ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
MINUTES 6:00 p.m.
THURSDAY, NOVEMBER 1, 2012
(originally scheduled for October 30, 2012)
Woodstock Elementary School

1. Opening Items

1.01 Call to Order 6:20
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee Osmond, Trustee McKeon

Consensus to move executive session later in the meeting

3. Acceptance of Minutes

3.01 Acceptance of minutes (proposed 7:00)
Motion: The Board of Education hereby accepts the minutes of 10/16/12
Motioned By: Trustee Spencer
Second By: Trustee Hickey

Consensus to table the motion until the next meeting

6. Superintendent District News

6.01 The Superintendent will report on District News (proposed 7:25)
6:20
Superintendent Phyllis McGill reported:

- Power went on at Phoenicia at approximately 5pm Wednesday
- As expected, Wednesday's attendance was low
  - Phoenicia students went to HS
  - After 2 hour delay Phoenicia teachers went to Phoenicia to pick up materials and go to the HS for the day
  - With a 40% free and reduced lunch rate in the District and 60% in Phoenicia important to bring children in for a great day
  - Thanked Phoenicia Principal Linda Sella, Phoenicia faculty and staff, Director of Facilities Jared Mance, Assistant Superintendent McLaren, High School Principal Lance Edelman, Middle School Principal Jennifer O'Connor, IT Manager John Reimer and Transportation Director Nicole Sommer and Dispatcher Ray Clinton for helping the District get through the storm
- Explained procedure for transportation on weather days
  - Transportation receives information on what roads are closed
  - Parents usually call with road closures
    - This year different, in that we put on Facebook to tell us roads we may not know were dangerous

- Director of Transportation drives some roads herself
- Unexpected 2 hour delay was due to the fact that it is dark when checking the roads and needed the light to be sure roads were safe

- DECA blood drive on Friday, November 2nd at 2:30 – 6:30
  - Concerned with shortage of blood because so many blood drives were cancelled
  - Colette Caprotti and Jean Douglas are advisors

Now Present:

Trustee Fletcher arrived at approximately 6:22

5. Board District News

5.01 Board members will report on the NYSSBA convention (proposed 7:10 duration 10 min)

6:25

Trustee McGillicuddy reported:

- Positive and educational experience
- Study of admittance of charter school was the only resolution that failed at NYSSBA that this Board passed
- Convention is in Rochester next year again, then NYC for 2 years
- Workshop on exit polling
  - Discuss in coming months
- Bedford School District in Westchester County presented on Community transparency workshop – getting the community involved

Trustee Kurnit reported:

- Communication and 21st century learning were best sessions
  - schools are using Twitter, Google, and other technology for the students learning

Trustee Fletcher reported:

- Vital that the district is represented at this convention
  - 3 Board of Education members and Superintendent is good group
  - Book Hotel rooms as soon as possible
- Erin Gruwell was keynote speaker – inspired the movie “Freedom Writers”
- SED Commission John King gave a very similar speech to the one at the Rural Schools Conference
  - All agree that what the state is asking of the schools
  - Not being properly financed or explained
- Reinforcement that they are on the front lines of children’s education
- School Board role in student achievement: not just budget or bureaucracy can instigate policy and make a difference
  - Discuss at future meeting
- Local Control in an Age of Uniformity
  - Local and national representation in the workshop
- A lot to learn about the Tax Cap
  - Is really Levy Limit
  - get in front of levy limit making sure that the District delivers the story as

to what this represents

- Ossining Presentation - community to support student learning
- Social media, e-blasts are ones able to get vote through
  - A district got 62% vote through relentless social media
  - Another district passed a capital project after it was previously defeated
- Networking with Board members from other districts is an important part

Superintendent Phyllis McGill

- Opportunity to work on leadership development as a leadership team in an informal setting
- Acknowledged "Board Member Appreciation Week"

5.02 The Board will announce district news (proposed 7:20)
No other news was discussed

Now Present:
Trustee Osmond arrived at approximately 6:35

4. Welcome
4.01 Principal Barbara Schnell will welcome the Board (proposed 7:05)

- Read a certificate of executive proclamation given to each Board member from Governor Cuomo for School Board Recognition Week

7. Student Representative Report
7.01 Sean Hickey, the Student Representatives to the Board will report (proposed 7:30) 7:45

- Senior Student Representative Liza Tumen is participating in a girls soccer game at West Point
  - Won game on Sat.
- Winter sports start 11/13/12 – many students are signed up
  - Wrestling, basketball, skiing, etc.

8. Public/Student Comment
8.01 The public and students may comment on any agenda or non agenda item. (proposed 7:35 duration 10 min or more)
No public comment was made

2. Executive Session
2.01 Enter Executive Session at approximately 6:55
Motion: To enter executive session to discuss OTA negotiations.
Motioned By: Trustee Hickey
Second By: Trustee Spencer
Results: Unanimous
Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher, Trustee Osmond
Not Present: Trustee McKeon

2.02 Exit Executive Session
Motion: To exit executive session

Motioned By: Trustee Spencer
Second By: Trustee Hickey
Results: Unanimous
Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher, Trustee Osmond
Not Present: Trustee McKeon

2.03 Re-enter Public Session at approximately 8:20
Motion: To re-enter public session
Motioned By: Trustee Fletcher
Second By: Trustee Hickey
Results: Unanimous
Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher, Trustee Osmond
Not Present: Trustee McKeon

9. Discussion

9.01 Federal Relations Network Conference by National School Board Association (proposed 7:40)

Discussion:

- FRN is a conference in Washington, DC
- Delegate Board members go to DC to lobby for public schools
- Area 9 representative from BOCES asked about Onteora attending
  - No one from Area 9 has been involved in recent years
  - Area 9 is Ulster and Orange counties
- Unclear as to costs to District
- Participation is important
- Didn't send anyone to NSBA when it was in Boston
  - this is an opportunity to meet Board members from other states

10. Focused Committee Reports

10.01 Facilities Committee - Trustee Kurnit to report on Energy Performance Contract (proposed 7:45 duration 10 min) 8:25

- EPC sent back to Facilities committee for more discussion on what type of boilers in Phoenicia School
- Waiting for analysis from Ameresco
  - whether their company will continue with EPC if it contains the bio mass boiler
- SED said there have been 2 bio mass proposals in EPC in the past
  - both proposals turned down by State
    - Was chip boiler
    - The state does not believe that the chip plants will produce energy savings in long term
- Unclear if SED would go forward with pellet stove
- If Ameresco will not go through with EPC with the biomass boiler, there is consensus of the Facilities Committee was to pull the biomass from the project and go ahead because of overall project's savings to school

Assistant Superintendent McLaren:

- Richard Kohrs working with corporate to have proposal ready by next Board meeting
- SED gave contact of contractor for other bio mass in the EPC
    - No information was gleaned

Superintendent Phyllis McGill:

- 2 pieces – finance piece and work done – most comfortable with Ameresco on finance piece
    - Long term relationship in an EPC
- Still need for major repairs throughout district
- Use capital reserve for capital improvement projects
- Right after EPC is complete, will work on a proposition to put on May vote to spend Capital Reserve money

10.02 District Committee: Health and Wellness Committee. Trustee Fletcher to report (proposed 7:55 duration 10 min)

8:35

Trustee Fletcher reported:

- Keep reaching out for students participants
    - Committee deals directly with issues that affect students
        - Food, bullying, substance abuse
- Discussing making further improvements in food
    - This will be an ongoing conversation
- Label what has GMOs
- Exact ingredients are difficult to get when items are received as prepared foods
- Other districts have banners with what major ingredients are in the static food (i.e. pizza)
- Even though consumers know foods that seem nutritious but are not, state mandates them (i.e. pasta)
- Find alternatives to pizza and pasta (like bean dishes)
- NY Coalition for Healthy Schools: “Cool School Food Recipes”
    - Food Services Director Chris Downs showed to new chef, who embraced the ideas
- Director of Food Services Chris Downs has “Try it Tuesday” in Middle School/High School cafeteria allows students to try different foods and receive feedback
- Ulster Prevention Council representative attended the meeting:
    - evidence based practices for drug abuse
    - gap between HS and elementary regarding drug and alcohol education
    - Pride Survey results need to be available earlier, before budget time
    - Discussed informational evening to educate about evidence based practices
- Next meeting is 11/29/12

Trustee Osmond left at approximately 8:45

11. Discussion and Possible Action

11.01 Resolution for Sequestration (proposed 8:05)

8:45

Motion: WHEREAS, a world class public education is essential for the future success of our nation and today's schoolchildren; and
WHEREAS, the Budget Control Act of 2011 includes a provision to impose $1.2 trillion in across-the-board budget cuts to almost all federal programs including education that would become effective January 2, 2013; and
WHEREAS, these across-the-board budget cuts would impact school districts during the 2013-14 school year, with the exception of the Impact Aid program, with which a reduction would become effective this school year; and
WHEREAS, these across-the-board budget cuts, also known as sequestration, would impact education by a reduction in funds of 8.2 percent or more and could result in larger class sizes, fewer course offerings, possible four-day school weeks, loss of extracurricular activities, and teacher and staff lay-offs; and
WHEREAS, sequestration would impact almost every public school system in the nation and the millions of students educated through programs such as Title I grants for disadvantaged students, the Individuals With Disabilities Education Act (IDEA), English Language Acquisition, Career and Technical Education, 21st Century Community Learning Centers, and more; and
WHEREAS, Onteora Central School District as well as other public schools, would be impacted nationwide by an estimated $2.7 billion loss from just three programs alone – Title I grants, IDEA special education state grants and Head Start – that serve a combined 30.7 million children; and
WHEREAS, federal funding for K-12 programs was already reduced by more than $835 million in Fiscal Year 2011, and state and local funding for education continues to be impacted by budget cuts and lower local property tax revenues; and WHEREAS, states and local governments have very limited capacity to absorb further budget cuts from sequestration, as Onteora Central School District has already implemented cuts commensurate to state and local budget conditions;
NOW THEREFORE, BE IT RESOLVED, that the Onteora Central School District urges Congress and the Administration to amend the Budget Control Act to mitigate the drastic cuts to education that would affect our students and communities, and to protect education as an investment critical to economic stability and American competitiveness.

Motioned By: Trustee Spencer
Second By: Trustee Fletcher

National School Board Association will take all the districts' resolutions to Washington, DC to protest a proposed 8.2% decrease in educational funds

Results: Unanimous
Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher
Not Present: Trustee McKeon, Trustee Osmond

11.02 Create Positions (proposed 8:10)

Motion: The Board of Education hereby creates the following positions: Part-time account clerk/typist (10-15 hours a week)
Motioned By: Trustee Kurnit
Second By: Trustee Hickey

To decrease overtime that is taking place in the Central Office

Results: Unanimous
Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher
Not Present: Trustee McKeon, Trustee Osmond

11.03 Inter-Municipal Agreement to use Phoenicia Elementary as a shelter (proposed 8:15)

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Inter-Municipal Agreement between Onteora Central School District and the Town of Shandaken for the use of Phoenicia Elementary School as an emergency public shelter.
Motioned By: Trustee Spencer
Second By: Trustee Hickey

This will commence at the discretion of Shandaken as a place of last resort

Results: Unanimous
Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher
Not Present: Trustee McKeon, Trustee Osmond

11.04 Second Reading and Adoption of Policy 3160 School Volunteers (proposed 8:20) 8:55

Motion: The Board of Education hereby adopts Policy 3160 as written
Motioned By: Trustee Fletcher
Second By: Trustee Hickey
Results: Unanimous
Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher
Not Present: Trustee McKeon, Trustee Osmond

~~2002~~2012 3160 Community Relations **SUBJECT: SCHOOL VOLUNTEERS**

The Board recognizes the need to develop a school volunteer program to support District instructional programs and extracurricular activities. The purpose of the volunteer program will be to:

a. Assist employees in providing more individualization and enrichment of instruction;
b. Build an understanding of school programs among interested citizens, thus stimulating widespread involvement in a total educational process;
c. Strengthen school/community relations through positive participation.

Volunteers are persons who are willing to donate their time and energies to assist Principals, teachers, and other school personnel in implementing various phases of school programs. Volunteers shall serve in that capacity without compensation or employee benefits except for liability protection under the District's insurance program.

An application shall be filled out by each prospective volunteer and forwarded to the District Office for evaluation. The Building Principal will forward his/her decisions concerning selection, placement and replacement of volunteers to the Superintendent for final evaluation. Following approval from the Superintendent of Schools, volunteers selected for work in the District shall be placed on the list of approved volunteers, subject to approval by the Board of Education~~. However, the Superintendent retains the right to approve or reject any volunteer applications submitted for consideration.~~

Administrative regulations will be developed to implement the terms of this policy.

Volunteer Protection Act of 1997,
42 United States Code (USC) Section 14501 et seq.
Education Law Sections 3023 and 3028
Public Officers Law Section 18
NOTE: Refer also to Policy #6540 – Defense and Indemnification of Board Members and Employees

11.05 Second Reading and Adoption of Policy 5660 School Food Service Program (proposed 8:25)

Motion: The Board of Education hereby adopts Policy 5660 as written

Motioned By: Trustee Spencer
Second By: Trustee Kurnit
Results: Unanimous
Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher
Not Present: Trustee McKeon, Trustee Osmond

~~2011~~ 2012 5660 Non-Instructional/Business Operations

SUBJECT: SCHOOL FOOD SERVICE PROGRAM (LUNCH AND BREAKFAST)

The Board of Education recognizes that the nutrition of district students is an important factor in their educational progress. The Board therefore shall participate in federally funded school lunch programs, and shall provide free or reduced price food services to qualified district students.

~~The Board has entered into an agreement with the New York State Education Department to participate in the National School Lunch and Breakfast Programs and to receive commodities donated by the Department of Agriculture and to accept responsibility for providing free and reduced price meals to elementary and secondary students in the schools of the District.~~

The Superintendent or his/her designee shall have the responsibility to carry out the rules of the School Lunch and Breakfast Programs. The determination of which students are eligible is the responsibility of the Superintendent or his/her designee. Appeals regarding eligibility should be submitted to the Superintendent.

Notice of the availability of the free and reduced price meal programs will be sent to the homes of students, local media, the local unemployment office and large employers experiencing layoffs in the area from which the district draws its attendance. Any child who is a member of a family unit whose income is below the federally established scale shall be eligible to receive such services.

~~Free or reduced price "Type A" school meals may be allowed for qualifying students attending Onteora Central School District schools upon written application of the student's parent or guardian. Applications will be provided by the School District.~~

Procedures for the administration of the free and reduced price meal program of this School District will be the same as those prescribed in current state and federal laws and regulations.

Child Nutrition Program

Because of the District's participation in the child nutrition program, the Board of Education approves the establishment of a system to allow a student to charge a meal. The Superintendent is directed to develop rules which address:
a) What can be charged;
b) The limit on the number of charges per student;
c) The system used for identifying and recording charged meals;
d) The system used for collection of repayments.

Restriction of Sweetened Foods in School

Only whole foods and naturally sweetened food will be available. The sale of sweetened foods will be prohibited from the beginning of the school day until the end of the last scheduled meal period.
Sweetened foods consist of sweetened soda water, chewing gum, candy, including hard candy, jellies, gum, marshmallow candies, fondant, licorice, spun candy, candy coated popcorn, and water ices except those which contain fruit or fruit juices.

National School Lunch Act of 1946, as amended, (42 U.S.C. §§1751-1760)
Child Nutrition Act of 1966, as amended, (42 USC §§1771 et seq.)
7 CFR Part 245 (245.2, Definitions; 245.5, public announcement; 245.6, categorical eligibility and direct certification/verification.)
Social Services Law §95(7)
Education Law Sections 915, 1709(22) and (23)
~~National School Lunch Act 1946~~
~~Child Nutrition Act 1966~~

11.06 Second Reading and adoption of Policy 5321 Use of District Credit (proposed 8:30)
Motion: The Board of Education hereby adopts Policy 5321 as written
Motioned By: Trustee Spencer
Second By: Trustee Hickey

The gas card is for only one brand of gas - is there a card that may have more universal use?

Results: Unanimous
Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher
Not Present: Trustee McKeon, Trustee Osmond

~~2009~~2012 5321 Non-Instructional/Business Operations
SUBJECT: USE OF THE DISTRICT CREDIT CARD

The trustees of Onteora Central School District do recognize the need for one (1) District credit card maintained in Central Administration under the direction of the Assistant Superintendent of Business, for staff use for miscellaneous expenses. The Onteora Central School District's Transportation Department maintains one (1) gas credit card for use on long trips to purchase gas for District vehicles only. The District credit card is under the care and control of the Assistant Superintendent for Business. The gas credit card is under the care and control of the Director of Transportation.

11.07 Second Reading and adoption of Policy 5721 Late Bus Runs (proposed 8:35)
Motion: The Board of Education hereby adopts Policy 5721 as written
Motioned By: Trustee Spencer
Second By: Trustee Kurnit
Results: Unanimous
Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher
Not Present: Trustee McKeon, Trustee Osmond

~~2002~~ 5721 Non-Instructional/Business Operations **SUBJECT: LATE BUS RUNS**
In order to encourage student participation in extracurricular activities, the Board of Education authorizes daily late bus runs ~~at the middle-senior high school~~. Double late bus runs may be provided at the discretion of the Superintendent of Schools, when there is at least fifteen (15) students or more for the 4:20 p.m. late run, and when there is at least fifteen (15) students or more for the 5:15 p.m. late run and when the cost for such runs may be absorbed in the transportation budget.
Late bus schedules will be developed by the Transportation Supervisor and announced to the student body by the secondary school administration. Any change in the bus schedule will be announced over the public address system one (1) day in advance of the change. There will be no late runs on the following days: when school is cancelled because of inclement weather or when school is on half-day session.

11.08 Second Reading and Adoption of Policy 7380 Bullying (proposed 8:40)
Motion: The Board of Education hereby adopts Policy 7380 as written
Motioned By: Trustee Hickey
Second By: Trustee Fletcher
Results: Unanimous
Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher
Not Present: Trustee McKeon, Trustee Osmond

~~2010~~ 2012 7380 Students **SUBJECT: BULLYING**

The Board of Education is committed to providing a safe and productive learning environment within its schools. Bullying of a student by another student is strictly prohibited on school property, in school buildings, on school buses, and at school sponsored events and/or activities whether occurring on or off campus. The Board of Education shall require the prohibition of bullying - along with the range of possible intervention activities and/or sanctions for such misconduct - to be included in the *District Code of Conduct* for all grade levels.

For purposes of this policy, the term "bullying" among children is defined, in general, as: "a variety of negative acts carried out repeatedly over time. It involves a real or perceived imbalance of power, with a more powerful child or group attacking those who are less powerful." Bullying can take three forms:

a) Physical (including, but not limited to, hitting, kicking, spitting, pushing, taking personal belongings);
b) Verbal (including, but not limited to, taunting, malicious teasing, name calling, making threats); and
c) Psychological (including, but not limited to, spreading rumors; manipulating social relationships; or engaging in social exclusion, extortion, or intimidation).

Cyberbullying Behavior

As with other forms of bullying, cyberbullying is an attempt to display power and control over someone perceived as weaker. Cyberbullying involving District students may occur both on campus and off school grounds and may involve student use of the District Internet system or student use of personal digital devices while at school, such as cell phones, digital cameras, and personal computers to engage in bullying.

Cyberbullying includes, but is not limited to, the following misuses of technology: harassing, teasing, intimidating, threatening, or terrorizing another student or staff member by way of any technological tool, such as sending or posting inappropriate or derogatory e-mail messages, instant messages, text messages, digital pictures or images, or Web site postings (including blogs) and social networking sites..

Cyberbullying has the effect of:

a) Physically, emotionally or mentally harming a student;

b) Placing a student in reasonable fear of physical, emotional or mental harm;

c) Placing a student in reasonable fear of damage to or loss of personal property; and

d) Creating an intimidating or hostile environment that substantially interferes with a student's educational opportunities.

Also, cyberbullying that occurs off-campus, that causes or threatens to cause a material or substantial disruption in the school, could allow school officials to apply the "***Tinker*** standard" where a student's off-campus "speech" may be subject to formal discipline by school officials when it is determined that the off-campus speech did cause a substantial disruption or threat thereof within the school setting [Tinker v. Des Moines Indep. Sch. Dist. 393 U.S. 503 (1969)]. Such conduct could also be subject to appropriate disciplinary action in accordance with the *District Code of Conduct* and possible referral to local law enforcement authorities.

Reports of Allegations of Bullying/Cyberbullying Behavior

Any student who believes that he/she is being subjected to bullying/cyberbullying behavior, as well as any other person who has knowledge of or witnesses any possible occurrence of bullying/cyberbullying, shall report the behavior to any staff member or the Building Principal. The staff member/Building Principal to whom the report is made (or the staff member/Building Principal who witnesses bullying/cyberbullying behavior) shall investigate the complaint and take appropriate action to include, as necessary, referral to the next level of supervisory authority and/or other official designated by the District to investigate allegations of bullying/cyberbullying. Investigation of allegations of bullying/cyberbullying shall follow the procedures utilized for complaints of harassment within the School District. Allegations of bullying/cyberbullying shall be promptly investigated and will be treated as confidential and private to the extent possible within legal constraints. The District has appointed a Dignity Act Coordinator for each building, who will oversee bullying prevention measures and address issues surrounding bullying in their building.

Prevention and Intervention

Personnel at all levels are responsible for taking corrective action to prevent bullying/cyberbullying behavior of which they have been made aware at School District sites or activities and/or reporting such behavior to their immediate supervisor. Further, staff training shall be provided to raise awareness of the problem of bullying/cyberbullying within the schools and to facilitate staff identification of and response to such bullying/cyberbullying behavior among students. Prevention and intervention techniques within the District to prevent against bullying/cyberbullying behavior and to support and protect victims shall include building-level and classroom-level strategies and activities as determined by administration. Individual intervention will be provided by appropriate staff members to bullies, victims and their parents to help ensure that the bullying/cyberbullying stops.

Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participate in the investigation of allegations of bullying/cyberbullying. Follow-up inquiries and/or appropriate monitoring of the alleged bully and victim shall be made to ensure that bullying/cyberbullying behavior has not resumed and that all those involved in the investigation have not suffered retaliation.

11.09 Second Reading and Adoption of Policy 5661 District Wellness Policy (proposed 8:45)

Motion: The Board of Education hereby adopts Policy 5661 as written
Motioned By: Trustee Spencer
Second By: Trustee Fletcher
Results: Unanimous
Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher
Not Present: Trustee McKeon, Trustee Osmond

~~2010~~ 2012 5661 Non-Instructional/Business Operations

SUBJECT: DISTRICT Health and WELLNESS POLICY

The District is committed to providing, supporting and maintaining a school environment that promotes and protects children's health, well-being, and passion for ~~the ability to~~ learning by fostering healthy eating and physical activity. The District has established a health and wellness committee to develop the District's proposed local wellness policy, making such policy recommendations for review and adoption by the Board of Education. The District's Health and W~~w~~ellness committee may include, but is not limited to, representatives from each of the following school or community groups:

a) Parents;
b) Students;
c) District's food service program;
d) School Board;
e) School Administrators;
f) Medical Community;
g) Health Coordinator;
h) Health, Physical Education, and/or Family and Consumer Science Teachers;
i) Registered Dietitian.

The District Health and Wellness Committee will assess current activities, programs and policies available in the District; identify specific areas of need within the District; develop the policy; and provide mechanisms for implementation, evaluation, revision and updating of the policy. The Health and Wellness Committee is established to represent the ~~local~~ community's perspective in developing the wellness policy for the District.

Goals to Promote Student Wellness

Taking into account the parameters of the School District (academic programs, annual budget, staffing issues, and available facilities) as well as the community in which the District is located (the general economy; socioeconomic status; local tax bases; social cultural and religious influences; geography; and legal, political and social institutions) the Health and Wellness Committee recommends the following District goals relating to nutrition education, physical activity and other school-based activities.

Nutrition Education

The District will provide nutrition education to facilitate the voluntary adoption of healthy eating habits and other nutrition-related behaviors conducive to health and well-being by:

a. Providing nutrition education and physical education to foster lifelong habits of healthy eating and physical activity and establishing linkages between health education and school meal programs, and with related community activities.
b. Ensuring that all foods and beverages made available on campus meet the current "Choose my Plate" initiative and National School Lunch and Breakfast program nutrition standards~~"My Pyramid - Steps to a Healthier You", U.S. Department of Agriculture Center for Nutrition Policy and Promotion, April 2005, (www.MyPyramid.gov)~~, until the end of the last scheduled meal period. This shall include, but not be limited to: vending, concessions, a la carte, student stores, parties, food rewards, and fundraisers.

Nutrition Guidelines

The District Health and Wellness Committee will recommend which nutrition standards will be established for **all** foods available on school campus during the school day based upon the unique needs of the student body and the community. The goal is to encourage healthy lifelong eating habits by providing foods that are high in nutrients, low in fat and added sugars, and of moderate portion size. The district values the inclusion of as many foods as possible that are not overly processed. The District will strive to avoid, whenever possible, all products with high fructose corn syrup/corn sugar, partially hydrogenated fats and trans fats.

Physical Activity

The District will provide opportunities, support, and encouragement for every student to:

a) Develop the knowledge and skills for specific physical activities;
b) Maintain physical fitness;
c) Regularly participate in physical activity; and
d) Understand the short-term and long-term benefits of a physically active and healthy lifestyle.

Other School-based Activities

The District will establish a school environment that presents consistent wellness messages that are conducive to healthy eating and physical activity for all. In order to present a coordinated school approach where District decision-making related to nutrition and physical activity encompasses all aspects of the school, the following will be offered:

a) Qualified professionals will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students and will provide clean, safe, and pleasant settings and adequate time for students to eat.

b) To the maximum extent practicable, all schools in our District will participate in available federal schools meal programs including the School Breakfast Program and National School Lunch Program.

~~**Nutrition Guidelines**~~

~~The District Wellness Committee will recommend which nutrition standards will be established for **all** foods available on school campus during the school day based upon the unique needs of the student body and the community. The goal is to encourage healthy lifelong eating habits by providing foods that are high in nutrients, low in fat and added sugars, and of moderate portion size. The district values the inclusion of as many foods as possible that are not overly processed. The District will strive to avoid, whenever possible, all products with high fructose corn syrup/corn sugar, partially hydrogenated fats and trans fats.~~

Nutritional Values of Foods and Beverages

~~a)~~ Reimbursable school meals served at school will minimally meet the program requirements and nutrition standards of the National School Lunch Program.

~~http://www.access.gpo.gov/nara/cfr/waisidx 05/7cfr210 05.html~~

~~b) Food of minimal nutritional value on the school campus will be replaced with more nutritional options by following "My Pyramid Steps to a Healthier You", as issued by the U.S. Department of Agriculture Center for Nutrition Policy and Promotion, April 2005 (www.MyPyramid.gov).~~

~~**Assurance**~~

~~Guidelines for reimbursable school meals shall not be less restrictive than applicable federal regulations and guidance issued pursuant to the Child Nutrition Act and the Richard B. Russell National School Lunch Act, as those regulations and guidance apply to schools.~~

Implementation and Evaluation of the Wellness Policy

The District will ensure school and community awareness of this policy through various means such as publication in District newsletters and/or the District calendar. Further, ~~professional development~~ activities for staff and student awareness will be provided, as appropriate, on the goals of the District's wellness program, including activities/programs for the development of healthy eating habits and the incorporation of physical activity as part of a comprehensive healthy lifestyle.

The District shall establish an implementation and evaluation plan for the wellness policy in order to monitor the effectiveness of the policy and the possible need for further modification over time. Accordingly, the Superintendent shall designate one or more staff members within the District or at each school as appropriate to have operational responsibility for ensuring that the District meets the goals and mandates of its local wellness policy. Designated staff members may include, but are not limited to, the following personnel:

a. Administrators;
b. School health personnel including the school nurse and the health and/or physical education teacher, District Coordinator of Health; and
c. School Food Service Manager.

These designated staff members shall periodically report to the Superintendent on the District's compliance with the wellness policy (or, if done at the building level, to the School Principal) and the Superintendent shall inform the Board of such findings. The Superintendent/designee shall prepare a summary report on District-wide compliance with the District's wellness policy based on input from schools within the District. That report will be provided to the School Board and also distributed to the Health and ~~w~~Wellness committee, parent-teacher organizations, Building Principals, and school health services personnel within the District. The report shall be available on the District website and also available by mail to community residents upon request.

These designated school officials will also serve as a liaison with community agencies in providing outside resources to help in the development of nutrition education programs and physical activities.

Evaluation and feedback from interested parties, including an assessment of student, parent, teacher, and administration satisfaction with the wellness policy, is essential to the District's evaluation program. Further, the District shall document the financial impact, if any, to the school food service program, school stores, or vending machine revenues based on the implementation of the wellness policy.

District schools will provide nutrition education and physical education, with an emphasis on establishing lifelong habits of healthy eating and physical activity, and will establish linkages between health education and school meal programs, and with related community services. Communication with and training for teachers, parents, students, and food service personnel will be an integral part of the District's implementation plan.

To the extent practicable, students and parents shall be involved in the development of strategies designed to promote healthy food choices in the school environment; and the school cafeteria will provide a variety of nutritionally sound meal and beverage choices. The school will encourage students' active, age appropriate participation in decisions regarding healthy lifestyles and choices. Positive reinforcement such as letters of recognition and acknowledgment will be utilized as a means to encourage healthy eating patterns among the student population. In addition, the school will make available, upon request, information about the nutritional content of meals with parents and students.

Assessments of the District's wellness policy and implementation efforts may be repeated on an annual basis, but it is recommended that such assessment occur no later than every three (3) years, to help review policy compliance, assess progress, and determine areas in need of improvement. The District, and individual schools within the District, will, as necessary, revise the wellness policy and develop work plans to facilitate its implementation.

Child Nutrition and WIC Reauthorization Act of 2004 Public Law Section 108-265 Section 204
Richard B. Russell National School Lunch Act
42 United States Code (USC) Section 1751 et seq.
Child Nutrition Act of 1966
42 United States Code (USC) Section 1771 et seq.
7 Code of Federal Regulations (CFR) Section 210.10
http://www.access.gpo.gov/nara/cfr/waisidx 05/7cfr210 05.html
http://www.choosemyplate.gov/
Administrative Regulation 5661-R

11.10 Second Reading and Adoption of Policy 7240 Student Records: Access and Challenge (proposed 8:50)

Motion: The Board of Education hereby adopts Policy 7240 as written
Motioned By: Trustee Spencer
Second By: Trustee Hickey
Results: Unanimous
Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher
Not Present: Trustee McKeon, Trustee Osmond

~~2009~~ 2012 7240 Students **SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE**

Student Records

The School District shall comply with the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA). Under its provisions, "parents/guardians and noncustodial parent(s), whose rights are not limited by court order or formal agreement, of a student under eighteen (18), or a student who is eighteen (18) years of age or older or who is attending an institution of post-secondary education, have a right to inspect and review any and all educational records maintained by the School District."

Access to Student Records

The Board directs that administrative regulations and procedures be formulated to comply with the provisions of federal law relating to the availability of student records. The purpose of such regulations and procedures shall be to make available to the parents/guardians of students and noncustodial parent(s) whose rights are not limited by court order or formal agreement, or students and former students who are eighteen (18) years of age or older or who are attending an institution of post-secondary education, student records, and files on students, and to insure the confidentiality of such records with respect to third parties.

Under FERPA, unless otherwise exempted in accordance with law and regulation, the District may release personally identifiable information contained in student records only if it has received a "signed and dated written consent" from a parent or eligible student. Signed and dated written consent may include a record and signature in electronic form provided that such signature:

a) Identifies and authenticates a particular person as the source of the electronic consent; and
b) Indicates such person's approval of the information contained in the electronic consent.

Health and Safety Emergency Exception

School districts must balance the need to protect students' personally identifiable information with the need to address issues of school safety and emergency preparedness. Under FERPA, if an educational agency or institution determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records, without consent, to any person whose knowledge of the information is necessary to protect the health and safety of the student or other individuals during the period of the health or safety emergency. School districts may release information from records to appropriate parties including, but not limited to, parents, law enforcement officials and medical personnel. A school district's determination that there is an articulable and significant threat to the health or safety of a student or other individuals shall be based upon a totality of the circumstances, including the information available, at the time the determination is made. The school district must record the articulable and significant threat that formed the basis for the disclosure and maintain this record for as long as the student's education records are maintained.

Disclosures to Parents of Eligible Students

Even after a student has become en "eligible student" under FERPA (which is defined as a student who is eighteen [18] years of age or older or who is attending an institution of post-secondary education) an educational agency or institution may disclosure education records to an eligible student's parents without the student's consent:
a) If the student is claimed as a dependent for Federal income tax purposes by either parent;
b) In connection with a health or safety emergency;
c) If the disclosure falls within any other exception to the consent requirements under FERPA or its Regulations, such as the disclosure of directory information or in compliance with a court order or lawfully issued subpoena.

Challenge to Student Records

Parents/guardians of a student under the age of eighteen (18), or a student who is eighteen (18) years of age or older or who is attending an institution of post-secondary education, shall have an opportunity for a hearing to challenge the content of the school records, to ensure that the records are not inaccurate, misleading, or otherwise in violation of the privacy or other rights of students, and to provide an opportunity for the correction or deletion of any such inaccurate, misleading, or otherwise inappropriate data contained therein.

Education Records

The term "education records" is defined as all records, files, documents and other materials containing information directly related to a student; and maintained by the education agency or institution, or by a person acting for such agency or institution (34 Code of Federal Regulations (CFR) Section 99.3). This includes all records regardless of medium, including, but not limited to, handwriting, videotape or audiotape, electronic or computer files, film, print, microfilm, and microfiche.

In addition, for students who attend a public school district, all records pertaining to services provide under the Individuals with Disabilities Education Act (IDEA) are considered "education records" under FERPA. As such, they are subject to the confidentiality provisions of both Acts.

Personal notes made by teachers or other staff, on the other hand, are not considered education records if they are:
a) Kept in the sole possession of the maker;
b) Not accessible or revealed to any other person except a temporary substitute; and
c) Use only as a memory aid.

Records created and maintained by a law enforcement unit for law enforcement purposes are also excluded.

Release of Information ~~to Another Educational Institution~~

Among other exemptions in accordance with law and regulation, ~~T~~the District may disclose any and all educational records, including disciplinary records and records that were created as a result of a student receiving special education services under Part B of IDEA, to another school or postsecondary institution at which the student seeks or intends to enroll. Parental consent is not required for transferring education records; however, the student's annual FERPA notification indicates that such disclosures have been made, unless expressly prohibited by law or regulation. In the absence of information about disclosures in the annual FERPA notification, school officials must make a reasonable attempt to notify the parent about the disclosure, unless the parent initiated the disclosure. Additionally, upon request, schools must provide a copy of the information disclosed and an opportunity for a hearing.

The District may also disclose any and all educational records to other school officials within the district who have been determined to have legitimate educational interests. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. A school official is a person who has a legitimate education interest in a student record who is employed by the district as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a member of the Board of Education; a person or company with whom the district has contracted to perform a special task (such as attorney, auditor, medical consultant or therapist~~); or a parent or student serving on an official committee, such as disciplinary or grievance committee, or assisting another school official performing his or her tasks.~~

Family Educational Rights and Privacy Act of 1974, 20 United States Code (USC) Section 1232(g)
34 Code of Federal Regulations (CFR) Part 99
NOTE: Refer also to Policy #7643 -- Transfer Students with Disabilities

11.11 Second Reading and Adoption of Policy 5630 Facilities: Inspection, Operation and Maintenance (proposed 8:55)

Motion: The Board of Education hereby adopts Policy 5630 as written
Motioned By: Trustee Spencer
Second By: Trustee Fletcher
Results: Unanimous
Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher
Not Present: Trustee McKeon, Trustee Osmond

~~2002~~ 2012 5630 Non-Instructional/Business Operations

SUBJECT: FACILITIES: INSPECTION, OPERATION AND MAINTENANCE

Operation and Maintenance

The Superintendent is charged with the responsibility for administering plant operations in the most efficient and economical manner possible, while placing high priority on health and safety of students and conservation of natural resources.

The Board, through the Superintendent and his/her staff, has the responsibility of protecting the District investment in plant and facilities through a systematic maintenance program.

It is expected that the program shall include periodic preventive maintenance activities, long-range maintenance schedules and emergency repair procedures. It is further expected that all maintenance work will be carried out in a manner that will cause the least interference with the educational program.

Construction and Remodeling of School Facilities

Plans and specifications for the erection, enlargement, repair or remodeling of facilities of the School District shall be submitted to the Commissioner when the contemplated construction costs of such work are ten thousand dollars ($10,000) or more, and for all projects affecting the health and safety of students.

Plans and specifications submitted to the Commissioner shall bear the signature and seal of an architect or engineer licensed to practice in the State of New York. The architect or engineer who sealed the plans and specifications shall also certify that the plans and specifications conform to the standards set forth in the State Uniform Fire Prevention and Building Code (9 NYCRR Parts 600 through 1250) and the State Energy Conservation Construction Code (9 NYCRR Parts 7810 through 7816).

For remodeling or construction projects costing five thousand dollars ($5,000) or more, the District shall assure compliance with the requirements of the State Uniform Fire Prevention and Building Code (9 NYCRR 600 through 1250) and Part 155 of the Commissioner's Regulations, and shall retain the services of an architect or engineer licensed to practice in New York State.

For remodeling or construction projects costing less than five thousand dollars ($5,000), the District shall assure compliance with the requirements of the State Uniform Fire Prevention and Building Code (9 NYCRR Parts 600 through 1250) and Part 155 of the Commissioner's Regulations.

Inspections

The administration of the School System shall cooperate with officials conducting health, fire, asbestos, bus, and boiler inspections. The administration shall keep the Board of Education informed of the results of such inspections in a timely fashion.

Comprehensive Public School Building Safety Program (Rescue)

To ensure that all school facilities are properly maintained and preserved and provide suitable educational settings, the Board of Education requires that all occupied school facilities which are owned, operated or leased by the District comply with the provisions of the Comprehensive Public School Safety Program and the Uniform Code of Public School Building Inspections, Safety Rating and Monitoring as prescribed in Commissioner's Regulations. For this reason, the School District shall develop a Comprehensive Public School Building Safety Program in accordance with Commissioner's Regulations.

The program shall be reevaluated and made current at least annually, and shall include the following:

a) A five (5) year capital facilities plan which will include a priority listing of current and proposed construction and renovation projects and major repairs and replacement of building systems and their costs.

b) A District-wide building inventory, which will include information pertaining to each building including, but not limited to:

1. Type of building, age of building, size of building;
2. Rated capacity, current enrollment;
3. List of energy sources and major systems (lighting, plumbing, electrical, heating); and
4. Summary of triennial Asbestos Inspection reports.

c) An annual visual inspection of each occupied building and assignment of a safety rating score. The inspection committee must include a state certified code enforcement official, the District's facility director or designee, and a member of the District's Health and Safety Committee.

d) A building condition survey shall be conducted for all occupied school buildings once every five (5) years by a team that includes at least one (1) licensed architect or engineer.

e) A District-wide monitoring system which includes:

1. Establishing a Health and Safety Committee;
2. Development of detailed plans and a review process of all inspections;
3. Procedures for a response in writing to all inquiries about building health and safety concerns, a copy of which will be sent to the District's Health and Safety Committee for oversight, and a copy kept on permanent file.

f) Procedures to ensure the safety of the building occupants while a construction/renovation project is taking place. These procedures will include:

1. Notification to parents, staff and the community at least two (2) months in advance of a construction project of ten thousand dollars ($10,000) or more to be conducted in a school building while the building is occupied; provided, however, that in the case of emergency construction projects, such notice shall be provided as far in advance of the start of construction as is practicable;
2. A plan to ensure that all contractors comply with all health and safety issues and regulations, and wear photo ID badges;
3. An opportunity for the District's Health and Safety Committee to conduct a walk-through inspection of newly renovated or constructed areas to confirm that the area is ready to be reopened for use; and
4. An emergency plan which will address potential concerns with the capital project including, but not limited to, evacuation procedures, fire drills, and structural failures.

~~**School Facility Report Cards**~~

~~Commencing January 1, 2001 and each year thereafter, the School District shall prepare a School Facility Report Card for each occupied school building.~~

~~The School Facility Report Card for each building shall be reviewed annually by the Board of Education. The Board shall report in a public meeting on the status of each item set forth in Commissioner's Regulations for each facility located in the District.~~

Fire Inspection: 8 New York Code of Rules and Regulations (NYCRR) Section 155.4 Education Law Section 807-a Health Inspection: Education Law Section 906 Asbestos Inspection: Education Law, Article 9-A 40 Code of Federal Regulations (CFR) Part 763, Subpart E Plans and Specifications: Education Law Sections 408, 408-a and 409 8 New York Code of Rules and Regulations (NYCRR) Sections 155.1 and 155.2 Structural Safety Inspections: Education Law Sections 409-d, 409-e, 3602, and 3641(4) 8 New York Code of Rules and Regulations (NYCRR) Sections 155.1, 155.3, 155.41, and 155.6

11.12 Second Reading and Adoption of Policy 7131 Non-Resident Students (proposed 9:00)

Motion: The Board of Education hereby adopts Policy 7131 as written
Motioned By: Trustee Spencer
Second By: Trustee Fletcher
Results: Unanimous
Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher
Not Present: Trustee McKeon, Trustee Osmond

~~2002~~ 2012 7131 Students **SUBJECT: NON-RESIDENT STUDENTS**

Non-resident families who wish to enroll children in the School System shall submit a request in writing to the Superintendent, who shall determine whether or not the student(s) will be admitted. The Superintendent will also determine which building the student will attend. The following guidelines will be followed:
a) Parents/guardians must work out transfer conditions with home school district.
b) There is sufficient space to accommodate the non-resident student.
c) No increase in the size of faculty or staff will be necessary to accommodate them.
d) All rules and regulations in effect for District students will be applicable to non-District students.
e) A student whose parents intend to become residents of the Onteora Central School District within sixty (60) days of the beginning of the semester in which the enrollment is sought may enter the school if they can provide bona-fide evidence of their intent; i.e., sales contract, deed, etc.
f) A student who moves from the District after October 15 of the school year may be given permission to complete that school year on a tuition basis payable in monthly installments.
g) Where there is reasonable cause to question the residence of a student, the Superintendent of Schools will investigate the following in order to either admit or continue a student in attendance in the School District without assessing a tuition charge: the actual and only residence of the pupil, the legal residence of the parents, the status of other siblings, the manner in which the student is being supported, other unusual circumstances which may have a bearing on the legal residence of the student. In those instances where a legal guardian does not exercise care, custody and control, the residence of the guardian is not necessarily the residence of the child for school purposes.
h) Foreign students participating in a recognized Student Exchange Program may attend District schools. The administration is authorized to file with the U.S. Immigration and Naturalization Service the forms necessary for such students to obtain a student visa. The District will neither sponsor nor accept for admission students whose permanent residence is outside of the United States who are not participating in a recognized foreign student exchange program.
i) In all cases described above and any unusual circumstances not covered above, a written request must be submitted to the Superintendent.

~~Non-resident families must provide their own transportation.~~ Non-Resident students may use the District transportation, provided that there will be no additional cost to the district: there is an existing bus stop and the bus has space for the non-resident student.

Tuition may be charged to families of non-resident students in accordance with formulas approved by the State Education Department.

Education Law Sections 1709(13), 2045 and 3202 8 New York Code of Rules and Regulations (NYCRR) Section 174.2

11.13 Second Reading and Adoption of Policy 6150 Alcohol, Drugs and Other Substances (School Personnel) (proposed 9:05)

Motion: The Board of Education hereby adopts Policy 6150 as written
Motioned By: Trustee Spencer
Second By: Trustee Fletcher
Results: Unanimous
Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher
Not Present: Trustee McKeon, Trustee Osmond

~~2006~~ 2012 6150 Personnel

SUBJECT: ALCOHOL, DRUGS AND OTHER SUBSTANCES (SCHOOL PERSONNEL)

Philosophy

The Onteora Board of Education, recognizing that students are often influenced by teachers and other members of a school's staff, impresses upon staff members the importance of maintaining a high level of professionalism appropriate to their position, which, in turn, shall set a positive example for students. The Board of Education also recognizes that illicit drug (including synthetic cannabinoids) and alcohol use exists in our community. We acknowledge our responsibility for the education of all students and must stand accountable for that education. The District will continue to assume a significant role in initiating and maintaining effective alcohol and other drug prevention, intervention and treatment programs. This goal can be accomplished only through coordinated collaborative efforts utilizing the resources of the school and the community. With this philosophy in mind, this policy will describe the program elements the District will use to promote healthy lifestyles for staff and to inhibit the illicit use of alcohol and other drugs (including synthetic cannabinoids).

Policy

A formal policy for handling illicit drug and alcohol use has been developed for the protection of the total school community. This policy shall not limit the School District from other additional or legal action which may be deemed necessary and appropriate to protect the integrity of the School System. The Onteora Central School District:

a) Strongly disapproves of any illicit drug (including synthetic cannabinoids) and alcohol use;

b) Maintains safe and reasonable facilities for learning and teaching free from substance use. Provides staff development on alcohol, tobacco, and illicit drug use and related issues to support the application of prevention concepts in the home, school and community;

c) Offers community education about the issues of alcohol, tobacco, and other illicit drug use as a basis for providing a consistent message to District youth;

d) Provides for alternatives to alcohol, tobacco, and illicit drug use. These activities are planned collaboratively by students, school staff, parents/guardian, community members, and agencies;

e) Recommends intervention referral for any employee on a per need basis. Maintains facilities to provide employees with assistance and after care information from our Employee Assistance Program (EAP) and Personnel Departments. The confidential nature of the medical records of employees with alcohol/chemical dependency shall be preserved in the same manner as all other medical records;

f) Prohibits the unlawful use, possession, sale, manufacturing or distribution of alcohol and/or illicit drugs (including synthetic cannabinoids) in school, on school property, at any school sanctioned event, or in a School District-owned or contracted vehicle;

g) Requires the designated administrator/supervisor call the police and institute disciplinary action for any employee in possession of, using, selling, manufacturing, or distributing an illicit drug (including synthetic cannabinoids) or alcohol or drug paraphernalia in school, on school property, at any school sanctioned event, or in a School District-owned or contracted vehicle;

h) Recommends that violations of this policy will subject the employee to appropriate disciplinary action, up to and including termination of employment, pursuant to any applicable state or federal laws or regulations, and formal agreements between the Board and respective unions;

i) Distributes this policy and any future revisions to all District staff;

j) Requires all new staff to have a full medical examination prior to employment. Additionally, all new staff will be required to submit to a drug-screening test prior to employment, at a site designated by the District and at the District's expense. All medical information obtained through such medical examinations will be confidential;
k) Evaluates effectiveness of the established policy and procedures and will review it as necessary.
Education Law Sections 913, 1711(5)(e), and 3020-a
Civil Service Law Section 75
Drug-Free Schools and Communities Act
Amendment of 1989
(Public Law 101-226)
20 United States Code (USC) Section 3171 et seq.
Cross Ref: Policy 7320 Alcohol, Drugs and Other Substances (Students)
Policy 6151 Drug-Free Workplace

11.14 Second reading and Adoption of Policy 7320 Alcohol, Drugs and Other Substances (Students) (proposed 9:10)

Motion: The Board of Education hereby adopts Policy 7320 as written
Motioned By: Trustee Hickey
Second By: Trustee Fletcher
Results: Unanimous
Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher
Not Present: Trustee McKeon, Trustee Osmond

2012 7320 Students

SUBJECT: ALCOHOL, DRUGS AND OTHER SUBSTANCES (STUDENTS)

Philosophy

The Onteora Board of Education recognizes that illicit drug and alcohol use exists in our community. We acknowledge our responsibility to the education of all students and must stand accountable for that education. A formal policy for handling and addressing student drug and alcohol use and all its associated problems is needed for the protection of the total school community. The District will continue to assume a significant role in initiating and maintaining effective alcohol and other drug prevention, intervention and treatment programs. This goal can be accomplished only through coordinated collaborative efforts utilizing the resources of the school and the community. With this philosophy in mind, this policy will describe the program elements the District will use to promote healthy lifestyles for students and to inhibit the use of alcohol and other drugs.

Policy

The formal policy for handling illicit drug and alcohol use has been developed for the protection of the total school community. This policy shall not limit the School District from other additional or legal action which may be deemed necessary and appropriate to protect the integrity of the School System.
The Onteora Central School District:
a) Strongly disapproves of any illicit drug and alcohol use;
b) Maintains safe and reasonable facilities for learning and teaching free from substance use. Provides staff development on alcohol, tobacco, synthetic cannabinoids and illicit drug use and related issues to support the application of prevention concepts in the home, school and community;
c) Provides sound, vigorous and current educational programs to eliminate existing use of alcohol, synthetic cannabinoids**,** and illicit drugs to all students at all grade levels, and to identify and provide supportive services to students grades K through 12 at high risk for such use;
d) Provides for alternatives to alcohol, tobacco and illicit drug use. These activities are planned collaboratively by students, school staff, parents, community members and agencies;
e) Recognizes chemical dependency as a disease and has developed a referral process between District schools and community providers;
f) Maintains facilities to provide the students and parents with assistance from our guidance department, counseling staff, student assistance program and medical department for the purpose of identifying and referring students to appropriate agencies when their use of alcohol and/or illicit substances requires counseling and/or treatment;
g) Prohibits the unlawful use, possession, sale, manufacturing or distribution of alcohol and other illicit drugs , including synthetic cannabinoids, by students in school, on school property, at any school-sanctioned event, or in a School District owned or contracted vehicle**;**

h) Requires the designated administrator/supervisor call the police and institute disciplinary action, up to and including suspension, pursuant to any applicable state or federal laws or regulations, or any student in possession of, using, selling, manufacturing, or distributing a drug or alcohol, synthetic cannabinoids**,** or drug paraphernalia in school, on school property, at any school sanctioned event, or in a School District owned or contracted vehicle;
i) Provides services to students in or returning from treatment to ensure that the school environment supports the process of recovery initiated in the treatment program;
j) Provides individual, group, family counseling and student assistance programs to students at high risk for alcohol and/or other illicit substance use;
k) Ensures confidentiality as required by federal and state law;
l) Notifies parents/guardians and students of this policy via the District Calendar or other District mailing;
m) Evaluates effectiveness of the established policy and procedures, and will review it as necessary.
Drug-Free Schools and Communities Act
Amendment of 1989 (Public Law 101-226)
20 United States Code (USC) Section 3171 et seq.
Cross Ref: Policy 6150 Alcohol, Drugs and Other Substance (School Personnel) Policy 6151 Drug-Free Workplace

12. ** 5 Minute Break

12.01 The Board will take a 5 minute break (proposed 9:15)
9:10

13. Consent Agenda

13.01 Approve Consent Agenda (proposed 9:20 duration 5 min)
9:15
Motion: Approve consent agenda item numbers 13.02-13.04
Motioned By: Trustee Spencer
Second By: Trustee Fletcher
Results: Unanimous
Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher
Not Present: Trustee McKeon, Trustee Osmond

13.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL
EXTRA DUTY STIPENDS 2012-2013

NAME	POSITION	AMOUNT
Cayea, Krista	Production Account Manager	$ 500.00
Connolly, Denise	Liaison – PPS (**PRO-RATED** 10/15/12-06/30/12)	$2,741.13

PER DIEM SUBSTITUTES

NAME	POSITION	RATE OF PAY
Robertson, Susan	Home Tutor	$36.00/hour

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1887	10/19/12 – 11/02/12	Medical Leave – Paid Family Medical Leave

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#3077	10/10/12 – 10/26/12	Medical Leave – Paid Family Medical Leave
#3310	10/10/12 – 10/26/12	Medical Leave – Paid Family Medical Leave
#1629	10/06/12 – 10/26/12*	Medical Leave – Unpaid Family Medical Leave

***Extension of leave**

13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/12, Confidential, as reviewed by Trustee McGillicuddy

13.04 Volunteer Applications

Motion: The Board of Education hereby approves the following volunteers: Woodstock School: Anne Nelson; Phoenicia School: Nicole Twerdak, Elizabeth Potter, Ashley Bender, Susan Robertson

14. Old Business

14.01 The Board will discuss Old Business (proposed 9:25)

9:20

Discussion about Board members changing seats each meeting

15. New Business

15.01 The Board will discuss New Business (proposed 9:30)

Take time at future board meetings to discuss presentations from NYSSBA:

- The school board's role on student achievement
    - Specific models from mission statement to strategies
    - Process and methodology
- Communication aspects: exit polls, Twitter, Vimeo, streaming board meetings with U-Stream
    - Trustee Kurnit, Trustee McGillicuddy, and Trustee Fletcher will present what they learned

Discussion on NYSSBA's Resolution committee are allowed to take resolutions at the last minute

- Trustee McGillicuddy voted on items she did not know how the Board felt
    - Write a letter to NYSSBA from Board

The District seems to be inconsistency on homework. Board needs to set guidelines on homework.

- Send to policy committee

Consensus to have ability to do Skype style presentation instead of bringing in speakers

- Must be functional to be successful in public

16. Request For Information

16.01 The Board will request information (proposed 9:35)

9:40

Trustee Kurnit requested:

- the District reach out to an Independent Information Technology that was in a NYSSBA workshop and report back to the Board

- Specialty is organizing schools to bring into 21st century.

- Pass information from the NYSSBA convention about the student-staff food program at the Delhi schools onto Food Services Director Chris Downs

Trustee McGillicuddy requested:

- How many athletes had concussions this fall and in which sports and how many from non-sports.
- Summary of alternative education program – number of students, cost, program description
- How many students are in the Onteora Vision 21 Program and is it growing, what is its future.

Trustee Spencer requested:

- Information to understand process and where responsibility falls for updating the TV channel
  - Not being updated properly
  - artwork does not display properly

- Pass the communication information from the NYSSBA convention to Onteora administrators to see what other districts are doing

17. Public Comment

17.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 9:40 duration 10 min)
No public comment was made

18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, November 13 at Bennett (proposed 9:50)
Motion: The meeting is adjourned at 9:50
Motioned By: Trustee Spencer
Second By: Trustee Hickey
Results: Unanimous
Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher
Not Present: Trustee McKeon, Trustee Osmond

Minutes Recorded By:
Fern Amster, District Clerk

Fern Amster

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon