ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

MINUTES

6:00 p.m.
TUESDAY, MARCH 22, 2011
WOODSTOCK ELEMENTARY SCHOOL

1. Welcome Address

1.01 Peer Mediation Awards will be presented (proposed 6:00 duration 15 min)

Woodstock Librarian JoAnne Margolis introduced students Jack Weiss and Helen Schauffler to present on Peer Mediation:

- Saturday and lunch time training by professional trainers and Ms. Margolis
- Students can ask for peer mediation through a mediation form

Ms. Margolis presented the following students with Peer Mediation Awards:
Carolin Brunner, Julianne Christofora, James Davis, Lucas Dodd, Miles Eberhard, Olivia Ingalsbe, Eli Kuhn, Quinn Maloney, Ethan Nolan, Juliette Patterson, Joey Prusack, Adam Savage, Helen Schauffler, Lindsy Voelker, Jack Weiss

2. Budget Forum

2.01 The Board will hold a public forum about the budget (proposed 6:15, duration 45 minutes)

Jen Dragon – Staff cuts effect the entire community – money that passes through to businesses and weakens curriculum. Consider higher taxes and large retirement incentive

Discussion about the difficulty of this budget, “Last In, First Out” seniority and laying off good teachers

Rita Vanacore – Consolidate school district by closing a school.
Also – closing West Hurley no longer makes Onteora a district of community schools

Discussion on closing a school as a last ditch effort by our neighboring districts and the effect on students and the community.

Jen Dragon - How did the Board come to 3.9%? (explained by Dr. McGill)

- Trustee Fletcher clarified that 3.9% tax levy is less that a contingency budget and they wanted to be below contingency

Also - Closing a school decimates a community – thank you for your careful consideration

Trustee McKeon stated: The decisions of the Board need to preserve, protect and strengthen the community centers we have; money to be spent needs to reinforce the community centers of our towns

Assistant Superintendent McLaren explained that the DEHIC increase was 2 ½% in 2011 (2010 increase was 12%)

Superintendent Phyllis McGill clarified

- Some positions that were not enrollment based, were able to be restored
- Very difficult decisions by Cabinet, but it is a good budget

Trustee McGillicuddy stated that the budget is still a work in progress, as things could still change

Trustee Spencer stated that the Board made a commitment to protect community schools because of public opinion

3. Opening Items

3.01 Call to Order 7:00

Trustee Osmond called the meeting to order at approximately 7:10

3.02 Tobacco Policy Statement

3.03 Pledge of Allegiance

3.04 Appoint Clerk Pro Tem in the absence of the District Clerk

Motion: Motion to approve Victoria McLaren District Clerk Pro Tem

Motion by Trustee Osmond , second by Trustee McGillicuddy.

Final Resolution: Motion Carries
Yea: Trustee Osmond, Trustee Fletcher, Trustee Spencer, Trustee McKeon, Trustee McGillicuddy, Trustee Hickey, Trustee Kurnit

3.05 Roll Call

Trustee Osmond, Trustee Fletcher, Trustee Spencer, Trustee McKeon, Trustee McGillicuddy, Trustee Hickey, Trustee Kurnit

4. Acceptance of Minutes

4.01 The Board of Education accepts minutes of 3/8/11 (proposed 7:05 duration 5 min)

Motion: The Board of Education hereby accepts the minutes of 2/22/11

Motion by Trustee Osmond, second by Trustee Spencer
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Final Resolution: Motion Carries
Trustee Osmond, Trustee Fletcher, Trustee Spencer, Trustee McKeon, Trustee McGillicuddy, Trustee Hickey, Trustee Kurnit

5. Superintendent's Budget Presentation

5.01 The Superintendent will present the Budget Recommendations for 2011-2012, Board discussion follows (proposed 7:10 duration 1 hour)

Superintendent Phyllis McGill presented her budget recommendations:

- Declining enrollment is a trend in rural schools
- Rural schools are generally at 30% poverty rate
    - Onteora is at 31% - not a high need school district
- Budget gap is $1.7 million, due to cuts in State Aid

- 0.87% increase in budget from 2010
- Tax levy will vary among communities, but proposing an average of 3.9%
- 3 challenges: maintain programs, support quality instruction and close budget gap
- Discussed the potential reductions & changes to staffing and programs
    - Can adjust as enrollment increases
    - Plan for fair, appropriate and thoughtful staffing at all elementary schools
- On class size:
    - There will be thoughtful, appropriate decisions looking at each cohort of students
    - Will not be equal among the schools, because the population is not equal

Assistant Superintendent McLaren explained:

- Recommended budget is lower than the maximum allowable contingency budget
    - If voters do not approve budget, the equipment line is all that would be removed
- Central Hudson through Alliance Energy performed a lighting energy audit for a program which will cost the district no money
    - Potential to create a Capital Reserve Fund to funnel the energy savings

Discussion on the way the State presents the aid to the district

Discussion on utilizing BOCES services and the declining aid ratios

Discussion on saving money in Transportation

6. Public Comment
6.01 The public may comment on any agenda or non-agenda item (proposed 8:10 duration 20 min or more)

8:15
Bob Curran – BOCES annual meeting 4/7/11, BOCES shared services, retirement incentive

Maxanne Resnick –Budget questions

Rita Vanacore – Gifted and Talented programs

Calandra Cruickshank – staff cuts and fund raising opportunities

10. Acknowledge the last Public Be Heard
10.01 Board President Laurie Osmond will acknowledge those who spoke at the last meeting's Public Be Heard (proposed 8:45 duration 5 min)

Trustee Osmond acknowledged all the people who have spoken

11. Student and Public Comment
11.01 Students or Public may comment on any agenda or non-agenda item (proposed 8:50 duration 10 min or more)

No comment was made

9. Student Representative Report
9.01 Student Representative Angie Cross will report (proposed 8:40 duration 5 min)

Student Representative Angie Cross reported:

- Zumba class by Spanish Club was very successful
  - Students enjoyed the exercise
- Talent Show by the French Club was also successful
- Sound of Music in April
- SAC held contest for Earth Day T-shirt design as a fundraiser
- Staff cuts are felt by students

8. Board District News
8.01 The Board and Superintendent will announce district news (proposed 8:35 duration 5 min)

Superintendent Phyllis McGill reported:

- Woodstock principal Ms. Schnell is taking family sick leave
  - Mr. Jack Jordan will be the Interim Principal
- Marching Band, Color Guard and Honor Guard marched in St. Patrick's Day parade in New York City

Trustee Fletcher reported:

- "Onteora's Got Talent" Talent Show was diverse; the level of talent was exceptional. Winner was a tap dance.
- 3 Onteora High School Athletes participated in the Pine Hill Arms Ski-Bike-Run Tri-Athlon
  - Team event winners Jake Vanacore, Caleb Rudge and Greg Johnsmeyer finished in 51 minutes – fastest time in many years

12. Discussion
12.01 The Board will discuss the legal retainer for 2011-2012 (proposed 9:00 duration 10 minutes)

8:35
Trustee Osmond explained that the attorneys are proposing the District keep the retainer the same as this year. The Board will vote at the next meeting

13. Discussion and Possible Action
13.01 Revised salary for Superintendent Secretary/District Clerk (proposed 9:10 duration 5 min)

Resolution: WHEREAS, Ms. Fern Amster ("Ms. Amster") serves as the District Clerk and the Secretary to the Superintendent of Schools; WHEREAS, Ms. Amster is currently receiving an annual salary of $42,900 as Secretary to the Superintendent of Schools and $25 per hour as District Clerk; WHEREAS, it is anticipated that Ms. Amster will work, on average, a combined total of fifty-five (55) hours per week in her capacity as District Clerk and Secretary to the Superintendent of Schools; WHEREAS, the District seeks to pay Ms. Amster a single rate of pay for her work in both positions; and BE IT HEREBY

RESOLVED by the Board of Education of the Onteora Central School District that Ms. Amster will: (1) be paid at an hourly rate of $20.42; and (2) be paid at a rate of time and a half (1 ½) or $30.63 for all hours worked above forty (40) retroactively from 2/22/11.

Motion by Trustee Osmond, second by Trustee Spencer

Final Resolution: Motion Carries
Yea: Trustee Osmond, Trustee Fletcher, Trustee Spencer, Trustee McKeon, Trustee McGillicuddy, Trustee Hickey, Trustee Kurnit

13.02 MOA Retirement Incentive (proposed 9:15 duration 5 min)

Motion: Motion to approve the Memorandum of Agreement #3222011

Superintendent Phyllis McGill explained that they have been in discussion with the union about ways to reduce the budget and it was decided to offer a retirement incentive for teachers who are past their first year of eligibility.

Motion by Trustee Osmond, second by Trustee Hickey.

Discussion ensued.

Final Resolution: Motion Carries
Yea: Trustee Osmond, Trustee Fletcher, Trustee Spencer, Trustee McKeon, Trustee McGillicuddy, Trustee Hickey, Trustee Kurnit

13.03 First reading of revised Policy 1310 Powers and Duties of the Board (proposed 9:20 duration 5 min)

Trustee Osmond read the addition to the policy

7. 5 Minute Break
7.01 There will be a 5 minute break (proposed 8:30)

8:45

14. Consent Agenda
14.01 Approve consent agenda item numbers 14.02 - 14.05 (proposed 9:20 duration 5 min)

8:55
Motion: Approve consent agenda item numbers 14.02-14.05

Motion by Trustee Osmond, second by Trustee Hickey.

Final Resolution: Motion Carries
Yea: Trustee Osmond, Trustee Fletcher, Trustee Spencer, Trustee McKeon, Trustee McGillicuddy, Trustee Hickey, Trustee Kurnit

14.02 Personnel Agenda

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON	CURRENT POSITION
#2094	3/14/11 – 5/31/11	Medical – Paid Family Medical Leave	Science Teacher – HS
#3546	3/17/11-5/5/11	Administrative – Paid	Technology - MHS
#2285	3/9/11-3/30/11	Medical – Paid Family Medical Leave	Principal - WD
#2285	3/31/11-6/30/11	Medical – Unpaid Family Medical Leave	Principal - WD

APPOINTMENTS: INSTRUCTIONAL

SHORT-TERM SUBSTITUTE

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE	SALARY	REASON
Stevens, Mitchell	Earth Science & General Science 7-12 – Permanent	Earth Science – HS	3/23/11	1M	LOA Replacement

PER DIEM SUBSTITUTE

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE	SALARY	REASON
Jordan, John	SDA	Principal – WD	3/23/11	$500 day	LOA Replacement

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Cangemi, Steven	Track – Modified – Head Coach	$2,238.00
Hull, Julie	Middle School Cabinet 4 (pro-rated)	$1,100.05
Stewart, Valerie	Middle School Cabinet 4 (pro-rated revised amt)	$2,042.95
Johnson, Jaimy	Track-Modified-Assistant Coach	$1,397.00
Maouris, George	Track-Modified-Head Coach	$2,238.00
Gale, Wyatt	JV Baseball Volunteer Coach	$0

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Cohn, Harris	Uncertified Substitute Teaching Assistant	$9.00 hr

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON	CURRENT POSITION
#2129	1/13/11 – 3/2/11 *days granted from sick bank	Medical – Paid Family Medical Leave	Monitor – HS
#2129	3/2/11 – 3/20/11	Medical – Unpaid Family Medical Leave	Monitor – HS

PERMANENT STATUS: NON-INSTRUCTIONAL

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE	SALARY
Galuska, Susan	Typist – BN	10/6/10	4/6/11	Step 1

APPOINTMENTS: NON-INSTRUCTIONAL

SHORT-TERM SUBSTITUTE

NAME	POSITION	EFFECTIVE DATE	SALARY	REASON
Zygmunt, Debra	Teaching Assistant – BN	3/11/11	Step 1	LOA Replacement

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Cohn, Harris	Substitute School Monitor	$9.00 hr

SALARY CHANGES: INSTRUCTIONAL S**CHEDULE T 03/11**

The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGES (INSTRUCTIONAL), as the result of **EDUCATIONAL INCREMENTS**, effective **February 1, 2011**.

NAME	POSITION/SCHOOL	CURRENT STEP (SALARY)	REC'D STEP/SALARY
Battista, Lynn	Special Education – HS	12M+24 ($80,083)	12M+30 ($80,851)
Deak, Elizabeth	English – HS	13M+0 ($78,595)	13M+6 ($79,363)
Kocher, Michael	Mathematics – MS	12M+54 ($83,923)	12M+60 ($84,691)
Mastrangelo, Nicole	Special Education – HS	12M+24 ($80,083)	12M+30 ($80,851)
McKenna, Karen	Music - BN	14M+18 ($82,668)	14M+24 ($83,436)

14.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #3/11, Confidential, as reviewed by Trustee Spencer

14.04 Warrant Schedule E #3/11

BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby accepts the Warrant Schedule E #3/11

14.05 Approve the appointment of Thomas H. Welby of Welby, Brady & Greenblatt, LLP as Arbitrator

WHEREAS, the Onteora Central School District has consented to arbitration in the matter concerning Arris Contracting, Inc. BE IT HEREBY RESOLVED that the Board of Education of the Onteora Central School District approve the appointment of Thomas H. Welby of Welby, Brady & Greenblatt, LLP as Arbitrator at a fee of $400.00 per hour plus any out-of-pocket expenses, with a deposit in the amount of $16,800 to be issued as soon as possible and held in escrow by Welby, Brady & Greenblatt, LLP. At the conclusion of the arbitration process, any unused monies will be refunded back to the Onteora Central School District.

WHEREAS, the Onteora Central School District has consented to arbitration in the matter concerning Arris Contracting, Inc.

BE IT HEREBY RESOLVED that the Board of Education of the Onteora Central School District approve the appointment of Thomas H. Welby of Welby, Brady & Greenblatt, LLP as Arbitrator at a fee of $400.00 per hour plus any out-of-pocket expenses, with a deposit in the amount of $16,800 to be issued as soon as possible and held in escrow by Welby, Brady & Greenblatt, LLP. At the conclusion of the arbitration process, any unused monies will be refunded back to the Onteora Central School District.

15. Committee Reports -5 min each

15.01 Audit Committee - Trustee Spencer to report. Next meeting is at 4:30 in the Central Administration Conference Room on 4/4/11 (proposed 9:30)

Trustee Spencer reported that they have not met since last Board meeting

15.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at 3:30 in the Central Administration Conference room on 3/28/11

Trustee Kurnit reported that they have not met since last Board meeting

15.03 Green Committee - Trustee Osmond to report. Next meeting is at 2:40 in the HS Conference room on 4/6/11

Trustee Osmond reported for Student Representative Angie Cross:

- Students have began creating a video that can be shown in classrooms to teach the 5 R's

15.04 Policy Committee - Trustee McGillicuddy to report. Next meeting is in the Central Administration Conference room at 9:30 on TBD

Trustee McGillicuddy reported that they met and discussed the policy read tonight
Next meeting Monday, April 4th at 9:30

15.05 District Committee: Health and Wellness Committee - Assistant Superintendent O'Brien to report. Next meeting is 2:45 pm in the Health Room of the High School on 3/24/11

Assistant Superintendent O'Brien reported that they have not met since last Board meeting

15.06 District Committee: Technology – Superintendent Phyllis McGill to report. Next meeting is 4:00 pm in Room 121 of the H.S. on 4/25/11

Assistant Superintendent O'Brien reported that the meeting was cancelled due to a lack of agenda

16. Old Business

16.01 The Board will discuss Presidency of the Board (proposed 10:00 duration 10 min)

Trustee Osmond explained that the co-presidency is not legal and she no longer able to fulfill the duties

Trustee Osmond nominates Trustee McGillicuddy as Board President, Seconded by Trustee Hickey

Nomination Carries
Yea: Trustee Osmond, Trustee Fletcher, Trustee Spencer, Trustee McKeon, Trustee McGillicuddy, Trustee Hickey, Trustee Kurnit

Superintendent Phyllis McGill thanked Trustee Osmond for all her hard work

Trustee Osmond nominates Trustee Fletcher as Vice President, Seconded by Trustee Hickey

Nomination Carries
Yea: Trustee Osmond, Trustee Fletcher, Trustee Spencer, Trustee McKeon, Trustee McGillicuddy, Trustee Hickey, Trustee Kurnit

16.02 The Board will plan the Student Board meeting (proposed 10:10 duration 5 min)

Discussion on waiting until after the Budget Hearing

Discussion on involving the students in the budget process.

District Clerk to cross check calendars and coordinate with school schedule

17. New Business
17.01 The Board will discuss placing an ad for the Sound of Music performance (proposed 10:15 duration 10 min)

Trustee McGillicuddy explained that in the past the Board has all chipped in money to take an ad

- Each Board member will contribute

Trustee Fletcher asked if the Board would like to have a team in Quiz Bowl?

18. Request For Information
18.01 The Board will request information (proposed 10:25 duration 10 min)

Trustee Kurnit asked:

- Information about IEP Direct vs. Infinite Campus for IEPs
- The data used to decide that the district can excise a guidance counselor
- Based on current budget will there be an unreserved fund balance going into next year?
    - Assistant Superintendent McLaren replied that the district will have the maximum allowable amount in the fund balance
- Possible to change the July 5th meeting?

Trustee Hickey asked:

- Stipends for Musical Play Program, SAT prep and After School Rec
    - Costs
    - Will these programs be cut if no stipend?

Trustee Fletcher asked:

- If After School Rec could be maintained by parental volunteers
- If a parent has a question about the district health plans – should they go to district or DEHIC?

- Budget related questions should be directed to Assistant Superintendent McLaren
- DEHIC board trustee available
  - DEHIC decides what member district can fill the trustee position
  - Assistant Superintendent McLaren expressed an interest for Onteora

Trustee McGillicuddy asked for a line by line budget

19. Public Comment
19.01 The public will comment on any agenda or non-agenda item (proposed 10:35 duration 10 min)

No public comment was made

20. Adjournment
20.01 Adjourn Meeting. Next meeting 4/5/11 at the Middle School/High School (proposed 10:45)

9:30
Motion by Trustee McGillicuddy, second by Trustee Osmond

Final Resolution: Motion Carries
Yea: Trustee Osmond, Trustee Fletcher, Trustee Spencer, Trustee McKeon, Trustee McGillicuddy, Trustee Hickey, Trustee Kurnit

2010– 2011 Board of Education Meeting Schedule
***NOTE: snow dates**

July 6, 2010		Reorganization/Regular Meeting	Middle-High School	6:00 p.m.
August 3, 2010		Regular Meeting	Middle-High School	6:00 p.m.
August 24, 2010		Regular Meeting	Middle-High School	6:00 p.m.
September 14, 2010		Regular Meeting	Woodstock School	6:00 p.m.
September 28, 2010		Regular Meeting	Bennett School	6:00 p.m.
October 12, 2010		Regular Meeting	Phoenicia School	6:00 p.m.
October 26, 2010		Regular Meeting	Woodstock School	6:00 p.m.
November 9, 2010*		Regular Meeting	Bennett School	6:00 p.m.
November 30, 2010		Regular Meeting	Phoenicia School	6:00 p.m.
December 14, 2011		Regular Meeting	Woodstock School	6:00 p.m.
January 11, 2011		Regular Meeting	Bennett School	6:00 p.m.
January 25, 2011		Regular Meeting	Phoenicia School	6:00 p.m.
February 8, 2011		Regular Meeting	Woodstock School	6:00 p.m.
February 22, 2011		Regular Meeting	Bennett School	6:00 p.m.
March 8, 2011		Regular Meeting	Phoenicia School	6:00 p.m.
March 22, 2011		Regular Meeting Superintendent's 2010-2011 Budget Recommendation	Woodstock School	6:00 p.m.
April 5, 2011		Regular Meeting *2010-2011* ***Budget Adoption***	Middle-High School	6:00 p.m.
April 27 , 2011	***Wed***	Regular Meeting AND	Middle-High School	6:00 p.m.
a countywide vote date for BOCES Board Seats and BOCES Administrative Budget				
May 3, 2011		Regular Meeting and ***Budget Hearing***	Middle-High School	6:00 p.m.
May 17, 2011		**Budget Vote**	**All four (4) Elementary** Schools	**2:00 to 9:00 p.m.**
May 17, 2011		Special Meeting (Declaration of Votes Cast)	Middle-High School	9:30 p.m.
June 7, 2011		Regular Meeting	Bennett School	6:00 p.m.

June 21, 2011	Regular Meeting	Phoenicia School	6:00 p.m.
July 5, 2011	Reorganization/Regular Meeting	Middle-High School	6:00 p.m.

* Meetings are held on Tuesdays @ 6:00 p.m. unless the meeting date is a **snow date**, the meeting will be held the **Thursday** of that week, except **November 9th**, snow date **Wednesday**

Onteora Central School District Board Members: Laurie Osmond, Ann McGillicuddy, Tony Fletcher, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon