

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

5:00 p.m.

TUESDAY, AUGUST 24, 2010

Middle School/High School Auditorium

MINUTES

1. Opening Items

Information: 1.01 Call to Order 5:00

Trustee Osmond called the meeting to order at 5:15

Information: 1.02 Tobacco Policy Statement

Information: 1.03 Pledge of Allegiance

Information: 1.04 Roll Call

Trustee Osmond, Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit

2. Meeting with BOCES Superintendent Marty Ruglis

Information: 2.01 The Board will meet with the BOCES Superintendent to discuss the procedure and hiring of the new Superintendent

BOCES Superintendent Marty Ruglis and the Board of Education discussed the hiring of a Superintendent:

- The brochure for candidates
- Advertising
- Time line
- Application

3. Executive Session

Action: 3.01 The Board will enter into executive session to discuss a specific personnel matter at approximately 7:00 p.m.

Motion: The Board will enter into executive session to discuss a specific personnel matter at approximately 6:50 pm

Motion by Trustee Osmond, second by Trustee Hickey.

Final Resolution: Motion Carries

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Action: 3.02 The Board will re-enter the public session at approximately 7:30 p.m.

Motion: The Board will re-enter the public session at approximately 8:00

Motion by Trustee Osmond, second by Trustee Hickey.

Final Resolution: Motion Carries

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit

4. Acceptance of Minutes

Action, Minutes: 4.01 The Board of Education hereby accepts minutes of 8/3/10 (Proposed 7:30 duration 5 min)

Motion: The Board of Education hereby accepts minutes of 8/3/10

Motion by Trustee Osmond, second by Trustee McGillicuddy.

Final Resolution: Motion Carries

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Action, Minutes: 4.02 The Board of Education hereby accepts minutes of 8/12/10

Motion: The Board of Education hereby accepts minutes of 8/12/10

Motion by Trustee Osmond, second by Trustee McGillicuddy.

Final Resolution: Motion Carries

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit

5. District News - Board

Information: 5.01 The Board will present District News (Proposed 7:35 duration 5 min)

No Board District News was discussed

6. District News - Superintendent

Information: 6.01 The Superintendent will present District News (Proposed 7:40 duration 5 min)

8:05

Interim Superintendent Charlotte Gregory called Athletic Director Nick Millas to discuss the solution that has been reached on usage of the Shandaken fields for soccer games.

- Onteora will use large field for games and smaller fields for practices.
- Director of Facilities Jared Mance will mow the lawn more often

Cabinet Discussions:

- Using School Dudes for work orders and scheduling rooms
- In Transportation, increase the number of repeaters so the bus drivers can communicate better
- More information about what is going on in the schools to the newspapers and parents
- Automated system in school district - Shout Point
 - Use for many different messages to parents
- Standardizing communications in buildings
- Get board policies that need to be updated to Cabinet so they can review:
 - Cyberbullying and Social networking
 - involve staff to work on these policies
 - Inform parents of dangerous content on the internet.

Other Information:

NYS received Race to the Top Money \$700-800 million dollars.

- Administration is discussing how to utilize the money this year. Hopefully will be able to bank money for next year.

7. Acknowledge the Public be Heard from the last meeting

Information: 7.01 Public Be Heard from last meeting(s) (Proposed 8:05 duration 5 min)

From 8/3/10:

Mark Wilens - kindergarten class

Hal Denton - kindergarten class

Brett Barry - kindergarten class

Michele Brown - kindergarten class

Rita Vanacore - kindergarten class

Heidi LaMonda - kindergarten class

From 8/12/10:

Peter Friedel - large parcel

Cindy Johansen - large parcel

William Kronenberg - large parcel

8. Student Comment

Information: 8.01 Students may comment on any agenda or non-agenda item (Proposed 8:10 duration 10 min)

8:15

No student comment was made

9. Public Comment

Information: 9.01 The public may comment on any agenda or non-agenda item (Proposed 8:20 duration 10 min)

No public comment was made

10. 5 Minute Break

Information: 10.01 Proposed 8:30 duration 5 min

No break was taken

11. Reports

No report was given

12. Discussion

Discussion: 12.01 Kindergarten Composition (Proposed 8:35 duration 20 min)

8:15

Interim Superintendent Charlotte Gregory stated:

- Current kindergarten enrollment
 - Phoenicia has 18 students - one class

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- Bennett has over 23 – variance the 2 student Woodstock or Phoenicia and have one class
- Woodstock has 31 – still 2 classes

Discussion on variances students from zoned school. District will use common sense when assigning a school

Trustee Kurnit asked that there is a review of the current configuration be sure it is working.

Interim Superintendent Charlotte Gregory on test scores:

- Commissioner raised the cut scores on levels 1-4 so more students will be in need of AIS services
- Principals and teachers will be evaluated on group scores.
- At end of a 2 month period there will be a report back to the board

Trustee Osmond asked about the class size regulation and that it is brought before the board when completed.

13. Discussion and Possible Action

Action, Discussion: 13.01 Superintendent Gregory to attend the NYS Council of Superintendents conference (Proposed 8:55 duration 5 min)

Motion: The Board of Education hereby approves Superintendent Gregory to attend the NYS Council of Superintendents conference on Sept. 26, 27, 28 in Saratoga Springs plus hotel for a total of \$468.50 as per the contract between the Interim Superintendent and the Board of Education.

Motion by Trustee Osmond, second by Trustee Hickey.

Final Resolution: Motion Carries

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Action, Discussion: 13.02 Trustee Hickey to go to Fiscal Training (Proposed 9:00 duration 5 min)

Motion: Resolved to allow Trustee Hickey to go to Fiscal Training on September 25, 2010 in Albany at a cost of \$185 plus travel expenses.

Motion by Trustee Osmond, second by Trustee McGillicuddy.

Final Resolution: Motion Carries

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Action, Discussion: 13.03 Approve Confidential Managerial Raise

Motion: The Board hereby approves the confidential managerial raise as \$2900

Motion by Trustee Osmond, second by Trustee McGillicuddy.

Final Resolution: Motion Carries

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Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit

14. Consent Agenda

Action (Consent): 14.01 Approve consent agenda item numbers 14.02 - 14.05 (proposed 9:05 duration 5 min)

8:35

Motion: Approve consent agenda item numbers 14.02 - 14.05

Motion by Trustee Osmond, second by Trustee Spencer.

Final Resolution: Motion Carries

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Action (Consent): 14.02 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Motion: To approve the Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #8-10, Confidential, as reviewed by Trustee Spencer

Action (Consent): 14.03 Donation from Phoenicia Post of American Legion to be used for Music Department

Resolution: The Superintendent recommends acceptance of a donation totaling 100.00, CASH, from Phoenicia Post of American Legion to be used for Music Department.

The Superintendent recommends approval to increase the 10-11 Budget per the following donation:

| | | |
|-----------------------------------|-----------------------|----------|
| Phoenicia Post of American Legion | | |
| A21110.430.22 | Miscellaneous - Music | \$100.00 |

Action (Consent): 14.04 Personnel Agenda

**APPOINTMENTS: INSTRUCTIONAL
PROBATIONARY APPOINTMENT**

| NAME | CERTIFICATION | TENURE AREA | PROBATIONARY DATES | SALARY/STEP | REMARKS |
|-------------------|--|--|--------------------|-------------|---------------------|
| Hopper, Elizabeth | Childhood Education (Grades 1-6) | Childhood Education (Grades 1-6) | 9/1/10 – 8/31/13 | 2BA | Replaces G.Anderson |
| *Osswald, Robin | English to Speakers of Other Languages | English to Speakers of Other Languages | 9/1/10 – 8/31/13 | 7MA | Replaces D.Wilkes |

* Pending pre-employment processing

EXTRA DUTY STIPENDS

| NAME | POSITION | AMOUNT |
|----------------|--------------------------------------|---------|
| Battista, Lynn | Liaison – PPS | \$3,143 |
| Battista, Lynn | Gay-Straight Alliance Club Advisor 1 | \$920 |

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| | | |
|----------------------------|---|------------|
| Blakely, Brian | Football – Modified – Assistant Coach | \$2,238 |
| Blank, Jeanne | Sixth Teaching Assignment | \$7,500 |
| Blum, Erica | Chamber Ensemble Director | \$1,677 |
| Blum, Erica | Commencement Orchestra Director | \$306 |
| Bucher, Donald | Science Olympiad Coach – HS | \$1,761 |
| Calinda, Jason | Computer Advisor – HS | \$4,810 |
| Carroll, Molly | Soccer – Modified – Head Coach (Boys) | \$1,817 |
| Cavallaro, Corey | Mentor Coordinator | \$2,500 |
| Cayea, Krista | Liaison – Music | \$1,886 |
| Cayea, Krista | Sound of Jazz Director | \$1,372 |
| Connolly, Brian | Yearbook Advisor – HS | \$2,301 |
| Connolly, Brian | Yearbook Business Manager | \$1,649 |
| Connolly, Denise | PPS Coordinator – HS | \$3,772 |
| Douglas, Jean | Liaison – Occup. Ed. | \$1,886 |
| Douglas, Jean | DECA Advisor | \$4,096 |
| Ferraro, Aubree | Class Advisor – Senior | \$2,566 |
| Formont, Cheryl | Computer Advisor – Bennett | \$4,810 |
| Garcia-McWhinnie, Elena | Spanish Club Advisor – HS | \$1,612 |
| Hamilton, Shelly | Liaison – Art | \$1,886 |
| Hamilton, Shelly | Art Club Advisor – HS | \$1,612 |
| Haug, Margaret | Gay-Straight Alliance Club Advisor 2 | \$920 |
| Haug, Margaret | SAVI Club Advisor | \$1,840 |
| Hull, Julie | Sixth Teaching Assignment | \$7,500 |
| Kaindl-Richer, Margit | Liaison – Foreign Language | \$3,143 |
| Kaindl-Richer, Margit | Foreign Lang. Trip/Exchange Coordinator | \$458 |
| Kight, Eric | Football – JV – Head Coach | \$3,548 |
| Margolis, JoAnn | Gifted/Talented Advisor – Woodstock | \$2,173 |
| Margolis, JoAnn | Peer Mediation Advisor 1 | \$2,693 |
| McDaniel, Colleen | District Nursing Coordinator (approved at the reorg meeting 7/6/10) | 0 |
| 1st Longevity | | \$153 |
| 2nd Longevity | | \$204 |
| McGurgan, Erin | Liaison – English | \$3,143 |
| Melvin, William | Computer Advisor – MS | \$4,810 |
| Melvin, William | PPS Coordinator – MS | \$3,772 |
| Michalicka, Rebecca | DECA Assistant Advisor | \$1,127 |
| Murphy, Steven | Jazz Ensemble Director | \$1,372 |
| Murphy, Steven | Marching Band Advisor | \$4,541 |
| Murphy, Steven | Dept. Co-Chair – Music (K-12) | \$3,275.50 |
| Nelsen-Epstein, Christi | French Club Advisor – HS | \$1,612 |
| Nelsen-Epstein, David | Theater Technical Director | \$3,060 |
| Nelsen-Epstein, David | Computer Club Advisor | \$1,844 |
| Nelsen-Epstein, David | Diversity Club 1 | \$614 |
| Occhi, Andrew | Football – Varsity – Assistant Coach | \$3,963 |
| Perer, Aaron | Football – Modified – Head Coach | \$3,074 |
| Perer, Aaron | Football – JV – Assistant Coach Rescind appointment | 0 |
| Rebeck, Melissa | Computer Co-Advisor – Woodstock | \$2,405 |
| Robideaux, Kristen | Soccer – JV – Head Coach (Girls) | \$3,279 |
| Rosato, Phyllis | Quiz Bowl Advisor | \$1,581 |
| Ryan, Matthew | Computer Co-Advisor – Woodstock | \$2,405 |
| Ryan, Matthew | Elem Rec – Woodstock | \$3,233 |
| Ryan, Matthew | Elementary Resource – Woodstock 1 | \$1,938 |
| Schnell, Barbara | Co-Coordinator of Elementary Ed. | \$1,875 |
| Theiss, Crystal | Class Advisor – Eighth | \$809 |
| Wilson, Molly | Elementary Resource – Woodstock 2 | \$1,938 |

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PER DIEM SUBSTITUTES

| NAME | POSITION | AMOUNT |
|----------------------|---|---------------|
| McGuinness, Kathleen | Uncertified Substitute Teaching Assistant | \$9/hr |
| Minsky, Julius | Certified Substitute Teaching Assistant | \$10/hr |
| Miller, Linda | Certified Substitute Teacher | \$95/day |
| Thomas, Linda | Certified Substitute Teaching Assistant | \$10/hr |
| Turck, Emily | Uncertified Substitute Teacher | \$80/day |
| Turck, Emily | Uncertified Substitute Teaching Assistant | \$9/hr |
| Woller, Frederick | Uncertified Substitute Teacher | \$80/day |
| Woller, Frederick | Uncertified Substitute Teaching Assistant | \$9/hr |

APPOINTMENTS: NON-INSTRUCTIONAL

PART TIME APPOINTMENT

| NAME | POSITION/SCHOOL | EFFECTIVE DATE | SALARY/STEP | REMARKS |
|--------------------|--------------------------|-----------------------|--------------------|----------------------|
| Robideaux, Kristen | Food Service Worker – PH | 9/2/10 | Step 1 | Replaces D.VanKleeck |
| Smith, Estelle | Food Service Worker – WD | 9/2/10 | Step 1 | Replaces J.Gambino |

PER DIEM SUBSTITUTES

| NAME | POSITION | AMOUNT |
|----------------------|----------------------------|---------------|
| McGuinness, Kathleen | Substitute Clerical Worker | \$9.50/hr |
| Thomas, Linda | Substitute Clerical Worker | \$9.50/hr |
| Thomas, Linda | Substitute School Monitor | \$9/hr |

Action (Consent): 14.05 Boiceville Sanitary Sewer Connection Bid

8:40

Resolution: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the Boiceville Sanitary Sewer Connection Bid for the Boiceville Campus, to the lowest responsible bidder, Merritt Construction, for the amount of \$245,549.00 based on the bid documents of August 11, 2010

Director of Facilities Jared Mance explained

- Connect to sewer this fall
 - Boiceville campus of Onteora will be connected to sewer treatment
 - Shut down Onteora operation
- Requirements for next summer
 - Larger grease interceptor for HS and Bennett kitchens
 - New larger oil-water separator in Transportation to lessen the environmental impact
 - Dismantle waste water treatment at Onteora

Assistant Superintendent McLaren explained:

- The annual cost for treatment system is between New York City and Town of Olive.

15. Committee Reports -5 min each

Information: 15.01 Audit Committee - Trustee Spencer to report. Next meeting is at 4:30 in the Central Administration Conference Room on 9/13/10 (Proposed 9:10 duration 5 min)

8:45

Trustee Spencer reported:

- accepted Donna Flayhan's resignation
- The committee recommends Trustee Hickey for position.
 - Trustee Osmond appointed Trustee Hickey to committee
- Cut back hours of Internal Auditor
- Committee is meeting every other month
- Format for Internal Audit report
 - add metrics not just risk assessments
 - something more reportable that can be brought to the Board and public

Information: 15.02 Facilities Committee - Trustee Kurnit to report.

Committee has not met since last board meeting

Information: 15.03 Green Committee - Trustee Osmond to report. Next meeting is at 2:40 in the HS Conference Room on 9/8/10

Committee has not met since last board meeting

Information: 15.04 Arts Task Force - Trustee Fletcher to report.

Trustee Fletcher was not present to report. No report was made.

Information: 15.05 Policy Committee - Trustee McGillicuddy to report. Next meeting is at 9:30 on 9/13/10

Trustee McGillicuddy reported that they met on 8/23/10

- We over policies that need to be reviewed from Erie 1 BOCES
 - Need to be prioritized
- They will work on a cyberbullying policy
- Change a policy in the manual that we will maintain a middle school principal
 - will bring to board for first reading.
- Will meet the first Monday of every month at 9:30

Information: 15.06 District Committee: Health and Wellness Committee - Assistant Superintendent O'Brien to report. Next meeting is time 2:00 in the Health Room of the High School on 9/30/10

Assistant Superintendent O'Brien reported that they have not met over the summer. At last meeting working on draft administrative regulation to support policy using the Huntington School District template.

16. Old Business

Discussion: 16.01 Board of Education Goals (Proposed 9:40 duration 15 min)

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8:50

Board members read aloud the goals they had written

All Board members should send goals to the District Clerk for compilation, which will be discussed at the next meeting.

Report: 6.02 Athletic Director Nick Millas on Spring Sports (Proposed 7:45 duration 10 min)
done after goals

9:00

Athletic Director Nick Millas reported

- Additions to report to Board of Education
 - Team highlights for girls track: Emily Waligurski won state championships in 1500 and 800 meter event
 - Emily is also on 4 by 800 team that finished 5th in state along with Katelyn Muller, Carrie Ugalino and Alex Nichols
 - All purpose cross country train renovation went very well
 - 3 mile course out of it
 - trail is safe
 - renovated by volunteers and an eagle scout
 - working on trail markers that are not intrusive but easily identifiable
 - Cross Country Meet 10/19/10
- School District PE plan which should be on file with State is almost completed
 - hoping to complete it in November
- Homecoming is 10/2/10
- Pep rally 10/1/10
- Handbook for coaches revised, athletic code revised
- Attended conference that will be shared with the Health and Wellness committee
- Fall sports - almost all rosters are full
 - Encourage students who are cut from sports to sports like volleyball where they need participants.

Information: 6.03 District Plan for the education of disabled students (proposed 7:55 duration 10 min)

This report is to make the Board aware of last year's program
Put on next meeting agenda for any questions.

Discussion: 16.02 District Footprint: Middle School- Setting a date for a community forum
(Proposed 9:55 duration 10 min)

9:05

Discussion on the public forum

- Interim Superintendent Charlotte Gregory to work with Cabinet on a 3 year and 5 year plan for forum
- Plan forum for the 9/28 Board of Education meeting at 5:00

Information: 16.03 Call for New Trustee (Proposed 10:05 duration 10 min)

9:20

Consensus to give Trustee candidates questions before interviews

Other Old Business

Trustee Kurnit filtering on web site is very frustrating to teachers

- Interim Superintendent Charlotte Gregory responded that this was discussed in Cabinet.
 - Every teacher that has a concern needs to let their principal know and they can unblock sites.

Trustee McGillicuddy on speaker series. What should be done?

- Trustee Kurnit suggested that Administration could handle the organization
- Interim Superintendent Charlotte Gregory will discuss with Cabinet

17. New Business

Discussion: 17.01 The Board will discuss new business (Proposed 10:15 duration 10 min)

No New Business was discussed

18. Request For Information

Discussion: 18.01 The Board will request information (Proposed 10:25 duration 5 min)

Trustee Kurnit asked that there is a review of the current configuration be sure it is working. (from Discussion)

Trustee Osmond asked about the class size regulation and that it be brought before the board when completed. (from Discussion)

9:30

Trustee Kurnit asked how NYSSBA representative on RTI deal with new test scores. Progress report to be given to the board.

Trustee Kurnit asked what the timeline is for 5 year facility audit. Will be done in

- November

Trustee McGillicuddy asked about when the survey will be put on the web site.

Trustee McGillicuddy asked for the current enrollment numbers

- Will provide by 9/7/10

Trustee McGillicuddy asked how we will advertise community forum

- District news letters
- Press releases
- Shout Point
- Sign

19. Public Comment

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Information: 19.01 The public will comment on any agenda or non-agenda item (Proposed 10:30 duration 10 min)

9:40

Rita Vanacore – Board response to Bennett kindergarten

Lynn Clinton - Board response to Bennett kindergarten

20. Adjournment

Action: 20.01 Adjourn Meeting. Next meeting 9/14/10 at the Woodstock School (Proposed 10:40)

Motion: The meeting is adjourned at 9:50.

Motion by Trustee Osmond, second by Trustee McGillicuddy.

Final Resolution: Motion Carries

Yea: Trustee Osmond, Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit

2010– 2011 Board of Education Meeting Schedule

***NOTE: snow dates**

| | | | |
|--------------------|--|--|--------------------------|
| July 6, 2010 | Reorganization/Regular Meeting | Middle-High School | 6:00 p.m. |
| August 3, 2010 | Regular Meeting | Middle-High School | 6:00 p.m. |
| August 24, 2010 | Regular Meeting | Middle-High School | 6:00 p.m. |
| September 14, 2010 | Regular Meeting | Woodstock School | 6:00 p.m. |
| September 28, 2010 | Regular Meeting | Bennett School | 6:00 p.m. |
| October 12, 2010 | Regular Meeting | Phoenicia School | 6:00 p.m. |
| October 26, 2010 | Regular Meeting | Woodstock School | 6:00 p.m. |
| November 9, 2010* | Regular Meeting | Bennett School | 6:00 p.m. |
| November 30, 2010 | Regular Meeting | Phoenicia School | 6:00 p.m. |
| December 14, 2011 | Regular Meeting | Woodstock School | 6:00 p.m. |
| January 11, 2011 | Regular Meeting | Bennett School | 6:00 p.m. |
| January 25, 2011 | Regular Meeting | Phoenicia School | 6:00 p.m. |
| February 8, 2011 | Regular Meeting | Woodstock School | 6:00 p.m. |
| February 22, 2011 | Regular Meeting | Bennett School | 6:00 p.m. |
| March 8, 2011 | Regular Meeting | Phoenicia School | 6:00 p.m. |
| | Regular Meeting | | |
| | Superintendent's 2010-2011 | | |
| March 22, 2011 | Budget Recommendation | Woodstock School | 6:00 p.m. |
| | Regular Meeting | | |
| April 5, 2011 | 2010-2011 Budget Adoption | Middle-High School | 6:00 p.m. |
| April 27, 2011 | Regular Meeting AND <i>a countywide vote date for BOCES Board Seats and BOCES Administrative Budget</i> | Middle-High School | 6:00 p.m. |
| May 3, 2011 | Regular Meeting and <i>Budget Hearing</i> | Middle-High School | 6:00 p.m. |
| May 17, 2011 | Budget Vote | All four (4) Elementary Schools | 2:00 to 9:00 p.m. |
| May 17, 2011 | Special Meeting (Declaration of Votes Cast) | Middle-High School | 9:30 p.m. |
| June 7, 2011 | Regular Meeting | Bennett School | 6:00 p.m. |
| June 21, 2011 | Regular Meeting | Phoenicia School | 6:00 p.m. |
| July 5, 2011 | Reorganization/Regular Meeting | Middle-High School | 6:00 p.m. |

* Meetings are held on Tuesdays @ 6:00 p.m. unless the meeting date is a **snow date**, the meeting will be held the **Thursday** of that week, except **November 9th**, snow date **Wednesday**