
 - Varsity Wrestling Coach 34 Years, 342 Career Wins, NYSPHSAA Wrestling Coordinator for Section IX, Division II Top 50 All-Time Coaching Wins in New

York State, NYSPHSAA All State Academic Team, Division Titles -Five Times, Eight Section IX Team Titles, Section IX Team Title-Three Times, Section IX Dual meet Team Title-Five Times, Individual Section IX Champions-51 Students, NYSPHSAA State Tournament Place winners-6 Times, NYSPHSAA State Tournament Finalist-1 Student, Ranked top 25 in New York State-6 Times

- Varsity Girls Track coach-6 years and Varsity Assistant Girls Track coach-21 years: MHAL Championships -Fourteen Times, Section IX Team Titles –Six Times, NYSPHSAA State Tournament Champions-Three Times
- Varsity Cross Country Coach-10 Years
- Went through “Onteora Strong” (athletic slogan) Eagle Symbolism and lessons that can be learned from the Eagle

Discussion:

- Looking into finding a Lacrosse team for a student to shadow– not as prevalent in this area
 - Section is starting to clamp down on how shadowing works
 - May be more guidelines and regulations

Now Present:

Trustee Osmond arrived at 6:45

9.02 Transportation Director, Nicole Sommer will present Transportation Options (proposed 6:45 duration 20 min)

- 3 runs now: 7-12, 4-6, K-3
- If combine runs – need more buses and drivers
 - Runs would be shorter so it is harder to get drivers for the fewer hours
 - Number of runs: MS/HS: 27, Bennett: 17, Woodstock: 12, Phoenicia: 10
 - If combined: MS/HS/Bennett 32; Woodstock 12, Phoenicia 10
- Current estimate of Contracted Home To School - \$1,710,000
- If combined: Estimate of Contracted Home To School Cost \$1,330,000
- Barriers/Concerns
 - Would need a capital project to provide a common area for bus line-up
 - Renovation needed to the walkways leading to both Bennett and MS/HS
 - Tennis court would need to be relocated
 - Bus garage could potentially also be relocated
 - Split line up would take too long, need enhanced supervision, would need to stop traffic, need widening of sidewalks, no vehicle access to Bennett

Discussion:

- Alternate planning did not include a later start time - model was created to show impact and feasibility not a change in start time
- Bennett students and MS/HS students will be combined on buses but students need to get to 2 different buildings
- Do a traffic study of all options that can be utilized
 - Buses have fewer students due to reconfiguration - spread students over large space – had to increase buses for 2 grade K-3 buildings

- Also, at Bennett – most student stay for after-school activities
- 2 Small buses take up more room but hold less students than a large bus
- Student behavior is not as intense when you have a mix of grades
- Would also need to widen HS entrance by tennis court
- Currently sports trips line up outside of transportation – safety hazard with students walking through a busy parking lot
- Looks like an enormous amount of money to be spent, even though money will be saved
- Bus garage needs to be rebuilt according to building condition survey
- Thank men and women at Transportation – hours are 6:30 am– 7:00 pm per day
- Difficult to get people to be bus drivers – low pay, difficult hours
- 2 staging areas would be an issue for vehicles coming in and out, including emergency vehicles with children walking around
- Other scenarios are difficult because of the timing involved – have minimal time to get students on and off buses
- Safety hazard at end of day when sports buses pick up athletes happens because they come out of gym and cross the parking lot at a time when parents and teachers are trying to leave the parking lot

9.03 John McGuire from Futures Education will present their findings of a Special Education Audit (proposed 7:05 duration 45 min)

7:35

- Company provides direct services to students as well as mentoring and analysis of Special Ed program
- The primary purposes of this presentation to the Board are to:
 - Review the methodology of the study
 - Present pertinent information for contextual purposes
 - Provide key Findings
 - Provide corresponding Areas of Opportunity
 - Provide a forum for discussion
- Specific Areas of the Review
 - Related Services
 - Utilization of Para-Professional Supports
 - Out of District Placements
 - Continuum of Services and supports
 - Organizational Structure and District Coordination of Programs and Services
- 2 main veins
 - Quantitative data analysis
 - Qualitative analysis – climate and culture of district and schools

Organizational Considerations/Findings

- Interviewees' perception is that there is an emerging sense of culture (most notably with teachers involved in co-teaching models)
 - Do teachers feel that Students With Disabilities (SWD) are “their” kids?
 - Educational philosophy for SWD has changed to one of inclusion, still needs work in district
- Those overseeing the CSE process are ensuring “parents as partners.”

- Certified Staff were generally complimentary of instructional resources and materials that are available to them
- Staffing Expenditure per pupil exceeded similar districts, NYS, Ulster county – generous staffing model
 - Make sure get a return on investment of generous staffing
 - Special Education Teacher - Ranked 1st – 1 teacher 8.7 students
 - TA - Ranked 3rd – 1 TA for every 7.1 students
- Expand website for information for parents as to services available
- Establish clearly articulated and written entrance and exit guidelines for the self-contained/special programs- help with implementation and consistency
 - Be sure services are equitable
- Continue to expand the specialists' roles in supporting all students
- Establish site-based meetings between central administration and principals
- Response to Intervention (RTI) requires continued attention
 - Percentage of SWDs in the District is currently 20% (as compared to a State Average of 14%)-if RTI is not available, more referrals
- 1 in 3 students referred to Special Ed is determined not to have a disability – mostly in-house referrals
 - Too much work on Special Ed. Dept. – better understand why this is happening
 - Relationship to ownership question and RTI
- 34% of SWDs spent at least 80% of their school day in general education (as compared to a State Target of 58%) – look to see if there are enough inclusionary models
- Fine tune IEP writing: Need for more explicit linkage of goals to Common Core Standards and Grade Level Expectations well as needs identified in Present Levels of Performance to the content areas addressed
- The SWD population graduation rates is 90% overall and meeting targets in grades 3-8 ELA and Math state assessments
 - But 20% classified is too many students – all are not truly disabled
- Bring down the 15% of the SWD population that is placed out of district - people would rather have services in-house
- Bolster the quantification of the CST/RTI data to allow for greater reflection of student outcomes
 - Number of referrals go down and number of actually disabled-identified referrals go up
 - As students are declassified, use RTI as a step back to regular education

Discussion:

- Perception that there is more connectivity with principals at elementary buildings for Special Ed. Dept.
- Most districts do not have a Teacher of the Deaf
- Referrals come from both parents and teacher
- Commend District for willingness to invest – look at how we are using resources - Are we getting the most out of resources?
- Consistently hear about poverty, absence of literacy experience, special emotion and mental health issues – those are the challenges

- Demographics are changing – need to change with them – can't keep old programs or expectations for these students
 - Students today do not have basic social skills
 - Behavior interventions are needed
- Bring stakeholders to table to discuss written procedures and protocols for identifying services needed – look at state standard guidelines for each service
 - Have to be consistently identified
- Literacy coaches, math specialists used at tier 3 RTI – can also help students just having trouble or help a teacher with a lesson
- Important for teachers to meet with Central administrators and principals – classroom visitations, walk-throughs, co-chair meetings
 - Must be visible
- Response To Intervention needs to be consistent across district
- Professional Learning Communities bring the people who are most involved to the table – best practice for students
- Integrated co-teaching when done well, benefits all students
 - Student achievement goes up when special and general education teacher have same ownership of SWD
- As building RTI to prevent failures, pull staff together to discuss goals – try to reduce SWD rate by a few percentage points
- When students go through process and are not classified – they miss services and time – better to provide classroom with differentiation strategy
 - Support classroom teacher with different pedagogies of teaching and collaboration in Tier 1 interventions

10. ****Break****

10.01 The Board of Education will take a break at 8:45

11. **Discussion & Possible Action**

11.01 Adopt 2018-2019 Budget (proposed 7:55)

Recommended Action: Superintendent recommends Board of Education approval of the following Proposition: Proposition # 1 – 2018-2019 Budget: BE IT RESOLVED, that the Onteora Central School District Board of Education be and is hereby authorized to expend the sums set forth under the various headings which are voted upon in gross and not in detail in the total amount of \$55,577,578 (which includes \$20,000 to support public library) for the year commencing July 1, 2018 and ending June 30, 2019, and the Board is authorized to levy and collect the necessary tax thereof on the taxable property of the District.

Motioned: Trustee Osmond

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren, Trustee Osmond

11.02 Approve 2018-2019 Calendar (revised)

Recommended Action: The Board of Education hereby approves the 2018-2019 School Calendar

Motioned: Trustee Kurnit

Seconded: Trustee Osmond

Result: Unanimous

- Following BOCES calendar – did not use all 7 snow days last year

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren, Trustee Osmond

11.03 First Reading of Policy 5686 Use of Surveillance Cameras

- Initiative of Technology Committee is to expand use of cameras to the elementary school and then we can have an agreement with law enforcement that in an emergency they can have access to the cameras and be more informed
 - Through MOA will enter into agreement with Sheriff, Troopers, DEP,
- Camera can be live streamed
- Protection for live stream so not hacked – after 15 days tapes over

5686 Non-Instructional/Business Operations **SUBJECT: USE OF SURVEILLANCE CAMERAS IN THE SCHOOL DISTRICT**

The Board of Education recognizes its responsibility to promote and foster school safety and ensure a safe and effective learning environment. Upon the recommendation of the Superintendent of Schools and after having carefully considered and balanced the rights of privacy with the District's duty to promote discipline, health, welfare and safety of staff and students, as well as that of the general public who has occasion to use school facilities, the Board supports the use of video surveillance cameras in its ~~Middle/High Ss~~ school **buildings** and surrounding school grounds. District video surveillance cameras will only be utilized in areas where there is no "reasonable expectation of privacy." Video surveillance does not include audio surveillance; we are not conducting audio surveillance.

To further the Board's objective, the School District's District-wide Safety Team shall meet as appropriate and/or deemed necessary to review District and building level safety practices, including the use of video surveillance cameras. The Team may also make recommendations to the Superintendent regarding the use of video surveillance cameras. The Superintendent shall retain final decision-making authority regarding the recommendations of the Safety Team; and they shall notify the Board as to the procedures to be implemented with regard to the use of video surveillance cameras by the School District.

The Superintendent will be responsible for appropriate use of video surveillance. The Superintendent or their designee will determine the need to view and/or review video surveillance recordings.

Designees will be limited to the following individual administrators in the following order: the Building Administrators, the Assistant Superintendent for Business, the Director of Buildings and Grounds, the Director of Transportation, the Director of Athletics and/or the School Resource Officer. The Superintendent and/or their designee may view live videostreaming in order to assist in the event of an emergency in progress that threatens safety and security of students/building occupants or in order or to maintain the system; these events will be specifically authorized. The Superintendent and/or their designee may specifically authorize an individual with technology expertise to view live video-streaming, only as necessary, in order to determine repairs to the system. A log will be kept of the date and names of all individuals viewing the videotape.

The Superintendent and/or their designee will grant viewing of live video-streaming to law enforcement only when there is a crime or emergency in progress that threatens safety and security of students/building occupants. **The District shall enact a Memorandum of Understanding with law enforcement agencies regarding the use of the video surveillance system prior to providing them with access to the system.**

Any video recording used for video surveillance purposes in school buildings and/or on school property, shall be the sole property of the District; and the Superintendent or their designee will be the custodian of such recordings. All video recordings shall be retained for a period of 15 days from the date of its creation. When a recording may be used as evidence in a student disciplinary matter or hearing pursuant to Education Law §3214 or an employee disciplinary proceeding initiated pursuant to procedures set forth in a collective bargaining agreement, Education Law § 3020-a or Civil Service Law § 75, it shall be retained in a secured location by the District in its original format for the period

provided for in the Records Retention and Disposition Schedule ED-1 or until the conclusion of any such disciplinary or legal proceeding, whichever is longer.

Disciplinary Hearings

In the event a student is brought up on disciplinary charges pursuant to Education Law §3214 or an employee is subjected to a disciplinary proceeding relative to alleged misconduct that has been recorded on a District-owned video recording, the charged student, student's parent/guardian or employee may request to view such video recording. Requests for viewing such video recording must be made in writing to the Superintendent or their designee. The Request for Viewing Form will require a statement detailing the reason for the request. Requests for viewing a video recording must be made in writing to the Superintendent or their designee and, if the request is granted, such viewing must occur in the presence of the District's designated custodian of the recording. Under no circumstances will the District's video recording be duplicated and/or removed from District premises unless in accordance with a court order and/ or subpoena or at the discretion of the Superintendent.

A student who is disciplined as a result of the contents of the video recording, as well as their parents and legal guardian, or an employee who is disciplined as a result of the contents of the video recording shall have an opportunity to view the tape which is the basis for the disciplinary action. However, should the results of a formal investigation that is conducted by the District, (relative to a student or employee's misconduct) be unfounded, the student, parent/guardian and/or employee to which the video recording allegedly pertains, shall not be entitled to view such video recording.

Signage/Notification Regarding Use of Video surveillance Cameras in School Buildings, School Buses and/or on School Grounds:

Appropriate signage will be posted at entrances to the school campus and/or at major entrances into school buildings notifying students, staff and the general public of the District's use of video surveillance cameras.

Students and staff will receive additional notification, as appropriate, regarding the use of video surveillance cameras in the schools and on school grounds. Such notification may include, but is not limited to, publication in the District calendar, employee handbook, and student handbook. Such notification does not preclude, as deemed appropriate by administration, the discussion of the use of video surveillance cameras with staff and students to heighten awareness and help foster a sense of security. Refer to: Policy 5751

11.04 Approve Superintendent Contract

Recommended Action: RESOLVED, that the Board of Education of the Ontario Central School District approves a contract for Victoria McLaren, as Superintendent of Schools, for a four year term commencing July 1, 2018 in accordance with the terms and conditions of a contract negotiated between the parties, a fully-executed copy of which will be filed with the District Clerk; and further authorizes the President to sign the contract.

Motioned: Trustee Warren

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren, Trustee Osmond

12. Consent Agenda

12.01 Approve Consent Agenda (proposed 8:00)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 12.02-12.04

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren, Trustee Osmond

12.02 Approve Schedule U – The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations
Recommended Action: The Board hereby approves the Instruction – Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #4/18, Confidential, as reviewed by Trustee Osmond

12.03 Personnel Agenda

The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGES (INSTRUCTIONAL) effective February 1, 2018:

Name	Position	School	Current Step	Current Credits	Current Salary	Added Credits	Added Salary	After Advancement Step	After Advancement Credits	After Advancement Salary
Pamela Ciaccio	Spec Ed	PH	19	48	\$103,164	6	\$828	19	54	\$103,992
Dominique Fields	ENL	PH	4	30	\$73,150	6	\$828	4	36	\$73,978
Amy Gustafson	Spec Ed	PH	17	30	\$97,306	6	\$828	17	36	\$98,134
Rachel Lim	Elem.	WD	9	36	\$83,048	6	\$828	9	42	\$83,876
Hilary Partridge	AIS Math	PH	22	24	\$112,405	6	\$828	22	30	\$113,233
Nicole Polacco	Reading	WD	8	30	\$80,402	6	\$828	8	36	\$81,230
Nicole Ryan	Spec Ed	PH	12	30	\$87,553	12	\$1,656	12	42	\$89,209
Jane Wolfrom	Elem.	PH	22	42	\$114,889	6	\$828	22	48	\$115,717

The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGES (INSTRUCTIONAL) effective September 1, 2017:

Kristen Warren*	Elem.	BN	10	54	\$87,361	6	\$828	10	60	\$88,189
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*Should have been on the fall advancements

RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Clinton, Lynn	Elementary Teacher/Woodstock	6/30/18	Retirement

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
3053	9/5/2017 – 4/8/2018*	Medical – Unpaid – FMLA
3053	4/9/2018 – 4/13/2018	Medical – Paid (Sick Bank) – FMLA
3053	4/14/2018 – 6/22/2018	Medical – Paid (Sick Bank)

*Adjustment to previous dates

LONG-TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATE	PAY RATE	REMARKS
Parisi, Jackie	Social Worker/PH	11/17/2017 – 06/22/2018	1MA	Extend leave replacement

TEMPORARY APPOINTMENT: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	PAY RATE	REMARKS
Olson, Pamela	Speech/Phoenicia	*4/16/2018 – 6/22/2018	1MA	Leave replacement

*pending pre-employment processing

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Rider, Christina	Spring Track (Effective 3/12/18)	Unpaid
Cook, Debra	AIS/Living Environment (After School) Split w/Via)	\$989
Curlaw, Alicia	AIS/Regents Prep (After School) 3	\$1,978

Rivera, Stephanie	AIS/Regents Prep (After School) 2	\$1,978
Via, M. Scott	AIS/Living Environment (After School) Split w/Cook)	\$989

SUBSTITUTE**NAME****POSITION**

*Gray, Anna

Certified Instructional (Became Certified on 3/21/2018)

Donoghue, Sean

Certified Instructional

*amended appointment

12.04 Approve Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report ending February 28, 2018

13. Committee Reports**13.01 Health & Wellness Committee – Trustee Shands to report. Next meeting 4/19/18**

- Meet, Greet and Eat is April 23rd - 11 confirmed chefs, donations for silent auction and other items, DECA and National Honor Society will be on hand, will be booths and the layout has been improved

13.02 Policy Committee - Trustee Salem to report. Next meeting is at Central – TBD

- Board saw outline of student government policy – the student government will be adding to the policy and it will be up for first reading
 - Still going through 2002 policies

13.03 Communications Committee – Trustee Shands to report

- Reviewing communications plan created but not implemented from 2016
 - No meeting set yet, still figuring out goal
 - Counting on plan to give a direction

14. Old Business**14.01 The Board will discuss Old Business (proposed 8:10)**

- Consider drafting and passing a resolution that PILOTs are not welcome here because takes money from children

15. New Business**15.01 The Board will discuss New Business**

- As per policy, Board could visit plant while visiting the classes in session, instead of the Facilities committee
 - Principal can show Board pertinent parts
 - Facilities will discuss this internally
- Web site overhaul – Director of Technology John Reimer will include in his presentation about a new website design
- Need a transportation study – there is a safety issue
 - Parking, flow of traffic, safety of children in access areas

16. Request For Information**16.01 Discuss Requests for Information**

Trustee Salem asked if Nicole has any suggestions to help safety issue in parking lot

Trustee Storey asked how substitutes trained in policies and procedures of the district

17. Adjournment

17.01 Adjourn Meeting. Next meeting is WEDNESDAY, April 18, 2018 in the MS/HS School (proposed 8:25)

Recommended Action: Motion adjourn the meeting at 9:25

Motioned: Trustee Kurnit

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren, Trustee Osmond

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

WEDNESDAY, APRIL 18, 2018

Middle School/High School

1. Opening Items

1.01 Call to Order 6:00 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Salem, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Not Present: Trustee Osmond

Now present

Trustee Osmond arrived at 6:03

2. Welcome

2.01 Interim Asst. Supt. for Curriculum & Instruction Marystephanie Corsones will introduce Music Teacher Jonathan Eldridge and his students (proposed 7:05)

- The students sang 3 songs from the play "Into the Woods" opening April 27th

3. Executive Session

3.01 Enter executive session (proposed 6:00 duration 1 hour)

Recommended Action: Motion to enter into executive session to discuss the sale of real property, pending litigation and the 18-19 raise for Confidential Central Staff and Asst. Supt. for Business.

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

3.02 Exit Executive Session and Return to Public Session (proposed 7pm)

Recommended Action: Motion to exit executive session and return to public session

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

4. Acceptance of Minutes

4.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 4/3/18 Board of Education Meeting

Motioned: Trustee Shands

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

5. Superintendent Report

5.01 The Superintendent will announce District news (proposed 7:10)

Code of Conduct Review:

- The buildings have all reviewed the Code of Conduct and have reviewed it with Student Government
 - Will be scheduling a meeting with the District Shared District Making team

Student Government:

- The High School Student Government is working on their bylaws with their advisor and will be reviewing with administration
- Middle School teacher Ms. Maltese, has agreed to be the advisor for the Middle School Student Government
 - Looking to hold elections in the spring for the current 7th graders
 - Will see how to work together with the HS student government
 - Want to ensure that we have the appropriate stipends for these positions

Traffic Study:

- Will be following up with a traffic study on the issue of the safety of students when loading onto sports and field trip buses in the HS parking lot
- The architects will visit the Boiceville campus to review the flow of traffic and the staging area currently utilized by buses

Memorandum Of Understanding with law enforcement:

- Waiting for the Ulster County Sheriff's legal department to complete their review of the draft MOU
- The Troopers have reviewed it, and will be sending us a signed copy

Math Academic Intervention Services (AIS):

- A number of staff members from Woodstock will be addressing the Board regarding the Math AIS services to be provided next year
 - This is one of the items that is a priority for Dr. DeLucia when she arrives
 - Will look at the efficacy and equity of our current program
 - Historically have had 1 Math AIS teacher in each primary building, and 2 in Bennett
 - Lost a class section in Woodstock last year, we re-allocated a classroom teacher to double the AIS staff at Woodstock, for this school year- that teacher is retiring this year

April 20th Walk Out:

- A letter was sent home regarding student participation in the walk outs on April 20th
 - Cannot maintain a secure environment for a walk out that would involve students leaving the building at 10 am and remaining out for the balance of the day

6. Board District News

6.01 The Board will announce District news

Trustee Ratcliff reported on the BOCES dinner with Trustee Kurnit and Superintendent Victoria McLaren

- Was a wonderful evening –moving to hear the students speak about BOCES

Trustee Storey reported that she went with Superintendent Victoria McLaren and Assistant Superintendent for Business, Monica LaClair to the Town of Olive Budget Presentation – lively discussion

7. Student Representative Report

7.01 Student Representative, Ben Rauschendorfer will report to the Board

- Working on Code of Conduct and Student Government by-laws

8. Acknowledge Public Be Heard

8.01 The Board will acknowledge the public be heard comments from the last meeting

No comment was made at the last meeting

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:20 duration 10 min or more)

Jackie Hanzl – Is a speech language pathologist at Woodstock – 2 teachers were able to give more students AIS services and Tier 3 RTI service for the first time

Mary Naccarato – read 2 letter from colleagues. Children learn better in small groups –can only happen with more teachers. Working toward using a workshop model for math – need small groups to do this. Two AIS math teachers in Woodstock made a big difference in the students

Chris Groom – AIS math teacher - based on the population, one AIS math teacher is not enough. Have two AIS reading teachers – more students can get AIS services in reading

Carol Brower – More students will be able to get AIS services with another Math AIS services. Can't serve struggling students or advanced students without another Math AIS teacher. Can't do math stations with 1 teacher.

Lauryn Tervenski – Math services will be more often with 2 AIS teachers - provide reinforcement of skills learning & read letter from another teacher – have been able to restructure math lesson with 2 Math AIS teachers. Can use math centers with 2 AIS teachers

Rachel Lim - Able to put students in smaller groups and provide enrichment activities with 2 AIS students. Can serve more students with 2 AIS teachers.

10. Presentations

10.01 Technology Update by Director of Technology, John Reimer (proposed 7:25 duration 30 min)

7:35

Website:

- Technology committee explored different website vendors and decided on Finalsity- target to be active by September
 - Will help with finding information, easier to update, supports various video formats, will be ADA compliant, will stream from Facebook, has an athletic module to be able to post real time information

New framework categories for Instructional Technology Plan:

- Align with both district and NYSED vision and goals, strategic technology planning, administrative management plan and an option for sharing innovative educational technology programs

Smart School Investment Plan (SSIP)

- Will survey Onteora community about use of money for school safety, will be posted on website for 30 days, then Public Hearing, then Board approval

Discussion:

- Cleaning up stale data on web will be done by Onteora people
- Search feature will work with new website
- Will train a designated person who will train other district staff
- ADA compliance – pictures will have to have some data added to make compliance
 - If we link to a non-ADA compliance site on our site, we are liable
- Technology Committee will create survey from a model survey
- This is phase 1 of the SmartSchools plan, phase 2 will be other areas
- Cameras not tied into current building management system – different platform
 - All administrators will have a function
- Website will have a translation function
- Camera policy states that videos are only kept for 15 days – can change that
- App will work or another one will be used
- Can see what people viewing on our website – but many broken links and hard to use – use is dropping because information is not current

11. Discussion

11.01 The Board will discuss the Goals of a Student Government Policy (proposed 7:55 duration 30 min)

8:15

Having discussion because want to give this policy initiative a purpose

- Student government met with class officers and shared what has been created for bylaws and draft policy
 - Student government saw need for improvement – making the entity that exists more accessible and widely known
 - Feeling of class officers as well – don't change, just tweak it
 - Sample policy not popular – perceived as an overhaul
 - 4-12 grades is too much, blending class officers with student government is too much work
 - Government Club members and class officers are not interested in having a true student government
 - Now class officers and student government have different responsibilities, keep it that way
 - Class officers concentrate on fundraiser and organizing events
 - Elections take place on student portal and turnout for student elections low
 - Students feel that if student government is kept as a club because it makes more people involved than an election for a class representatives
 - No evidence every day that students feel a lack of control over their school
- Board wanted to give students a voice in an organized way – to create true representative student government to empower students – not just a club, but has some authority
 - See an overarching policy that distributes the way students interact as a student government across all schools- include: goals of the HS Student Government, how to empower students and that they can come to the Board to voice opinions, a goal to get more student participation in elections, a best practice model with an overarching principle of student

empowerment through activist council that represents students in an organized way in grades 4-12

- Gap in student government – no elected body in 7th and 8th grades
- Goal of policy is to establish a body of elected officers across district and have them meet as a K-12 student council and encourage student activism and independence
- Student Government is not elected and class officers campaign on their issues, then find that they are only for fundraising
- In summary goals are: civics, engagement, mentorship, school spirit, 4-12 act as one body and design is up to students
- Students should consider electing class officers as representing the class and a separate election for student council, separate fundraising from governance responsibility and creating a long term structure to get more students involved in voicing opinion
- Ongoing process

12. ****Break****

12.01 The Board of Education will take a break at 8:25
8:50

13. **Discussion & Possible Action**

13.01 MOA 04182018 for Summer School Principal (proposed 8:30)

Recommended Action: The Board of Education hereby approves Memorandum of Agreement #04182018 between Onteora Central School District and the Onteora Administrators Association regarding the Summer School Principal

Motioned: Trustee Osmond

Seconded: Trustee Shands

- Pre-K incoming kindergarteners are invited

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

13.02 MOA 04182018A Retirement for OT-PT

Recommended Action: The Board of Education hereby approves Memorandum of Agreement #04182018A between the Onteora Central School District and the Onteora Teachers Association regarding retirement incentive for Occupational Therapist and Physical Therapist

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

- Teachers retirement incentive references the TRS- OT, PT belong to ERS

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

13.03 Approve Property Tax Report Card

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Property Tax Report Card for 2018-2019 for submission to the New York State Education Department.

Motioned: Trustee Osmond

Seconded: Trustee Storey

- Requirement by the State – new guidelines from the State to report budget with reserve funds with no rationale
- Reserve fund plan will be brought to the Board before end of the year

Result: Passed

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Warren

Nay: Trustee Ratcliff

13.04 ICR - Soliant

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Soliant Health, Inc. as a Consultant –School Psychologist for the period beginning April 16, 2018 to June 15, 2018 at the rate of \$76.00 per hour to a maximum of \$15,960.00 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Storey

Seconded: Trustee Kurnit

- Need to cover a maternity leave for a staff member

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

14. Policy

14.01 First Reading of Policy 5630 Facilities Inspection, Operation and Maintenance (proposed 8:35)

- Changes came from Erie 1 BOCES based on new requirements

2012 ~~2018~~ 5630 Non-Instructional/Business Operations SUBJECT: FACILITIES: INSPECTION, OPERATION AND MAINTENANCE

Operation and Maintenance

~~The Superintendent is charged with the responsibility for administering plant operations in the most efficient and economical manner possible, while placing high priority on health and safety of students and conservation of natural resources. The Board, through the Superintendent and their staff, has the responsibility of protecting the District investment in plant and facilities through a systematic maintenance program. It is expected that~~ The program shall include periodic preventive maintenance activities, long-range maintenance schedules and emergency repair procedures. **The District will make reasonable attempts to ensure** ~~It is further expected that~~ all maintenance work will be carried out in a manner that will cause the least interference with the educational program.

Construction and Remodeling of School Facilities

~~Plans and specifications for the erection, enlargement, repair or remodeling of facilities of the School District shall be submitted to the Commissioner when the contemplated construction costs of such work are ten thousand dollars (\$10,000) or more, and for all projects affecting the health and safety of students.~~

The District will ensure all capital projects and maintenance comply with the requirements of the New York State Uniform Fire Prevention and Building Code, the Manual of Planning Standards, and the Commissioner's regulations. Relevant documentation regarding all new buildings must be formally submitted to the State Education Department (SED) no matter the size or cost. The SED Office of Facilities Planning has provided an Instruction Guide on its official website.

Plans and specifications for the erection, enlargement, repair, or remodeling of facilities of the District will be submitted to the Commissioner consistent with applicable law.

Plans and specifications submitted to the Commissioner shall bear the signature and seal of an architect or engineer licensed to practice in the State of New York. The architect or engineer who sealed the plans and specifications shall also certify that the plans and specifications conform to the standards set forth in

the State Uniform Fire Prevention and Building Code (~~9 NYCRR Parts 600 through 1250~~) and the State Energy Conservation Construction Code (~~9 NYCRR Parts 7810 through 7816~~). For remodeling or construction projects ~~costing five thousand dollars (\$5,000) or more~~, the District ~~will shall~~ assure compliance with the requirements of the State Uniform Fire Prevention and Building Code (~~9 NYCRR 600 through 1250~~) and ~~Part 155 of the Building Code and~~ Commissioner's Regulations. ~~and shall~~ **The District will also** retain the services of an architect or engineer licensed to practice in New York State **as required by law or regulation, or as necessary given the scope and cost of the project.** ~~For remodeling or construction projects costing less than five thousand dollars (\$5,000), the District shall assure compliance with the requirements of the State Uniform Fire Prevention and Building Code (9 NYCRR Parts 600 through 1250) and Part 155 of the Commissioner's Regulations.~~

Carbon Monoxide Detection Requirements

All new and existing District buildings that have appliances, devices, or systems that may emit carbon monoxide, and all attached garages, must have a means to detect carbon monoxide. Buildings include school buildings, administrative buildings, bus maintenance facilities, concession stands, and field houses. Carbon monoxide may be produced by fuel-fired heating systems (boilers, HVAC units, and makeup air units), emergency or standby electric generation within a building, fuel-fired kitchen equipment (ranges, ovens, steamers, dishwashers, and makeup air units serving hoods), fuel-fired domestic hot water heaters, laboratory/shop equipment (gas outlets, torches, gas-fired kilns, and stationary or portable engines), maintenance and storage areas with fuel-fired equipment, and in garages.

The District may use a self-contained carbon monoxide alarm, a carbon monoxide detection system, or both. The District will comply with all laws and regulations regarding alarms or detectors, including where they must be located, their power sources, and labeling requirements. The District should develop written standard operating procedures to follow when a carbon monoxide detector is activated.

Inspections

The District is mindful of the health and safety of its students, staff, and visitors and, as such, the District ~~administration will~~ ~~The administration of the School System shall~~ cooperate with officials conducting health, fire, asbestos, bus, and boiler inspections. **In addition**, the administration shall keep the Board of Education informed of the results of such inspections in a timely fashion.

In accordance with the Asbestos Hazard Emergency Response Act (AHERA), the District will inform all employees and building occupants (or their legal guardians) at least once each school year about all asbestos inspections, response actions, post-response action activities, as well as triennial reinspection activities and surveillance activities that are either planned or in progress. The District will provide yearly notification to parent, teacher, and employee organizations on the availability of the District's asbestos management plan and any asbestos-related actions taken or planned in the school.

The District will test potable water for lead contamination from all outlets as required by law. If an outlet exceeds the action level for lead content, the District will prohibit use of the outlet for drinking and cooking purposes, and it will remediate the outlet before allowing these uses. The District will make all required notifications and issue all mandated reports to the public, local health department, or the SED. For ten years following creation, the District will retain all records of test results, lead remediation plans, lead-free building determinations, and waiver requests. The District may seek a waiver from testing requirements from the local health department by demonstrating prior substantial compliance with testing requirements.

Comprehensive Public School Building Safety Program (Rescue)

To ensure that all ~~District school~~ facilities are properly maintained and preserved and provide suitable educational settings, the Board of Education requires that all occupied school facilities which are owned, operated or leased by the District comply with the provisions of the Comprehensive Public School Safety Program and the Uniform Code of Public School Building Inspections, Safety Rating and Monitoring as prescribed in Commissioner's Regulations. For this reason, the School District shall develop a Comprehensive Public School Building Safety Program in accordance with Commissioner's Regulations. The program shall be reevaluated and made current at least annually, and shall include, **at minimum**, the following:

- a) A five (5) year capital facilities plan which will include a priority listing of current and proposed construction and renovation projects and major repairs and replacement of building systems and their costs.
- b) A District-wide building inventory, which will include information pertaining to each building including, but not limited to:
 1. Type of building, age of building, size of building;
 2. Rated capacity, current enrollment;
 3. List of energy sources and major systems (lighting, plumbing, electrical, heating); and

4. Summary of triennial Asbestos Inspection reports.

~~b) An annual visual inspection of each occupied building and assignment of a safety rating score. The inspection committee must include a state certified code enforcement official, the District's facility director or designee, and a member of the District's Health and Safety Committee.~~

~~Dc) A building condition survey shall be conducted for all occupied school buildings once every five (5) years by a team that includes at least one (1) licensed architect or engineer.~~

~~E d) A District-wide monitoring system which includes:~~

- ~~1. Establishing a Health and Safety Committee;~~
- ~~2. Development of detailed plans and a review process of all inspections;~~
- ~~3. Procedures for a response in writing to all inquiries about building health and safety concerns, a copy of which will be sent to the District's Health and Safety Committee for oversight, and a copy kept on permanent file.~~

~~F e) Procedures to ensure the safety of the building occupants while a construction/renovation project is taking place. These procedures will include:~~

- ~~1. Notification to parents, staff and the community at least two (2) months in advance, if possible, of a construction project of ten thousand dollars (\$10,000) or more to be conducted in a school building while the building is occupied; provided, however, that in the case of emergency construction projects, such notice shall be provided as far in advance of the start of construction as is practicable;~~
- ~~2. A plan to ensure that all contractors comply with all health and safety issues and regulations, and wear photo ID badges;~~
- ~~3. An opportunity for the District's Health and Safety Committee to conduct a walkthrough inspection of newly renovated or constructed areas to confirm that the area is ready to be reopened for use; and~~
- ~~4. An emergency plan which will address potential concerns with the capital project including, but not limited to, evacuation procedures, fire drills, and structural failures.~~

~~Carbon Monoxide Detection: 19 NYCRR § 1228.4; Lead Testing: 10 NYCRR § 67-4.1, et seq.; Legionella Protection: 10 NYCRR § 4.1, et seq.; Fire Inspection: 8 NYCRR § 155.4 Education Law Section 807-a~~

~~Health Inspection: Education Law Section 906; Health and Safety Committee: 8 NYCRR § 155.4(d)(1) Asbestos Inspection: Education Law, Article 9-A 40 Code of Federal Regulations (CFR) Part 763, Subpart E 15 U.S Code (USC) §§ 2641-2656; Plans and Specifications: Education Law Sections 408, 408-a and 409 8 New York Code of Rules and Regulations (NYCRR) Sections 155.1 and 155.2, 19 NYCRR §§ 1221-1240; Structural Safety Inspections: Education Law Sections 409-d, 409-e, 3602, and 3641(4) 8 New York Code of Rules and Regulations (NYCRR) Sections 155.1, 155.3, 155.4(b)(1), and 155.6~~

14.02 First Reading of Policy 6160 Staff Professional Development

- Based on NYSSBA policy with tweaks, ties in with professional development plan

~~200222018 6160 Personnel SUBJECT: PROFESSIONAL GROWTH/STAFF DEVELOPMENT~~

~~It is the policy of the District that attention be given to in-service, pre-service, and other staff development programs which are believed to be of benefit to the School District and its students. The Superintendent, in consultation with the appropriate administrative staff and/or teacher committees, is directed to arrange in-service programs and other staff development opportunities which will provide for the selection of subjects pertinent to the curriculum in the schools, to build from these subjects those topics or courses for in-service or staff development which will help employees acquire new methods of performing their job responsibilities or help staff improve on those techniques which are already being used in the schools, with the objective of improving professional competencies.~~

~~It is recommended that administration develop meaningful in-service and/or staff development programs which will achieve the following:~~

~~Contribute to the instructional program of the schools;
Contribute to improved education for students~~

~~Achieve state mandates;~~

~~Enhance the professional competencies and/or instructional abilities of staff members.~~

~~The Board of Education, therefore, encourages all employees to improve their competencies beyond that which they may obtain through the regular performance of their assigned duties.~~

~~Opportunities should be provided for:~~

~~Planned in-service programs, courses, seminars, and workshops offered both within the School System and outside the District. Visits to other classrooms and schools, as well as attendance at professional meetings, for the purpose of improving instruction and/or educational services.~~

Orientation/re-orientation of staff members to program and/or organizational changes as well as District expectations.

~~Attendance at such professional development programs must be directly linked to the duties and responsibilities comprising the job description of the employee. Consequently, employees are encouraged to participate in the planning of staff development programs designed to meet their specific needs. Members of the staff are also encouraged to continue their formal education as well as to attend their respective work-related workshops, conferences and meetings.~~

~~Funds for participating at such conferences, conventions, and other similar professional development programs will be budgeted for by the Board of Education on an annual basis. Reimbursement to District staff for all actual and necessary registration fees, expenses of travel, meals and lodging, and all necessary tuition fees incurred in connection with attendance at conferences and the like will be in accordance with established regulations for conference attendance and expense reimbursement. The Superintendent of Schools or his/her designee has authority to approve release time and expenses for staff members' attendance at professional training conferences, study councils, in-service courses, workshops, summer study grants, school visitations, professional organizations and the like within budgetary constraints. — A conference request form/course approval form must be submitted by the employee and approved by the designated administrator prior to the employee's attendance at such conference or other professional development program.~~

~~Education Law Section 1604(27) General Municipal Law Sections 77-b and 77-c~~

The Board of Education believes that staff training and development help ensure the success of educational programs and improve the efficiency of the district. Therefore, the district will provide development opportunities to staff to increase their effectiveness and job performance. The Superintendent of Schools shall be responsible for implementing and administering staff development programs for the district's employees.

Administrators

All administrators in the school district will receive appropriate training and professional development in accordance with law, regulation or any applicable collective bargaining agreement. The Superintendent will be responsible for providing such training and development.

Teachers

All teachers will be provided with substantial professional development opportunities directly related to their current teaching assignment and to student learning in accordance with any applicable collective bargaining agreement, the district's Professional Development Plan. The plan shall include:

- A needs analysis, goals, objectives, strategies, activities and evaluation standards for professional development in the district and a description of how the district will provide all teachers substantial professional development activities directly related to student learning needs identified in school report cards and other sources.
- A description of how the professional development provided will align with New York standards and assessments, teacher capacities and student needs, including linguistic, cultural diversity and special needs. Activities must be articulated across grade levels and subject areas and show how they will be provided and measured in a continuous manner.
- A description of how it will provide teachers holding a professional certificate with opportunities to maintain their certificate in good standing by successfully completing 100 hours of professional development every five years.
- A mentoring program to provide support for new teachers in order to ease the transition from teacher preparation to practice, thereby increasing retention of teachers in the public schools, and to increase the skills of new teachers in order to improve student achievement.
- Unless granted an exemption by the Commissioner of Education a description of how the district will provide professional development to teachers and Level III teaching assistants to address the needs English Language Learners.

The Board shall establish a Professional Development Plan Committee to review and revise the district's Professional Development Plan annually. The Board shall appoint members to the team who have been selected by the respective constituent groups, at the first regular Board meeting in July.

The Professional Development Plan Committee shall meet on or before October 1. The Superintendent or his/her designee will serve as the chair of the team and will be responsible for ensuring the timely review and revision of the district's Professional Development Plan. The Professional Development Plan Committee will submit any recommended revisions to the Board Policy Committee and then to the Board by May 1. The Board will consider the recommendations at its first regular meeting thereafter. The Board may accept or reject the recommendations of the team in whole or in part. The Board may also request any additional information or data needed to evaluate the success of the program in achieving its objectives.
Any further changes in the plan must be submitted to the Board by June 1. The Board will consider and act on the revised plan by June 30. The Board reserves the right to make changes to the revised plan.

The Board acknowledges that the Appendix to the approved plan may be modified throughout the school year as the approved vendors listed in the Appendix may change. Based on this, the Board, therefore, authorizes the Superintendent to make any revisions to the approved vendor list as he/ she deems necessary.

Teaching Assistants

All teaching assistants will be provided with the opportunity to participate in professional development directly related to their position, and in support of student learning, which will enable them to meet the hundred hour requirement over five (5) years.

Other Professional Staff and Support Staff

The district will provide staff development activities for other professional staff and support staff within the financial constraints of the district budget and in accordance with applicable collective bargaining agreements.

Other Staff Development Opportunities

The Board recognizes that many staff development opportunities are provided through non-school district sources. Within budgetary restraints, district employees may attend conferences, workshops, study councils, in-service courses, summer study grants, school visitations, and other relevant staff development opportunities. Released time and reimbursement for such activities will be available upon approval of the Superintendent and in accordance with applicable collective bargaining agreements. The Superintendent may establish regulations pursuant to this policy to establish the circumstances under which such released time and reimbursement may be available. Staff members who attend such activities will be required to prepare a report or summary of the activity attended.

14.03 First Reading of Policy 5220 District Investments

- Original from Erie 1 BOCES, used NYSSBA policy here
- Old one listed banks – moved some of policy to a regulation

200220185220 1 of 7 Non-Instructional/Business Operations **SUBJECT: DISTRICT INVESTMENTS**
Scope

This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

Objectives

- The primary objectives of the local government's investment activities are, in priority order:
- a) To conform with all applicable federal, state and other legal requirements (legal);
 - b) To adequately safeguard principal (safety);
 - c) To provide sufficient liquidity to meet all operating requirements (liquidity); and
 - d) To obtain a reasonable rate of return (yield).

Delegation of Authority

The Board of Education's responsibility for administration of the investment program is delegated to the Treasurer or designee who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a data base or records incorporating description and amounts of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

Prudence

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Ontario Central School District to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

~~_____ All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.~~

~~**Diversification**~~

~~_____ It is the policy of the Ontario Central School District for all moneys collected by any officer or employee of the School District to transfer those funds to the Treasurer or designee within five (5) working days of deposit, or within the time period specified in law, whichever is shorter.~~

~~_____ The Treasurer or designee is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.~~

~~**Designation of Depositories**~~

~~_____ The banks and trust companies authorized for the deposit of moneys up to the following maximum amounts are:~~

Depository Name	Maximum Amount
Bank of America (formerly Fleet Bank)	varies
Wilber National Bank	varies
Key Bank	varies
MBIA JP Morgan Chase	varies

~~**Collateralizing of Deposits**~~

~~_____ In accordance with the provisions of General Municipal Law, Section 10, all deposits of the Ontario Central School District, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:~~

- ~~_____ a) By a pledge of "eligible securities" with an aggregate "market value," or provided by General Municipal Law, Section 10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the policy.~~
- ~~_____ b) By an eligible "irrevocable letter of credit" issued by a qualified bank other than the bank with the deposits in favor of the School District for a term not to exceed ninety (90) days with an aggregate value equal to one hundred forty percent (140%) of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short term debt obligations are rated in one (1) of _____ the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk based capital requirements.~~
- ~~_____ c) By an eligible surety bond payable to the School District for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims paying ability is rated in the highest rating category by at least two (2) nationally recognized statistical rating organizations.~~

~~**Safekeeping and Collateralization**~~

~~_____ Eligible securities used for collateralizing deposits shall be held by (the depository and/or a third party) bank or trust company subject to security and custodial agreements.~~

~~_____ The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agree upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities.~~

~~_____ The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the School District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.~~

~~**Permitted Investments**~~

~~_____ As authorized by General Municipal Law, Section 11, the Ontario Central School District authorizes the Treasurer or designee to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:~~

- ~~_____ a) Special time deposit accounts;~~
- ~~_____ b) Certificates of deposit;~~
- ~~_____ c) Obligations of the United States of America;~~
- ~~_____ d) Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;~~
- ~~_____ e) Obligations of the State of New York;~~
- ~~_____ f) Obligations issued pursuant to LFL Section 24.00 or 25.00 (with approval of the State Comptroller) by any municipality, School District or District corporation other than the Ontario Central School District;~~
- ~~_____ g) Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments;~~

- ~~_____ h) Certificates of Participation (COPs) issued pursuant to GML, Section 109-b;~~
 - ~~_____ i) Obligations of this School District, but only with any moneys in a reserve fund established pursuant to GML, Sections 6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n.~~
- ~~_____ All investment obligations shall be payable or redeemable at the option of the Onteora Central School District within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Onteora Central School District within two (2) years of the date of purchase.~~

~~Authorized Financial Institutions and Dealers~~

~~_____ The Onteora Central School District shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the School District conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the School District. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Treasurer or designee is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.~~

~~Purchase of Investments~~

- ~~_____ The Treasurer or designee is authorized to contract for the purchase of investments:~~
- ~~_____ a) Directly, including through a repurchase agreement, from an authorized trading partner.~~
 - ~~_____ b) By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 86-46, and the specific program has been authorized by the School District.~~
 - ~~_____ c) By utilizing an ongoing investment program with an authorized trading partner pursuant to a contract authorized by the School District.~~

~~_____ All purchased obligations, unless registered or inscribed in the name of the School District, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All cash transactions shall be confirmed in writing to the Onteora Central School District by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law, Section 10.~~

~~_____ The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the School District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.~~

~~Repurchase Agreements~~

- ~~_____ Repurchase agreements are authorized subject to the following restrictions:~~
- ~~_____ a) All repurchase agreements must be entered into subject to a Master Repurchase Agreement.~~
 - ~~_____ b) Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.~~
 - ~~_____ c) Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United States of America.~~
 - ~~_____ d) No substitution of securities will be allowed.~~
 - ~~_____ e) The custodian shall be a party other than the trading partner.~~

~~APPENDIX A Schedule of Eligible Securities~~

- ~~_____ Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government sponsored corporation.~~
- ~~_____ Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, and the African Development Bank.~~
- ~~_____ Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the Market Value of the obligation that represents the amount of the insurance or guaranty.~~
- ~~_____ Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, School District, or District corporation of such State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.~~
- ~~_____ Obligations issued by states (other than the State of New York) of the United States rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.~~
- ~~_____ Obligations of Puerto Rico rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.~~
- ~~_____ Obligations of counties, cities and other governmental entities of a state other than the State of New York having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.~~

- ~~===== Obligations of domestic corporations rated in one (1) of the two (2) highest rating categories by at least one (1) nationally recognized statistical rating organization.~~
- ~~===== Any mortgage related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by bank regulatory agencies.~~
- ~~===== Commercial paper and bankers' acceptances issued by a bank, other than the Bank, rated in the highest short term category by at least one (1) nationally recognized statistical rating organization and having maturities of not longer than sixty (60) days from the date they are pledged.~~
- ~~===== Zero coupon obligations of the United States government marketed as "Treasury strips."~~

The objectives of the district's investment policy are to conform with all applicable federal and state requirements, to safeguard district funds and to minimize risk, to ensure that investments mature when cash is required to finance operations and to ensure a competitive rate of return. In accordance with this policy, the Treasurer or his/her designee is authorized to invest and/or deposit all funds, including proceeds of obligations and reserve funds, in time-deposit accounts, certificates of deposit, short-term government securities, repurchase agreements or other investment instruments permitted by law, subject to the investment regulations approved by the Board of Education.

To the extent feasible, investments and deposits shall be made in and through local or regional financial institutions. Concentration of investments in a single financial institution should be avoided. Diversification of investments and deposits is encouraged. Investments may be made either directly from an authorized trading partner, or by participation in a cooperative investment agreement with other authorized municipal corporations pursuant to General Municipal Law Article 5-G and in accordance with General Municipal Law Article 3-A.

This policy will be periodically reviewed by the Board and may be amended from time to time in accordance with the provisions of section 39 of the General Municipal Law.

Ref: Education Law §§1604-a; 1723-a; 3651; 3652

Local Finance Law § 24.00, 25.00, 165.00

General Municipal Law §§6-d; 6-j; 6-l-n; 6-p; 6-r; 10; 11; 39; Article 3-A; Article 5-G

14.04 Second Reading and Adoption of Policy 5686 Use of Surveillance Cameras

Recommended Action: The Board of Education hereby adopts Policy 5686 as written

Motioned: Trustee Storey

Seconded: Trustee Osmond

- Board to see MOU

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

5686Non-Instructional/Business Operations SUBJECT: USE OF SURVEILLANCE CAMERAS IN THE SCHOOL DISTRICT

The Board of Education recognizes its responsibility to promote and foster school safety and ensure a safe and effective learning environment. Upon the recommendation of the Superintendent of Schools and after having carefully considered and balanced the rights of privacy with the District's duty to promote discipline, health, welfare and safety of staff and students, as well as that of the general public who has occasion to use school facilities, the Board supports the use of video surveillance cameras in its ~~Middle/High Ss~~ school buildings and surrounding school grounds. District video surveillance cameras will only be utilized in areas where there is no "reasonable expectation of privacy." Video surveillance does not include audio surveillance; we are not conducting audio surveillance.

To further the Board's objective, the School District's District-wide Safety Team shall meet as appropriate and/or deemed necessary to review District and building level safety practices, including the use of video surveillance cameras. The Team may also make recommendations to the Superintendent regarding the use of video surveillance cameras. The Superintendent shall retain final decision-making authority regarding the recommendations of the Safety Team; and they shall notify the Board as to the procedures to be implemented with regard to the use of video surveillance cameras by the School District.

The Superintendent will be responsible for appropriate use of video surveillance. The Superintendent or their designee will determine the need to view and/or review video surveillance recordings.

Designees will be limited to the following individual administrators in the following order: the Building Administrators, the Assistant Superintendent for Business, the Director of Buildings and

Grounds, the Director of Transportation, the Director of Athletics and/or the School Resource Officer. The Superintendent and/or their designee may view live videostreaming in order to assist in the event of an emergency in progress that threatens safety and security of students/building occupants or in order or to maintain the system; these events will be specifically authorized. The Superintendent and/or their designee may specifically authorize an individual with technology expertise to view live video-streaming, only as necessary, in order to determine repairs to the system. A log will be kept of the date and names of all individuals viewing the videotape.

The Superintendent and/or their designee will grant viewing of live video-streaming to law enforcement only when there is a crime or emergency in progress that threatens safety and security of students/building occupants. **The District shall enact a Memorandum of Understanding with law enforcement agencies regarding the use of the video surveillance system prior to providing them with access to the system.**

Any video recording used for video surveillance purposes in school buildings and/or on school property, shall be the sole property of the District; and the Superintendent or their designee will be the custodian of such recordings. All video recordings shall be retained for a period of 15 days from the date of its creation. When a recording may be used as evidence in a student disciplinary matter or hearing pursuant to Education Law §3214 or an employee disciplinary proceeding initiated pursuant to procedures set forth in a collective bargaining agreement, Education Law § 3020-a or Civil Service Law § 75, it shall be retained in a secured location by the District in its original format for the period provided for in the Records Retention and Disposition Schedule ED-1 or until the conclusion of any such disciplinary or legal proceeding, whichever is longer.

Disciplinary Hearings

In the event a student is brought up on disciplinary charges pursuant to Education Law §3214 or an employee is subjected to a disciplinary proceeding relative to alleged misconduct that has been recorded on a District-owned video recording, the charged student, student's parent/guardian or employee may request to view such video recording. Requests for viewing such video recording must be made in writing to the Superintendent or their designee. The Request for Viewing Form will require a statement detailing the reason for the request. Requests for viewing a video recording must be made in writing to the Superintendent or their designee and, if the request is granted, such viewing must occur in the presence of the District's designated custodian of the recording. Under no circumstances will the District's video recording be duplicated and/or removed from District premises unless in accordance with a court order and/ or subpoena or at the discretion of the Superintendent.

A student who is disciplined as a result of the contents of the video recording, as well as their parents and legal guardian, or an employee who is disciplined as a result of the contents of the video recording shall have an opportunity to view the tape which is the basis for the disciplinary action. However, should the results of a formal investigation that is conducted by the District, (relative to a student or employee's misconduct) be unfounded, the student, parent/guardian and/or employee to which the video recording allegedly pertains, shall not be entitled to view such video recording.

Signage/Notification Regarding Use of Video surveillance Cameras in School Buildings, School Buses and/or on School Grounds:

Appropriate signage will be posted at entrances to the school campus and/or at major entrances into school buildings notifying students, staff and the general public of the District's use of video surveillance cameras.

Students and staff will receive additional notification, as appropriate, regarding the use of video surveillance cameras in the schools and on school grounds. Such notification may include, but is not limited to, publication in the District calendar, employee handbook, and student handbook. Such notification does not preclude, as deemed appropriate by administration, the discussion of the use of video surveillance cameras with staff and students to heighten awareness and help foster a sense of security. Refer to: Policy 5751

15. Approve Donations

15.01 Approve all Donations (proposed 8:50)

Recommended Action: The Board of Education hereby approves the donations in items 15.02-15.05

Motioned: Trustee Kurnit

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

15.02 Donation from Hannaford for Woodstock

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$972.00 CASH, from Hannaford Helps Schools Program, to be used to support the purchase of items for the “owl store” at the Woodstock Elementary School.

The Superintendent recommends approval to increase the 2017-2018 Budget per the following donations:

Hannaford Helps Schools

A2110.431.07 Woodstock Supplemental \$972.00

15.03 Donation from Hannaford for High School

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$951.00 CASH, from Hannaford Helps Schools Program, to be used to enhance climate and culture at the high school.

The Superintendent recommends approval to increase the 2017-2018 Budget per the following donations:

Hannaford Helps Schools

A2110.431.01 HS Supplemental \$951.00

15.04 Scholarship Donations

Recommended Action: The Superintendent recommends acceptance of donations totaling \$8,987.50 CASH, from various donors as scholarship awards for the Class of 2018.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name

\$3,000.00 John Iannotti

\$100.00 Lisa Casey

\$500.00 Matthew & Sondra Ostoyich

\$500.00 Imagine Onteora, LTD

\$1,000.00 Tischler & Patch Dental

\$200.00 Olive Senior Citizens

\$100.00 Colleen Martin

\$500.00 Olive Memorial Post 1627

\$35.00 Victoria McLaren

\$35.00 Marystephanie Corsones

\$35.00 Jennifer O'Connor

\$35.00 Nicole Sommer

\$50.00 Cindy Bishop

\$31.25 Dieter Schimmelpfennig

\$35.00 Lance Edelman

\$31.25 Monica LaClair

\$800.00 C.A.R.E. for OCS

\$2,000.00 Ron H. Pape Memorial Fund

15.05 Donation from Bennett PTA for field trips

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$3,000.00 CASH, from the Bennett Elementary School PTA to support a 5th grade field trip.

The Superintendent recommends approval to increase the 2017-2018 budget per the following donations:

Bennett PTA
A2110.431.03 Supplemental \$3,000.00

16. BOCES Vote and Election

16.01 Approve BOCES 2018-2019 Budget (proposed 8:55)

Recommended Action: It is hereby resolved by the Onteora Central School District Board of Education to approve the Board of Cooperative Educational Services Administrative Budget in the amount of \$5,572,388.00

Motioned: Trustee Shands
Seconded: Trustee Osmond
Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

16.02 Vote on BOCES School Board Members

Recommended Action: The Onteora Board of Education hereby casts its vote for the following BOCES Candidates:

Susan Gilmore - Highland
Robert Curran - Onteora
James Shaughnessy - at large
Vincent Petrocelli - at large

Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

17. Consent Agenda

17.01 Approve Consent Agenda (proposed 9:00)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 17.02 to 17.06

Motioned: Trustee Storey
Seconded: Trustee Ratcliff
Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

17.02 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #4/18, Confidential, as reviewed by Trustee Osmond

17.03 Personnel Agenda

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3830	4/10/18 – 5/21/18	Paid Medical
3830	5/22/18 – 6/5/18*	Unpaid Medical FMLA
2049	4/3/18 – 4/20/18	Paid Medical FMLA

*Estimated Date

APPOINTMENT: INSTRUCTIONAL

RECALL FROM PREFERRED ELIGIBLE LIST: FULL-TIME PROBATIONARY APPOINTMENT

NAME	TENURE AREA	PROBATIONARY DATES	SALARY	REMARKS
Bergenson, Erika	Elementary	9/1/18 – 8/31/21	3MA	Recall

TEMPORARY APPOINTMENT: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	PAY RATE	REMARKS
Olson, Pamela	Speech/Phoenicia	*4/13/2018 – 6/22/2018	1MA	Leave replacement

*Date Adjustment

TEMPORARY SUMMER APPOINTMENT:

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	PAY RATE	REMARKS
Gustafson, Amy	Special Education Teacher Summer	7/2/18 – 8/31/18	\$39.00	Summer Services

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Cohen, Wendy	AIS/Instructor (After School 1) CC Geometry	\$2,137.00
Bucher, Donald	AIS/Earth Science (After School Split w/ L. MorgansterPerl)	\$989.00
Morganstern-Perl, Lisa	AIS/Earth Science (After School Split w/ D.Bucher)	\$989.00
Pilla, Kimberly	*Summer School Principal (Shared w/S.Richards)	\$4,235.00
Richards, Scott	*Summer School Principal (Shared w/K.Pilla)	\$1,265.00

*MOA 04182018

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Anderson, Rose	School Monitor (Bus) and Food Service Helper	6/30/2018	Retirement
Jansen, Sheila	Typist/Phoenicia Elementary	7/5/2018	Retirement
Ravetier, Franca	School Monitor (Bus)	3/26/2018	Retirement

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3239	4/4/2018(1/2 Day) – 5/10/2018	Unpaid Medical
1757	3/29/2018 – 4/29/2018	Paid Medical FMLA

PERMANENT STATUS

The following NON-INSTRUCTIONAL personnel have served a probationary period and are recommended to PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE
Weber, Anthony	School Bus Driver	11/8/2017	5/7/2018

SUBSTITUTE

NAME	POSITION
Perfit, Colette	Uncertified Instructional/Non-Instructional

17.04 Approve Agreement with Ulster County Board of Elections

Recommended Action: The Board of Education hereby approves the agreement Onteora Central School District and the Ulster County Board of Elections for the use of voting machines and vote inspectors.

17.05 Surplus Item

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the Neopost DS62 Folder Inserter, serial #08DX5776, tag #014261 as

surplus and authorizes the sale of this item.

17.06 ECA Reports

Recommended Action: The Board of Education hereby approves the Extra Curricular Account reports from the first and second quarters

18. Committee Reports

18.01 Policy Committee - Trustee Salem to report. Next meeting is at Central – TBD
Continue going through 2002 policies, will have 2nd readings on the policy tonight and will have student government policy coming soon

18.02 Facilities Committee - Trustee Storey to report. Next meeting is in the Woodstock School at 3:30 on 5/8/18

- Discussed traffic studies, presentation about SmartBond, did building tour of Phoenicia and discussed current capital projects – science lab and Bennett sheds still being reviewed by NYSED, playground shade structure will be installed by company, Phoenicia radon project went out to bid

19. Old Business

19.01 The Board will discuss Old Business (proposed 9:10)

- Noted the other 3 donations that were not read previously
- Monday, April 23rd is Meet Greet and Eat

20. New Business

20.01 The Board will discuss New Business

- Submit resolution to NYSSNA for Pilots

21. Request For Information

21.01 Discuss Requests for Information

Trustee Kurnit asked and answered:

- Librarian position will be filled
- Nurse Practitioner applications have come in
- Percentage of participation in ELA State assessment has increased

Trustee Storey asked and answered

- Schools do not have a choice in field testing – 11th graders taking field testing in English- tough year to have another test
 - Parents do not have the date of field tests

Executive Session

Enter executive session

Recommended Action: Motion to enter into executive session to discuss the 18-19 raise for Confidential Central Staff

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

22. Adjournment

22.01 Adjourn Meeting. Next meeting is Tuesday, May 1, 2018 in the Woodstock School (proposed 9:20)

Recommended Action: Motion to exit executive session and adjourn the meeting at 10:20

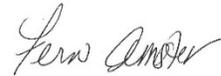
Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Shands, Trustee Ratcliff, Trustee Warren

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, MAY 1, 2018

WOODSTOCK SCHOOL

Minutes

1. Opening Items

1.01 Call to Order 6:00 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Clerk Pro Tem

Recommended Action: The Board of Education hereby appoints Monica LaClair as Clerk Pro Tem in the absence of the District Clerk

Motioned: Trustee Storey

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren

Not Present: Trustee Salem

1.05 Roll Call

Present: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren

Not Present: Trustee Salem

2. Welcome

2.01 Woodstock Principal, Scott Richards will welcome the Board (proposed 6:05 duration 10 min)

- Teachers' Lounge Makeover this weekend – brand new equipment, painted and decorated for the upcoming Teachers Appreciation Week
 - With cooperation with PTA and community members
- Garden vegetables run out in November
 - Using tower Garden –aeroponic system with no soil
 - On agenda is a donation for its purchase
- Painting labyrinth – playground committee continues to meet to improve playground
- K-1 teachers had training on NextGen Science standards – students are responding, making more connections to science

3. Acceptance of Minutes

3.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 4/18/18 Board of Education Meeting

Motioned: Trustee Osmond

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee

Shands, Trustee Warren
Not Present: Trustee Salem

4. Superintendent Report

4.01 The Superintendent will announce District news (proposed 6:15)

- The musical “Into the Woods” was this past weekend – students were wonderfully talented
- Math 3-8 testing completed – will have opt-out data for Board
- Booster club has been meeting
 - Will bring to policy committee for Booster Clubs and Fundraising
- Budget presentations continue- thanked Board for their support

5. Board District News

5.01 The Board will announce District news

Trustee Kurnit reported:

Meet, Greet and Eat was a wonderful event and the HS play Into the Woods was very impressive

Trustee Storey thanked Mr. Richards – a long needed change to the teachers’ lounge
Reported on the PTA Earth Day celebration at Phoenicia – stations such as home craft, beekeeping, etc. – all volunteers

Trustee Shands Meet Greet and Eat was wonderful

6. Student Representative Report

6.01 Student Representative, Ben Rauschendorfer will report to the Board

- Continue to work on student government bylaws and policy
- Each performance of the play was spectacular

7. Acknowledge Public Be Heard

7.01 The Board will acknowledge the public be heard comments from the last meeting

Jackie Hanzl, Mary Naccarato, Chris Groom, Carol Brower, Lauryn Tervenski, Rachel Lim

8. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:45 duration 10 min or more)

Emily Peck, Eva Donado, Sophia Roberts – On April 20th walked out of HS in support of gun control and against school violence. Work with administration to ensure that for movements to come, safety is ensured – create Activism Task Force and talk about upcoming events for activism purposes.

9. Budget Hearing

8.01 Assistant Superintendent for Business, Monica LaClair will present the Budget Hearing Information for 2018-2019 (proposed 6:25 duration 20 min)

Vote is in 2 weeks, a public hearing is required to show what will be on the ballot

- Budget: 2018-19 \$55,577,578 2017-18: \$54,296,155
 - Increase of \$1,281,423 or 2.36%

- Operations & Maintenance 5.23%
- Debt Service and Interfund Transfers 3.47%
- Transportation 7.58%
- Employee Benefits 30.15%
- Instruction 49.96%
- General Support 3.61%
- 3 Part Budget - Capital 8.45%, Administrative 7.32%, Program 84.23%
- Additional Proposition for Buses
 - \$175,000 for Purchase of two (2) buses
- Appropriated Fund Balance
 - \$2,535,620- Appropriated Fund Balance to reduce tax levy
 - \$730,000 – Fund Balance to offset new Bleacher/Press Box
- Levy: 2017-2018 \$41,338,014 Proposed 2018-2019 \$42,571,819
 - Increase of \$1,233,805 or 2.98%
 - The total allowable levy increase is 3.63%
- Need to reduce \$1.2 million in contingency budget

Discussion:

- Other Contingency Requirements:
 - Need to charge fees for most organizations using buildings
- Once voters approve budget, will work with architects to send plans for the press box to NYSED, hoping to start next summer
- Money that was transferred to capital for the new science lab will wait until project is approved

10. Discussion & Possible Action

10.01 Donation of Gift Card

Recommended Action: The Board of Education hereby accepts the donation of a gift card worth \$100 from Hannaford for the Woodstock School

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

- Thanked Hannaford for generosity

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren

Not Present: Trustee Salem

10.02 Donation from Hannaford for Woodstock

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$1,000.00 CASH, from Hannaford Helps Schools Program, to be used to buy a Tower Garden at the Woodstock Elementary School.

The Superintendent recommends approval to increase the 2017-2018 Budget per the following donations:

Hannaford Helps Schools

A2110.431.07 Woodstock Supplemental \$1,000.00

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee

Shands, Trustee Warren
Not Present: Trustee Salem

10.03 Approve MOA with OTA changing June 21, 2018 to a day with 5 hours of instructional time

Recommended Action: The Board of Education hereby approves Memorandum of Agreement #05012018B between the Onteora Teachers Association and the Onteora Central School District to increase the hours of instruction for June 21, 2018 to meet the State requirement.

Motioned: Trustee Shands

Seconded: Trustee Storey

- Put in a situation where we had 1 snow day more than our calendar allowed
- The last 2 days of the school year are not counted as days in attendance but NYSED because they were less than 5 hours of instruction
 - Need to use one of those days to make up for extra snow day used

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren

Not Present: Trustee Salem

10.04 MOA with OTA for a new stipend, National Junior Honor Society beginning 9/1/18

Recommended Action: The Board of Education hereby approves the Memorandum of Agreement #05012018 between the Onteora Teachers Association and the Onteora Central School District to create a new stipend for a National Junior Honor Society Advisor

Motioned: Trustee Storey

Seconded: Trustee Shands

- Have a stipend in the contract for HS Student Council and MS Student Council, but have used the MS Student Council for the National Junior Honor Society
 - Will now have a MS Student Government so need to create a new stipend to continue the National Junior Honor Society program

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren

Not Present: Trustee Salem

10.05 Approve the Board of Registration for the Vote and Election

Recommended Action: The Board of Education hereby approves the Board of Registration to work at the May 15, 2018 Vote and Election

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren

Not Present: Trustee Salem

10.06 Approve ICR - Taconic Resources

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School

District approve the contract between Onteora Central School District and Mid-Hudson Interpreter Services for American Sign Language Interpreter Services from July 1, 2018 through June 30, 2019, at a rate of \$90.00 per hr. weekdays from 8:00 am to 5 pm plus travel, to a maximum of \$1,000.00 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Kurnit

Seconded: Trustee Storey

- For a specific situation that happens 1 day a year

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren

Not Present: Trustee Salem

11. Policy

11.01 Second Reading and Adoption of Policy 5630 Facilities Inspection, Operation and Maintenance (proposed 7:00)

Recommended Action: The Board of Education hereby adopts Policy 5630 as written

Motioned: Trustee Ratcliff

Seconded: Trustee Kurnit

- Keep first sentence in the policy – Board polled
 - YES - Trustee Warren, Trustee Ratcliff, Trustee Osmond
 - NO – Trustee Storey
 - EITHER – Trustee Shands

Amend policy and approve

Result: Passed

Yea: Trustee Warren, Trustee Ratcliff, Trustee Osmond, Trustee Shands

Nay: Trustee Storey

Not Present: Trustee Salem

2012 **2018** 5630 Non-Instructional/Business Operations SUBJECT: FACILITIES: INSPECTION, OPERATION AND MAINTENANCE

Operation and Maintenance

~~The Superintendent is charged with the responsibility for administering plant operations in the most efficient and economical manner possible, while placing high priority on health and safety of students and conservation of natural resources. The Board, through the Superintendent and their staff, has the responsibility of protecting the District investment in plant and facilities through a systematic maintenance program. It is expected that The program shall include periodic preventive maintenance activities, long-range maintenance schedules and emergency repair procedures. The District will make reasonable attempts to ensure~~ It is further expected that all maintenance work will be carried out in a manner that will cause the least interference with the educational program.

Construction and Remodeling of School Facilities

~~Plans and specifications for the erection, enlargement, repair or remodeling of facilities of the School District shall be submitted to the Commissioner when the contemplated construction costs of such work are ten thousand dollars (\$10,000) or more, and for all projects affecting the health and safety of students.~~

The District will ensure all capital projects and maintenance comply with the requirements of the New York State Uniform Fire Prevention and Building Code, the Manual of Planning Standards, and the Commissioner's regulations. Relevant documentation regarding all new buildings must be formally submitted to the State Education Department (SED) no matter the size or cost. The SED Office of Facilities Planning has provided an Instruction Guide on its official website.

Plans and specifications for the erection, enlargement, repair, or remodeling of facilities of the District will be submitted to the Commissioner consistent with applicable law.

Plans and specifications submitted to the Commissioner shall bear the signature and seal of an architect or engineer licensed to practice in the State of New York. The architect or engineer who sealed the plans and specifications shall also certify that the plans and specifications conform to the standards set forth in

the State Uniform Fire Prevention and Building Code (~~9 NYCRR Parts 600 through 1250~~) and the State Energy Conservation Construction Code (~~9 NYCRR Parts 7810 through 7816~~). For remodeling or construction projects ~~costing five thousand dollars (\$5,000) or more~~, the District ~~will shall~~ assure compliance with the requirements of the State Uniform Fire Prevention and Building Code (~~9 NYCRR 600 through 1250~~) and ~~Part 155 of the Building Code and~~ Commissioner's Regulations. ~~and shall~~ **The District will also** retain the services of an architect or engineer licensed to practice in New York State **as required by law or regulation, or as necessary given the scope and cost of the project.** ~~For remodeling or construction projects costing less than five thousand dollars (\$5,000), the District shall assure compliance with the requirements of the State Uniform Fire Prevention and Building Code (9 NYCRR Parts 600 through 1250) and Part 155 of the Commissioner's Regulations.~~

Carbon Monoxide Detection Requirements

All new and existing District buildings that have appliances, devices, or systems that may emit carbon monoxide, and all attached garages, must have a means to detect carbon monoxide. Buildings include school buildings, administrative buildings, bus maintenance facilities, concession stands, and field houses. Carbon monoxide may be produced by fuel-fired heating systems (boilers, HVAC units, and makeup air units), emergency or standby electric generation within a building, fuel-fired kitchen equipment (ranges, ovens, steamers, dishwashers, and makeup air units serving hoods), fuel-fired domestic hot water heaters, laboratory/shop equipment (gas outlets, torches, gas-fired kilns, and stationary or portable engines), maintenance and storage areas with fuel-fired equipment, and in garages.

The District may use a self-contained carbon monoxide alarm, a carbon monoxide detection system, or both. The District will comply with all laws and regulations regarding alarms or detectors, including where they must be located, their power sources, and labeling requirements. The District should develop written standard operating procedures to follow when a carbon monoxide detector is activated.

Inspections

The District is mindful of the health and safety of its students, staff, and visitors and, as such, the District ~~administration will~~ ~~The administration of the School System shall~~ cooperate with officials conducting health, fire, asbestos, bus, and boiler inspections. **In addition**, the administration shall keep the Board of Education informed of the results of such inspections in a timely fashion.

In accordance with the Asbestos Hazard Emergency Response Act (AHERA), the District will inform all employees and building occupants (or their legal guardians) at least once each school year about all asbestos inspections, response actions, post-response action activities, as well as triennial reinspection activities and surveillance activities that are either planned or in progress. The District will provide yearly notification to parent, teacher, and employee organizations on the availability of the District's asbestos management plan and any asbestos-related actions taken or planned in the school.

The District will test potable water for lead contamination from all outlets as required by law. If an outlet exceeds the action level for lead content, the District will prohibit use of the outlet for drinking and cooking purposes, and it will remediate the outlet before allowing these uses. The District will make all required notifications and issue all mandated reports to the public, local health department, or the SED. For ten years following creation, the District will retain all records of test results, lead remediation plans, lead-free building determinations, and waiver requests. The District may seek a waiver from testing requirements from the local health department by demonstrating prior substantial compliance with testing requirements.

Comprehensive Public School Building Safety Program (Rescue)

To ensure that all ~~District school~~ facilities are properly maintained and preserved and provide suitable educational settings, the Board of Education requires that all occupied school facilities which are owned, operated or leased by the District comply with the provisions of the Comprehensive Public School Safety Program and the Uniform Code of Public School Building Inspections, Safety Rating and Monitoring as prescribed in Commissioner's Regulations. For this reason, the School District shall develop a Comprehensive Public School Building Safety Program in accordance with Commissioner's Regulations. The program shall be reevaluated and made current at least annually, and shall include, **at minimum**, the following:

- a) A five (5) year capital facilities plan which will include a priority listing of current and proposed construction and renovation projects and major repairs and replacement of building systems and their costs.
- b) A District-wide building inventory, which will include information pertaining to each building including, but not limited to:
 1. Type of building, age of building, size of building;
 2. Rated capacity, current enrollment;
 3. List of energy sources and major systems (lighting, plumbing, electrical, heating); and

- 4. Summary of triennial Asbestos Inspection reports.
 - ~~b) An annual visual inspection of each occupied building and assignment of a safety rating score. The inspection committee must include a state certified code enforcement official, the District's facility director or designee, and a member of the District's Health and Safety Committee.~~
 - ~~Dc)~~ A building condition survey shall be conducted for all occupied school buildings once every five (5) years by a team that includes at least one (1) licensed architect or engineer.
 - ~~E d)~~ A District-wide monitoring system which includes:
 1. Establishing a Health and Safety Committee;
 2. Development of detailed plans and a review process of all inspections;
 3. Procedures for a response in writing to all inquiries about building health and safety concerns, a copy of which will be sent to the District's Health and Safety Committee for oversight, and a copy kept on permanent file.
 - ~~F e)~~ Procedures to ensure the safety of the building occupants while a construction/renovation project is taking place. These procedures will include:
 1. Notification to parents, staff and the community at least two (2) months in advance, **if possible**, of a construction project of ten thousand dollars (\$10,000) or more to be conducted in a school building while the building is occupied; provided, however, that in the case of emergency construction projects, such notice shall be provided as far in advance of the start of construction as is practicable;
 2. A plan to ensure that all contractors comply with all health and safety issues and regulations, and wear photo ID badges;
 3. An opportunity for the District's Health and Safety Committee to conduct a walkthrough inspection of newly renovated or constructed areas to confirm that the area is ready to be reopened for use; and
 4. An emergency plan which will address potential concerns with the capital project including, but not limited to, evacuation procedures, fire drills, and structural failures.
- Carbon Monoxide Detection: 19 NYCRR § 1228.4; Lead Testing: 10 NYCRR § 67-4.1, et seq.; Legionella Protection: 10 NYCRR § 4.1, et seq.; Fire Inspection: 8 NYCRR § 155.4 Education Law Section 807-a**
Health Inspection: Education Law Section 906; Health and Safety Committee: 8 NYCRR § 155.4(d)(1)
Asbestos Inspection: Education Law, Article 9-A 40 Code of Federal Regulations (CFR) Part 763, Subpart E 15 U.S Code (USC) §§ 2641-2656; Plans and Specifications: Education Law Sections 408, 408-a and 409 8 New York Code of Rules and Regulations (NYCRR) Sections 155.1 and 155.2, 19 NYCRR §§ 1221-1240; Structural Safety Inspections: Education Law Sections 409-d, 409-e, 3602, and 3641(4) 8 New York Code of Rules and Regulations (NYCRR) Sections 155.1, 155.3, 155.4(b)(1), and 155.6

11.02 Second Reading and Adoption of Policy 6160 Staff Professional Development
Recommended Action: The Board of Education hereby adopts Policy 6160 as written
 Motioned: Trustee Shands
 Seconded: Trustee Storey
 Result: Unanimous
 Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren
 Not Present: Trustee Salem

20022018 6160 Personnel **SUBJECT: PROFESSIONAL GROWTH/STAFF DEVELOPMENT**
~~It is the policy of the District that attention be given to in-service, pre-service, and other staff development programs which are believed to be of benefit to the School District and its students. The Superintendent, in consultation with the appropriate administrative staff and/or teacher committees, is directed to arrange in-service programs and other staff development opportunities which will provide for the selection of subjects pertinent to the curriculum in the schools, to build from these subjects those topics or courses for in-service or staff development which will help employees acquire new methods of performing their job responsibilities or help staff improve on those techniques which are already being used in the schools, with the objective of improving professional competencies. It is recommended that administration develop meaningful in-service and/or staff development programs which will achieve the following:~~
Contribute to the instructional program of the schools;
Contribute to improved education for students
Achieve state mandates;
Enhance the professional competencies and/or instructional abilities of staff members.

~~The Board of Education, therefore, encourages all employees to improve their competencies beyond that which they may obtain through the regular performance of their assigned duties. Opportunities should be provided for:~~

~~Planned in-service programs, courses, seminars, and workshops offered both within the School System and outside the District. Visits to other classrooms and schools, as well as attendance at professional meetings, for the purpose of improving instruction and/or educational services. Orientation/re-orientation of staff members to program and/or organizational changes as well as District expectatios.~~

~~Attendance at such professional development programs must be directly linked to the duties and responsibilities comprising the job description of the employee. Consequently, employees are encouraged to participate in the planning of staff development programs designed to meet their specific needs. Members of the staff are also encouraged to continue their formal education as well as to attend their respective work-related workshops, conferences and meetings.~~

~~Funds for participating at such conferences, conventions, and other similar professional development programs will be budgeted for by the Board of Education on an annual basis. Reimbursement to District staff for all actual and necessary registration fees, expenses of travel, meals and lodging, and all necessary tuition fees incurred in connection with attendance at conferences and the like will be in accordance with established regulations for conference attendance and expense reimbursement. The Superintendent of Schools or his/her designee has authority to approve release time and expenses for staff members' attendance at professional training conferences, study councils, in-service courses, workshops, summer study grants, school visitations, professional organizations and the like within budgetary constraints. —A conference request form/course approval form must be submitted by the employee and approved by the designated administrator prior to the employee's attendance at such conference or other professional development program.~~

~~Education Law Section 1604(27) General Municipal Law Sections 77-b and 77-c~~

~~The Board of Education believes that staff training and development help ensure the success of educational programs and improve the efficiency of the district. Therefore, the district will provide development opportunities to staff to increase their effectiveness and job performance. The Superintendent of Schools shall be responsible for implementing and administering staff development programs for the district's employees.~~

Administrators

All administrators in the school district will receive appropriate training and professional development in accordance with law, regulation or any applicable collective bargaining agreement. The Superintendent will be responsible for providing such training and development.

Teachers

All teachers will be provided with substantial professional development opportunities directly related to their current teaching assignment and to student learning in accordance with any applicable collective bargaining agreement, the district's Professional Development Plan. The plan shall include:

- A needs analysis, goals, objectives, strategies, activities and evaluation standards for professional development in the district and a description of how the district will provide all teachers substantial professional development activities directly related to student learning needs identified in school report cards and other sources.
- A description of how the professional development provided will align with New York standards and assessments, teacher capacities and student needs, including linguistic, cultural diversity and special needs. Activities must be articulated across grade levels and subject areas and show how they will be provided and measured in a continuous manner.
- A description of how it will provide teachers holding a professional certificate with opportunities to maintain their certificate in good standing by successfully completing 100 hours of professional development every five years.
- A mentoring program to provide support for new teachers in order to ease the transition from teacher preparation to practice, thereby increasing retention of teachers in the public schools, and to increase the skills of new teachers in order to improve student achievement.

- Unless granted an exemption by the Commissioner of Education a description of how the district will provide professional development to teachers and Level III teaching assistants to address the needs English Language Learners.

The Board shall establish a Professional Development Plan Committee to review and revise the district's Professional Development Plan annually. The Board shall appoint members to the team who have been selected by the respective constituent groups, at the first regular Board meeting in July.

The Professional Development Plan Committee shall meet on or before October 1. The Superintendent or his/her designee will serve as the chair of the team and will be responsible for ensuring the timely review and revision of the district's Professional Development Plan. The Professional Development Plan Committee will submit any recommended revisions to the Board Policy Committee and then to the Board by May 1. The Board will consider the recommendations at its first regular meeting thereafter. The Board may accept or reject the recommendations of the team in whole or in part. The Board may also request any additional information or data needed to evaluate the success of the program in achieving its objectives.

Any further changes in the plan must be submitted to the Board by June 1. The Board will consider and act on the revised plan by June 30. The Board reserves the right to make changes to the revised plan.

The Board acknowledges that the Appendix to the approved plan may be modified throughout the school year as the approved vendors listed in the Appendix may change. Based on this, the Board, therefore, authorizes the Superintendent to make any revisions to the approved vendor list as he/ she deems necessary.

Teaching Assistants

All teaching assistants will be provided with the opportunity to participate in professional development directly related to their position, and in support of student learning, which will enable them to meet the hundred hour requirement over five (5) years.

Other Professional Staff and Support Staff

The district will provide staff development activities for other professional staff and support staff within the financial constraints of the district budget and in accordance with applicable collective bargaining agreements.

Other Staff Development Opportunities

The Board recognizes that many staff development opportunities are provided through non-school district sources. Within budgetary restraints, district employees may attend conferences, workshops, study councils, in-service courses, summer study grants, school visitations, and other relevant staff development opportunities.

Released time and reimbursement for such activities will be available upon approval of the Superintendent and in accordance with applicable collective bargaining agreements. The Superintendent may establish regulations pursuant to this policy to establish the circumstances under which such released time and reimbursement may be available. Staff members who attend such activities will be required to prepare a report or summary of the activity attended.

11.03 Second Reading and Adoption of Policy 5220 District Investments

Recommended Action: The Board of Education hereby adopts Policy 5220 as written

Motioned: Trustee Shands

Seconded: Trustee Storey

- Most of the Investment Policy goes into regulation

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren

Not Present: Trustee Salem

~~2002~~20185220 4 of 7 Non-Instructional/Business Operations **SUBJECT: DISTRICT INVESTMENTS**

Scope

~~This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.~~

Objectives

~~The primary objectives of the local government's investment activities are, in priority order:~~

- ~~a) To conform with all applicable federal, state and other legal requirements (legal);~~

- ~~_____ b) To adequately safeguard principal (safety);~~
- ~~_____ c) To provide sufficient liquidity to meet all operating requirements (liquidity); and~~
- ~~_____ d) To obtain a reasonable rate of return (yield).~~

Delegation of Authority

~~_____The Board of Education's responsibility for administration of the investment program is delegated to the Treasurer or designee who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a data base or records incorporating description and amounts of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.~~

Prudence

~~_____All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Ontario Central School District to govern effectively.~~

~~_____Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.~~

~~_____All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.~~

Diversification

~~_____It is the policy of the Ontario Central School District for all moneys collected by any officer or employee of the School District to transfer those funds to the Treasurer or designee within five (5) working days of deposit, or within the time period specified in law, whichever is shorter.~~

~~_____The Treasurer or designee is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.~~

Designation of Depositories

~~_____The banks and trust companies authorized for the deposit of moneys up to the following maximum amounts are:~~

_____Depository Name	_____Maximum Amount
_____Bank of America (formerly Fleet Bank)	_____varies
_____Wilber National Bank	_____varies
_____Key Bank	_____varies
_____MBIA JP Morgan Chase	_____varies

Collateralizing of Deposits

~~_____In accordance with the provisions of General Municipal Law, Section 10, all deposits of the Ontario Central School District, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:~~

- ~~_____a) By a pledge of "eligible securities" with an aggregate "market value," or provided by General Municipal Law, Section 10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the policy.~~
- ~~_____b) By an eligible "irrevocable letter of credit" issued by a qualified bank other than the bank with the deposits in favor of the School District for a term not to exceed ninety (90) days with an aggregate value equal to one hundred forty percent (140%) of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one (1) of _____the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.~~
- ~~_____c) By an eligible surety bond payable to the School District for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims paying ability is rated in the highest rating category by at least two (2) nationally recognized statistical rating organizations.~~

Safekeeping and Collateralization

~~_____Eligible securities used for collateralizing deposits shall be held by (the depository and/or a third-party) bank or trust company subject to security and custodial agreements.~~

~~_____The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agree upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities.~~

~~_____The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the School District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the~~

~~substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.~~

Permitted Investments

~~As authorized by General Municipal Law, Section 11, the Ontario Central School District authorizes the Treasurer or designee to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:~~

- ~~a) Special time deposit accounts;~~
- ~~b) Certificates of deposit;~~
- ~~c) Obligations of the United States of America;~~
- ~~d) Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;~~
- ~~e) Obligations of the State of New York;~~
- ~~f) Obligations issued pursuant to LFL Section 24.00 or 25.00 (with approval of the State Comptroller) by any municipality, School District or District corporation other than the Ontario Central School District;~~
- ~~g) Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments;~~
- ~~h) Certificates of Participation (COPs) issued pursuant to GML, Section 109-b;~~
- ~~i) Obligations of this School District, but only with any moneys in a reserve fund established pursuant to GML, Sections 6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n.~~

~~All investment obligations shall be payable or redeemable at the option of the Ontario Central School District within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Ontario Central School District within two (2) years of the date of purchase.~~

Authorized Financial Institutions and Dealers

~~The Ontario Central School District shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the School District conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the School District. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Treasurer or designee is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.~~

Purchase of Investments

~~The Treasurer or designee is authorized to contract for the purchase of investments:~~

- ~~a) Directly, including through a repurchase agreement, from an authorized trading partner.~~
- ~~b) By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 86-46, and the specific program has been authorized by the School District.~~
- ~~c) By utilizing an ongoing investment program with an authorized tracking partner pursuant to a contract authorized by the School District.~~

~~All purchased obligations, unless registered or inscribed in the name of the School District, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All cash transactions shall be confirmed in writing to the Ontario Central School District by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law, Section 10.~~

~~The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the School District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.~~

Repurchase Agreements

~~Repurchase agreements are authorized subject to the following restrictions:~~

- ~~a) All repurchase agreements must be entered into subject to a Master Repurchase Agreement.~~
- ~~b) Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.~~
- ~~c) Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United States of America.~~
- ~~d) No substitution of securities will be allowed.~~
- ~~e) The custodian shall be a party other than the trading partner.~~

APPENDIX A Schedule of Eligible Securities

- ~~===== Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government sponsored corporation.~~
- ~~===== Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, and the African Development Bank.~~
- ~~===== Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the Market Value of the obligation that represents the amount of the insurance or guaranty.~~
- ~~===== Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, School District, or District corporation of such State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.~~
- ~~===== Obligations issued by states (other than the State of New York) of the United States rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.~~
- ~~===== Obligations of Puerto Rico rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.~~
- ~~===== Obligations of counties, cities and other governmental entities of a state other than the State of New York having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.~~
- ~~===== Obligations of domestic corporations rated in one (1) of the two (2) highest rating categories by at least one (1) nationally recognized statistical rating organization.~~
- ~~===== Any mortgage related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by bank regulatory agencies.~~
- ~~===== Commercial paper and bankers' acceptances issued by a bank, other than the Bank, rated in the highest short term category by at least one (1) nationally recognized statistical rating organization and having maturities of not longer than sixty (60) days from the date they are pledged.~~
- ~~===== Zero coupon obligations of the United States government marketed as "Treasury strips."~~

The objectives of the district's investment policy are to conform with all applicable federal and state requirements, to safeguard district funds and to minimize risk, to ensure that investments mature when cash is required to finance operations and to ensure a competitive rate of return. In accordance with this policy, the Treasurer or his/her designee is authorized to invest and/or deposit all funds, including proceeds of obligations and reserve funds, in time-deposit accounts, certificates of deposit, short-term government securities, repurchase agreements or other investment instruments permitted by law, subject to the investment regulations approved by the Board of Education.

To the extent feasible, investments and deposits shall be made in and through local or regional financial institutions. Concentration of investments in a single financial institution should be avoided. Diversification of investments and deposits is encouraged. Investments may be made either directly from an authorized trading partner, or by participation in a cooperative investment agreement with other authorized municipal corporations pursuant to General Municipal Law Article 5-G and in accordance with General Municipal Law Article 3-A.

This policy will be periodically reviewed by the Board and may be amended from time to time in accordance with the provisions of section 39 of the General Municipal Law.

Ref: Education Law §§1604-a; 1723-a; 3651; 3652

Local Finance Law § 24.00, 25.00, 165.00

General Municipal Law §§6-d; 6-j; 6-l-n; 6-p; 6-r; 10; 11; 39; Article 3-A; Article 5-G

12. Consent Agenda

12.01 Approve Consent Agenda (proposed 7:05)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 12.02-12.05

Motioned: Trustee Shands

Seconded: Trustee Storey

- Bennett stage curtains have been needing replacement – may be original to the school
 - Not salvageable –not even for donation
- Price includes all hardware needed – will be done over the summer

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren

Not Present: Trustee Salem

12.02 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #5/18, Confidential, as reviewed by Trustee Ratcliff

12.03 Personnel Agenda

RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Scheible, Elizabeth	Teaching Assistant/Bennett	5/11/2018	Personal

EXTRA DUTY STIPENDS (2018 – 2019 School Year)

NAME	POSITION	AMOUNT
Allison, Michael	Football Varsity – Head Coach	\$5,800.00
Boyer, Erica	Commencement Orchestra Director	\$330.00
Brueckner, Jennifer	Field Hockey – Modified Assistant Coach	\$1,978.00
Fein, Peter	Tennis – Varsity – Head Coach (Girls)	\$2,792.00
Hoyt-Friedman, Jacob	Soccer Varsity Head Coach (Girl)	\$4,760.00
Kight, Justin	Football – Varsity – Assistant Coach	\$4,315.00
King, Thomas	Soccer – JV – Head Coach (Girls)	\$3,572.00
Loizou, Philip	Football – Modified – Head Coach	\$3,348.00
Mackenzie, Dustin	Football Varsity – Assistant Coach	\$4,315.00
Occhi, Andrew	Golf – Varsity – Head Coach (Girls)	\$3,126.00
Pezzello, Eric	Soccer – Varsity – Head Coach (Boys)	\$4,760.00
Rushford, Michael	Soccer Modified – Head Coach (Girls)	\$1,978.00
Temple, Nicole	Field Hockey – Varsity – Head Coach	\$4,315.00
Warnes, Carsten	Soccer – Modified – Head Coach (Boys)	\$1, 978.00

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Holland, Eugenia	School Monitor/High School	5/14/2018	Retirement

SUBSTITUTE

NAME	POSITION	Effective Date
Nieves-Kastel, Angelica	Certified Teaching Assistant	4/24/18
Ryan, Lisa	Certified Teaching Assistant	4/13/18
Tomlinson, Christmas	Certified Teaching Assistant/Non-Instructional	5/2/18

PERMANENT STATUS

The following NON-INSTRUCTIONAL personnel have served a probationary period and are recommended to PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE
Parker, Bradley	Building Maintenance Mechanic	11/8/2017	5/7/2018

TEMPORARY SUMMER APPOINTMENT: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	AMOUNT	REMARKS
Erlwein, Doreen	Summer Academy Teacher	7/1/18 – 8/3/18	\$39.00/hr	Summer Academy
Fields, Dominique	Summer Academy Teacher	7/1/18 – 8/3/18	\$39.00/hr	Summer Academy
Maille, Julie	Summer Academy Teacher	7/1/18 – 8/3/18	\$39.00/hr	Summer Academy
Mattison, Lori	Summer Academy Teacher	7/1/18 – 8/3/18	\$39.00/hr	Summer Academy
Mayone-Allison, Joan	Summer Academy Teacher	7/1/18 – 8/3/18	\$39.00/hr	Summer Academy
Millman, Jacob	Summer Academy Teacher	7/1/18 – 8/3/18	\$39.00/hr	Summer Academy
Warren, Kristin	Summer Academy Teacher	7/1/18 – 8/3/18	\$39.00/hr	Summer Academy

12.04 Approve Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 9

12.05 Approve Bid for Bennett Stage

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for all materials, fabrication services and labor for installation of new stage and window curtains at Bennett Elementary School based on the bid documents of April 24, 2018 to the lowest responsible bidder, iWeiss Theatrical Solutions, in the amount of \$38,825.00 and authorizes the Superintendent to sign such an agreement.

13. Committee Reports

13.01 Health and Wellness Committee - Trustee Shands to report. Next meeting is in the MS/HS Conference Room at 2:45 on 5/17/18

- Meet, Greet and Eat was last Monday – better than last year
 - Made more than \$6,000 (last year) for Belleayre Bash

14. Old Business

14.01 The Board will discuss Old Business (proposed 7:15)
No old business was discussed

15. New Business

15.01 The Board will discuss New Business

- Activism Task Force is worth exploring since seeing more activism from students
 - Superintendent will work with students and administration

16. Request For Information

16.01 Discuss Requests for Information

Trustee Ratcliff asked about action taken on Safety Study for HS parking lot

- Transportation expert from the architect office came out and has recommendations – will send a report and costs

Trustee Osmond asked the Superintendent to follow up with the Deputy County Executive about a traffic light at 28 so students might be able to make better use of rail trail if there is a light

17. Executive Session

17.01 Enter executive session (proposed 7:20 duration 30 min)

Recommended Action: Motion to enter into executive session to discuss the raise for confidential staff

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren

Not Present: Trustee Salem

18. Adjournment

18.01 Exit Executive Session and Adjourn Meeting. Next meeting is Tuesday, May 15, 2018 in the MS/HS (proposed 7:50)

Recommended Action: Motion to exit executive session and adjourn the meeting at

Motioned: Trustee Shands

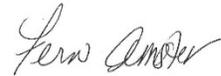
Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Ratcliff, Trustee Shands, Trustee Warren

Not Present: Trustee Salem

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR & ANNUAL MEETING

7:30 p.m.

TUESDAY, MAY 15, 2018

Middle School/High School

MINUTES

1. Opening Items

- 1.01 Call to Order 7:30 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Storey, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Osmond, Trustee Shands, Trustee Warren

2. Acceptance of Minutes

- 2.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby approves the minutes of the 5/1/18 Board of Education meeting

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Warren

Now Present

Trustee Osmond and Trustee Shands arrived at 7:35

3. Presentation/Discussion

3.01 Interim Assistant Superintendent for Curriculum & Instruction will report on District's Educational Program (proposed 7:30 duration 30 min)

- Many changes in education: mostly 9-10 grades- Regents are changing to inquiry format
- Must decide when to change to new Global regents – meeting with teachers
 - 8th graders are being trained in the new regents format
- History regents will change to new format in 2020
- Grade 3-8 ELA and Math assessments will also change for the new standards
- Curriculum Mapping – all subjects are mapped on NYLearns:
 - Phase1: Map Grades K-6 ELA/Literacy and Math
 - Phase2: Map Grades 7-9 ELA/ Math/ Science/ Social Studies
 - Phase3: Map Grades10-12, Grades K-6 Science, Primary Grade S.S. & Science Integration
- Use effective professional development through embedded coaches in literacy, math and science
- Conduct a Comprehensive Review of Assessments
 - Elementary report card review –do our report cards effectively communicate what a child is learning and where they are in their

learning process?

- Small group instruction, informal assessments

Math:

- Continue shift to embedding math centers into daily instruction
- Use manipulatives to establish multiple pathways to solution
- Consider primary coach for Math

Science

- Continue to phase in the use of new inquiry based process
- Support coding and engineering element of Next Gen. Learning Standards
- Integrate Science & Literacy Crosswalk
- Middle School – Continue to unpack the new standards
- High School – Introduce the new inquiry process

Social Studies

- MS/HS- Continue to revise & refine with new framework and work on common assessments
- Elementary – Integrate into literacy
- Grade K- Kindness curriculum & Grades 1-3 Tolerance Curriculum
- New standards have a civics participation strand

Other

- All curriculum will incorporate effective strategies for teachers to use with new standards
- Also promoting children's social, emotional, civic, and academic skills
 - MS looking at Restorative Justice, then will look to HS and elementary
- Sept. 28th – beginning a series of teaching across differences – series of trainings about implicit bias
- Continue to work on growth mindset
- Look at new mental health literacy from state– need to look at to see how it will fit into our mental health curriculum
- RTI not special ed. initiative – best practices for classroom teachers
- Flexibility in programming at the middle level – creative scheduling
- Review existing high school course offerings and sequences for multiple pathways to graduation – maybe too many electives for the required rigor of the NYS Next Gen. Standards
- Re-align roles and schedules of staff to maximize effective instruction
- Implement opportunities identified in Futures Report
- Create a multi-year actionable plan

Discussion:

- Mental Health: schools can encourage youth mental health training, safe spaces, school partnership with mental health professionals, positive school climate, advocacy groups after school with staff members students are comfortable going to
- Multiple pathways to HS diploma (12 pathways) - pathway with concentration in a subject – reflective of coursework done- will require 4 or 5 year sequencing of more rigorous courses
- Traditional Regents Diploma still available, but with a lot of flexibility depending on profile of student
- Growth Mindset has to do with the way teachers frame questions and ways to rephrase question so more students can understand orally and written

- Reinforcing that everyone learns in different ways – teachers shift from being lecturers to being the facilitator of learning
- Give teachers tools to incorporate into their lessons for students
- Primary report cards – have a 1-4 scale developed prior to adoption of new standards - specific skill is not reflective of standard
- Grades 4-6 gives number grade using formulas that tie to a grade- giving a number grade for a subject does not say enough about knowledge of a concept
 - Show parents which skills are mastered
- Research tells it is not effective to teach math using drills but have strong delivery of math with differentiation
 - Centers with different concepts and small group instruction - students rotate
- Addressing RTI is the most important part of the Futures report
 - Ground basis of what RTI is, what best practices are, reflect on what they currently have
 - Secondly to look at roles of people and what they do and how they do it
 - Multi-year path for students instead of year at a time
 - Need entrance and exit criteria
- Transition plan with the new Assistant Superintendent for Curriculum & Instruction
 - 8 days in district before she starts – targeted time with each administrator
 - Multi-year plans are given to the new Assistant Superintendent for Curriculum & Instruction
- Feedback from teachers on state assessments:
 - Math state tests are better – length, questions covering concepts
 - ELA - appropriateness of passages at middle level is more balanced but still need to cut back on some questions – too long
 - 2 day assessments better
- Just looking into restorative practices – peer mediation has not been discussed yet
 - During student review of Code of Conduct was said that the HS had an active peer mediation but students felt uncomfortable with role – felt responsible for disciplining other students
- AP students taking tests using inquiry method – learned inquiry method this year
- Civics curriculum - K-8 different than 9-12 - kindergarten – respect rights of others, 4th grade debates with civility regardless of viewpoint, builds from there
 - 8 strains in Social Studies framework– 1 strain is civic participation

3.02 The Board will Review the Code of Conduct Revisions (proposed 8:00 duration 30 min)

8:46

- Review Process:
 - Student Government reviewed in 2 sections by grade level (9-10 and 11-12)
 - Building Level Shared Decision-Making Teams then District Shared Decision Making team who made final revisions
- Board role is to approve the revisions, add or subtract
- “Extremely revealing garments” needs to be clarified
 - For example: “Wear tops with a front and back”- don’t leave open to interpretation
 - Discreet enforcing of this should be here and in policy
- Monticello changed policy to be more general and helped to cut down number

of dress code violations

- Create a sub-committee of Board – to put in their input
- Polled Board to leave as district did or change to clarify
 - Leave as is: Trustee Shands, Trustee Storey
 - Add revisions for clarification and show back to district committees: Trustee Salem, Trustee Osmond, Trustee Ratcliff, Trustee Kurnit, Trustee Warren
- Another consideration to change is when students want to congregate, they need to get permission - change from “get permission” to “inform administration” and have appropriate punishments and alternatives
- Reporting on code of conduct violations
 - Board to get information to help determine Code of Conduct revisions
- Policy to state that dress code in handbooks cannot be stricter than in Code of Conduct

Now present:

Trustee Warren arrived at 9:00

3.03 First Reading of Policy 5640 Tobacco-Free, Smoke-Free Environment

~~2015~~ **2018** 5640Non-Instructional/Business Operations

SUBJECT: TOBACCO-FREE, SMOKE-FREE ENVIRONMENT POLICY

The following tobacco policy was developed in accordance with the Goals 2000 Educate America Act, § 1043 (Non-Smoking Policy for Children Services), the New York State Public Health Law's Expanded Clean Indoor Air Act 2003, § 1399-opt and New York State Education Law - Article 9 Section 409.

Intent

All students shall possess the knowledge and skills necessary to avoid all tobacco use, and school leaders shall actively discourage all use of tobacco products by students, staff, and school visitors while on school property, at a school-sponsored event, or in a school-owned or school- contracted vehicle. To achieve these ends, Onteora leaders shall prepare, adopt, and implement a comprehensive plan to prevent tobacco use that includes:

- a. A sequential educational program to prevent tobacco use that is integrated within the school health education curriculum; that is aimed at influencing student' attitudes, skills, and behaviors; and that is taught by well-preparedand well-supported staff;
- b. Establishment and strict enforcement of completely tobacco-free school environments at all times;
- c. Prohibition of tobacco advertising;
- d. Appropriate counseling services and/or referrals for students and staff to help them overcome tobacco addiction;
- e. Cooperation with community-wide efforts to prevent tobacco use; and
- f. Strategies to involve family members in program development and implementation.

Rationale

Cigarette smoking is considered the chief preventable cause of premature disease and death in the United States. Schools have a responsibility to help prevent tobacco use for the sake of students' and staff members' health and the well being of their families. Research conclusively proves that:

- a. Regular use of tobacco is ultimately harmful to every user's health, directly causing cancer, respiratory and cardiovascular diseases, adverse pregnancy outcomes, and premature death;
- b. Second-hand smoke is a threat to the personal health of everyone;
 1. Nicotine is a powerfully addictive substance;
 2. Tobacco use most often begins during childhood or adolescence; and use of tobacco interferes with students' attendance and learning.

Tobacco Use Prohibited

Tobacco sale or distribution shall not be permitted and no person shall use tobacco on school grounds or in any vehicles used to transport children or school personnel at any time. For purposes of this policy, "school grounds" means any building, structure, and surrounding outdoor grounds contained within the District's legally defined property boundaries as registered in the County Clerk's Office. Smoking or tobacco use is also prohibited within 100 feet of all school entrances, exits and outdoor areas, except where that is a residence or residential property. Furthermore, tobacco use shall not be permitted at any

time indoors or on the grounds of any facility owned, operated, leased, or contracted by the District as educational or library service for students pre-k through 12, unless legally excepted.

For purposes of this policy, tobacco is defined to include any lighted or unlighted cigarette, cigar, cigarillo, pipe, bidi, clove cigarette, and any other smoking product and smokeless tobacco, and spit, dip, chew, spitless snuff and/or snuff, smokeless, dip, in any form and electronic cigarettes. **“Electronic cigarette” or “e-cigarette” means an electronic device that delivers vapor which is inhaled by an individual user (including vaporizers, vapor pipes, and vape pens), and shall include any refill, cartridge and any other component of such a device.**

Tobacco Promotion

Tobacco promotional items (i.e., brand names, logos, and other identifiers), including clothing, bags, lighters, and other personal articles, are not permitted on school grounds, in school vehicles, or at school-sponsored events. Tobacco advertising is prohibited in all school-sponsored publications and at all school-sponsored events. Tobacco industry sponsorship and marketing (eg. Gifts, funding, or parent/classroom educational materials from the tobacco industry) is prohibited. When possible, school libraries shall order periodicals with a request for school editions which exclude tobacco advertising.

Closed Campus

No student may leave the school campus during breaks in the school day to use a tobacco product. Signs to this effect will be posted at appropriate locations. School authorities shall consult with local law enforcement agencies to enforce laws and District policies that prohibit the sale of tobacco to minors, within the immediate proximity of school grounds.

The school administrator shall notify students, families, education personnel, and school visitors of the tobacco-free policy in handbooks and newsletters, on posted notices or signs at every school entrance and other appropriate locations, and by other efficient means. Public announcements will be made at District-sponsored events such as public board of education meetings, sporting events, musical concerts, open houses, and parent/family activity events. Outside interest groups who use District facilities will be notified in writing regarding this Tobacco Policy. To the extent possible, schools and districts may use local media to publicize the policies and help influence community norms about tobacco use.

Enforcement

The District shall designate school officials to enforce this policy and to address any violations. All staff members are asked to cooperate and to report violations to the designated administrator. Any tobacco product, rolling papers, or other paraphernalia, lighter, matches, or similar incendiary devices found in the possession of a [minor] student shall be confiscated by staff and discarded. Students and employees also may be subject to relevant sanctions as determined by written school policy, including disciplinary action. Student participation in a tobacco cessation program and/or tobacco education class may be allowed. Other individuals in violation of this policy will be asked to refrain or leave the premises. School staff shall be encouraged to participate in training on the correct and fair enforcement of tobacco-free policies.

Instructional Program Design

Tobacco use prevention education shall be integrated within the comprehensive health education. The educational program shall be based on theories and methods that have been proven effective by published research and consistent with the New York State health education standards.

Staff Preparation

Staff responsible for teaching tobacco use prevention shall have access to adequate pre-service training and participate in ongoing professional development activities to effectively deliver the education program as planned.

Educational Reinforcement

Tobacco use prevention education shall be closely coordinated with the other components of the school health program. Tobacco-use prevention concepts shall also be integrated into the instruction of other subject areas to the greatest extent possible.

School instructional staff shall collaborate with agencies and groups that conduct tobacco-use prevention education in the community. School staff shall also help interested students become involved with agencies and other organizations in the community that are working to prevent tobacco use.

Program Availability

The school health program shall include referrals to community resources and programs to help students and staff overcome tobacco addiction. School counselors or community agencies are encouraged to establish voluntary tobacco use cessation programs at school.

Program Attendance

Attendance or completion of a tobacco use cessation program shall not be mandatory for anyone or used as a penalty. Attendance or completion of a tobacco use cessation program is allowed as a voluntary substitute to suspension for possession or use of tobacco.

Cooperation

The existence of a tobacco-free environment for the benefit of all who occupy School District property will depend upon the thoughtfulness, consideration, and cooperation of all school personnel, students, and other individuals on school property. We invite the cooperation and understanding of all individuals in assuming responsibility for keeping our School District premises tobacco-free.

Safe and Drug-Free Schools and Communities Act, 20 United States Code (USC) Section 7101 et seq. Pro-Children Act of 2001, as amended by the No Child Left Behind Act of 2001, 20 United States Code (USC)

Sections 7181-7184

Education Law Sections 409, 2801(1) and 3020-a

Public Health Law Article 13

Adopted: **3/10/15**

3.04 First Reading of Policy 5250 Sale and Disposal of School District Property

~~20022018~~ 5250 Non-Instructional/Business Operations

SUBJECT: SALE AND DISPOSAL OF SCHOOL DISTRICT PROPERTY

Sale of School Property

~~No school property shall be sold without prior approval of the Board of Education. However, the responsibility for such sales may be delegated. The net proceeds from the sale of school property shall be deposited in the General Fund.~~

Disposal of District Personal Property

Equipment

~~School District equipment that is obsolete, surplus, or unusable by the District shall be disposed of in such a manner that is advantageous to the District.~~

~~The Superintendent will be responsible for selling the equipment in such a way so as to maximize the net proceeds of sale which may include a bona fide public sale preceded by adequate public notice. If it is determined that reasonable attempts to dispose of the equipment have been made and such attempts have not produced an adequate return, the Superintendent or his/her designee may dispose of the equipment in any manner which he/she deems appropriate.~~

Textbooks

~~Textbooks may lose their value to the educational program because of changes in the curriculum or they contain outdated material and/or are in poor condition.~~

~~If textbooks are no longer useful or usable, the procedures for disposal shall adhere to the following order of preference:-~~

- ~~a. Sale of textbooks. If reasonable attempts to dispose of surplus textbooks fail to produce monetary return to the School District; then~~
- ~~a. Donation to charitable organizations; or~~
- ~~a. Disposal as trash.~~

~~Education Law Section 1709(9) and (11)~~

~~General Municipal Law Sections 51 and 800 et seq.~~

~~Building administrators and support staff supervisors are responsible for identifying obsolete or surplus equipment and supplies within their area(s) of responsibility. Each year, a determination shall be made of which equipment, supplies and/or materials are obsolete and cannot be salvaged or utilized effectively or economically by the school district. Such equipment, supplies, or materials shall be sold through bid procedures, if possible, for the highest possible price.~~

~~The School Business Manager Assistant Superintendent for Business shall be authorized to dispose of obsolete or surplus equipment and supplies in the following manner:~~

- ~~1. reassign the items, as needed, to other locations within the school district;~~
- ~~2. centralize the storage of items of potential usefulness; and/or~~
- ~~3. discard or sell as surplus those items determined to be of no further use or worthless.~~

~~Prior to reassigning, storing, discarding or selling any equipment or supplies (including computer hardware and software), the district shall ensure that all district-related data and information is permanently and completely removed. If such data or information is of a sensitive, personal or confidential nature, and cannot be permanently and completely removed prior to discarding or selling, the equipment or supplies shall be destroyed, and if reassigned or stored, the district shall note that district data or information has not been permanently and completely removed. The district shall also ensure that all district-related data and information is permanently and completely removed from equipment that is leased from a third party, prior to returning the~~

equipment. The district shall work with the third party provider to ensure that district data and information is able to be permanently and completely removed from the equipment.

Following approval by the Board of Education, items may be sold in the following manner:

1. **offer to sell the items to local municipalities or local non-profit organizations;**
2. **sell items at a public sale or on a Board-approved public online auction site. In the event of a public sale, notice of availability of such equipment, supplies and materials and requests for bids shall be disseminated through announcements in local newspapers and such other appropriate means. The general public, as well as staff members who are not Board members, officers, or involved in the purchasing function, shall be eligible to bid on the equipment, supplies and/or materials; and**
3. **sell remaining items as scrap for the best obtainable amount or discard in the safest, least expensive manner.**

Ref: **General Municipal Law §§51; 800 et seq.**
Ross v. Wilson, 308 NY 605 (1955)
Matter of Baker, 14 EDR 5 (1974)
Op. St. Compt. 58-120

3.05 First Reading of Policy 3271 Solicitation of Charitable Donations

- Fundraising is different than charitable donations

2002-22018 3271 Community Relations **SUBJECT: SOLICITATION OF CHARITABLE DONATIONS FROM SCHOOL CHILDREN**

Direct solicitation of charitable donations from children in the District schools on school property during regular school hours shall not be permitted. It will be a violation of District policy to ask District school children directly to contribute money or goods for the benefit of a charity during the hours in which District students are compelled to be on school premises.

However, this policy does not prevent the following types of fund raising activities:

- a. Fund raising activities which take place off school premises, or outside of regular school hours during before-school or after-school extracurricular periods;
- b. Arms-length transactions, where the purchaser receives a consideration for his/her donation. For example, the sale of goods or tickets for concerts or social events, where the proceeds go to charity, shall not be prohibited as the purchaser will receive consideration – the concert or social event – for the funds expended;
- c. Indirect forms of charitable solicitation on school premises that do not involve coercion, such as placing a bin or collection box in a hallway or other common area for the donation of food, clothing, other goods or money. However, collection of charitable contributions of food, clothing, other goods or funds from students in the classroom or homeroom is prohibited.

The Board of Education ~~shall ultimately decide which~~ **reserves the right to determine which** organizations, groups, etc. can solicit charitable donations and for what purposes, as long as the activities comply with the terms of this policy and the Rules of the Board of Regents.

~~Regulations shall be developed by the administration to implement this policy.~~

8 New York Code of Rules and Regulations

(NYCRR) Section 19.6

New York State Constitution Article VIII, Section 1

Education Law Section 414

NOTE: Refer also to Policy #7450 – Fund Raising by Students

Adopted: **6/29/09**

4. Independent Contract Retainers

4.01 Approve Independent Contract Retainers

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in Items 4.02-4.04

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Warren

4.02 ICR for Matt Savatgy

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Matthew Savatgy as 2018 Bennett School Earth Day Coordinator for the period beginning May 8, 2018 to June 1, 2018 for a fee of \$1,000.00 to a maximum of \$1,000.00 and authorizes the Superintendent to sign such an agreement.

4.03 ICR for Linda Szakmary

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Linda Szakmary, as a Literacy Coach for the period effective May 15, 2018 to June 30, 2018 at a rate of \$400.00 per day, to a maximum of \$8,000.00 and authorizes the Superintendent to sign such an agreement

4.04 ICR- Pickhardt

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Barbara Pickhard, as a Choral Accompanist for the MS/HS on May 7, 2018 and May 16, 2018 at a rate of \$200.00 total and authorizes the Superintendent to sign such an agreement

5. Discussion & Possible Action

5.01 Amendment to Contract for West Hurley Sale

Recommended Action: WHEREAS, by resolution dated February 7, 2017, the Board of Education of the Onteora Central School District ("District") entered into a Contract of Sale for the sale of the former West Hurley Elementary School property to Kerry Danenberg (the "Purchaser"); and
WHEREAS, the Purchaser has notified the District of an issue regarding a purported right-of-way bisecting the property; and
WHEREAS, the District is desirous of taking reasonable steps to quiet title to the property with regard to the purported right-of-way, and the Purchaser wishes to assist the District in doing so; and
WHEREAS, the Parties are desirous of amending the Contract of Sale in order to toll the period of time during which the Purchaser may conduct due diligence activities under the Contract, so as to pursue the prompt resolution of the issue regarding the purported right-of-way:
NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Education of the Onteora Central School District approve an amendment to the Contract of Sale with the Purchaser of the former West Hurley Elementary School property, upon such terms and conditions as set forth in the Amendment to Contract of Sale, a copy of which is annexed hereto as Exhibit "A;" and
BE IT FURTHER RESOLVED THAT, the Board President is authorized to execute such Amendment to Contract of Sale, a fully executed copy of which shall be placed on file with the District Clerk.

Motioned: Trustee Shands

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Warren

5.02 Assign Special Counsel

Recommended Action: WHEREAS, by resolution dated February 7, 2017, the Board of Education of the Onteora Central School District (the "District") entered into a Contract of Sale for the sale of the former West Hurley Elementary School property to Kerry Danenberg (the "Purchaser"); and

WHEREAS, the Purchaser has notified the District of an issue regarding a purported right-of-way bisecting the property; and

WHEREAS, the District wishes to appoint special counsel to assist the District with quieting title to the property with regard to the purported right-of-way, and the Purchaser wishes to assist the District in doing so:

NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Education of the Onteora Central School District hereby appoints James Bacon, Esq. as special counsel to the District, on the terms and conditions set forth in the engagement letter and retainer agreement from James Bacon, Esq. dated April 27, 2018, on file with the District; and

BE IT FURTHER RESOLVED THAT, the Board President is authorized to counter-sign the aforementioned engagement letter and retainer agreement, a fully-executed copy of which shall be placed on file with the District Clerk.

Motioned: Trustee Ratcliff

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Warren

5.03 Scholarship Donations

Recommended Action: The Superintendent recommends acceptance of donations totaling \$2,975.00 CASH, from various donors as scholarship awards for the Class of 2018.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name

\$450.00 Paul and Karen Wereszynski

\$250.00 Phoenicia American Legion Post

\$250.00 Wadler Bros.

\$150.00 Olive Fire Department Ladies Auxillary

\$25.00 Danielle and Peter Hommel

\$100.00 Karen McKenna

\$150.00 Erica Boyer

\$100.00 Tongore Garden Club

\$50.00 Julie Beesmer

\$50.00 Darlene Beesmer Griffin

\$300.00 Richard & Deborah Heppner

\$50.00 Linda Sella

\$400.00 West Hurley Fire Department

\$150.00 Robin Perls and Dean Shultis
\$500.00 Onteora Babe Ruth League
Motioned: Trustee Kurnit
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff
Not Present: Trustee Warren

5.04 Donations for Woodstock Faculty Room

Recommended Action: The Board of Education hereby accepts the following items for the Faculty Room at Woodstock:

Kenmore 4 Burner Oven: Value \$424 Donated by Marybeth Mills
Walmart Microwave: Value \$35 Donated by Marybeth Mills
Hamilton Beach Microwave: Value \$50 Donated by Scott Richards

Motioned: Trustee Ratcliff
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff
Not Present: Trustee Warren

6. Consent Agenda

6.01 Approve Consent Agenda

Recommended Action: The Board of Education hereby approves Consent Agenda item numbers 6.02-6.09

Motioned: Trustee Kurnit
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff
Not Present: Trustee Warren

6.02 Personnel Agenda

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3183	*4/16/18 – 6/7/18 (1/2 Day)	Paid Medical
3183	*6/7/18 (1/2 Day) – 6/22/18	Unpaid Medical FMLA

*Date Adjustments

RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Bennett, Jeanenne	Special Education Teacher/Woodstock	6/22/18	Personal

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3239	4/4/18 (1/2 Day) – 6/1/18	Unpaid medical Extension

PERMANENT STATUS

The following NON-INSTRUCTIONAL personnel have served a probationary period and are recommended to PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE
Peter Jubie	School Bus Driver	12/6/2017	6/5/2018

6.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #5/18, Confidential, as reviewed by Trustee Ratcliff

6.04 Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Management reporting for the quarter ending March 31, 2018

6.05 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 10

6.06 Transfer of Funds

Recommended Action: The Superintendent recommends the transfer of funds from the Unemployment Reserve to the Unemployment Insurance budget code to pay for NYS Unemployment Insurance billing. This expense is not budgeted in the general fund due to the existence of the reserve funds designated for this purpose.

Transfer Amount From Reserve Description To Budget Code Description

\$8,551.51 A815 Unemployment Reserve A9050.800-10 Unemployment Insurance

The Superintendent recommends the transfer of funds to negative BOCES budget codes due to increases in monthly invoicing.

Transfer Amount From Budget Code Description To Budget Code Description

\$20,460.00 A9010.800-10 State Retirement A2250.490-09 BOCES

\$38,719.28 A9070.800-10 Union Welfare Benefits A2250.490-09 BOCES

\$11,752.88 A2250.155-00 Salaries-Stipends A2250.490-09 BOCES

\$4,424.00 A2250.156-00 Salaries-Summer A2250.490-09 BOCES

\$15,881.00 A2250.158-00 Salaries-Home Teaching A2250.490-09 BOCES

\$150,873.00 A2270.150-00 Reading Salaries Instr A2250.490-09 BOCES

\$3,000.00 A2270.156-00 Reading Salaries Summer A2250.490-09 BOCES

\$1,400.00 A2270.501-09 Supplies A2250.490-09 BOCES

\$50,550.00 A2110.130-00 Salaries 7-12 A2110.490-10 BOCES

The Superintendent recommends the transfer of additional funds for building repair.

Transfer Amount From Budget Code Description To Budget Code Description

\$150,000 .00 A1620.426-16 Fuel Oil A1621.466-17 Building Repair

6.07 Stale Dated Checks

Recommended Action: As of May 15, 2018, the following stale dated checks will be written off.

Check #30121 A/P Exam Overpayment, Issued 6/6/17, Payee: Barbara Felton, Amount: \$50.00

Check #30421 Award, Issued 6/20/17, Payee: Justin Daparma, Amount \$50.00

Check #30420 Award, Issued 6/20/17, Payee: Victoria Crenshaw, Amount \$50.00
Check #30469 Award, Issued 6/20/17, Payee: Christopher Riedinger, Amount \$50.00
Check #31147 Cafe Acct Reimbursement, Issued 9/12/17, Payee: Lorelei Magrane-Wade, Amount: \$38.85
Check #31489 Café Acct Reimbursement, Issued 10/24/17, Payee: Cliff Oliver, Amount \$23.06
Check #31606 Café Acct Reimbursement, Issued 11/7/17, Payee: Jiana Solomon, Amount \$10.70

6.08 Accept Bid for Radon Mitigation

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the award of the base bid for the Radon Gas Mitigation project at Phoenicia Elementary School based on the bid documents of April 17, 2018 to the lowest responsible bidder, Nicky Diggs Excavation, in the amount of \$220,000.00 and authorizes the Superintendent to sign such an agreement.

6.09 Approve Revised Board of Elections

Recommended Action: The Board of Education hereby approves the revised Board of Registration to work for the 2018-2019 Vote and Election

7. Break

7.01 The Board will take a break until the votes are in

8. Canvass Votes

8.01 Declaration of Votes Cast Proposition 1 (proposed 9:10)

Recommended Action: The Board of Education hereby accepts the votes cast for Proposition 1: 2018-2019 Budget: \$55,577,578 Yes 722 No 242

Motioned: Trustee Osmond

Seconded: Trustee Shands

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Warren

8.02 Declaration of Votes Cast Proposition 2

Recommended Action: The Board of Education hereby accepts the votes cast for Proposition 2: Bus Purchases Yes 726 No 231

Motioned: Trustee Osmond

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Warren

8.03 Board Seats - Declaration of Votes Cast

Recommended Action: The Board hereby accepts the votes cast for the 2 Board Seats

Two Vacancies:

3 year terms - Effective July 1, 2018 to June 30, 2021

Declaration of Votes Cast:
Valerie Storey 498
Leo Warren 334
Rob Kurnit: 633
Motioned: Trustee Ratcliff
Seconded: Trustee Shands
Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff
Not Present: Trustee Warren

9. Adjournment

9.01 Adjourn Meeting. Next meeting Tuesday 6/5/18 at the Bennett School

Recommended Action: The meeting is adjourned at 9:45

Motioned: Trustee Shands

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Shands, Trustee Ratcliff

Not Present: Trustee Warren

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, JUNE 5, 2018

BENNETT SCHOOL

MINUTES

1. Opening Items

- 1.01 Call to Order 6:00 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Salem, Trustee Kurnit, Trustee Warren, Trustee Ratcliff

Not Present: Trustee Osmond, Trustee Storey, Trustee Shands

Now Present:

Trustee Osmond arrived at 6:03

3. Presentation

3.01 Athletic Director, Kim Pilla will give the Board an Update on the Sports Seasons
(proposed 6:25 duration 20 min)

6:00

- Recognized spring coaching staff and senior athletes
- Recognized noteworthy players and statistics for spring sports
- Track Coach Patrick Burkhardt recognized outstanding track athletes and coaches
- Clara Flores-Reininger was awarded the MHAL Official's Sportsmanship Award
- Olivia Ingalsbe and Cole Whitehead won the MHAL Scholar Athlete Awards
 - Had highest academic average for an athlete
- Recognized Spring 2018 Student and Team Scholar Athletes
 - Overall average of 90% or better to qualify for Scholar Athlete
 - 75% of each team's athletes must maintain overall averages of 90% or better to qualify for Team Scholar Athlete
- Reviewed goals from this school year
- Looking to paint gym and replicate scrolls currently on the walls onto banners
- 60% of students participate in the athletic program
- Had a vote for athletic slogan and "Onteora Strong" was chosen
- Will do first year analysis and proposal for coming years

Discussion:

- Board recognizes parents and community for their support
- Thank you to Ms. Pilla for her hard work this year
- Varsity letter program is not available to each team, Ms. Pilla will look into it

Now Present

Trustee Storey arrived at 6:25

4. Welcome

4.01 Bennett Principal, Gabriel Buono will welcome the Board (proposed 6:45 duration 10 min) 6:45

- Very busy with state exams
- Computer based testing field tests in 6th grade math went well
- PTA helped sponsor Earth Day last Friday-was well received
- Community member Julian Rose approached Reading Teacher Julie Maille with a 5th grade project
 - Works with a philanthropist whose primary mission is to help provide food and medicine to underprivileged children and to empower students to provide help to the less fortunate
 - Global studies and humanitarian aid program
 - 5th grade children will choose 1 humanitarian project in either Guatemala or Ecuador to receive \$25,000
 - Learning climate change, culture, socio-economic of both places then debate at each session and make a decision by the end of the week
- Teachers have been gathering new books through donations for the children to have over the summer
 - Book Boogie- all books are in library for students to get free books to read over the summer
 - Teachers can also shop for classrooms to enhance their classroom libraries
 - Parents can send in books as well
- 5th grade student government are giving speeches - tomorrow is vote
 - 40 students ran and campaigned
 - 5th grade teachers will also be voting

Discussion:

- Will do humanitarian project on an annual basis if money is still there
 - Was done at Phoenicia in December
 - Always great to see a teacher reach beyond curriculum to community
 - Do in all schools

5. Acceptance of Minutes

5.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 5/15/18 Board of Education Meeting

Motioned: Trustee Ratcliff

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff Trustee Warren

Not Present: Trustee Shands

9. Acknowledge Public Be Heard

9.01 The Board will acknowledge the public be heard comments from the last public be heard session – 5/1/18

Emily Peck, Eva Donado, Sophia Roberts

10. Public/Student Comment

10.01 The public and students may comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 7:05 duration 10 min or more)

Gene Sorbellini – Town of Olive Rec Director- facilitate programs for town of Olive- this is a follow-up on letter sent to Board. Thanked Superintendent Victoria McLaren for meeting with them and rectifying program. Still puzzled as to why it occurred Information is not going home from every school - ask that you support expanded learning outside of school buildings. Board made a verbal commitment during the reconfiguration that community would not suffer - but seems that administrators do not care about town activities

Craig Grazier – Serves on Olive Rec Committee – How did this occur? Disturbing to hear negative comments about the school in town. When school district began there was equal representation from all communities on the Board – seems that since reconfiguration schools are not as involved with community

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 20 min)

Recommended Action: Motion to enter into executive session to discuss the tenure of a staff member and pending litigation

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff Trustee Warren

Not Present: Trustee Shands

2.02 Exit Executive Session and Return to Public Session

Recommended Action: Motion to exit executive session and re-enter public session

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff Trustee Warren

Not Present: Trustee Shands

6. Superintendent Report

6.01 The Superintendent will announce District news (proposed 6:55)

- Had the honor of attending the Bennett 5th and 6th grade concert, the High School Academic Achievement awards, the High School Mentor program year end presentations, the Woodstock Kindergarten celebration in addition to the Friends of Education Award that Trustee Salem and I jointly presented to Heather Roberts on behalf of Onteora
- Prom was very enjoyable – was great to see them having such a good time
- Interviewed 10 – 8th grade students for UCCC Scholarship Program with Middle School Principal Jennifer O'Connor; English Teacher Laura Loheide; UCCC President Dr. Alan Roberts and UCCC Scholarship Program coordinator Patty Curry- 5 scholarships will be awarded

- Tomorrow is the induction ceremony for the Nation Honor Society as well as the Senior Scholarship Awards
 - Grateful for all of the scholarships that are given to our students.
- School Resource Officer Tom Sharon was named Deputy Sheriff of the year by the Ulster County Sheriff

7. Board District News

7.01 The Board will announce District news

Trustee Storey reported that Earth day at Bennett was great – donkeys, turkeys and other animals

Trustee Kurnit reported that the Woodstock Kindergarten Ceremony was a wonderful experience

Trustee Ratcliff reported on the 4th grade spring concert- wonderful to see a full stage for all performances

Trustee Osmond reported on the Community Mentor Presentations – wonderful to see program growing

8. Student Representative Report

8.01 Student Representative, Ben Rauschendorfer will report to the Board

Prom was wonderful – students and Class Advisor Lisa Casey did a great job

11. Discussion & Possible Action

11.01 Approve MOA # 06052018A - Senior Typists (proposed 7:15)

Recommended Action: The Board of Education hereby approves Memorandum of Agreement #06052018A between the Onteora Central School District and the Onteora Non-Teaching Employees Association regarding the Senior Typists

Motioned: Trustee Osmond

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff Trustee Warren

Not Present: Trustee Shands

11.02 Approve MOA #06052018B - Health -PE Liaisons

Recommended Action: The Board of Education hereby approves Memorandum of Agreement #06052018B between the Onteora Central School District and the Onteora Teachers Association regarding the stipend for Health/PE Liaison

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff Trustee Warren

Not Present: Trustee Shands

11.03 Approve MOA #06052018C - Robotics Club

Recommended Action: The Board of Education hereby approves Memorandum of

Agreement #06052018C between the Onteora Central School District and the Onteora Teachers Association regarding the stipend for the Robotics/Computer Club Advisor

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff Trustee Warren

Not Present: Trustee Shands

11.04 Approve MOA #06052018D - Nurse Practitioner

Recommended Action: The Board of Education hereby approves Memorandum of Agreement #06052018D between the Onteora Central School District and the Onteora Non-Teaching Supervisors Association regarding the Nurse Practitioner

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff Trustee Warren

Not Present: Trustee Shands

11.05 Approve the Statement of the Chairperson

Recommended Action: The Board of Education hereby approves the Statement of the Chairperson for the 2018 Annual Meeting for the Vote and Election

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff Trustee Warren

Not Present: Trustee Shands

11.06 Approve Professional Development Plan and Committee (proposed 7:30 duration 10 min)

Recommended Action: The Board of Education hereby approves the Professional Development Plan and Committee Members for 2018-2019

Gabriel Buono	Principal
Jeannine Burkhardt	Teacher
Brigid Kelly	Teacher
Deborah VanEtten	Teaching Assistant
Rachel Lim	Teacher
Jane Wolfrom	Teacher
Laura Loheide	Teacher
Dr. Jodi DeLucia	Asst. Supt. for Curriculum & Instruction
Linda Szakmary	Literacy Coach
Kathy Werner	Literacy Coach
Maryanne Kenly	Teacher
Virginia Occhi	Teacher
Dr. Robin Jacobowitz	SUNY New Paltz

Cynthia Bishop	Director of Pupil Services
Jennifer O'Connor	Principal

Motioned: Trustee Ratcliff

Seconded: Trustee Kurnit

- Committee meets three times a year
- Plan evaluated for effectiveness – use evaluation sheets completed at the end of each session and teacher practices to create a plan
- Focus on social emotional in 18-19
 - Looking at Implicit Bias – speaker at first conference day in Sept
 - Small group work – rotating through
 - Through committee work, teachers have piloted “Kindness and Tolerance” curriculum – discussing how to weave in with social emotional work being done
 - Ms. Pilla with Ms. O'Connor facilitated micro-aggression – are talking with faculty about next steps
 - Facilitator from BOCES met with MS staff to address issues brought up with Diversity Cadre

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff Trustee Warren

Not Present: Trustee Shands

11.07 Discuss Textbook Adoption for Global 9 and 10 (proposed 7:40 duration 10 min)

7:50

- Global Regents will be first to reflect new inquiry method - current textbook is from 2003
- There is an on-line textbook and student resource – more than a textbook - is a 2 year program for global 9 and 10
- Putting forward now because teachers will be writing curriculum this summer
- Equity of access – students without online accessibility at home – have to buy textbooks
- Most students do not carry textbooks – but some students do prefer hard copy
- Need to continue conversation about the heavy backpacks- is health issue
- Ask company to lower cost
- School district is required to give a second set of books to some students
 - In some IEPs

Be it hereby Resolved that the Board of Education of the Onteora Central School District, upon recommendation by the Superintendent of Schools, hereby adopts the following textbooks: World History and Geography by McGraw Hill Education

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff Trustee Warren

Not Present: Trustee Shands

11.08 Discuss Reserve Plan (proposed 7:50 duration 10 min)

8:05

Monica LaClair explained that this is a fluid document – will be updated annually

- Plan shows what reserves are, the reason behind their funding and any plans to change the funding

Discussion:

- Will have to wait to see what money can be funneled into Capital Reserve
 - Due to Tier 6, amount needed for Employee Retirement System has decreased
- Employee Benefit Reserve is \$1.1 million – money owed if school district closed tomorrow – changes each year- know at the end of the year
- Unemployment Insurance – self-employed for unemployment – 3% of payroll
 - Pay unemployment for substitutes
- Retirement Contribution – for ERS – only one allowed to have reserve
 - Had at a 7 year liability – costs have come down and reduced to 5 years
- Capital Reserve Fund – approved by voters- 7 years to raise \$8 million
 - Have to use the money in 7 years
- Repair reserve – emergency money for repairs
- Debt Service – take out at beginning of 18-19 to offset debt payments
- Assigned Reserve - used to reduce tax levy

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District authorizes and directs the funding of the reserves per the Reserve Plan dates June 2018.

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff Trustee Warren

Not Present: Trustee Shands

12. **** Break****

12.01 The Board will take a break at 8:20

11.09 The Board will continue their review of the Code of Conduct (proposed 8:00 duration 20 min)

8:25

Went over list of comments from Board members (highlighted text changed at meeting)

Majority agreed upon changes:

- Capitalizations, names and numbers of Board Policies were corrected
- Page 5_V. DRESS CODE
All students and staff should show healthy and respectful attention to their personal cleanliness and clothing. Adults should model and reinforce acceptable dress for students. Attachment E lists the specific Dress Code rules, consistent with Policy 7312 Student Dress Code. ~~This list is not exhaustive, and additional requirements may be determined at the building administrator's discretion.~~
- Page 8

Excused Absence: ~~Illness of the child, emergency illness in the family, death in the immediate family, religious observance, and court appearances and college tours~~ are considered excused reasons for absence from school.

Whenever your child is absent, State law requires that a written explanation be sent to the Main Office on the day that ~~he or she~~ they returns to school, consistent with Policy 7110 Comprehensive Student Attendance Policy.

- ATTACHMENT D: CONSEQUENCES Students
All references to Principal, Dean of Students will be added
- Page 15 ATTACHMENT E: DRESS CODE
~~Extremely brief revealing garments. (such as tube, net, or halter tops), extremely plunging front or back necklines, see through garments, or any garment that exposes the body's private parts or undergarments.~~
- Page 7
Possess, consume, sell, distribute, or exchange alcoholic beverages, tobacco, or controlled substances (including synthetic drugs such as synthetic cannabinoids, e-Cigarettes, oils, edibles and tinctures made from controlled substances or used for vaping, jewelry or dabbing), or be under the influence of any of the above.
- Pages 7, 12, 13, 16
Word morals – “conduct that endangers the morals, health and safety” -makes no sense that one can endanger morals
- Page 12 – Attachment D
Insert word safety so the wording is consistent with health, safety, welfare and morals
- Page 29
At a regularly scheduled Board meeting, the Board or the Code of Conduct Committee will present any Code revisions for review. The Board will reapprove any such updated code only after at least one public hearing that provides for the participation of school personnel, parents, students and any other interested parties. ~~vote on the Code approximately 30 days later after conducting a public hearing. The Code of Conduct and any amendments to it will be filed in accordance with the Commissioner's rules and regulations.~~

Discussion:

- Send to attorney about word morals in Code
- BLTs feel that they put time into the revisions and they are the people in the schools everyday but then the Board is changing it - feeling that Board does not care about what committees say
 - Changes Board proposes does not affect any of their changes
 - It is the Board's job is to review work of district

13. Policy (proposed 8:25 duration 45 min)

13.01 First Reading of Policy 7470 Association of Student Councils

Student Representative Ben Rauschendorfer

- Unable to meet with class officers – student government met today
- Don't think this is what was hoped for by the students, advisor or administration – policy lays out design and operation
- Want it to emerge from the current structure – do independently from the

Board - feeling is that this can be done without the Board

- Worked all year to further communication with class officers, clubs, have a plan to go forward - not fair to say intent is not there
- Difference from real government – they are hard working students- does not seem feasible

Board's intentions

- Kept in what was central to student's design – that the elected officials chose council officers and grade requirements
- This will give the framework for the future
- Intent to create something that gets students at an early age used to civic participation
- Governance not been done in the HS and is not being done in the MS – Class Officers and Student Government are so far apart that it needs to be Board Policy – representative government needs structure
- Separate fundraising from governance - student government should not be hampered by fundraising – should not be the main governance
- Give a proper democratic government to schools
- Add MS government (5th and 6th grades governments work well)
- Have elections in spring so any election disappointment dissipates and ready to govern in September
- All grades' Student Council meeting will capitalize on mentoring and comradery opportunities

Discussion:

- Remove requirement of GPA - becomes district's job to monitor GPA and remove a student from office
- Student Government Club can continue about government of US but this is a duly elected body of students
- Change council to governance or government
- The District cannot fund the Belleayre Bash - outside of the school day and after the students graduated
- Feedback from MS about spring elections – prefer to run elections themselves in the fall because MS is a new environment for the students
- Administration and advisors will work out the procedure for the student councils to meet quarterly
 - 6th graders use their lunch time for government – for next year transition with a choice to meet with 7-12
- This policy may take 5 years to take effect – build to true leadership
 - If cannot happen next year, look again at policy

2018 7470 Student Activities **SUBJECT: ASSOCIATION OF STUDENT COUNCILS**

The Board of Education recognizes that students have a voice and a contribution to make to their school. It is important that students be empowered to provide input on issues of concern to them and to take an active role in promoting the aims and objectives of the school.

Onteora's Association of Student Councils foster active civic engagement, discourse, debate and personal empowerment. The essential principle of democratic student government is the eligibility of every student to vote and hold office. It is important for students to recognize that with the right to vote comes the responsibility to exercise that right.

Definitions:

1. Student Council – grade level governance body elected by each cohort
2. Association of Student Councils – collective group of grades 6 – 12 Student Councils

3. Council Officers – Association of Student Councils leadership, chosen by the elected Association members

Structure:

Each grade (6 – 12) will elect class officers (President, Vice President, Secretary and Treasurer). The chief responsibility of elected Student Council officers is to represent and advocate for their class as part of the Association of Student Councils.

The Student Councils are guided by advisors and will be independent of both building leaders and district administration. The design and operation of the Student Councils will be constructed as per by-laws created by the students which adhere to the following best practices;

1. Student Councils are the voice of the entire student body.
2. They propose and carry out activities for the improvement of the schools. Such improvements may be suggested by students, staff, administration or the community.
3. Following a campaign, elections should be held ~~in the spring for the following year~~ so that Student Councils may begin their work at the start of the school year.
4. Each Student Council should meet monthly at a minimum.
5. Elected student officers may be part of an ad hoc committee whose charge is to raise funds for Belleayre Bash and/or other activities, but fundraising will not be the Student Councils' primary responsibility. In no way shall fundraising responsibilities supersede the Councils' governance responsibilities.
6. The Association of Student Councils and members of Administration should meet quarterly. Meetings shall include representatives from clubs and shall be open to all students and staff members.
7. Elected members of the Association of Student Councils shall choose Council Officers.
 - a. Officers must be High School students.
 - ~~b. The President must be a senior, retain an 85 or above mean GPA, and will serve as the Student Representative to the Board of Education.~~
 - ~~c. The Vice President may be in any High School grade, must retain an 85 or above mean GPA and will serve as the substitute Student Representative to the Board of Education.~~
 - ~~d. The Secretary may be in any High School grade, must retain an 85 or above mean GPA and will take notes/minutes at meetings.~~
 - e. The Treasurer may be in any High School grade, ~~must retain an 85 or above mean GPA.~~

13.02 First Reading of Policy 7450 Fundraising by Students

- Policy has always said that students must provide a product (piece of gum, thank you note) or service (cheer, play song) for donation, cannot just shake a can

20022018 7450Students **SUBJECT: FUNDRAISING BY STUDENTS**

Fundraising projects in which students sell merchandise, provide services, or in other ways solicit money for school activities may be sponsored by school organizations with the express approval of the Building Principal. Any such plan shall have a clearly defined purpose and, in general, shall contribute to the educational experience of students and shall not conflict with instructional programs or state mandates. Fundraising activities away from school property shall be held to a minimum. All participation shall be voluntary, ~~with written parent/legal guardian consent for children in grades K through 8.~~

External fundraising shall be conducted in accordance with the following guidelines:

- a) External fundraising drives are defined as any activity requiring students to leave the school grounds, ~~to solicit funds; provide products in exchange for moneys, to members of the community.~~
- b) There shall be no direct \$solicitations for money, including can shaking, without an attached activity or item in exchange for the donation. ~~shall be both reasonable in amount and for a sound educational purpose.~~
- ~~c) The Superintendent of Schools will be provided with a list of student fund raising activities from each building by October 1, each year. Any additional external fund raising drives shall be requested of and approved by the Superintendent two (2) weeks in advance of the proposed activity~~
- ~~d) Such drives~~Fundraising shall be for the general benefit of the students involved and not for ~~items of equipment and materials, or other items~~ included in the school budget.
- ~~e) Students shall not be discriminated against if they or their families exercise their option not to participate.~~
- ~~f) The faculty advisor/coach involved shall accept responsibility for the handling and accounting of all moneys raised. Advisors will deposit all money through the Central Extra Curricular Activities~~

Treasurer. ~~student activity fund~~Coaches will deposit money through the Booster Club. Under no circumstances should funds be deposited in any other account but the ECA or Booster Club, nor shall checks be written to a specific staff member.

f) At no time should student's participation in an educational activity be contingent upon their involvement in a fundraising activity.

8 New York Code of Rules and Regulations

(NYCRR) Section 19.6

New York State Constitution, Article VIII, Section 1

Education Law Section 414

NOTE: Refer also to Policy #3271 -- Solicitation of Charitable Donations From School Children

13.03 First Reading of Policy 3260 Booster Club

- Took booster club from each team to create one booster club
 - Each team will have a sub-account
- Officers to organize fundraising
- Will have representatives from each town to allow to help abide by town laws
- Show by-laws to Board

Information ~~2002-2018~~3260Community Relations **SUBJECT: BOOSTER CLUBS**

~~Booster clubs or other related organizations may be created to promote community support and to raise funds for specific school activities or programs. These groups must receive official Board approval and may not discriminate on the basis of sex, color, national origin, ethnic background, disability, religion or any other arbitrary criteria. Rules and regulations will be established to govern the activities of booster clubs and other related organizations. The Board further requires that:~~

a) Financial records be maintained and made available, upon request, for Board and/or public inspection; - MOVED BELOW

~~b) Fund raising activities be approved in advance by the Superintendent; and~~

~~c) Groups wishing to make a contribution adhere to the District's policy and regulations regarding the acceptance of gifts.~~

~~Violations to District policy or regulations may result in the dissolution of the club or organization.~~

Purpose

The Board of Education recognizes and appreciates the cooperation and support given by booster clubs and parent organizations The Board of Education, the administration and all other personnel of the district shall each endeavor to foster a positive and productive relationship with booster clubs and parent organizations.

Guidelines

In order for this process to flow appropriately, the following guidelines are put in place by the Board:

Organization

1. The Board shall provide booster clubs and parent organizations opportunities to support local school athletic, extracurricular, and student club efforts. Each booster club and parent organization must maintain current by-laws. Booster clubs and parent organizations shall also follow the district policies and Code of Conduct regulations.
2. The district's Athletic Director shall be the administrative liaison for booster clubs and parent organizations that support district athletic programs.
3. Building principals shall be the administrative liaison for building-based booster clubs and parent organizations that support district extracurricular and student club activities. The Superintendent shall designate the administrative liaison for all nonathletic district-wide booster clubs.
4. Each booster club and parent organization shall yearly submit a listing of its officers to the appropriate district administrative liaison after the annual organizational meeting of the booster club or the parent organization.

Other Guidelines and Restrictions

1. The following classifications of individuals are not eligible for membership in booster clubs or parent organizations:
 - a. District students.

2. Coaches of district athletics or teacher activity sponsors/advisors should, when possible, attend the meetings of booster clubs and parent organizations in an advisory capacity.
3. When using any school facility for meetings, fundraising, socials, banquets, and other activities, booster clubs and parent organizations must make a request in writing as per Board Policy 3280
4. Booster clubs and parent organizations are not permitted to use the district's name or logo without license or express permission granted in writing by the Superintendent. If an organization desires to use a logo other than the designated district logo for use by the club or organization on merchandise or for any other reason, such use must be approved in writing by the Superintendent..

Financial Records

1. All booster clubs and parent organizations must elect or otherwise designate a Treasurer.
2. a) Financial records must be maintained and made available, upon request, for Board and/or public inspection;

Concerns

1. Concerns or issues of individual members of booster clubs regarding the organization should be made following the chain of command as indicated below:
 - a. Step 1 – Organization officers.
 - b. Step 2 – Director of Athletics, PE, Health & Dean of Students
 - c. Step 3 – Superintendent.
 - d. Step 4 – Board of Education

Fundraising

1. All fundraising activities shall comply with Policy #7450.
 2. Parents/Guardians should be given the option to participate, donate money of equal value, or not participate in any fundraiser. In other words, mandatory fundraisers are not permitted.
- #### Improvements to the District Buildings and Grounds
1. Proposed improvements to the district buildings and grounds being made by the booster club or parent organization must have the approval of the Superintendent. Paid consultants to the boosters clubs or parent organizations for various projects, including but not limited to construction, should not be engaged without School Board approval.

Recognition Functions (Banquets)

Each booster club or parent organization may sponsor athletic, extracurricular, or club banquets to which all participating students shall be invited either with or without charging admission to such students.

Printed Programs

Booster clubs and parent organizations which print programs for any reason shall follow the procedures as outlined in the administrative regulation related to this policy in regard to such printed programs.

Expenditures for Equipment, Supplies, Etc.

1. All game uniforms shall be purchased by the district.
2. The "game uniform" includes any clothing that is worn during the athletic contest and that:
 1. Displays the school colors or logo (except shoes) and
 2. Is purchased by the district and
 3. Is intended to be collected by the school at the conclusion of the season.
3. Ancillary gear and apparel such as coaching aid equipment items, bags, totes, etc., may be purchased and/or donated by booster clubs, parent organizations, corporate sponsors, or other nonschool sanctioned entities to the district for use by the district team or student club.
4. Items purchased or donated other than by the district must meet the criteria as established in Policies 3271 and 5220 on donations.

Booster Clubs or Parent Organizations

A booster club or parent organization may disband on its own accord by submitting a written notice to the designated administrative liaison. All monies remaining in the organization's account must be turned over to the district for use in connection with the team or activity which the organization had supported to the extent permitted by law, with any residual amount going to support district athletics or other student activities generally.

Exclusion From Liability

The district and its Board of Education does not assume any financial responsibility for booster clubs or parent organizations, and it also excludes itself from any liability such organizations may incur.

- Compliance**
1. **No booster club or parent organization shall engage in any activity outside established Board policies and administrative regulations.**
 2. **Violation of Board policy, Board administrative regulation, Title IX of the U.S. Code, as well as any other applicable state or federal laws and regulations may lead to revocation of a booster club's or parent organization's function in district activities.**
 3. **Should any issues of compliance regarding this or other district policy or administrative regulation emerge between a booster club or parent organization and the district, the Superintendent shall resolve the situation.**

13.04 First Reading of Policy 5660 School Meal Service Program

- Sweetened foods taken out because is in Federal regulations

Information ~~2017-2018~~ 5660 Non-Instructional/Business Operations

SUBJECT: SCHOOL MEAL SERVICE PROGRAM (LUNCH AND BREAKFAST)

The Board of Education recognizes that the nutrition of district students is an important factor in their educational progress. The Board therefore shall participate in federally funded school lunch programs, and shall provide free or reduced price meal services to qualified district students.

Availability, Application and Notification

Notice of the availability of the free and reduced price meal programs will be sent to the homes of students, local media, the local unemployment office and large employers experiencing layoffs in the area from which the district draws its attendance. Any child who is a member of a family unit whose income is below the federally established scale shall be eligible to receive such services.

To apply for the free [or reduced price] meal program:

- a. Application forms will be available in the main office of each school building and on the district web site <http://www.onteora.k12.ny.us/domain/20> and can be completed and submitted at any time during the year.
- b. Completed forms must be submitted to the main office of the school which the student attends prior to any determination of eligibility.
- c. The parent or guardian will be informed of the determination within one week of receiving a properly completed application.

Applications will be kept confidential.

Upon written request, the Assistant Superintendent for Business will hear appeals of determinations regarding such services in compliance with federal regulations governing the National School Lunch Program.

In addition, in order to reach students who are categorically eligible for free [and reduced price] meals and to comply with state law, three times per school year the School Lunch Manager will review the list made available by the State Education Department of children ages three to 18 who are in households receiving federal food assistance, Medicaid benefits (for certain recipients), or Temporary Assistance for Needy Families (TANF) to identify students within the district. The district will send a notice to those families apprising them of their student's eligibility to participate in the school meal programs without further application. Parents may decline participation by informing the district in writing. If the service is declined, the student will be removed from the eligibility list.

Meal Charge Policy

The goal of the Onteora Central School District is to provide student access to nutritious no- or low-cost meals each school day **and to ensure that a pupil whose parent/guardian has unpaid school meal fees is not shamed or treated differently than a pupil whose parent/guardian does not have unpaid meal fees.**

~~However, unpaid charges place a large financial burden on our school. The purpose of this policy is to insure compliance with federal requirements for the USDA Child Nutrition Program, and to provide oversight and accountability for the collection of outstanding student meal balances to ensure that the student is not stigmatized, distressed or embarrassed.~~

The intent of this policy is to establish procedures to address unpaid meal charges throughout the *Onteora Central School District* **in a way that does not stigmatize, distress or embarrass students.** The provisions of this policy pertain to regular priced school breakfast, lunch and snack (if applicable) meals only. The *Onteora Central School District* provides this policy as a courtesy to those students in the event that they forget or lose their lunch money. Charging of items outside of the reimbursable meals (a la carte items, adult meals, etc.) is expressly prohibited.

- Free Meal Benefit - Free eligible students will be allowed to receive a free breakfast and lunch each day. A la carte purchases must be paid/prepaid.
- Reduced Meal Benefit - Reduced eligible students will be allowed to receive a breakfast for \$.25 and lunch for \$.25 each day. A student will be allowed to charge a maximum of **3-5** meals to their account after the balance reaches zero. The charge meals offered to students will be reimbursable meals that are available to all students **unless the student's parent or guardian has specifically provided written permission to the school to withhold a meal. A la carte items or other similar items must be paid/prepaid.**
- Full Pay Students – Students will pay for meals at the school's published paid meal rate each day. If a student is without meal money on a consistent basis, the administration will investigate the situation more closely and take further action as needed. If financial hardship exists, parents and families are encouraged to apply for free or reduced price lunches for their child if applicable. A student will be allowed to charge a maximum of 3 reimbursable meals to their account after the balance reaches zero (grades 9-12 max \$8.40, grades 5-8 max \$7.65, grades K-3 max \$6.90.) The charge meals offered to students will be reimbursable meals that are available to all students.
- Parents/Guardians are responsible for meal payment to the food service program. Discreet notices of low or deficit balances will be sent to parents/guardians at regular intervals during the school year.
- Students/Parents/Guardians may pay for meals in advance via *the Parent Portal* or with a check payable to *Onteora CSD Food Service*. Further details are available on our webpage at *Onteora.k12.ny.us*. Funds should be maintained in accounts to minimize the possibility that a child may be without meal money on any given day. Any remaining funds for a particular student may/will be carried over to the next school year.
- Refunds for withdrawn, and graduating students; a written or e-mailed request for a refund of any money remaining in their account must be submitted. Students who are graduating at the end of the year will be given the option to request a refund or it will automatically be transferred to a sibling's account.
- Unclaimed Funds must be requested within one school year. Unclaimed funds will then become the property of the *Onteora Central School District Food Service Program*.
- Balances Owed collection will follow the policies and procedures set by the school.
- ONGOING STAFF TRAINING:**
 - **Staff will be trained annually and throughout the year as needed on the procedures for managing meal charges using the NYSED Webinar or the school's training program.**
 - **Staff training includes ongoing eligibility certification for free or reduced price meals.**
- PARENT NOTIFICATION:**
 - **Parents/guardians will be notified that a student's meal card or account balance is exhausted every Wednesday and Sunday by email.**
 - **Parents/guardians will be notified that a student has accrued meal charges every Wednesday and Sunday by email.**
- PARENT OUTREACH:**
 - **Staff will communicate with parents/guardians with five or more meal charges to determine eligibility for free or reduced price meals.**
 - **School staff will make two documented attempts to reach out to parents/guardians to complete a meal application in addition to the application and instructions provided in the school enrollment packet.**
 - **School staff will contact the parent/guardian to offer assistance with completion of meal application to determine if there are other issues within the household causing the child to have insufficient funds, offering any other assistance that is appropriate.**
- MINIMIZING STUDENT DISTRESS:**
 - **School will not publicly identify or stigmatize any student on the line or discuss any outstanding meal debt in the presence of any other students.**
 - **Students who incur meal charges will not be required to wear a wristband or handstamp, or to do chores or work to pay for meals.**
 - **Schools will not throw away a meal after it has been served because of the student's inability to pay for the meal or because of previous meal charges.**
Schools will not take any action directed at a pupil to collect unpaid school meal fees.
- **Schools will deal directly with parents/guardians regarding unpaid school meal fees.**
- ONGOING ELIGIBILITY CERTIFICATION:**

- School staff will conduct direct certification with NYSSIS or using NYSED Roster Upload at least monthly to maximize free eligibility.
- School staff will provide parents/guardians with free and reduced price application and instructions at the beginning of each school year in school enrollment packet.
- Schools using electronic meal application will provide an explanation of the process in the school enrollment packet and instructions on how to request a paper application at no cost.
- Schools will provide at least two additional free and reduced price applications throughout the school year to families identified as owing meal charges.
- ~~Schools will use administrative prerogative judiciously, only after using exhaustive efforts to obtain a completed application from the parent/guardian only with available information on family size and income that falls within approvable guidelines~~
- Schools will coordinate with the foster, homeless, migrant, runaway coordinators at least monthly to certify eligible students.

~~If a student is without meal money on a consistent basis, the administration will investigate the situation more closely and take further action as needed. If financial hardship exists, parents and families are encouraged to apply for free or reduced price lunches for their child if applicable. ** on first page**~~

~~Restriction of Sweetened Foods in School~~

~~Only whole foods and naturally sweetened food will be available. The sale of sweetened foods will be prohibited from the beginning of the school day until the end of the last scheduled meal period.~~

~~Sweetened foods consist of sweetened soda water, chewing gum, candy, including hard candy, jellies, gum, marshmallow candies, fondant, licorice, spun candy, candy coated popcorn, and water ices except those which contain fruit or fruit juices.~~

National School Lunch Act of 1946, as amended, (42 U.S.C. §§1751-1760)

Child Nutrition Act of 1966, as amended, (42 USC §§1771 et seq.)

7 CFR Part 245 (245.2, Definitions; 245.5, public announcement; 245.6, categorical eligibility and direct certification/verification.)

Social Services Law §95(7)

Education Law Sections 915, 1709(22) and (23)

Policy 5661 District Health and Wellness Policy

Motion to postpone the rest of the first readings until the next meeting

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee

Ratcliff Trustee Warren

Not Present: Trustee Shands Result: Unanimous

13.05 First Reading of Policy 3281 Use of School Owned Materials & Equipment

Information **20022018** 3281 Community Relations **SUBJECT: USE OF SCHOOL-OWNED MATERIALS AND EQUIPMENT**

Except when used in connection with or when rented under provisions of Education Law Section 414, school-owned materials or equipment may be used by members of the community or by District employees and/or students for school related purposes only. Private and/or personal use of school-owned materials and equipment is strictly prohibited.

The Board will permit school materials and equipment to be loaned to staff members when such use is directly or peripherally related to their employment and loaned to students when the material and equipment is to be used in connection with their studies or extracurricular activities. Community members will be allowed to use school-owned materials and equipment only for educational purposes that relate to school operations.

~~Administrative regulations will be developed to assure the lender's responsibility for, and return of, all such materials and equipment.~~

Education Law Section 414

13.06 First Reading of Policy 3120 School News Releases

Information **20022018** 3120 Community Relations **SUBJECT: SCHOOL NEWS RELEASES SPONSORED MEDIA**

~~As the official spokesperson, the Superintendent or their designee shall issue all news releases concerning the District. All statements of the Board will be released through the Office of the Superintendent and/or the District Clerk.~~

The Principal of each building is responsible for the preparation of news releases or announcements concerning the activities within that building, and for reviewing them with the Superintendent prior to release. Copies of all final news releases will be sent to the Superintendent's Office. The Board accepts the funding obligation for the necessary staff and production costs.

~~In addition, a periodic newsletter may be prepared and mailed to each resident of the School District. Included in the newsletter will be information regarding school activities, a monthly calendar and other items of interest to the community. The Board accepts the funding obligation for the necessary staff and production costs. As the official spokesperson, the Superintendent or his/her designee shall issue all news releases concerning the District. All statements of the Board will be released through the Office of the Superintendent and/or the District Clerk.~~

13.07 First Reading of Policy 3140 Senior Citizens

~~20022018~~ 3140 Community Relations **SUBJECT: SENIOR CITIZENS**

Senior citizens will be admitted to all school events, except group sponsored events, without charge, ~~if they present a Senior Citizens Card.~~

Education Law Sections 1502 and 1709(22)
Real Property Tax Law Section 467

13.08 First Reading of Policy 3150 Flag Display

Information ~~20022018~~ 3150 Community Relations **SUBJECT: FLAG DISPLAY**

In keeping with State Education Law and Executive Law, the Board of Education accepts its duty to display the United States flag upon or near each public school building during school hours, weather permitting, and such other times as the statutes may require or the Board may direct.

When ordered by the President, Governor, or local official, to commemorate a tragic event or the death of an outstanding individual, the flag shall be flown at half-staff. The Superintendent's approval shall be required for the flag to be flown at half-staff upon any other occasion. ~~Regulations for seeking such approval shall be established in the Administrative Manual of the District.~~

Education Law Sections 418 and 419
Executive Law Sections 402 and 403

13.09 Second Reading and Adoption of Policy 5640 Tobacco-Free, Smoke-Free Environment

Recommended Action: The Board of Education hereby adopts Policy 5640 as written

Motioned: Trustee Storey

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff Trustee Warren

Not Present: Trustee Shands ~~2015~~ 2018 5640 Non-Instructional/Business Operations

SUBJECT: TOBACCO-FREE, SMOKE-FREE ENVIRONMENT POLICY

The following tobacco policy was developed in accordance with the Goals 2000 Educate America Act, § 1043 (Non-Smoking Policy for Children Services), the New York State Public Health Law's Expanded Clean Indoor Air Act 2003, § 1399-opt and New York State Education Law - Article 9 Section 409.

Intent

All students shall possess the knowledge and skills necessary to avoid all tobacco use, and school leaders shall actively discourage all use of tobacco products by students, staff, and school visitors while on school property, at a school-sponsored event, or in a school-owned or school-contracted vehicle. To achieve these ends, Ontario leaders shall prepare, adopt, and implement a comprehensive plan to prevent tobacco use that includes:

- a. A sequential educational program to prevent tobacco use that is integrated within the school health education curriculum; that is aimed at influencing student' attitudes, skills, and behaviors; and that is taught by well-prepared and well-supported staff;
- b. Establishment and strict enforcement of completely tobacco-free school environments at all times;
- c. Prohibition of tobacco advertising;
- d. Appropriate counseling services and/or referrals for students and staff to help them overcome tobacco addiction;
- e. Cooperation with community-wide efforts to prevent tobacco use; and
- f. Strategies to involve family members in program development and implementation.

Rationale

Cigarette smoking is considered the chief preventable cause of premature disease and death in the United States. Schools have a responsibility to help prevent tobacco use for the sake of students' and staff members' health and the well being of their families. Research conclusively proves that:

- a. Regular use of tobacco is ultimately harmful to every user's health, directly causing cancer, respiratory and cardiovascular diseases, adverse pregnancy outcomes, and premature death;
- b. Second-hand smoke is a threat to the personal health of everyone;
 1. Nicotine is a powerfully addictive substance;

2. Tobacco use most often begins during childhood or adolescence; and use of tobacco interferes with students' attendance and learning.

Tobacco Use Prohibited

Tobacco sale or distribution shall not be permitted and no person shall use tobacco on school grounds or in any vehicles used to transport children or school personnel at any time. For purposes of this policy, "school grounds" means any building, structure, and surrounding outdoor grounds contained within the District's legally defined property boundaries as registered in the County Clerk's Office. Smoking or tobacco use is also prohibited within 100 feet of all school entrances, exits and outdoor areas, except where that is a residence or residential property. Furthermore, tobacco use shall not be permitted at any time indoors or on the grounds of any facility owned, operated, leased, or contracted by the District as educational or library service for students pre-k through 12, unless legally excepted.

For purposes of this policy, tobacco is defined to include any lighted or unlighted cigarette, cigar, cigarillo, pipe, bidi, clove cigarette, and any other smoking product and smokeless tobacco, and spit, dip, chew, spitless snuff and/or snuff, smokeless, dip, in any form and electronic cigarettes. **"Electronic cigarette",**

"e-cigarette" or any device e-Cigarettes, oils, edibles and tinctures made from controlled substances or used for vaping, jewelry or dabbing means an electronic device that delivers vapor which is inhaled by an individual user (including vaporizers, vapor pipes, and vape pens), and shall include any refill, cartridge and any other component of such a device.

Tobacco Promotion

Tobacco promotional items (i.e., brand names, logos, and other identifiers), including clothing, bags, lighters, and other personal articles, are not permitted on school grounds, in school vehicles, or at school-sponsored events. Tobacco advertising is prohibited in all school-sponsored publications and at all school-sponsored events. Tobacco industry sponsorship and marketing (eg. Gifts, funding, or parent/classroom educational materials from the tobacco industry) is prohibited. When possible, school libraries shall order periodicals with a request for school editions which exclude tobacco advertising.

Closed Campus

No student may leave the school campus during breaks in the school day to use a tobacco product. Signs to this effect will be posted at appropriate locations. School authorities shall consult with local law enforcement agencies to enforce laws and District policies that prohibit the sale of tobacco to minors, within the immediate proximity of school grounds.

The school administrator shall notify students, families, education personnel, and school visitors of the tobacco-free policy in handbooks and newsletters, on posted notices or signs at every school entrance and other appropriate locations, and by other efficient means. Public announcements will be made at District-sponsored events such as public board of education meetings, sporting events, musical concerts, open houses, and parent/family activity events. Outside interest groups who use District facilities will be notified in writing regarding this Tobacco Policy. To the extent possible, schools and districts may use local media to publicize the policies and help influence community norms about tobacco use.

Enforcement

The District shall designate school officials to enforce this policy and to address any violations. All staff members are asked to cooperate and to report violations to the designated administrator. Any tobacco product, rolling papers, or other paraphernalia, lighter, matches, or similar incendiary devices found in the possession of a [minor] student shall be confiscated by staff and discarded. Students and employees also may be subject to relevant sanctions as determined by written school policy, including disciplinary action. Student participation in a tobacco cessation program and/or tobacco education class may be allowed. Other individuals in violation of this policy will be asked to refrain or leave the premises. School staff shall be encouraged to participate in training on the correct and fair enforcement of tobacco-free policies.

Instructional Program Design

Tobacco use prevention education shall be integrated within the comprehensive health education. The educational program shall be based on theories and methods that have been proven effective by published research and consistent with the New York State health education standards.

Staff Preparation

Staff responsible for teaching tobacco use prevention shall have access to adequate pre-service training and participate in ongoing professional development activities to effectively deliver the education program as planned.

Educational Reinforcement

Tobacco use prevention education shall be closely coordinated with the other components of the school health program. Tobacco-use prevention concepts shall also be integrated into the instruction of other subject areas to the greatest extent possible.

School instructional staff shall collaborate with agencies and groups that conduct tobacco-use prevention education in the community. School staff shall also help interested students become involved with agencies and other organizations in the community that are working to prevent tobacco use.

Program Availability

The school health program shall include referrals to community resources and programs to help students and staff overcome tobacco addiction. School counselors or community agencies are encouraged to establish voluntary tobacco use cessation programs at school.

Program Attendance

Attendance or completion of a tobacco use cessation program shall not be mandatory for anyone or used as a penalty. Attendance or completion of a tobacco use cessation program is allowed as a voluntary substitute to suspension for possession or use of tobacco.

Cooperation

The existence of a tobacco-free environment for the benefit of all who occupy School District property will depend upon the thoughtfulness, consideration, and cooperation of all school personnel, students, and other individuals on school property. We invite the cooperation and understanding of all individuals in assuming responsibility for keeping our School District premises tobacco-free.

Safe and Drug-Free Schools and Communities Act, 20 United States Code (USC) Section 7101 et seq. Pro-Children Act of 2001, as amended by the No Child Left Behind Act of 2001, 20 United States Code (USC)

Sections 7181-7184

Education Law Sections 409, 2801(1) and 3020-a

Public Health Law Article 13

Adopted: **3/10/15**

13.10 Second Reading and Adoption of Policy 5250 Sale and Disposal of School District Property

Recommended Action: The Board of Education hereby adopts Policy 5250 as written.

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff Trustee Warren

Not Present: Trustee Shands

20022018 5250 Non-Instructional/Business Operations

SUBJECT: SALE AND DISPOSAL OF SCHOOL DISTRICT PROPERTY

Sale of School Property

~~No school property shall be sold without prior approval of the Board of Education. However, the responsibility for such sales may be delegated. The net proceeds from the sale of school property shall be deposited in the General Fund.~~

Disposal of District Personal Property

Equipment

~~School District equipment that is obsolete, surplus, or unusable by the District shall be disposed of in such a manner that is advantageous to the District.~~

~~The Superintendent will be responsible for selling the equipment in such a way so as to maximize the net proceeds of sale which may include a bona fide public sale preceded by adequate public notice. If it is determined that reasonable attempts to dispose of the equipment have been made and such attempts have not produced an adequate return, the Superintendent or his/her designee may dispose of the equipment in any manner which he/she deems appropriate.~~

Textbooks

~~Textbooks may lose their value to the educational program because of changes in the curriculum or they contain outdated material and/or are in poor condition.~~

~~If textbooks are no longer useful or usable, the procedures for disposal shall adhere to the following order of preference:-~~

- ~~a. Sale of textbooks. If reasonable attempts to dispose of surplus textbooks fail to produce monetary return to the School District; then~~
- ~~a. Donation to charitable organizations; or~~
- ~~a. Disposal as trash.~~

~~Education Law Section 1709(9) and (11)~~

~~General Municipal Law Sections 51 and 800 et seq.~~

~~Building administrators and support staff supervisors are responsible for identifying obsolete or surplus equipment and supplies within their area(s) of responsibility. Each year, a determination shall be made of which equipment, supplies and/or materials are obsolete and cannot be salvaged or utilized effectively or economically by the school district. Such equipment, supplies, or materials shall be sold through bid procedures, if possible, for the highest possible price.~~

~~The School Business Manager Assistant Superintendent for Business shall be authorized to dispose of obsolete or surplus equipment and supplies in the following manner:~~

- ~~1. reassign the items, as needed, to other locations within the school district;~~
- ~~2. centralize the storage of items of potential usefulness; and/or~~
- ~~3. discard or sell as surplus those items determined to be of no further use or worthless.~~

~~Prior to reassigning, storing, discarding or selling any equipment or supplies (including computer hardware and software), the district shall ensure that all district-related data and information is permanently and completely removed. If such data or information is of a sensitive, personal or confidential nature, and cannot be permanently and completely removed prior to discarding or selling, the equipment or supplies shall be destroyed, and if reassigned or stored, the district shall note that district data or information has not been permanently and completely removed. The district shall also ensure that all district-related data and information is permanently and completely removed from equipment that is leased from a third party, prior to returning the equipment. The district shall work with the third party provider to ensure that district data and information is able to be permanently and completely removed from the equipment.~~

~~Following approval by the Board of Education, items may be sold in the following manner:~~

- ~~1. offer to sell the items to local municipalities or local non-profit organizations;~~
- ~~2. sell items at a public sale or on a Board-approved public online auction site. In the event of a public sale, notice of availability of such equipment, supplies and materials and requests for bids shall be disseminated through announcements in local newspapers and such other appropriate means. The general public, as well as staff members who are not Board members, officers, or involved in the purchasing function, shall be eligible to bid on the equipment, supplies and/or materials; and~~
- ~~3. sell remaining items as scrap for the best obtainable amount or discard in the safest, least expensive manner.~~

~~Ref: General Municipal Law §§51; 800 et seq.~~

~~Ross v. Wilson, 308 NY 605 (1955)~~

~~Matter of Baker, 14 EDR 5 (1974)~~

~~Op. St. Compt. 58-120~~

- 13.11 Second Reading and Adoption of Policy 3271 Solicitation of Charitable Donations
Recommended Action: The Board of Education hereby adopts Policy 3271 as written
 Motioned: Trustee Warren
 Seconded: Trustee Ratcliff
 Result: Unanimous
 Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff Trustee Warren
 Not Present: Trustee Shands

~~2002 22018~~ 3271 Community Relations **SUBJECT: SOLICITATION OF CHARITABLE DONATIONS FROM SCHOOL CHILDREN**

Direct solicitation of charitable donations from children in the District schools on school property during regular school hours shall not be permitted. It will be a violation of District policy to ask District school children directly to contribute money or goods for the benefit of a charity during the hours in which District students are compelled to be on school premises.

However, this policy does not prevent the following types of fund raising activities:

- a. Fund raising activities which take place off school premises, or outside of regular school hours during before-school or after-school extracurricular periods;
- b. Arms-length transactions, where the purchaser receives a consideration for his/her donation. For example, the sale of goods or tickets for concerts or social events, where the proceeds go to charity, shall not be prohibited as the purchaser will receive consideration – the concert or social event – for the funds expended;
- c. Indirect forms of charitable solicitation on school premises that do not involve coercion, such as placing a bin or collection box in a hallway or other common area for the donation of food, clothing, other goods or money. However, collection of charitable contributions of food, clothing, other goods or funds from students in the classroom or homeroom is prohibited.

The Board of Education ~~shall ultimately decide which~~ reserves the right to determine which organizations, groups, etc. can solicit charitable donations and for what purposes, as long as the activities comply with the terms of this policy and the Rules of the Board of Regents.

~~Regulations shall be developed by the administration to implement this policy.~~

8 New York Code of Rules and Regulations

(NYCRR) Section 19.6

New York State Constitution Article VIII, Section 1

Education Law Section 414

NOTE: Refer also to Policy #7450 – Fund Raising by Students

14. Independent Contract Retainers

14.01 Approve all ICRs (proposed 9:10)

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in items 14.02-14.12

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff Trustee Warren

Not Present: Trustee Shands

14.02 ICR- Bouchard

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Corinne Bouchard as a mentor in advanced music composition effective October 24, 2017 to May 31, 2018 at a rate of \$250.00 stipend to a maximum of \$250.00 and authorizes the Superintendent to sign such an agreement.

14.03 ICR- Calobro

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Louis Calobro as a Neuropsychologist effective July 1, 2018 to June 30, 2019 at a rate of \$2,700.00 to \$3,500.00 per evaluation to a maximum of \$7,000.00 and authorizes the Superintendent to sign such an agreement.

14.04 ICR- Collymore

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Dr. Simone Collymore as a Neuropsychologist effective July 1, 2018 to June 30, 2019 at a rate of \$3600.00 per evaluation to a maximum of

\$7,200.00 and authorizes the Superintendent to sign such an agreement.

14.05 ICR - Complete OT/PT

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Complete OT/PT/SLP Services PCCC. as an Occupational Therapist for student # 1107 effective July 1, 2018 to June 30, 2019 at a rate of \$200.00 per hour to a maximum of \$18,000.00 and authorizes the Superintendent to sign such an agreement.

14.06 ICR - DeVre

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Jean C. DeVre as an Orton Gillingham Multisensory Tutor effective July 1, 2018 to June 30, 2019 at a rate of \$75.00 per hour to a maximum of \$8,000.00 and authorizes the Superintendent to sign such an agreement.

14.07 ICR- LearnWell

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and EI US, LLC dba LearnWell as a provider of educational tutoring services in a hospital or behavioral health center setting effective July 1, 2018 to June 30, 2019 at a rate of \$57.00 per hour to a maximum of \$10,000.00 and authorizes the Superintendent to sign such an agreement.

14.08 ICR - Marcellino

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Thomas Marcellino, PT as a Physical Therapist for student #1107 effective July 1, 2018 to June 30, 2019 at a rate of \$185.00 per hour to a maximum of \$16,000.00 and authorizes the Superintendent to sign such an agreement

14.09 ICR - Partnership for Education

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Partnership for Education effective July 1, 2018 to June 30, 2019 as a provider of Bilingual Psychological & Social evaluations at a rate of \$1,500.00 per evaluation, Bilingual Speech Language, OT and PT evaluations at a rate of \$1,100.00 per evaluation, Monolingual Psychological & Social evaluations at a rate of \$1,000.00 per evaluation, Monolingual Speech Language, OT and PT evaluations at a rate of \$850.00 and Related OT, PT, and Speech Language Services at a rate of \$65.00 per 30 minutes, \$85.00 per 45 minutes and \$105.00 per 60 minutes, to a maximum of \$5,000.00, and authorizes the Superintendent to sign such an agreement

14.10 ICR - Perry

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Lorri Perry – Kingston Audiology Center as an Audiologist effective July 1, 2018 to June 30, 2019 at a rate of \$150.00 per hearing evaluation to a maximum of \$3,000.00 and authorizes the Superintendent to sign such an agreement.

14.11 ICR - Staples

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Susan Staples as a Consulting Psychologist for school Neuropsychological evaluations effective July 1, 2018 to June 30, 2019 at a rate of \$2,200.00 per evaluation to a maximum of \$6,600.00 and authorizes the Superintendent to sign such an agreement.

14.12 ICR - Tankard

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Deborah Tankard as an Assistive Technology Evaluator effective July 1, 2018 to June 30, 2019 at a rate of \$140.00 per hour to a maximum of \$3,000.00 and authorizes the Superintendent to sign such an agreement

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 9:15)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 15.02-15.07

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Motion to separate Item 15.03 Personnel Agenda off the Consent Agenda

Motioned: Trustee Storey

Seconded: Trustee Salem

Result: Failed

Result: Passed

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Ratcliff Trustee Warren

Nay: Trustee Storey

Not Present: Trustee Shands

15.03 Personnel Agenda

RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Eldridge, Jonathan	Music Teacher/HS	6/30/18	Personal

LEAVE OF ABSENCES: INSTRUCTIONAL

NAME	EMPLOYEE #	EFFECTIVE DATE FROM - TO	REASON
Hoyt-Friedman, Jacob	3120	9/1/18 – 6/30/19	Unpaid Parental Leave

EXTRA DUTY STIPENDS 2018/2019

NAME	POSITION	AMOUNT
Burkhardt, Patrick	Track Cross Country – Head Coach	\$4,017.00
Hoyt-Friedman, Jacob	Soccer Varsity Head Coach (Girls)	Rescind
King, Thomas	Soccer – JV – Head Coach (Girls)	Rescind
King, Thomas	Soccer Varsity Head Coach (Girls)	\$4,760.00

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Husarek, Leslie	Monitor/High School	6/30/2018	Retirement
VanLeuvan, Nathan	Building Maintenance Mechanic	7/28/2018	Retirement

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

NAME	EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
	3239	4/4/18 (1/2 Day) – 7/2/18	Unpaid medical Extension

APPOINTMENT: NON-INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY STEP	REMARKS
Kight, Heather	Registered Professional Nurse/District	8/1/18 – 2/28/19	Step 1	Replace M. Panza

APPOINTMENT: NON-INSTRUCTIONAL

POSITION CHANGE

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Casey, Lisa	12 Month 40 hr. Senior Typist	7/1/18	From 12 Month 37.5 hr. Typist
Evans, Rebecca	12 Month 40 hr. Typist	7/1/18	From 10 month 37.5hr Typist

APPOINTMENT: NON-INSTRUCTIONAL

TEMPORARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	RATE	REMARKS
Benjamin, Scott	Summer School Bus Driver	7/1/18-8/31/18	On Step	
Benjamin, Stewart	Summer School Bus Driver	7/1/18-8/31/18	On Step	
Weber, Anthony	Summer School Bus Driver	7/1/18-8/31/18	On Step	
Wolfrom, William	Summer School Bus Driver	7/1/18-8/31/18	On Step	
Billadeau, Brenda	Summer School Bus Attendant	7/1/18-8/31/18	On Step	
Bonestell, Bernice	Summer School Bus Attendant	7/1/18-8/31/18	On Step	
Hilty, Michele	Summer School Bus Attendant	7/1/18-8/31/18	On Step	
Kelder, Patricia	Summer School Bus Attendant	7/1/18-8/31/18	On Step	
Roberts, Carole	Summer School Bus Attendant	7/1/18-8/31/18	On Step	
Blakely, Sabrina	Summer Academy Nurse	7/5/18 – 7/28/18	\$39.00/hr	Sharing w/M.Panza and S.Elmendorf
Elmendorf, Suellen	Summer Academy Nurse	7/5/18 – 7/28/18	\$39.00/hr	Sharing w/M.Panza and S.Blakely
Panza, Marcia	Summer Academy Nurse	7/5/18 – 7/28/18	\$39.00/hr	Sharing w/S.Blakely and S.Elmendorf
Blakely, Sabrina	Summer Nursing Hours	6/25/18 – 8/31/18	Hourly	Up to 32.5 Hours
Elmendorf, Suellen	Summer Nursing Hours	6/25/18 – 8/31/18	Hourly	Up to 32.5 Hours

Hansen, Karen	Summer Nursing Hours	6/25/18 – 8/31/18	Hourly	Up to 50 Hours
Kight, Heather	Summer Nursing Hours	6/25/18 – 8/31/18	\$39.82	Up to 32.5 Hours
Hapeman, Deborah	Custodial Worker/District	06/25/18 – 08/31/18	\$12.00/hr	Summer Position
Chan, Sam	Custodial Worker/District	06/25/18 – 08/31/18	\$12.00/hr	Summer Position
Fisher, Jared	Custodial Worker/District	06/25/18 – 08/31/18	\$12.00/hr	Summer Position
Gille, Ella	Custodial Worker/District	06/25/18 – 08/31/18	\$12.00/hr	Summer Position
Jansen, Tina	Custodial Worker/District	06/25/18 – 08/31/18	\$12.00/hr	Summer Position
Marchand-Nazzaro, Hailey	Custodial Worker/District	06/25/18 – 08/31/18	\$12.00/hr	Summer Position
Sommer, Rachel	Custodial Worker/District	06/25/18 – 08/31/18	\$12.00/hr	Summer Position
VanLeuvan, Maria	Custodial Worker/District	06/25/18 – 08/31/18	On Step	Summer Position

15.02 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #6/18, Confidential, as reviewed by Trustee Salem

15.04 Surplus Items

Recommended Action: The Board of Education declares the following items as surplus and authorizes the sale or disposal of this item:

GE Oven: Tag # 13052

Water Cooler Tower (Brand NA): Tag NA

2 Small Book Shelves: Tag NA

One Radio/CD Player (Trutech): Tag: NA

Paper Towel Dispenser: Tag NA

Table: Tag NA

Scale: Detecto: Tag 20187

Located in PE Shed

2 Wii consoles

1 XBOX

10 small individual mats

2 bases for volleyball standards

1 large sports equipment rack

15.05 Approve Raise and new Terms and Conditions for Central Confidential Staff and Treasurer

Recommended Action: The Board of Education hereby approves a \$2,000 raise for each member of the Confidential Staff and the Treasurer for the 2018-2019 school year. The Board of Education hereby approves the revised terms and conditions for the Confidential Staff and the 2018-2019 contract for the Treasurer

15.06 Authorize Action to Quiet Title

Recommended Action: WHEREAS, by resolution dated February 7, 2017, the Board of Education of the Onteora Central School District (“District”) entered into a Contract of Sale for the sale of the former West Hurley Elementary School property to Kerry Danenberg (the “Purchaser”); and WHEREAS, the Purchaser has notified the District of an issue regarding a purported

right-of-way bisecting the property; and
WHEREAS, the District is desirous of taking reasonable steps to quiet title to the property with regard to the purported right-of-way, and the Purchaser wishes to assist the District in doing so; and
WHEREAS, the Parties entered into an agreement dated May 1, 2018 regarding the resolution of the purported right-of-way issue; and
WHEREAS, the District has retained James Bacon, Esq. as special counsel to assist the District with quieting title to the property with regard to the purported right-of-way:
NOW, THEREFORE, BE IT RESOLVED THAT, the Board of Education of the Onteora Central School District authorize its attorneys to commence all necessary proceedings to quiet title to the West Hurley Elementary School property regarding a purported right-of-way bisecting the property.

15.07 Approve Contract with Orthopedic Associates for an Athletic Trainer

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve contract between the Onteora Central School District and Orthopedic Associates of Dutchess County, P.C. for Athletic Trainer/Sports Medicine Services effective August 1, 2018 through June 30, 2019 in the amount of \$50,000.00 to a maximum of \$50,000.00 and authorizes the Superintendent to sign such an agreement.

15.08 Approve Change Order

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve Change Order #001 decreasing the contract between Nicky Diggs Excavation and the Onteora Central School District for the Radon Gas Mitigation Project at Phoenicia Elementary School in the amount of \$5,500.00 and authorizes the Superintendent to sign such a change order.

16. Committee Reports

16.01 Audit Committee - Trustee Salem to report. Next meeting is at Central Administration on 6/11/18 (proposed 9:20)

16.02 Facilities Committee - Trustee Storey to report. Next meeting is in the Bennett School at 3:30 on 6/14/18

Met at Woodstock to do site tour

- Bennett playground – shade structure has been installed
- Bennett stage curtains “shades” was approved by SED
- Partitions for gym – bid opening is June 12th
- Phoenicia Radon Project approved by SED
- Science classroom – in SED moved to engineering

16.03 Policy Committee - Trustee Salem to report. Next meeting is at Central Administration on TBD

Will meet next week to continue with 2002 policies

17. Old Business

17.01 The Board will discuss Old Business (proposed 9:30)
10:20

18. New Business

18.01 The Board will discuss New Business

Need an ad-hoc committee to plan 5,10,15 years of district with declining enrollment-
find best practices, underutilized buildings, projected census data and enrollment

Definition of policy – word is used by building administrators – need difference
between board policy and building policies – should say directive or procedure

- Word policy is misused – if there is an issue in school and they are told it is
policy, they need to follow chain of command

19. Request For Information

19.01 Discuss Requests for Information

Trustee Osmond – get more information about micro aggression

Trustee Salem summary of Diversity Cadre’s work for the year

20. Adjournment

20.01 Adjourn Meeting. Next meeting is Tuesday, June 19, 2018 in the Phoenicia School
(proposed 9:40)

Recommended Action: Motion to adjourn the meeting at 10:30

Motioned: Trustee Storey

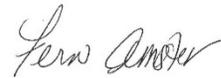
Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee
Ratcliff Trustee Warren

Not Present: Trustee Shands

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet
Ratcliff, Rob Kurnit, Robert Burke Warren

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, JUNE 19, 2018

PHOENICIA SCHOOL

MINUTES

Congratulations to the Class of 2018

The Board of Education wishes to congratulate the Graduating Class of the Onteora Central School District of 2018, to thank them for their contribution to the District and to wish them every success and happiness for the future.

1. Opening Items

1.01 Call to Order 6:00 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Warren

2. Award Tenure

2.01 The Board will award tenure to two recipients (proposed 6:05)

Recommended Action: The following named INSTRUCTIONAL PERSONNEL, having served a period of probationary status consistent with the Education Law of the State of New York and provisions of the Commissioner's Regulations, and having received continuing satisfactory evaluations of performance, are hereby recommended by the Superintendent of Schools for APPROVAL for TENURE STATUS.

Ariel McGrath certified as an Speech Language Pathologist with a probationary period in the tenure area of Speech 9/1/15 - 8/31/18 hereby receives tenure on 9/1/18

Jennifer Brueckner, certified as a Special Education Teacher a probationary period in the tenure area of Special Education 9/1/15-8/31/18 hereby receives tenure on 9/1/18

Motioned: Trustee Storey

Seconded: Trustee Osmond

- PPS Director Cindy Bishop, Phoenicia Principal Linda Sella and Middle School Principal Jen O'Connor spoke about the tenure recipients

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Warren

3. Honor Retirees

3.01 The Board of Education will honor the 2018 Retirees (proposed 6:15 duration 20 min)

Name	Position
Rose Anderson	School Bus Attendant & Food Service Helper
Roger Benjamin	School Bus Driver
Carol Brower	Elementary Teacher
Yuen Shan Chan	Custodial Worker
Lynn Clinton	Elementary Teacher

Eugenia Holland	School Monitor
Leslie Husarek	School Monitor
Sheila Jansen	School Secretary
Marie Karolys	School Secretary
Colleen Martin	School Nurse
Mary Naccarato	Elementary Teacher
Marcia Panza	School Nurse
Nancy Parisio	Teaching Assistant
Stephen Patschke	Library Media Specialist
Franca Ravetier	School Bus Attendant
Melissa Rebock	Teaching Assistant
Nathan VanLeuvan	Building Maintenance Mechanic Helper
Isabella Warren	Teaching Assistant

5. Acceptance of Minutes

5.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 6/5/18 Board of Education Meeting

Motioned: Trustee Kurnit

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Warren

6. Superintendent Report

6.01 The Superintendent will announce District news (proposed 7:15)

- Science lab has received approval from the Office of Facilities Planning
 - Work will commence work at the end of the 2018-2019 school year
- Participated in a meeting with Trustee Osmond, representatives from Ulster County Transportation, Ulster County Department of Public Works, and NYS Department of Transportation to review our concerns regarding the safety on Rte. 28
 - Surprised at the speed of the traffic along Rte. 28 in front of the Middle High School even while the buses were lined up and it was clearly dismissal time
 - Also noted that the crosswalk that exists is not particularly functional in that drivers do not stop to allow pedestrians to cross and also that the placement of the crosswalk is awkward and does not connect the two sides of the street in any thoughtful manner
 - Could be provided with rapid flashing beacons for the crosswalks as part of the Pedestrian Safety Action Program (PSAP)
 - Discussed using with Driver Feedback signs
- CARE program at Bennett - students to decide whether to donate \$25,000 (which is being provided by an anonymous donor) to Guatemala or Ecuador
 - The students overwhelmingly chose Guatemala
- Middle School moving up ceremony was a flawless event
 - For the first time, 5 of our 8th grade students were awarded with the Presidents Challenge Scholarship by Dr. Roberts, the President of UCCC; they are able to attend UCCC on a full scholarship upon graduation

- As an update on our work on Diversity, the District is moving forward with a contract with the Metropolitan Center for Research on Equity and the Transformation of Schools (NYU/Steinhardt)
 - Have already scheduled them for our September 28th conference day and are purchasing additional sessions to continue the work through the year
 - Jodi DeLucia, Cindy Bishop and I will be attending a Diversity Workshop that is being sponsored by NYS Council of School Superintendent's Commission
- Express my appreciation and gratitude to our Interim Assistant Superintendent for Curriculum and Instruction, Marystephanie Corsones
 - This is Ms. Corsones' last Board meeting
 - Has ensured that our staff has been provided with some incredible professional development and supports that are distributed equitably throughout the District
 - Has provided invaluable guidance to the Board of Education, our Administrative team and to me

6.02 Interim Assistant Superintendent for Curriculum & Instruction to address the Board

Thanked Board and Superintendent – feel confident that District is poised to be one of the top District in the State. Happy to have the opportunity to work with such wonderful teachers and staff

The Board presented Marystephanie Corsones with flowers

- Appreciate your grace and class – you have done tremendous work for the district

4. Welcome

4.01 Phoenicia Principal, Linda Sella will welcome the Board (proposed 7:05 duration 10 min)

Introduced a project happening at Phoenicia and Bennett called, "Watershed Detectives"

- Cornell Cooperative Science Consultant Matt Savatgy and Videographer David Laks worked with Jane Wolfrom's class to video Trout in the Classroom
 - As culmination to program made a video – lucky to have Cornell bring David Laks on with video production
 - Video was shown called "The Importance of Streams"
 - Point was to get the students to know that we live in a watershed that must be maintained

Discussion:

- Students that produced video all got a copy, will be on District website
- Great work – do work at Woodstock as well

7. Board District News

7.01 The Board will announce District news

Trustee Storey reported:

- Career & Tech Education graduation with Superintendent Victoria McLaren

and Trustee Kurnit - nice to see over 20 Onteora students graduate

- National Honor Society was a joyous event

Trustee Kurnit – 25 Onteora students graduated at the CTE graduation – very exciting event

Trustee Salem thanked Superintendent Victoria McLaren for the work done in her first year

8. Student Representative Report

8.01 Student Representative, Ben Rauschendorfer will report to the Board

District Clerk, Fern Amster read the student representative's report

"Given that the Board of Education has decided not to pursue a student council policy representative of or consistent with the thought and opinions of the student body, Student Government has respectfully decided that little can be gained from sending student to participate in the discussion about such a policy. However, while Student Government does that feel that the Board is overstepping in this area, we sincerely thank all of the trustees for their good intentions and continued attempts to better the educational and civic environments for the students."

9. Acknowledge Public Be Heard

9.01 The Board will acknowledge the public be heard comments from the last public be heard session

Gene Sorbellini and Craig Grazier

10. Public/Student Comment

10.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:20 duration 10 min or more)

No comment was made

11. Discussion and Possible Action

11.01 The Board will continue their review of the Code of Conduct (proposed 7:30 duration 20 min)

7:10

- Went onto the NYS government site and got language- replaced word morals with moral well-being
- Added to consequences Dean of Students and designee from a principal
- Open next meeting with Public Hearing

11.02 MOA with OTA- TUFs Advisor 2

Recommended Action: The Board of Education hereby approves Memorandum of Agreement # 06192018 between the Onteora Central School District and the Onteora Teachers Association regarding creating a stipend for a second Teaming Up For Success advisor

Motioned: Trustee Kurnit

Seconded: Trustee Ratcliff

- Advisors match students with an adult to meet privately and as a group, as well as outside field trips
 - Students are identified if they benefit from formal adult mentor

Result: Unanimous
Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff
Not Present: Trustee Shands, Trustee Warren

11.03 MOA with ONTEA - Groundskeeper

Recommended Action: The Board of Education hereby approves Memorandum of Agreement number 06192019A between the Onteora Central School District and the Onteora Non-Teaching Employees Association regarding new titles for groundskeepers

Motioned: Trustee Ratcliff

Seconded: Trustee Kurnit

- This is to better clarify the actual work of one of the Building Maintenance Mechanic Helpers, which has been groundskeeper

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Warren

11.04 Donation of Art Supplies

Recommended Action: The Board of Education hereby accepts the following donation from Jeff Sobel:

1 Box White Matt	Assorted Art Prints
1 Van Gogh Table Easel	1 roll glassine paper
2 Art Boxes	1 silk Screen
3 Art Trays	1 pkg. green paper
3 Boxes Pastels	1 box assorted used oil paints
3 Art Boxes with Misc. Supplies	1 pkg. Brushes
2 Full size Wooden Easels	1 pkg squeeze bottles
1 Roll Canvas	3 bins assorted art supplies
2 Roll Paper	3 pkg. Drawing supplies
21 Large Canvas	2 tool boxes Paints
18 Med. Canvas	1 box books
6 Stretchers	1 folio sketchbooks and art paper.
3 Frames	2 tall art bins

Motioned: Trustee Osmond

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Warren

11.05 Scholarship Donations

Recommended Action: The Superintendent recommends acceptance of donations totaling \$14,592.00 CASH, from various donors as scholarship awards for the Class of 2018.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name

\$31.25 Kelly & Christine Downs	\$35.00 Scott Richards
\$300.00 Onteora Lions Club	\$31.25 John Reimer
\$100.00 Jean Douglas	\$31.25 Elizabeth & Mark Fallo

\$31.25 Jared & Deidre Mance
 \$32.00 Gabriel Buono
 \$50.00 Kim Pilla
 \$100.00 Amanda VanBuren
 \$1,000.00 Levon Helm Scholarship
 \$500.00 Imagine Onteora LTD
 \$150.00 Margaret Haug
 \$600.00 Jessica Morra
 \$500.00 Shane & Sarah Turck
 \$100.00 Jonathan & Anne Gallin
 \$100.00 Rebecca Joslin & Richard Mugge
 \$700.00 Jeannine & Pat Burkhardt

\$100.00 Val & Chesterfield Stewart
 \$100.00 Elena Garcia-McWhinnie
 \$100.00 Peter & Michelle Friedel
 \$200.00 M. Scott Via
 \$7,000.00 Peter Giambrone Memorial
 \$1,200.00 Sally Rothchild & John Sorich
 \$600.00 Martin Krakower, MD
 \$200.00 Ward & Jane Todd
 \$250.00 OCSD Yearbook ECA
 \$150.00 Denise Connolly
 \$300.00 OCSD DECA ECA

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

- Thank all people for these donations
- Odd amounts are because Administrative Cabinet split a scholarship

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Warren

11.06 Donation to Bennett School

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$153.00 CASH, for the Bennett Elementary School Kevin O'Connor Award to be awarded to 6th grade students at moving up ceremony.

Joan Mayone Allison & Karl Allison \$50.00

John & Lisa Barringer \$50.00

Christine & Kelly Downs \$26.50

Gabriel Buono \$26.50

The Superintendent recommends approval to increase the 2017-2018 Budget per the following donations:

TE97.027 Bennett- Kevin O'Connor Award \$153.00

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Warren

11.07 Donation to MS Moving Up Ceremony

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$125.00 CASH, from the Middle School Field Hockey Team for a Middle School Moving Up Ceremony Award to be awarded at \$25.00 for the next five years.

The Superintendent recommends approval of the following donation:

Donation Amount and Donee's Name Fund

\$125.00 Middle School Field Hockey Team TE97.026

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Warren

11.08 Donation from National Junior Honor Society

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$126.00 CASH, from the National Junior Honor Society to be added to the Madison Creagan Scholarship Fund.

The Superintendent recommends approval to increase the 2017-2018 Budget per the following donations:

TE92.035 Madison Creagan Scholarship \$126.00

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Warren

11.09 Donation from the National Honor Society

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$100.00 CASH, from the National Honor Society to be added to the Madison Creagan Scholarship Fund.

The Superintendent recommends approval to increase the 2017-2018 Budget per the following donations:

TE92.035 Madison Creagan Scholarship \$100.00

Motioned: Trustee Osmond

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Warren

11.10 Donation from ECA Graduation Class

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$3,615.92 CASH, from the ECA graduating class of 2018 to be used as senior scholarship awards for future Oteora graduating classes.

The Superintendent recommends approval of the following donations:

ECA Class of 2018 TE92.040 \$3,615.92

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Warren

12. Policies (proposed 8:00 duration 20min)

12.01 First Reading of Policy 3120 School News Releases

20022018 3120 Community Relations **SUBJECT: SCHOOL NEWS RELEASES SPONSORED MEDIA**

As the official spokesperson, the Superintendent or their designee shall issue all news releases concerning the District. All statements of the Board will be released through the Office of the Superintendent and/or the District Clerk.

The Principal of each building is responsible for the preparation of news releases or announcements concerning the activities within that building. ~~, and for reviewing them with the Superintendent prior to release. Copies of all final news releases will be sent to the Superintendent's Office. The Board accepts the funding obligation for the necessary staff and production costs.~~

~~In addition, a periodic newsletter may be prepared and mailed to each resident of the School District. Included in the newsletter will be information regarding school activities, a monthly calendar and other items of interest to the community. The Board accepts the funding obligation for the necessary staff and production costs.~~

~~As the official spokesperson, the Superintendent or his/her designee shall issue all news releases concerning the District. All statements of the Board will be released through the Office of the Superintendent and/or the District Clerk.~~

12.02 First Reading of Policy 3281 Use of School Owned Materials & Equipment

Information ~~20022018~~ 3281Community Relations **SUBJECT: USE OF SCHOOL-OWNED MATERIALS AND EQUIPMENT**

Except when used in connection with or when rented under provisions of Education Law Section 414, school-owned materials or equipment may be used by members of the community or by District employees and/or students for school related purposes only. Private and/or personal use of school-owned materials and equipment is strictly prohibited.

The Board will permit school materials and equipment to be loaned to staff members when such use is directly or peripherally related to their employment and loaned to students when the material and equipment is to be used in connection with their studies or extracurricular activities. Community members will be allowed to use school-owned materials and equipment only for educational purposes that relate to school operations.

~~Administrative regulations will be developed to assure the lender's responsibility for, and return of, all such materials and equipment.~~

Education Law Section 414

12.03 First Reading of Policy 3140 Senior Citizens

~~20022018~~ 3140 Community Relations **SUBJECT: SENIOR CITIZENS**

Senior citizens will be admitted to all school events, except group sponsored events, without charge.

~~if they present a Senior Citizens Card.~~

Education Law Sections 1502 and 1709(22)

Real Property Tax Law Section 467

12.04 First Reading of Policy 3150 Flag Display

~~20022018~~ 3150 Community Relations **SUBJECT: FLAG DISPLAY**

In keeping with State Education Law and Executive Law, the Board of Education accepts its duty to display the United States flag upon or near each public school building during school hours, weather permitting, and such other times as the statutes may require or the Board may direct.

When ordered by the President, Governor, or local official, to commemorate a tragic event or the death of an outstanding individual, the flag shall be flown at half-staff. The Superintendent's approval shall be required for the flag to be flown at half-staff upon any other occasion. ~~Regulations for seeking such approval shall be established in the Administrative Manual of the District.~~

Education Law Sections 418 and 419

Executive Law Sections 402 and 403

12.05 Second Reading and Adoption of Policy 7470 Association of Student Governments

Recommended Action: The Board of Education hereby adopts Policy 7470 as written.

Motioned: Trustee Osmond

Seconded: Trustee Ratcliff

- Need to consider all possibilities of how the student government will work
 - Student Government Club objects – they feel there won't be representation because not interested in governance
 - Students do not attend meetings of class president because they are fundraising meetings – this policy changes that

- All students should be welcome to attend the meetings
- Students and Board want different things and Board is micromanaging by establishing a policy of what the students have to do
 - Empower students to make changes in the school
 - Not what Board is here for – policies should be broad
 - Leave first part of policy, but let them figure out the details with administration
- Student government does not represent all the students – they are self-selected and exclusive
 - Trying to set up a real government, inclusive of all
 - Student Government has good intentions, but now need government for all the students
- Student Government is opposed because elections are popularity contest and they are not the popular students
 - Important for students to feel that they want to participate
 - Intent is to empower all students not just ones in power currently
- Can review policy and revise, if necessary

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Kurnit, Trustee Ratcliff

Abstain: Trustee Storey

Not Present: Trustee Shands, Trustee Warren

2018 7470 Student Activities **SUBJECT: ASSOCIATION OF STUDENT COUNCILS GOVERNMENTS**

The Board of Education recognizes that all **Onteora** [added] students have a voice and a contribution to make to their school. It is important that students be empowered to provide input on issues of concern to them and to take an active role in promoting the aims and objectives of the school.

Onteora's Association of Student **Governments Councils** foster active civic engagement, discourse, debate and personal empowerment. The essential principle of democratic student government is the eligibility of every student to vote and hold office. It is important for students to recognize that with the right to vote comes the responsibility to exercise that right.

Definitions:

1. Student **Council Government** – grade level governance body elected by each cohort
2. Association of Student **Councils Governments**– collective group of grades 6 – 12 Student **Governments Councils**
3. **Government Council** Officers – Association of Student **Governments Councils** leadership, chosen by the elected Association members

Structure:

Each grade (6 – 12) will elect class officers (President, Vice President, Secretary and Treasurer). The chief responsibility of elected Student **Government Council** officers is to represent and advocate for their class as part of the Association of Student **Governments Councils**.

The Student **Governments Councils** are guided by advisors and will be independent of both building leaders and district administration. The design and operation of the Student **Governments Councils** will be constructed as per by-laws created by the students which adhere to the following best practices;

1. Student **Governments Councils** are the voice of the entire student body.
2. They propose and carry out activities for the improvement of the schools. Such improvements may be suggested by students, staff, administration or the community.
3. Following a campaign, elections should be held **in the spring for the following year** so that Student **Governments Councils** may begin their work at the start of the school year.
4. Each Student **Government Council** should meet monthly at a minimum. [added] **Meetings shall include representatives from clubs and shall be open to all students and staff members.**
5. Elected student officers may be **part of an ad hoc committee whose charge is to raise** funds for Belleayre Bash and/or other activities, but fundraising will not be the Student **Councils' Governments' Councils'** primary responsibility. In no way shall fundraising responsibilities supersede the **Governments' Councils'** governance responsibilities.

6. The Association of Student ~~Governments~~**Councils** and members of Administration should meet quarterly. Meetings shall include representatives from clubs and shall be open to all students and staff members.
7. Elected members of the Association of Student ~~Governments~~ **Councils** shall choose **Government Council** Officers.
 - a. Officers must be High School students.
 - b. ~~The President must be a senior, retain an 85 or above mean GPA, and will serve as the Student Representative to the Board of Education.~~
 - a. ~~The Vice President may be in any High School grade, must retain an 85 or above mean GPA and will serve as the substitute Student Representative to the Board of Education.~~
 - c. ~~The Secretary may be in any High School grade, must retain an 85 or above mean GPA and will take notes/minutes at meetings.~~
 - d. ~~The Treasurer may be in any High School grade, must retain an 85 or above mean GPA.~~

12.06 Second Reading and Adoption of Policy 7450 Fundraising by Students

Recommended Action: The Board of Education hereby adopts Policy 7450 as written.

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Warren

~~2002~~**2018** 7450 Students **SUBJECT: FUNDRAISING BY STUDENTS**

Fundraising projects in which students sell merchandise, provide services, or in other ways solicit money for school activities may be sponsored by school organizations with the express approval of the Building Principal. Any such plan shall have a clearly defined purpose and, in general, shall contribute to the educational experience of students and shall not conflict with instructional programs or state mandates. Fundraising activities away from school property shall be held to a minimum. All participation shall be voluntary, ~~with written parent/legal guardian consent for children in grades K through 8.~~

External fundraising shall be conducted in accordance with the following guidelines:

- a) External fundraising drives are defined as any activity requiring students to leave the school grounds to solicit funds; ~~provide products in exchange for moneys, to members of the community.~~
- b) There shall be no direct \$solicitations for money, including can shaking, without an attached activity or item in exchange for the donation. shall be both reasonable in amount and for a sound educational purpose .
- ~~c) The Superintendent of Schools will be provided with a list of student fund raising activities from each building by October 1, each year. Any additional external fund raising drives shall be requested of and approved by the Superintendent two (2) weeks in advance of the proposed activity.~~
- ~~dc) Such drives Fundraising~~ shall be for the general benefit of the students involved and not for ~~items of ee~~equipment ~~and~~ materials, or other items included in the school budget
- ~~ed)~~ Students shall not be discriminated against if they or their families exercise their option not to participate.
- ~~fe)~~ The faculty advisor/coach involved shall accept responsibility for the handling and accounting of all moneys raised. Advisors will deposit all money through the Central Extra Curricular Activities Treasurer. student activity fund. Coaches will deposit money through the Booster Club. Under no circumstances should funds be deposited in any other account but the ECA or Booster Club, nor shall checks be written to a specific staff member.
- f) At no time should student's participation in an educational activity be contingent upon their involvement in a fundraising activity.

8 New York Code of Rules and Regulations

(NYCRR) Section 19.6

New York State Constitution, Article VIII, Section 1

Education Law Section 414

NOTE: Refer also to Policy #3271 -- Solicitation of Charitable Donations From School Children

12.07 Second Reading and Adoption of Policy 3260 Booster Club

Recommended Action: The Board of Education hereby adopts Policy 3260 as written.

Motioned: Trustee Storey

Seconded: Trustee Kurnit

- This policy has to be specific, due to the laws
- Is for any booster club in district – not just athletic

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Warren

2002 20183260 Community Relations SUBJECT: BOOSTER CLUBS

Booster clubs or other related organizations may be created to promote community support and to raise funds for specific school activities or programs. These groups must receive official Board approval and may not discriminate on the basis of sex, color, national origin, ethnic background, disability, religion or any other arbitrary criteria. Rules and regulations will be established to govern the activities of booster clubs and other related organizations. The Board further requires that:

a) Financial records be maintained and made available, upon request, for Board and/or public inspection; - MOVED BELOW

b) Fund raising activities be approved in advance by the Superintendent; and

c) Groups wishing to make a contribution adhere to the District's policy and regulations regarding the acceptance of gifts.

Violations to District policy or regulations may result in the dissolution of the club or organization.

Adopted: 6/29/09

Purpose

The Board of Education recognizes and appreciates the cooperation and support given by booster clubs and parent organizations. The Board of Education, the administration and all other personnel of the district shall each endeavor to foster a positive and productive relationship with booster clubs and parent organizations.

Guidelines

In order for this process to flow appropriately, the following guidelines are put in place by the Board:

Organization

- The Board shall provide booster clubs and parent organizations opportunities to support local school athletic, extracurricular, and student club efforts. Each booster club and parent organization must maintain current by-laws. Booster clubs and parent organizations shall also follow the district policies and Code of Conduct regulations.
- The district's Athletic Director shall be the administrative liaison for booster clubs and parent organizations that support district athletic programs.
- Building principals shall be the administrative liaison for building-based booster clubs and parent organizations that support district extracurricular and student club activities. The Superintendent shall designate the administrative liaison for all nonathletic district-wide booster clubs.
- Each booster club and parent organization shall yearly submit a listing of its officers to the appropriate district administrative liaison after the annual organizational meeting of the booster club or the parent organization.

Other Guidelines and Restrictions

- The following classifications of individuals are not eligible for membership in booster clubs or parent organizations:
 - District students.
 - Coaches of district athletics or teacher activity sponsors/advisors should, when possible, attend the meetings of booster clubs and parent organizations in an advisory capacity.
 - When using any school facility for meetings, fundraising, socials, banquets, and other activities, booster clubs and parent organizations must make a request in writing as per Board Policy 3280

4. Booster clubs and parent organizations are not permitted to use the district's name or logo without license or express permission granted in writing by the Superintendent. If an organization desires to use a logo other than the designated district logo for use by the club or organization on merchandise or for any other reason, such use must be approved in writing by the Superintendent..

Financial Records

1. All booster clubs and parent organizations must elect or otherwise designate a Treasurer.
2. a) Financial records must be maintained and made available, upon request, for Board and/or public inspection;

Concerns

1. Concerns or issues of individual members of booster clubs regarding the organization should be made following the chain of command as indicated below:
a. Step 1 – Organization officers.
b. Step 2 –Director of Athletics, PE, Health & Dean of Students
c. Step 3 – Superintendent.
d. Step 4 – Board of Education

Fundraising

1. All fundraising activities shall comply with Policy #7450.
2. Parents/Guardians should be given the option to participate, donate money of equal value, or not participate in any fundraiser. In other words, mandatory fundraisers are not permitted.

Improvements to the District Buildings and Grounds

1. Proposed improvements to the district buildings and grounds being made by the booster club or parent organization must have the approval of the Superintendent. Paid consultants to the boosters clubs or parent organizations for various projects, including but not limited to construction, should not be engaged without School Board approval.

Recognition Functions (Banquets)

Each booster club or parent organization may sponsor athletic, extracurricular, or club banquets to which all participating students shall be invited either with or without charging admission to such students.

Printed Programs

Booster clubs and parent organizations which print programs for any reason shall follow the procedures as outlined in the administrative regulation related to this policy in regard to such printed programs.

Expenditures for Equipment, Supplies, Etc.

1. All game uniforms shall be purchased by the district.
2. The "game uniform" includes any clothing that is worn during the athletic contest and that:
a. Displays the school colors or logo (except shoes) and
b. Is purchased by the district and
c. Is intended to be collected by the school at the conclusion of the season.
3. Ancillary gear and apparel such as coaching aid equipment items, bags, totes, etc., may be purchased and/or donated by booster clubs, parent organizations, corporate sponsors, or other nonschool sanctioned entities to the district for use by the district team or student club.
4. Items purchased or donated other than by the district must meet the criteria as established in Policies 3271 and 5220 on donations.
ii. Booster Clubs or Parent Organizations
A. booster club or parent organization may disband on its own accord by submitting a written notice to the designated administrative liaison. All monies remaining in the organization's account must be turned over to the district for use in connection with the team or activity which the organization had supported to the extent permitted by law, with any residual amount going to support district athletics or other student activities generally.

Exclusion From Liability

The district and its Board of Education does not assume any financial responsibility for booster clubs or parent organizations, and it also excludes itself from any liability such organizations may incur.

Compliance

1. No booster club or parent organization shall engage in any activity outside established Board policies and administrative regulations.

2. Violation of Board policy, Board administrative regulation, Title IX of the U.S. Code, as well as any other applicable state or federal laws and regulations may lead to revocation of a booster club's or parent organization's function in district activities.
3. Should any issues of compliance regarding this or other district policy or administrative regulation emerge between a booster club or parent organization and the district, the Superintendent shall resolve the situation.

12.08 Second Reading and Adoption of Policy 5660 School Meal Service Program

Recommended Action: The Board of Education hereby adopts Policy 5660 as written

Motioned: Trustee Storey

Seconded: Trustee Ratcliff

- Change 3 reimbursable meals to 5 in Full Pay Student
- Took out paragraph about sweetened foods due to the Federal guidelines on snacking:
 - <http://www.cn.nysed.gov/common/cn/files/Attachment%20%20All%20Foods%20Sold%20In%20School.pdf>

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Warren Information **2017 2018** 5660 Non-Instructional/Business Operations

SUBJECT: SCHOOL MEAL SERVICE PROGRAM (LUNCH AND BREAKFAST)

The Board of Education recognizes that the nutrition of district students is an important factor in their educational progress. The Board therefore shall participate in federally funded school lunch programs, and shall provide free or reduced price meal services to qualified district students.

Availability, Application and Notification

Notice of the availability of the free and reduced price meal programs will be sent to the homes of students, local media, the local unemployment office and large employers experiencing layoffs in the area from which the district draws its attendance. Any child who is a member of a family unit whose income is below the federally established scale shall be eligible to receive such services.

To apply for the free [or reduced price] meal program:

- a. Application forms will be available in the main office of each school building and on the district web site <http://www.onteorak12.ny.us/domain/20> and can be completed and submitted at any time during the year.
- b. Completed forms must be submitted to the main office of the school which the student attends prior to any determination of eligibility.
- c. The parent or guardian will be informed of the determination within one week of receiving a properly completed application.

Applications will be kept confidential.

Upon written request, the Assistant Superintendent for Business will hear appeals of determinations regarding such services in compliance with federal regulations governing the National School Lunch Program.

In addition, in order to reach students who are categorically eligible for free [and reduced price] meals and to comply with state law, three times per school year the School Lunch Manager will review the list made available by the State Education Department of children ages three to 18 who are in households receiving federal food assistance, Medicaid benefits (for certain recipients), or Temporary Assistance for Needy Families (TANF) to identify students within the district. The district will send a notice to those families apprising them of their student's eligibility to participate in the school meal programs without further application. Parents may decline participation by informing the district in writing. If the service is declined, the student will be removed from the eligibility list.

Meal Charge Policy

The goal of the Onteora Central School District is to provide student access to nutritious no- or low-cost meals each school day and to ensure that a pupil whose parent/guardian has unpaid school meal fees is not shamed or treated differently than a pupil whose parent/guardian does not have unpaid meal fees.

However, unpaid charges place a large financial burden on our school. The purpose of this policy is to insure compliance with federal requirements for the USDA Child Nutrition Program,

and to provide oversight and accountability for the collection of outstanding student meal balances to ensure that the student is not stigmatized, distressed or embarrassed.

The intent of this policy is to establish procedures to address unpaid meal charges throughout the *Onteora Central School District* **in a way that does not stigmatize, distress or embarrass students.**

The provisions of this policy pertain to regular priced school breakfast, lunch and snack (if applicable) meals only. The *Onteora Central School District* provides this policy as a courtesy to those students in the event that they forget or lose their lunch money. Charging of items outside of the reimbursable meals (a la carte items, adult meals, etc.) is expressly prohibited.

- Free Meal Benefit - Free eligible students will be allowed to receive a free breakfast and lunch each day. A la carte purchases must be paid/prepaid.
- Reduced Meal Benefit - Reduced eligible students will be allowed to receive a breakfast for \$.25 and lunch for \$.25 each day. A student will be allowed to charge a maximum of **3 5** meals to their account after the balance reaches zero. The charge meals offered to students will be reimbursable meals that are available to all students **unless the student's parent or guardian has specifically provided written permission to the school to withhold a meal. A la carte items or other similar items must be paid/prepaid.**
- Full Pay Students – Students will pay for meals at the school's published paid meal rate each day. If a student is without meal money on a consistent basis, the administration will investigate the situation more closely and take further action as needed. If financial hardship exists, parents and families are encouraged to apply for free or reduced price lunches for their child if applicable. A student will be allowed to charge a maximum of 5 reimbursable meals to their account after the balance reaches zero (grades 9-12 max \$8.40, grades 5-8 max \$7.65, grades K-3 max \$6.90.) The charge meals offered to students will be reimbursable meals that are available to all students.
- Parents/Guardians are responsible for meal payment to the food service program. Discreet notices of low or deficit balances will be sent to parents/guardians at regular intervals during the school year.
- Students/Parents/Guardians may pay for meals in advance via *the Parent Portal* or with a check payable to *Onteora CSD Food Service*. Further details are available on our webpage at *Onteora.k12.ny.us*. Funds should be maintained in accounts to minimize the possibility that a child may be without meal money on any given day. Any remaining funds for a particular student may/will be carried over to the next school year.
- Refunds for withdrawn, and graduating students; a written or e-mailed request for a refund of any money remaining in their account must be submitted. Students who are graduating at the end of the year will be given the option to request a refund or it will automatically be transferred to a sibling's account.
- Unclaimed Funds must be requested within one school year. Unclaimed funds will then become the property of the *Onteora Central School District* Food Service Program.
- Balances Owed collection will follow the policies and procedures set by the school.
- **ONGOING STAFF TRAINING:**
 - **Staff will be trained annually and throughout the year as needed on the procedures for managing meal charges using the NYSED Webinar or the school's training program.**
 - **Staff training includes ongoing eligibility certification for free or reduced price meals.**
- **PARENT NOTIFICATION:**
 - **Parents/guardians will be notified that a student's meal card or account balance is exhausted every Wednesday and Sunday by email.**
 - **Parents/guardians will be notified that a student has accrued meal charges every Wednesday and Sunday by email.**
- **PARENT OUTREACH:**
 - **Staff will communicate with parents/guardians with five or more meal charges to determine eligibility for free or reduced price meals.**
 - **School staff will make two documented attempts to reach out to parents/guardians to complete a meal application in addition to the application and instructions provided in the school enrollment packet.**
 - **School staff will contact the parent/guardian to offer assistance with completion of meal application to determine if there are other issues within the household causing the child to have insufficient funds, offering any other assistance that is appropriate.**
- **MINIMIZING STUDENT DISTRESS:**
 - **School will not publicly identify or stigmatize any student on the line or discuss any outstanding meal debt in the presence of any other students.**

- Students who incur meal charges will not be required to wear a wristband or handstamp, or to do chores or work to pay for meals.
- Schools will not throw away a meal after it has been served because of the student's inability to pay for the meal or because of previous meal charges.
Schools will not take any action directed at a pupil to collect unpaid school meal fees.
- Schools will deal directly with parents/guardians regarding unpaid school meal fees.
- ONGOING ELIGIBILITY CERTIFICATION:**
- School staff will conduct direct certification with NYSSIS or using NYSED Roster Upload at least monthly to maximize free eligibility.
- School staff will provide parents/guardians with free and reduced price application and instructions at the beginning of each school year in school enrollment packet.
- Schools using electronic meal application will provide an explanation of the process in the school enrollment packet and instructions on how to request a paper application at no cost.
- Schools will provide at least two additional free and reduced price applications throughout the school year to families identified as owing meal charges.
- ~~Schools will use administrative prerogative judiciously, only after using exhaustive efforts to obtain a completed application from the parent/guardian only with available information on family size and income that falls within approvable guidelines~~
- Schools will coordinate with the foster, homeless, migrant, runaway coordinators at least monthly to certify eligible students.
~~If a student is without meal money on a consistent basis, the administration will investigate the situation more closely and take further action as needed. If financial hardship exists, parents and families are encouraged to apply for free or reduced price lunches for their child if applicable. **** on first page****~~
~~Restriction of Sweetened Foods in School~~
~~Only whole foods and naturally sweetened food will be available. The sale of sweetened foods will be prohibited from the beginning of the school day until the end of the last scheduled meal period.~~
~~Sweetened foods consist of sweetened soda water, chewing gum, candy, including hard candy, jellies, gum, marshmallow candies, fondant, licorice, spun candy, candy coated popcorn, and water ices except those which contain fruit or fruit juices.~~
National School Lunch Act of 1946, as amended, (42 U.S.C. §§1751-1760)
Child Nutrition Act of 1966, as amended, (42 USC §§1771 et seq.)
7 CFR Part 245 (245.2, Definitions; 245.5, public announcement; 245.6, categorical eligibility and direct certification/verification.)
Social Services Law §95(7)
Education Law Sections 915, 1709(22) and (23)
Policy 5661 District Health and Wellness Policy
Smart Snacks in Schools

13. **** Break****

13.01 The Board will take a break at 8:05

14. Independent Contract Retainers

14.01 Approve all ICRs

Recommended Action: The Board of Education hereby approves the Independent Contract Retainers in Items 14.02-14.04

Motioned: Trustee Ratcliff

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Warren

14.02 ICR- Meyers

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Monica Meyer, MD as a Developmental Behavioral Pediatrician effective July 1, 2018 to June 30, 2019 at a rate of \$300.00 per hour to a maximum of \$15,000.00 and authorizes the Superintendent to sign such an agreement.

14.03 ICR- Martin

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Colleen Martin as a Registered Nurse effective July 1, 2018 to September 30, 2018 at a rate of \$400.00 per day to a maximum of \$8,000.00 and authorizes the Superintendent to sign such an agreement

14.04 ICR - Young

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Jane Young, F.P.N.P.,P.A. as a Nurse Practitioner effective July 1, 2018 to September 30, 2018 at a rate of \$500.00 per day to a maximum of \$10,000.00 and authorizes the Superintendent to sign such an agreement.

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 8:25)

Recommended Action: The Board of Education hereby approves consent agenda item numbers 15.02-15.11

Motioned: Trustee Ratcliff

Seconded: Trustee Storey

- Bid for boiler cleaning was for all the buildings
- 2 bids came in for partition – 1 was double the bid limit, other one was alternate product which is found to fail in 2-4 years
 - Need to figure out next step

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Warren

15.02 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #6/18, Confidential, as reviewed by Trustee Salem

15.03 Personnel Agenda

The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY

CHANGES (INSTRUCTIONAL) effective September 1, 2016:

Name	Position	School	Current Step	Current Credits	Current Salary	Added Credits	Added Salary	After Advancement Step	After Advancement Credits	After Advancement Salary
Debra Cook	teacher	HS	22	12	\$110,749	6	\$828	22	18	\$111,577

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
3235	9/4/18 – 10/25/18 ½ day	Paid medical FMLA
3235	10/25/18 ½ day – 11/26/18	Unpaid medical FMLA
3235	11/27/18 – 1/25/19	Unpaid Parental Leave
3120	9/4/18 – 11/26/18*	Unpaid Parental FMLA
3120	11/27/18 – 6/30/19*	Unpaid Parental

*Revised Dates

PART-TIME

NAME	POSITION/SCHOOL	FTE	EFFECTIVE DATE	SALARY	REMARKS
Logan, Maris	Physical Education Teacher K/12	.4	9/1/18 – 6/30/19	1BA	Replace C. Provenzano

SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	PAY RATE	REASON
Rokitowski, Brian	Physical Education Teacher/HS	9/1/18 – 6/30/19	1BA	Leave Replacement J. Hoyt-Friedman

EXTRA DUTY STIPENDS 2017/2018

NAME	POSITION	AMOUNT
Heekin, Molly	Elementary Resource Additional 3 split W/M.Naccarato	\$1,042.00
Naccarato, Mary	Elementary Resource Additional 3 split W/M.Heekin	\$1,042.00

EXTRA DUTY STIPENDS 2018/2019

NAME	POSITION	AMOUNT
Buono, Gabriel	CIO for Student Management System Elementary/Technology	\$7,500.00
Ciaccio, Pamela	Elementary Resource Phoenicia 1 Split W/J.Wolfrom	\$1,055.50
Groom, Christine	Elementary Resource – Woodstock 1	\$2,111.00
Hallock, Robert	Elementary Rec – Phoenicia	\$3,523.00
McLean, Kelly	Elementary Resource – Phoenicia 2 Split W/N.Ryan	\$1,055.50
Roosa, Esther	Elementary Rec – Woodstock	\$3,523.00
Ryan, Matthew	Elementary Rec – Bennett	\$3,523.00
Ryan, Nicole	Elementary Resource – Phoenicia 2 Split W/K.McLean	\$1,055.50
Wolfrom, Jane	Elementary Resource Phoenicia 1 Split w/P.Ciaccio	\$1,055.50

APPOINTMENT:

PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY	REMARKS
Hynes, Tanjia	Supervising Nurse Practitioner	9/1/18 – 3/1/19	\$81,818.00	Prorated 200 of 220 Days

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Parisio, Nancy	Teaching Assistant/MS	6/30/2018	Retirement

TEMPORARY SUMMER APPOINTMENT: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	AMOUNT	REMARKS
Millman, Michelle	Summer School Teacher	6/25/18 – 8/3/18	\$39.00/hr	Summer Academy
Maille, Julie	Summer School Teacher	6/25/18 – 8/3/18*	\$39.00/hr	Summer Academy
Mattison, Lori	Summer School Teacher	6/25/18 – 8/3/18*	\$39.00/hr	Summer Academy

Mayone-Allison, Joan	Summer School Teacher	6/25/18 – 8/3/18*	\$39.00/hr	Summer Academy
Millman, Jacob	Summer School Teacher	6/25/18 – 8/3/18*	\$39.00/hr	Summer Academy
Warren, Kristen	Summer School Teacher	6/25/18 – 8/3/18*	\$39.00/hr	Summer Academy

APPOINTMENT: NON-INSTRUCTIONAL
TEMPORARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	RATE	REMARKS
Plourde, Joanne	Custodial Worker/District	06/25/18 – 8/31/18	\$12.00/hr	Summer Position
Basalone, Marissa	Summer School Teaching Assistant	7/1/18 – 8/3/18	Hourly	Summer Academy
Caprotti, Patricia	Summer School Teaching Assistant	7/1/18 – 8/3/18	Hourly	Summer Academy

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1051	6/7/18 – 6/22/18	Paid Medical

SUBSTITUTE

NAME	POSITION
Smith, Leah	Non-Instructional

15.04 Raise for Assistant Superintendent for Business

Recommended Action: The Board of Education hereby approves a 2.25% increase in salary for Monica LaClair, Assistant Superintendent for Business for the 2018-2019 school year.

15.05 Financial Report - April 2018

Recommended Action: The Board has reviewed and hereby approves the Financial Report from April 2018

15.06 Financial Report - May 2018

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report for May 2018

15.07 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 11

15.08 Contract for HS Grandstands

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between the Onteora Central School District and Clark Patterson Lee for professional Services for the High School Grandstand Project in the amount of \$71,000.00 plus reimbursable expenses and authorizes the Superintendent to sign such an agreement.

15.09 Requests as part of the Pedestrian Safety Action Program

Recommended Action: Be it hereby resolved that the Board of Education of the Onteora Central School District requests installation of Rapid Flashing Beacons for the Route 28 cross walk in front of the Middle High School as part of the Pedestrian Safety Action Program (PSAP) as well as Driver Feedback Signs to be installed to indicate the School Zone in front of the Boiceville campus while school is in session.

15.10 Approve Boiler Cleaning Bid

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for Boiler Cleaning based on the bid documents of June 14, 2018 to the lowest responsible bidder, Ashley Mechanical, Inc., in the amount of \$14,500.00 for cleaning and tune up, \$120.00/hr. labor for unanticipated extras and 20% for material markup, and authorizes the Superintendent to sign such an agreement.

15.11 Reject Partition Bids

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the rejection of all bids for the Folding Partition Replacement at the Bennett Elementary School Gym based on the bid documents of June 12, 2018.

16. Committee Reports

16.01 Facilities Committee - Trustee Storey to report. Next meeting is TBD

- Discussed capital projects
- Discussed rejected bids
- Radon abatement in Phoenicia starting this weekend
- Bid for Bennett Sheds were reposted – opening June 25th
- Press box and bleachers – approved resolution for architects to start
- Before fall sports will be a 911 call box at the Emerson –we use their fields

16.02 Policy & Audit Committee - Trustee Salem to report. Next meeting is at Central Administration on TBD

- Feel the student government policy will prove to be a nice start for student empowerment
- Next order of business for policy will be technology security policies from the Internal Audit of safety of our data – need procedures and policies

17. Old Business

17.01 The Board will discuss Old Business (proposed 8:40)

8:15

- Asked if SRO contract can have rider to purchase more hours if needed
- Safety in HS parking lot – give more detailed update as to timeline for architect's traffic expert suggestions
 - Some can be done short term, some will be built into next year's budget with bleacher system – widen the road behind HS
 - Is part of the architect contract for grandstands
 - Rte. 28 meeting also had suggestions on moving signage
- Varsity letters – Athletic Director will meet with each coach, then will make a plan to have it be consistent
- Again, need ad hoc committee of the Board for long term plan to move its own agenda forward – set priorities then engage with committee – pieces that Board is uniquely empowered to create – being part of larger committee will not serve the needs of the Board
 - Will be on the agenda soon – if strategic plan is done, Board members will be part of it
- Create PILOT resolution to communicate how we feel as about PILOTS
 - Send to new members of IDA and bring to NYSSBA

- When meetings run late, protocol breaks down - reminder about board norms

18. New Business

18.01 The Board will discuss New Business

- Identification for Board members to get into the buildings
 - Board members can only wear when going in as a whole Board
 - Superintendent to look into having Board instead of a building on ID
 - Be able to track Board members in schools
- Offloading buses with several hundred students, trusting people at doors will recognize all student – use student ID to get into building
- Next year seniors should walk through all buildings

19. Request For Information

19.01 Discuss Requests for Information

No request for information was made

20. Adjournment

20.01 Adjourn Meeting. Next meeting is Tuesday, July 3, 2018 in the MS/HS (proposed 8:50)

Recommended Action: Motion to adjourn the meeting at 8:35

Motioned: Trustee Storey

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee Salem, Trustee Osmond, Trustee Storey, Trustee Kurnit, Trustee Ratcliff

Not Present: Trustee Shands, Trustee Warren

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Kevin Salem, Laurie Osmond, Valerie Storey, Lindsay Shands, Bennet Ratcliff, Rob Kurnit, Robert Burke Warren