

**Victor Central School District Committee Meeting**  
*Victor Senior High School Building Council Approved Meeting Minutes*

Date and Time: May 17, 2018

Location: Library Nook

**Roles:**

Facilitator: Yvonne O’Shea

Minute Taker: Joan Randall

Time Keeper: Joan Randall

Refreshments: Joan Randall

**Members:** Yvonne O’Shea (Administrator), ~~Payton Elliott (Student)~~, Kiersten Kunick (Parent), ~~William Pippin (Student)~~, Dave Porter (Teacher), Joan Randall (Minutes), Vivian Richelsen (Teacher), Angélica Sanzotta (Teacher), ~~Carrie Stewart (Student)~~, Patricia Stewart (Parent), Chris Stock (Teacher), ~~Kristina Sykes (Teacher)~~, Kathy Woodworth (Parent)

		<b>Minutes</b>
#	Topic/Subject	
<b>Opening</b>		
1	Welcome	Yvonne O’Shea called the meeting to order.
2	Approve minutes of 4/12/18 meeting	Kiersten Kunick made a motion to approve the minutes of the 4/12/18 meeting. Angélica Sanzotta seconded the motion. Motion carried.
3	Review Agenda	The agenda was changed so guests could present first.
<b>Guests</b>		
4	Danyelle Westbrook – Library Media Specialist Chris Marshall – Director of Facilities and Grounds Brian Siesto – SH Assistant Principal	
<b>Old Business</b>		
5	Student Human Library	SH Librarian Danyelle Westbrook updated the group on the progress of the Student Human Library. Danyelle shared the video that explained the program and then featured “books” that will be offered to Seniors only during 4 <sup>th</sup> and 5 <sup>th</sup> block on Wednesday, May 23 <sup>rd</sup> . The video was presented to English 12 students and were emailed Google documents that allowed students to choose what “books” they would like to experience. Danyelle reported that so far the response has been slow and is looking to encourage more seniors to register by Monday.
6	Safety Review	Chris Marshall, Director of Facilities and Operations shared with the group the “District Safety Plan” as part of the annual review with every building

		level's Building Council. The plan is a working document that is monitored by the District Safety Committee which meets on a monthly basis.		
7	Update on Grade 10 event	Yvonne O'Shea shared with the group that approximately 100 sophomores attended a successful 3 hour Spring Fling on Friday, April 20 <sup>th</sup> .		
8	VCS District Website	Yvonne O'Shea reviewed with the group the proposed site map that Dave Henderson, District Director of Computer Services shared with Building Council at the last meeting. The district is developing a new website this summer and the group shared their thoughts and ideas on the current website menu.		
<b>New Business</b>				
8	Annual Building Council Outstanding Student Award	There were two nominees for the annual Building Council Outstanding Student Award. The group read the nominations and decided that both candidates were worthy of the award. Yvonne O'Shea said that she would ask PTSA, the sponsor of the Outstanding Student Award to contribute to both students.		
9	Shared Decision Making Survey	Yvonne O'Shea asked the group to independently take the survey that was emailed to them last week. Administrators will use the input for planning purposes.		
<b>Closing</b>				
10	Review Assigned Tasks	Minute Taker	2 min	Roles: Facilitator: Brian Siesto Minute Taker: Joan Randall Time Keeper: Snacks:
8	Set Agenda & Roles For Next Meeting (October 2018)	Facilitator	2 min	1. Grading Committee
9	Parking Lot Attendant	Facilitator	2 min	
10	Round Table	All	4 min	

***Shared Decision Making Training – Monday, September 17<sup>th</sup>, 3:30pm-5:00pm***