

## **Houston Serna Transition Planning Committee Meeting Notes – September 20, 2018**

### 1. Introductions:

Allison Gerrity was thanked for leading the Serna Committee Members on a campus tour. The tour began at 4:30. Participants asked Ms. Gerrity various questions throughout the tour and were appreciative of the opportunity to tour the campus.

Maria Cervantes graciously provided water and snacks for the meeting. Thank you Maria!

#### a) Attendees:

- i. Allison Gerrity
- ii. Madalynn Morse
- iii. Holly Dinwiddie
- iv. Gabriela Frias
- v. Tacdir Mozeb
- vi. Denise Neves
- vii. Crystal Flaherty
- viii. Maria Cervantes
- ix. Mr. Villanueva
- x. Alyson Mettler
- xi. Stephanie Hammond
- xii. Leticia Gonzalez
- xiii. Judith Mozeb
- xiv. Teresa Mendieta
- xv. Leonard Khan
- xvi. Bonnie Cassel
- xvii. Scott McGregor

### 2. Facility Update

- a. Mr. Kahn stated that the Architect continues to work on plans for the portables, parking lot and bathrooms.

### 3. Community Building

- a. Digital Pen Pals – Houston continues the planning process to have students from both schools build a relationship by becoming pen pals. Cooperating teachers at Houston are in the process of putting contact information in Google Docs. Serna teachers will add their contact information, once Houston teacher information is complete. Target date to begin communication between students at each school is the first or second week of the 2<sup>nd</sup> Quarter.
- b.

- c. Fall Festival
- i. Serna – October 19<sup>th</sup>, 3:15 to 6:00 p.m. Games such as ring toss and face painting will be available to students during the Fall Festival. Fliers are being developed and will be distributed in the near future. The event is open to all parents, students and staff from the Houston and Serna learning communities.
  - ii. Houston – October 23<sup>rd</sup>, 6:00 to 8:00 p.m. Spaghetti Dinner. Houston will be sending invitations to the Serna Staff.
- d. Middle School Dance – Serna will host a Middle School Dance on November 2<sup>nd</sup>. Ms. Gonzalez, the Serna Student Council Advisor, will arrange tickets to be sold at Houston. The dance will take place from 5:30 to 8:00 p.m. This will be a non-costume dance.
- e. Ice Cream Social – Houston will begin to put plans in place for a Spring Ice Cream Social. Dates and times have yet to be established.
- f. Serna – Student Visit to Houston – May 15<sup>th</sup>, this is an early dismissal day for Serna. Maria will work with transportation to establish a 9:15 departure from Serna. Visit will take place from 9:30 to 12:20. Serna students will depart at 12:30.

#### Debrief of the Serna Committee tour of the Houston Campus

- Flooding on the blacktop during heavy rains is a concern
- Transportation concerns (possible late start time) for Serna students. Maria, Allison and Carlos Garcia will work out the details
- Possible need for storage containers for after school program supplies
- A/C concerns – Allison Gerrity will contact F&P to discuss heating and A/C needs
- Bathrooms concerns - Portable restroom from Woodbridge Elementary will be moved to the Houston site