ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

MINUTES

6:00 p.m.
TUESDAY, AUGUST 2, 2011
Middle School/High School

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance

1.04 Roll Call:
Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon
Not Present: Trustee Kurnit, Trustee Hickey

2. Executive Session

2.01 *Resolution:* The Board will vote to enter into executive session to discuss the tenure of a specific employee, negotiations and the settlement of an impartial hearing (proposed 6:00 duration 1 hour)
6:10
Motioned By: Trustee Osmond
Second By: Trustee Spencer

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon
Not Present: Trustee Kurnit, Trustee Hickey

2.02 *Resolution:* The Board will vote to exit executive session (proposed 7:00)
Motioned By: Trustee Osmond
Second By: Trustee Fletcher

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon
Not Present: Trustee Kurnit, Trustee Hickey

2.03 *Resolution:* The Board will vote to re-enter public session (proposed 7:00)
7:25
Motioned By: Trustee Spencer
Second By: Trustee Osmond

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon
Not Present: Trustee Kurnit, Trustee Hickey

3. Acceptance of Minutes
   3.01 *Resolution:* The Board of Education accepts minutes of 7/7/11
   Motioned By: Trustee Hickey
   Second By: Trustee Spencer

   Results: Unanimous
   Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon
   Not Present: Trustee Kurnit, Trustee Hickey

4. Board District News
   4.01 The Board will announce district news (proposed 7:10 duration 10 min)
   Trustee Fletcher reported on the Rural Schools Conference
   - Was very helpful to have the Superintendent attend
   - Conference was both rural and progressive
     - Nanotechnology lecture and FFA (Future Farmers of America) contest sponsored by John Deere
   - Highlights of conference:
     - Power of We
     - Safe Schools, Healthy Environment
     - APPR
     - Education Commissioner Dr. John King
     - Regents reform
     - Panel on e-learning from Oneida-Herkimer-Madison BOCES
       - Talked about a program called Brain Honey

   Trustee McGillicuddy reported:
   7:45
   - The Board of Education Retreat:
     - Learned more about each other
     - Worked on making meetings more efficient and effective
     - NYSSBA Representative was facilitator
       - Suggested doing retreat once a year
   - Onteora Central School District reunion was last weekend
   - Imagine Onteora Foundation meeting
     - They gave scholarship to student who exemplified community service

5. Superintendent District News
   5.01 The Superintendent will announce District News (proposed 7:20 duration 10 min)

   Superintendent Phyllis McGill reported:
   - Marki O'Rourke who worked with the Assistant Commissioner is coming on board as Assistant Superintendent 2 days a week
     - Helped do some of the teamwork on the APPR at the state level and will help to implement it in our school district
   - Cabinet meeting next week
     - Will start to discuss project based learning

- Professional Development in fall to get ready for spring
- Many staff are attending Professional Development on Common Core Standards and Annual Professional Performance Review this summer
- ELA and Math scores will be release as embargoed information, then will be released to public
- Rural School conference gave a chance to discuss the district, vision, plans and challenges
- 2nd and 3rd year Superintendents conference
  - Met with the Commissioner and Assistant Commissioner for over 2 hours
    - Vocalized concerns and needs
- Imagine Onteora meeting
  - They will submit an article for the newsletter highlighting an alum

6. Public/Student Comment

6.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:30 duration 10 min)

No public or student comment was made

7. Discussion

7.01 The Board will have a preliminary discussion on the Board meeting dates, day, frequency/regularity and content (proposed 7:40 duration 10 min)

7:55

Trustee McGillicuddy stated that in the past Onteora had workshop meetings and regular meetings.

Discussion ensued:

- Have meetings every three weeks with additional meetings during budget season
- Have an educational focus at each meeting
- Change night of meeting to Thursday
- Have workshop meetings where discussion can be more in-depth

This will be discussed again at the next meeting

8. Discussion and Possible Action

8.01 Decrease in Board Docs contract (proposed 7:50 duration 10 min)

8:05

Trustee McGillicuddy stated that the current contract is $9,000 a year, and Board Docs Lite is $2,700 with the possibility of BOCES aid

District Clerk, Fern Amster reported the difference between the 2 programs:

- No meetings on Welcome Tab
- No Policy Tab
- No Library Tab
- Would not see who motioned and seconded items
- Board members library items would be private meetings
- Public library item would be on the district web site

Board will vote at the next meeting

8.02 Re-Establishment of Audit Committee (proposed 8:00)
8:15
Resolution: The Board of Education hereby establishes the Audit Committee with responsibilities and tasks per Policy 5570 Audit Committee and the Audit Committee Charter

Motioned By: Trustee Spencer
Second By: Trustee Osmond

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon
Not Present: Trustee Kurnit, Trustee Hickey

8.03 Assign Committee Chairs (proposed 8:05 duration 10 min)

Trustee McGillicuddy asked any board members to volunteer to chair committees:

- Trustee McGillicuddy will chair Policy Committee
    - Trustee Fletcher and Trustee Kurnit will serve on committee
- Trustee Spencer stated that the Audit Committee Charter calls for a vote every year for a chair
    - Trustee Spencer, Trustee Hickey and Trustee McKeon will serve on committee
- Trustee Kurnit and Superintendent Phyllis McGill will co-chair the Facilities Committee
- Trustee Osmond will chair the Green Committee
- Trustee McGillicuddy will chair the Legislative Action Committee
    - Trustee Osmond and Trustee Kurnit will serve on committee

8.04 Assign Committee Tasks (proposed 8:15 duration 15 min)
8:30
Facilities Committee
Tasks set forth by the Board of Education:

- update 3 year goals
- Continue work on space utilization study
- Look at Red Hook model of space utilization - especially in regards to building capacity and classroom utilization Communicate policy to district
- Regularly exchange info regarding renewable energy with green committee
- Research and identify potential green architects and green contractors with proven sustainability experience
- Means by which to compile specific uses for West Hurley building
- Identify and measure projected infrastructure improvements
- Complete 5-year Buildings Condition Plan with Mosiac Architects, and provide District with recommendations for projects and repairs.
- Continue to investigate feasibility of an Energy Performance Contract and or other forms of energy saving projects.

- Consider designing a system for evaluating and assessing actual benefits District gains from energy measures.

Finalize the Board of Education goals by the first meeting in September, approve by second meeting in September:

- Committee goals will align with Board goals
- Meeting schedule will align with Board Goals

Trustee Osmond will ask Green Committee members for what they would like accomplished this year.

Tasks set forth by the Board of Education:

- Research and recommend ways to bring alternative energy initiatives to district schools for cost savings and student learning
- Regularly Exchange info regarding renewable energy with facilities committee
- Examine school recycling programs and suggest ways to improve them
- Research opportunities for students to enhance curriculum with green technology
- Explore opportunities to further develop and maintain district gardens and document the progress
- Research and recommend ways for the district to reduce the purchase of disposable items

Policy Committee Discussion:

- Bring policies more into meetings so entire Board can participate
- Having “big picture” discussion will drive policy
- Bring policies coming up for change to Board meeting before policy meeting

Tasks set forth by the Board of Education:

- Review, revise and tracking the implementation of the written policies in order to keep them current.
- Keep current on new policies that may need to be written policies, may require revision due to changes in the law and/or effectiveness of the policy, or new developments.
- Continue to update, add or delete policies annually as needed

Legislative Action Committee

Tasks set forth by Board of Education:

- Engage community more with local representatives in issues pertaining to education
- Make a proactive outreach to representatives at all level of government
- Function as a legislative research arm for the Board, in areas of funding opportunities, etc.
- Network with other districts to create policies that promote and fund education for students.
- Conduct at least one community workshop meeting.
- Engage local representatives in conversation regarding alternative means of funding education.

Trustee Fletcher will check with Health and Wellness committee on tasks and report

back to the Board of Education.

8.05 Abolish a position (proposed 8:30)
Resolution: The Board of Education hereby abolishes the following position: Full Time Bus Driver, .5 Science Teacher

Motioned By: Trustee Fletcher
Second By: Trustee Osmond

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon
Not Present: Trustee Kurnit, Trustee Hickey

8.06 Creation of a position (proposed 8:35)
Resolution: The Board of Education hereby creates the following position: Part time Bus Driver, .6 Science Teacher

Motioned By: Trustee Osmond
Second By: Trustee Fletcher

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon
Not Present: Trustee Kurnit, Trustee Hickey

9. -5 Minute Break-
9.01 The Board will take a 5 minute break at approximately 8:40 9:00

10. Consent Agenda

10.01 *Resolution:* Approve consent agenda item numbers 10.02 – 10.09) (proposed 8:50 duration 5 min) 9:15
Motioned By: Trustee Spencer
Second By: Trustee Fletcher

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon
Not Present: Trustee Kurnit, Trustee Hickey

10.02 Personnel Agenda

RESIGNATION(S): INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Nieves, Leanna	School Monitor – HS	August 31, 2011	To accept Recall to TA position

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#3572	9/1/11 – 10/10/11	Medical – Unpaid Family Medical Leave *amended full LOA

APPOINTMENTS: INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY/ STEP	REMARKS
*Behling, Kenneth	Library Media Specialist, Initial	Library Media Specialist	8/31/11 – 8/30/14	1MA	Replacing J. Margolis

*Pending pre-employment processing PART TIME APPOINTMENT

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
*Barnes, Alyssa	0.6 FTE Math – HS	8/31/11 – 6/30/12	3MA	New Position
Bucher, Donald	0.6 FTE Earth Science – HS	8/31/11 – 6/30/12	17 MA+48	New Position

*Pending pre-employment processing
RECALL FROM PREFERRED ELIGIBLE LIST

NAME	TENURE AREA	EFFECTIVE DATE	SALARY STEP	REMARKS
Nieves, Leana	1.0/Teaching Assistant	9/1/11	Step 5	New position – PH

LONG-TERM SUBSTITUTE

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Schiappa, Elizabeth	Childhood Education (Grades 1-6) – Initial	Elementary – BN	8/31/11 – 1/5/12	1BA	LOA replacement

EXTRA DUTY STIPENDS 2011-2012

NAME	POSITION	AMOUNT
Allison, Bridget	Liaison – English	$3,206
Babcock, Alyssa	Science Fair Coordinator – MS	$532
Battista, Lynn	Liaison – PPS	$3,206
Battista, Lynn	Gay – Straight Alliance Advisor 1	$938
Babcock, Alyssa	Science Olympiad Asst. Coach – MS	$1,283
Blakely, Brian	Football – JV – Assistant Coach	$3,345
Carroll, Megan	Field Hockey – Modified – Assistant Coach – **Rescind position**	$0
Carroll, Megan	Field Hockey – Varsity – Head Coach	$4,042
Cavallaro, Corey	Middle School Cabinet 1	$3,206
Cayea, Krista	Sound of Jazz – Director	$1,399
Connolly, Brian	Yearbook Business Manager	$1,682
Connolly, Brian	Yearbook Advisor – HS	$2,347
Connolly, Denise	PPS Coordinator – HS	$3,847
Douglas, Jean	DECA Advisor	$4,178
Douglas, Jean	Liaison – Occup. Ed.	$1,924
Grady, James	Senior Class Play Director	$2,617
Hamilton, Shelly	Liaison – Art	$1,924
Hamilton, Shelly	Art Club Advisor – HS	$1,644

Hull, Julie	Middle School Cabinet 2	$3,206
Iapoce, John	Soccer – Modified – Head Coach (Boys)	$1,853
Kight, Eric	Football – Varsity – Assistant Coach **Rescind position**	$0
Kight, Eric	Football – JV – Head Coach	$3,619
Loheide, Laura	Gifted/Talented Advisor – MS	$2,216
McDaniel, Colleen	District Nursing Coordinator (approved at re-org meeting)	$0
1st Longevity		$153
2nd Longevity		$204
Murphy, Steven	Jazz Ensemble Director	$1,399
Murphy, Steven	Marching Band Advisor	$4,632
Nelsen-Epstein, Christi	French Club Advisor – HS	$1,644
Occhi, Andrew	Football – Varsity – Assistant Coach	$4,042
Stewart, Valerie	Liaison – Foreign Language	$3,206
Thompson, Carolyn	Liaison – Science	$3,206
VanBaren, Kathleen	Science Olympiad Coach – MS	$1,796
1st Longevity		$153
VanBaren, Kathleen	Computer Advisor – MS	$4,906
Wiltsie, Candice	Middle School Cabinet 3	$3,206

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Iapoce, John	Uncertified Substitute Teacher	$80/day
Turck, Emily	Certified Substitute Teacher	$95/day
Whitten, LeiAnne	Certified Substitute Teacher	$95/day
Wood, Sharon	Certified Substitute Teaching Assistant	$10/hr

RESIGNATION(S): NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
D'Aprile, Debra	Account Clerk Typist – Accounts Payable	July 7, 2011	To Accept District Treasurer position
Hornung, Mary	Tax Collector	August 28, 2011	To accept Account Clerk Typist position
Leone, Denis	School Bus Driver	July 5, 2011	Personal
Palmerini, Denise	Account Clerk Typist – Personnel	August 14, 2011 *revised date	Personal

APPOINTMENTS: NON-INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY/ STEP	REMARKS
Hornung, Mary	Account Clerk Typist – Personnel	8/29/11 – 2/29/12	$35,000	Replaces D.Palmerini

APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY	REMARKS
D'Aprile, Debra	District Treasurer	7/8/11	$52,000 Pro-rated	Replaces M.Kim
Wright, Julie	Internal Auditor	7/1/11	$4,474	Replaces K.Wood

10.03 Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #8/11, Confidential, as reviewed by Trustee Spencer

10.04 Approve Cafeteria Bid

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the Cafeteria Bid based on the bid documents of July 22, 2011 to the lowest responsible bidder as follows: Cohen's Bakery Bread & Bread Products Bid Nardone Bros Pizza Bid Ginsberg's Inc. Variety Snack Bid Dakota Gourmet Variety Snack Bid - Item 22 only

10.05 Declare Garbage Dumpsters Surplus

BE IT HEREBY RESOLVED, on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare 1-6 yard & 2-8 yard garbage dumpsters as surplus and authorizes recycling them for scrap.

10.06 Declare Textbooks as Surplus

BE IT HEREBY RESOLVED, on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following textbook as surplus and authorizes the sale and/or disposal of these items: 63 Copies - Komm mit! Level 1 ISBN 0-03-056597-9 & 1 Teacher's Edition. 34 Copies - Komm mit! Level 2 42 Copies - Biology: The Study of Life ISBN 0-13-806630-2

10.07 Accept Arts in Education Grant

BE IT HEREBY RESOLVED, on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and the Dutchess County Arts Council to accept the Arts in Education Grant for Onteora High School in the amount of $2,440.00 for the 2011-2012 school year.

10.08 Accept Donation from Cool-Aid Fundraiser

The Board of Education hereby accepts a donation in the amount of $9,053.77 to go toward the purchase of a walk in freezer to store locally grown produce.

10.09 Approval of Tax Collector

The Board of Education hereby approved the following District Officer: School Tax Collector: Cheryl Berryann - $0 effective 8/29/11

11. Committee Reports -5 min each

11.01 Audit Committee - Trustee Spencer to report. (proposed 9:00 duration 20 min)

Trustee Spencer reported:

- Waiting for responses from ad for Internal Auditor

- Will meet in early September

11.02 The Board of Education hereby accepts the Audit Committee Charter Revisions
Motioned By: Trustee Spencer
Second By: Trustee Fletcher

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon
Not Present: Trustee Kurnit, Trustee Hickey

11.03 Facilities Committee - Trustee Kurnit to report. Next meeting is at 3:30 at the Bennett Elementary School on 8/8/11
9:20
Superintendent Phyllis McGill reported

- Met at the Woodstock school with architect Nick Weir
- Working on priorities of each building. Woodstock's priorities:
  - Electrical system
  - Facade will need support
  - Windows
- Next meeting is at Bennett
- Will look over facilities audit and understand what are priorities for improving the facilities

11.04 Green Committee - Trustee Osmond to report.
Trustee Osmond reported that the committee has not met since the last Board meeting. Will meet in September after school is in session.

11.05 Policy Committee - Trustee McGillicuddy to report.
Trustee McGillicuddy reported the committee has not met since the last Board meeting. Committee is meeting Monday, 8/9/11

11.06 Legislative Action Committee
Trustee McGillicuddy reported that the committee has not met

11.07 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 3:30 on 9/15/11
Trustee McGillicuddy reported that the committee has not met over the summer.

11.08 District Committee: Technology - Superintendent McGill to report.
Superintendent Phyllis McGill reported that the committee has not met over the summer.

12. Old Business

12.01 Discuss Self-Evaluation (proposed 9:30 duration 10 min)
9:25
The areas that 6 Board members indicated needs attention:

- New member orientation
- Selecting of timing and activity for annual teambuilding session and assessment of team continuing education needs

In the process of being more efficient, there should not be pressure to not ask questions because of time restraints

Self evaluation will be put on the web site

12.02 2011 NYSSBA Convention in Buffalo October 27-30 in Buffalo (proposed 9:40)

Trustee McGillicuddy Trustee Spencer would like to attend.
Trustee Fletcher can not attend

Board will vote on expenses next meeting.

12.03 The Board will discuss other Old Business (proposed 9:45)
Trustee McGillicuddy asked all Board members to come to the next meeting with goals in mind

Superintendent Phyllis McGill stated that Rick Timbs will report at the end of September

13. New Business
13.01 Discuss changing 8/23 Board Meeting 8/16 or scheduling another one

Consensus to change the 8/23/11 Board meeting to 8/16/11 to vote on the tax levy

13.02 The Board will discuss New Business (proposed 9:50 duration 10 min)

Consensus to respond to the Woodstock Volunteers Organization with the BOE names

Trustee Fletcher asked that on the policy page put the most recent policy updates there.

Approve Intervention in Tax Certioraris
WHEREAS, the Board of Education has previously authorized its attorneys to intervene and appear on its behalf in the tax certiorari proceedings commenced by the City of New York ("City") against the Town of Hurley with regard to the assessed valuation of that portion of the Ashokan Reservoir that lies within the Town of Hurley; and
WHEREAS, the Board of Education has previously authorized its attorneys to intervene and appear on its behalf in the tax certiorari proceedings commenced by the City against the Town of Shandaken with regard to the assessed valuation of those parcels related to the City's sewer treatment facility, including but not limited to sewer lines; and
WHEREAS, the Superintendent of Schools has been notified of the pendency of new tax certiorari proceedings brought by the City with regard to the 2011 final assessments of these properties;
NOW, THEREFORE, BE IT RESOLVED, that the Board of Education authorize its attorneys to intervene and appear on its behalf in these tax certiorari proceedings.

Motioned By: Trustee Spencer
Second By: Trustee Fletcher

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon
Not Present: Not Present: Trustee Kurnit, Trustee Hickey

14. Request For Information

14.01 The Board will request (proposed 10:00 duration 10 min)

9:50

Trustee Spencer asked, Trustee Fletcher clarified. Consensus:

- Look at classes that use Project Based Learning (Vision 21) and see how grade averages compares with regents tests – are classes success measures same as the state's
- How are those students achieving in 9th grade?

Be sure the district is serving those students academically.

Have a workshop about Project Based Learning

15. Public Comment

15.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:10 duration 10 min)

No public or student comment was made.

16. Adjournment

16.01 Adjourn Meeting. Next meeting is Tuesday, August 23, 2011 at the Middle School/High School (proposed 10:20)

The meeting is adjourned at approximately 10:00

Motioned By: Trustee Spencer
Second By: Trustee Osmond

Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon
Not Present: Not Present: Trustee Kurnit, Trustee Hickey

Minutes Recorded By:
Fern Amster
District Clerk

