EPC Executive Committee Meeting
September 28, 2018
9:07 a.m. - 10:30 a.m.

In Attendance:
Michelle O’Malley, President
Andrea Doan, Vice President
Kristin Wyatt, Treasurer
Kathy Hotchkies, Secretary
Maya Subramanian, Volunteer Coordinator
Jia Li, Community Coordinator, Pre-elementary
David Charter, Community Coordinator, Lower Elementary
Monica Maling, Invited Guest
Karen Yeh, Invited Guest
Charles Potter, Invited Guest

1) Review minutes from August
2) Welcome Picnic recap
   a) Only a few t-shirts not picked up so good turnout
   b) We ran out of food but there also seemed to be a lot of waste (pretzel sandwiches too big perhaps, QFC ran out of smaller pretzel rolls so used larger ones)
   c) Over budget by $50
   d) Recommendations for next year: buy additional platter of sandwiches, use smaller plates, have Middle School students make signs for compost/recycling, include information about new students receiving t-shirt and bag and new to a level students receiving t-shirt on Welcome Picnic flyer/invitation/Community Connection e-mail/Facebook and teacher letters if possible, have signs on tables indicating New to Eton get t-shirt & bag and New to Level get t-shirt
3) Picture Days recap
   a) Monica pulled volunteers who had filled out the online form
   b) Only four volunteers needed per day – two in AM and two in PM
4) EPC General Meeting & Volunteer Kick-Off recap
   a) Needed more pizza for kids and less for adults (leftovers used in Middle School Potluck)
   b) Unclear if you had to register or if you could drop in, consider revising advertising text
   c) Feedback from new parents – information greatly appreciated
5) First Thursday Coffee – Volunteer Kick-off
   a) Thursday, October 4 starting at 8:00 a.m. on Sports Court
   b) Coffee cart service, teachers and staff encouraged to take advantage in celebration of Eton’s 40th Anniversary
   c) Monica to provide food
   d) Information to be included in this Sunday’s Community Connection and Tuesday’s EPC Newsletter
   e) Alice should create a Facebook post as well, maybe Tweet
6) Annual Fund Drive Kick-Off Oct 1-5
   a) Board members, students and parents will assist with hand-outs
   b) Volunteers needed at Mezzo arrivals on Monday Oct 1 – Kathy to help
7) Learning Event Speaker
   a) Andrea proposes child development specialist Christine Clancy Ph.D. for Wed, January 23, 2019
b) Possible topics she can cover include anxiety, mood issues, academic & social challenges and growth mindset

c) Andrea will work to narrow down specifics – possibly just cover Anxiety and Mood Issues for Pre-Lower age groups or cover Growth Mindset for all Eton grade levels

d) Monica to get approval from Admin Team

e) After January engagement EPC Executive Committee will discuss possible second Learning Event by same speaker

8) **Staff Appreciation Smoothies**
   a) **Wednesday, October 10 at 9:00 a.m.**
   b) Forgot to take original date (9/19) off Staff calendar so some thought they missed it!
   c) Kathy and Kristin to follow up with Patricia VedBrat for details
   d) Kathy to create Sign Up Genius to be circulated to EPC Executive Committee
   e) Charles, Kristin and David to provide blenders
   f) Kristin to make labels
   g) Monica to inventory and provide cups

9) **Family Game Night**
   a) **Friday, November 9 from 6:15 p.m. to 8:00 p.m.**
   b) Uncle’s Games will provide 3 staff members total to roam/assist, flag assistance system, 15-20 games to play and games to purchase
   c) Setup to start at 5:30 p.m., will discuss specifics at next EPC Exec meeting on Oct. 26
   d) Flyer to be sent home on Friday, November 2 and should include note about how school receives 10% of sales

10) **EPC Newsletter**
    a) to be distributed **Tuesday, October 2**
    b) Monica and Kathy to create
    c) Will include 1st Thursday Coffee, Family Game Night

11) **Cultural Fair**
    a) **Saturday, September 29 from 12:00 p.m. to 3:00 p.m.**
    b) Volunteers servers still needed – Kristin to help as able and to tap parents on the day
    c) Parking should be addressed – Kathy to create signs highlighting parking at Veladare and walkway between Veladare and Casa so people know they don’t have to walk along Bel-Red Rd.

   **Next EPC Executive Meeting is Friday, October 26 at 9:00 a.m. in Casa 207**