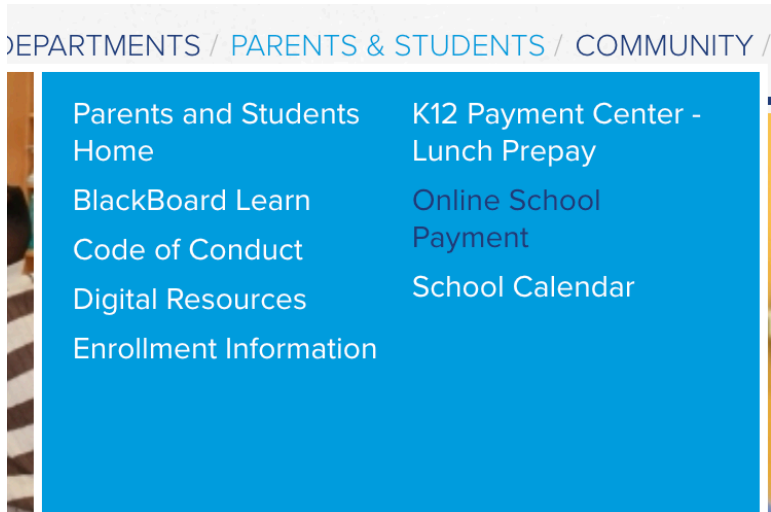


1. From the MGSD home page ([www.mgsd.k12.nc.us](http://www.mgsd.k12.nc.us)) click on Parents & Students > Online School Payment



2. Click on your student’s school. If you are paying for more than one student at different schools, you will be able to add another student later.
3. Scroll down and click on “Laptop Usage Fee – (your student’s school)”.

| <b>Laptop Usage Fee - MMS</b> |                    |          |   |            |     |    |                  |
|-------------------------------|--------------------|----------|---|------------|-----|----|------------------|
| <input type="checkbox"/>      | NO IMAGE AVAILABLE | AA008-15 | \$50 Laptop usage fee for Mooresville Middle School<br>When you make payment online, you acknowledge and accept the Parent/Guardian and Student Guide for Student Laptop Usage. | Cline, Kim | All | NA | 1/1/1900 \$50.00 |

4. Click on Add to Cart.

**LAPTOP USAGE FEE - MMS** SKU AA008-15

NO IMAGE AVAILABLE

**Laptop Usage Fee - MMS**

Qty  Price : \$50.00

**Add to Cart**

**\$50 Laptop usage fee for Mooresville Middle School When you make payment online, you acknowledge and accept the Parent/Guardian and Student Guide for Student Laptop Usage.**

|                 |            |
|-----------------|------------|
| Sponsor/Teacher | Cline, Kim |
| Activity Date   | 1/1/1900   |
| Grade Level     | All        |

5. If you have more students to add, repeat steps 3 & 4 for each student.

6. Click Checkout.

# Checkout

- 7. Sign In (if you have an existing account) or Create an Account.
- 8. Choose Student Profile for each Usage Fee Payment. If there is not a profile listed, click Add Student Profile and follow the instructions to add a student profile for each of your students. Choose the student profile that corresponds with each Usage Fee Payment.

## STEP 1 OF 4 - ASSIGN STUDENT PROFILE TO ACTIVITY

1 Item in Cart

Use the Select Student Profile dropdown box for each item in your cart unless the activity has "No Profile Required" indicated in grey. If you do not have students assigned to your profile to select in this drop down, please click the grey ADD STUDENT PROFILE button to add student(s) to your profile.

Add Student Profile

| Activity Name                                      | Price   | Select Student Profile   | Assigned Student Profile | Total   |
|--|---------|--|--------------------------|---------|
| AA008-VAR7<br>Student Obligation(s),Laptop Charges | \$10.00 | <input type="text" value="-Select Student Profile-"/><br>Doe ,John |                          | \$10.00 |

Subtotal: \$10.00

Next

- 9. Click next.
- 10. Enter your Billing Information and click Next.
- 11. Enter credit card information. Be sure the name and address match that on the billing. Anything that does not agree with the billing statement, including the card number and expiration date will cause the transaction to not be processed. Click Place Order.