

MANKATO AREA PUBLIC SCHOOLS

GUIDELINES FOR SABBATICAL LEAVE APPLICATIONS

1. Provisions set forth in Article XV, Sabbatical Leaves, of the Agreement with the Mankato Teachers Association, shall apply to all requests for sabbatical leave.
2. Any full-time teacher who has taught for at least seven (7) years in the schools of Independent School District 77 is eligible to apply for sabbatical leave.
3. Requests for sabbatical leave must be submitted on the Sabbatical Leave Application Form to the Superintendent on or before February 1 of the year preceding sabbatical leave.
4. The application for sabbatical leave shall include a description of the manner in which the proposed sabbatical leave will benefit both the individual teacher and the School District.
5. The activity that a staff member engages in while on sabbatical leave must be related to the teacher's professional responsibilities or to related fields which will improve the teacher's performance.
6. Sabbatical leave plans must include rigorous activity equivalent to full-time college coursework during the leave period. This may be in college credits or hours for non-college credit activities.