

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

TUESDAY, DECEMBER 13, 2011

Woodstock Elementary School

Minutes

1. Public Forum

- 1.01 The Board and Superintendent will host a public forum (proposed 6:00 duration 30 min) 6:00

2. Opening Items

- 2.01 Call to Order 7:50
2.02 Tobacco Policy Statement
2.03 Pledge of Allegiance
2.04 Roll Call Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

3. Acceptance of Minutes

- 3.01 The Board of Education accepts minutes of the 11/29/11 Workshop Board meeting (proposed 6:45)
Motion: The Board of Education hereby accepts the minutes of the 11/29/11 Workshop Board Meeting
Motioned By: Trustee Osmond
Second By: Trustee Hickey

Results: Unanimous

Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

4. Welcome

- 4.01 Principal Barbara Schnell will give the welcome address (proposed 6:50 duration 10 min)
7:50
Principal Barbara Schnell welcomed the Board of Education

5. Board District News

- 5.01 The Board will announce district news (proposed 7:00)
Trustee McGillicuddy reported:
- Thank you to all who wrote to the Board of Education
 - Attended Bullying assembly
 - Very powerful, there has been much discussion among parents and students since the assembly
 - Web site is RyanPatrickHalligan.org
 - Attended Shandaken Town Board meeting with Dr. McGill
 - Exciting things at Middle School/High School:
 - Chorus and Band concert were both wonderful
 - Poetry Out Loud

- Attended PTSO meeting
- Had the 3rd Legislative Action committee meeting
- Board is meeting Monday night to evaluate the Superintendent, as per the Superintendent contract

6. Superintendent District News

6.01 The Superintendent will report on District News (proposed 7:05)

Superintendent Phyllis McGill:

- Thanks for coming and writing, thank you for all feedback

7. Student Representative Report

7.01 Student Representative Jessica Moss will report to the Board (proposed 7:10)

Student Representative Jessica Moss reported:

- Bullying assembly – seeing first hand, almost every class talked about it
 - Students and teachers coming together to try to keep sense of community alive
- Tomahawk dance and celebration was a fun activity

8. Discussion

8.01 Ongoing Discussion about planning for the future of the district (proposed 7:15 duration 1 hour)

7:55

Superintendent Phyllis McGill presented on Future District Planning

- Three areas that have been discussed
 - Student Performance
 - Finances
 - Decreasing Enrollment
- Ontario performance is average as compared with the State
- Model 1 – Close a building and 2- K-6 buildings
 - Bennett and Woodstock are biggest buildings
- Model 2 – Close a building, 1 Building K-3, 1 Building 4-6 (grade clustering/Princeton)
 - Savings by 1 less buildings and consolidation of grades
 - Curriculum alignment
- Model 3 – 2 Buildings K-3, 1 Building 4-6
 - Same educational advantages of model 2
- Finances
 - These are very preliminary numbers
 - Most numbers come in later in the year
 - Will continue to update as more information comes in
 - Projected levy by the tax levy cap calculation with exemptions is 2.2%
 - Classroom Teacher reductions are approximate, depending on enrollment
- Building use
 - West Hurley is not usable, needs too much work
 - Bennett is largest, Woodstock not too much smaller

- Phoenicia's square footage includes modules that need work or be torn down
- 80 square miles is average district size, Onteora is 289 square miles

Betty Hughes Transportation Director:

- Transportation is getting kids to and from school not just safely, but ready to learn
- Onteora transports to 21 schools – close to 1 million miles a year
- 4 HS runs and 27 Elementary Runs for Onteora
- Zones are where the kids live not go to school
- Monitor on bus is defined as someone put on bus to monitor situation
- Attendant is on a bus to attend to a particular child
- 149 children bused to Private schools by Onteora
 - Different bell times, so impossible to put them on regular buses
- Grades 7-12 can walk up to 1 mile for a bus stop
- Grades K-6 can walk ½ mile for a bus stop
 - So if elementary students go on high school runs, will have more stops

9:00

Board questions and comments

- Ask private schools to change their bell time or consolidate bus runs
- How do you go from 4 to 8 in teacher cuts in models?
- Is this projecting out to 5 years? Dr. Timbs' numbers show problems in 5 years
- Every staff member is appreciated, no satisfaction in seeing the teacher cuts
- Actual enrollment is higher than FACTS report
- Clustering – how culture relates when students get together at the early grades?
- Figures for budget include transportation – just transportation costs for this year
 - Could be more or less depending on configuration and transportation decision
- Know more about schools using clustering – look at New Paltz
 - Dr. McGill spoke to Maria Rice, Superintendent of New Paltz. She came after was in effect, was not there to see transition
 - Don't know if they survey parents
 - Spoke to someone at Cobleskill
 - Financially something they needed to do
 - Curriculum and Professional Development improved greatly
 - Any configuration will make longer bus runs
- Invite members of town boards to the next board meeting
- Agree that looking from a 5 year plan – fiscal savings need to be aligned with what we do
 - 7th and 8th grade has some role in this decision
 - How do you keep them separate from the 6th grade?
 - Consider their future as well
- Look at 5 year financially and educationally
 - Quantifying savings – not at expense of kids
 - Goals trying to achieve may not show until 10 years
- Work on rolling out over 5 years

- One idea is to have 4-6 ride with K-3
 - Take K-3 kids
 - Drop off at Bennett
 - Then do MSHH
 - Very long run
- Was K-5 and 6-8 considered?
 - Spoke to secondary people, contrary to what community believes, can not comfortably fit another team in the upcoming year
 - In the following year there will be more room
- Maybe the students will work together on the buses
- Not rushing to a decision
 - But need to discuss now to be able to make a good decision later in the year
- Make a good decision for the next 5-10 years, give as much space as possible to do it right

No Longer Present

Trustee Osmond left at 9:30

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. **Please limit comments to 3 minutes (proposed 8:15 duration 20 min)**
9:30

Steve Stelavato- Do long term planning. Shared building space is unthinkable, compare to a more rural school than New Paltz with Princeton Plan

Wendy Wolfenson – Discussed cost per student, advise town representatives about plans, Chichester man locked away for possession of child pornography – do not have shared use of building. Look at transportation runs before a decision is made.

Maxanne Resnick – Financials - how many years hence can we assume we will have extra reserve to give back to taxpayers? Keep space usages of the buildings in reality – what does it look like? Capital improvements needed?

Lindsay Hereth – biggest concern is implementing program into next year without transportation hypothetical

Jennifer Stelavato – Plan and geography can not go together. Do something that effects all communities

Sierra Smith – accept big change if big picture shows it is in best interest of children – conform to changing population. Solution is consolidating.

Christie Taylor - benefit the entire district, enact a long term plan that effects everyone. Opposes having buildings shared with town. Opposes having the Superintendent's contract extended

Rebecca Balzac – no way closing either Bennett or Phoenicia without adding bus route time

Diane Snyder – supports K-6 program – stability of being in one building all the years. Why isn't K-6 working, why would K-3 work?

Becky Konjas – all kids can fit into 2 schools. Community is more than one building. Class size increases tremendously in the Princeton Plan

Eric Freeman – Consistency over time, very distrustful of Princeton Plan – district is not academically healthy enough.

10. ** 10 Minute Break

10.01 The Board will take a 10 minute break at approximately 8:25
10:10

11. Discussion and Possible Action

11.01 Approve Side letter of agreement (proposed 8:35)
10:20

Motion: BE IT RESOLVED, by the Board of Education of the Onteora Central School District that it hereby approves the side letter of agreement between the District and the Onteora Non-Teaching Supervisor's Association dated November 3, 2011 regarding the temporary Directory of Transportation.

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

11.02 Adoption of Policy 7670 Impartial Hearing Officer (proposed 8:40)

Motion: The Board of Education hereby adopts policy 7670 Impartial Hearing Officer as written

Motioned By: Trustee Hickey

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

2011 7670 1 of 9 Student

SUBJECT: IMPARTIAL DUE PROCESS HEARINGS/SELECTION OF IMPARTIAL HEARING OFFICERS

The parent/person in parental relation of a student with a disability may file a written request with the Board for an impartial due process hearing with respect to any matter relating to the identification, evaluation, educational placement, provision of a free appropriate public education (FAPE), manifestation determination or other matter relating to discipline. The Board may also initiate such hearing.

The School District is committed to making every effort to amicably resolve differences involving the educational programs for students with disabilities. Mediation will be available to resolve disputes involving any matter, including matters arising prior to the filing of a request for an impartial due process hearing. In addition, the District may establish procedures providing the opportunity to meet with a disinterested party from a community dispute resolution center for an explanation of the benefits of the mediation process.

For those exceptional circumstances where a more formal method is required, the impartial hearing process will be utilized. The Impartial Hearing Officer (IHO) renders a written decision after the parties present and refute evidence before him/her. The decision of the IHO is final and binding on both parties unless appealed to the State Review Officer (SRO).

Impartial Due Process Hearing Process

The request for an impartial due process hearing must be submitted within two (2) years of the date the parent or the District knew or should have known about the alleged action forming the basis of the complaint. However, the two (2) year timeline does not apply if the parent was prevented from requesting the hearing due to specific misrepresentations by the District that it had resolved the problem or the District's withholding of information from the parent that is required by Commissioner's Regulations.

The following is an overview of the impartial due process hearing process/prehearing conference:

a) Due Process Complaint Notification

1. The parent or the School District may request an impartial due process hearing by first submitting a due process complaint notice.

A hearing may not be held until a due process complaint notice is filed. Either the parent, the District, or the attorney representing either party may present a complaint with respect to any matter relating to the identification, evaluation or educational placement of a student with a disability or a student suspected of having a disability, or the provision of a free appropriate public education to such student.

This written due process complaint notice must include:

- (a) The name of the student;
- (b) The address of the student's residence or, in the case of a homeless student, available contact information;
- (c) The name of the school the child is attending;
- (d) A description of the nature of the problem of the student relating to the proposed or refused initiation or change, including facts relating to the problem; and
- (e) A proposed resolution of the problem to the extent known and available to the party at the time.

2. The due process complaint notice will be deemed sufficient unless the party receiving the notice notifies the other party and the IHO in writing within fifteen (15) days of receiving the notice that they believe the notice requirements have not been met.

3. Within five (5) days of the receipt of the notice of insufficiency, the IHO shall make a determination on the face of the notice of whether the notification meets the notice requirements and shall immediately notify the parties in writing of the determination.

4. If the District has not sent a prior written notice (notice of recommendation) to the parent regarding the subject matter of the complaint notice, the District will send a response to the parent within ten (10) days of receiving the complaint which includes:

- (a) An explanation of why the District proposed or refused to take the action raised in the complaint;
- (b) A description of other options the Committee on Special Education (CSE)/Committee on Preschool Special Education (CPSE) considered and why those options were rejected;
- (c) A description of each evaluation procedure, assessment, record, or report the District used as a basis for the proposed or refused action; and
- (d) A description of the factors relevant to the District's proposal or refusal.

5. Upon receipt or filing of the due process complaint notice, the District will provide the procedural safeguards notice to the parents. The District will also inform parents in writing of the availability of mediation and of any free or low-cost legal and other relevant services available in the area.

6. Within ten (10) days of receiving the complaint notice, the non-complaining party must send a response specifically addressing the issues raised in the notice.

7. A party may amend its due process complaint notice only if:

- (a) The other party consents in writing and is given the opportunity to resolve the complaint through a resolution process;
- (b) The IHO grants permission, but not later than five (5) days before the impartial due process hearing commences.

Applicable timelines for the impartial due process hearing will recommence at the time of the filing of the amended notice.

8. No issues may be raised at the impartial due process hearing that were not raised in the due process complaint notice.

b) Resolution Process

1. Within fifteen (15) days of receiving the due process complaint notice from the parent and prior to the due process hearing itself, the District shall convene a meeting with the parents and relevant members of the CSE/CPSE, as determined by the District and the parent, who have specific knowledge of the facts identified in the complaint. A representative of the District who has decision-making authority must attend. The attorney for the District may not attend unless the parent is accompanied by an attorney. At this resolution meeting, the District has the opportunity to resolve the complaint after the parents discuss their complaint and the facts forming its basis.

2. The District will take steps to ensure that one (1) or both of the parents of the student with a disability are present at the resolution meeting, including notifying parents of the meeting early enough to ensure that they will have the opportunity to attend and scheduling the resolution meeting at a mutually agreed on time and place and in a location that is physically accessible to the parents.

3. When conducting meetings and carrying out administrative matters (such as scheduling), the parent and District may agree to use alternative means of meeting participation such as video conferences or conference calls.

4. The parent and District may agree in writing to waive the resolution process or agree to use the mediation process to resolve the dispute.

5. If a settlement is reached, the parties shall execute a legally binding agreement signed by the parent and the representative of the District who has authority to bind the District. This agreement is enforceable in court. However, either party may void the agreement within three (3) business days of the agreement's execution.

6. If the District has not resolved the due process complaint to the satisfaction of the parents within thirty (30) days of receipt of the complaint notice, the impartial hearing process may begin.

7. Except where the parties have jointly agreed to waive the resolution process or use mediation, the failure of a parent filing a due process complaint to participate in the resolution meeting will delay the time line for the resolution process and due process hearing until the meeting is held:

- (a) If the District is unable to obtain the participation of the parent in the resolution meeting after reasonable efforts have been made (and documented), the District may, at the conclusion of the thirty-day period, request that an IHO dismiss the parents' due process complaint.
- (b) If the District fails to hold the resolution meeting within fifteen (15) days of receipt of the parent's due process complaint or fails to participate in the resolution meeting, the parent may seek the intervention of the IHO to begin the due process hearing timeline.

c) Pre-Hearing Conference

1. A pre-hearing conference (which may take place via telephone) may be scheduled by the IHO to simplify or clarify issues; establish dates for the completion of the hearing; identify evidence to be entered into the record; identify witnesses expected to provide testimony; and/or address other administrative issues. A transcript or written summary shall be entered into record by the IHO.

c) Impartial Due Process Hearing

In the event the complaint is not resolved in a resolution process, the Board will arrange for an impartial due process hearing to be conducted. When carrying out administrative matters relating to an impartial due process hearing, such as scheduling, exchange of witness lists and status conferences, the parent and District may agree to use alternative means of meeting participation such as video conferences or conference calls.

- 1. The District must immediately (but not later than two (2) business days after receipt of the due process complaint notice or mailing of the due process complaint notice to the parent) initiate the process to select an IHO. The District selects the IHO through a rotational selection process in accordance with regulatory time lines. The Superintendent's Secretary/District Clerk will be responsible for contacting IHOs and maintaining appropriate records.
- 2. The IHO must be certified by the Commissioner of Education, be independent and have access to the support and equipment necessary to perform the duties of an IHO. When the selected IHO indicates availability, the Board of Education must immediately appoint him/her. To expedite this process, the Board may designate one (1) or more of its members to appoint the IHO on behalf of the Board.
- 3. The IHO may not accept appointment unless he/she is available to make a determination of sufficiency of a due process complaint notice within five (5) days of receiving such a request and (unless an extension is granted) to initiate the hearing in a timely fashion.

(a) When the District files the due process complaint notice, the hearing or pre-hearing conference must commence within the first fourteen (14) days after the date the IHO is appointed;

(b) When a parent files the due process complaint notice, the hearing or pre-hearing conference must commence within the first fourteen (14) days after whichever of the following occurs first:

- 1) The date the IHO receives the parties' written waiver of the resolution meeting; or
- 2) The IHO receives the parties' written confirmation that a mediation or resolution meeting was held but no agreement could be reached; or

3) The expiration of the thirty-day resolution period unless the parties agree in writing to continue mediation at the end of the thirty-day resolution period. In such case, the hearing or pre-hearing conference will commence within the first fourteen (14) days after the IHO is notified in writing that either party withdrew from mediation.

4. The hearing, or a prehearing conference, shall commence within the timeframe specified in c) above, unless an extension is granted pursuant to Commissioner's Regulations.

5. Each party must disclose to all parties all evaluations completed by that date and recommendations based on the offering party's evaluation that they intend to use at the hearing not less than five (5) days prior to the hearing. The IHO may bar any party that fails to comply with this requirement from introducing the relevant evaluation or recommendation at the hearing without the consent of the other party.

6. The hearing will be conducted at a time and location that is reasonable and convenient to the parent and the student involved. The hearing shall be closed to the public unless the parent requests an open hearing.

7. The role and responsibilities of the IHO will be as enumerated in Commissioner's Regulations.

8. The student shall remain in his/her current placement during the pendency of the impartial due process hearing unless both parties agree or except as otherwise provided for expedited impartial due process hearings for certain disciplinary suspensions or removals of a student. For a preschool child not currently receiving special education services and programs, he/she may, during any impartial due process hearings or appeals, receive special education services and programs if the parent/person in parental relation and the District agree. However, during the pendency of an appeal for a preschool child who is transitioning from an Early Intervention (EI) program and is no longer eligible for the EI program due to age, the District is not required to provide the services the child had been receiving under EI. If found eligible for special education as a preschool student with a disability, and if the parent consents to the initial provision of services, the District will provide those programs and services that are not in dispute.

9. The IHO renders and forwards the finding of fact and decision to the parties and to the State Education Department in accordance with regulatory time lines but not later than forty-five (45) days from the date required for commencement of the impartial due process hearing specified in c) above. For expedited hearings the deadline is within ten (10) school days after the hearing; for preschool hearings the timeframe is thirty (30) days after the receipt by the Board of a request for a hearing or after the initiation of such hearing by the Board.
10. The decision of the IHO is final and binding on both parties unless appealed to the State Review Officer (SRO).

Burden of Proof

In accordance with New York State law, the burden of proof and persuasion in an impartial due process hearing dispute relative to a student's special education placement rests upon the School District. However, a parent/person in parental relation seeking tuition reimbursement for a unilateral parental placement shall have the burden of persuasion as to the appropriateness of the placement.

Recordkeeping and Reporting

The District will utilize the New York State Education Department's Impartial Hearing Reporting System (IHRS) to access the alphabetical list of the names of each IHO who is certified in New York State and available to serve in the District. The District will record and report to the State Education Department required information relating to the selection of IHOs and the conduct of impartial due process hearings according to the manner and schedule specified by the Department. The Superintendent shall designate a staff member(s) who will be responsible for reporting such information as required relating to the impartial hearing process into the State Education Department's web-based reporting system.

Compensation of Impartial Hearing Officers

The District will be responsible for compensating the IHO for prehearing, hearing and post-hearing activities:

1. The District will not pay the IHO the rate prescribed by the Division of the Budget for time traveled;
2. The District will reimburse the IHO for reasonable, actual and necessary expenses for travel, and if by automobile, at the prevailing IRS reimbursement rate;
3. The District will not reimburse the IHO for administrative assistance, secretarial or other overhead expenses;
4. The District will not pay any cancellation fee;
5. The District will not accept charges for lodging or meals, except in extraordinary circumstances and upon prior application, in writing, by the IHO, describing the extraordinary circumstance and receiving prior approval from the District.

At the completion of the impartial due process hearing, the IHO shall submit an itemized bill of hourly charges and expenses, which will be promptly paid by the District.

Mediation

The District will inform the parent in writing of the availability of mediation and any free or low-cost legal and other relevant services available in the area at the request of the parent or when an impartial due process hearing is requested.

Mediation is voluntary and does not deny or delay a parent's right to an impartial due process hearing. If mediation is initiated after a request for an impartial due process hearing has been received, the impartial due process hearing must continue unless the request for the impartial due process hearing is withdrawn. However, a party may request an extension to an impartial due process hearing in order to pursue mediation.

Guardians ad Litem at Impartial Due Process Hearings

Unless a surrogate parent has been previously appointed, the IHO must appoint a guardian ad litem when he/she determines that the interests of the parent(s) are opposed to or are inconsistent with those of the student or whenever the interests of the student would be best protected by such appointment.

Confidentiality

All issues relating to a request for and conduct of an impartial due process hearing must be kept confidential by all District staff.

Administrative Procedures

Administrative procedures will be developed for the selection and appointment of an IHO consistent with regulatory requirements.

Individuals with Disabilities Education Act (IDEA), 20 United States Code (USC) Section 1400 et seq.
34 Code of Federal Regulations (CFR) Part 300
Education Law Sections 4005, 4202, 4404(1) and 4410(7)
8 New York Code of Rules and Regulations (NYCRR) Sections 200.1, 200.2, 200.5, 200.16, 200.21 and 201.11

NOTE: Refer also to Policy #7690 -- Special Education Mediation

11.03 The Board will discuss and vote on the UCSBA Legislative Program (proposed 8:45 duration 10 min)

Motion: Resolve that the Board of Education of the Onteora Central School District, support and approve the following affirmative items, as marked. to be included in the 2012 Legislative Program of the Ulster County School Board Association.

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

1. Phasing out reliance on local property tax to provide a "sound basic education" state-wide in favor of a broader state-wide taxing system including income tax.
Approve -0 Disapprove - 6
2. To attract and retain regional education leaders, increase the salary & benefit cap on District Superintendents.
Approve -0 Disapprove- 6
3. Revision of the Contingency Budget Law to exclude increases in Special Education, energy expenses, and health costs for staff and retirees from the formula.
Approve - 6 Disapprove - 0
4. Revision of the BOCES Aid Formula to encourage additional shared services including inter-municipal agreements, (i.e, snow-plowing, county-wide contracts, etc.).
Approve – 6 Disapprove - 0
5. Wicks Law Reform (ex. Revision of prevailing rates to represent actual market costs.)
Approve – 6 Disapprove - 0
6. Legislation that provides for:
 - (a) Full state funding of existing mandates.
Approve – 6 Disapprove - 0
 - (b) Legislative reform of existing cost drivers (ex. Triborough Amendment and Pension System reform).
Approve – 5 Disapprove - 1
 - (c) Full state funding of any and all new mandates.
Approve – 6 Disapprove - 0
 - (d) The elimination of the requirement to publicly fund charter school initiatives.
Approve – 6 Disapprove – 0
7. The utilization of technology to reduce or eliminate redundant reporting requirement (annual Special Education reports; etc.).
Approve - 4 Disapprove - 2
8. Legislation that permits school districts whose Boards adopt budgets that stay at or below the permitted tax levy limit to forego the need to conduct an election on the budget question in May.
Approve - 6 Disapprove - 0

11.04 Revise Contract for Dr. McGill

Motion: It is hereby agreed by and between the Onteora Central School District and Dr. Phyllis McGill that Dr. McGill's Employment Agreement dated January 25, 2011 shall be modified as follows:

Paragraph 16 of the Agreement shall be replaced with the following language:
“The Superintendent shall live in the District. The Board shall provide one half of the moving expenses of the Superintendent, not to exceed \$3,000, at the time that she moves into the District.”

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Asking to change the language in the contract, because the bids she received were not all from Ulster County

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

12. Consent Agenda

12.01 Approve consent agenda item numbers 12.02- 12.03 (proposed 8:55 duration 5 min)
10:35

Motion: Approve consent agenda item numbers 12.02- 12.03

Motioned By: Trustee Spencer

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond

APPOINTMENTS: INSTRUCTIONAL

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Basalone, Daniel	Substitute Custodial Worker	\$10.00/hour
Cocozza, Anthony	Certified Substitute Teacher	\$95.00/day
Godfrey, Devan	Certified Substitute Teacher	\$95.00/day
Jackson, Kathleen	Uncertified Substitute Teaching Assistant	\$9.00/hour
Jackson, Kathleen	Substitute Monitor	\$9.00/hour
Jackson, Kathleen	Substitute Bus Attendant	\$9.00/hour
Jackson, Kathleen	Substitute Food Service Worker	\$9.00/hour
Jackson, Kathleen	Substitute Clerical Worker	\$9.50/hour
Piland, Dennis	Substitute Custodial Worker	\$10.00/hour
Scott, Amanda	Certified Substitute Teacher	\$95.00/day
Stroh, Patricia	Uncertified Substitute Teaching Assistant	\$9.00/hour
Stroh, Patricia	Substitute Monitor	\$9.00/hour
Stroh, Patricia	Substitute Clerical Worker	\$9.50/hour

LONG-TERM SUBSTITUTE

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Paetow, Rowena	Music	Music - MS	09/28/11 – 12/09/11*	1MA	LOA Replacement E. Boyer

*Extension of LOA replacement

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON	
#2857	09/26/11 – 12/09/11*	Medical – Paid Family Medical Leave	

*Extension of leave

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON	
#1051	11/09/11 – 12/21/11	Medical – Paid Family Medical Leave	
#2998	09/20/11 – 01/02/12	Medical – Unpaid Family Medical Leave	

RESIGNATION: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Pelesz, Stacy	.5 Health Teacher – MS/HS	12/31/11	Personal

12.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations
Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-Special Education (CPSE) Recommendations, Schedule U, #12/11, Confidential, as reviewed by Trustee Hickey

13. Committee Reports -5 min each

13.01 Audit Committee - Trustee Spencer to report on the Internal Auditor position. Next meeting is 4:30 at Central Administration on 1/9/12. (proposed 9:00 duration 10 min)

Trustee Spencer reported that they completed the process for Internal Audit position. Consensus by committee to present to the Board to select Questar III, proposal 2 tier 2 approach.

Asked the Board to vote on this at the Special Meeting Monday, 12/19/11

13.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 12/19/11

Trustee Kurnit reported:

- Had representation at last meeting from Mosaic, Nick Weir and Scott Swenson
- Still working on 5 year plan
- Amaresco back into discussion about an EPC plan
- Meeting Monday, 12/19 to be reviewing what is in new Amaresco plan and coordinate with current Facilities issues
- Bring to board in January
- Possibly have Amaresco do another presentation at that time

13.03 Green Committee - Trustee Osmond to report. Next meeting at 2:40 in the HS Conference Room on TBD

Has not met since last Board meeting

13.04 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 1/9/11

Has not met since last Board meeting

13.05 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 7:00 in the Central Administration Conference room on TBD

Trustee McGillicuddy reported:

- Decided to work on what legislative actions they would like to bring to legislative representatives. Due by 2/1.
- Can get information on their Facebook page
- Next meeting 3rd week in January

13.06 District Committee: Health and Wellness Committee. Next meeting is in Room 120A of the High School at 2:45 on TBD

Has not met since last Board meeting

13.07 District Committee: Technology - Superintendent McGill to report. Next meeting is in room 120A of the High School at 4:00 on 12/19/11

Has not met since last Board meeting

No Longer Present

Trustee Fletcher left at 10:45

14. Old Business

14.01 The Board will discuss the district's Facebook account (proposed 9:40 duration 10 min)

Discussed Enabling people to comment on Facebook.

Consensus to allow comments

14.02 Information for the Website (as per 11/8/11 discussion) (proposed 9:45 duration 10 min)

Put Presentation and FAQ in web site

15. New Business

15.01 The Board will discuss New Business (proposed 10:00 duration 10 min)

10:50

Need to talk about when the Board can make a decision about the configuration of the district.

16. Request For Information

16.01 The Board will request information (proposed 10:10 duration 10 min)

- Transportation figured out for 3 models – needs to happen – have details
- How many kids come from Lexington – how many buses go through Phoenicia
- How many buses come from one direction
- Calculate the Additional ride time the Phoenicia students would be on the bus if they go to Bennett, if they go to Woodstock
- 5 year rollout of plan and enrollment
- Staff models to lose 8 teachers to 4 in plans – how do you have that much more savings?
- Graduation and aspiration rate what the is the state average?
 - Aspiration rate not yet available on all report cards - new measure
 - 09-10 data graduation rate limit is 80%, so we made AYP
 - Aspirational data not out yet
- Break out – mandated, not mandated, what mandates are unfunded
- What part of budget is discretionary that we are keeping?
- If you Move to one bus run, be able to provide monitors?
 - If we use savings for monitors can we still end up with savings?
- Economic development models that could provide input into decision making –i.e decide to close a school will that have impact on local businesses and local economies
 - Ask Rural Schools Assoc.
 - Economic development experts have models to put information into
- If we do nothing else but decrease services based on enrollment, what would budget look like?
- To keep things the way we are, what would we have to do – class size, foreign language, etc.
- FAQ - Add can not take money out of reserves
- How much area do we have to release to become eligible to get aid on building costs?
- Can renovate buildings and get aid – can't get aid on new building projects

17. Public Comment

17.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:20 duration 10 min)

Read letter from Amy Owens

18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, January 10, 2012 at the Phoenicia Elementary School . Happy New Year! (proposed 10:30)

Motion: The meeting is adjourned at 11:15

Motioned By: Trustee Hickey

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond, Trustee Fletcher

Board of Education: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

Minutes Recorded By:
Fern Amster, District Clerk

