

**Mueller Park Community Council Meeting**  
**September 24, 2018**  
**6:45 – 7:30 A.M.**  
**Office Conference Room**  
**Minutes**

**Welcome:** John Tobin (Community Council Chair)

**Attendance:** Tina Gregoire, Michelle Nylander, Kellianne Holt, John Tobin, Rob Hunter, Steve Theobald, Deanne Kapetanov, Hayden Call, Machelles Fillion, Kevin Poff, Claire Cassity

**Excused:** Osmond Seangsuwan, Kareen Patterson and Lisa Gibson

**Absent:** Nicole Milne

**Guidelines for Community Council Members: John Tobin**

- Mr. Tobin discussed the procedures for voting and the responsibilities of the Council Chair (must be a parent), Vice Chair and Secretary.
- He also discussed the publishing of Community Council names, emails and phone numbers on the school website.

**Chair and Vice Chair elections:** Michelle Nylander nominated herself for President and John Tobin seconded it but then she re-tracked her self-nomination. Claire Cassity nominated Rob Hunter as Community Council President, and it was seconded by John Tobin. Michelle Nylander was nominated as Vice Chair, and it was seconded by Rob Hunter. Claire Cassity was appointed as Secretary. Mrs. Kapetanov motioned the appointed and it was seconded by Kellianne Holt. All were approved by all members of the Council (Tina Gregoire, Michelle Nylander, John Tobin, Rob Hunter, Steve Theobald, Machelles Fillion, Kevin Poff and Claire Cassity.)

**Approval of May minutes:** The May minutes approval was so moved by Rob Hunter and seconded by Michelle Nylander. They were approved by all council members (Tina Gregoire, Nichole, Kellianne Holt, John Tobin, Rob Hunter, Steve Theobald, Deanne Kapetanov, Machelles Fillion, Kevin Poff and Claire Cassity.)

**Principal's update:**

- Building: Within a month the new offices and the use of the main entry should be available. The 2 classrooms that have been the temporary office will be finished and classes taught in the portables will move inside.
- The District will come in after construction to install new updated cameras. They will also complete the secure vestibule with buzz in-access (for heightened security). Other schools in the District are beginning to use secure check in procedures. The Administration at MPJH greets students in the morning to make positive connections

and to keep their eyes and ears open to all entering the building. The buzz in entry is more secure and has been used around the country for years.

- Kellianne Holt asked if MPJH will require ID from parents to enter the building to volunteer and to check a child out. Mrs. Kapetanov hadn't been given instructions but will follow up with the District.
- Great new start: Midterms were on Friday, September 21<sup>st</sup> with Parent Teacher Conferences being held September 26 and 27 in teacher classrooms.
- The gym floor will be ready this week. It has been completely redone and looks wonderful.
- Land Trust monies:
  - o Professional Learning Communities: PLCs are a true collaboration of teachers reviewing data to increase student success. \$8,000.00 was allocated for PLC training (Social Studies, Math, English and Science). Coaches come in for job embedded coaching with core teachers. Since the allocation, however, the District said they will pay for half of the coaching so \$4,000.00 will come from LAND trust monies instead.
  - o Blended learning: Mrs. Kapetanov explained blended learning as students using both online tools and face-to-face instruction. Students should have more access to learning 24/7. She said that Hayden Call created a Canvas course for teachers using the book Bold School. Fourteen teachers will be going to Weston Kieschnick training on September 24 for half day session. Administration will be going to the training on September 25.
  - o Current year LAND trust appropriations. Mrs. Kapetanov said that some technology has been purchased with the start of school. Subs for the Bold School training on September 23, 2018 is coming from LAND trust monies.
  - o Community Council voted last year to implement Membean (vocabulary builder) in English classes. It was about \$6,000. John Tobin suggested that we get updates throughout the year on student progress.
  - o Rob Hunter asked about the printer for the Counseling Office and whether it should have come out of LAND trust monies. Mrs. Kapetanov said the printer is used to print out CCR materials, student schedules and is used directly for students.

**Community Council training:** John Tobin talked about Community Council District training held on Wednesday, November 28<sup>th</sup> at South Davis Jr. High in the Choir Room and State Training on Thursday, October 25<sup>th</sup> at Jordan School District – Auxiliary Service Building. Online training is also provided through the state, [Schoollandtrust.org](http://Schoollandtrust.org). Rob Hunter will email the online information to council members.

**Minority representation in higher level classes:** This concern was from David Phillips who was working on his master's program. He was concerned that minority students are not signing up for honors classes and what can the school do to change it. Ms. Cassity added that honors courses are done on a self-select, and that all students and parents receive this information during their CCRS each year. Mr. Call talked about institutional knowledge. John Tobin talked

about honors often being driven by the parent, students wanting to be with friends, or a student not wanting the challenge.

**Student attendance:** How do we get students in class? Problems with attendance consist of chronic student attendance and those being pulled out of school throughout the day. Machelle Filion suggested that the problem at MPJH may be the chronic attendance. It was suggested that the population increases and the school remodel impact attendance concerns at MPJH and student test scores.

**PTO Update:** Tina Gregoire reported that Ribbon Week is coming up with the group Foreign Figures on October 2<sup>nd</sup>. PTO has been selling school shirts. Food is being provided this week for Parent Teacher Conferences. She said that volunteers will be needed for Reality Town in the Spring. Tina also said that monies coming from Smith's came in a little higher than expected but lower than previous years. PTO is funded by personal donations, Smith's monies and Amazon monies.

**Counseling update:** Ms. Cassity reported that 7<sup>th</sup> Grade small group conferences are finishing up this week. In October, Counselors will be working with students on Utah Futures activities with all grades and creating Four Year Plans with all 8<sup>th</sup> and 9<sup>th</sup> grade students.

- Rob Hunter asked about the Graduation Report. He wondered when students take the U.S. Government and Citizenship Test. Most students take it their senior year following the U.S. Government class.

**Community Council** meetings are held on the 4<sup>th</sup> Monday of each month at 6:45 a.m.

**Adjourn:** Call to adjourn was motioned by Michelle Filion and seconded by Steve Theobald. It was approved by all (Tina Gregoire, Michelle Nylander, Kellianne Holt, John Tobin, Rob Hunter, Hayden Call, Machelle Filion, Kevin Poff, Claire Cassity)