

SPECIAL PROGRAMS
INNOVATIVE AND MAGNET PROGRAMS

EHBJ
(REGULATION)

Definition of Home
Campus

The legal residence of a student and his or her parents or legal guardian establishes the home campus of the student. The legal residence requires that the parents or legal guardian actually live in the attendance area, receive their mail at their residence, and plan to continue to live there. [See FD(LOCAL)] [See FDA and FDB (LEGAL/LOCAL)] No out-of-district transfer student will be allowed to attend an academy program unless his or her parent is an employee.

Definition of School of
Record

The school where a student's official records are maintained is the student's school of record. State student performance results are reported to the school of record.

Student Enrollment

No more than 70 percent of the academy spots will be reserved for home campus students. Additional spots may be made available to home campus students if spots are available after the application period ends. Students who are interested in a particular academy must submit an application during the time designated by the District. Students will be notified in the spring prior to entry into an academy. No student zoned to the academy school by home address will be displaced as a result of academy implementation or enrollment.

Students enrolling for the first time in an academy program not offered on their home campus must submit a transfer request to the campus where the academy program is offered and enroll as a full-time student at that campus. The academy campus will become the student's school of record. Transfer students must submit a transfer request each year that they stay in the academy. Students wishing to enroll must submit an application by the deadline determined. The principal will determine if applications will be submitted at other times.

The application packet will include:

- Application forms [see EHBJ(EXHIBIT)-A]
- Signed Family-School Commitment Form [see EHBJ(EXHIBIT)-B]
- Student's most current report card and/or academic transcript

Eligibility requirements will include the following:

- Students must be eligible to enroll in District schools.
- Students must have submitted the required application, Family-School Commitment Form and report card/transcript by the application period deadline.

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	Application time lines, forms and procedures will be publicized at http://www.springbranchisd.com/admin/administration/admin-index.htm .
Rank in Class and Grade Point Average (GPA) for Academy Students	All academy students will be ranked for grade point average (GPA) purposes on their school of record campus. Rank in class, grade point average, valedictorian, and salutatorian will be determined in accordance with District policy. [See EIC(LOCAL)]
Course of Study Academies	<p>The course of study for each academy focuses on the identified theme of the academy and provides enriched courses of study for students depending on potential careers and postsecondary education goals. Courses not described in the Texas Education Knowledge and Skills (TEKS) or not approved as innovative courses by TEA must be approved by the Board and TEA.</p> <p>Students enrolled in an academy must fully participate in the academy program (as defined at the academy campus). Nonzoned academy students wishing to withdraw from academy courses, but remain at that campus must go through the transfer process or return to their home campus.</p>
Transportation Administration	<p>Transportation guidelines will be determined at a later date.</p> <p>As required by state law [see DP(LEGAL)] the principal will collaborate with the campus academy coordinator to:</p> <ol style="list-style-type: none"> 1. Approve all teacher and staff appointments for the academy; 2. Set specific education objectives for the academy through the planning process; 3. Develop budgets for the academy; 4. Assume administrative responsibility and instructional leadership for the academy under the supervision of the Superintendent; and 5. Perform other duties assigned by the Superintendent pursuant to the policy of the Board.
Student Performance Expectations	<p>Students who attend academy programs will:</p> <ol style="list-style-type: none"> 1. Develop and demonstrate leadership across a variety of disciplines, as developmentally appropriate; 2. Complete a rigorous program of integrated study; 3. Demonstrate the use of independent investigation, self-reflection, and collaboration to solve problems and communicate the results using oral, written, and/or multimedia presentations;

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4. Participate in learning experiences that lead toward graduation under the foundation program; and
5. Participate in appropriate state and national competitions as warranted.

Parental and
Community
Involvement

Schools with academy programs will:

1. Establish a Professional Advisory Committee made up of specialists in the field of the academy focus and academy staff members to serve in an advisory role for the academy.
2. Include experts in the field of the focus on the campus improvement team.
3. Develop a plan for parental involvement and have it reflected in the campus improvement plan.
4. Establish community and business partnerships.
5. Promote links to other educational institutions, community facilities, museums, etc. and connections in the community.

School Leadership
Team Involvement

The school leadership team's guidelines will be as follows:

1. The principal will conduct research on the proposed academy and consult with the director of academies.
2. The principal will collaborate with the campus leadership team to create an informal proposal to present to the campus improvement team.
3. The principal and the campus improvement team will present the proposal to stakeholder groups (campus PTA, Booster Club, etc.) and will hold no fewer than two community meetings to gather input on proposed academy.
4. The principal and the campus improvement team will present the proposal to the District Academy Advisory Committee (DAAC). The DAAC will provide feedback to the school and will pass the proposal to the District Improvement Team (DIT) for review. The DIT will pass the proposal to the District's senior staff for additional review and feedback prior to the proposal going to the Board for final approval.

School Applications
Process

Each school applying for an academy will complete the Academy Proposal Process found at EHB(EXHIBIT)-C.

Applications Time Line

All school applications are due by a designated date set by the District administration. Upon approval of the school application by the

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	<p>Board, implementation will begin immediately and student recruitment will begin during the fall semester of the following school year.</p>
<p>Preference Matrix</p>	<p>Academy applications will be scored using a preference matrix. [See EHBJ(Exhibit)-D]</p>
<p>Evaluation / Accountability</p>	<p>Academy applications will identify criteria for an annual evaluation process to be completed by the end of June each school year. The Board may terminate any academy that fails to meet programmatic, accountability or fiscal goals each year.</p>
<p>Staffing and Funding</p>	<p>Adequate funding, facilities, staffing, equipment and learning materials will be provided reflecting a serious commitment from the District and host school for the success of the academy.</p>
<p>Professional Development</p>	<p>Academies should combine with other campuses at other levels (elementary, middle and high schools) that offer academies or regular instruction related to the focus area to provide staff development and training.</p>
<p>Curriculum and Instruction</p>	<p>Curriculum will align with local, state and national curriculum standards, District and state expectations and prepare students to be successful for all national (SAT/ACT), District and state assessments.</p>
<p>District Support</p>	<p>The host school will provide support for the academy and will contribute to a positive academy profile within the school.</p>