

Winona Area Public Schools
District Title I Family Engagement Policy
2018-2019

Winona Area Public Schools are committed to the goal of providing quality education for every child in this district. To this end, we want to establish partnerships with parents and with the community. Everyone gains if school and home work together to promote high achievement by our children. Neither home nor school can do this job alone. Parents play an extremely important role as child's first teachers. Their support for their child and for the school is critical to their child's success at every step along the way. Included in this document is implementation and dates of the individual Title I buildings family engagement activities.

The Winona Area Public School's mission is:

Expect excellence, grounded in compassion, to meet the needs of all learners.

Part I. District Expectations

Each school district must establish the district's expectations for parent engagement. Section 118(a), (2), ESEA.

The Winona Area Public Schools agree to implement the following requirements:

- The Winona Area Public Schools will put into operation programs, activities, and procedures for the engagement of parents, in all of its schools with Title I programs. Those programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
- The Winona Area Public Schools will work with its schools to ensure that the required school-level Parent Engagement Plan meets the Title I requirements, and includes, as a component, a school-parent compact.

- The Winona Area Public Schools will incorporate this district-wide Parent Engagement Plan into its district plan.
- In carrying out the Title I Parent Engagement requirements, to the extent practicable, the Winona Area Public Schools will provide full opportunities for the participation of parents of children with limited English proficiency, parents of children with disabilities, and parents of migratory children, including providing information and school reports in an understandable and uniform format and, including alternative formats upon request, and to the extent practicable, in a language parents understand.
- If the Winona Area Public Schools' plan for Title I is satisfactory to the parents of participating children, the school district submits the plan to the Minnesota Department of Education on or before September 1, 2018.
- The Winona Area Public Schools will involve the parents of children served in the Title I schools in decisions about how 1% of the Title I funds reserved for parent engagement is spent, and will ensure that not less than 95% reserved goes directly to the schools.
- The Winona Area Public Schools will inform parents and parent organizations of the purpose of the Parent Information and Resource Center and other parent agencies in Minnesota. This is done through the Title I Newsletter.

Part II. District Parent Engagement Plan Required Components

1. The Winona Area Public Schools will take the following actions to involve parents in the joint development/revision of its district engagement plan:

Parents will be included in the development of the parent engagement plan through the Parent Advisory Team, and after reviewing the annual Title I Parent Survey.(May 2018)

2. The Winona Area Public Schools will involve parents in the joint development of the district plan, review and improvement (i.e. district plan, section 112, school wide section 114, and/or school improvement section 116);

- It is the policy of the Winona Public School District to plan and implement, with meaningful consultation with parents of participating children, programs, activities, and procedures for the engagement of those parents in its Title I Programs. This is accomplished through our Title I Parent Advisory group which meets three times per year. Parents are surveyed once a year and parent comments and questions are addressed throughout the school year through phone calls, emails, and parent conferences.
- The Winona Area Public Schools will inform parents of the school report card through the Winona Daily News, the WAPS website, and local radio, and the district's Instant Alert System.
- The district will conduct staff development for implementing effective strategies for parental engagement through the following activities:

Ideas for parent engagement will be provided for staff through the Title I monthly Newsletter which is distributed, sent or located on WAPS website to Title I parents, classroom teachers and principals.

Title I parents will be invited to visit their child's Title I class where parents will learn about what takes place during Title I instructional time and learn methods and strategies to help them work with their child at home.

The Title I Parent Advisory Leadership Team will provide feedback and ideas which will generate ideas for needed staff development for teachers.

District parents have an open invitation to comment on how the WAPS staff can better serve parents through the district website.

ELL Interpreters will assist the Title I Program in working with parents by providing translation during Title I meetings and activities.

- The Winona Area Public School District will provide the following necessary coordination, technical assistance, and other support to assist Title I schools in planning and implementing effective parent engagement activities to improve student academic achievement and school performance:

Title I Parent Advisory Team will plan parent engagement activities for the 2018-2019 school year at the May and October meetings.

The public has access to all school computers.

The Winona Area Public Schools have provided laptop computers to all licensed staff which allows for communication to and from parents throughout the day.

Staff development is provided to parents on how to navigate the Winona Area Public School website, how to contact staff, and use the resources available that will help parents learn about the curriculum and resources that support it.

The Ready Alert System contacts all affected parents by phone for emergency use as well as informing parents of conferences, and other important events.

- The Winona Area Public School District will build the schools' and parents' capacity for strong parent engagement, in order to ensure effective engagement of parents and to support a partnership among the school involved, parents and the community to improve student academic achievement, through the following activities specifically described below:

A. The school district will, with the assistance of its Title I schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph

- The state's academic content standards
- The state's student academic achievement standards
- The state and local academic assessments including alternative assessments
- The requirements of Title I
- How to monitor their child's progress and
- How to work with educators
- At the beginning of the school year, parents attend with their child, meet the school staff, and learn about parent expectations for the school year
- Resources are available through Ready Set School

B. The school district will, with the assistance of its Title I schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such

as literacy training and using technology, as appropriate, to foster parent involvement by providing literacy instruction by:

Providing adult literacy training through Community Education classes such as GED, Basic Skills, ESL and Family School with scholarships provided.

Community Kids Preschool and School Readiness

Early Childhood Screening

Early Childhood Education Classes

- C. The Winona Area Public Schools will, with the assistance of its Title I schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools by:
- Encourage participation at school sponsored activities such as PTA, Family Fun Night, etc. through phone calls, (from an interpreter if necessary) notes home, school and Title I Newsletters.
- D. The Winona Area Public Schools will coordinate and integrate a parental engagement program with day care providers, preschools, PTAs, Community Education, and other programs, and conduct other activities, such as Family Fun Nights and Summer Reading Programs, that encourage and support parents in more fully participating in their child's education.
- E. The school district will take the following actions to ensure that Title I information related to the school and parent programs, meetings, and other activities, is sent to parents of participating

children in an understanding and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand.

- Information sent home to parents will be sent in the language understood and/or spoken in the home.
- Several different forms of the same information will be sent home with children in their goal notebooks, through announcements, and other print materials, and through telephone calls to ELL parents from an interpreter.

F. Winona Area Public School District will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent engagement plan in improving the quality of its Title I schools. The evaluation will include identifying barriers to greater participation by parents in parent engagement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or of any racial or ethnic minority background). The school district will use the findings of evaluation about its parent engagement plan and activities to design strategies for more effective parent engagement, and to revise, if necessary (and with the involvement of parents) its parent engagement plan.

- The parent engagement plan will be accessible online for all district parents
- Title I Annual Parent Survey (October Newsletter)
- Parent Teacher Conferences
- The history of past Title I activities

G. The Winona Area Public School District will involve parents in the decisions regarding the expenditure of funds reserved for parent engagement activities through the Title I Parent Advisory Team at the May and October meetings.

Part III. Discretionary District Parent Engagement Plan Components

Winona Area Public School District Parent Engagement Plan includes additional activities that the school district, in consultation with its parents, chooses to undertake to build parent capacity for engagement in the school and school system to support their children's academic achievement, such as the following discretionary activities:

- Involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training, with focus on our ELL population.
- Pay reasonable and necessary expenses associated with parent engagement activities including transportation and child care cost, to enable parents to participate in school-related meeting and training sessions.
- In order to maximize parent engagement and participation in their children's education, school meetings are held at a variety of times. In-home conferences between teachers and parents are arranged for those parents who are unable to attend conferences at school. Often times, the school counselor or school liaison will attend these conferences.
- Establish a Title I District Parent Advisory Team to provide advice on all matters related to parent engagement in Title I, Part A programs. We meet three times per year, October, February, May. Input is also gathered at Parent Teacher Conferences in October, November and March as well as informal communication with parents throughout the year.
- WSU education students, as well as National Honor Society students and Community Service students from the Winona Senior High School assist with activities and daycare during parent engagement activities.

- Childcare and transportation are offered for parent engagement activities.

Part IV. Adoption

Winona Area Public School District Parental Engagement Plan has been developed/revised jointly with, and agreed on with, parents of children participating in the Title I programs, as evidenced by meeting minutes.

This Parent Engagement Plan was developed by the Winona Area Public Schools in May 2018 and will be in effect for the period of school year 2018-2019. The Winona Area Public School District will distribute this policy/procedures to all parents of participating Title I children on or before October 2018.

(Signature of Title I Authorized Representative)

(Date)

SCHOOL ACTIVITY DATES
FOR
WASHINGTON-KOSCIUSKO
2018 - 19

REVISED 9/11/18

AUGUST	30	W-K Open House - 5:30-7:00 PM	
SEPTEMBER	4	First Day of School	
SEPTEMBER	7	School Pictures Day	
SEPTEMBER	7	School Spirit Day	
SEPTEMBER	7	Fundraiser Kick-Off	
SEPTEMBER	7	Great Dakota Gathering (Grade 3)	
SEPTEMBER	10	PTA Meeting - 6:00 PM (Student Lunchroom)	
SEPTEMBER	19	Bus Safety Program - 9:30 AM	
SEPTEMBER	25	4th Grade Orchestra Orientation - 6:30 PM (WMS)	
SEPTEMBER	26	Early Release Day - 12:15 PM	
SEPTEMBER	27	W-K Night	
OCTOBER	5	School Spirit Day	
OCTOBER	8	PTA Meeting - 6:00 PM (Student Lunchroom)	
OCTOBER	9	Title I Information Night	
OCTOBER	10	School Pictures Re-Take Day	
OCTOBER	18-19	NO SCHOOL K - 12 - Ed MN Conference	
OCTOBER	25	Elementary Conferences - 2:30-7:30 PM	
OCTOBER	26	Early Release Day - 12:15 PM	
OCTOBER	26	Family Fun Night	

NOVEMBER	1	Elementary Conferences - 2:30-7:30 PM	
NOVEMBER	2	End of First Quarter	
NOVEMBER	2	Popcorn Day	
NOVEMBER	2	School Spirit Day	
NOVEMBER	5	NO SCHOOL K - 12 - Teacher Workshop Day	
NOVEMBER	6	General Election Day	
NOVEMBER	12-16	American Education Week	
NOVEMBER	12	PTA Meeting - 6:00 PM (Student Lunchroom)	
NOVEMBER	14	W-K Family Breakfast - 6:45-7:45 AM (Gym)	
NOVEMBER	15	Title I Math Night	
NOVEMBER	22-23	NO SCHOOL K - 12 - Thanksgiving Break	
NOVEMBER	26	Early Release Day - 12:15 PM	
DECEMBER	7	School Spirit Day	
DECEMBER	10	PTA Meeting - 6:00 PM (Student Lunchroom)	
DECEMBER	22-31	NO SCHOOL K - 12 - Winter Break	
JANUARY	1	NO SCHOOL K - 12 - Winter Break	
JANUARY	4	School Spirit Day	
JANUARY	7	W-K's 83rd Birthday	
JANUARY	14	PTA Meeting - 6:00 PM (Student Lunchroom)	
JANUARY	17	End of Second Quarter	
JANUARY	21	Popcorn Day	
JANUARY	29	Early Release Day - 12:15 PM	
JANUARY	29	4th Grade Orchestra Informance - 7:00 PM (WMS)	
JANUARY	31	Title I Parent Advisory	
FEBRUARY	1	School Spirit Day	
FEBRUARY	1	W-K Spelling Bee	

FEBRUARY	1	Family Fun Night	
FEBRUARY	4	Thaddeus Kosciusko's Birthday	
FEBRUARY	11	PTA Meeting - 6:00 PM (Student Lunchroom)	
FEBRUARY	18	Title I Reading Activities Week	
FEBRUARY	28	Early Release Day - 12:15 PM	
MARCH	1	School Spirit Day	
MARCH	11-15	NO SCHOOL K-12 - Spring Break	
MARCH	18	PTA Meeting - 6:00 PM (Student Lunchroom)	
MARCH	21	Elementary Conferences - 2:30-6:30 PM	
MARCH	29	End of Third Quarter	
MARCH	29	Popcorn Day	
APRIL	1	NO SCHOOL K - 12 - Teacher Workshop Day	
APRIL	5	School Spirit Day	
APRIL	8	PTA Meeting - 6:00 PM (Student Lunchroom)	
APRIL	9	Elementary Project Fair - 6:00 PM (WMS)	
APRIL	11	State-wide Tornado Drill	
APRIL	12	W-K Fun Night - BINGO	
APRIL	19	NO SCHOOL K - 12 - Good Friday	
APRIL	24	Early Release Day - 12:15 PM	
MAY	3	School Spirit Day	
MAY	7	Staff Appreciation Luncheon	
MAY	10	NO SCHOOL K - 12 - Make-Up Day	
MAY	13	PTA Meeting - 6:00 PM (Student Lunchroom)	
MAY	13	Title I Visitation Week	
MAY	14	4th - 12th Grade Orchestra Program - 7:00 PM (WMS)	
MAY	16	W-K Spring Sing	

MAY	21	Title I Parent Advisory	
MAY	23	Early Release Day - 12:15 PM	
MAY	24	NO SCHOOL K - 12 - Make-Up Day	
MAY	27	NO SCHOOL K - 12 - Memorial Day	
JUNE	5	W-K Student Recognition Assembly - 8:00 AM	
JUNE	6	End of Fourth Quarter	
JUNE	6	Ice Cream Social	
JUNE	6	4th Grade Celebration - 10:00 AM	
JUNE	7	Teacher Workshop	
JUNE	7	Commencement - 7:30 PM	

SCHOOL ACTIVITY DATES

FOR

Jefferson Elementary

2018 - 19

REVISED 9/11/18

AUGUST	30	W-K Open House - 5:30-7:00 PM	
SEPTEMBER	4	First Day of School	
SEPTEMBER	7	Great Dakota Gathering (Grade 3)	
SEPTEMBER	10	PTA Meeting - 6:00 PM (Student Lunchroom)	
SEPTEMBER	20	Art and Residency	
SEPTEMBER	25	Herkymania	
SEPTEMBER	26	Early Release Day - 12:15 PM	
SEPTEMBER	29	Family Fitness Challenge	
OCTOBER	10	Walk Bike to School	
OCTOBER	9	Title I Information Night	
OCTOBER	11	PTA Meeting	
OCTOBER	18-19	NO SCHOOL K - 12 - Ed MN Conference	
OCTOBER	25	Elementary Conferences - 2:30-7:30 PM	
OCTOBER	26	Early Release Day - 12:15 PM	
OCTOBER	26	PTA Bingo Family Night	
NOVEMBER	1	Elementary Conferences - 2:30-7:30 PM	

NOVEMBER	2	End of First Quarter	
NOVEMBER	5	NO SCHOOL K - 12 - Teacher Workshop Day	
NOVEMBER	6	General Election Day	
NOVEMBER	12-16	American Education Week	
NOVEMBER	13	PTA Meeting - 6:00 PM (Student Lunchroom)	
NOVEMBER	14	Jefferson Family Breakfast - 6:45-7:45 AM (Gym)	
NOVEMBER	15	Title I Math Night	
NOVEMBER	22-23	NO SCHOOL K - 12 - Thanksgiving Break	
NOVEMBER	26	Early Release Day - 12:15 PM	
DECEMBER	7	School Spirit Day	
DECEMBER	10	PTA Meeting - 6:00 PM (Student Lunchroom)	
DECEMBER	22-31	NO SCHOOL K - 12 - Winter Break	
JANUARY	1	NO SCHOOL K - 12 - Winter Break	
JANUARY	14	PTA Meeting - 6:00 PM (Student Lunchroom)	
JANUARY	17	End of Second Quarter	
JANUARY	29	Early Release Day - 12:15 PM	
JANUARY	29	4th Grade Orchestra Informance - 7:00 PM (WMS)	
JANUARY	31	Title I Parent Advisory	
FEBRUARY	11	PTA Meeting - 6:00 PM (Student Lunchroom)	
FEBRUARY	18	Title I Reading Activities Week	
FEBRUARY	28	Early Release Day - 12:15 PM	
MARCH	7	School Musical	
MARCH	11-15	NO SCHOOL K-12 - Spring Break	
MARCH	18	PTA Meeting - 6:00 PM (Student Lunchroom)	

MARCH	21	Elementary Conferences - 2:30-6:30 PM	
MARCH	29	End of Third Quarter	
APRIL	1	NO SCHOOL K - 12 - Teacher Workshop Day	
APRIL	8	PTA Meeting - 6:00 PM (Student Lunchroom)	
APRIL	9	Elementary Project Fair - 6:00 PM (WMS)	
APRIL	11	State-wide Tornado Drill	
APRIL	19	NO SCHOOL K - 12 - Good Friday	
APRIL	24	Early Release Day - 12:15 PM	
MAY	10	NO SCHOOL K - 12 - Make-Up Day	
MAY	13	PTA Meeting - 6:00 PM (Student Lunchroom)	
MAY	13	Title I Visitation Week	
MAY	14	4th - 12th Grade Orchestra Program - 7:00 PM (WMS)	
MAY	17	Special Athletic Competition	
MAY	21	Title I Parent Advisory	
MAY	23	Early Release Day - 12:15 PM	
MAY	24	NO SCHOOL K - 12 - Make-Up Day	
MAY	27	NO SCHOOL K - 12 - Memorial Day	
MAY	31	4th Grade Celebration	
JUNE	6	End of Fourth Quarter	
JUNE	6	Student Recognition	
JUNE	7	Teacher Workshop	
JUNE	7	Commencement - 7:30 PM	

SCHOOL ACTIVITY DATES

FOR

Goodview Elementary

2018 - 19

REVISED 9/11/18

AUGUST	30	W-K Open House - 5:30-7:00 PM	
SEPTEMBER	4	First Day of School	
SEPTEMBER	5	Hawk Walk Dance Party Kickoff	
SEPTEMBER	7	Great Dakota Gathering (Grade 3)	
SEPTEMBER	17	PTA Meeting - 6:00 PM	
SEPTEMBER	19	Student Pictures	
SEPTEMBER	25	4th Grade Orchestra Orientation - 6:30 PM (WMS)	
SEPTEMBER	25	Herkymania	
SEPTEMBER	26	Early Release Day - 12:15 PM	
OCTOBER	5	Hawk Walk Dance Party	
OCTOBER	9	Title I Information Night	
OCTOBER	15	PTA Meeting - 6:00 PM	
OCTOBER	18-19	NO SCHOOL K - 12 - Ed MN Conference	
OCTOBER	25	Elementary Conferences - 2:30-7:30 PM	
OCTOBER	26	Early Release Day - 12:15 PM	

NOVEMBER	1	Elementary Conferences - 2:30-7:30 PM	
NOVEMBER	2	End of First Quarter	
NOVEMBER	5	NO SCHOOL K - 12 - Teacher Workshop Day	
NOVEMBER	6	General Election Day	
NOVEMBER	12-16	American Education Week	
NOVEMBER	13	Parent Network Night	
NOVEMBER	15	Title I Math Night	
NOVEMBER	19	PTA Meeting - 6:00 PM	
NOVEMBER	20	GV Music Program	
NOVEMBER	22-23	NO SCHOOL K - 12 - Thanksgiving Break	
NOVEMBER	26	Early Release Day - 12:15 PM	
DECEMBER	17	PTA Meeting - 6:00 PM	
DECEMBER	22-31	NO SCHOOL K - 12 - Winter Break	
JANUARY	1	NO SCHOOL K - 12 - Winter Break	
JANUARY	17	End of Second Quarter	
JANUARY	21	PTA Meeting - 6:00 PM (Student Lunchroom)	
JANUARY	29	Early Release Day - 12:15 PM	
JANUARY	29	4th Grade Orchestra Informance - 7:00 PM (WMS)	
JANUARY	31	Title I Parent Advisory	
FEBRUARY	18	PTA Meeting - 6:00 PM (Student Lunchroom)	
FEBRUARY	18	Title I Reading Activities Week	
FEBRUARY	28	Early Release Day - 12:15 PM	
MARCH	11-15	NO SCHOOL K-12 - Spring Break	

MARCH	18	PTA Meeting - 6:00 PM (Student Lunchroom)	
MARCH	21	Elementary Conferences - 2:30-6:30 PM	
MARCH	29	End of Third Quarter	
APRIL	1	NO SCHOOL K - 12 - Teacher Workshop Day	
APRIL	9	Elementary Project Fair - 6:00 PM (WMS)	
APRIL	11	State-wide Tornado Drill	
APRIL	19	NO SCHOOL K - 12 - Good Friday	
APRIL	22	PTA Meeting - 6:00 PM (Student Lunchroom)	
APRIL	24	Early Release Day - 12:15 PM	
MAY	10	NO SCHOOL K - 12 - Make-Up Day	
MAY	13	Title I Visitation Week	
MAY	14	4th - 12th Grade Orchestra Program - 7:00 PM (WMS)	
MAY	20	PTA Meeting - 6:00 PM (Student Lunchroom)	
MAY	21	Title I Parent Advisory	
MAY	23	Early Release Day - 12:15 PM	
MAY	24	NO SCHOOL K - 12 - Make-Up Day	
MAY	27	NO SCHOOL K - 12 - Memorial Day	
JUNE	6	End of Fourth Quarter	
JUNE	7	Teacher Workshop	
JUNE	7	Commencement - 7:30 PM	