



- Clear your child's absence directly from your PowerSchool Parent account
 - No more handwritten notes*, phone calls, or emails
 - Submit this anytime, anywhere you have internet

August 2018

Dear Parents/Guardians,

We're excited to announce a new, simpler way to keep current with your child's absences.

Introducing *iAttendSchool*®

Simply log onto your PowerSchool Parent account on the day of the absence, or within 4 days. Once your child is marked absent at school, you'll see the absence from your parent account.

Follow the steps below, or watch a short instructional video by scanning this QR code or go to: <https://youtu.be/nslteF27RaY>

- Select *iAttendSchool*® **Student Notes**, select the **+ Add Note** button, select a reason, add an explanation, and **Submit** That's it!

Check PowerSchool regularly to confirm you've cleared all absences.



If you haven't created a PowerSchool parent account, please refer to the letter you received from your child's school. Once you have your account set up, you'll be able to clear and check your child's absences and keep up-to-date with his/her grades and assignments all year from anywhere you have internet access.

If you've already created a parent account but forgot your logon, simply select "**Forgot Username or Password?**" from the **Student and Parent Sign In** page <https://powerschool.westsideunion.com>. Follow the steps to recover your logon. Should you encounter problems resetting your username or password, contact our PowerSchool Parent Helpline at 661-206-3643.

Please contact your child's school if you have any questions regarding his/her attendance and/or grades.

Thank you,

Attendance Department
Westside Union School District

* Notes from the Doctor must be submitted via paper