

# OCTOBER NEWSLETTER

## DSD Custodial

### Learning First!

#### GENERATORS

Be sure to check the fuel in your generators on a weekly basis. If they are running low on fuel please call in a work order at 801-402-5600.

#### TRIM ORNAMENTAL GRASSES

Now is the time to be trimming the ornamental grasses! Bundle the grass, tape it, and measure at least 9 inches from the ground before cutting with hedge trimmers. The grass cannot be cut shorter than 9 inches or it will not make it through the winter.

#### ROOF DRAINS

With winter approaching, please walk your roof and check your roof drains. Make sure there are no foreign objects or debris. Verify the covers are in place, if they are damaged or missing call in a work order immediately to 801-402-5600.

#### WINTER IS COMING

Please check your snow shovels and salt supply NOW. Winter is fast approaching so please plan accordingly.

During the next week, be sure start all your school's gasoline-powered winter equipment including, but not limited to: snow blowers, ATVs/RTVs, etc.

Allow the equipment to run for a minimum of 5 minutes. If any repairs are needed, please call in a work order as soon as possible.

#### SNOW REMOVAL

Please make note of the requirements concerning snow removal:

- Snow needs to be removed within 24 hours, no matter the day.
- We must remove snow from ADA ramps, parking stalls, dumpster areas, critical walking areas, and 3 feet around each fire hydrant.
- Do NOT use an ATV/RTV to remove snow from playgrounds and/or parking lots.

If your principal would like the playground cleared of snow, they will need to hire a contractor and pay from their school budget.

#### UPCOMING EVENTS

##### OCTOBER 18

Fall Break

##### OCTOBER 19

Fall Break

##### OCTOBER 29

#### TEACHER PREP DAY

All custodians are to be at work unless prior arraignments have been made.

##### NOVEMBER 4

#### DAYLIGHT SAVINGS ENDS.

Please remember to set your clocks back one hour.

#### CONGRATULATIONS

We would like to congratulate **Cecil Casper** on his retirement after 32 years of service to Davis School District. Please join us in wishing Cecil well in all his future endeavors.

We would like to congratulate **Steve Jenkins** on his retirement after 32 years of service to Davis School District. Please join us in wishing Steve well in all his future endeavors.

#### CONGRATULATIONS

We would like to congratulate **Curtis Waite** on becoming the Head Custodian at South Weber Elementary.

#### STING RAY GLASS EQUIPMENT

These are now in the warehouse. Item# 04001900 (complete kit)

Accessories are available, type "Sting Ray" in the warehouse search bar.