ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
6:00 p.m.
TUESDAY, APRIL 9, 2013
Middle School/High School

MINUTES

1. Opening Items

1.01 Call to Order 6:00
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Appoint Clerk Pro Tem

Motion: The Board of Education hereby appoints Victoria McLaren as Clerk Pro Tem in the absence of a District Clerk
Motioned by: Trustee Fletcher
Seconded by: Trustee Kurnit
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon Trustee Hickey
Not Present: Trustee Spencer, Trustee Osmond

1.05 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon Trustee Hickey
Not Present: Trustee Spencer, Trustee Osmond

2. Executive Session

2.01 Enter Executive Session (proposed 6:05 duration 1 hour)

Motion: Motion to enter into Executive Session to discuss the discipline of a particular employee, ONTSA and ONTEA negotiations
Motioned by: Trustee Hickey
Seconded by: Trustee Kurnit
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon Trustee Hickey
Not Present: Trustee Spencer, Trustee Osmond

Now Present

Trustee Osmond arrived at approximately 6:15

2.02 Exit Executive Session (proposed 7:05)

Motion: Motion to exit Executive Session
Motioned by: Trustee Fletcher
Seconded by: Trustee Osmond
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon Trustee Hickey, Trustee Osmond
Not Present: Trustee Spencer

2.03 Re-enter Public Session

Motion: Motion to re-enter public session
Motioned by: Trustee Hickey
Seconded by: Trustee Fletcher
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon
Trustee Hickey, Trustee Osmond
Not Present: Trustee Spencer

3. Acceptance of Minutes

3.01 Acceptance of minutes (proposed 7:10)

Motion: The Board of Education hereby accepts the minutes of 3/21/13
Motioned: Trustee Fletcher
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon
Trustee Hickey, Trustee Osmond
Not Present: Trustee Spencer

4. Welcome

4.01 Principal Lance Edelman will welcome the Board and introduce The Music Man cast (proposed 7:15 duration 10 min)

- Lots of activities happening and being added
- Thanked the 2 Board Representatives
- Suggested checking the HS website for upcoming activities
- Starting to prepare for Regents and AP Exams
- Preparing for Graduation

"The Music Man"

- Joan Roberts – Musical Director
  - Rehearsing since end of Jan
  - Around 40 students involved
    - Choreography done by a student choreographer who is studying under a professional choreographer in the Community Mentor Program
- Seth Owitz sang songs from the show for the Board
- Show is 4/18/13-4/21/13

5. Board District News

5.01 The Board will announce district news (proposed 7:25)

Trustee McGillicuddy reported:

- Education Symposium by the UC Legislative Action Committee
  - Name is 20-20 Vision for Education in Ulster County
    - 11/8/13 at SUNY New Paltz
  - All 8 school districts are involved
  - Inviting all legislatures and community leaders
  - Get together and discuss what our county's school districts will look like in the future
- Thank you letter from Senator Cecilia Tzkcayk about advocating to return

State Aid to Districts
- Went to UCSBA Dinner with Superintendent Phyllis McGill
  - Meal prepared by Vo-Tech Students
- Annual tour of facilities
  - Ask Facilities Committee to take on this task
- Tour of the Vo-Tech Facility by the Board

Trustee Kurnit and Trustee McKeon reported on the Biomass Conference
- Met a good amount of people in the industry
- Lag behind Europe in biomass development
  - The US sends 80% of pellet production to Europe
- There are some grants available
- A Biomass system provides forest management and helps the Watershed
  - Create sustainable jobs
- Reinforced that the technology and implementation of technology within schools is a much more mature venture that thought before
  - Reliability and to meet needs, oil and biomass are equal
  - Only concern is which fuel and cost savings of such

Trustee Fletcher clarified that the minutes reflect his comment about the Safety School Conference, “There is no money for mental health but there is for substance abuse”
- Missing the word “prevention” “There is no money for prevention of mental health but there is for prevention of substance abuse”

5.02 West Hurley Committee Report (proposed 7:30 duration 10 min)
Cheryl Herdman, Scott Ross and Assistant Superintendent for Business Victoria McLaren reported:
- Town of Hurley is looking into making the Ryan Building a historical site
- Discussion on firehouse taking over fields
- Suggestions:
  - Rent of Community Center
  - Center for Arts
  - Town of Hurley for Court
  - Arts Society of Kingston
  - Open Spaces
  - College
  - Closing schools down completely
    - $60,000 to keep buildings heated
- Need direction as to what the Board is interested in pursuing
- Get realtor involved
- If possible to change into a money-generating business
- Impact study would need to be done for the residents
- Do community survey
  - Hurley Town newsletter will not be out again until next year

Discussion:
- Residents would not want a food pantry there

- School has been empty for 8 years
- Board is hoping to get more ideas to help frame possibilities
- Newly closed schools are more viable for buyers
- Committee ideas are just ideas – no further research has been done to attain contacts
- Fire Dept. need to talk to the School District about the parcel of land they want
- Separating the parcel for the Fire Department
    - Attorney provided information as to how to go about
    - Title company is looking at the deeds
        - The parcel they want is already a separate parcel
    - Board to look at attorney letter and decide which path to follow
- Wait to do survey until there is a viable buyer

6. Superintendent District News

6.01 The Superintendent will report on District News (proposed 7:40)

Superintendent Phyllis McGill reported:

- Rally was successful in bringing the State Aid back to the District
- Woodstock Science Fair is Friday night
- Colonial Fair at Bennett is Friday during the day
- Saturday is Middle School Science Fair
- 4/29/13 is Meet, Greet and Eat
    - Maxanne Resnick and Marybeth Mills From Peekamoose
    - Using the money to further enhance the cafeteria and equipment for the kitchen
- Parents in Partnership are sponsoring 5/4/13 walk at the Reservoir
- Next week 4/16/13 – 4/18/13 are NYS ELA Assessments
- Following week starting on Wednesday are Math Assessments
- Kindergarten Screening is 5/1/13
    - 76 children now enrolled for next year
- At the Response to Intervention meetings at Phoenicia the teachers are bringing data on the children
    - Shows student growth and teacher's excitement about growth
    - Teachers are using interventions with students that had concerns of academic progress and are successful

7. Student Representative Report

7.01 Liza Tumen/Sean Hickey, the Student Representative to the Board will report (proposed 7:45)

Liza Tumen reported:

- Music Man is next weekend
- Zumba-thon is 4/27/13 to benefit the Belleayre Bash
- Walkathan on 5/4/13 is a District wide fundraiser – 5 mile walk by reservoir
- School Dance on 5/3/13 at High School (Spring Fling)

Sean Hickey reported:

- Baseball and softball games were home – baseball won
- Boys and Girls Varsity Track Home Meet – both won with outstanding

performances

8. Presentation

8.01 UC Sheriff's Office First Sergeant Perry Soule will present on School Resource Officer (proposed 7:50 duration 30 min)

- Former School Resource Officer
- Within the school buildings, there are staff to take care of the children
    - SRO is important part of that
- Process of evaluating need of SRO
- Manage the District everyday
- SRO can focus on
    - truancy
        - Have programs for student who come to school, what about helping students get to school
    - Make sure before and after school activities are safe
    - Monitor the hallway – "find the mood of the day"
    - Deal with students that come to school with problems
        - Not as an officer, but as a trained professional
- SRO has resources behind them to help with many aspects of the District's needs – collaboration
- Come to help design a program that will fit the District's needs
    - Partnership of sharing information
    - Formal counselor
    - Reinforce counselors
    - When police are called, a strange officer comes, an SRO knows the students
    - Listening for bullying among students and report to Administration
    - Coordinate with law enforcement
    - Emergency management plan
    - Drills
    - Developing interventions for elementary and middle so students are ready for MS
    - Distracted driving courses
    - Student a month has lunch with the SRO and photo in paper

Discussion

- SRO should be part of the team, part of the school climate
    - Needs to be right candidate
        - School would have representation on the hiring committee to be sure they are the right fit
- SRO would need to carry a gun – an unarmed officer is not an option
- Safety Conference showed that NYS Police are experts on SROs
    - State Police are an option for an SRO
    - The District must have an SRO that is specifically trained to be in school district
        - There are certified courses for the police to be trained as SROs
            - Attended by State Troopers, Sheriff office and local law enforcement alike

        - NYS Police were formally SROs because they received the funding from the Federal Government
            - lobbying to bring money locally first
- Safety Conference speaker Arthur Kelly from the TV Show "The Path to Violence" and a consultant on school violence:
    - SRO as the community's officers are the cornerstone on prevention – Peace Officers
    - Said SRO does not necessarily have to be armed
- NYSSBA article
    - Armed officer can't stop crime
        - Columbine had 2 SROs
    - Gangs, guns and contraband in the schools are reasons for a trained police officer
- Vice President Joe Biden – SRO should be provided to schools - armed or not armed, uniformed or plain clothes
    - If no SRO, use money for counselor or psychologist
- Have had an SRO before and it was successful
    - In certain circumstances in District, the SRO is missed
    - District calls the police when a uniformed officer may be needed as preventative measure
        - Would be part of the safety team in the schools
- Sheriff Van Blarcum offered that we pay for new sheriff rate and get an experience officer
- Trained in community model of policing i.e. walking the beat
    - Take a year to custom - design the SRO program the District needs
        - Can't just send someone to training and say that they can work in the District - Need to train the person in the needs of the District
        - 3 year commitment helps to shape program
- Run, Hide, Fight – 3 minute video on YouTube
    - Talks about the 3 options when a problem arises
- SRO training is 1 time - one week
    - Ongoing training by Sheriff officer
    - Foundation training is set when one becomes a police officer (1000 hours of training needed) and then trains for a week for SRO
    - Special needs students are covered in training, but SRO will learn from District staff and by attending other classes
    - Cover some Ed Law – i.e. state reporting
- Have an ongoing process to be sure the officer works for the school
- The SRO would attend pertinent committee meetings
- Officer will work 2080 hours per year
- On a daily basis the officer will:
    - help with all types of problems
    - doing "walk throughs" and security checks
    - talk to transportation
- SRO is for all of the schools

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. (proposed 8:20 duration 10 min or more)
8:52
No public or student comment was made

10. Superintendent Budget Recommendation

10.01 The Superintendent will present the Recommended 2013-2014 Budget (proposed 8:30 duration 30 min)
Superintendent Phyllis McGill and Assistant Superintendent for Business Victoria McLaren presented:
Superintendent Phyllis McGill

- Enrollment is 1,402 served in District
  - Actually Serving 1,446 students – better reflects costs of educating students
    - 25 Out of District Placement
    - 8 BOCES
    - 4 GED
    - 7 Alt Education at BOCES
- State Aid – receiving an addition just over $71,770, but took away Gap Elimination Adjustments
- Staffing Assumptions change
  - Reducing:
    - Elementary teachers – watching enrollment
    - Spec Ed needs are individually determined
    - Math and reading too
    - SRO – separated from overall budget conversation
    - Reducing by 1-3 teachers
      - 3rd grade will only be across 2 buildings
    - Retirement in Social Studies – bringing back 60%
    - Not altering art program, less sections, less time needed – bring back 60%
    - Science – additional hire .5 no longer needed due to reduction of HS students
    - Math – part time person no longer needed due large number of students no longer in grades 9-11
    - Reducing by 3 teaching assistants – due to retirement, do not need to replace the positions
  - Adding:
    - Reading program – needs another full time person
    - 1 Special Education teacher – to meet student needs
    - 1 CSE-CPSE/AP to cover APPR as well
    - 1-10 month typist
      - cut 2 -12 month secretaries last year, adding one back to mainly be at Woodstock, but will help at Phoenicia
    - Head custodian position – long days and need supervision during the second shift
    - Summer Academic Intervention
      - Children lose knowledge over the summer

- Some students who do not have well developed skills, will lose more and do not have the help at home it takes a full 12 weeks to regain skills
  - Open for students currently receiving AIS services in Reading and/or Math to come for the summer (3-4 weeks) not sure of transportation
    - ½ day "booster shot"
    - When high tax aid reinstated, felt summer school be reinstated from 4 years ago
  - Applied for 21st century grant – would pay for the summer programing if we win grant
- Returned 1 psychologist, 1 Social Worker, 2 Guidance Counselor
  - Which includes the Transition Coordinator/Guidance Counselor
- Returned 3 monitors and 2 TAs

Assistant Superintendent for Business Victoria McLaren

- The State Restored high tax aid of about $500,000 but took away $1.7 million in Gap Elimination Aid
- District looked at what could be accomplished in Recommended Budget
  - Looked at 5 year facilities plan compiled and picked a compliment of projects to be bid as groups
  - Proposed projects:
    - Replace/repair MS/HS front entrance sidewalk and stairs
    - Replace entry sidewalks in Woodstock
    - Repair asphalt surface in parking area in Woodstock
    - Electrical:
      - Power distribution upgrade in Woodstock
      - Electrical Service Replacement including main panel board and feeders in Woodstock
      - Electrical Service Replacement in Phoenicia
      - Install additional electric panels, outlets and circuits in Woodstock
      - Emergency Lighting in Phoenicia
  - Tried to leave the more complicated projects
    - conversion from steam to hot water in MS/HS estimated at $4 million left in larger list to be done with Capital Reserve
  - Increased budget by $1.1 million so that these projects can be contemplated outside of the regular budgets
    - Does not change Repair Reserve or money to go into Capital Reserve
      - Way to deal with some of the fund balance; Use money to better the district
  - 12-13 Budget $49,686,000 Recommended budget 13-14 $51,609,000
    - Increase of 1.8 million 3.71% includes almost $1.2 million in transfer to Capital for facilities projects
  - Projected Levy increase of 0% - using approximately $3.5 million of fund balance to offset levy

        - Have used $2 million a year historically so it is an increase this year to give fund balance back to tax payer
- Fund Balance Discussion
    - Prior year Total Fund Equity (end of June 2012) had $18 million
        - Reserve Funds: almost $14 million
        - Appropriated Fund Balance: $2,000,000
        - Encumbrances: $200,000
        - 4% Unappropriated Balance: just below $2 million
    - This year Revenue Projection is $48,806,418 and Expense Projection $46,861,114
        - Leaves us with excess of 1.9 million over projection
            - $18,190,689 (starting)+ $1,945,304 = estimate fund equity is $20,135,993 at the end of the year
                - Put 12.4 in reserve funds
                - $ 200,000 encumbrances
                - 3.4 million offset levy
                - 1.9 for projects
    - April 24th next BOE meeting – Board to vote on adopting 13-14 Budget
    - May 7th formal Budget hearing
    - Before public vote and election on 5/21/13, Board and Superintendent will visit many community and PTA events to discuss the budget

Discussion:

- This year spent $373,000 for private school transportation
    - Aid $236,592
    - State Mandated but aid is $140,000 less than cost
- Good thing we are proposing 0%
    - Assistant Superintendent for Business Victoria McLaren did great plan of getting facilities repaired quickly
        - Great to bundle these important repairs
    - Won't be costs that the District has to sustain in future budgets
- Is fund balance in excess of 4%?
    - Board will act to put money in reserve funds (ERS or Unemployment) with the intention of giving the money back to the taxpayers in the next year or two
        - As long it is clear what the plan is for this money (to use it for the next 2 or 3 years to offset the levy) we can put the money in these reserves instead of spiking the budget by going into a negative levy
            - Due to the calculation of the tax ley cap
- Important to keep some of the positions, due to current circumstances
    - "Putting money where our mouth is" by putting the mental health positions back
- District has a great deal of need in the buildings that need repair
    - Assistant Superintendent for Business Victoria McLaren and Director of Facilities Jared Mance's work in the package of repairs great first step – keep it in the forefront
        - These would not be part of EPC so is an efficient way of getting these repairs complete

- Looked line by line, and pulled $3 million out of budget, so won't have as large an excess at the end of 13-14

11. **5 Minute Break

11.01 The Board will break for 5 minutes (proposed 9:00)

The Board took a 5 minute break at approximately 9:35

12. Discussion and Possible Action

12.01 High Stakes Testing (proposed 9:05 duration 10 min)

9:42

Motion: The Board of Education hereby approves the resolution that follows.
Motioned by: Trustee Osmond
Seconded by: Trustee Hickey

Trustee McGillicuddy explained that local Boards are discussing and passing this resolution to show the state the effects of the tests on students and staff

- High financial costs and link to staff through APPR
- Consider the resolution to help move forward to create happy healthy and moral lifting work place for employees

Discussion:

- NYSSBA says that although the APPR and CCLS have been rushed and not well designed, if a Board comes out as against the tests, could be setting ourselves up because Board is responsible however, the wording of this resolution asks state to develop a better system and everything can be improved
- Reservations:
  - starts from faulty premise as it does not define "High Stakes Testing"
  - dangerous to take this strong a stance on something that is built into school system
    - too much testing is a conversation that has always gone on, set example in our district, tests are a measure and the APPR needs to be measured and it is not a majority measure in the APPR – OTA has signed on
  - it is not our District's statement – we are usually very specific as to what we want to accomplish
  - it is a memorializing motion – not binding, if Board supports this, sending message to parents to opt-out and District will financially suffer if we have less than 95% participation
- Trying to figure out balance and not have tests drive instruction
- No legitimate option for students to opt-out
- If we do not get 95% in every sub-group considered failed and have been consequences in the past
  - Don't want to be judged on attendance alone
- If students do not do well, they will not be retained on state score alone, but some HS classes require a passing grade on the regents exams in order to pass the class
- Putting this generation of students through many changes - this will have an

effect on them; Teachers' stress about APPR affects the students
    - School Mental Health professionals should help to deal with this stress to mitigate effects
- Something to be said for endorsing same resolution as other school districts – sends a stronger message to the State
- Written by Advancement Project and many other companies nationally
- Find out from NYSSBA how many District adopted this resolution
- Superintendent Phyllis McGill has asked the Commissioner if the tests can be done every other year and Trustee McGillicuddy has found direct path to politicians – great way to get message out
- Discussion on writing own resolution

Postpone item to the next meeting
Trustee McGillicuddy
Trustee Fletcher
Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon
Trustee Hickey, Trustee Osmond
Not Present: Trustee Spencer

WHEREAS, our nation's and New York State's future well-being relies on a high-quality public education system that prepares all students for college, careers, citizenship and lifelong learning, and strengthens the nation's social and economic well-being; and
WHEREAS, our nation's school systems have been spending growing amounts of time, money and energy on high-stakes standardized testing, in which student performance on standardized tests is used to make major decisions affecting individual students, educators and schools; and
WHEREAS, the overreliance on high-stakes standardized testing in state and federal accountability systems is undermining educational quality and equity in U.S. public schools by hampering educators' efforts to focus on the broad range of learning experiences that promote the innovation, creativity, problem solving, collaboration, communication, critical thinking and deep subject-matter knowledge that will allow students to thrive in a democracy and an increasingly global society and economy; and
WHEREAS, it is widely recognized that standardized testing is an inadequate and often unreliable measure of both student learning and educator effectiveness; and
WHEREAS, the over-emphasis on standardized testing has caused considerable collateral damage in too many schools, including narrowing the curriculum, teaching to the test, reducing love of learning, pushing students out of school, driving excellent teachers out of the profession, and undermining school climate; and
WHEREAS, high-stakes standardized testing has negative effects for students from all backgrounds, and especially for low-income students, English language learners, children of color, and those with disabilities; and
WHEREAS, Race to the Top funding does not adequately address the significant costs associated with the implementation of the new APPR and Common Core Learning Standards such as hiring professionals to ensure local assessments at grades 3-8 are valid, or other test construction and implementation costs; and
WHEREAS, New York State will require computer based testing statewide starting in 2014, requiring districts to build technological capacity to administer these high stakes tests, including the need to purchase computers, improve networks, develop infrastructure capacity, and train and hire personnel at an estimated cost of approximately 5% of current district budgets, without providing additional funding and while capping State and Local aid; and
WHEREAS, we do not oppose accountability in public schools, but believe that standardized tests dominate instructional time and block our ability to make progress toward a world-class education system of student-centered schools and future-ready students; therefore be it
RESOLVED that Onteora Central School District calls on Governor Cuomo, Commissioner King, the State Legislature, and the Board of Regents to reexamine public school accountability systems in this state, including the Annual Professional Performance Review (APPR) and to develop a system based on multiple

forms of assessment which do not require extensive standardized testing, more accurately reflects the broad range of student learning, and is used to support students and improve schools; and
RESOLVED, that the Onteora Central School District calls on the U.S. Congress and Administration to overhaul the Elementary and Secondary Education Act (currently known as the “No Child Left Behind Act"), reduce the testing mandates, promote multiple forms of evidence of student learning and school quality in accountability, and not mandate any fixed role for the use of student test scores in evaluating educators.

12.02 Inter-School Transfer (proposed 9:15)

Motion: The Board hereby approves the Interschool transfer from Woodstock to Phoenicia
Motioned by: Trustee Hickey
Seconded by: Trustee Fletcher
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon
Trustee Hickey, Trustee Osmond
Not Present: Trustee Spencer

12.03 First Reading of Policy 5410 Purchasing (proposed 9:20)

- Assistant Superintendent for Business Victoria McLaren explained: the law was changed to have bids based on best value to give public entities the ability to not just take lowest bidder, but also the best company to provide flexibility

~~2010~~2013 5410 Non-Instructional/Business Operations

SUBJECT: PURCHASING

The District's purchasing activities will be part of the responsibilities of the Business Office, under the general supervision of the Purchasing Agent designated by the Board of Education. The purchasing process should enhance school operations and educational programs through the procurement of goods and services deemed necessary to meet District needs.

Competitive Bids and Quotations

As required by law, the Superintendent will follow normal bidding procedures in all cases where needed quantities of like items will total the maximum level allowed by law during the fiscal year, (similarly for public works-construction, repair, etc.) and in such other cases that seem to be to the financial advantage of the School District.

A bid bond may be required if considered advisable.

No bid for supplies shall be accepted that does not conform to specifications furnished unless specifications are waived by Board action. Contracts shall be awarded to the lowest responsible bidder who meets specifications. However, the Board may choose to reject any bid.

Rules shall be developed by the administration for the competitive purchasing of goods and services.

The Superintendent may authorize purchases within the approved budget without bidding if required by emergencies and are legally permitted.

The Superintendent is authorized to enter into cooperative bidding for various needs of the School District.

Purchase contracts and public works contracts subject to competitive bidding will be awarded to the lowest responsible bidder, however, the Board authorizes that purchase contracts may be awarded on the basis of best value, as defined in State Finance Law §163.

Alternative proposals or quotations will be secured by requests for proposals, written or verbal quotations or any other appropriate method of procurement, except as permitted by state law for procurements:

1. under a county contract;
2. under a state contract;
3. under a federal contract;
4. under a contract of another political subdivision;

5. of articles manufactured in state correctional institutions; or
6. from agencies for the blind and severely disabled.

The district will provide justification and documentation of any contract awarded to an offeror other than the lowest responsible dollar offeror, setting forth the reasons why such award is in the best interests of the district and otherwise furthers the purposes of section 104-b of the General Municipal Law.

Request for Proposal Process for the Independent Auditor

In accordance with law, no audit engagement shall be for a term longer than five (5) consecutive years. The District may, however, permit an independent auditor engaged under an existing contract for such services to submit a proposal for such services in response to a request for competitive proposals or be awarded a contract to provide such services under a request for proposal process.

Procurement Of Goods And Services

The following guidelines shall be adhered to in compliance with General Municipal Law, Section 104-b, whenever the law does not require competitive bidding to assure the prudent and economical use of public moneys:

a. The Board of Education will formally appoint a Purchasing Agent in accordance with Section 170.2 of the Regulations of the Commissioner of Education. Only the person designated by the Board as Purchasing Agent may commit the District for a purchase. The Purchasing Agent is responsible for developing and administering the purchasing program of the Onteora School District.
b. The purchasing procedures employed shall comply with all applicable law and regulations of New York State.
c. The Purchasing Agent shall procure supplies and equipment, as needed, at the best possible prices and maintain adequate records to show that this was done. Commodities will be purchased from preferred vendors whenever possible: Department of Corrections (Sec. 184 Corrections Law), Industries of the Blind and Industries of the Handicapped (Sec. 175 State Finance Law). State contracts of the Division of Standards and Purchase, Office of General Services, available Cooperative BOCES bids, or under county contract pursuant to Section
d. 409-a of the County Law will be used whenever such purchases are in the best interest of the School District.
e. Purchase contracts for materials, equipment and supplies involving an estimated annual expenditure of over twenty thousand dollars ($20,000) and public works contracts involving over thirty five thousand dollars ($35,000) shall be awarded only after public advertisement, soliciting formal bids (Section 103, General Municipal Law). The Purchasing Agent shall be authorized to open and record bids.
f. Opportunity shall be provided to all responsible suppliers to do business with the District. To this end, the Purchasing Agent shall develop and maintain lists of potential bidders for the various types of materials, equipment and supplies. Such lists shall be used in the development of an mailing list for distribution of specifications and invitations to bid. Any supplier may be included on the list, upon request.
g. When soliciting bids, a statement of "General Conditions" shall be included with all specifications submitted to suppliers. These conditions shall be incorporated in all contracts awarded for the purchase of materials, equipment and supplies.
h. All contracts which require public advertising and competitive bidding shall be awarded as provided by law and the rules and regulations of the Board of Education. Recommendations for awarding contracts shall be submitted by the Purchasing Agent.
i. Identify the individual or individuals responsible for purchasing and their respective titles. Such information shall be updated biennially.

Where formal bidding procedures are not required by law, the following regulations shall apply for the purchase of:

Materials, Equipment and Supplies

Dollar Limit	Procedure
$5,000 - $9,999	Documented telephone quotes/catalog prices from at least three (3) separate vendors, if available
$10,000 - $19,999	Formal written quotes from at least three (3) separate vendors, if available.

Public Works Projects/Contracts

Dollar Limit	Procedure
$7,000 - $14,999	Documented telephone quotes from at least three (3) separate vendors, if available.
$15,000 - $34,999	Formal written quotes from at least three (3) separate

vendors, if available.

Quotes will be awarded to the lowest responsible and responsive bidder (as determined by the Purchasing Agent). Proper written documentation is required when the quote is not awarded to the vendor quoting the lowest price. Proper written documentation will be on file when the required number of quotations are not received. In the event that quotes exceed the bid limit, there will be no award; the District will advertise to solicit sealed bids.

j. The Purchasing Agent shall insure purchase orders after first determining that unencumbered balances of budgetary appropriations are adequate to cover such obligations.
k. No official or employee of the Onteora School District shall be interested financially in any contract entered into by the School District. This also precludes acceptance of gratuities, financial or otherwise, by the above persons from any supplier of materials or services.
l. Emergencies: An exception to this policy will exist in cases of emergencies such as those recognized pursuant to Section 103(5) of the General Municipal Law shall be applied. In all other emergency cases, personnel shall be required to exercise their best judgment to secure the materials and/or services which are necessary.
m. Instructions to vendors will include a note regarding the district's sustainability policy #5651 requesting an emphasis on the district's desire to reduce, reuse & recycle limiting packaging where possible.

Professional and Consulting Services

Pursuant to the requirements of General Municipal Law Section 104-b, when retaining professional and/or consultant services, the following shall be considered in the decision making:
a) Special knowledge or expertise
b) Quality of services
c) Cost of services

Audit of Claims

a. A claim to be submitted to the internal claims auditor for approval for payment shall qualify when the following conditions are met:
1. Bears the description and price of the items specified on the purchase order, less any allowed discounts.
2. Is accompanied by a copy of the purchase order bearing the signature of the receiving clerk or requisitioner that the item(s) has been received in satisfactory condition and in the quantity indicated.
3. All extensions and totals have been checked for accuracy.
4. Has the approval of the Purchasing Agent as officer giving rise to the claim.

b. The schedule of claims is then audited by the internal claims auditor to determine that:
1. The Purchasing Agent's signature authorized the release of the purchase order
2. The receiving copy was signed and dated, indicating that the materials or services were received.
3. The purchase order or schedule of claims contains the Purchasing Agent's signature as the "officer giving rise to the claim."
4. The extensions are correct, no taxes are paid, discounts are taken, and transportation charges, where applicable, are accurate.
5. The charges are not duplicates of an item(s) already paid. Unless extenuating circumstances exist, all invoices submitted for payment should be originals.
6. The proposed payment is for a valid and legal purpose.
7. The unit price billed does not exceed the bid or contract authorization.

True Leases

Documentation for True Leases should include written quotes, cost-benefit analysis of leasing versus purchasing, etc.

Second Hand Equipment from Other Governments

Documentation should include market price comparisons including verbal or written quotes, and the name of the government organization.

Certain Food and Milk Purchases

Documentation and purchasing policies should be consistent with the State Education Department Regulations.

Sole Source

Competitive bidding is not required under Section 103 of the General Municipal Law in those situations where there is only one (1) possible source from which to procure goods and services required in the public interest. The School District should document that, as a matter of fact, there is no possibility of competition for the procurement of the goods.

Updating the Policies and Procedures

The Board of Education will annually review and update, if necessary, the procurement policies; and clearly indicate that unintentional failure to comply with these policies is not grounds to void the action taken or take action against the party involved.

The Business Office will annually review and update, if necessary, the procurement procedures and clearly indicate that unintentional failure to comply with these procedures is not grounds to void the action taken or take action against the party involved.

Alternative Formats for Instructional Materials

Preference in the purchase of instructional materials will be given to vendors who agree to provide materials in alternative formats (i.e., any medium or format, other than a traditional print textbook, for presentation of instructional materials that is needed as an accommodation for a disabled student with a disability). Alternative formats include, but are not limited to, Braille, large print, open and closed captioned, audio or an electronic file in an approved format.

District Plan

As required by federal law and New York State Regulations, the District has adopted the National Instructional Materials Accessibility Standard (NIMAS) to ensure that curriculum materials are available in a usable alternative format for students with disabilities. Each school district has the option of participating in the National Instructional Materials Access Center (NIMAC). Whether a district does or does not participate in NIMAC, the district will be responsible to ensure that each student who requires instructional materials in an alternate format will receive it in a timely manner and in a format that meets NIMAS standards. The New York State Education Department (NYSED) recommends that school districts choose to participate in NIMAC, because this national effort to centralize the distribution of instructional materials in alternate formats will help guarantee timely provision of such materials to students.

For school districts, Boards of Cooperative Educational Services (BOCES), State-operated schools,

State-supported schools and approved private schools that choose to participate in NIMAC, **contracts with publishers executed on and after December 3, 2006** for textbooks and other printed core materials ***must*** include a provision that requires the publisher to produce NIMAS files and send them to the NIMAC (this will not add any cost to the contract).

For more information regarding NIMAC including model contract language, Steps for Coordinating with NIMAC and an IDEA Part B Assurances Application, see website: http://www.vesid.nysed.gov/specialed/publications/persprep/NIMAS.pdf

Environmentally Sensitive Cleaning and Maintenance Products

In accordance with Commissioner's Regulations, State Finance Law and Education Law, effective with the 2006-2007 school year, the District shall follow guidelines, specifications and sample lists when purchasing cleaning and maintenance products for use in its facilities. Such facilities include any building or facility used for instructional purposes and the surrounding grounds or other sites used for playgrounds, athletics or other instruction.

Environmentally sensitive cleaning and maintenance products are those which minimize adverse impacts on health and the environment. Such products reduce as much as possible exposures of children and school staff to potentially harmful chemicals and substances used in the cleaning and maintenance of school facilities. The District shall identify and procure environmentally sensitive cleaning and maintenance products which are available in the form, function and utility generally used. Coordinated procurement of such products as specified by the Office of General Services (OGS) may be done through central state purchasing contracts to ensure that the District can procure these products on a competitive basis.

The District shall notify their personnel of the availability of such guidelines, specifications and sample product lists.

Apparel Purchases

For apparel purchases, the Board has the option and authority to only accept bids from "responsible bidders." A responsible bidder is a vendor that complies with fair and proper labor standards including those related to the use of child labor, employee compensation, employees' rights to form unions, and working conditions. Bidders for apparel must provide sufficient information to the District for the Board to determine the vendor's adherence to these labor standards.

Contracts for Goods and Services

No contracts for goods and services shall be made by individuals or organizations in the school that involve expenditures without first securing approval for such contract from the Purchasing Agent.

No Board member or employee of the School District shall have an interest in any contract entered into by the Board or the School District.

20 United States Code (USC) Section 1474(e)(3)(B)
Education Law Sections 305(14), 409-i, 701, 1604, 1709, 1950, 2503, 2554 and 3602
General Municipal Law Articles 5-A, 104-b and 18
State Finance Law Sections 162, 163 and 163-b
8 New York Code of Rules and Regulations (NYCRR) Sections 155, 170.2, 200.2(b)(10), 200.2(c)(2) and200.2(i)

No Longer Present

Trustee Osmond left at approximately 10:15 due to a family emergency

12.04 Waive First Reading of Policy 7422 Concussion Management (proposed 9:25)

Motion: The Board hereby waives the first reading of Policy 7422
Motioned by: Trustee Hickey
Seconded by: Trustee McKeon
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon
Trustee Hickey
Not Present: Trustee Spencer, Trustee Osmond

12.05 Adoption of Policy 7422 Concussion Management (proposed 9:30)

Motion: The Board hereby adopts Policy 7422 Concussion Management as written

Policy recently adopted minor change recommended by the Superintendent

Motioned by: Trustee Hickey
Seconded by: Trustee Kurnit
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon
Trustee Hickey
Not Present: Trustee Spencer, Trustee Osmond

~~2012~~ 2013 7422 Students **SUBJECT:** CONCUSSION MANAGEMENT POLICY

The Onteora Board of Education and the Onteora Central School District recognizes that concussions and head injuries are commonly reported injuries in children and adolescents who participate in sports and recreational activities and can have serious consequences if not managed carefully.

Concussion is a mild traumatic brain injury. Concussion occurs when normal brain functioning is disrupted by a blow or jolt to the head. Recovery from a concussion will vary. Avoiding re-injury until fully recovered is the cornerstone of proper concussion management.

While district staff will exercise reasonable care to protect students, head injuries may still occur. Physical education teachers, coaches, nurses, and other appropriate staff will receive training to recognize the signs, symptoms and behaviors consistent with a concussion. Any student exhibiting those signs, symptoms, or behaviors while participating in a school sponsored class, recess, extracurricular activity, or intramural/interscholastic athletic activity shall be immediately removed from the game or activity and be evaluated as soon as possible by an appropriate health care professional. The athletic trainer, coach, school nurse, or other District employee in charge of or supervising the activity will notify the student's parents or guardians.

If a student sustains a concussion at a time other then when engaged in a school-sponsored activity, the district requires the parent/legal guardian to report the condition to the appropriate school nurse so that the district can support the proper management of the condition.

In the event of any concussion, regardless of where it was sustained, the student shall not return to school or activity until he/she ~~is symptom free for at least 24 hours,~~ has been evaluated by and provides written authorization from an appropriate health care professional. The school's chief medical officer or their designee will have the final decision on return to activity including recess, physical education class and after-school sports. Any student who continues to exhibit signs or symptoms upon return to activity must be removed from play and reevaluated by his/her health care provider.

The district will establish a concussion management team which may consist of, but not be limited to the Athletic Director, School Physician, School Nurse, and representatives from the administration, faculty and coaching staff. Any changes or modifications to the policy and procedures will be reviewed with the athletic department staff and appropriate school personnel verbally and in writing.

Those who come in contact with our students including but not limited to school nurses, physical education teachers, coaches, and athletic trainers will be required to complete biennially a course related to recognizing the symptoms of a mild traumatic brain injury, and monitoring and seeking proper medical treatment for pupils who suffer one. The school district will provide education to the public on mild traumatic brain injury in student handbooks, athletic codes of conduct and on the website.

The Superintendent, in consultation with appropriate district staff, including the chief school medical officer, will develop regulations and protocols to guide the return to activity.

12.06 Create Position

Motion: The Board of Education hereby creates the following position: 1.0-FTE 10 month Typist
Motioned by: Trustee Hickey
Seconded by: Trustee Kurnit
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon
Trustee Hickey
Not Present: Trustee Spencer, Trustee Osmond

12.07 Side Letter- ONTEA for 40 hour Typist in the Salary Schedule

Motion: The Board of Education hereby approves the Side Letter of Agreement for the 40 hour week pay schedule.
Motioned by: Trustee Hickey
Seconded by: Trustee McKeon
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon
Trustee Hickey
Not Present: Trustee Spencer, Trustee Osmond

12.08 Budget Transfers

Motion: The Superintendent recommends the transfer of funds to re-allocate for BOCES purchases of technology to support increased technology for testing.

From Budget Code	***Description***	***Transfer Amount***	***To Budget Code***	***Description***
A2250.490-09	BOCES Services	$90,000	A2110.490-10	BOCES Services

The Superintendent recommends the transfer of funds to purchase bleachers and lockers for the High School from State Contract.

From Budget Code	***Description***	***Transfer Amount***	***To Budget Code***	***Description***
A9950.900-10	Transfer-Capital	$100,000	A1621.466-17	Building Repair
A1620.426-16	Fuel Oil	$125,000	A1621.466-17	Building Repair
A1620.160-00	Salaries	$125,000	A1621.466-17	Building Repair

Director of Facilities Jared Mance and Assistant Superintendent for Business Victoria McLaren explained:

- We must make a commitment to vendor so these projects can happen during this summer
- Have additional money from this year, wanted to see what would be the best use of this money
- Lockers and bleachers are original to building
    - Lockers needed to be replaced years ago, bleachers are a safety concern due to the side railings
    - Lockers and bleachers will be demolished and recycled
        - Scrap value which will benefit the District
- Entire locker will be replaced – purchasing a wider locker which will decrease number of lockers, but will allow the students to fit their backpacks
- Bleachers will be individual seats, so can replace seats as needed
    - Losing about 10% of seats
- Computers were ordered with the very specific State requirements for the upcoming assessments
    - these are not only for assessments
    - not full amount of purchasing needed
    - have laptop carts as well
    - Does not address 3rd grade students
        - Making an initial purchase while we have the funding available
    - Time sensitive discussion – even though the mandate is in the future
        - Get double benefit because we can use them now
    - Cannot dedicate a fund for this – can only use the reserve funds
        - Can increase next year's budget by this amount
        - Space out purchases given the amount of money that we have to spend
    - Unit price is $514, for 175 computers- just computer not monitor

Motioned by: Trustee Hickey
Seconded by: Trustee Kurnit
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon
Trustee Hickey
Not Present: Trustee Spencer, Trustee Osmond

12.09 Side Letter of Agreement - OTA

Motion: The Board of Education hereby approves the Side Letter of Agreement regarding OTA in-service hours dated 4/4/13 and approves it to be the replacement of the Side Letter Agreement dated 2/1/13.
Motioned by: Trustee Hickey
Seconded by: Trustee Fletcher
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon
Trustee Hickey
Not Present: Trustee Spencer, Trustee Osmond

ADDENDUM

Volunteers:

Motion: The Board of Education hereby approves the following Volunteer Application: Ken Jacobs for the HS and Elementary Schools
Motioned by: Trustee Fletcher
Seconded by: Trustee Hickey
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon Trustee Hickey
Not Present: Trustee Spencer, Trustee Osmond

MOA between OCSD and OTA:

Motion: The Board of Education hereby approves MOA #04092013 between the OCSD and OTA about the 6th period teaching assignment
Motioned by: Trustee Fletcher
Seconded by: Trustee McKeon
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon Trustee Hickey
Not Present: Trustee Spencer, Trustee Osmond

13. Consent Agenda

13.01 Approve Consent Agenda (proposed 9:35 duration 5 min)
10:40
Approve consent agenda item numbers 13.02-13.06
Motioned by: Trustee Fletcher
Seconded by: Trustee Hickey
Results: Unanimous

13.02 Personnel Agenda

SALARY CHANGES: INSTRUCTIONAL The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGE (INSTRUCTIONAL), as the result of EDUCATIONAL INCREMENT, effective February 1, 2013.

Name	Position	School	Current Step	Current Credits	Current Salary	Additional Step	Additional Salary	Received Step	Received Credits	Received Salary
Barringer, Lisa	Spec Ed Teacher	BN	14M	48	$ 88,814	6	$780	14M	54	$89,594
Downs, Kelly	Elementary Teacher	BN	12MA	24	$ 82,249	12	$804	12MA	36	$83,053
Hallock, Robert	Elementary Teacher	PH	5BA	12	$ 64,372	12	$804	5BA	12	$65,176
Hoyt-Friedman, Jacob	PE	HS	6MA	6	$ 69,666	6	$780	6MA	12	$70,446
Rosenbloom, Patti	Social Worker	PH	18MA	6	$ 90,714	6	$780	18MA	12	$91,494
Thompson, Carolyn	Science	HS	19MA	42	$ 97,041	6	$780	19MA	48	$97,821
Occhi, Andrew	PE	HS	10MA	0	$ 75,804	6	$780	10MA	6	$76,584

SALARY CHANGES: INSTRUCTIONAL The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGE (INSTRUCTIONAL), as the result of EDUCATIONAL INCREMENT, effective September 1, 2012.

Name	Position	School	Current Step	Current Credits	Current Salary	Additional Step	Additional Salary	Received Step	Received Credits	Received Salary
Paton, Stephanie	Nurse	MS	5	0	$48,661	12	$804	5	12	$49,465

APPOINTMENTS: ADMINISTRATIVE

INTERIM APPOINTMENT

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE	SALARY/ STEP
Jacobs, Mona	School District Administrator	Interim Principal - PH	04/18/13 – 06/21/13	$440.00/day

APPOINTMENTS: INSTRUCTIONAL

EXTRA DUTY STIPENDS 2012-2013

NAME	POSITION	AMOUNT
Hoyt-Friedman, Jacob	Track – Modified – Assistant Coach (**PRO-RATED*** 03/19/13 - 06/08/13)	$1,315.40*
Via, M. Scott	AIS/Earth Science (After School)	$1,877.00

***Revised**

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Fitzpatrick, Dyani	Certified Substitute Teacher	$95.00/day
St. Germain, Margaret	Certified Substitute Teacher	$95.00/day

PROCTORS

NAME	POSITION	RATE OF PAY
Malgieri, Marin	Proctor	$36.00/hour
Rushford, Michael	Proctor	$36.00/hour
Samuelsen-Grimm, Karen	Proctor	$36.00/hour

APPOINTMENTS: NON-INSTRUCTIONAL

POSITION CHANGE

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY/ STEP	REMARKS
Jansen, Sheila	Typist – PH	**RETRO** to 04/01/13	15	from 37.5hrs/wk to 40 hrs/wk

RESIGNATIONS: NON-INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Amster, Fern	District Clerk	04/05/13	Personal

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2615	03/07/13 – 04/05/13	Medical Leave – Paid Medical Leave
#3187	04/01/13 – 04/12/13	Medical Leave – Paid Medical Leave

13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE)

Recommendations, Schedule U, #04/13, Confidential, as reviewed by Trustee McKeon

13.04 Accept Donation

Motion: The Superintendent recommends acceptance of a donation totaling $75.00 CASH, from Hannaford Helps Schools Program, to be used to support PBIS & building initiatives.
The Superintendent recommends approval to increase the 2012-2013 Budget per the following donations:
Hannaford Helps Schools
A2110.431.01 HS Supplemental $75.00

13.05 Stale Dated Checks

Motion: As of April 15, 2013, the following stale dated checks will be written off.

CHECK#	ISSUE DATE	PAYEE	AMOUNT	DESCRIPTION	CODE
10172	06/02/11	Muldoon, Kerry	$67.00	AP Reimbursement	TA 38
10403	06/16/11	Tashjian, Ariana	$200.00	Scholarship	TE92.011
11253	10/18/11	Blakes, Heaven	$13.75	Reimbursement	C601
11686	11/29/11	Andrew Kwasnicki	$50.96	Tax Overpayment	A1001
11757	11/29/11	Ingrid Spinedi	$30.87	Tax Overpayment	A1001
11761	11/29/11	James Kistler	$69.31	Tax Overpayment	A1001
11781	11/29/11	John/Maria Psomiades	$26.20	Tax Overpayment	A1001
11823	11/29/11	Marilyn Wasbotten	$32.99	Tax Overpayment	A1001
11828	11/29/11	Martin Kornblum	$27.99	Tax Overpayment	A1001
11829	11/29/11	Mary Gormley	$49.08	Tax Overpayment	A1001
11859	11/29/11	Robert/Patricia Connoll	$32.59	Tax Overpayment	A1001
13401	05/21/12	Roger/Dorothy Rotella	$ .09	School Tax Flood Relief	A1001

13.06 Budget Transfers

Motion: The Superintendent recommends the transfer of funds to re-allocate funds in payroll budget codes.

From Budget Code	***Description***	***Transfer Amount***	***To Budget Code***	***Description***
A2250.151-00	Salaries Teaching Asst	$140,000	A2110.121-00	Salaries Teaching Assistant
A2850.150-00	Salaries Co-Curricular	$60,000	A2110.135-00	Teaching Regular-Stipends
A2110.130-00	Salaries 7-12	$150,000	A2250.150-00	Prg w/ Disability Instr Salary

14. Committee Reports -5 min each

14.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 5/6/13 (proposed 9:40)
Committee has not met since the last Board meeting

14.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD
Committee has not met since the last Board meeting

Trustee McGillicuddy asked Committee Chair Rob Kurnit if the Facilities Committee could take on the task of touring the buildings as the Board's designee
Check what the policy said

14.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 5/6/13
Met last week and 2 polcies on this agenda were the result

14.04 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD
Committee has not met since the last Board meeting

14.05 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on TBD
Committee has not met since the last Board meeting

14.06 District Committee: Technology - Superintendent McGill to report. Next meeting is in the Woodstock School on TBD
Committee has not met since the last Board meeting

15. Old Business

15.01 The Board will discuss Old Business (proposed 9:50)
No Old Business was discussed

16. New Business

16.01 The Board will discuss New Business (proposed 9:55)
Next agenda – Board and Superintendent goals

17. Request For Information

17.01 The Board will request information (proposed 10:00)
Trustee Fletcher asked:

- Questions to ask District from Safe Schools, Safe Students Conference
  - Do they know who are the station commanders? Do they call them when they have a concern?
  - Do the police know our school safety plans?
  - Are the officers trained in our schools (off hours)?
  - Is there a systematic approach for maintaining school security?
  - Are safety plans public documents?
  - What is the name of the State Trooper Station Commander? Who is the senior investigator?
  - Do we have drills for other dangers beyond fires?
  - Have we ever mixed up a fire drill? Blocked an exit? Removed a student from the line-up?
  - Do we have reunification drills? Evacuation drills? Bus evacuation drills?
  - Test 911 calls and where they show they came from – Is it central administration for all buildings or does it show the exact location down to the very room?

Trustee McGillicuddy asked for breakdown of the Bond we currently have

Trustee McKeon asked:

Do all District Mental Health Professionals meet on a regular basis to look at school safety net to do an ongoing assessment

What does safety net look like?

Or can that happen in the future

Do we have an understanding of how they see an SRO and how do they envision the role of an SRO?

18. Public Comment

18.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:05 duration 10 min)

19. Adjournment

19.01 Adjourn Meeting. Next meeting is WEDNESDAY, April 24, 2013 - Budget Adoption at the MS/HS (proposed 10:15)

Motion: The meeting is adjourned at approximately 10:50
Motioned by: Trustee Fletcher
Seconded by: Trustee Hickey
Results: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon
Trustee Hickey
Not Present: Trustee Spencer, Trustee Osmond

Minutes Recorded By:
Victoria McLaren, Clerk Pro Tem Victoria McLaren

Minutes Typed By:
Fern Amster Fern Amster

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon