# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

MINUTES

6:00 p.m.
**TUESDAY, JANUARY 25, 2011**
Phoenicia Elementary School

1. Opening Items
Information: 1.01 Call to Order 6:00

Trustee Osmond called the meeting to order at approximately 6:15pm

Information: 1.03 Tobacco Policy Statement

Information: 1.04 Pledge of Allegiance

Information: 1.05 Roll Call

Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit

2. Welcome Address
Information: 2.01 Principal Linda Sella will give the welcome address (proposed 6:00 duration 10 min)

Miriam Silver-Altman performed solo on the violin
The Phoenicia School Orchestra performed

3. Acceptance of Minutes
Action, Minutes: 3.01 The Board of Education accepts minutes of 1/4/11 and 1/11/11 (proposed 6:10 duration 5 min)

**Motion:** The Board of Education hereby accepts minutes of The Board of Education hereby accepts minutes of 1/4/11 and 1/11/11

Motion by Trustee Osmond, second by Trustee McGillicuddy.
Final Resolution: Motion Carries
Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit

4. Appointment of Superintendent
Action, Discussion: 4.01 The Board will appoint the new Superintendent (proposed 6:15 duration 5 min)

The Board of Education hereby appoints Dr. Phyllis Spiegel McGill as Superintendent of the Onteora Central School District for a period commencing on February 22, 2011 and expiring on June 30, 2014, at a rate of $160,000 per year, subject to the terms of the contract executed between the parties on this date and approved by the Board at this time.

Motion by Trustee Osmond, second by Trustee McGillicuddy.

Final Resolution: Motion Carries
Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Dr. McGill thanked the interview committees, the Board and Superintendent Gregory. She expressed her excitement and honor to be the Superintendent of Onteora Central School District.

NOTE: Trustee McKeon arrived at 6:30pm and asked to have his yes vote on the record

A short break was taken

5. Task Force Report
Information: 5.01 The Task Force will report on the meeting of 1/20/11 (proposed 6:20 duration 5 min)

6:45
Trustee Osmond read the Task Force Charge

Principal Gabriel Buono reported:

- Finished considering all the configurations suggested by the Board
- Next meeting is February 3 or 7
    - Try to come to closure
    - Interim Superintendent Charlotte Gregory to get Middle School research
- Corey Cavallaro, 15 year veteran Social Studies Teacher and Middle School Cabinet Member, came representing the Middle School staff and the Onteora Teachers Association
    - It was suggested to use state's definition of middle schooler
    - Principal Gabriel Buono will give the definition to the Board
- Will meet with PTA associations in the next few meetings

6. Board District News
Information: 6.01 The Board will announce district news (proposed 6:25 duration 5 min)

6:50
Trustee Kurnit and Trustee McGillicuddy reported that the High School performance of the "Miracle Worker" in the Middle School/High School auditorium was very successful

Trustee Fletcher reported that the Poetry Slam was also very successful

- All forms of poetry were included: rap, songs, etc.

7. Superintendent District News
Action, Information: 7.01 The Superintendent will announce District News (proposed 6:30 duration 5 min)

6:55
Interim Superintendent Charlotte Gregory reported that this is the first year in her experience of starting a budget without any information from the state

- Planning program by program will help to know the exact costs of each course/program

Interim Superintendent Charlotte Gregory introduced Mark Goldfarb, PTSO Middle School President and organizer of the next Speaker Series - a showing of the film "Race to Nowhere"

- February 23 at 6:30 in the Middle School/High School Auditorium
- Focuses on stress levels of our children and how to reduce stress
- Will be followed by a round table discussion with facilitator
- Will open to surrounding districts

Interim Superintendent Charlotte Gregory called on Assistant Superintendent McLaren to report on the BOCES meeting she and Interim PPS Director James Walker attended:

- At this point looks like the Onteora BOCES services budget will be lower, aid will also be lower
    - Final service request is not due until May

Interim Superintendent Charlotte Gregory reported on the snow days:

- Now down one day from the allotted snow days
    - School will be in session on the first day of spring break, Monday, April 18
- Asked Cabinet to survey Parent organizations and have contingency plan for a 3 hour delay
- Have to exhaust all spring break days then can petition the state for a waiver, if more days are needed
- Difficult to add days to the end of the year because Regents and testing are complete
- Can not get a waiver for emergency days- such as water main break, etc.
    - Must exhaust all vacation days

8. Student Representative Report
Information: 8.01 Student Representative Angie Cross will report (proposed 6:45 duration 5 min)

7:10
Student Representative Angie Cross reported:

- DECA regional competition at the Holiday Inn
    - 26 participants brought home trophies
    - 9 received first place
    - Many going to states
- Harvard Model Congress leaves for Boston on 2/17/11 for Mock Congress
- The Miracle Worker was successful
- National Honor Society produced the Poetry Slam, which was also successful

9. Acknowledge the last Public Be Heard
Information: 9.01 Board President Trustee Osmond will acknowledge those who spoke at the last meeting's Public Be Heard (proposed 6:50 duration 5 min)

No one spoke at the last Public Be Heard

10. Student Comment
Information: 10.01 Students may comment on any agenda or non-agenda item (proposed 6:55 duration 10 min or more)

No student comment was made

11. Public Comment
Information: 11.01 The public may comment on any agenda or non-agenda item (proposed 7:05 duration 10 min or more)

No public comment was made

12. Discussion and Possible Action
Action, Discussion: 12.01 Second reading and adoption reading of Policy 3170 Parental Partnership (proposed 7:15 duration 5 min)

7:10
Trustee Osmond read the policy

**Motion:** The Board of Education hereby adopts Policy 3170 as written.

Trustee McGillicuddy asked that the district communicate to Town Boards that the Policy Manual is available on the web site and is searchable.

Motion by Trustee Osmond, second by Trustee Spencer.
Final Resolution: Motion Carries
Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Action, Discussion: 12.02 Second reading and adoption of Policy 7540 Suicide Prevention (proposed 7:20 duration 5 min)

Trustee Osmond read the changes

**Motion:** The Board of Education hereby adopts policy 7540 as written

Motion by Trustee Osmond, second by Trustee Hickey.
Final Resolution: Motion Carries
Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Action, Discussion: 12.03 Second reading and adoption of Policy 6220 Temporary Personnel (proposed 7:25 duration 5 min)

7:20

Trustee Osmond read the policy

**Motion:** The Board of Education hereby adopts Policy 6220 as written.

Motion by Trustee Osmond, second by Trustee Fletcher.

Interim Superintendent Charlotte Gregory brought this policy to the attention of the policy committee. Substitutes should be appointed by the Board, then administration can use them as long term or short term. Rates are to be set at the Reorganization meeting

Final Resolution: Motion Carries
Yea: Trustee McKeon, Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Action, Discussion: 12.04 Second reading and adoption of Policy 5572 Allegations of Fraud (proposed 7:30 duration 5 min)

There was consensus to table the second reading until the next meeting

Discussion: 12.05 First reading of Policy 8430 Independent Study (proposed 7:35 duration 5 min)

7:30
Trustee Osmond read the policy

Interim Superintendent Charlotte Gregory called on High School Principal Lance Edelman to explain the current protocol

Discussion: 12.06 First reading of Policy 2110 Orienting New Board Members (proposed 7:40 duration 5 min)

7:35
Trustee Osmond read the policy. No further discussion ensued

Discussion: 12.07 First reading of Policy 2350 Board Member Training (proposed 7:45 duration 5 min)

Trustee Osmond read the policy. No further discussion ensued

Action: 12.08 Approve volunteers (proposed 7:50 duration 5 min)

**Motion:** The Board of Education hereby approves the volunteers as listed:

| | |
|---|---|
| Myra Silander | High School |
| Richard Hoffman | High School |
| Jenna Rodgers | Phoenicia |
| Anna Millenson | Phoenicia |
| Maxanne Resnick | Phoenicia |
| Katie Legnini | Phoenicia |

Motion by Trustee Osmond, second by Trustee McGillicuddy.
Final Resolution: Motion Carries
Yea: Trustee McKeon, Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee

Spencer, Trustee Hickey, Trustee Kurnit

13. Consent Agenda
Action (Consent): 13.01 Approve consent agenda item numbers 14.02 - 14.06 (proposed 8:00 duration 5 min)

**Motion:** Approve consent agenda item numbers 11.02-11.07

Motion by Trustee Osmond, second by Trustee McGillicuddy.
Final Resolution: Motion Carries
Yea: Trustee McKeon, Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Action (Consent): 13.02 Personnel Agenda

## RESIGNATION(S): INSTRUCTIONAL

| NAME | POSITION | EFFECTIVE DATE | REMARKS |
|---|---|---|---|
| Rosato, Phyllis | Math | 6/30/11 | Retirement |

## APPOINTMENTS: INSTRUCTIONAL

**EXTRA DUTY STIPENDS**

| NAME | POSITION | AMOUNT |
|---|---|---|
| Burkhardt, Patrick | Track – Spring – Assistant | $3,142 |
| Chartrand, Louis | Track – Spring – Head Coach (Girls) | $4,643 |
| Chartrand, Louis | 1st Longevity | $153 |
| Chartrand, Louis | 2nd Longevity | $204 |
| Chartrand, Louis | 3rd Longevity | $306 |
| Fein, Peter | Tennis – Varsity – Head Coach (Boys) | $2,563 |
| Fein, Peter | 1st Longevity | $153 |
| Fein, Peter | 2nd Longevity | $204 |
| Fein, Peter | 3rd Longevity | $306 |
| Harder, William | Baseball – JV – Head Coach | $2,870 |
| Kocher, Michael | Baseball – Varsity – Head Coach (split) | $1,912 |
| Pezzello, Eric | Track – Spring – Head Coach (Boys) | $4,643 |
| Shultis, Robert | Baseball – Modified – Coach | $1,162 |
| Thomas, Doris | Softball – Varsity – Head Coach | $3,824 |
| Thomas, Doris | 1st Longevity | $153 |
| Via, Michael | Baseball – Varsity – Head Coach (split) | $1,912 |
| Weber, Ashley | Marching Band Color Guard Instructor | $1,802 |
| Wiltsie, Candice | Middle School Cabinet 2 (pro-rated revised amt) | $2,152.95 |
| Wise, Betsy | Track – Spring – Assistant | $3,142 |
| Wortman, Kevin | Baseball – Modified – Coach (Unpaid Volunteer) | $0 |

**PER DIEM SUBSTITUTES**

| NAME | POSITION | AMOUNT |
|---|---|---|
| Bonesteel, Brittany | Uncertified Substitute Teacher | $80/day |
| DeSantis, Ernest | Certified Substitute Teaching Assistant | $10/hr |
| Hutton, Lawrence | Certified Substitute Teacher | $95/day |
| Velazquez, Barbara | Certified Substitute Teacher | $95/day |

## LEAVE OF ABSENCE: NON-INSTRUCTIONAL

| EMPLOYEE NUMBER | EFFECTIVE DATE FROM – TO | REASON |
|---|---|---|
| #2174 | 1/6/11 – 1/28/11 | Medical – Paid Family Medical Leave |
| #3102 | 2/27/11 – 5/17/11 *Approximate dates | Medical – Paid Family Medical Leave |
| #3102 | 5/18/11 – 6/24/11 *Approximate dates | Medical – Unpaid Family Medical Leave |
| #2129 | 12/17/10 – 1/12/11 | Medical – Paid Family Medical Leave |
| #2129 | 1/13/11 – 3/1/11 *Approximate end date | Medical – Unpaid Family Medical Leave |
| #2607 | 9/30/10 – 2/22/11 | Medical – Paid Family Medical Leave |

## APPOINTMENTS: NON-INSTRUCTIONAL

**APPOINTMENT**

| NAME | POSITION/SCHOOL | EFFECTIVE DATE | SALARY/ STEP | REMARKS |
|---|---|---|---|---|
| Longendyke, Mark *Pending FP clearance | Mechanic – TR | 2/2/11 – 8/2/11 | 6 | Replaces L. Partridge |

**PER DIEM SUBSTITUTES**

| NAME | POSITION | AMOUNT |
|---|---|---|
| DeSantis, Ernest | Substitute School Monitor | $9/hr |

Action (Consent): 13.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

> The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #1/11, Confidential, as reviewed by Trustee Kurnit

Action (Consent): 13.04 Financial Mgmt Report - Nov 10

> BE IT HEREBY RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education accept the Financial Management Report for the month of November 2010.

Action (Consent): 13.05 Warrant Schedule C #1/11

> BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby accepts the Warrant Schedule C #1/11

Action (Consent): 13.06 Nautilus Consulting, LLC

> BE IT RESOLVED, that the Board of Education, upon the recommendation of its attorneys, authorizes Nautilus Consulting, LLC to provide further consulting claims services in connection with the submission of its pending lawsuit with Arris Contracting

Company, Inc. to arbitration, in accordance with the terms and conditions of its proposal dated January 9, 2011, a copy of which will be filed with the District Clerk; and
BE IT FURTHER RESOLVED, that the Board President or Superintendent be authorize to sign the proposal

Trustee Kurnit asked for additional information as to if there is a ceiling on the cost

14. 5 Min Break
Information: 14.01 5 Minute Break (proposed 7:55)

7:55
A break was taken

15. Committee Reports -5 min each
Information: 15.01 Audit Committee - Trustee Spencer to report. Next meeting is at 4:30 in the Central Administration Conference Room on 2/7/11 (proposed 8:05)

8:05
Trustee Spencer reported that the committee has not met since the last Board meeting

Information: 15.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at 3:30 in the Central Administration Conference room on TBD

Trustee Kurnit reported that the committee has not met since the last Board meeting

Information: 15.03 Green Committee - Trustee Osmond to report. Next meeting is at 2:40 in the HS Conference room on 2/2/11

Trustee Osmond reported that the committee has not met since the last Board meeting

Information: 15.04 Policy Committee - Trustee McGillicuddy to report. Next meeting is in the Central Administration Conference room at 9:30 on 2/7/11

Trustee McGillicuddy reported that the committee met on Thursday and went over policies, 2 of which were on agenda tonight. Policies still being reviewed:

- Use of Email in the School District
- Technology Acceptance Use
- Pandemic Preparedness (Erie 1 BOCES)
- Response to Intervention

Information: 15.05 District Committee: Health and Wellness Committee - Assistant Superintendent O'Brien to report. Next meeting is 2:45 pm in the Health Room of the High School on 1/27/11

Assistant Superintendent O'Brien reported that the committee has not met since the last Board meeting

Discussion: 15.06 District Committee: Technology - Superintendent Gregory to report. Next meeting is 4:00 pm in Room 121 of the H.S. on 2/21/11

Interim Superintendent Charlotte Gregory reported that the committee met on Monday.

- Could not have the demo with School Wires due to a problem with the application Come to Meeting
  - will do at next meeting
- Staff person wants the filtering system to allow the topic humor but we did not have the appropriate filtering
  - The District is investigating and purchasing additional filtering to allow categories like humor

16. Old Business
Discussion: 16.01 The Board will discuss shared decision making (proposed 8:35 duration 10 min)

8:10
Trustee McGillicuddy stated that Interim Superintendent Charlotte Gregory brought to the policy committee that Onteora has been practicing Shared Decision Making different than other districts and not in the manner which it was intended

Interim Superintendent Charlotte Gregory explained that it was not intended to tell the Board who to hire; community involvement should be at the principal level

- principal will screen down candidates and invite community members in and for question session to get feedback from them
- the principal recommends 3 -5 top candidates to the Superintendent
- Shared Decision Making is about improving educational results in the schools
  - Does not include hiring, firing, play ground, school bus and lunch room discipline
  - Community involvement is critical in educational planning
    - such as the Task Force about Middle School

Trustee Fletcher clarified that instead of parents being asked to be on a Shared Decision Making Committee for hiring, parents will be asked to give feedback on candidates.

- Decisions will be made by the Administration and the Board

District's Shared Decision Making plan needs to be updated

- Administration has to evaluate personnel

Discussion: 16.02 The Board will discuss the Student Board Meeting

8:20
It was decided to schedule the Student Board Meeting in March during the school day

- Do during the regular schedule meetings for the Board
  - March 8th or 22nd
  - Conduct meeting and continue after 42 minute period
  - 1 item on school governance 1 on budget
  - Open up to more High School students

Run meeting as a regular meeting so students can see how a school board meeting is run

Trustee Spencer asked that if the June agenda can reflect the discussion about short-term and long-term substitutes

- Trustee Kurnit asked about an Autism program that has been previously discussed and about the 2nd part of Interim PPS Director James Walker's report

Trustee Fletcher asked who is in charge of PR/communications for the District

- miss opportunities; for example- no announcements to community on the production of the Miracle Worker

Suggestions:

- Put out school district newsletter every other month
- Emails to the 4 Town Boards to announce at their meetings, TV stations, radio stations
- Flyers at the Performing arts schools and supermarkets
- A digital copy of newsletters on the web site
- Invite senior citizens
- Give the task to a club or student group
- Have people subscribe for auto call or email/texts when events are happening

Trustee McGillicuddy asked where the district is with using emails through Infinite Campus

Consensus to direct the Superintendent to come back with recommendations to better communicate our district events and investigate a public relations type of position

Trustee Fletcher asked about the water machine in the cafeteria.

- Interim Superintendent Charlotte Gregory reported that Cabinet does not want the machine removed because the students want bottled water
- Does not follow the Sustainability policy
- Task the Green Committee with presenting at the Student Board meeting
- Look into 600 stainless steel bottles for the HS students as a fundraiser

Trustee McKeon reported that FLOW is a film on this topic and www.water.org has this information

The Board would like more information from Administration on alternatives of means to supplying water to the students other than the water machine in the cafeteria. Put on another agenda

17. New Business
Discussion: 17.01 The Board will discuss New Business (proposed 8:45 duration 10 min)

No New Business was discussed

18. Request For Information
Discussion: 18.01 The Board will request information (proposed 8:55 duration 10 min)

9:00
Principal Gabriel Buono will give the definition [of a Middle Schooler to the Board (from Task Force Report)

Trustee McGillicuddy asked that the district communicate to Town Boards that the Policy Manual is available on the web site and is searchable. (from Discussion and Possible Action)

Trustee Kurnit asked for additional information as to if there is a ceiling on the cost of the Nautilus contract (from Consent Agenda)

From Old Business:
It was decided to schedule the Student Board Meeting in March during the school day on March 8th or 22nd

Trustee Spencer asked that if the June agenda can reflect the discussion about short-term and long-term substitutes

Trustee Kurnit asked about an Autism program that has been previously discussed

Trustee Kurnit about the 2nd part of Interim PPS Director James Walker's report

Trustee McGillicuddy asked where the district is with using emails through Infinite Campus

Consensus to direct the Superintendent to come back with recommendations to better communicate our district events and investigate a public relations type of position

The Board would like more information from Administration on alternatives of means to supplying water to the students other than the water machine in the cafeteria. Put on another agenda

- Task the Green Committee with presenting at the Student Board meeting
- Look into 600 stainless steel bottles for the HS students as a fundraiser

19. Public Comment
Information: 19.01 The public will comment on any agenda or non-agenda item (proposed 9:05 duration 10 min)

No public comment was made

Executive Session

The Board will enter into Executive Session at approximately 9:00 to discuss a specific personnel matter.

Trustee McGillicuddy motioned, Trustee Osmond seconded

Final Resolution: Motion Carries
Yea: Trustee McKeon, Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit

The Board will re-enter public session at approximately 10:00

Trustee Hickey motioned, Trustee Osmond seconded

Final Resolution: Motion Carries
Yea: Trustee McKeon, Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit

20. Adjournment
Action: 20.01 Adjourn Meeting. Next meeting 2/8/11 at Woodstock Elementary School (proposed 9:15)

The meeting is adjourned at approximately 10:00

Trustee Osmond motioned, Trustee Hickey seconded

Final Resolution: Motion Carries
Yea: Trustee McKeon, Trustee Osmond, Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit

## 2010– 2011 Board of Education Meeting Schedule
### *NOTE: snow dates

| | | | |
|---|---|---|---|
| July 6, 2010 | Reorganization/Regular Meeting | Middle-High School | 6:00 p.m. |
| August 3, 2010 | Regular Meeting | Middle-High School | 6:00 p.m. |
| August 24, 2010 | Regular Meeting | Middle-High School | 6:00 p.m. |
| September 14, 2010 | Regular Meeting | Woodstock School | 6:00 p.m. |
| September 28, 2010 | Regular Meeting | Bennett School | 6:00 p.m. |
| October 12, 2010 | Regular Meeting | Phoenicia School | 6:00 p.m. |
| October 26, 2010 | Regular Meeting | Woodstock School | 6:00 p.m. |
| November 9, 2010* | Regular Meeting | Bennett School | 6:00 p.m. |
| November 30, 2010 | Regular Meeting | Phoenicia School | 6:00 p.m. |
| December 14, 2011 | Regular Meeting | Woodstock School | 6:00 p.m. |
| January 11, 2011 | Regular Meeting | Bennett School | 6:00 p.m. |
| January 25, 2011 | Regular Meeting | Phoenicia School | 6:00 p.m. |
| February 8, 2011 | Regular Meeting | Woodstock School | 6:00 p.m. |
| February 22, 2011 | Regular Meeting | Bennett School | 6:00 p.m. |
| March 8, 2011 | Regular Meeting | Phoenicia School | 6:00 p.m. |
| March 22, 2011 | Regular Meeting<br>Superintendent's 2010-2011 Budget Recommendation<br>Regular Meeting | Woodstock School | 6:00 p.m. |
| April 5, 2011 | *2010-2011* ***Budget Adoption*** | Middle-High School | 6:00 p.m. |
| April 27 , 2011 ***Wed*** | Regular Meeting AND<br>***a countywide vote date for BOCES Board Seats and BOCES Administrative Budget*** | Middle-High School | 6:00 p.m. |
| May 3, 2011 | Regular Meeting and ***Budget Hearing*** | Middle-High School | 6:00 p.m. |
| May 17, 2011 | **Budget Vote** | **All four (4) Elementary** Schools | **2:00 to 9:00 p.m.** |
| May 17, 2011 | Special Meeting<br>(Declaration of Votes Cast) | Middle-High School | 9:30 p.m. |
| June 7, 2011 | Regular Meeting | Bennett School | 6:00 p.m. |
| June 21, 2011 | Regular Meeting | Phoenicia School | 6:00 p.m. |
| July 5, 2011 | Reorganization/Regular Meeting | Middle-High School | 6:00 p.m. |

* Meetings are held on Tuesdays @ 6:00 p.m. unless the meeting date is a **snow date**, the meeting will be held the **Thursday** of that week, except **November 9th**, snow date **Wednesday**