ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
6:00 p.m.

Minutes **TUESDAY, OCTOBER 11, 2011**
Phoenicia Elementary School

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call

2. Executive Session

2.01 The Board will vote to enter into executive session to discuss negotiations. (proposed 6:00 duration 30 minutes)
6:05
Motion: Motion to enter into executive session to discuss negotiations
Motioned By: Trustee Hickey
Second By: Trustee Fletcher

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon
Not Present: Trustee Osmond

Now Present: Trustee Osmond arrived at approximately 6:10

2.02 The Board will vote to exit executive session (proposed 6:30)
Motion: Motion to exit executive session
Motioned By: Trustee Fletcher
Second By: Trustee Osmond

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

2.03 The Board will vote to re-enter public session (proposed 6:30)
6:35
Motion: Motion to re-enter executive session
Motioned By: Trustee Fletcher
Second By: Trustee Spencer

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

3. Acceptance of Minutes

3.01 The Board of Education accepts minutes of 9/27/11 (proposed 6:30)
Motion: The Board of Education hereby accepts the minutes of 9/27/11

Motioned By: Trustee Osmond
Second By: Trustee Spencer

Results: Unanimous
Yea: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

4. Welcome

4.01 Principal Linda Sella will give the welcome address (proposed 6:35 duration 10 min)

- Hurricane Irene caused a difficult time
- Expressed appreciation to Dr. McGill, Administrators, Staff and community for their help and quick thinking

5. Board District News

6:45

5.01 The Board will announce district news (proposed 6:45 duration 10 min)

Trustee McGillicuddy

- Student Board meeting
  - Focused on what a Board of Education is
- Thursday is UCSBA meeting
  - Trustee McGillicuddy and Trustee Kurnit are attending
    - David Little Governmental Relations Advocate from NYSBA will be speaking
- Legislative Action Committee Meeting is 10/20/11

6. Superintendent District News

6.01 The Superintendent will report on District News (proposed 6:55 duration 10 min)

- Bennett 4-6 Open House was well orchestrated
  - Principal Buono gave tutorial of Parent Portal on Infinite Campus
- Met with UCCC President, Vice President and Dean of Academic affairs
  - spoke about increasing opportunities for High School students
  - discussed using Compass Math and ELA to help assess students and remediate to be college ready
  - discussed more course offerings
- Thursday evening will be Shared Decision Making Committee Meeting to discuss having more instructional time while keeping the music practice during school

7. Student Representative Report

7.01 Student Representative Jessica Moss will report to the Board (proposed 7:05)

Jessica Moss was not present
At student meeting she reported on school spirit and Homecoming

8. Reports

8.01 Report by the External Auditor Mike Rossi from West & Company (proposed 7:15 duration 30 minutes)

7:00
Michael Rossi, External Auditor for district reported on the Financial Statement:

- District received best opinion possible for 4th straight year
- Federal Funds will decrease by $434,000 and Mr. Rossi in his opinion, the Federal Government will not give more stabilization funds, so the 2012-2013 Budget must take that into account
- $77 million is what health insurance retirement will cumulatively cost the district
    - The union contracts specify a percentage the district will pay for retiree health
    - BOCES' administrative costs include raising costs of retiree health insurance
        - They have no other means of raising money, except fees
    - No way to create fund for this
    - Budget each year for retiree health costs
        - $5-$6 million per year
    - Right now contribution is $3.3 million
    - Health care increases, number of retirees increases, amount will go up
    - This is an actuarial calculation

Trustee Spencer stated that the Audit Committee will accept the report at the next meeting, but the Board should accept it now to be able to meet the state deadline

Resolution: The Board of Education hereby accepts the External Auditor's Report for the 2010-2011 School Year
Motioned By: Trustee Spencer
Second By: Trustee Hickey

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:45 duration 10 min)

7:30

No public or student comment was made

10. Discussion

10.01 Board Discussion about the Financial Presentation by Rick Timbs (proposed 7:55 duration 20 minutes)

7:30

Discussion:

- District historically passes budgets, 2% budget increase is most likely for Onteora
- Stay positive with any scenarios proposed
- Create 5 year plan keep priorities and plan for the future
    - Plan will take time
- One of the best courses of action is to lobby
    - The way schools are funded are unsustainable
- Break it down into chunks and deal with specific aspects of things to help make a whole decision or plan of action

- Configuration
- Employee compensation
- Empty building

- Discuss what programs are not negotiable for the children and which ones are
- Superintendent Phyllis McGill reported on the Cabinet meeting
  - Next week looking at different configurations of the district
  - Tapped out High School with cuts
  - Look at resources and making sure keep them around children
  - Cabinet is wanting to get moving on planning
- Take time to look at different configurations
- Discussion on 6th grade up to Middle School
  - Not an independent decision, effects everything
- Discussed moving Pre-K into the buildings
- Enrollment is decreasing, but people are moving up here and putting their children in private school, need to get them into the public school
- Everything has to be on the table
  - Sports
  - Blended grades
  - One bus run
- The second year will be harder to plan than the first year

10.02 Education Workshops for Oct. 25 and Nov. 29 (proposed 8:15 duration 10 min)
Trustee Fletcher
8:10
Discussion:

- Have presentations on some of the ideas in the Board Goals
- Project Lead the Way on November 29th
- IB
- Talk about the Task Force findings

11. ** 10 Minute Break

11.01 The Board will take a 10 minute break at approximately 8:25
8:35

12. Discussion and Possible Action

12.01 The Board will adopt their Board goals for the year (proposed 8:35 duration 15 minutes)
8:45
Motion: The Board of Education hereby adopts their 2011-2012 goals as listed.
Motioned By: Trustee Kurnit
Second By: Trustee Osmond

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

Promote a stimulating, healthy and safe environment conducive to learning, which improves the educational experience for all students, creates a stimulating learning environment that teaches beyond the test, and* increases graduation rate and aspirational performance measure**, ***while meeting State and Federal requirements.

Study, at board and superintendent level, effectiveness and possibility of integrating rigorous and progressive course of studies: e.g. International Baccalaureate, Project Lead the Way, STEM, E-Learning, Blended Learning, College and Career Readiness, and other initiatives as merited.
Promote a learning environment emphasizing the unique character of Onteora with a curriculum-wide integration of the arts, environmental studies and local history, and supporting it with professional development. Promote the concept of "Nature's Classroom".
At Grades 4-6 level, utilize input of Elementary Shared Decision Making Committee to help investigate the delivery of curriculum that supports students' maximum educational experience.
Encourage the expansion of technology into the educational environment to enhance instructional effectiveness and improve communication and efficiency.
Focus on a consistent, district-wide approach to elementary education (vertical & horizontal alignment), considering earlier implementation of Foreign Language and Instrumental Music.
Request District report on current state of K-2 early learning in district, create and/or implement proactive solutions as necessary.

II. District Configuration / Facilities

Promote a district configuration which best supports District education policy for all students across the District, and which takes into account local community support for local community elementary schools.
Review and maintain/renovate the District's facilities and grounds incorporating environmentally sustainable practices; use such practices as a teaching tool for students, to improve academic education and social culture.
Continue to consider best use for West Hurley Campus and, if needed, make official recommendation.

III. Community & Culture

Maintain a positive and open relationship with the Superintendent and continue to work together to improve the culture in the schools and to engage the community .
Continue to reach out to the community at large (including but not limited to Town Boards, civil organizations, charities, arts groups, senior groups etc.) in order to raise interest and engagement in our local public schools.
Foster a climate of co-operation and integration for all district professionals in order to promote a positive educational experience for all students.
Explore "community schools" blueprint by which local schools are used for multiple resources (e.g. health centers, adult education, day care, pre-K, performance space, youth clubs, alternative education).
Promote health and wellness across school district through focus on healthy school foods, school gardens, in-classroom education and appropriate physical education and recess.
Continue to request exit interviews with parents of students leaving district for private or home education and make appropriate recommendations, so as to retain students in future and attract new students from private and home schooling.
Continue to commit to the reduction of bullying of all forms.

IV. Budget & Finance

Utilize planning and practices that protect and maximize the fiscal assets of the district, while planning for the future reduction of operating and maintenance costs.
Propose long-term fiscal plan based on historical data, trends and projected returns on investments that acknowledge and work within the framework of the Property Tax Cap and other recognized fiscal limitations.
Include leaders of bargaining units in budget discussions to build a strong consensus in steps being taken to address increased costs and the need to emphasize professional respect and understanding of fiscal restraint in contractual negotiations.
Support and actively campaign for changes in State Funding for School Districts that reduces the tax burden on local homeowners while maintaining actual funding for schools. These may include but will not be limited to the Position Statements held by New York School Boards Association, Ulster County School Board Association and alternative funding approaches
Incorporate energy efficiency into the Operation & Maintenance of the school district buildings to realize both short and long-term cost saving measures.
Actively identify and take steps to protect and utilize our existing assets to ensure that they support a positive campus that will attract families and students to OCSD to ensure future growth.
Coordinate as much of our school operations and programming with District municipalities, local businesses, and organizations to support our communities, and therefore, our schools.

V. Board Development
Attract and retain Board of Education Trustees, with a focus on Student Achievement and Educational Excellence along with responsible management of District finances.

1. Support constant learning of Trustees by encouraging attendance at District, County, Area, State and National meetings, conferences and webinars.
2. Endeavor to send at least one trustee per year (and request attendance by the Superintendent) to the New York State School Boards Association annual convention, and to the annual Rural Schools Conference; endeavor to ensure that each trustee attends at least one such conference during their period as Trustee.
3. Trustees to attend classes across District for greater understanding of education in classroom.
4. Host annual summer Board of Education retreat with Superintendent and approved facilitator.
5. All new Trustees to be appointed a Mentor Trustee, to receive information packet including, but not limited to, recommendations of Mid Hudson School Study Council, and to attend an orientation meeting with Superintendent, Board President and Mentor Trustee.
6. Via District Clerk and Superintendent, Board to be kept continually abreast of need for Policy changes due to new State or Federal requirements; board to continue, through Policy Committee, to review and recommend Policy changes on an as-needed basis.

12.02 Second Reading and Adoption of Policy 2210 Committees of the Board (proposed 8:50)

Motion: The Board of Education hereby adopts Policy 2210 Committees of the Board as written

2011 2210 Internal Operations
SUBJECT: COMMITTEES OF THE BOARD

The Board may at its discretion establish committees for the purpose of undertaking a specific task in connection with Board activity. These committees, however, cannot make legal decisions for the entire Board.

At the request of the Board, the President shall appoint temporary committees consisting of less than a quorum of the full membership for special purposes. These committees shall be discharged on the completion of their assignment. The President of the Board shall be an ex-officio member of such committees.

The Board of Education recognizes that it may be necessary from time to time to authorize advisory committees for the purpose of enlisting opinions and counsel of the general public. Such committees shall be appointed by the Board of Education. The Board has the right to accept, reject or modify all or any part of a committee recommendation.

Visitation Committees

The Board of Education shall appoint one (1) or more committees to visit every school or department at least once annually and report on their conditions at the next regular meeting of the Board.

Education Law Section 1708

Motioned By: Trustee Spencer
Second By: Trustee Fletcher
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

12.03 Second Reading and Adoption of Policy 4260 Evaluation of the Superintendent and Other Administrative Staff (proposed 8:55)

2011 4260 Administration **SUBJECT: EVALUATION OF THE SUPERINTENDENT AND OTHER ADMINISTRATIVE STAFF**

The Board of Education shall conduct annually a formal performance evaluation of the Superintendent. The formal procedures used to complete the evaluation are to be filed in the District Office, and to be made available for review by any individual, no later than August 1 of each year.

The formal performance procedures shall include written criteria, a description of the review procedures, provisions for post-conferencing, and methods used to record results of the evaluation. The Superintendent shall be granted the opportunity to respond to the evaluation in writing.

Evaluation of Administrative Staff

The Board shall direct the Superintendent to conduct an annual evaluation of all administrative personnel.

The purposes of this evaluation are:

a. To determine the adequacy of administrative staffing;
b. To improve administrative effectiveness;
c. To encourage and promote self-evaluation by administrative personnel;
d. To provide a basis for evaluative judgments by the Superintendent and the Board
e. To make decisions about continued employment with the District.

Evaluation of Supervisory Personnel
The Superintendent shall direct the Assistant Superintendent for Business to conduct an annual evaluation of all supervisory personnel
8 New York Code of Rules and Regulations
(NYCRR) Section 100.2(o)(2)

Adopted:

Motion: The Board of Education hereby adopts Policy 4260 Evaluation of the Superintendent and Other Administrative Staff as written
Motioned By: Trustee Osmond
Second By: Trustee Hickey

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

12.04 Second Reading and Adoption of Policy 6121 Sexual Harassment of District Personnel (proposed 9:00)

6121 **Personnel SUBJECT: SEXUAL HARASSMENT OF DISTRICT PERSONNEL**

The Board of Education affirms its commitment to non-discrimination and recognizes its responsibility to provide for all District employees an environment that is free of sexual harassment, including sexual violence. Sexual harassment including sexual violence is a violation of law and stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of sexual harassment by employees, school volunteers, students, and non-employees such as contractors and vendors which occur on school grounds and at all school-sponsored events, programs and activities including those that take place at locations off school premises and in another state. Since sexual violence is a form of sexual harassment, the term "sexual harassment" as used in this policy will implicitly include sexual violence even if it not explicitly stated.

Generally, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when:

a) Submission of such conduct is made, either explicitly or implicitly, a term or condition of an individual's employment;
b) Submission to or rejection of such conduct by an individual is used as a basis for employment decisions affecting such individuals; and
c) Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive work environment.

Sexual violence is defined as physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. Sexual violence as defined by New York Penal Law includes but is not limited to acts such as:

a) Rape;
b) Sexual assault;
c) Sexual battery;
d) Sexual coercion.

The Board acknowledges that in determining whether sexual harassment has occurred the totality of the circumstances should be evaluated. The Board recognizes that sexual harassment can originate from a person of either sex against a person of the opposite or same sex, and from co-workers as well as supervisors, and from a third party such as a school visitor, volunteer, or vendor, or any other individual associated with the School District. The District will designate, at a minimum, two (2) Compliance Officers, one (1) of each gender.

In order for the Board to enforce this policy, and to take corrective measures as may be necessary, it is essential that any employee who believes he/she has been a victim of sexual harassment in the work environment, as well as any other person who is aware of and/or who has knowledge of or witnesses any possible occurrence of sexual harassment, immediately report such alleged harassment to the District's designated Compliance Officers through informal and/or formal complaint procedures as developed by the District. Such complaints are recommended to be in writing, although verbal complaints of alleged sexual harassment will also be promptly, thoroughly

and equitably investigated in accordance with the terms of this policy. In the event that the Compliance Officer is the alleged offender, the employee should report his/her complaint to the next level of supervisory authority.

Upon receipt of an informal/formal complaint (even an anonymous complaint), the District will conduct a thorough, prompt and equitable investigation of the charges. However, even in the absence of a complaint, if the District has knowledge of or reasonably should know of or suspect any occurrence of sexual harassment, the District will investigate such conduct promptly, equitably, and thoroughly. All procedures developed by the District will provide for the prompt and equitable resolution of the sexual harassment.

To the extent possible, within legal constraints, all complaints will be treated as confidentially and privately as possible. However, disclosure may be necessary to complete a thorough investigation of the charges, and any disclosure will be provided on a "need to know" basis. The Superintendent will inform the Board of Education of investigations involving findings of harassment.

Based upon the results of the investigation, if the District determines that an employee has violated the terms of this policy and/or accompanying regulations, immediate corrective action will be taken, as warranted, up to and including termination of the offender's employment in accordance with legal guidelines, District policy and regulation, the District's Code of Conduct, and the applicable collective bargaining agreement(s). Third parties (such as school volunteers, vendors, etc.) who are found to have violated this policy and/or accompanying regulations will be subject to appropriate sanctions as warranted and in compliance with law.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of sexual harassment. Follow-up inquiries shall be made to ensure that sexual harassment has not resumed and that all those involved in the investigation of the sexual harassment complaint have not suffered retaliation.

Finding That Harassment Did Not Occur

At any level/stage of investigation of alleged harassment, if a determination is made that harassment did not occur, the Compliance Officer will so notify the complainant, the alleged offender

and the Superintendent of this determination. Such a finding does not preclude the complainant from filing an appeal pursuant to District policy or regulation and/or pursuing other legal avenues of recourse.

However, even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace.

In all cases, the Superintendent will inform the Board of Education of the results of each investigation involving a finding that sexual harassment did not occur.

Knowingly Makes False Accusations

Employees and/or students who *knowingly* make false accusations against another individual as to allegations of harassment may also face appropriate disciplinary action.

Privacy Rights

As part of the investigation, the District has the right to search all school property and equipment including District computers. Although rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of students and staff, the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Development and Dissemination of Administrative Regulations

Regulations will be developed for reporting, investigating and remedying allegations of sexual harassment. An appeal procedure will also be provided to address any unresolved complaints and/or unsatisfactory prior determinations by the applicable Compliance Officer(s).

Such regulations will be developed in accordance with federal and state law as well as any applicable collective bargaining agreement(s).

The Superintendent/designee(s) will affirmatively discuss the topic of sexual harassment with all employees, express the District's condemnation of such conduct, and explain the sanctions for harassment. Training programs will be established for employees to help ensure awareness of the issues pertaining to sexual harassment in the workplace, and to disseminate preventative measures to help reduce such incidents of prohibited conduct. Furthermore, special training will be provided for designated supervisors and managerial employees, as may be necessary, for training in the investigation of sexual harassment complaints.

A copy of this policy and its accompanying regulations will be available upon request and may be posted at various locations in each school building. The District's policy and regulations on sexual harassment will be published in appropriate school publications such as teacher/employee handbooks and/or school calendars.
Civil Rights Act of 1991, 42 United States Code (USC) Section 1981(a)
29 Code of Federal Regulations (CFR) Section 1604.11(a)
Civil Service Law Section 75-B
Education Law Section 2801(1)
Executive Law Sections 296 and 297
Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq.
Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.
34 Code of Federal Regulations (CFR) Section 100 et seq.

Motion: The Board of Education hereby adopts Policy 6121 Sexual Harassment of District Personnel as written
Motioned By: Trustee Fletcher
Second By: Trustee Spencer

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

12.05 Second Reading and Adoption of Policy 7551 Sexual Harassment of Students (proposed 9:05)

2011 7551 Students **SUBJECT: SEXUAL HARASSMENT OF STUDENTS**

The Board of Education affirms its commitment to non-discrimination and recognizes its responsibility to provide for all District students an environment that is free of sexual harassment including sexual violence. Sexual harassment including sexual violence is a violation of law and stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of sexual harassment by employees, school volunteers, students, and non-employees such as contractors and vendors which occur on school grounds and at all school-sponsored events, programs and activities including those that take place on a school bus at locations off school premises or those that take place in another state. Since sexual violence is a form of sexual harassment, the term, "sexual harassment" in this policy will implicitly include sexual violence even if it is not explicitly stated.

Sexual Harassment

Generally, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, bullying because of sexual orientation (means heterosexuality, homosexuality, bisexuality or asexuality, whether actual or perceived) and other verbal or physical conduct or communication of a sexual nature when:

a. Submission to or rejection of such sexually harassing conduct and/or communication by a student affects decisions regarding any aspect of the student's education, including participation in school-sponsored activities;
b. Conditions exist within the school environment that allow or foster obscene pictures, lewd jokes, sexual advances, requests for sexual favors or other harassing activities of a sexual nature; and
c. Such conduct and/or communication has the purpose or effect of substantially or unreasonably interfering with a student's academic performance or participation in an educational or extracurricular activity, or creating an intimidating, hostile or offensive learning environment; and/or effectively bars the student's access to an educational opportunity or benefit.

Sexual Violence

Sexual violence is defined by New York Penal Law as physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. Sexual violence includes but is not limited to acts such as:

a) Rape;
b) Sexual assault;
c) Sexual battery;
d) Sexual coercion.

A person may be unable to consent to a sexual act due to his/her age, use of drugs or alcohol or due to intellectual or other disability. In order to encourage victims of sexual violence to come forward, a District must inform students that the District's primary concern is with their safety. The school should assure victims that any broken rules or violations made by them will be addressed separately from the sexual harassment allegation. For example, victims need to know that their use of alcohol or drugs never makes them at fault for sexual violence.

The Board acknowledges that in determining whether sexual harassment has occurred the totality of the circumstances, expectations, and relationships should be evaluated including, but not limited to, the ages of the offender and the victim; the number of individuals involved; and the type, frequency and duration of the conduct. A single incident of sexual harassment may be sufficiently severe to create a

hostile environment in the school and a student may experience the continuing effects from off- campus sexual harassment when in the school setting. The Board recognizes that sexual harassment can originate from a person of either sex against a person of the opposite or same sex, and from a third party such as a school visitor, volunteer, or vendor, or any other individual associated with the School District. Sexual harassment may occur from student-to-student, from staff-to-student, from student-to-staff, as well as staff-to-staff. The District will designate, at a minimum, two (2) Compliance Officers, one (1) of each gender.

In order for the Board to enforce this policy, and to take corrective measures as may be necessary, it is essential that any student who believes he/she has been a victim of sexual harassment, as well as any other person who is aware of and/or who has knowledge of or witnesses any possible occurrence of sexual harassment, should immediately report such alleged harassment. Such report shall be directed to or forwarded to the District's designated Compliance Officers through informal and/or formal complaint procedures as developed by the District. Such complaints are recommended to be in writing, although verbal complaints of alleged sexual harassment will also be promptly investigated in accordance with the terms of this policy. In the event that the Compliance Officer is the alleged offender, the report will be directed to the next level of supervisory authority.

Upon receipt of an informal/formal complaint (even an anonymous complaint), the District will conduct a prompt, equitable, and thorough investigation of the charges. However, even in the absence of a complaint, if the District has knowledge of or has reason to know of or suspect any occurrence of sexual harassment, the District will investigate such conduct promptly, equitably, and thoroughly. To the extent possible, within legal constraints, all complaints will be treated as confidentially and privately as possible. However, disclosure may be necessary to complete a thorough investigation of the charges, and any disclosure will be provided on a "need to know" basis. The Superintendent will inform the Board of Education of investigations involving findings of harassment.

Based upon the results of the investigation, if the District determines that an employee and/or student has violated the terms of this policy and/or accompanying regulations, immediate corrective action will be taken as warranted. Should the offending individual be a student, appropriate disciplinary measures will be applied, up to and including suspension, in accordance with District policy and regulation, the Code of Conduct, and applicable laws and/or regulations. Should the offending individual be a school employee, appropriate disciplinary measures will be applied, up to and including termination of the offender's employment, in accordance with legal guidelines, District policy and regulation, the Code of Conduct and the applicable collective bargaining agreement(s). Third parties (such as school volunteers, vendors, etc.) who are found to have violated this policy and/or accompanying regulations will be subject to appropriate sanctions as warranted and in compliance with law.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of sexual harassment. Follow-up inquiries shall be made to ensure that sexual harassment has not resumed and that all those involved in the investigation of the sexual harassment complaint have not suffered retaliation.

Finding That Sexual Harassment Did Not Occur

At any level/stage of investigation of alleged harassment, if a determination is made that harassment did not occur, the Compliance Officer will so notify the complainant, the alleged offender and the Superintendent of this determination. Such a finding does not preclude the complainant from filing an appeal pursuant to District policy or regulation and/or pursuing other legal avenues of recourse.

However, even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace.

In all cases, the Superintendent will inform the Board of Education of the results of each investigation involving a finding that sexual harassment did not occur.

Knowingly Makes False Accusations

Employees and/or students who *knowingly* make false accusations against another individual as to allegations of harassment may also face appropriate disciplinary action.

Privacy Rights

As part of the investigation, the District has the right to search all school property and equipment including District computers. Although rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of staff and students, the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Development and Dissemination of Administrative Regulations

Regulations will be developed for reporting, investigating and remedying allegations of sexual harassment. An appeal procedure will also be provided to address any unresolved complaints and/or unsatisfactory prior determinations by the applicable Compliance Officer(s).

Such regulations will be developed in accordance with federal and state law as well as any applicable collective bargaining agreement(s).

The Superintendent/designee(s) will affirmatively discuss the topic of sexual harassment with all employees and students, express the District's condemnation of such conduct, and explain the sanctions for such harassment. Appropriate training and/or "awareness" programs will be established for staff and students to help ensure knowledge of and familiarity with the issues pertaining to sexual harassment in the schools, and to disseminate preventative measures to help reduce such incidents of prohibited conduct. Furthermore, special training will be provided for designated supervisors and managerial employees, as may be necessary, for training in the investigation of sexual harassment complaints.

A copy of this policy and its accompanying regulations will be available upon request and may be posted at various locations in each school building. The District's policy and regulations on sexual harassment will be published in appropriate school publications such as teacher/employee handbooks, student handbooks, and/or school calendars.

Civil Rights Act of 1991, 42 United States Code (USC) Section 1981(a)
Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq.
Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.
34 Code of Federal Regulations (CFR) Section 100 et seq.
29 Code of Federal Regulations (CFR) Section 1604.11(a)
Civil Service Law Section 75-B
Education Law Section 2801(1)
Executive Law Sections 296 and 297
New York State Human Right Law
Onteora Bullying Policy 7380

Motion: The Board of Education hereby adopts Policy 7551 Sexual Harassment of Students as written
Motioned By: Trustee Osmond
Second By: Trustee Kurnit

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

12.06 First reading of Policy 5230 Gifts to the School District (proposed 9:10 duration 10 minutes)

~~2002 5230~~
~~1 of 2 Non-Instructional/Business~~
~~Opportunities~~

~~**SUBJECT: ACCEPTANCE OF GIFTS, GRANTS AND BEQUESTS TO THE SCHOOL DISTRICT**~~

~~The Board may accept gifts, grants and/or bequests of money, real or personal property, as well as other merchandise which, in view of the Board, add to the overall welfare of the School District, provided that such acceptance is in accordance with existing laws and regulations. However, the Board is not required to accept any gift, grant or bequest and does so at its discretion, basing its judgment on the best interests of the District. Furthermore, the Board will not accept any gift, grant or bequest which constitutes a conflict of interest and/or gives an appearance of impropriety.~~

~~At the same time, the Board will safeguard the District, the staff and students from commercial exploitation, from special interest groups, and the like.~~

~~The Board will not accept any gifts or grants which will place encumbrances on future Boards, or result in unreasonable additional or hidden costs to the District.~~

~~The Board of Education will not formally consider the acceptance of gifts or grants until and unless it receives the offer in writing from the donor/grantor. Any such gifts or grants donated to the Board and accepted on behalf of the School District must be by official action and resolution passed by Board majority. The Board would prefer the gift or grant to be a general offer rather than a specific one. Consequently, the Board would suggest that the donor/grantor work first with the school administrators in determining the nature of the gift or grant prior to formal consideration for acceptance by the Board. However, the Board, in its discretion, may direct the Superintendent of Schools to apply such gift or grant for the benefit of a specific school or school program.~~

~~The Board is prohibited, in accordance with the New York State Constitution, from making gifts/charitable contributions with School District funds.~~

~~Gifts and/or grants of money to the District shall be annually accounted for under the trust and agency account in the bank designated by the Board of Education.~~

~~All gifts, grants and/or bequests shall become School District property. A letter of appreciation, signed by the President of the Board and the Superintendent, may be sent to a donor/grantor in recognition of his/her contribution to the School District.~~

~~**Gift Giving**~~

~~The Board of Education recognizes that gift giving, especially during the holiday season, may be a common practice for many District employees. While the giving or exchanging of gifts may be acceptable among staff members, the Board strongly encourages District employees and students to show appreciation through written notes or greeting cards.~~

~~Additionally, all business contacts will be informed that gifts exceeding seventy-five dollars ($75) to District employees will be returned or donated to charity.~~

~~New York State Constitution Article 8, Section 1Education Law Sections 1709(12) and (12-a) and 1718(2) General Municipal Law Section 805-a(1)~~

2011 5230
Non- Instructional/Business Operations

SUBJECT: GIFTS TO THE SCHOOL DISTRICT

The term "Gift" is understood to mean any bequest, gift, money, property good or grant

Only the Board of Education may accept for the school district any gift.

Any gift accepted by the Board shall become the property of the District, may not be returned without the approval of the Board, and is subject to the same controls and regulations as are other properties of the district.

It shall be the policy of the district to accept a gift, provided it is made within the statutory authority granted to school districts and has received the approval of the Board of Education.

The Board reserves the right to refuse any gift which does not contribute towards the achievement of the district's goals or the ownership of which would tend to deplete the resources of the district.

In granting or withholding its consent, the Board will review the following factors:

1. The terms of the gift must identify:
   a. the subject of the gift
   b. the purpose of the gift
   c. the beneficiary or beneficiaries if any
   d. all conditions or restrictions that may apply.
2. The gift must not benefit a particular or named individual or individuals.
3. If the purpose of the gift is an award to a single student, the determination of the recipient of such award shall be made on the basis that all students shall have an equal opportunity to qualify for it in conformance with federal and state law.
4. If the gift is in trust, the obligation of the investment and reinvestment of the principal shall be clearly specified and the application of the income or investment proceeds shall be clearly set forth.
5. No gift or trust will be accepted by the Board unless:
   a. it is in support of and a benefit to all or to a particular public school in the district, or
   b. it is for a purpose for which the school district could legally expend its own funds, or
   c. it is for the purpose of awarding scholarships to students graduating from the district.

Any gift rejected by the Board shall be returned to the donor or his/her estate within 60 days together with a statement indicating the reasons for the rejection of such gift.

~~**Gift Giving**~~

~~The Board of Education recognizes that gift giving, especially during the holiday season, may be a common practice for many District employees. While the giving or exchanging of gifts may be acceptable among staff members, the Board strongly encourages District employees and students to show appreciation through written notes or greeting cards.~~

~~Additionally, all business contacts will be informed that gifts exceeding seventy-five dollars ($75) to District employees will be returned or donated to charity.~~

Ref: Education Law §1709(12) and (12-a) and 1718(2)
New York State Constitution Article 8, Section 1
General Municipal Law Section 805-a(1)
Onteora Policy 6110 Code of Ethics for All District Personnel

Adoption date:

12.07 First Reading of Policy 5110 Budget Planning and Development (proposed 9:20 duration 10 minutes)

2011 5110 Non-Instructional/Business Operations **SUBJECT: BUDGET PLANNING AND DEVELOPMENT**

Budget planning and development for the District will be an integral part of program planning so that the annual operating budget may effectively express and implement programs and activities of the School System. Budget planning will be a year-round process involving participation of District-level administrators, Principals, directors, coordinators, teachers, and other personnel. The process of budget planning and development should allow for community input and contain numerous opportunities for public information and feedback.

The Superintendent will have overall responsibility for budget preparation, including the construction of and adherence to a budget calendar. Program managers will develop and submit budget requests for their particular areas of responsibility after seeking the advice and suggestions of staff members.

Principals will develop and submit budget requests for their particular schools in conjunction with the advice and suggestions of staff members and their own professional judgment. Each school's budget request will be the Principal's recommendation as to the most effective way to use available resources in achieving progress toward the approved educational objectives of the school. Program budgets and school budgets will reflect state and/or federal requirements, special sources of funding, and District objectives and priorities.

The Board will give consideration to budget requests, and will review allocations for appropriateness and for their consistency with the School System's educational priorities.

All budget documents for distribution to the public shall be in plain language and organized in a manner which best promotes public comprehension of the contents. Documents shall be complete and accurate and contain sufficient detail to adequately inform the public regarding such data as estimated revenues, proposed expenditures, transfers to other funds, fund balance information, and changes in such information from the prior's submitted budget.

The budget will be presented in three (3) components which are to be voted upon as one (1) proposition:

a. program component which shall include, but need not be limited to, all program expenditures of the School District, including the salaries and benefits of teachers and any school administrators or supervisors who spend a majority of their time performing teaching duties, and all transportation operating expenses;
b. A capital component which shall include, but need not be limited to, all transportation capital, debt service, and lease expenditures; costs resulting from judgments and tax certiorari proceedings or the payment of awards from court judgments, administrative orders or settled or compromised claims; and all facilities costs of the School District, including facilities leases expenditures, the annual debt service and total debt for all facilities financed by bonds and notes of the School District, and the costs of construction, acquisition, reconstruction, rehabilitation or improvement of school buildings, provided that such budget shall include a rental, operations and maintenance section that includes base rent costs, total rent costs, operation and maintenance charges, cost per square foot for each facility leased by the District, and any and all expenditures associated with custodial salaries and benefits, service contracts, supplies, utilities, and maintenance and repairs of school facilities; and
c. An administrative component which shall include, but need not be limited to, office and central administrative expenses, traveling expenses and salaries and benefits of all certified school administrators and supervisors who spend a majority of their time performing administrative or supervisory duties, any and all expenditures associated with the operation of the Office of the School Board, the Office of the Superintendent of Schools, General Administration, the School Business Office, consulting costs not directly related to direct student services and programs, planning and all other administrative activities.

Each component must be separately delineated in accordance with Commissioner's Regulations.

Additionally, the Board of Education shall append to the proposed budget the following documents:

a. A detailed statement of the total compensation to be paid to the Superintendent of Schools, and any Assistant or Associate Superintendent of Schools in the ensuing school year, including a delineation of the salary, annualized cost of benefits and any in-kind or other form of remuneration;
b. A list of all other school administrators and supervisors, if any, whose annual salary for the coming school year will be at or above that designated in law for such reporting purposes, with the title of their positions and annual salary identified;
c. A School District Report Card, prepared pursuant to Commissioner's Regulations, which includes measures of the academic performance of the School District, on a school by school basis, and measures of the fiscal performance of the District; and
d. A Property Tax Report Card prepared in accordance with law and Commissioner's Regulations (see subheading "Property Tax Report Card").

The proposed budget for the ensuing school year shall be reviewed by the Board of Education and publicly disseminated, in accordance with law, prior to its submission to District voters for approval.

District funds may be expended to inform the public regarding the annual budget and to present the annual budget to District voters; however, such funds shall not be utilized to promote either a favorable or negative opinion of the proposed budget.

Property Tax Report Card

Each year, the Board of Education shall prepare a Property Tax Report Card, pursuant to Commissioner's Regulations, and shall make it publicly available by transmitting it to local newspapers of general circulation, appending it to copies of the proposed budget made

publicly available as required by law, making it available for distribution at the Annual Meeting, and otherwise disseminating it as required by the Commissioner.

The Property Tax Report Card shall include:

a. The amount of total spending and total estimated school tax levy that would result from adoption of the proposed budget, and the percentage increase or decrease in total spending and total school tax levy from the School District budget for the preceding school year; and
b. The projected enrollment growth for the school year for which the budget is prepared, and the percentage change in enrollment from the previous year; and
c. The percentage increase in the Consumer Price Index, from January first of the prior school year to January first of the current school year.

A copy of the Property Tax Report Card prepared for the Annual District Meeting shall be submitted to the State Education Department in the manner prescribed by the Department by the end of the business day next following approval of the Property Tax Report Card by the Board of Education, but no later than twenty-four (24) days prior to the statewide uniform voting day (i.e., the third Tuesday in May).

The State Education Department shall compile such data for all school districts whose budgets are subject to a vote of the qualified voters, and shall make such compilation available electronically at least ten (10) days prior to the statewide uniform voting day.

The budget shall be designed to reflect the Board's objectives for the education of the children of the district. It shall be carefully organized and planned to provide adequate accounting for each program expenditure, understanding of the financial needs of anticipated program developments, and be within the financial limitations of the district**, taking into consideration the statutory limits on the tax levy, and the possibility of voters overriding the limit if necessary**. To assist in budget and long-range planning, ongoing studies of the district's educational programs will include estimates of the fiscal implications of each program.

Education Law §§1608(2)-(4); 1716(2)-(4); 1804(4); 1906(1); 2002(1); 2003(1); 2004(1); 2022(2); **2023; 2023-a;** 2601-a
Fiscal Management (NYSSBA, 1997)
8 New York Code of Rules and Regulations
(NYCRR) Sections 170.8, 170.9 and 170.11
General Municipal Law Section 36
State Education Department
Handbook No. 3 on Budget

Motion: 12.08 Approve Volunteer (proposed 9:30)

Motion: The Board of Education hereby approves the following volunteer: Lucie Cragin Woodstock School

Motioned By: Trustee Hickey
Second By: Trustee Osmond

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

12.09 MOA between the OCSD and OTA for Theater stipends (proposed 9:35)

Motion: The Board of Education hereby approves MOA #101111 between the Onteora Central School District and the Onteora Teachers Association for 3 Stipends: Senior Class Play Assistant Director, Theater/Drama Club Advisor, and Production Account Manager

Motioned By: Trustee Osmond
Second By: Trustee Fletcher

Superintendent Phyllis McGill stated that she would also like to re-instate the Junior Olympics 3 people for approximately $100 each, since there was a cut of $10,000 in football stipends

Trustee Kurnit requested to see the proposal for these stipends

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

13. Consent Agenda

13.01 Approve consent agenda item numbers 13.02-13.06) proposed 9:40 duration 5 min)
Motion: Approve consent agenda item numbers 13.02- 13.06
Motioned By: Trustee Osmond
Second By: Trustee Hickey

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

13.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

EXTRA DUTY STIPENDS 2011-2012

NAME	POSITION	AMOUNT
Cahill, Karen	Computer Advisor – Phoenicia	$4,906.00
Hodder, Marjorie	6th Teaching Assignment – MS/HS (International Foods – ½ year course)	$3,750.00
Kasprzyk, Christopher	Elementary Rec – Bennett	$3,298.00
Kasprzyk, Christopher	Elementary Rec – Phoenicia	$3,298.00
Keenan, Bryan	Science Olympiad Asst. Coach – HS	$1,283.00
Laks, David	Elementary Resource – Phoenicia 1 (.50 FTE)	$ 988.50
Murphy, Steven	Marching Band Advisor (approved at BOE meeting of 08/02/11)	$ 0
	- 1st Longevity	$ 153.00
Murphy, Steven	Jazz Ensemble Director (approved at BOE meeting of 08/02/11)	$ 0
	- 1st Longevity	$ 153.00
Patschke, Stephen	Elementary Resource – Phoenicia 1 (.50 FTE)	$ 988.50
Schaffer, Brian	Dept. Chairs – Guidance per counselor (4 @ $63.00)	$ 252.00
Thompson, Carolyn	Science Olympiad Coach – HS	$1,796.00
Whitlow, Edward	Math Club Advisor – HS	$1,644.00

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Colburn, Garrett	Certified Substitute Teacher	$95.00/day
Colburn, Garrett	Home Tutor	$36.00/hour
O'Connell, Maureen	Certified Substitute Teacher	$95.00/day
Phillips, Lauren	Uncertified Substitute Teacher	$80.00/day
Santos, Jesus	Certified Substitute Teacher	$95.00/day
Santos, Jesus	Home Tutor	$36.00/hour

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2587	09/26/11 – 10/07/11	Medical – Paid Family Medical Leave

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#3196	09/16/11 – 10/07/11	Medical – Paid Family Medical Leave

13.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-Special Education (CPSE) Recommendations, Schedule U, #10/11, Confidential, as reviewed by Trustee Osmond

13.04 Alternate Check Signer

Motion: The Board of Education hereby approves the following as specified below Payroll Certificate, Budget Transfers, Check Signature, Alternate Check Signature, Petty Cash Funds, Bonding of Personnel.

A. Payroll Certificate: Superintendent, Dr. Phyllis McGill -0-
B. Budget Transfers: Superintendent of Schools, Dr. Phyllis McGill up to $500,000 -0-
C. Check Signature: Deb D'Aprile -0-
D. Alternate Check Signature: Teresa Snyder -0-
E. Petty Cash Funds: for Central Office Terry Snyder custodian $100

Bonding of Personnel:

1. Blanket limit - $100,000
2. $215,000 each for Assistant Superintendent for Business, Senior Account Clerk/Typist, Account Clerk/Typist and District Clerk, ECA Chief Faculty Counselors
3. $1,000,000 each for Treasurer and Deputy Treasurer, Internal Claims Auditor
4. $2,000,000 for Tax Collector, Deputy Tax Collector

13.05 July Financial Report

Motion: BE IT HEREBY RESOLVED, upon recommendation of the Superintendent of Schools, that the Board of Education accept the Financial Management Report for the month of July 2011.

13.06 Warrant Schedule

Motion: BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby accepts the Warrant Schedule A #10/11

14. Committee Reports -5 min each

14.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 11/7/11. (proposed 9:45)

Trustee Spencer reported that at their next meeting they will interview 2 people for Internal Auditors and at the last meeting they discussed the External Auditors report

14.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 11/21/11

Trustee Kurnit reported that they met this afternoon with committee, architect and engineer from Mosaic Associates

- Going through building tours to prioritize list
- NYPA has done survey of the district
    - Will report back to committee
- Still talking with Amaresco about proceeding with energy performance contract
- Bringing in Dr. Timbs to help in assessments after November meeting
- Final document to the Board in January

14.03 Green Committee - Trustee Osmond to report. Next meeting is 11/3/11 at 2:40 in the HS Conference Room

Trustee Osmond reported that they met on 10/6/11

- Rich DeRuvo was appointed Vice Chair, rest of committee are students
- Discussed goals
    - Broad goal to improve awareness to lead to sustainable community
- Offer group projects for PTAs, etc.
- Green film series screening around Earth Day
    - Coordinate with Administration
- Discussed reverse trick or treating give out free kits
    - fair trade samples and info about non-fair trade production
- One member active with Green Peace
    - Spreading news of things in she us is involved
- Re-create signs for recycle stations in cafeteria
- Manning a table or station in cafeteria to make people aware of sink to pour out liquids for recycling and recycling in general
- Create recycling awareness at sporting and community evens
- Green Committee Facebook page
    - to share info and keep past members tied into district
- Video presentation to be created to be used in elementary grades to raise awareness to use as a teaching tool every year in the beginning of the year

14.04 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 11/7/11

Trustee McGillicuddy reported:

- Reviewed some of the policies tonight for 2nd reading and 1st reading
- More policies in November

14.05 Legislative Action committee

Trustee McGillicuddy reported that the first meeting is 10/20/11 at 7pm in Central Administration Conference Room

14.06 District Committee: Health and Wellness Committee. Next meeting is in Room 120A of the High School at 2:45 on 10/20/11

Committee has not met since the last Board meeting

14.07 District Committee: Technology - Superintendent McGill to report.

Superintendent Phyllis McGill reported that they have not met

15. Old Business

15.01 The Board will discuss Old Business (proposed 10:05 duration 10 min)

Facebook page for Onteora has been created, discussion ensued

- Have a process for people to submit information to be displayed
- Used for delays, other important information
- Help build community
- Blocked at school

Now that Board goals have been adopted each committee should create their own goals based on the BOE goals

Trustee Hickey will look into the Belleayre Ski Program getting underway

16. New Business

16.01 The Board will discuss the NYSSBA Resolutions for the Annual Business Meeting at the Convention (proposed 10:15 duration 10 min)

Talk about the resolutions at the next Board Meeting
Create summary sheet for each Board member to review

16.02 The Board will discuss New Business (proposed 10:25 duration 10 min)

Superintendent Phyllis McGill reported that there was an accident on 28A and the emergency helicopter used our fields

Trustee Hickey expressed appreciation for the support and help after the loss of his home in the flood

9:40
Discussion on next Board meeting

- How to formulate conversation
- Put a process in place to complete a long term plan
- Talk about what is important
- Methodology to set the process in motion
- Brainstorming session to find creative ways of dealing with current situation
- Discuss future of the district
- Discuss Task Force report

17. Request For Information

17.01 The Board will request information (proposed 10:35 duration 10 min)
10:20
Trustee Kurnit requested to see the proposal for the Theater stipends (from 12.09)

Trustee McGillicuddy would like more information on the BOCES focus groups

Trustee McKeon asked for research or facts backing the opinions of what will be presented at the next meeting

18. Public Comment

18.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:45 duration 10 min)

No public comment was made

19. Adjournment

19.01 Adjourn Meeting. Next meeting is Tuesday, October 25, 2011 at the Woodstock Elementary School (proposed 10:55)
Motion: The meeting is adjourned at 10:20
Motioned By: Trustee Spencer
Second By: Trustee Hickey

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon, Trustee Osmond

Minutes Recorded By:
Fern Amster
District Clerk

Fern Amster