

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## REORGANIZATION/REGULAR MEETING

Minutes

6:00 p.m.

**TUESDAY, July 3, 2012**

Middle School/High School

### **1. Opening Items**

- 1.01 Call to Order 6:00
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

### **2. Oath of Office**

- 2.01 District Clerk will administer the Oath of Office to elected Board Trustees  
District Clerk will administer the Oath of Office to elected Board Trustees as follows:  
Tony Fletcher (3) three year term 7/1/12 - 6/30/15  
Laurie Osmond (3) three year term 7/1/12 - 6/30/15

### **3. Nominations for 2012-2013 Board President**

- 3.01 Nominations for 2012-2013 Board President  
*Motion:* The Board of Education hereby nominates Trustee McGillicuddy for President for the 2012-2013 School year  
Motioned By: Trustee Osmond  
Second By: Trustee Fletcher  
Results: Unanimous  
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

### **4. Nominations for 2012-2013 Board Vice President**

- 4.01 Nominations for 2012-2013 Board Vice President  
*Motion:* The Board of Education hereby nominates Trustee Fletcher for Vice President for the 2012-2013 School year  
Motioned By: Trustee Osmond  
Second By: Trustee McGillicuddy  
Results: Unanimous  
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

### **5. Oath of Office**

- 5.01 The District Clerk will administer the Oath of Office to the 2012-2013 Board of Education President and Vice President

### **6. Executive Session**

- 6.01 The Board of Education will vote to go into Executive Session to discuss pending litigation, conduct a hearing and to discuss terms of employment for specific personnel (proposed 6:15 duration 1 hour 15 min)  
*Motion:* Motion to enter into Executive Session to discuss pending litigation, conduct a hearing and to discuss terms of employment for specific personnel

Motioned By: Trustee Hickey  
 Second By: Trustee Spencer  
 Results: Unanimous  
 Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,  
 Trustee Spencer, Trustee McKeon, Trustee Hickey

6.02 The Board of Education will vote to exit Executive Session

Motioned By: Trustee Fletcher  
 Second By: Trustee McGillicuddy  
 Results: Unanimous  
 Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,  
 Trustee Spencer, Trustee McKeon, Trustee Hickey

6.03 The Board of Education will vote to re-enter the public session

Motioned By: Trustee Osmond  
 Second By: Trustee Hickey  
 Results: Unanimous  
 Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,  
 Trustee Spencer, Trustee McKeon, Trustee Hickey

**7. Annual Appointments**

7.01 Appointments of District Officers, Stipends/Fees, effective July 1, 2012, and authorizes the Superintendent of Schools to sign all necessary contracts for District Clerk, District Treasurer, Deputy District Treasurer, Internal Auditor, Claims Auditor, School Tax Collector, Deputy School Tax Collector, Purchasing Agent (proposed 7:30)

*Motion:* Appointments of District Officers, Stipends/Fees, effective July 1, 2012, and authorizes the Superintendent of Schools to sign all necessary contracts:

District Clerk:	Fern Amster	As per 3/22/11 resolution – combines pay for Superintendent Secretary and District Clerk
Treasurer:	Deb D’Aprile	As per terms of employment
Deputy District Treasurer:	Terry Snyder	-0-
Internal Auditor:	Questar III BOCES	\$13,380 (see attached)
Claims Auditor	Julie Wright	\$4,870
School Tax Collector:	Cheryl Berryann	-0-
Deputy School Tax Collector:	Janelle Perry	\$14.28/hour
Purchasing Agent:	Victoria McLaren	-0-
Deputy Purchasing Agent:	Phyllis McGill	-0-

Motioned By: Trustee Fletcher  
 Second By: Trustee Spencer  
 Results: Unanimous  
 Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,  
 Trustee Spencer, Trustee McKeon, Trustee Hickey

7.02 Other Appointments, Stipends/Fees, effective July 1, 2012, and authorizes the Superintendent of Schools to sign all necessary contracts: School Attorney, Bond Counsel, Independent Auditor, School Physician, Nurse Practitioner, New Employee Physicals, Alcohol and Drug Testing Site, Fingerprinting, Athletic Events Physician, CSE Impartial Hearing Officer, ECA Treasurer for High School, ECA Chief Faculty Counselors Three (3) elementary schools and High School, Title IX Officer, Coordinator for Section 504, School Community Relations Coordinator, Residency Officer, Records Access Officer, Records Management Officer, Homeless Liaison, Broker of Record, District Health Coordinator, District Nursing Coordinator, Asbestos Designee, School Buildings Structural Inspector and Fire Inspector, Substitute Calling Service (proposed 7:35)

Meeting

*Motion:* Other Appointments, Stipends/Fees, effective July 1, 2012, and authorizes the Superintendent of Schools to sign all necessary contracts

1.	School Attorney:	Thomas, Drohan, Waxman, Petigrow & Mayle	\$200/hr for attorneys \$90/hr for paralegal services \$4,000/month General Counsel (see attached)
2.	Bond Counsel:	Squire, Sanders & Dempsey L.L.P.	As per RFP fee schedule (see attached)
3.	Independent Auditor:	West & Company	\$19,950 (see attached)
4.	School Physician/Nurse Practitioner	Arthur DiNapoli, M.D. Ph.D., Inc.	\$34,433(see attached)
5.	New Employee Physicals:	Kingston Worx	See attached
6.	Alcohol and Drug Testing Site:	Kingston Worx	See Attached
7.	Fingerprinting:	Reimbursement per District Policy	\$94.25
8.	Athletic Events Physician:	Arthur DiNapoli	-0-
9.	CSE Impartial Hearing Officers, Certified by the State of New York in accordance with Section 200.1 of the Commissioner's Regulations:	-	As per Policy 7670
10.	ECA Central Treasurer	Janelle Perry	\$4,465
	ECA Chief Faculty Counselors Bennett Elementary, Middle School and High School:	Building Principals	-0-
11.	Title IX Officer:	Gabriel Buono and Jennifer O'Connor	-0-
12.	Coordinator for Section 504:	Cindy Bishop	-0-
13.	Residency Officer:	Victoria McLaren	-0-
15.	Records Access Officer:	Victoria McLaren	-0-
16.	Records Management Officer:	Victoria McLaren	-0-
17.	Homeless Liaison	Cindy Bishop	-0-
18.	Broker of Record	Rose & Kiernan,	-0-

		Inc.	
19	District Nursing Coordinator:	Colleen McDaniel	rate as per OTA contract
20.	Asbestos Designee:	Dr. Michael O'Rourke	-0-
21.	School Buildings Structural Inspector and Fire Inspector:	Ulster County BOCES Risk Management Program.	N/A
22.	Substitute Calling Service:	Sharon Rushkoski	\$8,938

Motioned By: Trustee Osmond  
 Second By: Trustee Kurnit  
 Results: Unanimous  
 Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

**8. Authorizations**

8.01 Payroll Certificate, Budget Transfers, Check Signature, Alternate Check Signature, Petty Cash Funds, Bonding of Personnel. (proposed 7:40)

A. Payroll Certificate:	Superintendent, Dr. Phyllis McGill	-0-
B. Budget Transfers:	Superintendent of Schools, Dr. Phyllis McGill up to \$50,000	-0-
C. Check Signature:	Deb D'Aprile	-0-
D. Alternate Check Signature:	Terry Snyder	-0-
E. Petty Cash Funds:	for Central Office Terry Snyder custodian	\$100

Bonding of Personnel:

1. Blanket limit - \$100,000
2. \$215,000 each for Assistant Superintendent for Business, Senior Account Clerk/Typist, Account Clerk/Typist and District Clerk
3. \$1,000,000 each for Treasurer and Deputy Treasurer, Internal Claims Auditor
4. \$2,000,000 for Tax Collector, Deputy Tax Collector
5. \$400,000 for Central ECA Treasurer and ECA Chief Faculty Counselor

Motioned By: Trustee Fletcher  
 Second By: Trustee Spencer  
 Results: Unanimous  
 Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

**9. Designations**

9.01 Official Bank Depositories, Official Newspaper for Legal Notices and Bids, Board Meeting Schedule (proposed 7:45)

FUND	Account Names	BANK
General/T&A/T&E/ Federal/Cafeteria	Community Bank MultiFund	Community Bank
	Community Bank Payroll	Community Bank
	Chase MoneyMarket	JP Morgan/Chase
	MBIA Money Market	MBIA
	TDBank Money Market	TD Banknorth
	Catskill Hudson Tax	Catskill Hudson Bank
	Catskill Hudson Money Market	Catskill Hudson Bank
Capital	Construction	KeyBank
Extraclassroom	HS/MS	Community Bank
	Bennett	Community Bank

B. Official Newspaper for Legal Notices and Bids: Daily Freeman

C. Board Meeting Schedule as attached  
 Motioned By: Trustee Hickey  
 Second By: Trustee Spencer

Discussion about the Board Meeting Schedule

Results: Unanimous  
 Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

**10. Other Approvals**

10.01 Mileage Reimbursement, Substitute Teacher Rates, Substitute Support Staff Rates, Home Instruction Teacher, Use of Facilities, School Lunch Prices, Copy Rate, 2012-2013 Board of Registration. (proposed 7:50)

A. Mileage Reimbursement	-Per Current I.R.S. Rate
B Substitute Teacher Rates	-CERTIFIED - \$95.00/day
	- UNCERTIFIED- \$80.00/day
	- Registered Nurse - \$95.00/day
	- Licensed Practical Nurse - \$80.00/day
C. Substitute Support Staff Rates	- Teaching Assistant – CERTIFIED - \$10.00/hr.
	- Teaching Assistant – UNCERTIFIED - \$9.00/hr
	- Custodial - \$10.00/hr
	- Clerical - \$10.00/hr.
	- Clerical Retiree - \$15.00/hr
	- Monitor - \$9.00/hr

	- Food Service - \$9.00/hr.
	- Bus Driver - \$11.50/hr.
Substitute Short and Long Term Pay	As per Regulation 6220R
D. Home Instruction Teacher	- as per OTA Contract (includes travel and prep)
E. Use of Facilities - staffing charges	- \$25/hr/employee cafeteria Staff; \$30/hr. custodial - overtime charge only
F. School Lunch Prices	-K-5 Lunch = \$2.00, 6-8 \$2.25 HS Lunch = \$2.50, Elementary Breakfast = \$1.25 MS/HS Breakfast = \$1.50
G. Copy rate	-\$0.25/page
H. 2012-2013 Board of Registration	- Registrars – Registration and/or Vote Day - \$85.00 - Chief Registrar Inspectors – Vote Day \$180.00 - Two Machine Custodians – Vote Date Only - \$80.00 - Two Machine Inspectors - \$380.00 - One Chief Machine Inspector - \$115.00 - Extra hours shall be pro rata for whatever additional hours are actually worked
Public Library Tax as approved by voters – Library Tax approved by voters on May 15, 2012 with a total of \$20,000	Pine Hill Library - \$700 Phoenicia Library - \$3,500 Olive Free Library - \$5,600 West Hurley Library - \$3,300 Woodstock Library - \$6,900
Grant Funding	The Superintendent is authorized to apply for grants

- No longer charge a fee for musical instrument rental
- Raised pay for Substitute Clerical Workers
- Lunch prices were raised by State Regulation

Motioned By: Trustee Osmond

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

10.02 Cell Phone Assignments (proposed 7:55)

Motion: The Board of Education hereby approved the following cell phone assignments as specified in the attached file.

Motioned By: Trustee Hickey

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

**11. Policies**

11.01 Policies (proposed 8:00)

*Motion:* All policies in effect shall remain in effect for the 2012-2013 school year

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

**12. Authorize District Treasurer to borrow sums of money**

8:55

12.01 BOE authorizes District Treasurer to borrow sums of money (proposed 8:05)

*Motion:* Resolved, that the Board of Education hereby authorizes the District Treasurer to borrow sums of money, the total of which is not to exceed \$3,000,000 at any one time, during the 2012-2013 school year and to issue appropriate short-term notes according to local finance law. (Tax Anticipation Notes – TAN; Revenue Anticipation Notes – RAN)

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

**13. Establishment of Committees**

13.01 The Board of Education will approve the establishment of Board Committees for the 2012-2013 school year (proposed 8:10)

9:00

Facilities Committee (Sub-Committee is Green Committee)

The Board of Education approves a temporary committee and committee chairperson: whose purpose will be to review facilities issues, including proposed projects, change orders, and review project bids and facilities needs

Policy Committee

The Board of Education approves a temporary committee and committee chairperson, whose purpose is to assist the Superintendent of Schools in:

- reviewing, revising and tracking the implementation of the written policies in order to keep them current.
- new policies that may need to be written policies that may require revision due to changes in the law, effectiveness of the policy, or new developments.

Legislative Action Committee

The Board of Education approves a temporary committee and committee chairperson whose purpose is to inform, educate and advise the BOE and community concerning legislative issues and matters affecting public education.

Discussion on making the Green Committee a sub-committee of Facilities

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

#### 14. Acceptance of Minutes

14.01 The Board of Education hereby accepts minutes of June 12, 2012 (proposed 8:15)

*Motion:* The Board of Education hereby accepts minutes of June 12, 2012

Motioned By: Trustee Hickey

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

#### 15. Board District News

15.01 The Board will report District News (proposed 8:20)

Trustee McGillicuddy reported:

- Attended District events:
  - Kindergarten graduation at Phoenicia & Bennett Elementary Schools
  - Bennett Elementary School plays
- Honor to attend graduation ceremony at HS and hand out diplomas
- Board Retreat
  - time well spent, productive

#### 16. Superintendent District News

9:10

16.01 The Superintendent will report District News (proposed 8:25)

Superintendent Phyllis McGill reported:

- Introduced new Vice Principal of the High School, Dieter Schimmelpfennig
- Will provide information on graduation to Board:
  - how many students walked
  - what students need who did not walk
- Belleayre Bash went very well

16.02 Response To Intervention Report (proposed 8:25 duration 20 min)

9:10

PPS Director Cindy Bishop reported:

- State and Federal Education Department mandated that districts have a Response to Intervention Plan in Place by July 1, 2012.
  - Developed a K-6 plan and submitted it to the State
- RTI plan allows the students to be helped earlier
  - Compare students' cognitive ability with achievement ability to identify students' needs
    - If student is not achieving as expected, educators prepare a plan to be proactive and preventative
- Focuses on positive outcomes
- Make decision based on data and research
- Tier 1 – in general education classroom integrated into the content areas

- Targeted, monitored differentiated instruction
- Tier 2 – provided by a specialist
  - Math teacher, reading teacher or special education teacher
  - Progress monitored weekly
- Tier 3 – provided by specialist
  - More frequent meetings
  - Pull out of classroom
- Have to think about how we will support teachers

**17. Public and Student Comment**

17.01 Public and Students may comment on any agenda or non-agenda item (proposed 8:45 duration 15 min or more)

Rebecca Balzac – Thank you to Dr. McGill for revisiting having Rosh Hashana off

**18. Break**

18.01 The Board will take a 10 minute break at approximately 9:00  
 No break was taken

**19. Discussion and Possible Action**

9:50

19.01 Professional Development Plan and Committee (proposed 9:05)

*Motion:* The Board of Education hereby approves the Professional Development Plan as attached and the committee:

Gabe Buono	Bennett Elementary Principal, President OAA
Jeannine Burkhardt	HS Math Teacher
Corey Cavallaro	MS Social Studies Teacher
Rich DeRuvo	HS Physics Teacher, President OTA
Doreen Erlwein	Bennett Grade 4 Teacher
Pam Free	HS Teaching Assistant
Nick Millas	Director of Wellness, Health, and PE
Dr. Phyllis McGill	Superintendent
Mary Naccarato	Woodstock Kindergarten Teacher
Jane Wolfrom	Phoenicia Grade 2 Teacher
Marki Clair-O'Rourke	Ulster BOCES Curriculum Specialist
TBD	Parent
Dr. Margaret Veve	SUNY New Paltz
Cynthia Bishop	Director of Pupil Services
TBD	Librarian
TBD	MS/HS Principal or Assistant Principal
Harvey Boyer	Music Teacher
Roberta Ziemba	Art Teacher
TBD	Language Other than English Teacher

Motioned By: Trustee Osmond  
 Second By: Trustee Hickey  
 Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

19.02 Approve the 2012-2013 Calendar (proposed 9:10)

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the revised 2012-2013 School Calendar.

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

19.03 CSE/CPSE Membership for 2012-2013 (proposed 9:15)

*Motion:* BE IT HEREBY RESOLVED by the Board of Education of the Ontario Central School District upon recommendation by the Superintendent of Schools that the CPSE/CSE membership for the 2012-2013 School Year is hereby approved.

Motioned By: Trustee Osmond

Second By: Trustee Kurnit

Why aren't all psychologists District Representative Chair people?

Why are all parent reps crossed out?

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

19.04 Stipulation of Agreement between OTA & OCSD (proposed 9:20)

*Motion:* The Board of Education hereby approves the Stipulation of Agreement between Ontario Central School District and the Ontario Teachers Association regarding payment for unpacking and authorizes the Superintendent to sign such agreement.

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

19.05 Creation of Position (proposed 9:25)

*Motion:* The Board of Education hereby authorizes the creation of the following position: 1.0 FTE Elementary Teacher

Motioned By: Trustee Osmond

Second By: Trustee Fletcher

There 87-88 incoming second graders across the 2 primary buildings

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

19.06 Approve Inter-School Transfer (proposed 9:30)

*Motion:* The Board of Education hereby approves of the Inter-School Transfer from Phoenicia to Woodstock

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Clarification on Interschool Transfer procedure

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

19.07 Second Reading and Adoption of Policy 1511 Agenda Preparation and Dissemination (proposed 9:35)

*Motion:* The Board hereby adopts policy 1511 as written.

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

~~2002 1511 By Laws~~ **SUBJECT: AGENDA FORMAT**

~~\_\_\_\_\_ The agenda of the Board of Education regular meetings will be developed as follows:~~

~~\_\_\_\_\_ a) \_\_\_\_\_ The Superintendent shall prepare a written agenda in consultation with the Board President.~~

~~\_\_\_\_\_ b) \_\_\_\_\_ Organizations, groups, and individuals seeking space on the agenda should contact the Superintendent six (6) days in advance of the meeting. They shall state the subject and purpose of the agenda item.~~

~~Education Law Section 1606~~

~~Public Officers Law, Section 104(2)~~

~~Adopted: 6/29/09~~

~~2012 1511 Students~~

~~SUBJECT: AGENDA PREPARATION AND~~

~~DISSEMINATION~~

~~The Superintendent and/or the Board President shall prepare the agenda for each board meeting according to the order of business, to facilitate orderly and efficient meetings, and to allow board members sufficient preparation time. The Vice President shall attend and participate when available. The Board President may include other Board members from time to time.~~

~~Items of business may be suggested by any Board member, district employee, parent, student, or other member of the public, and must relate directly to district business. The inclusion of items suggested by district employees, parents, students, or other members of the public shall be at the discretion of the Superintendent, subject to the approval of the Board President.~~

~~Persons suggesting items of business must submit the item to the Superintendent at least 7 days prior to a regular meeting.~~

~~Once the agenda is set, items will not be added, unless the item is of an emergency nature and authorized by the Superintendent in consultation with the Board President. The agenda can be modified by a majority vote of the Board.~~

~~The agenda shall specify whether the item is an action item, a consent item, a discussion item or an information item.~~

~~The agenda and any supporting materials will be distributed to board members the Friday before the board meeting to permit careful consideration of items of business. The agenda and supporting material~~

to be discussed at the board meeting that is permissible to be released to the public will be posted on the district's website, to the extent practicable, two days before the meeting. In addition, the agenda will be released to the news media including local newspapers, radio stations and television stations in advance of the meeting. The agenda and supporting material to be discussed at the board meeting that is permissible to be released to the public will also be available in the Superintendent's office two days before the meeting and at the Board meeting to anyone who requests a copy.

The District Clerk shall be responsible for ensuring that the agenda is available to the public and the media.

Cross-ref: 1510 Regular Board Meetings, 1520 Special Meetings of the Board of Education  
Ref: Public Officers Law 103(e)

#### 19.08 Second Reading and Adoption of Policy 1510 Regular Board Meetings (proposed 9:40)

*Motion:* The Board of Education hereby adopts Policy 1510 as written

Motioned By: Trustee Kurnit

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

~~2002~~ 2012 1510 By-Laws

SUBJECT: REGULAR BOARD MEETINGS

All Board of Education meetings must be open to the public except those portions of the meetings which qualify as executive sessions. A "meeting" is defined as an official convening of a public body for the purpose of conducting public business and a "public body" is defined as an entity ~~of two (2) or more persons~~ which requires a quorum to conduct public business, including committees and subcommittees.

Whenever such a meeting is to take place, there must be at least seventy-two (72) hours advance notice in accordance with the provisions of the Open Meetings Law. Notice of other meetings shall be given as soon as is practicable in accordance with law.

If videoconferencing is used to conduct a meeting, the public notice for the meeting shall inform the public that videoconferencing will be used, identify the locations for the meeting, and state that the public has the right to attend the meeting at any of the locations.

Regular meetings of the Board of Education of Onteora Central School District shall take place on the day and time designated by the Board at the Annual Organizational Meeting, except as modified at subsequent meetings of the Board.

~~It is the responsibility of the Superintendent to prepare the agenda and review it with the Board President for each meeting of the Board. The agenda for each meeting shall be prepared during the week prior to the meeting. The agenda shall be distributed to Board members no later than the Friday before such regular meeting. Whenever the President or other members of the Board wish to bring a matter to the attention of the Board, such request should be made to the Superintendent so that the same can be placed on the agenda. Whenever individuals or groups wish to bring a matter to the attention of the Board, such request shall be addressed to the Superintendent. The Superintendent shall present such matter to the Board.~~

The District Clerk shall notify the members of the Board of Education in advance of each regular meeting. Such notice, in writing, shall include an agenda and the time of the meeting.

In the event that a meeting date falls on a legal holiday, interferes with other area meetings, or there is an inability to attend the meeting by Board members to the extent that a quorum would not be present, the Board shall select a date for a postponed meeting at the previous regular meeting, and shall direct the Clerk to notify all members.

Any meeting of the Board may be adjourned to a given future date and hour if voted by a majority of the Board present.

The Superintendent and members of his/her staff at the Superintendent's discretion shall attend all meetings of the Board. The Superintendent shall attend all executive session meetings of the Board except those that concern his/her evaluation and salary determination. The Board may request the attendance of such additional persons as it desires.

Public Officers Law Article 7

Education Law Section 1708

NOTE: Refer also to Policy #1520 -- Special Meetings of the Board of Education  
Policy 1710 Quorum  
Policy 1511 Agenda Preparation and Dissemination

19.09 Second Reading and Adoption of Policy 7421 Sportsmanship (proposed 9:45)  
10:00

*Motion:* The Board of Education hereby adopts Policy 7421 as written

Motioned By: Trustee Hickey

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,  
Trustee Spencer, Trustee McKeon, Trustee Hickey

2012 7421 Students

SUBJECT: SPORTSMANSHIP POLICY

The Onteora Central School District Board of Education recognizes the valuable role athletics play in the development of our student population and public recognition of the school district. In doing so, the promotion of good sportsmanship as it pertains to student-athletes, parents, coaches, officials, and spectators will be emphasized for the betterment of the program.

The conduct of all those who participate will be aligned with the expectations established by league, section, and state governing bodies. The following expectations shall be followed at all competitions home and away:

1. Role models play a vital role to the development of the student population and therefore should demonstrate good sportsmanship. Those role models include but are not limited to Principal/Administrative staff, Athletic Director, Coaches, Players, Faculty Members, Booster club members, and Parents
2. Coaches, players, and spectators generally set the tone for the contest and create the public image for the school.
  - a. Therefore they will respect the integrity and judgment of sports officials.
  - b. They shall refrain from all conduct, which is meant to degrade, bait, intimidate, or discredit their opponent, officials or other athletes.
  - c. Coaches are expected to demonstrate an understanding of the educational values of interscholastic athletics by showing restraint and composure in the emotional climate of an athletic contest. The coaches are expected to educate and encourage such restraint with their players.
  - d. Spectators are expected to cheer in a positive tone for their team and avoid negative cheers/comments to the officials, other teams coach, players, and spectators.
  - e. Players, coaches, and spectators are expected to follow the expectations for behavior as established in the Athletic Codes, and Coach's Handbook.
3. In order that all persons may experience maximum enjoyment at an Onteora athletic event and to enhance and encourage good public order, spectators shall be encouraged to sit in designated areas that are closest to their team. Spectators, players, and coaches may not encroach on the playing area so as to disrupt the action of the game.
4. When applicable, announcements will be made prior to the start of the contest to reinforce the expectations of sportsmanship.  
Consequences for poor sportsmanship are at the discretion of the administrator on site or the coach and may involve any one of the following actions:
  1. Verbal Warning
  2. Moved seating
  3. Removal from the remainder of the contest
  4. Banned from future contests
  5. Removal from team

19.10 Second Reading and Adoption of Policy 7551 Sexual Harassment of Students  
(proposed 9:50)

*Motion:* The Board of Education hereby adopts Policy 7551 as written

Motioned By: Trustee Hickey

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

Policy 7551: SUBJECT: SEXUAL HARASSMENT OF STUDENTS

The Board of Education affirms its commitment to non-discrimination and recognizes its responsibility to provide for all District students an environment that is free of **sexual** harassment **on the basis of sex, gender and/or sexual orientation**, including sexual violence. Sexual harassment including sexual violence is a violation of law and stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of sexual harassment by employees, school volunteers, students, and non-employees such as contractors and vendors which occur on school grounds and at all school-sponsored events, programs and activities including those that take place on a school bus at locations off school premises or those that take place in another state. Since sexual violence is a form of sexual harassment, the term, "sexual harassment" in this policy will implicitly include sexual violence even if it is not explicitly stated.

**Sex-based harassment can be comprised of two types of behavior: sexual harassment and/or gender-based harassment. Sexual harassment is unwelcome conduct of a sexual nature, which can include unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. Gender-based harassment includes verbal, nonverbal or physical aggression, intimidation or hostility that is based on actual or perceived gender and sexual stereotypes. Sexual or gender-based harassment of a student can deny or limit the student's ability to participate in or to receive benefits, services, or opportunities from the school's program.**

#### **Sexual Harassment**

Generally, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, bullying because of sexual orientation (means heterosexuality, homosexuality, bisexuality or asexuality, whether actual or perceived) and other verbal or physical conduct or communication of a sexual nature.

**Gender-based harassment' means verbal, non-verbal, or physical aggression, intimidation or hostility that is based on actual or perceived gender identity or expression**

**Sexual or gender-based harassment occurs** when:

- a) Submission to or rejection of such sexually harassing conduct and/or communication by a student affects decisions regarding any aspect of the student's education, including participation in school-sponsored activities;
- b) Conditions exist within the school environment that allow or foster obscene pictures, lewd jokes, sexual advances, requests for sexual favors or other harassing activities of a sexual nature; and
- c) Such conduct and/or communication has the purpose or effect of substantially or unreasonably interfering with a student's academic performance or participation in an educational or extracurricular activity, or creating an intimidating, hostile or offensive learning environment; and/or effectively bars the student's access to an educational opportunity or benefit.

#### **Sexual Violence**

Sexual violence is defined by New York Penal Law as physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. Sexual violence includes but is not limited to acts such as:

- a) Rape;
- b) Sexual assault;
- c) Sexual battery;
- d) Sexual coercion.

A person may be unable to consent to a sexual act due to his/her age, use of drugs or alcohol or due to intellectual or other disability. In order to encourage victims of sexual violence to come forward, a District must inform students that the District's primary concern is with their safety. The school should assure victims that any broken rules or violations made by them will be addressed separately from the sexual harassment allegation. For example, victims need to know that their use of alcohol or drugs never makes them at fault for sexual violence.

The Board acknowledges that in determining whether sexual harassment has occurred the totality of the circumstances, expectations, and relationships should be evaluated including, but not limited to, the ages of the offender and the victim; the number of individuals involved; and the type, frequency and duration of the conduct. A single incident of sexual harassment may be sufficiently severe to create a hostile environment in the school and a student may experience the continuing effects from off-campus sexual harassment when in the school setting. The Board recognizes that sexual harassment can originate from a person of either sex against a person of the opposite or same sex, and from a third party such as a school visitor, volunteer, or vendor, or any other individual associated with the School District. Sexual harassment may occur from student-to-student, from staff-to-student, from student-to-staff, as well as staff-to-staff. The District will designate, at a minimum, two (2) Compliance Officers, one (1) of each gender.

In order for the Board to enforce this policy, and to take corrective measures as may be necessary, it is essential that any student who believes he/she has been a victim of sexual harassment, as well as any other person who is aware of and/or who has knowledge of or witnesses any possible occurrence of sexual harassment, should immediately report such alleged harassment. Such report shall be directed to or forwarded to the District's designated Compliance Officers through informal and/or formal complaint procedures as developed by the District. Such complaints are recommended to be in writing, although verbal complaints of alleged sexual harassment will also be promptly investigated in accordance with the terms of this policy. In the event that the Compliance Officer is the alleged offender, the report will be directed to the next level of supervisory authority.

Upon receipt of an informal/formal complaint (even an anonymous complaint), the District will conduct a prompt, equitable, and thorough investigation of the charges. However, even in the absence of a complaint, if the District has knowledge of or has reason to know of or suspect any occurrence of sexual harassment, the District will investigate such conduct promptly, equitably, and thoroughly. To the extent possible, within legal constraints, all complaints will be treated as confidentially and privately as possible. However, disclosure may be necessary to complete a thorough investigation of the charges, and any disclosure will be provided on a "need to know" basis. The Superintendent will inform the Board of Education of investigations involving findings of harassment.

Based upon the results of the investigation, if the District determines that an employee and/or student has violated the terms of this policy and/or accompanying regulations, immediate corrective action will be taken as warranted. Should the offending individual be a student, appropriate disciplinary measures will be applied, up to and including suspension, in accordance with District policy and regulation, the Code of Conduct, and applicable laws and/or regulations. Should the offending individual be a school employee, appropriate disciplinary measures will be applied, up to and including termination of the offender's employment, in accordance with legal guidelines, District policy and regulation, the Code of Conduct and the applicable collective bargaining agreement(s). Third parties (such as school volunteers, vendors, etc.) who are found to have violated this policy and/or accompanying regulations will be subject to appropriate sanctions as warranted and in compliance with law.

#### **Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)**

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of sexual harassment. Follow-up inquiries shall be made to ensure that sexual harassment has not resumed and that all those involved in the investigation of the sexual harassment complaint have not suffered retaliation.

#### **Finding That Sexual Harassment Did Not Occur**

At any level/stage of investigation of alleged harassment, if a determination is made that harassment did not occur, the Compliance Officer will so notify the complainant, the alleged offender and the Superintendent of this determination. Such a finding does not preclude the complainant from filing an appeal pursuant to District policy or regulation and/or pursuing other legal avenues of recourse. However, even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace. In all cases, the Superintendent will inform the Board of Education of the results of each investigation involving a finding that sexual harassment did not occur.

#### **Knowingly Makes False Accusations**

Employees and/or students who *knowingly* make false accusations against another individual as to allegations of harassment may also face appropriate disciplinary action.

### **Privacy Rights**

As part of the investigation, the District has the right to search all school property and equipment including District computers. Although rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of staff and students, the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

### **Development and Dissemination of Administrative Regulations**

Regulations will be developed for reporting, investigating and remedying allegations of sexual harassment. An appeal procedure will also be provided to address any unresolved complaints and/or unsatisfactory prior determinations by the applicable Compliance Officer(s).

Such regulations will be developed in accordance with federal and state law as well as any applicable collective bargaining agreement(s).

The Superintendent/designee(s) will affirmatively discuss the topic of sexual harassment with all employees and students, express the District's condemnation of such conduct, and explain the sanctions for such harassment. Appropriate training and/or "awareness" programs will be established for staff and students to help ensure knowledge of and familiarity with the issues pertaining to sexual harassment in the schools, and to disseminate preventative measures to help reduce such incidents of prohibited conduct. Furthermore, special training will be provided for designated supervisors and managerial employees, as may be necessary, for training in the investigation of sexual harassment complaints.

**Age-appropriate instructional materials will be incorporated into the curriculum to educate students so that they can recognize and reduce the incidence of sexual harassment.**

A copy of this policy and its accompanying regulations will be available upon request and may be posted at various locations in each school building. The District's policy and regulations on sexual harassment will be published **on the district's website, and** in appropriate school publications such as teacher/employee handbooks, student handbooks, and/or school calendars.

Civil Rights Act of 1991, 42 United States Code (USC) Section 1981(a)

Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq.

Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.

34 Code of Federal Regulations (CFR) Section 100 et seq.

29 Code of Federal Regulations (CFR) Section 1604.11(a)

Civil Service Law Section 75-B

Education Law Section 2801(1)

Executive Law Sections 296 and 297

New York State Human Right Law

Onteora Bullying Policy 7380

## 19.11 Second Reading and Adoption of Policy 8130 Equal Educational Opportunities (proposed 9:55)

*Motion:* The Board of Education hereby adopts Policy 8130 as written

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

~~2009~~ 2012 8130 Instruction

SUBJECT: EQUAL EDUCATIONAL OPPORTUNITIES

It is the policy of this District that each student attending its public schools shall have equal educational opportunities and will not be excluded or prevented from participating in or having admittance to the educational courses, programs or activities; school services; and extracurricular events on the basis of **actual or perceived** race, color, **weight**, creed, religion, **religious practice**, national origin, **ethnic group**, political affiliation, sex, **sexual orientation**, **gender (including gender identity or expression)**, age, marital status or disability.

Administration shall establish grievance procedures that provide for the prompt and equitable resolution of complaints pertaining to discrimination on the basis of race, color, creed, religion, national origin, political affiliation, sex, age, marital status, military status, disability, or use of a recognized guide dog, hearing dog or service dog.

#### **Prohibition of Retaliatory Behavior**

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of discrimination. Follow-up inquiries shall be made to ensure that discrimination has not resumed and that all those involved in the investigation of the discrimination complaint have not suffered retaliation.

Age Discrimination in Employment Act, 29 United States Code Section 621

Americans With Disabilities Act, 42 United States Code (USC) Section 12101 et seq.

Prohibits discrimination on the basis of disability.

Section 504 of the Rehabilitation Act of 1973, 29 United States Code (USC) Section 794 et seq.

Title VI of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000d et seq.

Prohibits discrimination on the basis of race, color or national origin.

Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq.

Prohibits discrimination on the basis of race, color, religion, sex or national origin.

Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.

Prohibits discrimination on the basis of sex.

Civil Rights Law Section 40-c

Prohibits discrimination on the basis of race, creed, color, national origin, sex, marital status, sexual orientation or disability.

Executive Law Section 290 et seq.

Prohibits discrimination on the basis of age, race, creed, color, national origin, sex, sexual orientation, disability, military status, marital status, or use of a recognized guide dog, hearing dog or service dog.

#### **19.12 Second Reading and Adoption of Policy 7422 Concussion Management (proposed 10:00)**

*Motion:* The Board of Education hereby adopts Policy 7422 as written

Motioned By: Trustee Hickey

Second By: Trustee Fletcher

- Thanked Athletic Director Nick Millas for being head of the game in getting this policy together

**Results: Unanimous**

**Yea:** Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

2012 7422 Students

**SUBJECT: CONCUSSION MANAGEMENT POLICY**

The Ontario Board of Education and the Ontario Central School District recognizes that concussions and head injuries are commonly reported injuries in children and adolescents who participate in sports and recreational activities and can have serious consequences if not managed carefully. Concussion is a mild traumatic brain injury. Concussion occurs when normal brain functioning is disrupted by a blow or jolt to the head. Recovery from a concussion will vary. Avoiding re-injury until fully recovered is the cornerstone of proper concussion management.

While district staff will exercise reasonable care to protect students, head injuries may still occur. Physical education teachers, coaches, nurses, and other appropriate staff will receive training to recognize the signs, symptoms and behaviors consistent with a concussion. Any student exhibiting those signs, symptoms, or behaviors while participating in a school sponsored class, recess, extracurricular activity, or intramural/interscholastic athletic activity shall be immediately removed from the game or activity and be evaluated as soon as possible by an appropriate health care professional. The athletic trainer, coach, school nurse, or other District employee in charge of or supervising the activity will notify the student's parents or guardians.

If a student sustains a concussion at a time other than when engaged in a school-sponsored activity, the district requires the parent/legal guardian to report the condition to the appropriate school nurse so that the district can support the proper management of the condition.

In the event of any concussion, regardless of where it was sustained, the student shall not return to school or activity until he/she is symptom free for at least 24 hours, has been evaluated by and provides written authorization from an appropriate health care professional. The school's chief medical officer or their designee will have the final decision on return to activity including recess, physical education class and after-school sports. Any student who continues to exhibit signs or symptoms upon return to activity must be removed from play and reevaluated by his/her health care provider.

The district will establish a concussion management team which may consist of, but not be limited to the Athletic Director, School Physician, School Nurse, and representatives from the administration, faculty and coaching staff. Any changes or modifications to the policy and procedures will be reviewed with the athletic department staff and appropriate school personnel verbally and in writing. Those who come in contact with our students including but not limited to school nurses, physical education teachers, coaches, and athletic trainers will be required to complete biennially a course related to recognizing the symptoms of a mild traumatic brain injury, and monitoring and seeking proper medical treatment for pupils who suffer one. The school district will provide education to the public on mild traumatic brain injury in student handbooks, athletic codes of conduct and on the website.

The Superintendent, in consultation with appropriate district staff, including the chief school medical officer, will develop regulations and protocols to guide the return to activity.

- Training is on-going

#### ADDED FROM EXECUTIVE SESSION:

Be it hereby resolved by the Board of Education of the Ontario Central School District (the "District") that the Separation and Release Agreement entered into between the District and Employee #06-12-12A (the "Agreement") is hereby approved, and the Superintendent of Schools is hereby authorized to execute the Agreement on behalf of the District. Such Agreement shall be appended to this Resolution and remain on file with the District Clerk.

Motioned By: Trustee Kurnit

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

#### 21. Consent Agenda

21.01 The Board hereby approves item numbers 21.02 – 21.07 (proposed 10:10)

*Motion:* The Board hereby approves item numbers 21.02 – 21.07

Motioned By: Trustee Hickey

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

21.02 The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #7/12, Confidential, as reviewed by Trustee Kurnit

*Motion:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #7/12, Confidential, as reviewed by Trustee Kurnit

21.03 Agreement with Management Advisory Services

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the contract between Onteora Central School District and Management Advisory Group Business Operations, Inc. for additional accounting services not to exceed \$8,000.00 annually and authorizes the Superintendent to sign such an agreement.

21.04 Surplus Books

*Motion:* BE IT HEREBY RESOLVED, on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the attached list of Library Books as surplus and authorizes the sale or disposal of these books.

- Books are sold to the highest bidder or disposed

21.05 Surplus Items

*Motion:* BE IT HEREBY RESOLVED, on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the list below as surplus items and authorizes the sale or disposal of these items.

<b>TAG #</b>	<b>ITEM</b>
11818	TV & Cart
13286	Overhead Projector
11965	Overhead Projector
11767	Overhead Projector
13287	TV & Cart
13288	VCR
14249	VCR
11923	TV & Cart
11781	TV & Cart
11924	TV Cart
11817	TV Cart

21.06 Personnel agenda

**APPOINTMENTS: INSTRUCTIONAL RESOLUTION**

BE IT RESOLVED, that Dieter Schimmelpfennig, certified as School Administrator/Supervisor, is hereby appointed as an Assistant Principal for the period of July 1, 2012 through June 30, 2013, unless sooner terminated, in accordance with the provisions of the Agreement to Waive Tenure rights, executed by Mr. Schimmelpfennig on June 25, 2012, at an annual salary of \$88,500.00.

**RESOLUTION**

The Board of Education, upon the recommendation of the Superintendent of Schools, hereby authorizes Jessica Robertson to work a maximum of fifteen days during the course of July and August of 2012 to perform work related to her responsibilities as Assistant Principal which she held during the school year. Be it further resolved that she shall be paid at a per diem rate of \$381.37 for the work performed and that the selection of days shall be mutually agreed upon by Ms. Roberston and the Superintendent.

RECALL FROM PREFERRED ELIGIBLE LIST: FULL TIME APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	EFFECTIVE DATE	SALARY/STEP	REMARKS
Dornan, Mark	Students with Disabilities, 1-6, Initial	Special Education	09/01/12	9MA + 18	New position

RECALL FROM PREFERRED ELIGIBLE LIST: PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	EFFECTIVE DATES FROM - TO	SALARY/STEP	REMARKS
Polacco, Nicole	Childhood Education, 1-6, Professional	Elementary Education	09/01/12 – 11/29/13	3MA + 0	New position

TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATES	RATE OF PAY	REMARKS
Simco, Jennifer	Psychologist – Summer (RETRO)	07/01/12 - 08/31/12	\$36.00/hour	Summer Services
Spang, Amy	Reading Teacher – Summer	07/05/12 - 08/31/12	\$36.00/hour	Summer Services

EXTRA DUTY STIPENDS 2012-2013

NAME	POSITION	AMOUNT
Formont, Cheryl	Computer Advisor – Bennett	\$4,906.00
McDaniel, Colleen	District Nursing Coordinator	\$2,417.00
	1st Longevity	\$ 153.00
	2 <sup>nd</sup> Longevity	\$ 204.00

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Cocozza, Susan	Certified Substitute Teaching Assistant	\$10.00/hour
McKenna, Karen	Certified Substitute Teacher	\$95.00/day
Palmgren, Susan	Uncertified Substitute Teaching Assistant	\$ 9.00/hour

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#3107	07/01/12 – 12/31/12	Unpaid Leave
#1164	05/31/12 – 06/30/12	Medical – Paid Family Medical Leave
#3196	03/14/12 – 06/30/12*	Medical – Unpaid Leave

\*Extension of leave

APPOINTMENTS: NON-INSTRUCTIONAL

TEMPORARY APPOINTMENTS

NAME	POSITION/SCHOOL	EFFECTIVE DATES	PAY RATE	REMARKS
Clinton Jr., Raymond	School Bus Dispatcher (RETRO)	07/01/12	Step 9	Replaces N.Sommer

TEMPORARY APPOINTMENTS

NAME	POSITION/SCHOOL	EFFECTIVE DATES FROM - TO	PAY RATE	REMARKS
O'Brien, Thomas	Summer Custodial Worker	07/05/12 – 08/31/12	\$10.00/hour	Summer
Tarantino, Anthony	Summer Custodial Worker	07/05/12 – 08/31/12	\$10.00/hour	Summer
VanLeuvan, Nadine	Summer Custodial Worker	07/05/12 – 08/31/12	\$10.00/hour	Summer
Smith, Leah	Summer Substitute Clerical Worker	07/05/12 – 08/31/12	\$ 9.50/hour	Summer

TEMPORARY APPOINTMENTS - RESCISIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
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VanLeuvan, Sarah	Summer Custodial Worker (RETRO)	06/25/12	Accepted other employment
Weir, Alexandria	Summer Custodial Worker (RETRO)	06/25/12	Accepted other employment
Woller, Frederick	Summer Custodial Worker (RETRO)	06/25/12	Accepted other employment

**RESIGNATION: NON-INSTRUCTIONAL**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Cook, Mary	Cook	06/22/12	Personal

21.07 Universal Pre-K Contract

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve First Steps Day Care Center as the agency retained as Universal Pre-K provider for the District for the 2012-2013 school year and authorizes the Superintendent to sign the Independent Contractor Retainer.

- The Universal Pre-K program is paid through State Funds

**22. Committee Reports**

10:15

22.01 Audit Committee - Trustee Spencer to report. (proposed 10:15)

Trustee Spencer reported:

- Meeting August 6<sup>th</sup>
- Final report from Internal Auditor will be discussed at the next Board meeting

22.02 Facilities Committee - Trustee Kurnit to report.

Trustee Kurnit reported:

- Met on 6/18 with Green Committee for a presentation by Catskill Mountainkeeper about solar installations
  - Viable way to put solar panels on roofs
  - Trying to get donations from local interests
- Coming back to Facilities Committee will then present to Board

22.03 Green Committee - Trustee Osmond to report.

Trustee Osmond reported:

- Met with Facilities committee
- Catskill Mountainkeeper has supplied over 100 schools with solar installation at no cost to the schools
  - Partner with local organizations for funding and installations

22.04 Policy Committee - Trustee McGillicuddy to report.

Have not met since last Board meeting

22.05 District Committee: Health and Wellness Committee

Have not met since last Board meeting

**23. Old Business**

10:20

23.01 The Board will discuss Old Business (proposed 10:25 duration 10 min)  
Trustee Fletcher is going to Rural Schools Conference this weekend and will report back

**24. New Business**

24.01 The Board will discuss New Business (proposed 10:35 duration 10 min)  
Trustee McGillicuddy reminded Board members to start thinking about Board goals to be started in August

**25. Request For Information**

25.01 The Board will request information (proposed 10:45 duration 10 min)

- Why aren't all psychologists chair people on CSE/CPSE? (from 19.03)
- Why are all parent reps crossed out? (from 19.03)
- How many students are we sending out of district for Autism?
- Are we capable of helping these students in district?
  - Number of students
  - Their needs

**26. Adjournment**

26.01 Adjourn Meeting. Next meeting 8/7/12 in the Middle School/High School (proposed 10:55)

*Motion:* The meeting is adjourned at 10:25

Motioned By: Trustee Spencer

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon, Trustee Hickey

Minutes Recorded By:  
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

Minutes

SPECIAL MEETING  
5:00 p.m.  
**MONDAY, July 16, 2012**  
Central Administration

## 1. Opening Items

1.01 Call to Order 5:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 The Board of Education will appoint a Clerk Pro Tem in the absence of the District Clerk

*Motion:* The Board of Education appoints Superintendent Phyllis McGill Clerk Pro Tem

Motioned By: Trustee Fletcher

Second By: Trustee Kurnit

Results: Unanimous

1.05 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Kurnit

Not Present: Trustee Osmond, Trustee McKeon

## 2. Agenda Action

2.01 Executive Session

*Motion:* The Board will enter executive session to discuss the discipline of specific personnel

Motioned By: Trustee Hickey

Second By: Trustee Kurnit

Results: Unanimous

2.02 The Board will return to public session.

*Motion:* The Board will return to public session

Motioned By: Trustee Kurnit

Second By: Trustee Spencer

Results: Unanimous

2.03 Action from Executive Session

Be it resolved by the Board of Education of the Onteora Central School District that the Superintendent of Schools is hereby authorized to enter in to an agreement with Employee #06-12-12B to resolve the disciplinary charges

brought against the employee on June 13, 2012, and to execute the agreement on behalf of the Board of Education.

Motioned by: Trustee Spencer  
Seconded by: Trustee Kurnit  
Results: Unanimous

Be it resolved by the Board of Education of the Oteora Central School District that the Superintendent of Schools is hereby authorized to enter into an agreement with Employee #06-12-12C to resolve the disciplinary charges brought against the employee on June 13, 2012, and to execute the agreement on behalf of the Board of Education.

Motioned by: Trustee Hickey  
Seconded by: Trustee Fletcher  
Results: Unanimous

### 3. Adjournment

*Motion:* To adjourn the meeting  
Motioned By: Trustee Spencer  
Second By: Trustee Fletcher  
Results: Unanimous

Minutes Recorded By:  
Phyllis McGill, Clerk Pro Tem



Minutes Transcribed By:  
Fern Amster, District Clerk



# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

1:00 p.m.

**FRIDAY, JULY 27, 2012**

Central Administration Conference Room

## MINUTES

### 1. Opening Items

- 1.01 Call to Order at approximately 1:15 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee Fletcher, Trustee Hickey, Trustee Kurnit, Trustee McKeon  
Not Present: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer

### 2. Agenda Action

#### 2.01 Accept Bid for Asbestos Abatement

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the Asbestos Abatement Bid based on the bid documents of July 19, 2012 to the lowest responsible bidder as follows: D & S Abatement, Inc.

Motioned By: Trustee Kurnit

Second By: Trustee Hickey

Results: Unanimous

- The company just completed a successful job in Millbrook
- Project will be complete before school begins
- This will address all the issues in the AHERA report
- Remember that all air samples results were negative for asbestos

### 3. Adjournment

#### 3.01 Adjourn Meeting

*Motion:* The meeting is hereby adjourned at 1:20

Motioned By: Trustee McKeon

Second By: Trustee Kurnit

Results: Unanimous

Minutes Recorded By:  
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

**TUESDAY, AUGUST 7, 2012**

Middle School/High School

## MINUTES

### 1. Opening Items

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit,  
Trustee Hickey

Not Present: Trustee Osmond, Trustee McKeon

### 2. Executive Session

2.01 Enter Executive Session at approximately 6:15

*Motion:* The Board will vote to enter executive session to discuss the employment history of the Treasurer and Confidential Staff also to discuss pending litigation.

Motioned By: Trustee Hickey

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit,  
Trustee Hickey

Not Present: Trustee Osmond, Trustee McKeon

2.02 Exit Executive Session

*Motion:* The Board will exit executive session at approximately 7:10

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit,  
Trustee Hickey

Not Present: Trustee Osmond, Trustee McKeon

2.03 Re-enter Public Session at approximately 6:45

*Motion:* The Board will re-enter public session

Motioned By: Trustee Hickey

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit,  
Trustee Hickey

Not Present: Trustee Osmond, Trustee McKeon

### 3. Acceptance of Minutes

3.01 The Board will accept the minutes of 7/3/12, 7/16/12 and 7/27/12 (proposed 6:45)

*Motion:* The Board of Education hereby accepts the minutes of 7/3/12, 7/16/12 and 7/27/12

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit,  
Trustee Hickey

Not Present: Trustee Osmond, Trustee McKeon

#### 4. Board District News

Trustee Fletcher will report on the Rural Schools Conference (proposed 6:55 duration 15 min)

7:10

4.02 Trustee Fletcher reported:

- Opportunity for discussions with all representatives of education
  - Teachers, superintendents, district superintendents, senior NYSED representatives, elected officials, as well as school board members
- 5 topics of focus: Reduced resources, consolidation, regional high schools, reorganization, on line/blended (online and classroom)/Distance Learning
- Also discussed was STEM (Science, Technology, Science and Math) and data collection and analysis
  - Graduates from STEM programs are getting higher paying jobs
  - John King agreed that data needs get to the school districts faster
- Senator John Flanagan (Long Island), Chair of Educational Reform Commission and John King, Commissioner of Education were the key note speakers
  - Senator Flanagan discussed:
    - Too much testing
    - Assembly has not done a good job with mandate relief
    - School districts north and west of Onteora are interested regional high schools
      - 2 or 3 districts having 1 regional high school to help offer more opportunities for students in district with very small graduating classes (i.e. 27 students)
      - Each district maintains their own elementary schools, superintendents, school boards, but use a regional high schools
- John King discussed:
  - Revisiting the school calendar and bell schedule
  - Regional HS can offer more AP classes, Extra curricular activities and Languages
  - Many households in rural school districts do not have internet because the cable companies will not install the lines
    - Working with Arne Duncan, US Secretary of Education
- NY graduation rate 73.4%, Aspirational goal is 36.7%
  - To meet Aspirational Goal, graduating students need to achieve 75% on ELA regents and 80% Math regents
- No criteria for what a district should do if they are going bankrupt
- Some of the more drastic issues do not seem to apply to Onteora
- Tully School District presented on “Anytime, Anywhere Learning”
  - open up every on-line opportunity

- Use Skype to interview teachers from other countries, use BOCES for email
- Embrace the social medias to help students learn
- “Enhancing Local Rural Knowledge and Diversity in Rural STEM Education”
  - Presented by Science Project Education director for SUNY
    - is an Onteora graduate
  - Message was that being rural is positive
    - 1/3 of American schools are rural
- NY Center for Rural Schools presented
  - Apps on the web to compare your district to others
    - Enrollment projections and FACTS
    - Cohort tracker
    - Nyruralschools.org/pages/capacity.php
- Most attendance was from Onteora and north, some from Long Island
- Cornell Coop web site has all the presentations
  - <http://education.cornell.edu/rsa/conference.html>

#### 4.01 The Board will announce district news (proposed 6:50)

Trustee McGillicuddy reported:

- Received email from new Legislative Action Committee chair from New Paltz suggesting they attend 9/10/12 Hudson Valley meeting of the Education Commission
- County wide LAC meeting this August

### 5. Superintendent District News

#### 5.01 The Superintendent will report on District News (proposed 7:10)

7:30

Superintendent Phyllis McGill reported:

- Busy summer
- Class lists developed
  - Bennett sent letters with class assignments
  - Primary schools will send letters next week
- 114 Kindergarteners this fall – 5 kindergarten classes
  - Kindergarten orientation at Woodstock and Phoenicia 1<sup>st</sup> day of school
  - Letter going home to kindergarteners
  - Transportation will contact each family with bus times
- NYS test data results
  - Stable at this point
  - modest growth and small declines – nothing dramatic
- NY State has posted a curriculum for ELA and Math
- Bennett has done a lot of work on teaming and Project Based Learning
  - Teachers are excited
- Next week workshops on Response To Intervention
- Building is being powered by a generator
  - Lightening strike knocked out the transformers at the High School
- Asbestos abatement is continuing throughout the district
- Planning to be ready and open for school

5.02 ECA Treasurer, Janelle Perry will take questions from the Board (proposed 7:15)  
7:30

Janelle Perry reported that a few items came to light:

- Teacher advisors' term ends at the end of June and the French Club is hosting foreign exchange French students this summer
  - Need use of their funds to do activities with these visiting students
  - Any use of funds has to have disbursing orders with advisor & treasurer signatures.
  - The French Club held a meeting and the advisor and student treasurer from the 2011-2012 school year signed the papers
- Internal Auditor suggested that the advisors have a brief tutorial on what is expected of them
- Some clubs had advisors but no activity due to lack of student involvement
  - Could not get 4 students to be a board
  - SADD and GSA are examples
  - Computer Club with Mr. Nelson-Epstein
    - Not a normal club – just a group of students do the technical needs of the events
    - They do not meet
  - Stipended advisor position
- Woodstock and Phoenicia will not have ECA because ECA is for 6<sup>th</sup> grade or above
- Class of 2011 donated their balance to fund for student that died
- Class of 2012 donated their balance to the district to purchase of a lectern for the auditorium

Audit Committee reported that the initial findings from the external auditor are very favorable. Training will reduce risk.

5.03 Update on Reconfiguration (proposed 7:20)

**6. Public/Student Comment**

6.01 The public and students may comment on any agenda or non agenda item.  
(proposed 7:25 duration 10 min or more)

7:50

No comment was made

**7. Discussion and Possible Action**

7.01 Dignity for All Students Coordinators (proposed 7:35)

*Motion:* The Board hereby approves the following people as building coordinators for the Dignity For All Students Act: HS and MS: Nick Millas Bennett: Gabe Buono  
Woodstock: Bobbi Schnell Phoenicia: Linda Sella

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit,  
Trustee Hickey

Not Present: Trustee Osmond, Trustee McKeon

## 7.02 Approve Inter-School Transfer (proposed 7:40)

*Motion:* The Board of Education hereby approves the Inter-School Transfer for a student to attend Phoenicia, with a home school of Woodstock.

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey

Not Present: Trustee Osmond, Trustee McKeon

## 7.03 Approve Transformer work (proposed 7:45)

7:55

*Resolution:* WHEREAS, the Board of Education of the Onteora Central School District ("Board" or "District"), as a result of an investigation by its professional design consultants, proposes to remove the existing transformers, panels and main circuit breakers irreparably damaged as a result of an electrical storm that occurred on July 23, 2012, and to install equipment, machinery and apparatus to provide new primary electrical service to the Junior/Senior High School, including a pad, transformers, wires, panels, breakers and circuits, as described in the scope of work and sketch prepared by its professional design consultants ("Project"); and

WHEREAS, the Project is a routine activity of the District and/or the replacement, rehabilitation or reconstruction of an existing facility that qualifies as a Type II action set forth in 6 NYCRR Part 617.5, State Environmental Quality Review Act ("SEQRA"); and

WHEREAS, the Board has considered the information and documentation, which describes the design and intent of the Project; and

WHEREAS, the Project was unforeseen and unintended so as to constitute an emergency capital project of the District, as the work must be completed immediately before the commencement of school in order to safeguard the health and safety of students and staff;

NOW, THEREFORE, BE IT RESOLVED that the Board, based upon the record before it, including the general, specific and detailed knowledge of the Board of the proposed Project and under the applicable standards of SEQRA and 6 NYCRR Part 617.5, hereby determines that: a. The Project is classified as a Type II Action; and b. In accordance with Article 8 of the New York State Environmental Conservation Law, the Board is not obligated to conduct any further environmental review of the Project; and

BE IT ALSO RESOLVED that the Board hereby declares the Project to be an emergency and all costs to be incurred on the Project as ordinary and contingent expenses, as defined under Section 2023 of the Education Law; and

BE IT FURTHER RESOLVED that the Board approves and authorizes the Project at an estimated maximum cost of \$450,000, the funds for which Project shall be derived from insurance proceeds and the remainder from undesignated general fund balance.

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Scott Swenson, the District's engineer reported:

- Onteora owns 2 primary transformers that feed the building
  - One by Central Administration and one on other side of the building
    - The one by Central was destroyed
    - Half the building is being powered by the generator
  - It is unique to own transformers
  - Was always a worry and was put on high priority in the 5 year plan
- The transformers in the building will be removed and Central Hudson will provide a transformer to the left of the driveway
  - they will own the transformer
    - can call them if this happens again
  - Will be in a locked case outside the building
  - Will not use the underground connection anymore
  - Panels in the front of building are in good condition
- Project is \$407,000 so the balance is in contingencies
- Generator and other emergencies that were needed to keep the district running should be covered by insurance
  - Will work on an amount with the insurance company
- Already started design work on new transformers
  - Planned on completing in summer of 2013
    - Would have been paid by Capital Reserve
    - Is now being funded by General Fund as an emergency expense

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey

Not Present: Trustee Osmond, Trustee McKeon

#### 7.04 Risk Assessment Report (proposed 7:50)

*Motion:* The Board of Education reviewed and accepts the Internal Auditor's Annual Risk Assessment for 2011-2012 school year

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Trustee Spencer reported as Chair of the Audit committee

- Audit Committee recommends the report
- The Internal Auditor would be happy to come in and present to the Board
- The presentation to the Club Advisors can be part of the duties
- Audit committee will look at Risk Assessment and recommend items to put forward
- Extremely satisfied with the comments from the staff working with Internal Auditor. Transition to outside organization instead of employee is positive

Assistant Superintendent McLaren will:

- go through the report with the staff and Audit Committee – then put forward

the ones that make sense (i.e. cost effective)

- prepare a written response to Audit committee
- schedule Mr. Heroux (Internal Auditor) to be in the district several times during the year to assess

IT control is part of risk assessment

- John Reimer, the district's Informational Technologist acted immediately upon the lightning strike to get the district's servers up and running
- Need a written plan

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey

Not Present: Trustee Osmond, Trustee McKeon

#### 7.05 Stipulation of Settlement (proposed 7:55)

8:20

*Motion:* BE IT RESOLVED, that the Board of Education of the Ontario Central School District hereby approves the Stipulation of Settlement between the District and Employee #2104 in accordance with the terms and conditions of the Agreement on file with the Clerk's office.

BE IT FURTHER RESOLVED, that the Board of Education of the Ontario Central School District hereby authorizes the Superintendent to execute the Stipulation of Settlement.

Motioned By: Trustee Spencer

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey

Not Present: Trustee Osmond, Trustee McKeon

#### 7.06 Discuss Textbook Adoption- The Film History Class and Major Problems in American History, Volume 2 (proposed 8:05)

Superintendent Phyllis McGill reported:

- Film History Class
  - Oxford History of World Cinema
  - Mr. Nelson-Epstein has been running class without a textbook
  - Will be primary source textbook for the course
  - He used textbook at UCCC
  - More direct in what we need for our students
- AP History
  - Major Problems in American History, Volume 2
  - Mr. Calinda is trying to improve student performance in the AP course

### 8. Consent Agenda

8.01 Approve consent agenda item numbers 8.02 -8.06 (proposed 8:10 duration 5 min)

*Motion:* Approve consent agenda item numbers 8.02-8.06

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Question about approving all these stipends given the report by the ECA Treasurer

- Trustee Spencer as Audit Committee Chair reported that the advisors are to attend the workshop by the Internal Auditor and put all safeguards in place
- Superintendent Phyllis McGill to follow up with High School Principal Lance Edelman
- No activity means no financial activity not necessarily no student activity
- Superintendent will recommend changes to the stipends as part of the budgeting process

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey

Not Present: Trustee Osmond, Trustee McKeon

#### 8.02 Personnel Agenda

##### **APPOINTMENTS: INSTRUCTIONAL**

###### RECALL FROM PREFERRED ELIGIBLE LIST: PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	EFFECTIVE DATES FROM - TO	SALARY/STEP	REMARKS
Polacco, Nicole	Childhood Education, 1-6, Professional	Elementary Education	07/01/12 – 11/29/13*	3MA + 0	New position

\*Revision of dates

###### TEMPORARY APPOINTMENT

NAME	POSITION	DATES	RATE OF PAY	REMARKS
Barber, Katryna	Summer IEP proctor	8/16/12 – 8/17/12	\$36/hr	Summer BOCES
Colevas, Paul	Summer IEP proctor	8/16/12 – 8/17/12	\$36/hr	Summer BOCES
DeSantis, Ernest	Summer IEP proctor	8/16/12 – 8/17/12	\$36/hr	Summer BOCES
Gray, Tracy	Summer IEP proctor	8/16/12 – 8/17/12	\$36/hr	Summer BOCES
Mastrangelo, Nicole	Summer IEP proctor	8/16/12 – 8/17/12	\$36/hr	Summer BOCES
Merritt, Cathy	Summer IEP proctor	8/16/12 – 8/17/12	\$36/hr	Summer BOCES
Occhi, Andrew	Summer IEP proctor	8/16/12 – 8/17/12	\$36/hr	Summer BOCES
Occhi, Virginia	Summer IEP proctor	8/16/12 – 8/17/12	\$36/hr	Summer BOCES
Rushkoski, Amina	Summer IEP proctor	8/16/12 – 8/17/12	\$36/hr	Summer BOCES
Rushkoski, Sharon	Summer IEP proctor	8/16/12 – 8/17/12	On step	Summer BOCES
Thompson, Carolyn	Summer IEP proctor	8/16/12 – 8/17/12	\$36/hr	Summer BOCES
Wall, William	Summer IEP proctor	8/16/12 – 8/17/13	\$36/hr	Summer BOCES
Warren, Isabella	Summer IEP proctor	8/16/12 – 8/17/12	On step	Summer BOCES

##### **RECALL FROM PREFERRED ELIGIBLE LIST: PART TIME APPOINTMENT**

NAME	POSITION	EFFECTIVE DATES FROM - TO	SALARY/STEP	REMARKS
McKenna, Karen	0.5 FTE Music - BN	09/01/12 – 06/30/13	16MA + 24	New position

##### **EXTRA DUTY STIPENDS 2012-2013**

NAME	POSITION	AMOUNT
Allison, Bridget	Liaison – English	\$3,206.00
Battista, Lynn	Diversity Club Advisor 1	\$ 626.00
Battista, Lynn	Gay-Straight Alliance Club Advisor 1	\$ 938.00
Blank, Jeanne	National Honor Society Advisor 1	\$ 653.00

Burkhardt, Jeannine	Liaison – Math	\$3,206.00
Cayea, Krista	Liaison – Music	\$1,924.00
Cayea, Krista	Sounds of Jazz Director	\$1,399.00
	1 <sup>st</sup> Longevity	\$ 153.00
	2 <sup>nd</sup> Longevity	\$ 204.00
Connolly, Brian	Yearbook Advisor – HS	\$2,347.00
Connolly, Brian	Yearbook Business Manager	\$1,682.00
Connolly, Denise	PPS Coordinator - HS	\$3,847.00
Curlew, Alicia	Debating Club – Model Congress Advisor	\$1,297.00
Curlew, Alicia	Student Affairs Council Advisor – HS	\$1,884.00
Edelman, Lance	CIO for Student Management System Secondary/Technology	\$7,500.00
Hamilton, Shelly	Art Club Advisor – HS	\$1,644.00
Hamilton, Shelly	Diversity Club Advisor 2	\$ 626.00
Hamilton, Shelly	Liaison – Art	\$1,924.00
Hamilton, Shelly	6 <sup>th</sup> Teaching Assignment – HS (Studio Art)	\$7,500.00
Haug, Margaret	SAVI Club Advisor	\$1,877.00
Keenan, Bryan	Science Olympiad Asst. Coach – HS	\$1,283.00
Murphy, Steven	Jazz Ensemble Director	\$1,399.00
	1 <sup>st</sup> Longevity	\$ 153.00
Murphy, Steven	Marching Band Advisor	\$4,632.00
	1 <sup>st</sup> Longevity	\$ 153.00
Nelsen-Epstein, David	Computer Club Advisor	\$1,881.00
O'Connor, Jennifer	Coordinator of Secondary Education (split w/ D.Schimmelpfennig)	\$2,250.00
Opalka, Daniel	Liaison – Social Studies	\$3,206.00
Persons, Jacqueline	Computer Advisor – Phoenicia	\$4,906.00
Prutzman Jr., Wilbur	Liaison – Occup. Ed.	\$1,924.00
Reimer, John	District Web Master	\$5,888.00
Schimmelpfennig, Dieter	Coordinator of Secondary Education (split w/Jennifer O'Connor)	\$2,250.00
Stewart, Valerie	Liaison – Foreign Language	\$3,206.00
Thompson, Carolyn	Gifted/Talented Advisor – HS	\$2,216.00
Thompson, Carolyn	Liaison – Science	\$3,206.00
Thompson, Carolyn	Science Olympiad Coach – HS	\$1,796.00
VanBaren, Kathleen	Computer Advisor – MS	\$4,906.00
VanBaren, Kathleen	Science Olympiad Coach – MS	\$1,796.00
	1 <sup>st</sup> Longevity	\$ 153.00
Alexander, Brittany*	Volleyball – Varsity – Head Coach	\$3,619.00
Blakely, Brian	Football – Modified – Assistant Coach	\$2,283.00
Burkhardt, Patrick	Track – Cross Country – Head Coach	\$3,762.00
	1 <sup>st</sup> Longevity	\$ 153.00
Carroll, Megan	Field Hockey – Varsity – Head Coach (split w/Molly Carroll)	\$2,021.00
Carroll, Molly	Field Hockey – Varsity – Head Coach (split w/Megan Carroll)	\$2,021.00
Cease, Deborah	Field Hockey – JV – Assistant Coach	\$2,927.00
Fein, Peter	Tennis – Varsity – Head Coach (Girls)	\$2,614.00
	1 <sup>st</sup> Longevity	\$ 153.00
	2 <sup>nd</sup> Longevity	\$ 204.00
	3 <sup>rd</sup> Longevity	\$ 306.00
Groeters, Michael	Soccer – JV – Head Coach (Girls)	\$3,345.00
Hoyt-Friedman, Jacob	Soccer – Varsity – Head Coach (Girls)	\$4,458.00
Kight, Eric	Football – Varsity – Assistant Coach	\$4,042.00
Kight, Justin	Football – Varsity – Head Coach	\$5,432.00
LaFera, Nicholas	Volleyball – JV – Assistant Coach	\$2,787.00
Maouris, George	Football – Modified – Head Coach	\$3,135.00
Occhi, Andrew	Football – Varsity – Assistant Coach	\$4,042.00
Perez, Brian	Soccer – JV – Head Coach (Boys)	\$3,345.00
Pezzello, Eric	Soccer – Varsity – Head Coach (Boys)	\$4,458.00
Prutzman Jr., Wilbur	Football – JV – Head Coach	\$3,619.00
Via, M. Scott	Golf – Varsity – Head Coach	\$2,927.00

\*Pending pre-employment processing

**PER DIEM SUBSTITUTES**

NAME	POSITION	AMOUNT
O'Brien, Thomas	Substitute Custodial Worker	\$10.00/hour
O'Connell, Maureen	Certified Substitute Teaching Assistant	\$10.00/hour
Poulten, Geordarna	Certified Substitute Teacher	\$95.00/day

**LEAVE OF ABSENCE: NON-INSTRUCTIONAL**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2778	07/13/12 – 07/20/12	Administrative – Paid Leave
#2822	07/13/12 – 07/20/12	Administrative – Paid Leave
#2733	03/29/12 – 08/20/12*	Medical - Unpaid Leave

\*Extension of leave

**RESIGNATION: NON-INSTRUCTIONAL**

NAME	POSITION	EFFECTIVE DATE	REMARKS
Ginelewicz, Walter	Custodian (High School)	09/18/12	Retirement

8.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations  
*Motion:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #8/12, Confidential, as reviewed by Trustee Spencer

8.04 Approve Warrants  
*Motion:* BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby accepts the Warrant Schedules of 7/3/12 and 8/7/12.

8.05 Approve Cafeteria Bid  
*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the Cafeteria Bid to the lowest responsible bidder based on the bid documents of July 13, 2012 for the 2012-2013 school year to: Bread Bid Cohen's Bakery Pizza Bid Nardone Brothers Baking Co. Inc.

8.06 Accept Scholarship Donations - Class of 2012  
*Motion:* The Superintendent recommends acceptance of donations totaling \$4,475.00, CASH, from various donors as scholarship awards for the Class of 2012. The Superintendent recommends approval of the following donations: Donation Amount and Donee's Name \$50.00 Jeannine Burkhardt \$150.00 Catskill Heritage Alliance \$250.00 Holly Heppner \$2,525.00 Student Activity Fund \$200.00 Jill Olin \$750.00 Olin Family Foundation, Inc. \$100.00 Phoenicia Post American Legion \$250.00 Jill Olin \$200.00 West Hurley Rescue Squad

**9. Committee Reports -5 min each**

9.01 Audit Committee - Trustee Spencer to report on the Internal Auditor position. Next meeting is 4:30 at Central Administration on 9/17/12 (proposed 8:15)

Trustee Spencer reported:

- Met with External Auditor Michael Rossi from West & Company
- No major changes in State Reporting this year
- Expecting draft report for 9/17/12 meeting
- Will be presenting to the board at the first meeting in October
- Needs to be submitted 10/15/12
- Trustee Spencer elected chair

9.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 9/10/12

Trustee Kurnit and Superintendent Phyllis McGill reported

- Committee has not met but has been updated by email

9.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 9/10/12

Trustee McGillicuddy reported that the committee has not met

- 9/10/12 is same date as Education Reform Commission meeting so the date may have to change

9.04 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD

Committee has not met since the last Board meeting

9.05 District Committee: Health and Wellness Committee. Next meeting is in Room 120A of the High School at 2:45 on TBD

Committee has not met since the last Board meeting

9.06 District Committee: Technology - Superintendent McGill to report. Next meeting is in room 120A of the High School at 4:00 on TBD

Superintendent Phyllis McGill reported that the Technology Plan expires at the end of the school year. Technology committee will review it over the year; High School Principal Lance Edelman, Principal Gabriel Buono and IT John Reimer have begun revising the plan

## 10. Old Business

10.01 The Board will discuss Old Business (proposed 8:25)

8:40

No old business was discussed

10.02 Onteora Ad (proposed 8:35)

Discussion

- District asked people as they called to enroll, no one that called had seen the ad

- Says "Tuition free" but tax payers pay for it
- Consensus to not run the ad at this time
  - Not seen effectiveness of ad
  - Does not provide a cost benefit – money can be spent elsewhere

## 11. New Business

11.01 The Board will discuss New Business (proposed 8:40)

Later Start time:

- The NYSSBA newspaper reported that schools with later start times leads to better performance
- Glens Falls School District worked with BOCES and sports teams to change times
- Board consensus to ask Superintendent to look into it and find if there is any way this can happen
  - Superintendent Phyllis McGill will discuss with Bob Curran, our BOCES Board representative and will discuss at the BOCES county wide meetings

11.02 The Board will discuss their Goals for 2012-2013 (proposed 8:50 duration 20 min)  
Discussion on how to set the Board goals for the coming year

- Let each Board member work on different parts
- Looking at last year's goals, seems that there does not need to be a lot of time spent
  - Maybe look at goals and measure if they have been met
  - Fine tune, not reinvent
- Condense goals – more broad and simple
- If each Trustee takes a section should do so with a view of condensing
  - Trustee Fletcher – Educational Vision
  - Trustee Kurnit – configuration & facilities
  - Trustee McGillicuddy - Community and culture
  - Trustee Hickey and Trustee Spencer - Budget and Finance
  - Trustee Osmond and Trustee McKeon - Board Development

11.03 Approve Board Officers to attend "Performance and Leadership in Times of Change" (proposed 9:10)

*Motion:* The Board hereby approves 3 Board members to attend "Performance and Leadership in Times of Change" on August 22, 2012 in Latham and/or November 9, 2012 in Tarrytown for \$240 each plus travel expenses.

Motioned By: Trustee Spencer  
Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey

Not Present: Trustee Osmond, Trustee McKeon

## 12. Request For Information

12.01 The Board will request information (proposed 9:15)  
There was no request for information

**13. Public Comment**

13.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 9:20 duration 10 min)

No public comment was made

**14. Adjournment**

14.01 Adjourn Meeting. Next meeting is Tuesday, August 21 at the MS/HS (proposed 9:30)

*Motion:* The meeting is adjourned at 9:10.

Motioned By: Trustee Hickey

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey

Not Present: Trustee Osmond, Trustee McKeon

Minutes Recorded By:  
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

**TUESDAY, AUGUST 21, 2012**

Middle School/High School

Minutes

## 1. Opening Items

1.01 Call to Order 6:10

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Osmond, Trustee Kurnit, Trustee McKeon,  
Trustee Spencer

Not Present: Trustee Fletcher, Trustee Hickey

## 2. Executive Session

2.01 Enter Executive Session at approximately 6:10

*Motion:* The Board will vote to enter executive session to discuss the employment history of the Treasurer and Confidential Staff also to discuss pending litigation.

Motioned By: Trustee Spencer

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Kurnit, Trustee McKeon,  
Trustee Spencer

Not Present: Trustee Fletcher, Trustee Hickey

2.02 Exit Executive Session

*Motion:* The Board will vote to exit executive session at approximately 7:20

Motioned By: Trustee Spencer

Second By: Trustee McKeon

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Kurnit, Trustee McKeon,  
Trustee Spencer

Not Present: Trustee Fletcher, Trustee Hickey

2.03 Re-enter Public Session at approximately

*Motion:* The Board will vote to re-enter public session

Motioned By: Trustee Spencer

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Kurnit, Trustee McKeon,  
Trustee Spencer

Not Present: Trustee Fletcher, Trustee Hickey

## 3. Acceptance of Minutes

3.01 The Board will accept the minutes of 8/7/12 (proposed 7:05)

The Board of Education hereby accepts the minutes of 8/7/12

Motioned By: Trustee Spencer  
Second By: Trustee Osmond  
Results: Unanimous  
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Kurnit, Trustee McKeon,  
Trustee Spencer  
Not Present: Trustee Fletcher, Trustee Hickey

#### 4. Board District News

4.01 The Board will announce district news (proposed 7:10)  
7:20

Trustee Osmond: Fiber Flame is conducting a Craft Workshop as a benefit for the PTAs of Onteora and Saugerties on 9/22/12.

- Invitation Only to encourage creative learning

Trustee McGillicuddy: Ulster County Leg Action Committee decided that they will go to the 9/10/12 meeting of Governor Cuomo's Education Reform Commission in the Hudson Valley

BOCES is looking for ideas on Topics or speakers for the upcoming school year of BOCES meetings

#### 5. Superintendent District News

5.01 The Superintendent will report on District News (proposed 7:15)  
Superintendent Phyllis McGill reported:

- Notified that all of the schools are in good standing
  - With State's waiver all schools have been "reset" so Phoenicia and the Middle School are now in good standing, as are the other schools
  - Can use all of our Title 1 money – do not need to provide additional services
- Reconfiguration has been approved by the State Department
- RUPCO, a low income housing development in Woodstock is now taking applications
  - 32 units dedicated to low income families beginning in January
  - 1, 2, and 3 bedroom apartments are available
- We are on schedule to open with Transformers in place
  - There is a back-up plan, so school will start on time
- Asbestos abatement
  - Middle School completed
  - Still work in 3 elementary schools and HS
  - No Asbestos in the air samples
  - The company we had to use, the lowest bidder on project, is off schedule
    - Assistant Superintendent McLaren and Director of Facilities Jared Mance in communication with them
- Excited for the beginning of school
  - Letters out to staff for opening day
  - Professional Development
    - Mandatory trainings
  - In the classroom for the afternoon

## 5.02 Update on Reconfiguration (proposed 7:20)

### 6. Public/Student Comment

6.01 The public and students may comment on any agenda or non agenda item.

(proposed 7:25 duration 10 min or more)

No public or students comment was made

### 7. Report

7.01 Beth Ferguson from Capital Markets Advisors will report and take questions from the Board regarding the refinancing of bonds. (proposed 7:35 duration 10 min)

7:30

Beth Ferguson from Capital Markets Advisors:

- District's financial advisor for the Bond Market
- District is very prudent, only one bond resolution which is very little debt burden for a school district
- Bond resolution to refund the 2003 bond
  - Similar to refinancing a mortgage
  - New bonds with a lower interest rate
    - Interest rate locked in after sale (mid September)
    - 6-10 weeks to complete
      - 3 weeks at State Comptroller
  - \$240,000 savings net over 10 years (\$65,000 for transaction included)
  - Current market .5% 2013 out to net interest 1.82%
  - Outstanding bonds 3.12% to 4%

7.02 Solar Presentation by Catskill Mountainkeeper (proposed 7:45 duration 10 min + 10 min for Board questions)

7:35

Cathy Nolan Regional Director of the High Peaks of Catskill Mountainkeeper's Woodstock Office

- Main initiative is a carbon-neutral Catskills Program
- Encourage everyone to use renewable energy
  - Solar for Schools
  - Community Gardens
- National Program "Solar 4 R Schools"
  - Funded and created by Bonneville Environmental Foundation
  - Been in operation for 10 years
  - Look for schools to work with that have a strong STEM program
  - Brings a set of materials to schools and approach to make bringing solar into the schools part of the educational curriculum
    - Train teachers
    - Live data kiosk
    - Website that monitors uploaded information
    - Help with troubleshooting after installation
    - Ask for a financial commitments
      - Small program is \$50,000
        - \$25,000 for system
        - \$25,000 for service

- Discount it for many schools and try to fund from internal resources
  - Onteora HS has a potential for installation
    - On a major highway – will be seen and talking point in the community
    - Strong STEM teachers in school system
  - Catskill Mountainkeeper would help fundraise to pay for the National Project
- Is it worth looking for a teacher(s) to see if there is interest?
- If invited to participate in the Program without an investment, Solar 4 R Schools may look for a corporate sponsor
  - Investment can be cash or in-kind payment
    - A project that is embedded in the curriculum or involves the community adds strength to the application, less money would be needed
- Demonstration/educational project only – will not provide electricity
- Solar power purchase agreement can be worked out to get the electricity as well
  - The district would get the installation from someone else and pay a minimal amount for the curriculum piece
- Would be willing to come in and speak to students

The Facilities Committee has been looking into solar power -make project bigger to change carbon footprint of district – have it functionally make a difference in energy use

Also look into the lease of land for solar power use

**8. Consent Agenda**

8.01 Approve consent agenda item numbers 8.02-8.13 (proposed 8:05 duration 5 min)

*Motion:* Approve consent agenda item numbers 8.02-8.13

Motioned By: Trustee Osmond

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Kurnit, Trustee McKeon, Trustee Spencer

Not Present: Trustee Fletcher, Trustee Hickey

8.02 Personnel Agenda

**APPOINTMENTS: INSTRUCTIONAL**  
**PROBATIONARY APPOINTMENT**

NAME	CERTIFICATION	TENURE AREA	EFFECTIVE DATES FROM - TO	SALARY/STEP	REMARKS
Horan, Roseann*	Speech and Hearing Handicapped	Speech	09/01/12 – 08/31/14	6MA	Replaces P. Goodemote

\*Pending pre-employment processing

**PART TIME APPOINTMENT**

NAME	POSITION	EFFECTIVE DATES FROM - TO	SALARY/STEP	REMARKS
Rushford, Michael	0.6 FTE Health - MS	09/01/12 – 06/30/13	2MA	

Torok, Jessica\* 0.6 FTE Math - HS 09/01/12 – 06/30/13 3MA Replaces A. Barnes  
 Kay, John\* 0.5 FTE Science - HS 09/01/12 – 6/30/13 1BA Replaces D. Bucher  
**\*Pending pre-employment processing**

**TEMPORARY APPOINTMENT**

NAME	POSITION	EFFECTIVE DATES FROM - TO	SALARY/STEP	REMARKS
Nelsen-Epstein, Christi	Summer IEP proctor	8/16/12 – 8/17/12 (RETRO)	\$36/hr	Summer BOCES

**EXTRA DUTY STIPENDS 2012-2013**

NAME	POSITION	AMOUNT
Areizaga, Michael*	Track – Cross Country – Assistant Coach	\$1,425.00
Buono, Gabriel	CIO for Student Management System Elementary/Technology	\$7,500.00
Formont, Cheryl	Elementary Resource – Bennett 1	\$1,977.00
Groom, Christine	Elementary Resource – Woodstock 2 (.50 FTE), split w/A. Vail	\$ 988.50
Hull, Julie	Middle School Cabinet 1	\$3,206.00
Loheide, Laura	Middle School Cabinet 2	\$3,206.00
Mayone-Allison, Joan	Elementary Resource – Bennett 2	\$1,977.00
Rebock, Melissa	Computer Advisor – Woodstock	\$4,906.00
Schaffer, Brian	Dept. Chairs – Guidance	\$6,682.00
Schaffer, Brian	Dept. Chairs - Guidance per Counselor (4 x \$63.00)	\$ 252.00
Vail, Andrew	Elementary Resource – Woodstock 2 (.50 FTE), split w/C. Groom	\$ 988.50
VanBaren, Kathleen	Middle School Cabinet 3	\$3,206.00
Wilson, Molly	Elementary Resource – Woodstock 1	\$1,977.00
Wiltsie, Candice	Middle School Cabinet 4	\$3,206.00
Wortman, Kevin	Football – JV – Assistant Coach	\$3,345.00

**\*Pending pre-employment processing**

**EXTRA DUTY STIPENDS 2012-2013 - RESCISION**

NAME	POSITION	REMARKS
Maouris, George	Football – Modified – Head Coach - <b>RESCIND</b>	Accepted other employment

**PER DIEM SUBSTITUTES**

NAME	POSITION	AMOUNT
Cangemi, Steven	Certified Substitute Teacher (effective 09/01/12)	\$95.00/day
Johnson, Elizabeth	Certified Substitute Teacher (effective 09/01/12)	\$95.00/day
Johnson, Elizabeth	Home Tutor	\$36.00/hour
Poulten, Geordarna	Certified Substitute Teacher (effective 09/01/12)**	\$95.00/day
Rothkopf, Ivan*	Substitute Food Service Helper	\$ 9.00/hour

**\*Pending pre-employment processing**

**\*\*Clarification of effective date**

**APPOINTMENTS: NON-INSTRUCTIONAL**

APPOINTMENT NAME	POSITION	EFFECTIVE DATE	SALARY/STEP	REMARKS
Nieves, Leana	School Monitor, F/T (32.5 hrs/wk)	09/01/12	Step 6; Longevity 6+7	Replaces S. Sjursen

**PROBATIONARY APPOINTMENT**

NAME	POSITION	PROBATIONARY PERIOD	SALARY/STEP	REMARKS
Piland, Dennis*	Custodial Worker	09/01/12 – 03/01/13	Step 3	Replaces R. Boland
Rothkopf, Ivan*	Cook, F/T (35 hrs/wk)	09/01/12 – 03/01/13	Step 1	Replaces M. Cook

**\*Pending pre-employment processing**

**PART TIME APPOINTMENT**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>	<b>SALARY/STEP</b>	<b>REMARKS</b>
Heinitz, Jacqueline	School Monitor – BN (2.5 hrs/day)	09/01/12	Step 2	Replaces K. Harkin

**LEAVE OF ABSENCE: NON-INSTRUCTIONAL**

<b>EMPLOYEE NUMBER</b>	<b>EFFECTIVE DATE FROM – TO</b>	<b>REASON</b>
#1926	08/08/12 – TBD*	Administrative – Paid Leave
#2733	03/29/12 – 09/02/12**	Medical – Unpaid Leave

\*To be determined  
 \*\*Extension of leave

8.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations  
*Motion:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #8/12, Confidential, as reviewed by Trustee Spencer

8.04 Abolish position  
*Motion:* The Board of Education hereby abolishes the following positions: .5 FTE Earth Science, .5 Health

8.05 Create Positions  
*Motion:* The Board of Education hereby creates the following positions: .6 FTE Health, .5 FTE Science, .5 FTE English

8.06 Set the Tax Warrant  
*Motion:* BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the Board of Education approve and sign the TAX WARRANT authorizing the school district to levy property taxes in the amount not to exceed \$40,296,098.

8.07 Surplus Items  
*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare two soccer goals as surplus and authorizes disposal of these items.

8.08 Refinancing of Bond  
*Motion:* Be it hereby resolved that the Board of Education approve the Refunding bond resolution, dated August 21, 2012, authorizing the issuance of refunding serial bonds of the Onteora Central School District, in the counties of Ulster and Greene, State of New York, pursuant to section 90.10 of the local finance law of the State of New York, providing for other matters and making certain determinations in relation thereto and providing for the payment of the bonds to be refunded thereby.

WHEREAS, the Onteora Central School District, located in the Counties of Ulster and Greene, State of New York (the "School District") previously issued \$6,820,000 principal amount of School District Serial Bonds, Series 2003A (the "Series 2003A Bonds") pursuant to a certificate of determination of the President of the Board of Education (sometimes referred to herein as

the "Chief Fiscal Officer"), which Series 2003A Bonds are dated June 1, 2003 and mature or matured in annual installments on June 1 in each of the years 2004-2022, inclusive, as follows:

\$260,000 in the year 2004,  
\$270,000 in the year 2005,  
\$280,000 in the year 2006,  
\$285,000 in the year 2007,  
\$290,000 in the year 2008,  
\$300,000 in the year 2009,  
\$315,000 in the year 2010,  
\$325,000 in the year 2011,  
\$335,000 in the year 2012,  
\$355,000 in the year 2013,  
\$365,000 in the year 2014,  
\$380,000 in the year 2015,  
\$395,000 in the year 2016,  
\$405,000 in the year 2017,  
\$420,000 in the year 2018,  
\$435,000 in the year 2019,  
\$450,000 in the year 2020,  
\$470,000 in the year 2021, and  
\$485,000 in the year 2022

WHEREAS, the Series 2003A Bonds were authorized pursuant to one or more serial bond resolutions duly adopted by the Board of Education of the School District for the objects or purposes described therein on February 11, 2002 and delegated to the Chief Fiscal Officer the power to prescribe the terms, form and contents of and to sell and deliver such serial bonds of the School District; and

WHEREAS, \$4,495,000 aggregate principal amount of the Series 2003A Bonds currently remain outstanding and unredeemed as of the date hereof; and

WHEREAS, it is hereby determined to be in the public interest of the School District to refund all or a portion of said outstanding Series 2003A Bonds, by the issuance of the refunding bonds authorized herein pursuant to Section 90.10 of the Local Finance Law (the "Series 2003A Refunding Bonds"); and

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE ONTEORA CENTRAL SCHOOL DISTRICT, IN THE COUNTIES OF ULSTER AND GREENE, STATE OF NEW YORK (BY THE AFFIRMATIVE VOTE OF NOT LESS THAN TWO-THIRDS OF THE VOTING STRENGTH OF BOARD OF EDUCATION OF THE SCHOOL DISTRICT), AS FOLLOWS:

Section 1. For the purpose of refunding all or a portion of the \$4,495,000 outstanding principal amount of the Series 2003A Bonds providing moneys which, together with the interest earned from the investment of certain of the proceeds of the refunding bonds herein authorized shall be sufficient to pay: (i) the refunded principal amount of the Series 2003A Bonds (the "Refunded Bonds"); (ii) the aggregate amount of the unmatured interest payable on the Refunded Bonds to and including the date on which any series of the Refunded Bonds which are callable are to be redeemed prior to their respective maturities in accordance with the Refunding Financial Plan (as hereinafter defined) and attached hereto as Exhibit B; (iii) the costs and expenses incidental to the issuance of the Series 2003A Refunding Bonds (the "Refunding Bonds") as hereinafter authorized and as described in Exhibit A, including without limitation, the development of the Refunding Financial Plan, costs and expenses of executing and performing the terms and conditions of the Escrow Contract (as hereinafter defined), and any securities supply contract, the premium with respect to any bond insurance policy or policies acquired with respect to the Refunding Bonds (as defined below), discount or compensation of underwriters, fees of bond counsel and financial advisors, rating agency fees, printing and service agency fees and expenses, and fees and charges of the Escrow Holder (as hereafter described); and (iv) the redemption premium, if any, to be paid on any series of the Refunded Bonds which are to be called prior to their respective maturities; there are hereby authorized to be issued in one or more series not exceeding \$4,500,000 aggregate principal amount of refunding serial bonds of the School District pursuant to the provisions of Section 90.10 of the Local Finance Law, it being anticipated that the par amount of Refunding Bonds actually to be issued will be approximately \$4,035,000 as provided in Section 4 hereof. The proposed principal amounts and dates of maturity of such Refunding Bonds are set forth in the Refunding Financial Plan attached hereto.

Section 2. It is hereby determined pursuant to Section 90.10 that:

- a. the maximum amount of the Refunding Bonds authorized to be issued pursuant to this resolution does not exceed the limitation imposed by subdivision 1 of paragraph (b) of Section 90.10 of the Local Finance Law with respect to each series of the Refunded Bonds;
- b. the aggregate amount of estimated present value savings computed in accordance with subparagraph (a) of subdivision 2 of paragraph b of Section 90.10 of the Local Finance Law is not expected to be less than three percent (3.0%) of debt service on the Refunded Bonds paid to stated maturity.
- c. The Board of Education is hereby authorized and directed to enter into an escrow contract (the "Escrow Contract") with a bank or trust company located and authorized to do business in this State as the Board of Education shall designate (the "Escrow Holder") for the purpose of having the Escrow Holder act, in connection with the Refunding Bonds, as the escrow holder to perform the services described in Section 90.10 of the Local Finance Law. In addition, the Escrow Contract may include a forward supply or purchase contract or agreement as part thereof or as a separate agreement for the provision of acquiring obligations of the United States of America or unconditionally

guaranteed by the United States of America or other obligations or instruments qualified under Section 90.10 of the Local Finance Law or may be necessary for the completion of the Refunding Financial Plan. The Escrow Contract shall contain such terms and conditions as shall be necessary or required, including terms and conditions required for the completion of the Refunding Financial Plan, including provisions for the Escrow Holder, without further authorization or direction from the Board of Education of the School District, except as otherwise provided therein, including, without limitation, (i) to make all required payments of principal, interest and any redemption premiums to appropriate paying agents with respect to the Refunded Bonds, (ii) to pay costs and expenses incidental to the issuance of the Refunding Bonds, including the development of the Refunding Financial Plan, and of executing and performing the terms and conditions of the Escrow Contract by the Escrow Holder, (iii) at the appropriate time or times, to cause to be given on behalf of the School District in the manner provided by law the notice of redemption authorized to be given pursuant to Section 8 hereof, and (iv) to invest the moneys held by the Escrow Holder pursuant to the terms of the Escrow Contract and consistent with the provisions of the Refunding Financial Plan. The Escrow Contract shall be irrevocable and shall constitute a covenant with the owners of the Refunding Bonds.

- d. The proceeds, inclusive of any premium, from the sale of the Refunding Bonds, immediately upon receipt, shall be placed in escrow by the School District with the Escrow Holder pursuant to the terms of the Escrow Contract. All moneys held by the Escrow Holder shall be invested only in direct obligations of the United States of America, in obligations the principal of and interest on which are unconditionally guaranteed by the United States of America or in obligations or instruments qualified under Section 90.10 of the Local Finance Law, which obligations or instruments shall mature or be subject to redemption at the option of the Escrow Holder not later than the respective dates when such moneys will be required to make payments in accordance with the Escrow Contract and the Refunding Financial Plan. Any such moneys remaining in the custody of the Escrow Holder after the performance in full of the Escrow Contract by the Escrow Holder shall be returned to the School District and shall be applied by the President of the Board of Education to the payment of the principal of or interest on the Refunding Bonds then outstanding, to the payment of any amounts required to be paid to the United States of America in connection of with the refunding of the Refunding Bonds or to the payment of or reimbursement for the costs of issuance or other administrative costs incurred in connection with the issuance of the Refunding Bonds. In connection with the investment of moneys held by the Escrow Holder under the Escrow Contract, the President of the Board of Education is authorized to execute on behalf of the School District any forward purchase or supply contract for the purchase or supply of the securities described in this subsection (d) at a date subsequent to the delivery of the Refunding Bonds, as is needed to accomplish the purposes of the Refunding Financial Plan.

Section 3. It is hereby determined that the maximum period or periods of probable usefulness permitted by law at the time of the issuance of the Refunded Bonds for each of the objects or purposes for which the Refunded Bonds were issued is no less than as shown in the Certificates of Determination of the President of the Board of Education incorporated by reference herein and made a part of this resolution taking into account the earlier of the original date of issuance of any such series of serial bonds or bond anticipation notes funded by such series of Refunded Bonds; and

Section 4. The financial plan for the refunding authorized by this resolution (the "Refunding Financial Plan"), showing the sources and amounts of all moneys required to accomplish such refunding, the estimated present value of the total debt service savings and the basis for the computation of the aforesaid estimated present value of total debt service savings, are set forth in Exhibit B attached hereto and made a part hereof. The Refunding Financial Plan has been prepared based upon the assumption that the Refunding Bonds will be issued in the aggregate principal amount of \$4,035,000 if fully issued and will mature, be of such terms, and bear such interest as set forth in the Refunding Financial Plan. The Board of Education of the School District recognizes that the principal amount of the Refunding Bonds, the series, maturities, terms, interest rate or rates borne by the Refunding Bonds, the provisions for redemption thereof prior to maturity and whether or not all of the Refunding Bonds will be insured, and the resulting present value savings are likely to vary from such assumptions and that the Refunding Financial Plan will likely vary from that attached hereto as Exhibit B. The President of the Board of Education is hereby authorized and directed to determine the principal amount of the Refunding Bonds to be issued, the series and designation or designations thereof, the time or times of the sale thereof, the maturities and terms thereof, the provisions relating to the redemption of the Refunding Bonds prior to maturity, if any, the rate or rates of interest to be borne thereby, whether or not the Refunding Bonds will be insured in whole or in part or uninsured, and to prepare, or cause to be provided, a final Refunding Financial Plan, all in accordance herewith, and all powers in connection therewith may be exercised by the President of the Board of Education; provided, that the terms of the Refunding Bonds to be issued, including the rate or rates of interest borne thereby, shall comply with the requirements of Section 90.10 of the Local Finance Law. The Board of Education shall file a copy of a certificate determining the details of the Refunding Bonds and the final Refunding Financial Plan with the School District Clerk within ten (10) days after the delivery of the Refunding Bonds, as herein provided.

Section 5. The faith and credit of the School District are hereby irrevocably pledged to the payment of the principal of and interest on the Refunding Bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on the Refunding Bonds becoming due and payable in such year. To the extent that the same are not paid from other sources, there shall be annually levied on all the taxable real property in the School District a tax sufficient to pay the principal of and interest on the Refunding Bonds as the same become due and payable.

Section 6. Proceeds from the sale of the Refunding Bonds, including any accrued interest and, together with interest earned thereon, which shall be required for the payment of the principal of and interest on the Refunded Bonds, including any redemption or call premiums, in accordance with the Refunding Financial Plan, shall be irrevocably committed and pledged to such purpose and the owners of the Refunded Bonds shall have a lien upon such moneys and the investments thereof held by the Escrow Holder. The pledge and lien provided by this resolution shall become valid and binding upon the issuance of the

Refunding Bonds and the moneys and investments held by the Escrow Holder shall immediately be subject thereto without any further act. Such pledge and lien shall be valid and binding against all parties having claims of any kind in tort, contract, equity, at law or otherwise against the School District irrespective of whether such parties have notice thereof. Neither this resolution, the Escrow Contract, nor any other instrument relating to such pledge and lien, need be filed or recorded.

Section 7. In accordance with the terms of the Refunded Bonds and the provisions of Section 53.00 and of paragraph (h) of Section 90.10 of the Local Finance Law, and subject only to the issuance of the Series 2003A Bonds, as herein authorized, the School District hereby elects to call in and redeem all or a portion of the Series 2003A Bonds maturing on and after June 1, 2014 on June 1, 2013. The sum to be paid therefor on such redemption dates shall be the par value thereof plus the redemption premium, if any, as provided in the issuance proceedings for the Series 2003A Bonds and the accrued interest to such redemption date. The Escrow Holder is hereby authorized and directed to cause notice of such call for redemption to be given in the name of the School District in the manner and within the times provided in the issuance proceedings for the Series 2003A Bonds. Such notice of redemption shall be in substantially the form attached to the Escrow Contract. Upon the issuance of the Refunding Bonds, the election to call in and redeem the applicable portion of the callable Series 2003A Bonds the direction to the Escrow Holder to cause notice thereof to be given as provided in this paragraph shall become irrevocable, provided that this paragraph may be amended from time to time as may be necessary in order to comply with the notice, requirements of paragraph (a) of Section 53.00 of the Local Finance Law, or any successor law thereto. It is hereby determined that with respect to the series of Refunded Bonds to be called in and redeemed as provided in this Section 7, it is to the financial advantage of the School District not to charge, impose and collect or receive from registered owners of the Refunded Bonds mailing, shipping, insurance or other similar charges in connection with such redemption or calls. Accordingly, pursuant to paragraph (c) of Section 70.00 of the Local Finance Law, no such charges shall be so charged, collected or received by the Chief Fiscal Officer, as fiscal agent.

Section 8. The Refunding Bonds shall be sold at a private sale or public sale, and the President of the Board of Education is hereby authorized to execute a purchase contract on behalf of the President of the Board of Education for the sale of the Refunding Bonds, provided that the terms and conditions of such sale shall be approved by the State Comptroller and further provided that, prior to the issuance of the Refunding Bonds the Board of Education shall have filed with the School District Clerk a certificate approved by the State Comptroller pursuant to subdivision 2 of paragraph (g) of Section 90.10 of the Local Finance Law setting forth the present value savings to the School District resulting from the issuance of the Refunding Bonds. In connection with such sale, the Board of Education of the School District hereby authorizes the preparation of an Official Statement and approves its use in connection with such sale, and further consents to the distribution of a Preliminary Official Statement prior to the date said Official Statement is executed and available for distribution, all in accordance with applicable State and Federal securities laws, rules and regulations.

Section 9. The Board of Education of the School District hereby appoints the law firm of Squire Sanders (US) LLP of New York, New York, as bond counsel in connection with the issuance and sale of the Refunding Bonds. The Board of Education of the School District hereby appoints the firm of Capital Markets Advisors, LLC. of Hopewell Junction, New York, as financial advisor in connection with the issuance and sale of the Bonds. The power to appoint the Escrow Holder, as that term is referred to herein, and a senior managing underwriter for the sale of the Refunding Bonds if sold at private sale, is hereby delegated to the President of the Board of Education of the School District, as chief fiscal officer of the School District.

Section 10. Each of the Refunding Bonds authorized by this resolution shall contain the recital of validity prescribed by Section 52.00 of the Local Finance Law and the Refunding Bonds shall be general obligations of the School District, payable as to both principal and interest by a general tax upon all the taxable real property within the School District, without limitation as to rate or amount.

Section 11. The President of the Board of Education, pursuant to Sections 50.00, 90.00, 90.10 and 168.00 of the Local Finance Law, and all other officers, employees and agents of the School District are hereby authorized and directed for and on behalf of the School District to execute and deliver all certificates and other documents, perform all acts and do all things required or contemplated to be executed, performed or done by this resolution or any document or agreement approved hereby, including to correct or amend the documents and certificates authorized to complete the transactions contemplated by this resolution.

Section 12. All other matters pertaining to the terms, issuance and sale of the Refunding Bonds consistent with the provisions of Section 90.10 of the Local Finance Law shall be determined by the President of the Board of Education and the powers in connection therewith not otherwise heretofore delegated thereto are hereby delegated to the President of the Board of Education.

Section 13. The School District intends to issue the obligations authorized by this resolution to finance the costs of the purposes described herein for the completion of the Refunding Financial Plan. The School District covenants for the benefit of the holders of the Refunding Bonds that it will not make any use of (a) the proceeds of the Refunding Bonds, any funds reasonably expected to be used to pay the principal of or interest on the Refunding Bonds or any other funds of the School District, and (b) the purposes financed with the proceeds of the Refunding Bonds, which would cause the interest on which to become subject to Federal income taxation under the Internal Revenue Code of 1986, as amended (the "Code") (except for the federal alternative minimum tax imposed on corporations by Section 55 of the Code), or subject the School District to any penalties under Section 148 of the Code, and that it will not take any action or omit to take any action with respect to the Refunding Bonds or the proceeds thereof, if such action or omission would cause the interest on the Refunding Bonds to become subject to Federal income taxation under the Code (except for the federal alternative minimum tax imposed on corporations by Section 55 of the Code), or subject the School District to any penalties under Section 148 of the Code. The foregoing covenants shall remain in full force and effect notwithstanding the defeasance of the Refunding Bonds or any other provision hereof until the date which is sixty (60) days after the final maturity date or earlier prior redemption date thereof. The

proceeds of the Refunding Bonds may be applied to reimburse expenditures or commitments made for the purposes on or after a date which is not more than sixty (60) days prior to the adoption date of this resolution by the School District.

Section 14. For the benefit of the holders and beneficial owners from time to time of the Refunding Bonds, the School District agrees, in accordance with and as an obligated person with respect to the Refunding Bonds under, Rule 15c2-12 promulgated by the Securities Exchange Commission pursuant to the Securities Exchange Act of 1934 (the "Rule"), to provide or cause to be provided such financial information and operating data, financial statements and notices, in such manner, as may be required for purposes of the Rule. In order to describe and specify certain terms of the School District's continuing disclosure agreement for that purpose, and thereby to implement that agreement, including provisions for enforcement, amendment and termination, the President of the Board of Education is authorized and directed to sign and deliver, in the name and on behalf of the School District, the commitment authorized by subsection 6(c) of the Rule (the "Commitment") to be placed on file with the School District Clerk, which shall constitute the continuing disclosure agreement made by the School District for the benefit of holders and beneficial owners of the Refunding Bonds in accordance with the Rule, with any changes or amendments that are not inconsistent with this resolution and not substantially adverse to the School District and that are approved by the President of the Board of Education on behalf of the School District, all of which shall be conclusively evidenced by the signing of the Commitment or amendments thereto. The agreement formed, collectively by this paragraph and the Commitment, shall be the School District's continuing disclosure agreement for purposes of the Rule, and its performance shall be subject to the availability of funds and their annual appropriation to meet costs the School District would be required to incur to perform thereunder. The President of the Board of Education is further authorized and directed to establish procedures in order to ensure compliance by the School District with its continuing disclosure agreement, including the timely provision of information and notices. Prior to making any filing in accordance with the agreement or providing notice of the occurrence of any material event, the President of the Board of Education shall consult with, as appropriate, the School District Attorney and bond counsel or other qualified independent special counsel to the School District and shall be entitled to rely upon any legal advice provided by the School District Attorney or such bond counsel or other qualified independent special counsel in determining whether a filing should be made.

Section 15. The validity of the Refunding Bonds may be contested only if such obligations are authorized for objects or purposes for which the School District is not authorized to expend money, or the provisions of law which should be complied with at the date of the publication of this resolution, are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of publication, or if said obligations are authorized in violation of the provisions of the Constitution of New York.

Section 16. When this bond resolution takes effect, it shall be published in full by the School District Clerk, together with a notice in substantially the form prescribed by Section 81.00 of the Local Finance Law, and such publication shall be in Daily Freeman a newspaper having a general circulation in the School District and which is hereby designated as the official newspaper of the School District for such purpose. Section 17. This bond resolution shall take effect immediately upon its adoption by the President of the Board of Education of the School District.

#### 8.09 Adoption of Textbooks

*Motion:* Be it hereby resolved that the Board of Education of the Onteora Central School District, upon recommendation by the Superintendent of Schools, hereby adopts the following textbooks: Oxford History of World Cinema and Major Problems in American History, Volume 2.

#### 8.10 Financial Report of May 2012

*Motion:* The Board hereby accepts the Financial Management Reports of May 2012 and Quarterly Report of April - June 2012

#### 8.11 Warrant Schedule

*Motion:* BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby accepts the Warrant Schedules 3.

#### 8.12 Stipulation of Settlement

*Motion:* BE IT RESOLVED, that the Board of Education of the Onteora Central School District hereby approves the Stipulation of Settlement between the District and Employee #1926 in accordance with the material terms and conditions of the Agreement on file with the Clerk's office. BE IT FURTHER RESOLVED, that the Board of Education of the Onteora Central School District hereby authorizes the Superintendent to execute the Stipulation of Settlement.

#### 8.13 Approval of Volunteer

*Motion:* The Board of Education hereby approves the following volunteer: Keith

Duarte - Athletic Trainer

## 9. Old Business

9.01 The Board will discuss the Building Appraisals (proposed 8:10 duration 20 min)  
8:15

Discussion on the Appraisals of the buildings

- Appraisal of West Hurley has declined substantially due to the economy
- School buildings that sit empty lose more value
- County Executive Mike Hein mentioned that he would like to help find a use for the West Hurley campus
- Discuss creating an advisory committee to discuss building use
- West Hurley Fire Dept. is interested in purchasing 2 acres for their future expansion

9.02 The Board will discuss Old Business (proposed 8:30)  
No Old Business was discussed

## 10. New Business

10.01 The Board will discuss their Goals for 2012-2013 (proposed 8:35 duration 30 min)  
8:30

The Board worked on their 2012-2013 goals

- Discussed shorter, clearer, concise, broad goals
- Put the main goals under Board goals and the details under Board work
  - Update Board work quarterly
  - Goals for the year remain open and general
  - On web site – list main goals – at bottom of page, link to see how Board plans on achieving goals - action items
  - Superintendent Phyllis McGill will match her Superintendent Goals from the Board with the goals they set for themselves
- Next Board meeting Board should come ready with a goal statement and bullet points as action items

10.02 The Board will discuss New Business (proposed 9:05)  
No New Business was discussed

## 11. Request For Information

11.01 The Board will request information (proposed 9:10)  
9:25

Trustee Osmond - Sustainability Policy sites 5 Rs in policy, is there anyone responsible for implementing this, who and is there a plan/concerted effort? i.e. monitoring energy consumption and resources

Trustee Kurnit – Information from PPS Director Cindy Bishop on the process of the Board reviewing CSEs that was discussed with Trustee Spencer.

## 12. Public Comment

12.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 9:15 duration 10 min)  
No public or student comment was made

## 13. Adjournment

13.01 Adjourn Meeting. Next meeting is Tuesday, September 11 at the Woodstock School (proposed 9:25)

*Motion:* The meeting is adjourned at 9:30

Motioned By: Trustee Osmond

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Kurnit, Trustee McKeon, Trustee Spencer

Not Present: Trustee Fletcher, Trustee Hickey

Minutes Recorded By:  
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## SPECIAL MEETING

5:15 p.m.

**TUESDAY, AUGUST 27, 2012**

Central Administration Conference Room

## MINUTES

### 1. Opening Items

- 1.01 Call to Order at approximately 5:25 pm
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee McKeon  
Not Present: Trustee Fletcher, Trustee Osmond, Trustee Hickey

### 2. Agenda Action

#### 2.01 Personnel Agenda

Motioned by: Trustee Spencer  
Seconded by: Trustee Kurnit  
Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee McKeon  
Not Present: Trustee Fletcher, Trustee Osmond, Trustee Hickey

### APPOINTMENTS: INSTRUCTIONAL

#### EXTRA DUTY STIPENDS 2012-2013

NAME	POSITION	AMOUNT
Rashid, Uzair*	Soccer – Modified – Head Coach (Boys)	\$1,853.00
Thomas, Christopher	Football – Modified – Head Coach	\$3,135.00
Warren, Kristen	Elementary Resource – Bennett 3	\$1,977.00

\*Pending pre-employment processing

### APPOINTMENTS: NON-INSTRUCTIONAL

#### PROBATIONARY APPOINTMENT

NAME	POSITION	PROBATIONARY PERIOD	SALARY/STEP	REMARKS
Reiten, Nina*	Occupational Therapist	09/10/12 – 03/10/13	9MA	New position

\*Pending pre-employment processing

#### PROBATIONARY APPOINTMENT - RESCISSION

NAME	POSITION	PROBATIONARY PERIOD	SALARY/STEP	REMARKS
Rothkopf, Ivan	Cook, F/T (35 hrs/wk)	09/10/12 – 03/10/13	Step 1	Accepted other employment

#### PER DIEM SUBSTITUTES - RESCISSION

NAME	POSITION	RATE of PAY	REMARKS
Rothkopf, Ivan	Substitute Food Service Helper - RESCIND	\$9.00/hour	Accepted other employment

### LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1926	08/09/12 – 08/21/12*	Administrative – Paid Leave
#1926	08/22/12 – TBD**	Administrative – Unpaid Leave

\*Revision of dates \*\*To be determined

**3. Adjournment**

3.01 Adjourn Meeting.

The meeting is adjourned at 5:30 pm

Motioned by: Trustee Spencer

Seconded by: Trustee McKeon

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Fletcher, Trustee Osmond, Trustee Hickey

Minutes Recorded By:  
Fern Amster, District Clerk



# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## REGULAR MEETING

6:00 p.m.

**TUESDAY, SEPTEMBER 11, 2012**

Woodstock Elementary School

Minutes

### **1. Opening Items**

- 1.01 Call to Order 6:00
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance

Moment of Silence for the victims of September 11<sup>th</sup> .

#### 1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,  
Trustee Kurnit,  
Not Present: Trustee Spencer, Trustee McKeon

### **2. Executive Session**

#### 2.01 Enter Executive Session at approximately 6:10

*Motion:* The Board will vote to enter executive session to discuss the employment history of the Treasurer and Confidential Staff also to discuss pending litigation.

Motioned By: Trustee Hickey

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,  
Trustee Kurnit

Not Present: Trustee Spencer, Trustee McKeon

Trustee McKeon arrived at approximately 6:15

#### 2.02 Exit Executive Session

*Motion:* To exit executive session

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,  
Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

#### 2.03 Re-enter Public Session at approximately 7:30

*Motion:* To re-enter public session

Motioned By: Trustee Hickey

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,  
Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

**3. Acceptance of Minutes**

3.01 The Board will accept the minutes of 8/21/12 and 8/27/12 (proposed 7:05)

*Motion:* The Board of Education hereby accepts the minutes of 8/21/12 and 8/27/12

Motioned By: Trustee Osmond

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,  
Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

**4. Welcome**

4.01 Principal Barbara Schnell will welcome the Board (proposed 7:10)

7:35

Principal Barbara Schnell showed a slide show of a day at Woodstock Elementary

**5. Board District News**

5.01 The Board will announce district news (proposed 7:15)

7:40

Trustee Kurnit reported:

- He and Trustee McGillicuddy went to the Governor's Educational Reform Council, which is touring the state
- They are charged with assessing the educational system and making recommendations to the Governor
- Focuses on 5 areas: School system structure, student achievement, college and career readiness, principal quality, parent and community engagement
- Speakers from big cities and Hudson Valley participated
- Repeating themes:
  - Poverty factors, APPR and Common Core, teaching to the test, more emphasis on early childhood education, state funded full day pre-kindergarten in public schools, unfunded mandates
- Web site: [Ny.gov/puttingstudentsfirst](http://Ny.gov/puttingstudentsfirst)
  - Minutes from meetings will be on this web site

Trustee McGillicuddy reported:

- Panel on Educational Reform Council charged with dramatically changing education in NYS
  - Made up of parents, teachers, superintendents, board members, business people (IBM, Domino Sugar)
  - People were asked to give ideas for solutions to help change NY school systems
- Football game on Saturday
  - nice to see the community out

**6. Superintendent District News**

6.01 The Superintendent will report on District News (proposed 7:20)

7:50

Superintendent Phyllis McGill:

- Introduced Liza Tumen- the Senior Student Representative for this year
- After elections, there will be a Junior as a second Student Representative to

## the Board

- Started with a great first week
  - Families and children seem excited
  - Teachers have been communicating that they are enjoying the new configuration – more collaboration
  - Very active beginning to the new school year
- Called on the principals to discuss how the school year started
  
- Principal Gabriel Buono reported:
  - Focus on classroom teachers so students can have a successful first day and that happened
  - Totally new school with reconfiguration
  - Too ambitious to start after-school programs this week
    - 85 students taking the 4:20 bus home because of different activities
    - Will send a letter home by the end of the week to let parents know the status
  - Project Based Learning:
    - 4th grade has decided to study the Hudson Valley
      - received money to bring in an Wyland Foundation 18-wheel vehicle to learn about clean water through the Watershed Foundation
    - 5th grade Studying New Orleans
      - Red carpet being celebrated at Homecoming
      - The District consultants have procured Aaron Diehl, an up and coming jazz pianist from New Orleans for a concert
      - Consultants coming tomorrow to meet with teachers during the prep period to maximize Aaron as much as possible
      - still in planning stages
      - Real live experience, not strictly an activity – how it is within the culture and community of New Orleans and how things relate to one another.
      - Natural connections between this event and the music of New Orleans
    - 6th grade Ottoman Empire
      - Very energized
      - Beginning stages, possibly going to Olana and having a Turkish band and Turkish chefs come
- Woodstock Principal Barbara Schnell reported:
  - Custodians and staff did a wonderful job this summer
  - Very much a primary community
  - Teachers eat lunch together every day (MS. Schnell joins them when she can)
  - TLC (Thursday Learning Circle) – all children choose a class to take that different teachers are offering. Everyone gets to know everybody
  - Sense of joy in the school
  - People are light and happy
  - Merged teachers from 2 schools and children from 2 communities very successfully

- Focus on early literacy, getting everybody prepared for the next step
- Phoenicia Principal Linda Sella reported:
  - Facility looks better than it has in 12 years!
    - Grounds and buildings were sparkling clean
  - Since Phoenicia is also a K-3 school, same as Ms. Schnell's report
  - Children and parents come in happy
  - Keep it going in a positive direction because change is exciting
  - Phoenicia School is going to make it the best we possibly can
- Middle School Principal Jennifer O'Connor reported:
  - Very sweet group of 7th graders
  - Getting lockers open and getting to class on time, is the focus
  - Trying to get to the bus a little earlier each day
  - 20 families came to the Welcome Back Dinner
- High School Principal Lance Edelman reported:
  - Happy to have students back
  - A lot of programs starting this year
    - Community mentor program – Kay Goldbeck is back with the program and there are a lot of mentors lined up
    - TUFS – Teacher mentor program where teachers take a 9th grade student and work with them through their HS career on their at risk behaviors. 15 teachers are taking on students
    - Even with 1 social worker cut, they maintained the Prime For Life alcohol and drug program, very anxious to get started and additional staff members want to join the program
  - All clubs and activities starting up
  - General interest meetings happening
- Transportation: one problem with a bus that went from Olive to Woodstock
  - Was discussed at Kindergarten Orientation
  - Nicole Sommer has done a wonderful job as Director of Transportation

Trustee McKeon noticed a more positive energy and more at ease from his own children in this district. Shout out to MS for their highly effective rating from state

#### 6.02 Update on Reconfiguration (proposed 7:25)

### 7. Student Representative Report

7.01 Liza Tumen, the Student Representative to the Board will report (proposed 7:30)  
8:10

Student Representative Liza Tumen reported:

- Into the second week of school – getting into the swing of things
- Sports teams are doing well – good student attendance
- Girls varsity team won 2 games
- Boys soccer won a few games
- Football team won first game

- Good student participation for clubs
- Yearbook meeting started today
- Everyone excited, spirits are high

## 8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item.  
(proposed 7:40 duration 10 min or more)

Marie Shultis – Offered to the Onteora Central School District a substance abuse, peer-to-peer evidence based intervention program

Tracy Kellogg – Support Marie Shultis and make a statement as a past parent who had a scary prom night. Why is the party for the students on graduation night when the parents can support the students with dinners. Asking the District to provide something for prom night.

Tania Barricklo – support Marie Shultis, has a 6<sup>th</sup> grader and she would like older students to come speak to her child

Barbara Shapiro - More education for parents and children

Deanna Shultis – Consequences of drugs and alcohol in school (In-school and out-of school suspension) is not enough.

## 9. Discussion

9.01 The Certificate of Deposit Account Registry Service Presentation by Mary Ann Popek and Peter Frunzi of Catskill Hudson Bank (proposed 7:50 duration 10 min)

8:25

Brief overview of new product and service for funds already with them through tax collection

- Alternate deposit placement for public funds signed into law in August
- Complete insurance for funds over \$250,000
- ICS (Insurance Cash Sweep)– 6 transaction per month, funds are available immediately
  - similar to a Money market
- Right now deposits above \$250,000 limit are manually collateralized by them to the appropriate level
  - New program - all principal and interest is insured through FDIC member banks
    - 7300 banks nationwide, 3000 are connected to this network
    - Tested automated program - more financially sound
  - Alleviates Catskill Bank's need for collateralization
- Been in existence for 10 years, available to individuals and business, now available for public funds at no cost to the district

9.02 Hurley Tax Certiorari Settlement (proposed 8:00)

8:45

Assistant Superintendent McLaren reported:

- Hurley has signed off on the draft document
- Is a 10 year deal
- Follows in footsteps of Olive (also a long term deal)
- \$175 million is assessment – drops to \$155 million until 2018 then increases to \$160 million for 4 years

- Deal worked out between town and city
- Do not have to reimburse for all years at issue but have to reimburse for current year \$200,000 – assessment role was set already
  - Releasing what we have in reserve – which will cover reimbursement
  - Then will deal with rest of reserve
- The reduction in value will put greater responsibility for tax payer
  - Still have to make up the shortfall, even if 0% budget increase
  - Burden shared by all of Onteora Central School District taxpayers
  - Less value to base on – so more taxes for taxpayer
- Act on at next board meeting
- If there are concerns – Dan Petigrow can come next meeting to answer questions
- Once signed, the rest of tax certiorari goes into the fund balance
  - Then Board can use the money to fund capital reserve or other reserves that can be funded
  - Still planning

## Discussion:

- Need to strategize about the money that is left over
  - Just about finished “right sizing” the District
  - This decrease in value does not allow for make-up of budget in the tax levy
  - This could cause staff cuts that would hurt the District
  - Think long term
- Going forward the Board will be made aware of options for the money left over after \$200,000 is paid
- Look at ways to leverage State Funding to pay for projects District needs
  - Ready for Assessments that are coming, which will need a great deal of technology
  - Prudent, fiscally responsible plans will be designed
  - open and honest conversation
- Amount in Tax Cert is over \$4 million
- Be able to begin the 5 year Facility Plan by funding the Capital Reserve
- Are there programs available with grants or private industry money, such as the Solar 4 R Schools program?

## 9.03 Discussion on Solar 4 R Schools Program (proposed 8:05 duration 10 min)

8:55

- Introduction at last Board meeting
- Take first step to completing application
  - Need teacher and administrator
  - Ask teachers
- Positive move for the Board to take the next step
- What is the scale of their solar system?
  - Educational solar voltaic system?
- NYSERDA grants are also available
- Since the EPC includes solar take this idea back to Facilities Committee

Consensus to take the idea to Facilities committee and have them to work toward completing the application

## 10. Discussion and Possible Action

### 10.01 Emergency Asbestos Work (proposed 8:15)

*Motion:* The Board of Education hereby approves the resolution attached

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

- Asbestos abatement contractor broke windows while abating window glazing, (many of the windows were cracked)- not in their contract to replace window panes
- After window panes replaced – found dust and thought it was asbestos
- Company came back and thought it did need to be abated
- Will pursue all avenues legally
- Asbestos monitor cleared it – the issue was after the panes were reinstalled
- Be more diligent; other situations where the District might be encountering this material
  - By law, have to take the lowest bidder, unless you can disqualify them

**WHEREAS**, during a project to replace broken windows in a number of rooms at the Woodstock Elementary School (“School”) in the Onteora Central School District (“District”), there was an unforeseen disturbance of asbestos containing materials immediately prior to the scheduled opening of the school to students and staff on September 4, 2012; and

**WHEREAS**, the District’s professional consultant, Quality Environmental Solutions, Inc., (“QuES &T, Inc.”) in its report on the results of an inspection of the School confirmed that asbestos containing window glaze was disturbed and released in Room 19, Custodian’s Office, Psychologist’s Office, Faculty Room and Adjacent Kitchen and Connecting Hallway located in the School requiring immediate remediation (“Project”); and

**WHEREAS**, the disturbance of asbestos at the Woodstock Elementary School was an unforeseen immediate condition that posed an imminent threat to the health and safety of students and staff which would require the School remain closed, which could negatively impact the educational opportunities of students; and

**WHEREAS**, because of the imminent threat to students and staff caused by the disturbance of asbestos at the Woodstock Elementary School and a potentially protracted delay in the opening of the School, the asbestos remediation had to be performed immediately; and

**WHEREAS**, the Project to abate the asbestos release of the affected areas meets the threshold of a Type II action under the State Environmental Quality Review Act (“SEQRA”); and

**WHEREAS**, the District received a proposal for the abatement work to be performed by the Asbestos Corporation of America, Yonkers, NY who proposed and completed the Project for \$39,650.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Onteora Central School District (“Board”) hereby declares the abatement of the unforeseen disturbance of asbestos in the affected areas at the Woodstock Elementary School (“Project”) to be a Type II action for SEQRA purposes; and

**BE IT FURTHER RESOLVED** that the Board hereby:

1. Declares that the asbestos remediation of the affected areas at the Woodstock Elementary School was an emergency, and further declares that due to the emergency, the award of the contract to Asbestos Corporation of America was therefore, exempt from the New York State General Municipal Law §103 bidding requirement, allowable under New York State Education Law; and
2. Ratifies the contract that was previously awarded to and performed by Asbestos Corporation of America (“ACA”), Yonkers, NY for the asbestos remediation Project in the amount of \$39,650 under the emergency conditions described above; and

**BE IT ALSO FURTHER RESOLVED**, that the Board hereby declares the cost of the Project as an ordinary contingent expense and shall take such action as is necessary to approve the funds for the Project.

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,

Trustee Kurnit, Trustee McKeon  
Not Present: Trustee Spencer

10.02 Waive Second Reading (proposed 8:20)  
9:15

*Motion:* The Board of Education hereby waives the second reading of Policies 1332, 7551, 7242 and 5150  
*Motioned By:* Trustee Osmond  
*Second By:* Trustee Kurnit

- Not comfortable, since they have not been put before the Policy Committee

Results: Passed  
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Kurnit, Trustee McKeon  
Nay: Trustee Fletcher, Trustee Hickey  
Not Present: Trustee Spencer

10.03 Rescind Policy 5150 Contingent Budget (proposed 8:25)

*Motion:* The Board of Education hereby rescinds Policy 5150 Contingent Budget  
*Motioned By:* Trustee Kurnit  
*Second By:* Trustee McKeon

- No longer valid

Results: Unanimous  
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond, Trustee Kurnit, Trustee McKeon  
Not Present: Trustee Spencer

~~2002 5150 Non Instructional/Business Operations~~  
~~SUBJECT: CONTINGENCY BUDGET~~

~~The School District budget for any school year or any part of such budget, or any proposition involving the expenditure of money for such school year, shall not be submitted for a vote of the qualified voters of the District more than twice in any school year.~~

~~If the original proposed budget is not approved by District voters at the Annual District Meeting and Election, the Board has the option of either resubmitting the original or revised budget for voter approval at a special meeting held at a later date; or the Board may, at that point, adopt a contingency budget and levy a tax for teachers' salaries and ordinary contingent expenses as enumerated in law. If the Board decides to submit either the original or a revised budget to the voters for a second time, and the voters do not approve the second budget submittal, the Board shall adopt a contingency budget and levy a tax for those expenditures mandated pursuant to law and/or for those services necessary to maintain the educational program.~~

~~The contingency budget will include the sum necessary for teachers' salaries (i.e., professional educator positions certificated by the State Education Department which include teachers, administrators, teaching assistants, and professional specialists in the various areas of Pupil Personnel Services) and ordinary contingent expenses as determined by the Board in accordance with law including, but not limited to, the purchase of library books and other instructional materials associated with the school library; expenses for cafeteria or restaurant services; and expenses incurred for interscholastic athletics, field trips and other extracurricular activities. Ordinary contingent expenses include, but are not limited to, legal expenses incurred by the District; expenditures specifically authorized by statute; and other items necessary to maintain the educational program, preserve property, and assure the health and safety of students and staff. As deemed necessary, school counsel may be consulted for review as to those items considered to be ordinary contingent expenses prior to Board adoption of the contingency budget.~~

~~In accordance with law, the contingency budget will reflect the statutory expenditure limits imposed on the administrative component of the contingency budget as well as the total spending authorized in the overall contingency budget.~~

~~With regard to overall District spending, the contingency budget, as a whole, shall not result in a percentage increase in total~~

spending over the District's total spending under the School District budget for the prior year that exceeds the lesser of:

- a) The result when one hundred twenty percent (120%) is multiplied by the percentage increase in the Consumer Price Index (CPI), with the result rounded to two (2) decimal places; or
- b) Four percent (4%). Additionally, the administrative component of the contingency budget shall not comprise a greater percentage of the contingency budget exclusive of the capital component than the lesser of:
  - a) The percentage the administrative component had comprised in the prior year budget exclusive of the capital component; or
  - b) The percentage the administrative component had comprised in the last proposed defeated budget exclusive of the capital component.

The Consumer Price Index to be used refers to the percentage that represents the average of the national consumer price indexes determined by the U.S. Department of Labor for the twelve month period preceding January first of the current year. In determining the increase in total expenses when computing the contingency budget percentage increase, the following expenditures shall be disregarded:

- a) Expenditures resulting from a tax certiorari proceeding;
- b) Expenditures resulting from a court order or judgment against the School District;
- c) Emergency expenditures that are certified by the Commissioner of Education as necessary as a result of damage to, or destruction of, a school building or school equipment;
- d) Capital expenditures resulting from the construction, acquisition, reconstruction, rehabilitation or improvement of school facilities, including debt service and lease expenditures, subject to voter approval;
- e) Expenditures in the contingency budget attributable to projected increases in public school enrollment, which may include increases attributable to the enrollment of students attending a pre-kindergarten program established in accordance with Education Law Section 3602 e;
- f) Non-recurring expenditures in the prior year's School District budget; and
- g) Expenditure of gifts and grants in aid and use of insurance proceeds.

Should the Board of Education adopt a contingency budget, it will officially pass a resolution reflecting such action; and that resolution shall incorporate by reference a statement specifying the projected percentage increase or decrease in total spending for the school year, and explain the reasons why the Board disregarded any portion of an increase in spending in formulating the contingency budget.

Regulations will be developed enumerating a sample list of expenditures which have been determined, pursuant to law, to constitute ordinary contingent expenses. However, the Board reserves the right, in accordance with its legal responsibility, to designate other items as ordinary contingent expenses as deemed necessary to maintain the educational program of the District, preserve property, and assure the health and safety of students and staff.

Education Law Sections 2002, 2023, 2024, and 2601-a

Adopted: 6/29/09

#### 10.04 Adoption of Policy 1332 with revision (proposed 8:30)

*Motion:* The Board of Education hereby adopts Policy 1332 with revisions

Motioned By: Trustee Osmond

Second By: Trustee Kurnit

Results: Unanimous

- Policy needs to be changed to reflect the District's practice

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,  
Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

| [2008-2012](#) 1332 By-Laws

#### **SUBJECT: DUTIES OF THE SCHOOL DISTRICT TREASURER AND PURCHASING AGENT**

##### **Treasurer**

The Treasurer is appointed by the Board of Education at the Annual Organizational Meeting and will be covered by a blanket bond. In addition to the routine duties of accounting, filing, posting and preparing reports and statements concerning District finances, the District Treasurer shall perform other specific tasks as follows:

- a) Acts as custodian of all moneys belonging to the School District and lawfully deposits these moneys in the depositories designated by the Board;
- b) Pays all authorized obligations of the District as directed;
- c) Maintains proper records and files of all checks, and approved payment of bills and salaries;

d) Makes all such entries and posts all such financial ledgers, records and reports as may be properly required to afford the District an acceptable and comprehensive financial accounting of the use of its moneys and financial transactions;

e) Signs all checks drawn on District fund accounts;

~~f) Oversee all extra-classroom activity funds;~~

g) Assumes other duties customary to the office to include but not limited to adopted duties and responsibilities.

The Board directs the Treasurer to keep it informed of the financial status of the District through monthly cash reconciliation and budget status reports and annual fiscal reports. The Treasurer should highlight any deviation in actual fiscal conditions from planned fiscal conditions and offer recommendations to the Board to remedy the situation. The Business Administrator will prepare and submit, through the Superintendent, to the Board and the Commissioner of Education, such reports as are prescribed by law. These shall be filed with appropriate governmental bodies as required under law or regulation. The District will cooperate with governmental agencies and research organizations as required by law for data concerning the fiscal operations of the District.

The School Purchasing Agent is appointed by the Board of Education and is responsible for providing the necessary supplies, equipment, and services to support the educational program. The duties of the School Purchasing Officer include the following:

- a) To develop and maintain lists of potential suppliers;
- b) To solicit competitive bids or quotations for purchase;
- c) To issue and process purchase orders.

The Assistant Superintendent for Business is designated as the Purchasing Officer for the District.

Duties-Education Law Section 2122

Bond-Education Law Section 2130, Part 5

8 New York Code of Rules and Regulations (NYCRR)

Sections 170.2(0) and (p)

Adopted: 6/29/09

### 10.05 Adoption of Policy 7551 Sexual Harassment of Students with revisions (proposed 8:35)

*Motion:* The Board of Education hereby adopts Policy 7551 with revisions

Motioned By: Trustee Kurnit

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

#### 2012 7551 Students **Policy 7551: SUBJECT: SEXUAL HARASSMENT OF STUDENTS**

The Board of Education affirms its commitment to non-discrimination and recognizes its responsibility to provide for all District students an environment that is free of ~~sexual~~ harassment on the basis of sex, gender (~~including gender identity or expression~~) and/or sexual orientation, including sexual violence. Sexual harassment including sexual violence is a violation of law and stands in direct opposition to District policy. Therefore, the Board prohibits and condemns all forms of sexual harassment by employees, school volunteers, students, and non-employees such as contractors and vendors which occur on school grounds and at all school-sponsored events, programs and activities including those that take place on a school bus at locations off school premises or those that take place in another state. Since sexual violence is a form of sexual harassment, the term, "sexual harassment" in this policy will implicitly include sexual violence even if it is not explicitly stated.

Sex-based harassment can ~~be~~ comprised of two types of behavior: sexual harassment and/or gender-based harassment. Sexual harassment is unwelcome conduct of a sexual nature, which can include unwelcome sexual advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature. Gender-based harassment includes verbal, nonverbal or physical aggression, intimidation or hostility that is based on actual or perceived gender and sexual stereotypes. Sexual or gender-based harassment of a student can deny or limit the student's ability to participate in or to receive benefits, services, or opportunities from the school's program.

#### Sexual Harassment

Generally, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, bullying because of sexual orientation (means heterosexuality, homosexuality, bisexuality or asexuality, whether actual or perceived) and other verbal or physical conduct or communication of a sexual nature.

Gender-based harassment' means verbal, non-verbal, or physical aggression, intimidation or hostility that is based on actual or perceived gender identity or expression

Sexual or gender-based harassment occurs when:

- a) Submission to or rejection of such sexually harassing conduct and/or communication by a student affects decisions regarding any aspect of the student's education, including participation in school-sponsored activities;
- b) Conditions exist within the school environment that allow or foster obscene pictures, lewd jokes, sexual advances, requests for sexual favors or other harassing activities of a sexual nature; and
- c) Such conduct and/or communication has the purpose or effect of substantially or unreasonably interfering with a student's academic performance or participation in an educational or extracurricular activity, or creating an intimidating, hostile or offensive learning environment; and/or effectively bars the student's access to an educational opportunity or benefit.

#### Sexual Violence

Sexual violence is defined by New York Penal Law as physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. Sexual violence includes but is not limited to acts such as:

- a) Rape;
- b) Sexual assault;
- c) Sexual battery;
- d) Sexual coercion.

A person may be unable to consent to a sexual act due to his/her age, use of drugs or alcohol or due to intellectual or other disability. In order to encourage victims of sexual violence to come forward, a District must inform students that the District's primary concern is with their safety. The school should assure victims that any broken rules or violations made by them will be addressed separately from the sexual harassment allegation. For example, victims need to know that their use of alcohol or drugs never makes them at fault for sexual violence.

The Board acknowledges that in determining whether sexual harassment has occurred the totality of the circumstances, expectations, and relationships should be evaluated including, but not limited to, the ages of the offender and the victim; the number of individuals involved; and the type, frequency and duration of the conduct. A single incident of sexual harassment may be sufficiently severe to create a hostile environment in the school and a student may experience the continuing effects from off-campus sexual harassment when in the school setting. The Board recognizes that sexual harassment can originate from a person of either sex against a person of the opposite or same sex, and from a third party such as a school visitor, volunteer, or vendor, or any other individual associated with the School District. Sexual harassment may occur from student-to-student, from staff-to-student, from student-to-staff, as well as staff-to-staff. The District will designate, at a minimum, two (2) Compliance Officers, one (1) of each gender.

In order for the Board to enforce this policy, and to take corrective measures as may be necessary, it is essential that any student who believes he/she has been a victim of sexual harassment, as well as any other person who is aware of and/or who has knowledge of or witnesses any possible occurrence of sexual harassment, should immediately report such alleged harassment. Such report shall be directed to or forwarded to the District's designated Compliance Officers through informal and/or formal complaint procedures as developed by the District. Such complaints are recommended to be in writing, although verbal complaints of alleged sexual harassment will also be promptly investigated in accordance with the terms of this policy. In the event that the Compliance Officer is the alleged offender, the report will be directed to the next level of supervisory authority.

Upon receipt of an informal/formal complaint (even an anonymous complaint), the District will conduct a prompt, equitable, and thorough investigation of the charges. However, even in the absence of a complaint, if the District has knowledge of or has reason to know of or suspect any occurrence of sexual harassment, the District will investigate such conduct promptly, equitably, and thoroughly. To the extent possible, within legal constraints, all complaints will be treated as confidentially and privately as possible. However, disclosure may be necessary to complete a thorough investigation of the charges, and any disclosure will be provided on a "need to know" basis. The Superintendent will inform the Board of Education of investigations involving findings of harassment.

Based upon the results of the investigation, if the District determines that an employee and/or student has violated the terms of this policy and/or accompanying regulations, immediate corrective action will be taken as warranted. Should the offending individual be a student, appropriate disciplinary measures will be applied, up to and including suspension, in accordance with District policy and regulation, the Code of Conduct, and applicable laws and/or regulations. Should the offending individual be a school employee, appropriate disciplinary measures will be applied, up to and including termination of the offender's employment, in accordance with legal guidelines, District policy and regulation, the Code of Conduct and the applicable collective bargaining agreement(s). Third parties (such as school volunteers, vendors, etc.) who are found to have violated this policy and/or accompanying regulations will be subject to appropriate sanctions as warranted and in compliance with law.

**Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)**

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participated in the investigation of a complaint of sexual harassment. Follow-up inquiries shall be made to ensure that sexual harassment has not resumed and that all those involved in the investigation of the sexual harassment complaint have not suffered retaliation.

**Finding That Sexual Harassment Did Not Occur**

At any level/stage of investigation of alleged harassment, if a determination is made that harassment did not occur, the Compliance Officer will so notify the complainant, the alleged offender and the Superintendent of this determination. Such a finding does not preclude the complainant from filing an appeal pursuant to District policy or regulation and/or pursuing other legal avenues of recourse.

However, even if a determination is made that harassment did not occur, the Superintendent/designee reserves the right to initiate staff awareness and training, as applicable, to help ensure that the school community is not conducive to fostering harassment in the workplace. In all cases, the Superintendent will inform the Board of Education of the results of each investigation involving a finding that sexual harassment did not occur.

**Knowingly Makes False Accusations**

Employees and/or students who *knowingly* make false accusations against another individual as to allegations of harassment may also face appropriate disciplinary action.

**Privacy Rights**

As part of the investigation, the District has the right to search all school property and equipment including District computers. Although rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of staff and students, the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

**Development and Dissemination of Administrative Regulations**

Regulations will be developed for reporting, investigating and remedying allegations of sexual harassment. An appeal procedure will also be provided to address any unresolved complaints and/or unsatisfactory prior determinations by the applicable Compliance Officer(s).

Such regulations will be developed in accordance with federal and state law as well as any applicable collective bargaining agreement(s).

The Superintendent/designee(s) will affirmatively discuss the topic of sexual harassment with all employees and students, express the District's condemnation of such conduct, and explain the sanctions for such harassment. Appropriate training and/or "awareness" programs

will be established for staff and students to help ensure knowledge of and familiarity with the issues pertaining to sexual harassment in the schools, and to disseminate preventative measures to help reduce such incidents of prohibited conduct. Furthermore, special training will be provided for designated supervisors and managerial employees, as may be necessary, for training in the investigation of sexual harassment complaints.

Age-appropriate instructional materials will be incorporated into the curriculum to educate students so that they can recognize and reduce the incidence of sexual harassment.

A copy of this policy and its accompanying regulations will be available upon request and may be posted at various locations in each school building. The District's policy and regulations on sexual harassment will be published on the district's website, and in appropriate school publications such as teacher/employee handbooks, student handbooks, and/or school calendars.

Civil Rights Act of 1991, 42 United States Code (USC) Section 1981(a)

Title VII of the Civil Rights Act of 1964, 42 United States Code (USC) Section 2000e et seq.

Title IX of the Education Amendments of 1972, 20 United States Code (USC) Section 1681 et seq.

34 Code of Federal Regulations (CFR) Section 100 et seq.

29 Code of Federal Regulations (CFR) Section 1604.11(a)

Civil Service Law Section 75-B

Education Law Section 2801(1)

Executive Law Sections 296 and 297

New York State Human Right Law

Onteora Bullying Policy 7380

#### 10.06 Adoption of Policy 7242 with revisions (proposed 8:40)

*Motion:* The Board of Education hereby adopts Policy 7242 with revisions

Motioned By: Trustee Osmond

Second By: Trustee Kurnit

Results: Unanimous

- Need to release the ID#s for pictures to be imported into the Infinite Campus Student Management Program

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,  
Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

~~2010-2012~~7242 Students

#### **SUBJECT: STUDENT DIRECTORY INFORMATION**

The District shall inform parents/guardians or eligible students (i.e., a student eighteen [18] years of age or older or who is attending an institution of post-secondary education) with a letter of the District's definition of directory information, the parent/eligible student's right to refuse the release of student directory information and indicate a time period for their response. (Directory information is information contained in an education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed.) Following such public notice and a reasonable response period, the District may release such information to an outside group without individual consent.

The Family Education Rights and Privacy Act (FERPA) defines student directory information as any of the following: name; address; telephone listing; date and place of birth, major field of study; grade level; **student identification number**; participation in officially recognized activities and sports; weight and height (if members of athletic teams); dates of attendance; honors, degrees and awards received; electronic mail address; photograph; and the name of the educational agency or institution most recently previously attended by the student. The District will not release the following:

- A student's social security number; ~~or~~
- ~~A student's identification (ID) number.~~

The release of student directory information is not to be confused with the release of names, addresses and telephone listings of eligible students (i.e., a student seventeen [17] years of age or older or in the eleventh grade [or its equivalent] or higher) to Military Recruiters. In compliance with the Elementary and Secondary Education Act (ESEA) of 1965, as amended by the No Child Left Behind Act of 2001 (NCLB), and the National Defense Authorization Act, the School District shall notify parents/guardians with a letter that by law it routinely releases this information to Military Recruiters upon request subject to a parent's/eligible student's request not to disclose such information with written parental verification of such request.

20 United States Code (USC) 1232(g)

Family Educational Rights and Privacy Act of 1974

34 Code of Federal Regulations (CFR) Part 99

NOTE: Refer also to Policy #7413 -- Distribution of Materials and Information by Students and Recruitment of Students

Administrative Regulation 7242

Adopted: ~~4/5/10~~

## 10.07 Certification of Lead Evaluator (proposed 8:45)

*Motion:* The Board of Education hereby approves Phyllis McGill as lead evaluator as per the resolution attached.

Motioned By: Trustee Osmond

Second By: Trustee Hickey

Results: Unanimous

- Before a District can use APPR, the lead evaluator(s) need to be approved by the Board of Education
- BOCES provides transcripts of trainings that need to be attended by lead evaluators, life experience showing mastery of the skills is also acceptable
- Principals will be lead evaluators for the teachers

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

BE IT RESOLVED THAT Phyllis McGill is hereby certified as a Qualified Lead Evaluator of building principals having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

1. The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
2. Evidence-based observation techniques that are grounded in research;
3. Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
4. Application and use of the State-approved rubrics selected by the school district for use in the valuation of building principals, including training on the effective application of such rubric to observe a principal's practice;
5. Application and use of the assessment tools that the school district utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.
6. Application and use of the State-approved locally selected measures of student achievement used by the school district to evaluate its principals;
7. The scoring methodology utilized by the Department and the school district to evaluate a building principal under 8 NYCRR §30-2, including:
  - a. how scores are generated for each subcomponent and the composite effectiveness score of building principals, and
  - b. application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and
8. Specific considerations in evaluating building principals of English language learners and students with disabilities
9. Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.
10. This certification has been issued in accordance with the process for certifying lead evaluators described in the district's annual professional performance review plan.

## 10.08 Inter-municipal Transportation Agreement (proposed 8:50)

*Motion:* The Board of Education hereby approves the Inter-municipal Transportation Agreement as outlined in the attached document

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

- At the BOCES annual meeting all the Transportation Directors are presented with summary of all students' placements (including private schools)
- The Directors contact each other before meeting to try to work out plan
- Just became legal to "piggyback" onto an existing contract
- Made sure the student did not have to change buses more than once

**Results: Unanimous****Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,  
Trustee Kurnit, Trustee McKeon****Not Present: Trustee Spencer**

THIS AGREEMENT made and entered into this 5th day of September, 2012, by and between the BOARD OF EDUCATION OF KINGSTON CITY SCHOOL DISTRICT, with offices at 61 Crown Street, Kingston, New York, (hereinafter referred to as "The District"), the BOARD OF EDUCATION OF ONTEORA CENTRAL SCHOOL DISTRICT, with offices at 4166 State Route 38, Boiceville, New York 12412 (hereinafter referred to as "The District ") and the BOARD OF EDUCATION OF NEW PALTZ CENTRAL SCHOOL DISTRICT, with offices at 1 Henry Dubois Drive, New Paltz, New York 12561(hereinafter referred to as "The District") W I T N E S S E T H: WHEREAS, The Kingston City School District, Onteora Central School District and New Paltz Central School District are each duly organized as a school district under the laws of the State of New York, and as such are legally obligated to transport their: (1) resident children to and from non-public schools those students legally attend according to certain mileage limitations; and WHEREAS, The Kingston City School District, Onteora Central School District and New Paltz Central School District are authorized under the laws of the State of New York to contract for the transportation of certain of their resident children to and from the non-public schools they legally attend; and WHEREAS, The Kingston City School District, Onteora Central School District and New Paltz Central School District each desire to conserve economic resources with regard to their aforementioned transportation duties and believe they can do so by entering into an Inter-Municipal Agreement, pursuant to the provisions of Section 1709[25][g] of the Education Law and Section 119-o of the General Municipal Law, pursuant to the terms and conditions hereinafter set forth below; NOW, THEREFORE, IT IS HEREBY AGREED, by and among the Kingston City School District, Onteora Central School District and New Paltz Central School District as follows:

1. The Kingston City School District, Onteora Central School District and New Paltz Central School District agree to share information on current bus routes for non-public schools, to and from which they are legally responsible to transport their resident children for the purpose of identifying those runs that may be performed on a cooperative basis. In the event the Kingston City School District, Onteora Central School District and New Paltz Central School District mutually determine that transportation to and from such schools can be provided cooperatively in a safe and economical manner, they agree that the costs of providing such transportation will be either apportioned equally among those districts participating in the cooperative run or billed to the District originating the route depending upon the cost savings that may be achieved. 2. In the event of a delay or other emergency, which requires an early dismissal or delayed opening, it is agreed that the school district legally responsible for transporting children will provide transportation. 3. In the event of an accident, the parties agree that whichever school district originates the cooperative bus run will be responsible for communicating with the appropriate law enforcement authorities, preparing and filing all forms, and communicating with the other school district(s) participating in such cooperative run to ensure the parents/guardians of the students riding the bus are notified in a prompt and timely manner. 4. In the event of a conflict in school calendars, and/or a school closure due to inclement weather or some other emergency, the school district legally responsible for transporting children will provide transportation. 5. In the event a cooperative bus run ceases, the school districts participating in that run will pro-rate the costs as of the date the bus run ended. 6. The Kingston City School District, Onteora Central School District and New Paltz Central School District will abide by federal and state confidentiality statutes, including, but not limited to, the Family Educational Rights and Privacy Act ("FERPA"), to the same extent that it must be complied with by the District. The obligation to preserve the confidentiality of student information shall survive the termination of this Agreement. 7. To the extent each school district is participating in a cooperative bus run, but is not the school district responsible for originating the run, such school district(s) will supply the school district responsible for originating the run with a certificate of insurance naming the school district responsible for originating the run as an additional insured party. 8. Each party may, upon seven (7) days written notice to the other parties, terminate this Agreement in the event it determines that it is no longer economical for that party to participate in the cooperative transportation agreement. 9. This Agreement is effective for the period from September 5, 2012 through June 30, 2013, and may be extended for additional one year terms provided the parties agree to such extension in writing on or before the expiration of each one year terms. 10. Any modification of this Agreement must be in writing and executed with the same formality as the Agreement herein.

**11. Board Goals**

11.01 The Board will discuss their Goals for 2012-2013 (proposed 8:55 duration 20 min)  
9:45

The Board discussed their Board Goals

Consensus to accept Educational Vision Goal as written

**I. Educational Vision Promote a stimulating, healthy and safe environment conducive to learning, which improves the educational experience for all students, creates a stimulating learning environment that teaches beyond the test while meeting State and Federal requirements, and that increases graduation rate and aspirational performance measures.**

**Action Items**

1. Continue or begin to study, at Board and Superintendent level, effectiveness and cost of integrating or further integrating such programs, courses and models as: International Baccalaureate, Project

Lead the Way, STEM, E-Learning, Blended Learning, College and Career Readiness.

2. Request quarterly reports to study effectiveness of new grade configuration within the elementary schools: K-3 at Phoenicia and Woodstock, and Grades 4-6 at Bennett. Visit schools as necessary to see new model, especially that of Project Based Learning at Bennett, in operation.
3. Use data, as provided by Superintendent, to more effectively understand challenges and success rates of student body working towards graduation; request educational recommendations from Superintendent to further improve rates and individual performance, and approve accordingly.
4. Promote a learning environment emphasizing the unique character of Onteora with a curriculum-wide integration of the arts, environmental studies (as "Nature's Classroom") and local history, and support it with professional development as necessary. Explore the Catskill Center's "Sense of Place" curriculum as an example.
5. Encourage the expansion of technology into the educational environment to enhance instructional effectiveness and improve communication and efficiency.
6. Request and study information on pre-K programs within the District, and consider ways to improve Universal pre-K opportunities, either within or outside of the school buildings.
7. Ensure, through dialogue with and reports from Superintendent, effective transition from new Intermediate school at Bennett into Middle School, so as to improve social structure and educational results.

Discuss other sections at next Board meeting

Put Legislative Action under Culture and Community

**12. \*\* 10 Minute Break**

- 12.01 The Board will take a 10 minute break (proposed 9:15)  
 No break was taken

**13. Consent Agenda**

- 13.01 Approve Consent Agenda (proposed 9:25 duration 5 min)  
 10:10  
*Motion:* Approve consent agenda item numbers 13.02-13:06  
 Motioned By: Trustee Fletcher  
 Second By: Trustee Hickey  
 Missed question

Results: Unanimous  
 Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond,  
 Trustee Kurnit, Trustee McKeon  
 Not Present: Trustee Spencer

13.02 Personnel Agenda

**APPOINTMENTS: INSTRUCTIONAL  
 PART TIME APPOINTMENT**

NAME	POSITION	EFFECTIVE DATES	FROM -SALARY/ TOSTEP	REMARKS
Samuelsen-Grimm, Karen	0.5 FTE English - MS	09/01/12 – 06/30/13 (RETRO)	3MA	

**EXTRA DUTY STIPENDS 2012-2013**

NAME	POSITION	AMOUNT
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Babcock, Alyssa	Science Fair Coordinator – MS	\$ 532.00
Babcock, Alyssa	Science Olympiad Assistant Coach – MS	\$1,283.00
Cahill, Veronica	Peer Mediation Advisor 1	\$2,747.00
Caprotti, Colette	DECA Assistant Advisor	\$1,150.00
Hull, Julie	Sixth Teaching Assignment (AIS Coordinator 7-12)	\$7,500.00
Nelsen-Epstein, David	Theatre Technical Director	\$3,121.00
Rushford, Michael	Soccer – Modified – Head Coach (Girls)	\$1,853.00
Sauer, Cassandra	Marching Band Color Guard Instructor	\$1,838.00
Schaffer, Brian	Student Affairs Council Advisor – MS	\$1,884.00
Wolfield, Dale	Art Club Advisor – MS	\$1,111.00

**PER DIEM SUBSTITUTES**

<b>NAME</b>	<b>POSITION</b>	<b>AMOUNT</b>
Large, Julia	Certified Substitute Teacher	\$95.00/day
Tarantino, Anthony	Substitute Custodial Worker	\$10.00/hour

**APPOINTMENTS: NON-INSTRUCTIONAL**

**PROBATIONARY APPOINTMENT**

<b>NAME</b>	<b>POSITION</b>	<b>PROBATIONARY PERIOD</b>	<b>SALARY/STEP</b>	<b>REMARKS</b>
Kothe, Robert*	Cook, F/T (35 hrs/wk)	09/18/12 – 03/18/13	Step 1	Replaces M. Cook

\*Pending pre-employment processing

**PART TIME APPOINTMENT**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE</b>	<b>REMARKS</b>
Burns, LeAnne	Food Service Helper	02/06/12*	Removing unnecessary ending date from original appointment
Tucciarone, Christine	Food Service Helper	01/25/12*	Removing unnecessary ending date from original appointment

\*Revision of dates

13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations  
 The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #9/12, Confidential, as reviewed by Trustee Fletcher

- Law has recently changed to not require an additional parent at the meetings, but that parents will be notified of their right to another person there, which must be requested in writing 72 hours prior to the meeting

13.04 Donation of Turbo Air Refrigerator from Meet, Greet and Eat  
 The Board of Education hereby accept the donation of a Turbo Air open air display merchandiser worth \$5,137.70

- Thank you to the organization that ran this event
- MS PTSO chose new colors for the cafeteria – much brighter

13.05 Approval of Revised CSE Membership  
 BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the revised CPSE/CSE membership for the 2012-2013 School Year is hereby approved.

- Concern that one person cannot handle all of the CSE meetings
  - This will change once the PPS Dept. report is complete

13.06 Accept Donations

The Superintendent recommends acceptance of a donation totaling \$537.00, CASH, from The ECA - Class of 2012 to be used to purchase a Lectern for the High School Auditorium. The Superintendent recommends approval to increase the 2012-2013 Budget per the following donations: ECA – Class of 2012 A2110.431.01 Supplemental \$537.00 The Catskill Watershed Corporation A2110.431.04 Supplemental \$1,850.00 (Trout in the Classroom for Phoenicia)

**14. Committee Reports -5 min each**

14.01 Audit Committee - Trustee Spencer to report on the Internal Auditor position. Next meeting is 4:30 at Central Administration on 9/17/12(proposed 9:30)

Committee has not met since the last Board meeting

14.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Trustee Kurnit reported

- Met to review comprehensive survey done for the Energy Performance Contract
- Richard Kohrs came and the engineer putting the project together
- Has grown slightly, but there are more savings
- 16 areas in survey – some larger than others
- Not in EPC:
  - Burners at Middle School/High School
  - Bennett electric heat conversion, since district took that on
- Mr. Kohrs will come to the next Board meeting to present

14.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 10/4/12

Will meet on 9/18/12

14.04 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD

Ulster County Legislative Action Committee will meet on 10/4/12 in New Paltz.

14.05 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on 9/20/12

Committee has not met since the last Board meeting

14.06 District Committee: Technology - Superintendent McGill to report. Next meeting is in room 120A of the High School at 4:00 on TBD

Committee has not met since the last Board meeting

**15. Old Business**

15.01 Discussion on Advisory Committee for West Hurley Campus (proposed 9:40 duration 10 min)

10:20

The Board of Education hereby creates an Advisory Committee whose purpose is to explore and assess all viable prospective uses of the West Hurley campus. The committee will be open to community members as well as board trustees and district personnel. The Advisory Committee will report to the Board of Education at a date to be determined.

- Consensus to put this on web site and call out to community for volunteers
- Rotate meeting day so more people can be accessible

15.02 The Board will discuss Old Business (proposed 9:50)

No other Old Business was discussed

**16. New Business**

16.01 The Board will discuss New Business (proposed 9:55)

10:25

Procedure for New Business

- When issue is raised, be sure to put it on the next agenda

**17. Request For Information**

17.01 The Board will request information (proposed 10:00)

10:30

Trustee Kurnit asked why our schools are no longer identified as "in need of improvement" by the State

**Other Business:**

Trustee McGillicuddy, Trustee Fletcher and Trustee Kurnit will attend NYSSBA. Trustee Spencer also expressed interest

**18. Public Comment**

18.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:05 duration 10 min)

No public comment was made

**19. Adjournment**

19.01 Adjourn Meeting. Next meeting is Tuesday, October 2 at Bennett (proposed 10:15)

*Motion:* The meeting is adjourned at 10:35

Motioned By: Trustee Hickey

Second By: Trustee McKeon

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee Osmond, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Spencer

Minutes Recorded By:  
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

6:00 p.m.

**TUESDAY, OCTOBER 2, 2012**

Bennett Elementary School

MINUTES

## 1. Opening Items

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,

Not Present: Trustee McKeon, Trustee Hickey

## 2. Executive Session

2.01 Enter Executive Session at approximately 6:05

*Motion:* Enter executive session to discuss the employment history of the Treasurer, Confidential Staff and a particular administrator also to discuss pending litigation and OTA negotiations.

Motioned By: Trustee Osmond

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,

Not Present: Trustee McKeon, Trustee Hickey

Now Present

Mike arrived at approximately 6:45 pm

2.02 Exit Executive Session

*Motion:* The Board will vote to exit executive session

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,

Trustee McKeon

Not Present: Trustee Hickey

2.03 Re-enter Public Session at approximately 7:30

*Motion:* The Board will vote to re-enter public session at approximately

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,

Trustee McKeon

Not Present: Trustee Hickey

## 3. Acceptance of Minutes

3.01 Accept the minutes (proposed 7:35)

*Motion:* The Board of Education hereby accepts the minutes of 9/11/12  
Motioned By: Trustee Spencer  
Second By: Trustee Fletcher  
Results: Unanimous  
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,  
Trustee McKeon  
Not Present: Trustee Hickey

#### 4. Welcome

4.01 Principal Gabriel Buono will welcome the Board (proposed 7:40)  
8:10

Principal Gabriel Buono reported:

- Open House will have staggered start time to accommodate parents with children in multiple grades
  - 4:15 4<sup>th</sup> grade parent
  - 5:15 3<sup>rd</sup> and 5<sup>th</sup> grade parents
  - 6:15 6<sup>th</sup> grade parents
- Use Infinite Campus to release 5 week reports on Parent Portal instead of paper sent home
  - Parents will be able to sign up for Parent Portal tomorrow night
  - Parents without computers will be mailed hard copy
- After school activities
  - 150 students staying for after school activities (4<sup>th</sup> through 6<sup>th</sup>)
  - Varying numbers each night
  - Art is most popular
    - surveying children who did not get into art: they will choose next art activity - origami or masks

#### 5. Board District News

5.01 The Board will announce district news (proposed 7:45)

Trustee Osmond attended Fiber Flame PTA fundraiser

- Owners wanted to do a fundraiser that will benefit both Onteora and Saugerties Elementary PTAs
- Raised \$763 for each district's PTA
- Mission is to further creative arts in the schools

Trustee Fletcher went to a student-organized 5k run to benefit an orphanage in Laos

- extremely well coordinated

Trustee McGillicuddy reported:

- Thursday Ulster County Legislative Action Committee meeting in New Paltz.
  - Cecilia Tkaczyk, running for State Senate, is coming to meeting
- West Hurley Committee has 7 community members and the first meeting is on 10/11/12 at 6pm at Central
- On 10/15/12, Dr. McGill, Trustee Osmond and Trustee McGillicuddy will have a meeting with Mike Hein

#### 6. Superintendent District News

6.01 The Superintendent will report on District News (proposed 7:50)

Superintendent Phyllis McGill reported:

- Emphasize what Principal Gabriel Buono said about after school program
  - Stagger days and times of staff so there is no additional cost to District for after school
  - Offerings are: Football; indoor field hockey; science; gardening; music: guitar, jam band or jazz band; art: sculpture, piñatas, jewelry making and water colors
- Accident reported in Freeman correction: dump truck hit the bus
- At the NYSCOSS meeting met with Commissioner King

## 7. Student Representative Report

7.01 Liza Tumen, the Student Representative to the Board will report (proposed 7:55)

- Big debate now is to have a color or black and white year book
- Yesterday was last day to vote for junior/senior class officers
- Girls Soccer team won yesterday
- Sat. is football game – hoping to win first home game in 15 years
- Week after is Homecoming

## 8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item.

(proposed 8:00 duration 10 min or more)

No comment was made

## 9. Reports

9.01 Mike Rossi, External Auditor Report (proposed 8:10 duration 10 min)

8:25

- Reported to Audit Committee, as required by 5 point plan
- Reserves:
  - Repair reserve can only be used with a public hearing, or money has to be replaced in within 2 years
  - Employee retirement can only used for Employee Retirement System (ERS not TRS)
  - Unemployment Reserve is for unemployment only
  - Tax Certiorari is to hedge tax proceedings
    - if favorable, the money returned to the undesignated fund balance
  - Capital Reserve can only be spent with voter approver
  - Debt Reserve can only be used for payments of debts
  - Employee benefit reserve is for paying out benefits (i.e. sick days upon retirement)
  - Assigned Fund Balance is the amount of money placing back in budget for next year and for encumbrances (carry over purchase orders from the last year)
  - Unassigned General Fund is the amount allowed to carry in Fund Balance (4%)
- School Lunch Fund has negative a fund balance
  - supported by General Fund with \$225,000 but still lost \$96,000
- Some ECA clubs had no fiscal activity

- Board should look at them and see if money should be transferred
- Expenditures of federal awards was \$1.3 million
  - Federal awards will be below \$1 million next year
- All opinions by West and Company are positive (clean opinion)

9.02 Richard Kohrs will report on the Energy Performance Contract (proposed 8:20 duration 30 min)

8:40

- Work with District to enhance strategic goals that District has set for Facilities
  - Continue the school district's commitment to facility renewal and to be energy efficient
- Environmental impact:
  - 1.4 million pounds of carbon out of environment due to this project
- Energy savings of \$198,000 per year
  - Biggest savings is in building controls, lighting, pipe insulation, boilers and domestic hot water heaters
- Program includes:
  - Windows at Woodstock
  - Boilers at Phoenicia
  - Domestic hot water heaters instead of using the boilers to heat water
  - Building Management System – all schools will be linked with network control system
  - Lighting improvement system goes even further than Central Hudson
  - Lighting controls
  - Exterior lighting
  - Solar voltaic as an educational tool in HS
  - Gyms, auditorium and large rooms will have fans – high up, low impact
    - to help circulate warm air so boilers won't have to work as hard
  - Steam traps
  - Electronic device management
  - Vending machine controls
  - Insulating pipes at Middle School/High School
  - New weather stripping
  - Kitchen hot water valves replaced so it forces people to stand by sink when hot water is on
  - Engine block heater controls

#### Discussion

- Facilities Committee unanimously approved the EPC
- Boilers rated at 95% efficient
- Possible to use woody bio mass for one of the new boilers?
  - On smaller scale not bad to go with pellets or wood
  - Very costly
  - Emissions from wood burning boilers of that size very difficult to get approved by SED
  - Burden falls on Director of Facilities Jared Mance and staff to keep going
  - Oil boilers are consistent and easier to run

- Provided to Facilities committee – Woody bio mass works where it is not required to have heat everyday students are there
  - Does not work as primary boilers for a school
- SED does not look favorable when changing heating methodologies when doing EPC
- Required to install dual fuel burners on all new boilers in NYS – must be liquid (not wood)
- Can build on solar energy to be more than educational
- Any asbestos not known prior to start of work is not their responsibility
- Tracking of savings has already started
  - Looked at energy bills through process
  - Continue to collect information through construction, post construction and through 18 year contract
    - Make sure there is no change in building operation, no unforeseen incident at school (i.e transformer out – utility use plummeted)
- For first year after completion letter signed, will monitor district closely to be sure all equipment is functioning the way it was designed

9.03 Report on Florida Trip for the Baseball Team (proposed 8:50 duration 10 min)  
9:30

Varsity Baseball Coach/Teacher Mike Kocher:

- Asking if Varsity Baseball team can make a Florida trip during Spring Break 2013
- In 2006-2008 team made 3 trips
  - Same plan for 2013
  - Each plan went off perfectly
- In order for trip to be possible there are 2 criteria:
  - Spring break is before the season starts
  - Players must be responsible, trustworthy and reliable
- Asking for 3 things:
  - Players use supplemental insurance
  - Allow team to use equipment in Florida
  - Provide transportation to and from the airport
    - Team will reduce number of scrimmages to offset cost for transportation.
    - Completely funded by players

Discussion:

- Team would be eliminating a scrimmage and a non-league game (\$350 each) to pay for the airport transportation
- Currently 13 students committed – 19 eligible (participated in JV or Varsity for 1 year)
- Board did approve the Spanish Club airport transportation 2 years ago

9.04 Claims Auditor, Julie Wright will present the 2011-2012 Report (proposed 9:00)  
9:40

- Completed first year

- 3,000 claims for year and there were few mistakes
- 4 areas of concern:
  - Incorrect invoice numbers
  - Incorrect number amounts on warrants
  - Insufficient back up
  - Missing approval signatures

## 10. \*\* 5 Minute Break

10.01 The Board will take a 5 minute break (proposed 9:05)  
9:40

## 11. Board Goals

11.01 The Board will discuss their Goals for 2012-2013 (proposed 9:10 duration 20 min)  
9:45  
Consensus to approve 2012-2013 goals

### I. Educational Vision

***Promote a stimulating, healthy and safe environment conducive to learning, which improves the educational experience for all students, creates a stimulating learning environment that teaches beyond the test while meeting State and Federal requirements, and that increases graduation rate and aspirational performance measures.***

#### Action Items

1. Continue or begin to study, at Board and Superintendent level, effectiveness and cost of integrating or further integrating such programs, courses and models as: International Baccalaureate, Project Lead the Way, STEM, E-Learning, Blended Learning, College and Career Readiness.
2. Request quarterly reports to study effectiveness of new grade configuration within the elementary schools: K-3 at Phoenicia and Woodstock, and Grades 4-6 at Bennett. Visit schools as necessary to see new model, especially that of Project Based Learning at Bennett, in operation.
3. Use data, as provided by Superintendent, to more effectively understand challenges and success rates of student body working towards graduation; request educational recommendations from Superintendent to further improve rates and individual performance, and approve accordingly.
4. Promote a learning environment emphasizing the unique character of Onteora with a curriculum-wide integration of the arts, environmental studies (as "Nature's Classroom") and local history, and support it with professional development as necessary. Explore the Catskill Center's "Sense of Place" curriculum as an example.
5. Encourage the expansion of technology into the educational environment to enhance instructional effectiveness and improve communication and efficiency.
6. Request and study information on pre-K programs within the District, and consider ways to improve Universal pre-K opportunities, either within or outside of the school buildings.
7. Ensure, through dialogue with and reports from Superintendent, effective transition from new Intermediate school at Bennett into Middle School, so as to improve social structure and educational results.

### II. Facilities

***Implement 5 Year Facilities Plan, and Energy Performance Contract. Review and maintain/renovate the District's facilities and grounds incorporating environmentally sustainable practices; use such practices as a teaching tool for students, to improve academic education and social culture.***

#### Action Items

1. Establish a Board Advisory Committee to explore/advise on possibilities for the West Hurley Campus.
2. Establish an annual timetable for appraisal of current and future projects and present report to the community each Fall.

### III. Community & Culture

***Maintain an open, positive relationship with the Community and Superintendent and continue to work together to improve the culture in our schools and to advocate for and engage our Community.***

#### Action Items

1. Work to raise Community interest and engagement in our local public schools (i.e. meeting with PTA, PTSO, HS Alliance, town boards, local groups, senior citizens, Rotary.)
2. Foster a climate for all district professionals to promote a positive climate for staff and for the educational experience of our Students.

- 3. Explore multiple uses of our schools for our Community.
- 4. Promote health and wellness in our school district.
- 5. Reduce bullying in all its forms through education and example.
- 6. Study later start time opportunities.
- 7. Advocate through the Legislative Action Committee and NYSSBA

**IV. Budget & Finance**

***Maintain a long term fiscal plan that protects and maximizes the district assets through the use of collective bargaining, school tax reform and energy conservation to create a positive campus that attracts both families and successful teachers to our district.***

**Action Items**

- 1. Propose long-term fiscal plan based on historical data, trends and projected returns on investments that acknowledge and work within the framework of the Property Tax Cap and other recognized fiscal limitations.
- 2. Include leaders of bargaining units in budget discussions to build a strong consensus in steps being taken to address increased costs and the need to emphasize professional respect and understanding of fiscal restraint in contractual negotiations.
- 3. Support and actively campaign for changes in State Funding for School Districts that reduces the tax burden on local homeowners while maintaining actual funding for schools. These may include but will not be limited to the Position Statements held by New York School Boards Association, Ulster County School Board Association and alternative funding approaches
- 4. Incorporate energy efficiency into the Operation & Maintenance of the school district buildings to realize both short and long-term cost saving measures.
- 5. Actively identify and take steps to protect and utilize our existing assets to ensure that they support a positive campus that will attract families and students to OCSD to ensure future growth.
- 6. Coordinate as much of our school operations and programming with District municipalities, local businesses, and organizations to support our communities, and therefore, our schools.

**V. Board Development**

***Attract, develop and retain Board of Education Trustees, with a focus on Student Achievement and Educational Excellence along with responsible management of District finances.***

**Action Items**

- 1. Encourage attendance at district, county, region, state and national meetings, conferences and webinars, especially the New York State School Boards Association annual convention, and the annual Rural Schools Conference. Endeavor to ensure that each Trustee attends at least one such conference during their period as Trustee.
- 2. Update and refresh Trustee and residents' education on Board process and District governance through "short courses" or FAQs to be offered during workshop meetings (e.g. The Board's role in the educational process or District management and administration, Robert's Rules of Order, or the ins and outs of the District's budgeting process.)
- 3. Host annual summer Board of Education retreat with Superintendent and approved facilitator.
- 4. All new Trustees to be appointed a Mentor Trustee, to receive information packet and to attend an orientation meeting with Superintendent, Board President and Mentor Trustee.
- 5. The Board will explore and/or implement a means by which the Board can improve its practices and process.

**12. Consent Agenda**

12.01 Approve Consent Agenda (proposed 9:30 duration 5 min)

*Motion:* Approve consent agenda item numbers 12.02-12.11

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Hickey

12.02 Personnel Agenda

**APPOINTMENTS: INSTRUCTIONAL**

**EXTRA DUTY STIPENDS 2012-2013**

<b>NAME</b>	<b>POSITION</b>	<b>AMOUNT</b>
Burkhardt, Patrick	Elementary Rec – Phoenicia	\$3,298.00
Casey, Lisa	Class Advisor – Junior	\$2,617.00

Chartrand, Louis	Sixth Teaching Assignment (CADD)	\$7,500.00
Colevas, Paul	Class Advisor – Senior	\$2,617.00
Connolly, Brian	Yearbook Co-Advisor – MS (split w/C.Wiltsie)	\$ 801.00
Conroy, Elaine	School Newspaper Advisor	\$1,200.00
Douglas, Jean	DECA Advisor	\$4,178.00
	1 <sup>st</sup> Longevity	\$ 153.00
	2 <sup>nd</sup> Longevity	\$ 204.00
	3 <sup>rd</sup> Longevity	\$ 306.00
Garcia-McWhinnie, Elena	Spanish Club Advisor – HS	\$1,644.00
Loheide, Laura	Gifted/Talented Co-Advisor – MS (split w/A.Weisz)	\$1,108.00
Matteson, Lori	Seventh Grade Trip Coordinator	\$ 467.00
McInerney, Sharon	Elementary Resource – Phoenicia 1	\$1,977.00
Nelsen-Epstein, Christi	French Club Advisor – HS	\$1,644.00
Schnell, Barbara	Coordinator of Elementary Education	\$4,500.00
Stewart, Valerie	Sixth Teaching Assignment (AIS LOTE)	\$7,500.00
Weisz, Amy	Gifted/Talented Co-Advisor – MS (split w/L.Loheide)	\$1,108.00
Wiltsie, Candice	Yearbook Co-Advisor – MS (split w/B.Connolly)	\$ 801.00
Carroll, Molly	Field Hockey – Modified – Assistant Coach (split w/D.Cease)	\$ 926.50
Cease, Deborah	Field Hockey – Modified – Assistant Coach (split w/Molly Carroll)	\$ 926.50
Chartrand, Louis	Wrestling – Varsity – Head Coach	\$4,736.00
	1 <sup>st</sup> Longevity	\$ 153.00
	2 <sup>nd</sup> Longevity	\$ 204.00
	3 <sup>rd</sup> Longevity	\$ 306.00
Cytryn, Herbert	Skiing – Varsity – Head Coach (Girls)	\$2,927.00
	1 <sup>st</sup> Longevity	\$ 153.00
	2 <sup>nd</sup> Longevity	\$ 204.00
	3 <sup>rd</sup> Longevity	\$ 306.00
Gale, Trevor	Wrestling – Modified – Assistant Coach	\$1,923.00
Groeters, Michael	Basketball – JV – Head Coach (Girls)	\$3,619.00
Guest, Samuel	Basketball – Varsity – Head Coach (Boys)	\$4,736.00
Hoyt-Friedman, Jacob	Basketball – Modified – Head Coach (Boys)	\$2,406.00
Occhi, Andrew	Basketball – Varsity – Head Coach (Girls)	\$4,736.00
Perez, Brian	Skiing – Varsity – Head Coach (Boys)	\$2,927.00
Pezzello, Eric	Wrestling – JV – Assistant Coach	\$3,345.00

**EXTRA DUTY STIPENDS 2012-2013 - RESCISION**

<b>NAME</b>	<b>POSITION</b>
Thompson, Carolyn	Gifted/Talented Advisor - HS - <b>RESCIND</b>

**PROCTORS**

<b>NAME</b>	<b>POSITION</b>	<b>RATE OF PAY</b>
Barber, Katryna	Proctor	\$36.00/hour
Colevas, Paul	Proctor	\$36.00/hour
DeSantis, Ernest	Proctor	\$36.00/hour
Gray, Tracy	Proctor	\$36.00/hour
Johnson, Elizabeth	Proctor	\$36.00/hour
Kelder, Tina	Proctor	\$36.00/hour
Poulsen, Geordarna	Proctor ( <b>RETRO</b> to 09/24/12)	\$36.00/hour
Santos, Jesus	Proctor	\$36.00/hour
Schiappa, Elizabeth	Proctor	\$36.00/hour
Zygmunt, Debra	Proctor	\$36.00/hour

**PER DIEM SUBSTITUTES**

<b>NAME</b>	<b>POSITION</b>	<b>RATE OF PAY</b>
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Gray, Tracy Certified Substitute Teaching Assistant \$10.00/hour  
 Langan, Holly Certified Substitute Teacher \$95.00/day

**RESIGNATIONS: INSTRUCTIONAL**

NAME	POSITION	EFFECTIVE DATE	REMARKS
Wortman, Kevin	Football – JV – Assistant Coach	09/30/12	Personal

**APPOINTMENTS: NON-INSTRUCTIONAL  
 PROBATIONARY APPOINTMENT**

NAME	POSITION	PROBATIONARY PERIOD	SALARY/STEP	REMARKS
Reiten, Nina *Revised start date	Occupational Therapist	09/14/12 – 03/14/13*	9MA	New position

**PART TIME APPOINTMENT**

NAME	POSITION	EFFECTIVE DATE	SALARY	REASON
McGill, Francis* *Pending pre-employment processing	School Monitor - WD	10/03/12	Step 1	Replace J. Heinitz

**LEAVE OF ABSENCE: INSTRUCTIONAL**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON	CURRENT POSITION
#2381	09/10/12 – 09/28/12	Medical Leave – Paid Family Medical Leave	Certified Teaching Assistant

**LEAVE OF ABSENCE: NON-INSTRUCTIONAL**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON	CURRENT POSITION
#1629	09/13/12 – 10/05/12	Medical Leave – Paid Family Medical Leave	Elementary Custodian
#1629	10/06/12 – 10/19/12	Medical Leave – Unpaid Family Medical Leave	Elementary Custodian

**12.03 Hurley Tax Certiorari Settlement**

*Motion:* BE IT RESOLVED, that the Board of Education of the Onteora Central School District (“District”) approves the settlement of the tax certiorari proceedings filed by the City of New York (“City”) against The Assessor and the Board of Assessment Review of the Town of Hurley (“Town”), which contested the assessed valuations of that portion of the lands and improvements known as the Ashokan Reservoir and situated in the Town, for the assessment years 2007 – 2012, upon the terms and conditions memorialized in a Stipulation of Settlement and Order, which shall be on file with the District Clerk; and BE IT FURTHER RESOLVED, that the Superintendent of Schools and District’s attorneys be authorized to execute the Stipulation of Settlement and Order.

**12.04 Approve the Certificate of Deposit Account Registry Service (proposed 7:50 duration 10 min)**

*Motion:* The Board of Education hereby approves the Deposit Placement Agreement through Catskill Hudson Bank

**12.05 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations**

*Motion:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE)

Recommendations, Schedule U, #10/12, Confidential, as reviewed by Trustee McKeon

12.06 Side Letter of Agreement

*Motion:* The Board of Education hereby approves the Side Letter of Agreement between the Ontario Central School District and Lisa Barringer, dated 6/25/12

12.07 Accept Donations

*Motion:* The Superintendent recommends approval to increase the 2012-2013 Budget per the following donations:

The Superintendent recommends acceptance of a donation totaling \$177.47 CASH, from Target, to be used to support character education, PBIS, and diversity events and materials.

A2110.431.01 Supplemental **\$177.47**

The Superintendent recommends acceptance of a donation totaling \$250.00 CASH, from Sally Roy and Peter Nelson to be used for TUFS-Teaming Up For Success Program. This program is a teacher to student mentor program providing academic and personal support to students from 9<sup>th</sup>-12<sup>th</sup> grade.

A2110.431.01 Supplemental **\$250.00**

12.08 Volunteer Applications

*Motion:* The Board of Education hereby approves the volunteer applicants below.

- Woodstock Elementary School - Frank McGill
- Phoenicia Elementary School:
- Valerie Augustine Ann McGillicuddy
- Rena Baker Anna Millenson
- Andrea Barouch-Hebb Marybeth Mills
- Laura Beckwith Corrine Naughton
- Cynn timer Boyer Michelle Odato
- Erik Buddenhagen Dawn Palmer
- Tina DeLaura Kelly Peck
- Melissa DelValle Selena Reynolds
- Kimberly Doyle Beth Rice
- Melanie Feldman Heather Roberts
- Richard Feldman Jenna Rodgers
- Laura Fraser Joshua Rubin
- Tracey Gardner Shawna Ryan
- Michele GarnerBrown Laura Siegel
- Stephanie Gindele Elizabeth Strauss
- David Hebb Rosemary Strenz
- Wendy Helm Cynthia Troeger
- Francis Huber Carolina Turba
- Kathleen Jackson Gina Vanacore Tisch
- Margaret Keaveny Heather VanDeBogart
- Heather Lane Wendy Wolfenson
- Sara Loughlin Asada Yuki

12.09 Warrant Schedule 4

*Motion:* BE IT HEREBY RESOLVED on the recommendation of the Superintendent of Schools that the Board of Education of the Onteora Central School District has reviewed and hereby accepts the Warrant Schedule 4

**12.10 Recognize Reserve Balances**

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the following reserve account balances created with the excess of 4% from the unassigned fund balance at June 30, 2012 prior to the setting of the tax levy as they appear in the District's Annual External Audit Report.

ACCOUNT	ACCOUNT—NAME	2010-2011 BALANCE	2011-2012 BALANCE
A815	RESERVE - UNEMPLOYMENT INSURANCE	\$502,500.00	\$505,012.50
A821	RESERVE - ENCUMBRANCES	\$462,525.46	\$206,039.33
A827	RESERVE - ERS	\$402,000.00	\$1,490,732.00
A864	RESERVE - TAX CERTIORARI	\$4,886,244.44	\$4,910,675.64
A867	RESERVE - EMPLOYEE BENEFIT ACCRUED	\$1,402,109.00	\$1,352,567.91
A878	RESERVE - CAPITAL	\$1,000,000.00	\$2,786,036.00
A882	RESERVE - REPAIRS	\$2,937,569.87	\$2,802,257.67
A884	RESERVE FOR DEBT	\$0.00	\$149,891.00
A909	FUND BALANCE	\$2,003,833.33	\$1,987,476.88
A910	APPROPRIATED FUND BALANCE	\$2,000,000.00	\$2,000,000.00

**12.11 Approve Settlement Agreement and Release**

*Motion:* WHEREAS, the parents of Student No. 71086 have requested an impartial due process hearing with regard to Student No. 71086 special education services; and WHEREAS, the parents and the District are desirous of settling all claims; NOW, THEREFORE, BE IT RESOLVED, that all claims for tuition, tutoring, services, evaluations, compensatory education, attorney or expert fees, or damages be resolved in accordance with the terms and conditions of a Stipulation of Settlement to be entered into between the Board and the parent(s), a copy of which will be placed on file with the District Clerk upon execution by the parties; and BE IT FURTHER RESOLVED, that the Superintendent of Schools be authorized to execute all documents in furtherance of this resolution.

**13. Discussion**

**13.01 NYSSBA Position Statements (proposed 9:35 duration 10 min)**

10:05

Tabled until the next meeting

Motioned By: Trustee Fletcher

Second By: Trustee McKeon

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Hickey

**14. Committee Reports**

**14.01 Policy Committee Report (proposed 9:45)**

Superintendent Phyllis McGill reported:

- Reviewed 5 policies
  - Food Service Program – from NYSSBA
  - Late Bus Runs – no longer just applies to Middle School/High School

- Use of District Credit Card
- Health and Wellness
- Volunteers – add that the Board needs to approve
- 11/5/12 is next meeting

#### 14.02 Audit Committee Report

10:10

Trustee Spencer reported:

- Went over External Auditor's report in detail
- Audit Committee supports this report
- Last year of contract for External Auditor, need to go to RFP
  - Process is moving along
- Internal Auditor report: did not get final report without draft stamp
  - Still open action item for committee

#### 14.03 Health and Wellness Committee Report

Trustee Fletcher reported:

- Talked primarily about food programs
  - good conversation
  - positive ideas- mostly with foods at the Middle School/High School
  - Next meeting 10/23/12
  - Have some new members

### 15. Old Business

15.01 The Board will discuss Old Business (proposed 9:55)

10:15

No old business was discussed

### 16. New Business

16.01 The Board will discuss New Business (proposed 9:55)

Trustee Fletcher:

- Phoenicia PTA meeting:
  - Committees – PTA did not know that parent members can get involved
    - Contact the PTA/PTSO to let them know the committees are open to parental/community involvement
  - PTA would like to open up after school activities to 3<sup>rd</sup> grade parents at Bennett that are on their side of the district and send out to Woodstock PTA as well
- Open a Board conversation about how to upgrade the Board computers
- Some items needs to be printed for the Board
- Concerned about the 5 week report being on-line
  - Superintendent Phyllis McGill clarified that the report cards will remain on paper

Trustee McKeon:

- Is there capability of digital signature?
- Ways that we can celebrate student achievement and district achievement

**17. Request For Information**

- 17.01 The Board will request information (proposed 10:00)  
10:25  
No information was requested

**18. Public Comment**

- 18.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:05 duration 10 min)

No public comment was made

**19. Adjournment**

- 19.01 Adjourn Meeting. Next meeting is Tuesday, October 16 at MS/HS (Student Meeting) and at Phoenicia (Regular Meeting) (proposed 10:15)  
*Motion:* The meeting is adjourned at 10:30  
Motioned By: Trustee Spencer  
Second By: Trustee McKeon  
Results: Unanimous  
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon  
Not Present: Trustee Hickey

Minutes Recorded By:  
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## STUDENT MEETING

Minutes

1:50 p.m.

**Tuesday, October 16, 2012**

Middle School/High School

### **1. Opening Items**

- 1.01 Call to Order 1:58
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer

Not Present: Trustee Hickey, Trustee Kurnit, Trustee McKeon

### **2. Welcome**

- 2.01 Principal Lance Edelman will give the welcome address (proposed 2:00)  
2:00

High School Principal Lance Edelman explained that the Board of Education spends an enormous amount of time advocating for the students, as unpaid Trustees.

Trustee McGillicuddy explained the qualifications and responsibilities of the Board of Education and the relationship to NYSSBA

### **3. Board & Superintendent District News**

- 3.01 The Board and Superintendent will announce district news (proposed 2:05)

Explanation of Legislative Action Committees and meeting with County Executive, Mike Hein

Superintendent Phyllis McGill:

- Introduced herself and described her role with the Board of Education.
- Project Based Learning: Aaron Diehl New Orleans Musician
  - Met with teachers earlier in the day
  - Had concert later in the day with all of Bennett School as well as the 9<sup>th</sup> period music classes
- Homecoming – well attended
  - Pep rally went extremely well
- Bennett had a red dress run for the victims of Hurricane Irene in Prattsville
- Elaine Ostrander was honored

### **4. Student Representative Report**

- 4.01 Student Representative Liza Tumen will report to the Board (proposed 2:10)  
2:15

- Sat. night homecoming dance had good participation
- Pep Rally lots of enthusiasm
- Ally Week this week – sign up to be an ally and show support

### **5. Discussion**

5.01 First Reading of Policy 5661 District Wellness Policy (proposed 2:15)

Trustee Fletcher commented on this policy as a member of the Health and Wellness Committee

- Changes here are minor – mostly change wording – District Wellness to Health and Wellness
- Government requires all students to pick up certain items with their lunch
- Tried to tighten policy and make it shorter

Trustee Osmond

- Disclosure of ingredients is important
- Asked Health and Wellness committee to explore that as part of their function

5.02 First Reading of Policy 7320 Alcohol, Drugs and Other Substances (Student)  
(proposed 2:20)

Consensus to Table this item

5.03 New York State School Board Association Resolutions (proposed 2:25)

Sunsetting Resolution #1

**RESOLVED**, that the New York State 1 School Boards Association seek to require the State of New York to fully fund the writing and scoring of all mandatory state tests for grades 3-8.

This resolution is asking New York State to reimburse school districts for the costs to score mandated state tests. This cost is currently borne by the individual school districts and, therefore, the local taxpayer. New York State should reimburse the school districts for this cost and should the state deem it necessary to pass this cost back to the federal government, NYSSBA should commit to lobbying for this cost and service.

NYSSBA has been lobbying for years, but is still fighting

**6. Student Comment**

6.01 Students will comment on any agenda item (proposed 2:30)

Jonah Heckelman, Tassa Short, Thomas Smith, Rio Morales, Andrew Price – Open Campus

**7. Adjournment**

7.01 Adjourn Meeting at approximately 2:35

Motioned By: Trustee Osmond

Second By: Trustee Fletcher

Results: Unanimous

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer

Not Present: Trustee Hickey, Trustee Kurnit, Trustee McKeon

Minutes Recorded By:  
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

**TUESDAY, OCTOBER 16, 2012**

Phoenicia Elementary School

## 1. Opening Items

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,  
Trustee Hickey

Not Present: Trustee McKeon, Trustee Spencer

## 2. Executive Session

2.01 Enter Executive Session at approximately 6:05

*Motion:* To enter executive session to discuss OTA negotiations.

Motioned By: Trustee Hickey

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,  
Trustee Hickey

Not Present: Trustee McKeon, Trustee Spencer

### Now Present:

Trustee Spencer arrived at approximately 6:10

Trustee McKeon arrived at approximately 6:40

2.02 Exit Executive Session

*Motion:* To exit executive session

Motioned By: Trustee Fletcher

Second By: Trustee McKeon

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,  
Trustee Hickey, Trustee McKeon, Trustee Spencer

2.03 Re-enter Public Session at approximately 6:45

7:10

*Motion:* To re-enter public session

Motioned By: Trustee Fletcher

Second By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,  
Trustee Hickey, Trustee McKeon, Trustee Spencer

## 3. Acceptance of Minutes

3.01 Acceptance of minutes (proposed 6:50)

*Motion:* The Board of Education hereby accepts the minutes of 10/2/12

Motioned By: Trustee Spencer

Second By: Trustee Osmond

Results: Unanimous

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Hickey, Trustee McKeon, Trustee Spencer

#### 4. Welcome

4.01 Principal Linda Sella will welcome the Board (proposed 6:55)

7:15

Principal Sella described the many transitional activities have occurred since August:

- Started with playdate of incoming families in August
  - 15-20 families
- At Kindergarten Orientation each child received a school photo of whole class to help bring one community into another
- Open House
  - 120 families at Phoenicia
- Positive Behavior Intervention Kick Off (PBIS - District Initiative)
  - Reinforce good behavior, positive values in being honest, responsible, and caring
- Pot Luck Welcome Back
  - 15 -20 families
- Chefs in Garden – local restaurant – Peekamoose chef cooked in the garden with students and parents
- Trout in the Garden is beginning
- Dance Residency will begin at Phoenicia
- Cool School After School Program open to 3<sup>rd</sup> grade Bennett students
  - Crafts, Science and nature, Jewelry making, Lego Building
- Will be starting more after school programs

#### 5. Board District News

5.01 The Board will announce district news (proposed 7:00)

7:25

Trustee McGillicuddy reported:

- Dr. McGill, Trustee Kurnit, Trustee Fletcher attended Ulster County Legislative Action Committee meeting
  - Meet again after November elections
- Then attended UCSBA meeting
- Homecoming: old soccer players invited youth soccer to march with them
- She, Dr. McGill and Trustee Osmond met with Mike Hein
  - Conversation on schools and community
  - Generators for school buildings
- High School Student meeting was earlier to teach what a Board of Education is and what function is, how to become more involved
- This Tuesday is Senate candidate's breakfast at 7:30 am

Trustee Osmond reported about the WH Advisory Committee Meeting:

- Well attended, community members, Assistant Superintendent McLaren and

Director of Facilities Jared Mance

- Started conversation and will meet again on 11/5/12
- Mike Hein suggested speaking with Ann Gallagher, Deputy Director for Economic Development
  - Came up at WH meeting
  - Suggest partnerships and funding

Trustee McKeon:

- Chef from Peekamoose – cooked Kale with garlic – kids clamoring for kale!

Trustee Fletcher:

- Attend the Aaron Diehl, musician from New Orleans presentation at Bennett
- Project Based Learning presentation
  - Nice for Board to see PBL in action
  - Concert/history lesson/ party on stage
  - Group came from all over the world
- Homecoming
  - Boys Soccer and Girls Field Hockey won their games
- Bennett has their Red Dress Run on Saturday to raise money for Hurricane Irene Victims

Welcome to Sean Hickey as second Student Representative to the Board

**6. Superintendent District News**

6.01 Award Administrator Tenure (proposed 7:05 duration 10 min)

Superintendent Phyllis McGill recommended Jennifer O'Connor for tenure:

- Employed for almost 5 years
- Hired as Assistant Principal of High School
- Promoted to Middle School Principal 3 years ago
- Mid Hudson Leadership Academy for 2 years
- Serves as Secondary Curriculum Coordinator and Onteora representative to BOCES Instructional Advisory Council
- Worked diligently with MS staff to foster student learning, have instructional integrity and meeting the unique needs of at risk learners. As a result she has dramatically and positively affected the students' learning.

*Motion:* The following named ADMINISTRATIVE PERSONNEL, having served a period of probationary status consistent with the Education Law of the State of New York, and provisions of the Commissioner's Regulations; and having received continuing satisfactory evaluations of performance are hereby recommended by the Superintendent of Schools for APPROVAL for TENURE STATUS.

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATE	TENURE DATE
Jennifer O'Connor	Permanent	Principal	11/2/09	11/3/12

Motioned By: Trustee Hickey  
 Second By: Trustee Spencer  
 Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Hickey, Trustee McKeon, Trustee Spencer

#### 6.02 The Superintendent will report on District News (proposed 7:15)

Superintendent Phyllis McGill reported:

- Pep Rally, organized by students, feedback is that it was best pep rally remembered
- Elaine Ostrander honored
  - Secretary in Guidance
  - Joined by family, administration and faculty to be honored by Mid Hudson School Study Council for Excellence in Support Services
- More active on communicating accomplishments on the web site

### 7. Student Representative Report

7.01 Sean Hickey, the Student Representative to the Board will report (proposed 7:20)

- School year started well
- Pep rally was great
  - Many students heard that there was not going to be a pep rally
  - Seniors wrote petition and they organized it
- Each team makes presentation and performs
- Pep band played
- All teams won except football and girls soccer (tied)
- Homecoming dance was good, music was good, everyone enjoyed

### 8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item.  
(proposed 7:25 duration 10 min or more)

Sean Hickey – in 8<sup>th</sup> grade when Ms. O'Connor arrived – always smiling – refreshing to see a smile all day long

### 9. Discussion

9.01 Richard Kohrs, from Ameresco will discuss the Energy Performance Contract with the Board (proposed 7:35 duration 30 min)

7:45

Heating plan for Phoenicia Elementary

- State Dept – EPC must pay for initial project costs from energy savings over 18 years
  - Wood pellet system does not fit in the 18 year payback
- Fuel cost savings are not necessarily energy efficiency savings
- New systems must save BTUs
- Fuel pricing must be obtained from generally and readily available market pricing
- Many other districts that have wood burning plans used:
  - ARRA money, which is no longer available
  - High Building Aid rates, would be available for oil burners, not sure about wood boilers
  - Capital projects – all Districts that have wood boilers have received

- funding this way
- NYSERDA development money, which is no longer available
- Head of NYSERDA Biomass Development Group, Dr. Ellen Burkhard explained:
  - Best practices for wood burning boilers are commercial or institutional buildings
  - Only wood pellets are recommended at this time
  - Pellet boilers have 85% efficiency
  - Emmison controls must be equivalent to #2 oil
    - Very precise and very rigid
  - Thermal storage is necessary
    - Can't fluctuate the load
    - Once constant operation – must stay in constant operation to achieve efficiencies
    - Management system is necessary to optimize operations
  - Fuel pricing – currently #2 fuel oil \$3.05
  - Hard wood pellets 1 ton is \$213.50
    - Price per BTU is better than oil
  - 2 alternatives 2 oil fired boiler or 1 oil, 1 wood
    - Both have same efficiencies
    - Heat 29,000 + square feet
    - Each required to have same output to building
    - Turn key cost – total cost product, material, installation, associated equipment needed to make operational, removal of old plan
      - fuel oil plan \$517,000 installed
      - Wood pellet \$637,000 installed
        - Wood pellet needs silo
        - Auger system needed to move pellets from silo to boiler
        - Thermal storage unit provide for hot water to be stored
        - Comes in large pieces – requires removing a large portion of the wall to get the wood pellet boiler in
        - Wood pellet burns 1 ton a day
          - Ash has to be removed and disposed 4 times a week
        - Level of staff is frequent for pellet boiler – greater number of moving parts (mechanical parts) and ash
        - PM 25 emissions (particulate) low for fuel oil
          - 7 or 8 times greater for wood pellet boiler, should be of paramount concern when near an elementary school
  - Still talking about efficiency savings in units of consumption, not fuel cost savings
    - Not allowed to look at fuel cost savings in EPC
  - 2 oil boilers 12,455 gallons of oil @ \$3.05 = \$37,988

- 1 oil, 1 wood, 92 tons of wood \$19,000 and \$5600 in oil = \$25,339
- Fuel cost savings, but 2 plans require same BTUs to provide heat to building
  - Wood option will not fit into project
- Still propose and support the fuel oil boiler for Phoenicia.

Director of Facilities Jared Mance reported that the root issue is the inability to use dollar savings in fuel oil in an Energy Performance Contract

- Must be energy efficiency – not saving energy with wood
- In a larger scale (building), wood chip alternative instead of pellet (less money to purchase) begins to make sense
  - In any of our elementary school – too small for a biomass project
- In Middle School/High School there needs to be a conversion from steam to hot water boilers
- Common to all school district that have bio-mass:
  - All large scale projects
  - All part of a Capital Project
  - All have very high building aid ratio

#### Discussion

- Concern that stating fuel oil is \$3.05
- Set precedent: boilers in Levins Building at West Hurley will need to be replaced if building is leased
- Additional \$120,000 for wood pellet boiler is problem
  - Fuel does not come into EPC 18 year payback, only cost of system
- Take out 2 oil burners and put in hybrid system, does not produce an 18 year pay back
  - Oil plan is 17 year payback, hybrid is 20-21 years
- Can take things out of EPC and put wood boiler in to balance out long term
  - Something substantial that has long term payback
    - Only windows in Woodstock meets criteria
    - Could be approved by State Ed
- Suggest Onteora do voter approval for Capital Project for wood burning boiler
- Why would pellets instead of wood chips? (which the other district are using)
  - Pellet company can give a set price on wood pellets today
  - Wood chips are less expensive because they are not “clean” and are wet – need to be dried for a long period of time
- Suggestion: take boilers out of project, do windows at Woodstock and other projects here
  - Don't know what will happen to fuel costs
  - Won't have to use fossil fuels
  - Put up as capital project because of fuel savings
- Solar hot water heaters viable?
  - Still need to have oil hot water heaters for kitchen and sinks
    - Must meet NYSED regulations
  - Run building boilers to get hot water in summer
    - In EPC are the hot water heaters so boilers don't have to work in the summer
  - Can use solar in summer only, use boilers in winter and have boilers as

back up to solar

Consensus to bring this back to Facilities Committee

9.02 NYSSBA Resolutions (proposed 8:05 duration 30 min)

9:00

NYSSBA 2012 Resolutions	Trustee McGillicuddy	Trustee Fletcher	Trustee Osmond	Trustee Spencer	Trustee Hickey	Trustee Kurnit	Trustee McKeon
1. Funding of Mandatory State Tests	Yes	Yes	Yes	Yes	Yes	Yes	Yes
2. Principles of Teacher Discipline Reform	Yes	Yes	Yes	Yes	Yes	Yes	Yes
3. Modified Testing Requirements for Students with Disabilities	Yes	Yes	Yes	Yes	Yes	Yes	Yes
4. Repeal Salary Increments Under Triborough	Yes	Yes	Yes	Yes	Yes	No	No
5. Regional Uniform Scheduling	Yes	Yes	Yes	Yes	Yes	Yes	Yes
6. Creation of Regional High Schools (This is based on local school Boards requesting to be regionalized)	Yes	Yes	Yes	Yes	Yes	Yes	Yes
7. Eliminate State Aid Spending Cap (Asking State to eliminate spending cap due to the inequity in revenue among NYS schools)	Yes	Yes	Yes	No	No	No	Yes
8. Growth in Local Tax Base Under Contingency Budgets (Be able to adjust the local property tax due to growth in the local tax base when in a contingency budget)	Yes	Yes	Yes	Yes	Yes	Yes	Yes
9. Teacher Licensing Reform (3020a process now very difficult, if the State can have a fair system, it would be better)	Yes	Yes	Yes	Yes	Yes	Yes	Yes
10. Parent Trigger Law for Charter School Conversion	Yes	Yes	Yes	Yes	Yes	Yes	Yes
11. Removal of Seat Time	Yes	Yes	Yes	Yes	Yes	Yes	Yes
12. Competitive Performance Grants (Many grants out there, Onteora cannot apply because of no APPR in place)	Yes	Yes	Yes	Yes	Yes	Yes	Yes
13. Digital Learning Opportunities ("Do not mistake digital learning opportunities for students in traditional public school with advocating for a virtual charter school." – Rationale	Yes	Yes	Yes	Yes	Yes	Yes	Yes
14. Accountability for Schools of Education	Yes	Yes	Yes	Yes	Yes	Yes	No
15. Charter Membership	Yes	Yes	No	Yes	Yes	No	No
16. Charter School Law Expansion for Virtual Charter Schools	Yes	Yes	Yes	Yes	Yes	Yes	No
17. State Aid for Transportation (For districts in large city districts with no safety zone)	Yes	Yes	Yes	Yes	Yes	Yes	Yes
18. Referendum on Constitutional Convention	Yes	Yes	Yes	Yes	Yes	Yes	Yes
19. Data Privacy	Yes	Yes	Yes	Yes	Yes	Yes	Yes

**10. \*\* 5 Minute Break**

10.01 The Board will take a 5 minute break (proposed 9:35)

9:30 the board took a break

**No Longer Present:**

Trustee Hickey left at approximately 9:30

9.03 First Reading of Policy 5660 School Food Service Program (proposed 8:35)

9:35

2011 ~~2012~~ 5660 Non-Instructional/Business Operations**SUBJECT: SCHOOL FOOD SERVICE PROGRAM (LUNCH AND BREAKFAST)**

The Board of Education recognizes that the nutrition of district students is an important factor in their educational progress. The Board therefore shall participate in federally funded school lunch programs, and shall provide free or reduced price food services to qualified district students.  
~~The Board has entered into an agreement with the New York State Education Department to participate in the National School Lunch and Breakfast Programs and to receive commodities donated by the Department of Agriculture and to accept responsibility for providing free and reduced price meals to elementary and secondary students in the schools of the District.~~

The Superintendent or his/her designee shall have the responsibility to carry out the rules of the School Lunch and Breakfast Programs. The determination of which students are eligible is the responsibility of the Superintendent or his/her designee. Appeals regarding eligibility should be submitted to the Superintendent.

Notice of the availability of the free and reduced price meal programs will be sent to the homes of students, local media, the local unemployment office and large employers experiencing layoffs in the area from which the district draws its attendance. Any child who is a member of a family unit whose income is below the federally established scale shall be eligible to receive such services.

Free or reduced price "Type A" school meals may be allowed for qualifying students attending Onteora Central School District schools upon written application of the student's parent or guardian. Applications will be provided by the School District.

Procedures for the administration of the free and reduced price meal program of this School District will be the same as those prescribed in current state and federal laws and regulations.

**Child Nutrition Program**

Because of the District's participation in the child nutrition program, the Board of Education approves the establishment of a system to allow a student to charge a meal. The Superintendent is directed to develop rules which address:

- a) What can be charged;
- b) The limit on the number of charges per student;
- c) The system used for identifying and recording charged meals;
- d) The system used for collection of repayments.

**Restriction of Sweetened Foods in School**

Only whole foods and naturally sweetened food will be available. The sale of sweetened foods will be prohibited from the beginning of the school day until the end of the last scheduled meal period.  
 Sweetened foods consist of sweetened soda water, chewing gum, candy, including hard candy, jellies, gum, marshmallow candies, fondant, licorice, spun candy, candy coated popcorn, and water ices except those which contain fruit or fruit juices.  
 National School Lunch Act of 1946, as amended, (42 U.S.C. §§1751-1760)  
 Child Nutrition Act of 1966, as amended, (42 USC §§1771 et seq.)  
 7 CFR Part 245 (245.2, Definitions; 245.5, public announcement; 245.6, categorical eligibility and direct certification/verification.)  
 Social Services Law §95(7)  
 Education Law Sections 915, 1709(22) and (23)  
 National School Lunch Act 1946  
 Child Nutrition Act 1966  
 Adopted: ~~6/7/14~~

**9.04 First Reading of Policy 5321 Use of District Credit (proposed 8:40)**2009 ~~2012~~ 5321 Non-Instructional/Business Operation**SUBJECT: USE OF THE DISTRICT CREDIT CARD**

The trustees of Onteora Central School District do recognize the need for one (1) District credit card maintained in Central Administration under the direction of the Assistant Superintendent of Business, for staff use for miscellaneous expenses. The Onteora Central School District's Transportation Department maintains one (1) gas credit card for use on long trips to purchase gas for District vehicles only. The District credit card is under the care and control of the Assistant Superintendent for Business. The gas credit card is under the care and control of the Director of Transportation.

**9.05 First Reading of Policy 5721 Late Bus Runs (proposed 8:45)**

2002 5721 Non-Instructional/Business Operations

**SUBJECT: LATE BUS RUNS**

In order to encourage student participation in extracurricular activities, the Board of Education authorizes daily late bus runs ~~at the middle-senior high school~~. Double late bus runs may be provided at the discretion of the Superintendent of Schools, when

there is at least fifteen (15) students or more for the 4:20 p.m. late run, and when there is at least fifteen (15) students or more for the 5:15 p.m. late run and when the cost for such runs may be absorbed in the transportation budget. Late bus schedules will be developed by the Transportation Supervisor and announced to the student body by the secondary school administration. Any change in the bus schedule will be announced over the public address system one (1) day in advance of the change. There will be no late runs on the following days: when school is cancelled because of inclement weather or when school is on half-day session.

### 9.06 First Reading of Policy 3160 School Volunteers (proposed 8:50)

2002~~2012~~ 3160 Community Relations

#### **SUBJECT: SCHOOL VOLUNTEERS**

The Board recognizes the need to develop a school volunteer program to support District instructional programs and extracurricular activities. The purpose of the volunteer program will be to:

- a. Assist employees in providing more individualization and enrichment of instruction;
- b. Build an understanding of school programs among interested citizens, thus stimulating widespread involvement in a total educational process;
- c. Strengthen school/community relations through positive participation.

Volunteers are persons who are willing to donate their time and energies to assist Principals, teachers, and other school personnel in implementing various phases of school programs. Volunteers shall serve in that capacity without compensation or employee benefits except for liability protection under the District's insurance program.

An application shall be filled out by each prospective volunteer and forwarded to the District Office for evaluation. The Building Principal will forward his/her decisions concerning selection, placement and replacement of volunteers to the Superintendent for final evaluation. Following approval from the Superintendent of Schools, volunteers selected for work in the District shall be placed on the list of approved volunteers subject to approval by the Board of Education. ~~However, the Superintendent retains the right to approve or reject any volunteer applications submitted for consideration.~~

Administrative regulations will be developed to implement the terms of this policy.

Volunteer Protection Act of 1997,  
42 United States Code (USC) Section 14501 et seq.  
Education Law Sections 3023 and 3028  
Public Officers Law Section 18

#### Discussion:

- Do all the schools have the same number of volunteers?

### 9.07 First Reading of Policy 5661 District Wellness Policy (proposed 8:55)

2010 ~~2012~~ 5661 Non-Instructional/Business Operations

#### **SUBJECT: DISTRICT Health and WELLNESS POLICY**

The District is committed to providing, supporting and maintaining a school environment that promotes and protects children's health, well-being, and ~~passion for the ability to~~ learning by fostering healthy eating and physical activity. The District has established a health and wellness committee to develop the District's proposed local wellness policy, making such policy recommendations for review and adoption by the Board of Education. The District's Health and Wellness committee may include, but is not limited to, representatives from each of the following school or community groups:

- a) Parents;
- b) Students;
- c) District's food service program;
- d) School Board;
- e) School Administrators;
- f) Medical Community;
- g) Health Coordinator;
- h) Health, Physical Education, and/or Family and Consumer Science Teachers;
- i) Registered Dietitian.

The District Health and Wellness Committee will assess current activities, programs and policies available in the District; identify specific areas of need within the District; develop the policy; and provide mechanisms for implementation, evaluation, revision and updating of the policy. The Health and Wellness Committee is established to represent the local community's perspective in developing the wellness policy for the District.

#### **Goals to Promote Student Wellness**

Taking into account the parameters of the School District (academic programs, annual budget, staffing issues, and available facilities) as well as the community in which the District is located (the general economy; socioeconomic status; local tax bases; social cultural and religious influences; geography; and legal, political and social institutions) the Wellness Committee recommends the following District goals relating to nutrition education, physical activity and other school-based activities.

Nutrition Education

The District will provide nutrition education to facilitate the voluntary adoption of healthy eating habits and other nutrition-related behaviors conducive to health and well-being by:

- a. Providing nutrition education and physical education to foster lifelong habits of healthy eating and physical activity and establishing linkages between health education and school meal programs, and with related community activities.
- b. ~~Ensuring that all foods and beverages made available on campus meet the current "Choose my Plate" initiative and National School Lunch and Breakfast program nutrition standards "My Pyramid—Steps to a Healthier You", U.S. Department of Agriculture Center for Nutrition Policy and Promotion, April 2005, (www.MyPyramid.gov), until the end of the last scheduled meal period. This shall include, but not be limited to: vending, concessions, a la carte, student stores, parties, food rewards, and fundraisers.~~

**Nutrition Guidelines**

~~The District Health and Wellness Committee will recommend which nutrition standards will be established for all foods available on school campus during the school day based upon the unique needs of the student body and the community. The goal is to encourage healthy lifelong eating habits by providing foods that are high in nutrients, low in fat and added sugars, and of moderate portion size. The district values the inclusion of as many foods as possible that are not overly processed. The District will strive to avoid, whenever possible, all products with high fructose corn syrup/corn sugar, partially hydrogenated fats and trans fats.~~

Physical Activity

The District will provide opportunities, support, and encouragement for every student to:

- a) Develop the knowledge and skills for specific physical activities;
- b) Maintain physical fitness;
- c) Regularly participate in physical activity; and
- d) Understand the short-term and long-term benefits of a physically active and healthy lifestyle.

Other School-based Activities

The District will establish a school environment that presents consistent wellness messages that are conducive to healthy eating and physical activity for all. In order to present a coordinated school approach where District decision-making related to nutrition and physical activity encompasses all aspects of the school, the following will be offered:

- a) Qualified professionals will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students and will provide clean, safe, and pleasant settings and adequate time for students to eat.
- b) To the maximum extent practicable, all schools in our District will participate in available federal schools meal programs including the School Breakfast Program and National School Lunch Program.

**Nutrition Guidelines**

~~The District Wellness Committee will recommend which nutrition standards will be established for all foods available on school campus during the school day based upon the unique needs of the student body and the community. The goal is to encourage healthy lifelong eating habits by providing foods that are high in nutrients, low in fat and added sugars, and of moderate portion size. The district values the inclusion of as many foods as possible that are not overly processed. The District will strive to avoid, whenever possible, all products with high fructose corn syrup/corn sugar, partially hydrogenated fats and trans fats.~~

Nutritional Values of Foods and Beverages

- a) Reimbursable school meals served at school will minimally meet the program requirements and nutrition standards of the National School Lunch Program.  
[http://www.access.gpo.gov/nara/cfr/waisidx/05/7cfr210\\_05.html](http://www.access.gpo.gov/nara/cfr/waisidx/05/7cfr210_05.html)
- b) ~~Food of minimal nutritional value on the school campus will be replaced with more nutritional options by following "My Pyramid—Steps to a Healthier You", as issued by the U.S. Department of Agriculture Center for Nutrition Policy and Promotion, April 2005 (www.MyPyramid.gov).~~

**Assurance**

~~Guidelines for reimbursable school meals shall not be less restrictive than applicable federal regulations and guidance issued pursuant to the Child Nutrition Act and the Richard B. Russell National School Lunch Act, as those regulations and guidance apply to schools.~~

**Implementation and Evaluation of the Wellness Policy**

The District will ensure school and community awareness of this policy through various means such as publication in District newsletters and/or the District calendar. Further, ~~professional development~~ activities for staff and student awareness will be

provided, as appropriate, on the goals of the District's wellness program, including activities/programs for the development of healthy eating habits and the incorporation of physical activity as part of a comprehensive healthy lifestyle.

The District shall establish an implementation and evaluation plan for the wellness policy in order to monitor the effectiveness of the policy and the possible need for further modification over time. Accordingly, the Superintendent shall designate one or more staff members within the District or at each school as appropriate to have operational responsibility for ensuring that the District meets the goals and mandates of its local wellness policy. Designated staff members may include, but are not limited to, the following personnel:

- a. Administrators;
- b. School health personnel including the school nurse and the health and/or physical education teacher, District Coordinator of Health; and
- c. School Food Service Manager.

These designated staff members shall periodically report to the Superintendent on the District's compliance with the wellness policy (or, if done at the building level, to the School Principal) and the Superintendent shall inform the Board of such findings. The Superintendent/designee shall prepare a summary report on District-wide compliance with the District's wellness policy based on input from schools within the District. That report will be provided to the School Board and also distributed to the wellness committee, parent-teacher organizations, Building Principals, and school health services personnel within the District. The report shall be available on the District website and also available by mail to community residents upon request.

These designated school officials will also serve as a liaison with community agencies in providing outside resources to help in the development of nutrition education programs and physical activities.

Evaluation and feedback from interested parties, including an assessment of student, parent, teacher, and administration satisfaction with the wellness policy, is essential to the District's evaluation program. Further, the District shall document the financial impact, if any, to the school food service program, school stores, or vending machine revenues based on the implementation of the wellness policy.

District schools will provide nutrition education and physical education, with an emphasis on establishing lifelong habits of healthy eating and physical activity, and will establish linkages between health education and school meal programs, and with related community services. Communication with and training for teachers, parents, students, and food service personnel will be an integral part of the District's implementation plan.

To the extent practicable, students and parents shall be involved in the development of strategies designed to promote healthy food choices in the school environment; and the school cafeteria will provide a variety of nutritionally sound meal and beverage choices. The school will encourage students' active, age appropriate participation in decisions regarding healthy lifestyles and choices. Positive reinforcement such as letters of recognition and acknowledgment will be utilized as a means to encourage healthy eating patterns among the student population. In addition, the school will make available, upon request, information about the nutritional content of meals with parents and students.

Assessments of the District's wellness policy and implementation efforts may be repeated on an annual basis, but it is recommended that such assessment occur no later than every three (3) years, to help review policy compliance, assess progress, and determine areas in need of improvement. The District, and individual schools within the District, will, as necessary, revise the wellness policy and develop work plans to facilitate its implementation.

Child Nutrition and WIC Reauthorization Act of 2004 Public Law Section 108-265 Section 204

Richard B. Russell National School Lunch Act

42 United States Code (USC) Section 1751 et seq.

Child Nutrition Act of 1966

42 United States Code (USC) Section 1771 et seq.

7 Code of Federal Regulations (CFR) Section 210.10

[http://www.access.gpo.gov/nara/cfr/waisidx/05/7cfr210\\_05.html](http://www.access.gpo.gov/nara/cfr/waisidx/05/7cfr210_05.html)

<http://www.choosemyplate.gov/>

Administrative Regulation 5661-R

#### Discussion:

- Can the free and reduced lunch program be promoted?
- If families are below the poverty level – they are automatically on Free and Reduce Lunch
- Can apply at anytime during the year
- Administrators monitored breakfast consumption

9.08 First Reading of Policy 6150 Alcohol, Drugs and Other Substances (School Personnel) (proposed 9:00)

2006 [2012](#) 6150 Personnel**SUBJECT: ALCOHOL, DRUGS AND OTHER SUBSTANCES (SCHOOL PERSONNEL)****Philosophy**

The Onteora Board of Education, recognizing that students are often influenced by teachers and other members of a school's staff, impresses upon staff members the importance of maintaining a high level of professionalism appropriate to their position, which, in turn, shall set a positive example for students. The Board of Education also recognizes that illicit drug ([including synthetic cannabinoids](#)) and alcohol use exists in our community. We acknowledge our responsibility for the education of all students and must stand accountable for that education. The District will continue to assume a significant role in initiating and maintaining effective alcohol and other drug prevention, intervention and treatment programs. This goal can be accomplished only through coordinated collaborative efforts utilizing the resources of the school and the community. With this philosophy in mind, this policy will describe the program elements the District will use to promote healthy lifestyles for staff and to inhibit the illicit use of alcohol and other drugs ([including synthetic cannabinoids](#)).

**Policy**

A formal policy for handling illicit drug and alcohol use has been developed for the protection of the total school community. This policy shall not limit the School District from other additional or legal action which may be deemed necessary and appropriate to protect the integrity of the School System. The Onteora Central School District:

- a) Strongly disapproves of any illicit drug ([including synthetic cannabinoids](#)) and alcohol use;
- b) Maintains safe and reasonable facilities for learning and teaching free from substance use. Provides staff development on alcohol, tobacco, and illicit drug use and related issues to support the application of prevention concepts in the home, school and community;
- c) Offers community education about the issues of alcohol, tobacco, and other illicit drug use as a basis for providing a consistent message to District youth;
- d) Provides for alternatives to alcohol, tobacco, and illicit drug use. These activities are planned collaboratively by students, school staff, parents/guardian, community members, and agencies;
- e) Recommends intervention referral for any employee on a per need basis. Maintains facilities to provide employees with assistance and after care information from our Employee Assistance Program (EAP) and Personnel Departments. The confidential nature of the medical records of employees with alcohol/chemical dependency shall be preserved in the same manner as all other medical records;
- f) Prohibits the unlawful use, possession, sale, manufacturing or distribution of alcohol and/or illicit drugs ([including synthetic cannabinoids](#)) in school, on school property, at any school sanctioned event, or in a School District-owned or contracted vehicle;
- g) Requires the designated administrator/supervisor call the police and institute disciplinary action for any employee in possession of, using, selling, manufacturing, or distributing an illicit drug ([including synthetic cannabinoids](#)) or alcohol or drug paraphernalia in school, on school property, at any school sanctioned event, or in a School District-owned or contracted vehicle;
- h) Recommends that violations of this policy will subject the employee to appropriate disciplinary action, up to and including termination of employment, pursuant to any applicable state or federal laws or regulations, and formal agreements between the Board and respective unions;
- i) Distributes this policy and any future revisions to all District staff;
- j) Requires all new staff to have a full medical examination prior to employment. Additionally, all new staff will be required to submit to a drug-screening test prior to employment, at a site designated by the District and at the District's expense. All medical information obtained through such medical examinations will be confidential;
- k) Evaluates effectiveness of the established policy and procedures and will review it as necessary.

Education Law Sections 913, 1711(5)(e), and 3020-a

Civil Service Law Section 75

Drug-Free Schools and Communities Act

Amendment of 1989

(Public Law 101-226)

20 United States Code (USC) Section 3171 et seq.

Cross Ref: [Policy 7320 Alcohol, Drugs and Other Substances \(Students\)](#)  
[Policy 6151 Drug-Free Workplace](#)

## 9.09 First reading of Policy 7320 Alcohol, Drugs and Other Substances (Students) (proposed 9:05)

2012 7320 Students

**SUBJECT: ALCOHOL, DRUGS AND OTHER SUBSTANCES (STUDENTS)****Philosophy**

The Onteora Board of Education recognizes that illicit drug and alcohol use exists in our community. We acknowledge our responsibility to the education of all students and must stand accountable for that education. A formal policy for handling and addressing student drug and alcohol use and all its associated problems is needed for the protection of the total school community. The District will continue to assume a significant role in initiating and maintaining effective alcohol and other drug prevention, intervention and treatment programs. This goal can be accomplished only through coordinated collaborative efforts

utilizing the resources of the school and the community. With this philosophy in mind, this policy will describe the program elements the District will use to promote healthy lifestyles for students and to inhibit the use of alcohol and other drugs.

### Policy

The formal policy for handling illicit drug and alcohol use has been developed for the protection of the total school community. This policy shall not limit the School District from other additional or legal action which may be deemed necessary and appropriate to protect the integrity of the School System.

The Onteora Central School District:

- a) Strongly disapproves of any illicit drug and alcohol use;
- b) Maintains safe and reasonable facilities for learning and teaching free from substance use. Provides staff development on alcohol, tobacco, synthetic cannabinoids and illicit drug use and related issues to support the application of prevention concepts in the home, school and community;
- c) Provides sound, vigorous and current educational programs to eliminate existing use of alcohol, synthetic cannabinoids, and illicit drugs to all students at all grade levels, and to identify and provide supportive services to students grades K through 12 at high risk for such use;
- d) Provides for alternatives to alcohol, tobacco and illicit drug use. These activities are planned collaboratively by students, school staff, parents, community members and agencies;
- e) Recognizes chemical dependency as a disease and has developed a referral process between District schools and community providers;
- f) Maintains facilities to provide the students and parents with assistance from our guidance department, counseling staff, student assistance program and medical department for the purpose of identifying and referring students to appropriate agencies when their use of alcohol and/or illicit substances requires counseling and/or treatment;
- g) Prohibits the unlawful use, possession, sale, manufacturing or distribution of alcohol and other illicit drugs, including synthetic cannabinoids, by students in school, on school property, at any school-sanctioned event, **or in a School District owned or contracted vehicle**;
- h) Requires the designated administrator/supervisor call the police and institute disciplinary action, up to and including suspension, pursuant to any applicable state or federal laws or regulations, or any student in possession of, using, selling, manufacturing, or distributing a drug or alcohol, synthetic cannabinoids, or drug paraphernalia in school, on school property, at any school sanctioned event, or in a School District owned or contracted vehicle;
- i) Provides services to students in or returning from treatment to ensure that the school environment supports the process of recovery initiated in the treatment program;
- j) Provides individual, group, family counseling and student assistance programs to students at high risk for alcohol and/or other illicit substance use;
- k) Ensures confidentiality as required by federal and state law;
- l) Notifies parents/guardians and students of this policy via the District Calendar or other District mailing;
- m) Evaluates effectiveness of the established policy and procedures, and will review it as necessary.

Drug-Free Schools and Communities Act  
Amendment of 1989 (Public Law 101-226)

20 United States Code (USC) Section 3171 et seq.

Cross Ref: Policy 6150 Alcohol, Drugs and Other Substance (School Personnel)  
Policy 6151 Drug-Free Workplace

### Discussion:

- Is there testing for students who may be suspected of being under the influence of drugs?
- If employees are suspected – we call the local authorities
  - According to ONTEA contract, random drug testing is expected
  - Related to use of heavy equipment

### 9.10 First Reading of Policy 7131 Non-Resident Students (proposed 9:10)

2012 7131 Students

#### **SUBJECT: NON-RESIDENT STUDENTS**

Non-resident families who wish to enroll children in the School System shall submit a request in writing to the Superintendent, who shall determine whether or not the student(s) will be admitted. The Superintendent will also determine which building the student will attend. The following guidelines will be followed:

- a) Parents/guardians must work out transfer conditions with home school district.
- b) There is sufficient space to accommodate the non-resident student.
- c) No increase in the size of faculty or staff will be necessary to accommodate them.
- d) All rules and regulations in effect for District students will be applicable to non-District students.

- e) A student whose parents intend to become residents of the Onteora Central School District within sixty (60) days of the beginning of the semester in which the enrollment is sought may enter the school if they can provide bona-fide evidence of their intent; i.e., sales contract, deed, etc.
- f) A student who moves from the District after October 15 of the school year may be given permission to complete that school year on a tuition basis payable in monthly installments.
- g) Where there is reasonable cause to question the residence of a student, the Superintendent of Schools will investigate the following in order to either admit or continue a student in attendance in the School District without assessing a tuition charge: the actual and only residence of the pupil, the legal residence of the parents, the status of other siblings, the manner in which the student is being supported, other unusual circumstances which may have a bearing on the legal residence of the student. In those instances where a legal guardian does not exercise care, custody and control, the residence of the guardian is not necessarily the residence of the child for school purposes.
- h) Foreign students participating in a recognized Student Exchange Program may attend District schools. The administration is authorized to file with the U.S. Immigration and Naturalization Service the forms necessary for such students to obtain a student visa. The District will neither sponsor nor accept for admission students whose permanent residence is outside of the United States who are not participating in a recognized foreign student exchange program.
- i) In all cases described above and any unusual circumstances not covered above, a written request must be submitted to the Superintendent.

Non-resident families must provide their own transportation. Non-Resident students may use the District transportation, provided that there will be no additional cost to the district: there is an existing bus stop and the bus has space for the non-resident student.

Tuition may be charged to families of non-resident students in accordance with formulas approved by the State Education Department.

Education Law Sections 1709(13), 2045 and 3202  
8 New York Code of Rules and Regulations  
(NYCRR) Section 174.2

## 9.11 First Reading of Policy 5630 Facilities: Inspection, Operation and Maintenance (proposed 9:15)

2002 ~~2012~~ 5630 Non-Instructional/Business Operations

### **SUBJECT: FACILITIES: INSPECTION, OPERATION AND MAINTENANCE**

#### **Operation and Maintenance**

The Superintendent is charged with the responsibility for administering plant operations in the most efficient and economical manner possible, while placing high priority on health and safety of students and conservation of natural resources.

The Board, through the Superintendent and his/her staff, has the responsibility of protecting the District investment in plant and facilities through a systematic maintenance program.

It is expected that the program shall include periodic preventive maintenance activities, long-range maintenance schedules and emergency repair procedures. It is further expected that all maintenance work will be carried out in a manner that will cause the least interference with the educational program.

#### **Construction and Remodeling of School Facilities**

Plans and specifications for the erection, enlargement, repair or remodeling of facilities of the School District shall be submitted to the Commissioner when the contemplated construction costs of such work are ten thousand dollars (\$10,000) or more, and for all projects affecting the health and safety of students.

Plans and specifications submitted to the Commissioner shall bear the signature and seal of an architect or engineer licensed to practice in the State of New York. The architect or engineer who sealed the plans and specifications shall also certify that the plans and specifications conform to the standards set forth in the State Uniform Fire Prevention and Building Code (9 NYCRR Parts 600 through 1250) and the State Energy Conservation Construction Code (9 NYCRR Parts 7810 through 7816).

For remodeling or construction projects costing five thousand dollars (\$5,000) or more, the District shall assure compliance with the requirements of the State Uniform Fire Prevention and Building Code (9 NYCRR 600 through 1250) and Part 155 of the Commissioner's Regulations, and shall retain the services of an architect or engineer licensed to practice in New York State.

For remodeling or construction projects costing less than five thousand dollars (\$5,000), the District shall assure compliance with the requirements of the State Uniform Fire Prevention and Building Code (9 NYCRR Parts 600 through 1250) and Part 155 of the Commissioner's Regulations.

### **Inspections**

The administration of the School System shall cooperate with officials conducting health, fire, asbestos, bus, and boiler inspections. The administration shall keep the Board of Education informed of the results of such inspections in a timely fashion.

### **Comprehensive Public School Building Safety Program (Rescue)**

To ensure that all school facilities are properly maintained and preserved and provide suitable educational settings, the Board of Education requires that all occupied school facilities which are owned, operated or leased by the District comply with the provisions of the Comprehensive Public School Safety Program and the Uniform Code of Public School Building Inspections, Safety Rating and Monitoring as prescribed in Commissioner's Regulations. For this reason, the School District shall develop a Comprehensive Public School Building Safety Program in accordance with Commissioner's Regulations.

The program shall be reevaluated and made current at least annually, and shall include the following:

- a) A five (5) year capital facilities plan which will include a priority listing of current and proposed construction and renovation projects and major repairs and replacement of building systems and their costs.
- b) A District-wide building inventory, which will include information pertaining to each building including, but not limited to:
  1. Type of building, age of building, size of building;
  2. Rated capacity, current enrollment;
  3. List of energy sources and major systems (lighting, plumbing, electrical, heating); and
  4. Summary of triennial Asbestos Inspection reports.
- c) An annual visual inspection of each occupied building and assignment of a safety rating score. The inspection committee must include a state certified code enforcement official, the District's facility director or designee, and a member of the District's Health and Safety Committee.
- d) A building condition survey shall be conducted for all occupied school buildings once every five (5) years by a team that includes at least one (1) licensed architect or engineer.
- e) A District-wide monitoring system which includes:
  1. Establishing a Health and Safety Committee;
  2. Development of detailed plans and a review process of all inspections;
  3. Procedures for a response in writing to all inquiries about building health and safety concerns, a copy of which will be sent to the District's Health and Safety Committee for oversight, and a copy kept on permanent file.
- f) Procedures to ensure the safety of the building occupants while a construction/renovation project is taking place. These procedures will include:
  1. Notification to parents, staff and the community at least two (2) months in advance of a construction project of ten thousand dollars (\$10,000) or more to be conducted in a school building while the building is occupied; provided, however, that in the case of emergency construction projects, such notice shall be provided as far in advance of the start of construction as is practicable;
  2. A plan to ensure that all contractors comply with all health and safety issues and regulations, and wear photo ID badges;
  3. An opportunity for the District's Health and Safety Committee to conduct a walk-through inspection of newly renovated or constructed areas to confirm that the area is ready to be reopened for use; and
  4. An emergency plan which will address potential concerns with the capital project including, but not limited to, evacuation procedures, fire drills, and structural failures.

### **School Facility Report Cards**

Commencing January 1, 2001 and each year thereafter, the School District shall prepare a School Facility Report Card for each occupied school building.

~~The School Facility Report Card for each building shall be reviewed annually by the Board of Education. The Board shall report in a public meeting on the status of each item set forth in Commissioner's Regulations for each facility located in the District.~~

Fire Inspection: 8 New York Code of Rules and Regulations (NYCRR) Section 155.4

Education Law Section 807-a

Health Inspection: Education Law Section 906

Asbestos Inspection: Education Law, Article 9-A

40 Code of Federal Regulations (CFR)

Part 763, Subpart E

Plans and Specifications:

Education Law Sections 408, 408-a and 409

8 New York Code of Rules and Regulations

(NYCRR) Sections 155.1 and 155.2

Structural Safety Inspections:

Education Law Sections 409-d, 409-e, 3602, and

3641(4)

8 New York Code of Rules and Regulations  
(NYCRR) Sections 155.1, 155.3, 155.41, and 155.6

## 9.12 First Reading of Policy 7240 Student Records: Access and Challenge (proposed 9:20)

2009 ~~2012~~ 7240 Students

### **SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE**

#### **Student Records**

The School District shall comply with the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA). Under its provisions, "parents/guardians and noncustodial parent(s), whose rights are not limited by court order or formal agreement, of a student under eighteen (18), or a student who is eighteen (18) years of age or older or who is attending an institution of post-secondary education, have a right to inspect and review any and all educational records maintained by the School District."

#### **Access to Student Records**

The Board directs that administrative regulations and procedures be formulated to comply with the provisions of federal law relating to the availability of student records. The purpose of such regulations and procedures shall be to make available to the parents/guardians of students and noncustodial parent(s) whose rights are not limited by court order or formal agreement, or students and former students who are eighteen (18) years of age or older or who are attending an institution of post-secondary education, student records, and files on students, and to insure the confidentiality of such records with respect to third parties.

Under FERPA, unless otherwise exempted in accordance with law and regulation, the District may release personally identifiable information contained in student records only if it has received a "signed and dated written consent" from a parent or eligible student. Signed and dated written consent may include a record and signature in electronic form provided that such signature:

- a) Identifies and authenticates a particular person as the source of the electronic consent; and
- b) Indicates such person's approval of the information contained in the electronic consent.

#### **Health and Safety Emergency Exception**

School districts must balance the need to protect students' personally identifiable information with the need to address issues of school safety and emergency preparedness. Under FERPA, if an educational agency or institution determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records, without consent, to any person whose knowledge of the information is necessary to protect the health and safety of the student or other individuals during the period of the health or safety emergency. School districts may release information from records to appropriate parties including, but not limited to, parents, law enforcement officials and medical personnel. A school district's determination that there is an articulable and significant threat to the health or safety of a student or other individuals shall be based upon a totality of the circumstances, including the information available, at the time the determination is made. The school district must record the articulable and significant threat that formed the basis for the disclosure and maintain this record for as long as the student's education records are maintained.

#### **Disclosures to Parents of Eligible Students**

Even after a student has become an "eligible student" under FERPA (which is defined as a student who is eighteen [18] years of age or older or who is attending an institution of post-secondary education) an educational agency or institution may disclose education records to an eligible student's parents without the student's consent:

- a) If the student is claimed as a dependent for Federal income tax purposes by either parent;
- b) In connection with a health or safety emergency;
- c) If the disclosure falls within any other exception to the consent requirements under FERPA or its Regulations, such as the disclosure of directory information or in compliance with a court order or lawfully issued subpoena.

#### **Challenge to Student Records**

Parents/guardians of a student under the age of eighteen (18), or a student who is eighteen (18) years of age or older or who is attending an institution of post-secondary education, shall have an opportunity for a hearing to challenge the content of the school records, to ensure that the records are not inaccurate, misleading, or otherwise in violation of the privacy or other rights of students, and to provide an opportunity for the correction or deletion of any such inaccurate, misleading, or otherwise inappropriate data contained therein.

#### **Education Records**

The term "education records" is defined as all records, files, documents and other materials containing information directly related to a student; and maintained by the education agency or institution, or by a person acting for such agency or institution (34 Code of Federal Regulations (CFR) Section 99.3). This includes all records regardless of medium, including, but not limited to, handwriting, videotape or audiotape, electronic or computer files, film, print, microfilm, and microfiche.

In addition, for students who attend a public school district, all records pertaining to services provide under the Individuals with Disabilities Education Act (IDEA) are considered "education records" under FERPA. As such, they are subject to the confidentiality provisions of both Acts.

Personal notes made by teachers or other staff, on the other hand, are not considered education records if they are:

- a) Kept in the sole possession of the maker;
- b) Not accessible or revealed to any other person except a temporary substitute; and
- c) Use only as a memory aid.

Records created and maintained by a law enforcement unit for law enforcement purposes are also excluded.

#### **Release of Information ~~to Another Educational Institution~~**

Among other exemptions in accordance with law and regulation, ~~the~~ District may disclose any and all educational records, including disciplinary records and records that were created as a result of a student receiving special education services under Part B of IDEA, to another school or postsecondary institution at which the student seeks or intends to enroll. Parental consent is not required for transferring education records; however, the student's annual FERPA notification indicates that such disclosures have been made, unless expressly prohibited by law or regulation. In the absence of information about disclosures in the annual FERPA notification, school officials must make a reasonable attempt to notify the parent about the disclosure, unless the parent initiated the disclosure. Additionally, upon request, schools must provide a copy of the information disclosed and an opportunity for a hearing.

The District may also disclose any and all educational records to other school officials within the district who have been determined to have legitimate educational interests. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. A school official is a person who has a legitimate education interest in a student record who is employed by the district as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a member of the Board of Education; a person or company with whom the district has contracted to perform a special task (such as attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as disciplinary or grievance committee, or assisting another school official performing his or her tasks.

Family Educational Rights and Privacy Act of 1974, 20 United States Code (USC) Section 1232(g)  
34 Code of Federal Regulations (CFR) Part 99

NOTE: Refer also to Policy #7643 -- Transfer Students with Disabilities

These changes came from the attorney:

In the second paragraph, we recommend adding language to include "former students," as they are also covered under FERPA.

We suggest revising the name of the last section to be "Release of information." The first sentence of the first paragraph should begin as follows: 'Among other exemptions in accordance with law and regulation ... .'

Additionally, in accordance with the regulations, we suggest adding a new second paragraph which reads: "The District may also disclose any and all educational records to other school officials within the district who have been determined to have legitimate educational interests. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. A school official is a person who has a legitimate education interest in a student record who is employed by the district as an administrator: supervisor, instructor or support staff member (including health or medical stuff and law enforcement unit personnel;; a member of the Board of Education; a person or company with whom the district has contracted to perform a special task (such as attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as disciplinary or grievance committee, or assisting another school official performing his or her tasks. "

#### 9.13 First Reading of Policy 7380 Bullying (proposed 9:25)

2010 2012 7380 Students

#### **SUBJECT: BULLYING**

The Board of Education is committed to providing a safe and productive learning environment within its schools. Bullying of a student by another student is strictly prohibited on school property, in school buildings, on school buses, and at school

sponsored events and/or activities whether occurring on or off campus. The Board of Education shall require the prohibition of bullying - along with the range of possible intervention activities and/or sanctions for such misconduct - to be included in the *District Code of Conduct* for all grade levels.

For purposes of this policy, the term "bullying" among children is defined, in general, as: "a variety of negative acts carried out repeatedly over time. It involves a real or perceived imbalance of power, with a more powerful child or group attacking those who are less powerful." Bullying can take three forms:

- a) Physical (including, but not limited to, hitting, kicking, spitting, pushing, taking personal belongings);
- b) Verbal (including, but not limited to, taunting, malicious teasing, name calling, making threats); and
- c) Psychological (including, but not limited to, spreading rumors; manipulating social relationships; or engaging in social exclusion, extortion, or intimidation).

### **Cyberbullying Behavior**

As with other forms of bullying, cyberbullying is an attempt to display power and control over someone perceived as weaker. Cyberbullying involving District students may occur both on campus and off school grounds and may involve student use of the District Internet system or student use of personal digital devices while at school, such as cell phones, digital cameras, and personal computers to engage in bullying.

Cyberbullying includes, but is not limited to, the following misuses of technology: harassing, teasing, intimidating, threatening, or terrorizing another student or staff member by way of any technological tool, such as sending or posting inappropriate or derogatory e-mail messages, instant messages, text messages, digital pictures or images, or Web site postings (including blogs) and social networking sites..

Cyberbullying has the effect of:

- a) Physically, emotionally or mentally harming a student;
- b) Placing a student in reasonable fear of physical, emotional or mental harm;
- c) Placing a student in reasonable fear of damage to or loss of personal property; and
- d) Creating an intimidating or hostile environment that substantially interferes with a student's educational opportunities.

Also, cyberbullying that occurs off-campus, that causes or threatens to cause a material or substantial disruption in the school, could allow school officials to apply the "**Tinker** standard" where a student's off-campus "speech" may be subject to formal discipline by school officials when it is determined that the off-campus speech did cause a substantial disruption or threat thereof within the school setting [Tinker v. Des Moines Indep. Sch. Dist. 393 U.S. 503 (1969)]. Such conduct could also be subject to appropriate disciplinary action in accordance with the *District Code of Conduct* and possible referral to local law enforcement authorities.

### **Reports of Allegations of Bullying/Cyberbullying Behavior**

Any student who believes that he/she is being subjected to bullying/cyberbullying behavior, as well as any other person who has knowledge of or witnesses any possible occurrence of bullying/cyberbullying, shall report the behavior to any staff member or the Building Principal. The staff member/Building Principal to whom the report is made (or the staff member/Building Principal who witnesses bullying/cyberbullying behavior) shall investigate the complaint and take appropriate action to include, as necessary, referral to the next level of supervisory authority and/or other official designated by the District to investigate allegations of bullying/cyberbullying. Investigation of allegations of bullying/cyberbullying shall follow the procedures utilized for complaints of harassment within the School District. Allegations of bullying/cyberbullying shall be promptly investigated and will be treated as confidential and private to the extent possible within legal constraints. The District has appointed a Dignity Act Coordinator for each building, who will oversee bullying prevention measures and address issues surrounding bullying in their building.

### **Prevention and Intervention**

Personnel at all levels are responsible for taking corrective action to prevent bullying/cyberbullying behavior of which they have been made aware at School District sites or activities and/or reporting such behavior to their immediate supervisor. Further, staff training shall be provided to raise awareness of the problem of bullying/cyberbullying within the schools and to facilitate staff identification of and response to such bullying/cyberbullying behavior among students. Prevention and intervention techniques within the District to prevent against bullying/cyberbullying behavior and to support and protect victims shall include building-level and classroom-level strategies and activities as determined by administration. Individual intervention will be provided by appropriate staff members to bullies, victims and their parents to help ensure that the bullying/cyberbullying stops.

### **Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)**

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participate in the investigation of allegations of bullying/cyberbullying. Follow-up inquiries and/or appropriate monitoring of the alleged bully and victim shall be made to ensure that bullying/cyberbullying behavior has not resumed and that all those involved in the investigation have not suffered retaliation.

Civil Service Law Section 75-b

Changes from the attorney:

The recent statutory amendment to DASA regarding bullying and cyberbullying do not take effect until July 1, 2013. This amendment includes several new requirements which will need to be added and revisions which will need to be made to the District's policies and regulations. However, because the requirements do not come into effect for a year, we suggest waiting for regulations to be passed and preliminary guidance to be issued before adapting your policy to comply with the new law. This will avoid going through several policy revisions. If the District would like to revise its policies/regulations now, we can most certainly do so. We do suggest the following change be made to this policy:

o At the end of the section titled "Reports of Allegations of Bullying/Cyberbullying Behavior," we suggest adding a new sentence which states: "The District has appointed a Dignity Act Coordinator, for each building, who will oversee bullying prevention measures and address issues surrounding bullying in their building."

Discussion:

- This should be among all people, not just the students

## 11. Discussion and Possible Action

11.01 13-14 Budget Calendar (proposed 9:40)

10:00

*Motion:* The Board of Education hereby adopts the 12-13 Budget Development Calendar as attached

Motioned By: Trustee Spencer

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon, Trustee Spencer

Not Present: Trustee Hickey

11.02 OTA Retirement Incentive (proposed 9:45)

*Motion:* The Board of Education hereby approves the OTA Side Letter of Agreement for a 2012 Retirement Incentive

Motioned By: Trustee Spencer

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon, Trustee Spencer

Not Present: Trustee Hickey

11.03 Abolish Position (proposed 9:50)

*Motion:* The Board of Education hereby abolished the following position: .5 Music

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon, Trustee Spencer

Not Present: Trustee Hickey

11.04 Create Positions (proposed 9:55)

*Motion:* The Board of Education hereby creates the following positions: .6 Music, 1.0 Monitor (Temporary Position)

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon, Trustee Spencer

Not Present: Trustee Hickey

**12. Consent Agenda**

12.01 Approve Consent Agenda (proposed 10:00 duration 5 min)

*Motion:* Approve consent agenda item numbers 12.02-12.10

Motioned By: Trustee Kurnit

Second By: Trustee Osmond

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon, Trustee Spencer

Not Present: Trustee Hickey

12.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

RECALL FROM PREFERRED ELIGIBLE LIST: PART TIME APPOINTMENT

NAME	POSITION	EFFECTIVE DATES FROM - TO	SALARY/STEP	REMARKS
McKenna, Karen	0.5 FTE Music – BN*	09/01/12 – 10/16/12	16MA + 24	New position
McKenna, Karen	0.6 FTE Music – BN*	10/17/12 – 06/30/13	16MA + 24	New position

\*Revision

EXTRA DUTY STIPENDS 2012-2013

NAME	POSITION	AMOUNT
Burkhardt, Patrick	Elementary Rec – Phoenicia	\$3,298.00
Calinda, Jason	Computer Advisor – HS	\$4,906.00
Cayea, Krista	Musical – Vocal Coach	\$1,088.00
Colevas, Paul	Belleayre Bash Advisor	\$1,877.00
DeSantis, Ernest	Belleayre Bash Assistant Advisor	\$ 626.00
Grady, James	Senior Class Play Director	\$2,617.00
Rebock, Melissa	Elementary Rec – Woodstock (.50 FTE – split w/E.Roosa)	\$1,649.00
Roberts, Joan	Musical – Director	\$3,730.00
Roosa, Esther	Elementary Rec – Woodstock (.50 FTE – split w/M.Rebock)	\$1,649.00
Whitlow, Edward	Math Club Advisor – HS	\$1,644.00
Carroll, Molly	Basketball – Modified – Head Coach (Girls)	\$2,406.00
Gale, Wyatt	Wrestling – Coach – UNPAID	0
LaFera, Nicholas	Track – Winter – Assistant Coach	\$2,614.00
Occhi, Andrew	Basketball – Varsity – Head Coach (Girls) (approved at BOE meeting of 10/02/12)	\$ 0
	1 <sup>st</sup> Longevity	\$ 153.00
Perrotta, Jeremy	Track – Winter – Head Coach	\$2,927.00
Petruzzelli, Matthew*	Basketball – JV – Head Coach (Boys)	\$3,619.00

\*Pending pre-employment processing

PER DIEM SUBSTITUTES

NAME	POSITION	RATE OF PAY
Groeters, Michael	Certified Substitute Teaching Assistant	\$10.00/hour

RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION	EFFECTIVE DATE	REMARKS
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DiGiovanni, Kim	Foreign Language	11/30/12	Retirement
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APPOINTMENTS: NON-INSTRUCTIONAL  
TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Ryan, Lisa	Temporary School Monitor - BN	10/15/12 – 11/09/12* (RETRO)	Step 1	Temporary position

\*Approximate end date

LEAVE OF ABSENCE: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2381	09/10/12 – 10/07/12*	Medical Leave – Paid Family Medical Leave

\*Finalization of leave dates

LEAVE OF ABSENCE: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1926	08/22/12 – 10/04/12*	Administrative Leave – Unpaid

\*Finalization of leave dates

12.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Motion:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/12, Confidential, as reviewed by Trustee McKeon

12.04 July Financial Report

*Motion:* The Board of Education hereby accepts the Financial Report of July 2012

12.05 August Financial Report

*Motion:* The Board of Education hereby accepts the August 2012 Financial Report

12.06 Confidential Staff Revised Terms and Agreement

*Motion:* Resolved to approve the terms and conditions for the Confidential Staff and the District Treasurer's 2012-2013 contract, both effective July 1, 2012.

12.07 Confidential Staff Increase

*Motion:* The Board of Education hereby approves a 2% increase in salary for the Confidential Staff and Treasurer

12.08 Accept External Auditor Report

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District accept the External Audit Report for the 2011-2012 School Year.

12.09 Baseball Team Trip to Florida

*Motion:* The Board of Education hereby approves the Varsity Baseball Team's

proposal for a trip to Florida

#### 12.10 Volunteer Applications

*Motion:* The Board of Education hereby approves the following volunteers for the Phoenicia Elementary School: Marjorie Pfeiffer, Richard Augustine

### 13. Committee Reports -5 min each

13.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 11/5/12 (proposed 10:05)

Committee has not met since the last Board meeting

13.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Committee has not met since the last Board meeting

13.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 11/5/12

Committee has not met since the last Board meeting

13.04 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD

Committee has not met since the last Board meeting

13.05 District Committee: Health and Wellness Committee. Next meeting is in Room 120A of the High School at 2:45 on 10/23/12

Committee has not met since the last Board meeting. Trustee Fletcher suggested advertising the committee to the students, as a few seemed interested at the Student meeting earlier

13.06 District Committee: Technology - Superintendent McGill to report. Next meeting is in room 120A of the High School at 4:00 on TBD

Committee has not met since the last Board meeting

### 14. Old Business

14.01 The Board will discuss Old Business (proposed 10:10)  
10:10

- Discussed Catskill Mountainkeeper Solar Program which was assigned to the Facility committee. Need to find a faculty member to help.
- Has there been any discussion about aligning Trout in the Classroom across the District?
  - There is equipment at each school.

### 15. New Business

15.01 The Board will discuss New Business (proposed 10:15)

Trustee Osmond:

- Art teacher asked if anything can be done to unlock Pinterest?, “an art teacher’s dreamland”
  - Tremendous teaching tool

- Bring to IT

Trustee Fletcher:

- Can the athletic results be put on the web site?
- Tobacco policy: parents smoking on school grounds
  - People smoking during Homecoming in parking lots
- Letter writing campaign to President on education tomorrow, anyone can comment: dianeravich.net

Trustee McGillicuddy:

- National SBA asking Boards to pass a resolution regarding sequestration (across the board budget cuts)
  - put on 10/30/12 agenda

Trustee Kurnit and Trustee McGillicuddy:

- Contacted by Dotty Slattery, Area 9 (Ulster and Orange) BOCES representative
- Federal Relations Network
  - Delegates go to Washington every January
  - National lobbying in Washington
  - NYSSBA pays for part of it
  - Board members from each State attend

Trustee McKeon

- Go beyond SED to see about getting funding the EPC with a biomass boiler
  - Propose resolutions to NYSSBA next year
  - Not just fiscal, renewable resources and independence from oil

## 16. Request For Information

16.01 The Board will request information (proposed 10:20)

10:20

Trustee Osmond:

- Pinterest for art teachers
- Follow up on conversation about TEAL program
  - Dr. McGill will be speaking with a representative of this Microsoft program, which brings computer scientists to the classrooms

Trustee McKeon:

- Recruit corporate sponsors and connections to local corporations
- New Business item

Trustee Kurnit:

- Revisit filtering process – blocking the teachers when they want to research
- Remind staff that there is a process to have web sites open

Trustee Fletcher:

- Get summary of why an open campus is not a good idea

Trustee McKeon:

- Digital art software – do we use it?
  - Superintendent Phyllis McGill clarified:
    - The Technology Plan is being developed
    - The Technology Committee needs more representation
- Do all the schools have the same number of volunteers? (from First Reading of Policy)
- Can the free and reduced lunch program be promoted? (from First Reading of Policy on Health and Wellness)
- Testing for students who may be suspected of being under the influence of drugs? (from First Reading of Policy on Alcohol, Drugs and Other Substances (Students))

### 17. Public Comment

17.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:25 duration 10 min)  
No public comment was made

### 18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, October 30 at Woodstock (proposed 10:35)

*Motion:* The meeting is adjourned at 10:30

Motioned By: Trustee Spencer

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon, Trustee Spencer

Not Present: Trustee Hickey

Minutes Recorded By:  
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## REGULAR MEETING

6:00 p.m.

**THURSDAY, NOVEMBER 1, 2012**

(originally scheduled for October 30, 2012)

Woodstock Elementary School

## MINUTES

### 1. Opening Items

1.01 Call to Order 6:20

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey

Not Present: Trustee Fletcher, Trustee Osmond, Trustee McKeon

Consensus to move executive session later in the meeting

### 3. Acceptance of Minutes

3.01 Acceptance of minutes (proposed 7:00)

*Motion:* The Board of Education hereby accepts the minutes of 10/16/12

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Consensus to table the motion until the next meeting

### 6. Superintendent District News

6.01 The Superintendent will report on District News (proposed 7:25)

6:20

Superintendent Phyllis McGill reported:

- Power went on at Phoenicia at approximately 5pm Wednesday
- As expected, Wednesday's attendance was low
  - Phoenicia students went to HS
  - After 2 hour delay Phoenicia teachers went to Phoenicia to pick up materials and go to the HS for the day
  - With a 40% free and reduced lunch rate in the District and 60% in Phoenicia important to bring children in for a great day
  - Thanked Phoenicia Principal Linda Sella, Phoenicia faculty and staff, Director of Facilities Jared Mance, Assistant Superintendent McLaren, High School Principal Lance Edelman, Middle School Principal Jennifer O'Connor, IT Manager John Reimer and Transportation Director Nicole Sommer and Dispatcher Ray Clinton for helping the District get through the storm
- Explained procedure for transportation on weather days
  - Transportation receives information on what roads are closed
  - Parents usually call with road closures
    - This year different, in that we put on Facebook to tell us roads we may not know were dangerous

- Director of Transportation drives some roads herself
- Unexpected 2 hour delay was due to the fact that it is dark when checking the roads and needed the light to be sure roads were safe
- DECA blood drive on Friday, November 2<sup>nd</sup> at 2:30 – 6:30
  - Concerned with shortage of blood because so many blood drives were cancelled
  - Colette Caprotti and Jean Douglas are advisors

**Now Present:**

Trustee Fletcher arrived at approximately 6:22

**5. Board District News**

5.01 Board members will report on the NYSSBA convention (proposed 7:10 duration 10 min)

6:25

Trustee McGillicuddy reported:

- Positive and educational experience
- Study of admittance of charter school was the only resolution that failed at NYSSBA that this Board passed
- Convention is in Rochester next year again, then NYC for 2 years
- Workshop on exit polling
  - Discuss in coming months
- Bedford School District in Westchester County presented on Community transparency workshop – getting the community involved

Trustee Kurnit reported:

- Communication and 21<sup>st</sup> century learning were best sessions
  - schools are using Twitter, Google, and other technology for the students learning

Trustee Fletcher reported:

- Vital that the district is represented at this convention
  - 3 Board of Education members and Superintendent is good group
  - Book Hotel rooms as soon as possible
- Erin Gruwell was keynote speaker – inspired the movie “Freedom Writers”
- SED Commission John King gave a very similar speech to the one at the Rural Schools Conference
  - All agree that what the state is asking of the schools
  - Not being properly financed or explained
- Reinforcement that they are on the front lines of children’s education
- School Board role in student achievement: not just budget or bureaucracy can instigate policy and make a difference
  - Discuss at future meeting
- Local Control in an Age of Uniformity
  - Local and national representation in the workshop
- A lot to learn about the Tax Cap
  - Is really Levy Limit
  - get in front of levy limit making sure that the District delivers the story as

to what this represents

- Ossining Presentation - community to support student learning
- Social media, e-blasts are ones able to get vote through
  - A district got 62% vote through relentless social media
  - Another district passed a capital project after it was previously defeated
- Networking with Board members from other districts is an important part

Superintendent Phyllis McGill

- Opportunity to work on leadership development as a leadership team in an informal setting
- Acknowledged “Board Member Appreciation Week”

5.02 The Board will announce district news (proposed 7:20)

No other news was discussed

### Now Present:

Trustee Osmond arrived at approximately 6:35

### 4. Welcome

4.01 Principal Barbara Schnell will welcome the Board (proposed 7:05)

- Read a certificate of executive proclamation given to each Board member from Governor Cuomo for School Board Recognition Week

### 7. Student Representative Report

7.01 Sean Hickey, the Student Representatives to the Board will report (proposed 7:30)  
7:45

- Senior Student Representative Liza Tumen is participating in a girls soccer game at West Point
  - Won game on Sat.
- Winter sports start 11/13/12 – many students are signed up
  - Wrestling, basketball, skiing, etc.

### 8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item.

(proposed 7:35 duration 10 min or more)

No public comment was made

### 2. Executive Session

2.01 Enter Executive Session at approximately 6:55

*Motion:* To enter executive session to discuss OTA negotiations.

Motioned By: Trustee Hickey

Second By: Trustee Spencer

Results: Unanimous

Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee

Hickey, Trustee Fletcher, Trustee Osmond

Not Present: Trustee McKeon

2.02 Exit Executive Session

*Motion:* To exit executive session

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher, Trustee Osmond

Not Present: Trustee McKeon

#### 2.03 Re-enter Public Session at approximately 8:20

*Motion:* To re-enter public session

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

Results: Unanimous

Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher, Trustee Osmond

Not Present: Trustee McKeon

### 9. Discussion

#### 9.01 Federal Relations Network Conference by National School Board Association (proposed 7:40)

Discussion:

- FRN is a conference in Washington, DC
- Delegate Board members go to DC to lobby for public schools
- Area 9 representative from BOCES asked about Onteora attending
  - No one from Area 9 has been involved in recent years
  - Area 9 is Ulster and Orange counties
- Unclear as to costs to District
- Participation is important
- Didn't send anyone to NSBA when it was in Boston
  - this is an opportunity to meet Board members from other states

### 10. Focused Committee Reports

#### 10.01 Facilities Committee - Trustee Kurnit to report on Energy Performance Contract (proposed 7:45 duration 10 min) 8:25

- EPC sent back to Facilities committee for more discussion on what type of boilers in Phoenicia School
- Waiting for analysis from Ameresco
  - whether their company will continue with EPC if it contains the bio mass boiler
- SED said there have been 2 bio mass proposals in EPC in the past
  - both proposals turned down by State
    - Was chip boiler
    - The state does not believe that the chip plants will produce energy savings in long term
- Unclear if SED would go forward with pellet stove
- If Ameresco will not go through with EPC with the biomass boiler, there is consensus of the Facilities Committee was to pull the biomass from the project and go ahead because of overall project's savings to school

Assistant Superintendent McLaren:

- Richard Kohrs working with corporate to have proposal ready by next Board meeting
- SED gave contact of contractor for other bio mass in the EPC
  - No information was gleaned

Superintendent Phyllis McGill:

- 2 pieces – finance piece and work done – most comfortable with Ameresco on finance piece
  - Long term relationship in an EPC
- Still need for major repairs throughout district
- Use capital reserve for capital improvement projects
- Right after EPC is complete, will work on a proposition to put on May vote to spend Capital Reserve money

10.02 District Committee: Health and Wellness Committee. Trustee Fletcher to report (proposed 7:55 duration 10 min)

8:35

Trustee Fletcher reported:

- Keep reaching out for students participants
  - Committee deals directly with issues that affect students
    - Food, bullying, substance abuse
- Discussing making further improvements in food
  - This will be an ongoing conversation
- Label what has GMOs
- Exact ingredients are difficult to get when items are received as prepared foods
- Other districts have banners with what major ingredients are in the static food (i.e. pizza)
- Even though consumers know foods that seem nutritious but are not, state mandates them (i.e. pasta)
- Find alternatives to pizza and pasta (like bean dishes)
- NY Coalition for Healthy Schools: “Cool School Food Recipes”
  - Food Services Director Chris Downs showed to new chef, who embraced the ideas
- Director of Food Services Chris Downs has “Try it Tuesday” in Middle School/High School cafeteria allows students to try different foods and receive feedback
- Ulster Prevention Council representative attended the meeting:
  - evidence based practices for drug abuse
  - gap between HS and elementary regarding drug and alcohol education
  - Pride Survey results need to be available earlier, before budget time
  - Discussed informational evening to educate about evidence based practices
- Next meeting is 11/29/12

Trustee Osmond left at approximately 8:45

## 11. Discussion and Possible Action

## 11.01 Resolution for Sequestration (proposed 8:05)

8:45

*Motion:* WHEREAS, a world class public education is essential for the future success of our nation and today's schoolchildren; and

WHEREAS, the Budget Control Act of 2011 includes a provision to impose \$1.2 trillion in across-the-board budget cuts to almost all federal programs including education that would become effective January 2, 2013; and

WHEREAS, these across-the-board budget cuts would impact school districts during the 2013-14 school year, with the exception of the Impact Aid program, with which a reduction would become effective this school year; and

WHEREAS, these across-the-board budget cuts, also known as sequestration, would impact education by a reduction in funds of 8.2 percent or more and could result in larger class sizes, fewer course offerings, possible four-day school weeks, loss of extracurricular activities, and teacher and staff lay-offs; and

WHEREAS, sequestration would impact almost every public school system in the nation and the millions of students educated through programs such as Title I grants for disadvantaged students, the Individuals With Disabilities Education Act (IDEA), English Language Acquisition, Career and Technical Education, 21st Century Community Learning Centers, and more; and

WHEREAS, Onteora Central School District as well as other public schools, would be impacted nationwide by an estimated \$2.7 billion loss from just three programs alone – Title I grants, IDEA special education state grants and Head Start – that serve a combined 30.7 million children; and WHEREAS, federal funding for K-12 programs was already reduced by more than \$835 million in Fiscal Year 2011, and state and local funding for education continues to be impacted by budget cuts and lower local property tax revenues; and WHEREAS, states and local governments have very limited capacity to absorb further budget cuts from sequestration, as Onteora Central School District has already implemented cuts commensurate to state and local budget conditions;

NOW THEREFORE, BE IT RESOLVED, that the Onteora Central School District urges Congress and the Administration to amend the Budget Control Act to mitigate the drastic cuts to education that would affect our students and communities, and to protect education as an investment critical to economic stability and American competitiveness.

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

National School Board Association will take all the districts' resolutions to Washington, DC to protest a proposed 8.2% decrease in educational funds

Results: Unanimous

Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher

Not Present: Trustee McKeon, Trustee Osmond

## 11.02 Create Positions (proposed 8:10)

*Motion:* The Board of Education hereby creates the following positions: Part-time account clerk/typist (10-15 hours a week)

Motioned By: Trustee Kurnit

Second By: Trustee Hickey

To decrease overtime that is taking place in the Central Office

Results: Unanimous

Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher

Not Present: Trustee McKeon, Trustee Osmond

## 11.03 Inter-Municipal Agreement to use Phoenicia Elementary as a shelter (proposed 8:15)

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Inter-Municipal Agreement between Onteora Central School District and the Town of Shandaken for the use of Phoenicia Elementary School as an emergency public shelter.

Motioned By: Trustee Spencer

Second By: Trustee Hickey

This will commence at the discretion of Shandaken as a place of last resort

Results: Unanimous

Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher

Not Present: Trustee McKeon, Trustee Osmond

## 11.04 Second Reading and Adoption of Policy 3160 School Volunteers (proposed 8:20) 8:55

*Motion:* The Board of Education hereby adopts Policy 3160 as written

Motioned By: Trustee Fletcher

Second By: Trustee Hickey

Results: Unanimous

Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher

Not Present: Trustee McKeon, Trustee Osmond

| ~~2002~~2012 3160 Community Relations **SUBJECT: SCHOOL VOLUNTEERS**

The Board recognizes the need to develop a school volunteer program to support District instructional programs and extracurricular activities. The purpose of the volunteer program will be to:

- a. Assist employees in providing more individualization and enrichment of instruction;
- b. Build an understanding of school programs among interested citizens, thus stimulating widespread involvement in a total educational process;
- c. Strengthen school/community relations through positive participation.

Volunteers are persons who are willing to donate their time and energies to assist Principals, teachers, and other school personnel in implementing various phases of school programs. Volunteers shall serve in that capacity without compensation or employee benefits except for liability protection under the District's insurance program.

An application shall be filled out by each prospective volunteer and forwarded to the District Office for evaluation. The Building Principal will forward his/her decisions concerning selection, placement and replacement of volunteers to the Superintendent for final evaluation. Following approval from the Superintendent of Schools, volunteers selected for work in the District shall be placed on the list of approved volunteers, subject to approval by the Board of Education. ~~However, the Superintendent retains the right to approve or reject any volunteer applications submitted for consideration.~~

Administrative regulations will be developed to implement the terms of this policy.

Volunteer Protection Act of 1997,  
42 United States Code (USC) Section 14501 et seq.  
Education Law Sections 3023 and 3028  
Public Officers Law Section 18

NOTE: Refer also to Policy #6540 – Defense and Indemnification of Board Members and Employees

## 11.05 Second Reading and Adoption of Policy 5660 School Food Service Program (proposed 8:25)

*Motion:* The Board of Education hereby adopts Policy 5660 as written

Motioned By: Trustee Spencer

Second By: Trustee Kurnit

Results: Unanimous

Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher

Not Present: Trustee McKeon, Trustee Osmond

~~2011-2012~~ 5660 Non-Instructional/Business Operations

**SUBJECT: SCHOOL FOOD SERVICE PROGRAM (LUNCH AND BREAKFAST)**

The Board of Education recognizes that the nutrition of district students is an important factor in their educational progress. The Board therefore shall participate in federally funded school lunch programs, and shall provide free or reduced price food services to qualified district students.

~~The Board has entered into an agreement with the New York State Education Department to participate in the National School Lunch and Breakfast Programs and to receive commodities donated by the Department of Agriculture and to accept responsibility for providing free and reduced price meals to elementary and secondary students in the schools of the District.~~

The Superintendent or his/her designee shall have the responsibility to carry out the rules of the School Lunch and Breakfast Programs. The determination of which students are eligible is the responsibility of the Superintendent or his/her designee. Appeals regarding eligibility should be submitted to the Superintendent.

Notice of the availability of the free and reduced price meal programs will be sent to the homes of students, local media, the local unemployment office and large employers experiencing layoffs in the area from which the district draws its attendance. Any child who is a member of a family unit whose income is below the federally established scale shall be eligible to receive such services.

~~Free or reduced price "Type A" school meals may be allowed for qualifying students attending Onteora Central School District schools upon written application of the student's parent or guardian. Applications will be provided by the School District.~~

Procedures for the administration of the free and reduced price meal program of this School District will be the same as those prescribed in current state and federal laws and regulations.

**Child Nutrition Program**

Because of the District's participation in the child nutrition program, the Board of Education approves the establishment of a system to allow a student to charge a meal. The Superintendent is directed to develop rules which address:

- a) What can be charged;
- b) The limit on the number of charges per student;
- c) The system used for identifying and recording charged meals;
- d) The system used for collection of repayments.

**Restriction of Sweetened Foods in School**

Only whole foods and naturally sweetened food will be available. The sale of sweetened foods will be prohibited from the beginning of the school day until the end of the last scheduled meal period.

Sweetened foods consist of sweetened soda water, chewing gum, candy, including hard candy, jellies, gum, marshmallow candies, fondant, licorice, spun candy, candy coated popcorn, and water ices except those which contain fruit or fruit juices.

National School Lunch Act of 1946, as amended, (42 U.S.C. §§1751-1760)

Child Nutrition Act of 1966, as amended, (42 USC §§1771 et seq.)

7 CFR Part 245 (245.2, Definitions; 245.5, public announcement; 245.6, categorical eligibility and direct certification/verification.)

Social Services Law §95(7)

Education Law Sections 915, 1709(22) and (23)

~~National School Lunch Act 1946~~

~~Child Nutrition Act 1966~~

**11.06 Second Reading and adoption of Policy 5321 Use of District Credit (proposed 8:30)**

*Motion:* The Board of Education hereby adopts Policy 5321 as written

Motioned By: Trustee Spencer

Second By: Trustee Hickey

The gas card is for only one brand of gas - is there a card that may have more universal use?

Results: Unanimous

Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher

Not Present: Trustee McKeon, Trustee Osmond

~~2009~~2012 5321 Non-Instructional/Business Operations

**SUBJECT: USE OF THE DISTRICT CREDIT CARD**

The trustees of Onteora Central School District do recognize the need for one (1) District credit card maintained in Central Administration under the direction of the Assistant Superintendent of Business, for staff use for miscellaneous expenses. The Onteora Central School District's Transportation Department maintains one (1) gas credit card for use on long trips to purchase gas for District vehicles only. The District credit card is under the care and control of the Assistant Superintendent for Business. The gas credit card is under the care and control of the Director of Transportation.

11.07 Second Reading and adoption of Policy 5721 Late Bus Runs (proposed 8:35)

*Motion:* The Board of Education hereby adopts Policy 5721 as written

Motioned By: Trustee Spencer

Second By: Trustee Kurnit

Results: Unanimous

Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher

Not Present: Trustee McKeon, Trustee Osmond

~~2002~~ 5721 Non-Instructional/Business Operations **SUBJECT: LATE BUS RUNS**

In order to encourage student participation in extracurricular activities, the Board of Education authorizes daily late bus runs at the middle-senior high school. Double late bus runs may be provided at the discretion of the Superintendent of Schools, when there is at least fifteen (15) students or more for the 4:20 p.m. late run, and when there is at least fifteen (15) students or more for the 5:15 p.m. late run and when the cost for such runs may be absorbed in the transportation budget. Late bus schedules will be developed by the Transportation Supervisor and announced to the student body by the secondary school administration. Any change in the bus schedule will be announced over the public address system one (1) day in advance of the change. There will be no late runs on the following days: when school is cancelled because of inclement weather or when school is on half-day session.

11.08 Second Reading and Adoption of Policy 7380 Bullying (proposed 8:40)

*Motion:* The Board of Education hereby adopts Policy 7380 as written

Motioned By: Trustee Hickey

Second By: Trustee Fletcher

Results: Unanimous

Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher

Not Present: Trustee McKeon, Trustee Osmond

~~2010-2012~~ 7380 Students **SUBJECT: BULLYING**

The Board of Education is committed to providing a safe and productive learning environment within its schools. Bullying of a student by another student is strictly prohibited on school property, in school buildings, on school buses, and at school sponsored events and/or activities whether occurring on or off campus. The Board of Education shall require the prohibition of bullying - along with the range of possible intervention activities and/or sanctions for such misconduct - to be included in the *District Code of Conduct* for all grade levels.

For purposes of this policy, the term "bullying" among children is defined, in general, as: "a variety of negative acts carried out repeatedly over time. It involves a real or perceived imbalance of power, with a more powerful child or group attacking those who are less powerful." Bullying can take three forms:

- a) Physical (including, but not limited to, hitting, kicking, spitting, pushing, taking personal belongings);
- b) Verbal (including, but not limited to, taunting, malicious teasing, name calling, making threats); and
- c) Psychological (including, but not limited to, spreading rumors; manipulating social relationships; or engaging in social exclusion, extortion, or intimidation).

**Cyberbullying Behavior**

As with other forms of bullying, cyberbullying is an attempt to display power and control over someone perceived as weaker. Cyberbullying involving District students may occur both on campus and off school grounds and may involve student use of the District Internet system or student use of personal digital devices while at school, such as cell phones, digital cameras, and personal computers to engage in bullying.

Cyberbullying includes, but is not limited to, the following misuses of technology: harassing, teasing, intimidating, threatening, or terrorizing another student or staff member by way of any technological tool, such as sending or posting inappropriate or derogatory e-mail messages, instant messages, text messages, digital pictures or images, or Web site postings (including blogs) and social networking sites..

Cyberbullying has the effect of:

- a) Physically, emotionally or mentally harming a student;
- b) Placing a student in reasonable fear of physical, emotional or mental harm;
- c) Placing a student in reasonable fear of damage to or loss of personal property; and
- d) Creating an intimidating or hostile environment that substantially interferes with a student's educational opportunities.

Also, cyberbullying that occurs off-campus, that causes or threatens to cause a material or substantial disruption in the school, could allow school officials to apply the "*Tinker* standard" where a student's off-campus "speech" may be subject to formal discipline by school officials when it is determined that the off-campus speech did cause a substantial disruption or threat thereof within the school setting [*Tinker v. Des Moines Indep. Sch. Dist.* 393 U.S. 503 (1969)]. Such conduct could also be subject to appropriate disciplinary action in accordance with the *District Code of Conduct* and possible referral to local law enforcement authorities.

**Reports of Allegations of Bullying/Cyberbullying Behavior**

Any student who believes that he/she is being subjected to bullying/cyberbullying behavior, as well as any other person who has knowledge of or witnesses any possible occurrence of bullying/cyberbullying, shall report the behavior to any staff member or the Building Principal. The staff member/Building Principal to whom the report is made (or the staff member/Building Principal who witnesses bullying/cyberbullying behavior) shall investigate the complaint and take appropriate action to include, as necessary, referral to the next level of supervisory authority and/or other official designated by the District to investigate allegations of bullying/cyberbullying. Investigation of allegations of bullying/cyberbullying shall follow the procedures utilized for complaints of harassment within the School District. Allegations of bullying/cyberbullying shall be promptly investigated and will be treated as confidential and private to the extent possible within legal constraints. The District has appointed a Dignity Act Coordinator for each building, who will oversee bullying prevention measures and address issues surrounding bullying in their building.

**Prevention and Intervention**

Personnel at all levels are responsible for taking corrective action to prevent bullying/cyberbullying behavior of which they have been made aware at School District sites or activities and/or reporting such behavior to their immediate supervisor. Further, staff training shall be provided to raise awareness of the problem of bullying/cyberbullying within the schools and to facilitate staff identification of and response to such bullying/cyberbullying behavior among students. Prevention and intervention techniques within the District to prevent against bullying/cyberbullying behavior and to support and protect victims shall include building-level and classroom-level strategies and activities as determined by administration. Individual intervention will be provided by appropriate staff members to bullies, victims and their parents to help ensure that the bullying/cyberbullying stops.

**Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)**

The Board prohibits any retaliatory behavior directed against complainants, victims, witnesses, and/or any other individuals who participate in the investigation of allegations of bullying/cyberbullying. Follow-up inquiries and/or appropriate monitoring of the alleged bully and victim shall be made to ensure that bullying/cyberbullying behavior has not resumed and that all those involved in the investigation have not suffered retaliation.

### 11.09 Second Reading and Adoption of Policy 5661 District Wellness Policy (proposed 8:45)

*Motion:* The Board of Education hereby adopts Policy 5661 as written

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee

Hickey, Trustee Fletcher

Not Present: Trustee McKeon, Trustee Osmond

~~2010-2012~~ 5661 Non-Instructional/Business Operations

**SUBJECT: DISTRICT Health and WELLNESS POLICY**

The District is committed to providing, supporting and maintaining a school environment that promotes and protects children's health, well-being, and ~~passion for the ability to~~ learning by fostering healthy eating and physical activity. The District has established a health and wellness committee to develop the District's proposed local wellness policy, making such policy recommendations for review and adoption by the Board of Education. The District's Health and Wellness committee may include, but is not limited to, representatives from each of the following school or community groups:

- a) Parents;
- b) Students;
- c) District's food service program;
- d) School Board;
- e) School Administrators;
- f) Medical Community;
- g) Health Coordinator;
- h) Health, Physical Education, and/or Family and Consumer Science Teachers;
- i) Registered Dietitian.

The District Health and Wellness Committee will assess current activities, programs and policies available in the District; identify specific areas of need within the District; develop the policy; and provide mechanisms for implementation, evaluation, revision and updating of the policy. The Health and Wellness Committee is established to represent the local community's perspective in developing the wellness policy for the District.

**Goals to Promote Student Wellness**

Taking into account the parameters of the School District (academic programs, annual budget, staffing issues, and available facilities) as well as the community in which the District is located (the general economy; socioeconomic status; local tax bases; social cultural and religious influences; geography; and legal, political and social institutions) the Health and Wellness Committee recommends the following District goals relating to nutrition education, physical activity and other school-based activities.

Nutrition Education

The District will provide nutrition education to facilitate the voluntary adoption of healthy eating habits and other nutrition-related behaviors conducive to health and well-being by:

- a. Providing nutrition education and physical education to foster lifelong habits of healthy eating and physical activity and establishing linkages between health education and school meal programs, and with related community activities.
- b. Ensuring that all foods and beverages made available on campus meet the current "Choose my Plate" initiative and National School Lunch and Breakfast program nutrition standards"My Pyramid—Steps to a Healthier You", U.S. Department of Agriculture Center for Nutrition Policy and Promotion, April 2005, (www.MyPyramid.gov), until the end of the last scheduled meal period. This shall include, but not be limited to: vending, concessions, a la carte, student stores, parties, food rewards, and fundraisers.

**Nutrition Guidelines**

The District Health and Wellness Committee will recommend which nutrition standards will be established for all foods available on school campus during the school day based upon the unique needs of the student body and the community. The goal is to encourage healthy lifelong eating habits by providing foods that are high in nutrients, low in fat and added sugars, and of moderate portion size. The district values the inclusion of as many foods as possible that are not overly processed. The District will strive to avoid, whenever possible, all products with high fructose corn syrup/corn sugar, partially hydrogenated fats and trans fats.

Physical Activity

The District will provide opportunities, support, and encouragement for every student to:

- a) Develop the knowledge and skills for specific physical activities;
- b) Maintain physical fitness;
- c) Regularly participate in physical activity; and
- d) Understand the short-term and long-term benefits of a physically active and healthy lifestyle.

Other School-based Activities

The District will establish a school environment that presents consistent wellness messages that are conducive to healthy eating and physical activity for all. In order to present a coordinated school approach where District decision-making related to nutrition and physical activity encompasses all aspects of the school, the following will be offered:

- a) Qualified professionals will provide students with access to a variety of affordable, nutritious, and appealing foods that meet the health and nutrition needs of students and will provide clean, safe, and pleasant settings and adequate time for students to eat.

b) To the maximum extent practicable, all schools in our District will participate in available federal schools meal programs including the School Breakfast Program and National School Lunch Program.

#### **Nutrition Guidelines**

~~The District Wellness Committee will recommend which nutrition standards will be established for all foods available on school campus during the school day based upon the unique needs of the student body and the community. The goal is to encourage healthy lifelong eating habits by providing foods that are high in nutrients, low in fat and added sugars, and of moderate portion size. The district values the inclusion of as many foods as possible that are not overly processed. The District will strive to avoid, whenever possible, all products with high fructose corn syrup/corn sugar, partially hydrogenated fats and trans fats.~~

#### Nutritional Values of Foods and Beverages

a) Reimbursable school meals served at school will minimally meet the program requirements and nutrition standards of the National School Lunch Program.

[http://www.access.gpo.gov/nara/cfr/waisidx\\_05/7cfr210.05.html](http://www.access.gpo.gov/nara/cfr/waisidx_05/7cfr210.05.html)

~~b) Food of minimal nutritional value on the school campus will be replaced with more nutritional options by following "My Pyramid - Steps to a Healthier You", as issued by the U.S. Department of Agriculture Center for Nutrition Policy and Promotion, April 2005 (www.MyPyramid.gov).~~

#### **Assurance**

~~Guidelines for reimbursable school meals shall not be less restrictive than applicable federal regulations and guidance issued pursuant to the Child Nutrition Act and the Richard B. Russell National School Lunch Act, as those regulations and guidance apply to schools.~~

#### **Implementation and Evaluation of the Wellness Policy**

The District will ensure school and community awareness of this policy through various means such as publication in District newsletters and/or the District calendar. Further, ~~professional development~~ activities for staff and student awareness will be provided, as appropriate, on the goals of the District's wellness program, including activities/programs for the development of healthy eating habits and the incorporation of physical activity as part of a comprehensive healthy lifestyle.

The District shall establish an implementation and evaluation plan for the wellness policy in order to monitor the effectiveness of the policy and the possible need for further modification over time. Accordingly, the Superintendent shall designate one or more staff members within the District or at each school as appropriate to have operational responsibility for ensuring that the District meets the goals and mandates of its local wellness policy. Designated staff members may include, but are not limited to, the following personnel:

- a. Administrators;
- b. School health personnel including the school nurse and the health and/or physical education teacher, District Coordinator of Health; and
- c. School Food Service Manager.

These designated staff members shall periodically report to the Superintendent on the District's compliance with the wellness policy (or, if done at the building level, to the School Principal) and the Superintendent shall inform the Board of such findings. The Superintendent/designee shall prepare a summary report on District-wide compliance with the District's wellness policy based on input from schools within the District. That report will be provided to the School Board and also distributed to the ~~Health and Wellness~~ committee, parent-teacher organizations, Building Principals, and school health services personnel within the District. The report shall be available on the District website and also available by mail to community residents upon request.

These designated school officials will also serve as a liaison with community agencies in providing outside resources to help in the development of nutrition education programs and physical activities. Evaluation and feedback from interested parties, including an assessment of student, parent, teacher, and administration satisfaction with the wellness policy, is essential to the District's evaluation program. Further, the District shall document the financial impact, if any, to the school food service program, school stores, or vending machine revenues based on the implementation of the wellness policy.

District schools will provide nutrition education and physical education, with an emphasis on establishing lifelong habits of healthy eating and physical activity, and will establish linkages between health education and school meal programs, and with related community services. Communication with and training for teachers, parents, students, and food service personnel will be an integral part of the District's implementation plan.

To the extent practicable, students and parents shall be involved in the development of strategies designed to promote healthy food choices in the school environment; and the school cafeteria will provide a variety of nutritionally sound meal and beverage choices. The school will encourage students' active, age appropriate participation in decisions regarding healthy lifestyles and choices. Positive reinforcement such as letters of recognition and acknowledgment will be utilized as a means to encourage healthy eating patterns among the student population. In addition, the school will make available, upon request, information about the nutritional content of meals with parents and students.

Assessments of the District's wellness policy and implementation efforts may be repeated on an annual basis, but it is recommended that such assessment occur no later than every three (3) years, to help review policy compliance, assess progress, and determine areas in need of improvement. The District, and individual schools within the District, will, as necessary, revise the wellness policy and develop work plans to facilitate its implementation.

Child Nutrition and WIC Reauthorization Act of 2004 Public Law Section 108-265 Section 204

Richard B. Russell National School Lunch Act

42 United States Code (USC) Section 1751 et seq.

Child Nutrition Act of 1966

42 United States Code (USC) Section 1771 et seq.

7 Code of Federal Regulations (CFR) Section 210.10

[http://www.access.gpo.gov/nara/cfr/waisidx\\_05/7cfr210\\_05.html](http://www.access.gpo.gov/nara/cfr/waisidx_05/7cfr210_05.html)

<http://www.choosemyplate.gov/>

[Administrative Regulation 5661-R](#)

### 11.10 Second Reading and Adoption of Policy 7240 Student Records: Access and Challenge (proposed 8:50)

*Motion:* The Board of Education hereby adopts Policy 7240 as written

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher

Not Present: Trustee McKeon, Trustee Osmond

[2009-2012](#) 7240 Students **SUBJECT: STUDENT RECORDS: ACCESS AND CHALLENGE**

#### **Student Records**

The School District shall comply with the provisions of the Family Educational Rights and Privacy Act of 1974 (FERPA). Under its provisions, "parents/guardians and noncustodial parent(s), whose rights are not limited by court order or formal agreement, of a student under eighteen (18), or a student who is eighteen (18) years of age or older or who is attending an institution of post-secondary education, have a right to inspect and review any and all educational records maintained by the School District."

#### **Access to Student Records**

The Board directs that administrative regulations and procedures be formulated to comply with the provisions of federal law relating to the availability of student records. The purpose of such regulations and procedures shall be to make available to the parents/guardians of students and noncustodial parent(s) whose rights are not limited by court order or formal agreement, or students [and former students](#) who are eighteen (18) years of age or older or who are attending an institution of post-secondary education, student records, and files on students, and to insure the confidentiality of such records with respect to third parties.

Under FERPA, unless otherwise exempted in accordance with law and regulation, the District may release personally identifiable information contained in student records only if it has received a "signed and dated written consent" from a parent or eligible student. Signed and dated written consent may include a record and signature in electronic form provided that such signature:

- a) Identifies and authenticates a particular person as the source of the electronic consent; and
- b) Indicates such person's approval of the information contained in the electronic consent.

#### **Health and Safety Emergency Exception**

School districts must balance the need to protect students' personally identifiable information with the need to address issues of school safety and emergency preparedness. Under FERPA, if an educational agency or institution determines that there is an articulable and significant threat to the health or safety of a student or other individuals, it may disclose information from education records, without consent, to any person whose knowledge of the information is necessary to protect the health and safety of the student or other individuals during the period of the health or safety emergency. School districts may release information from records to appropriate parties including, but not limited to, parents, law enforcement officials and medical personnel. A school district's determination that there is an articulable and significant threat to the health or safety of a student or other individuals shall be based upon a totality of the circumstances, including the information available, at the time the determination is made. The school district must record the articulable and significant threat that formed the basis for the disclosure and maintain this record for as long as the student's education records are maintained.

#### **Disclosures to Parents of Eligible Students**

Even after a student has become an "eligible student" under FERPA (which is defined as a student who is eighteen [18] years of age or older or who is attending an institution of post-secondary education) an educational agency or institution may disclose education records to an eligible student's parents without the student's consent:

- a) If the student is claimed as a dependent for Federal income tax purposes by either parent;
- b) In connection with a health or safety emergency;
- c) If the disclosure falls within any other exception to the consent requirements under FERPA or its Regulations, such as the disclosure of directory information or in compliance with a court order or lawfully issued subpoena.

#### **Challenge to Student Records**

Parents/guardians of a student under the age of eighteen (18), or a student who is eighteen (18) years of age or older or who is attending an institution of post-secondary education, shall have an opportunity for a hearing to challenge the content of the school records, to ensure that the records are not inaccurate, misleading, or otherwise in violation of the privacy or other rights of students, and to provide an opportunity for the correction or deletion of any such inaccurate, misleading, or otherwise inappropriate data contained therein.

#### **Education Records**

The term "education records" is defined as all records, files, documents and other materials containing information directly related to a student; and maintained by the education agency or institution, or by a person acting for such agency or institution (34 Code of Federal Regulations (CFR) Section 99.3). This includes all records regardless of medium, including, but not limited to, handwriting, videotape or audiotape, electronic or computer files, film, print, microfilm, and microfiche.

In addition, for students who attend a public school district, all records pertaining to services provide under the Individuals with Disabilities Education Act (IDEA) are considered "education records" under FERPA. As such, they are subject to the confidentiality provisions of both Acts.

Personal notes made by teachers or other staff, on the other hand, are not considered education records if they are:

- a) Kept in the sole possession of the maker;
- b) Not accessible or revealed to any other person except a temporary substitute; and
- c) Use only as a memory aid.

Records created and maintained by a law enforcement unit for law enforcement purposes are also excluded.

#### **Release of Information to Another Educational Institution**

Among other exemptions in accordance with law and regulation, The District may disclose any and all educational records, including disciplinary records and records that were created as a result of a student receiving special education services under Part B of IDEA, to another school or postsecondary institution at which the student seeks or intends to enroll. Parental consent is not required for transferring education records; however, the student's annual FERPA notification indicates that such disclosures have been made, unless expressly prohibited by law or regulation. In the absence of information about disclosures in the annual FERPA notification, school officials must make a reasonable attempt to notify the parent about the disclosure, unless the parent initiated the disclosure. Additionally, upon request, schools must provide a copy of the information disclosed and an opportunity for a hearing.

The District may also disclose any and all educational records to other school officials within the district who have been determined to have legitimate educational interests. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. A school official is a person who has a legitimate education interest in a student record who is employed by the district as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a member of the Board of Education; a person or company with whom the district has contracted to perform a special task (such as attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as disciplinary or grievance committee, or assisting another school official performing his or her tasks.

Family Educational Rights and Privacy Act of 1974, 20 United States Code (USC) Section 1232(g)  
34 Code of Federal Regulations (CFR) Part 99

NOTE: Refer also to Policy #7643 -- Transfer Students with Disabilities

### 11.11 Second Reading and Adoption of Policy 5630 Facilities: Inspection, Operation and Maintenance (proposed 8:55)

*Motion:* The Board of Education hereby adopts Policy 5630 as written

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher

Not Present: Trustee McKeon, Trustee Osmond

~~2002-2012~~ 5630 Non-Instructional/Business Operations

**SUBJECT: FACILITIES: INSPECTION, OPERATION AND MAINTENANCE**

**Operation and Maintenance**

The Superintendent is charged with the responsibility for administering plant operations in the most efficient and economical manner possible, while placing high priority on health and safety of students and conservation of natural resources.

The Board, through the Superintendent and his/her staff, has the responsibility of protecting the District investment in plant and facilities through a systematic maintenance program.

It is expected that the program shall include periodic preventive maintenance activities, long-range maintenance schedules and emergency repair procedures. It is further expected that all maintenance work will be carried out in a manner that will cause the least interference with the educational program.

**Construction and Remodeling of School Facilities**

Plans and specifications for the erection, enlargement, repair or remodeling of facilities of the School District shall be submitted to the Commissioner when the contemplated construction costs of such work are ten thousand dollars (\$10,000) or more, and for all projects affecting the health and safety of students.

Plans and specifications submitted to the Commissioner shall bear the signature and seal of an architect or engineer licensed to practice in the State of New York. The architect or engineer who sealed the plans and specifications shall also certify that the plans and specifications conform to the standards set forth in the State Uniform Fire Prevention and Building Code (9 NYCRR Parts 600 through 1250) and the State Energy Conservation Construction Code (9 NYCRR Parts 7810 through 7816).

For remodeling or construction projects costing five thousand dollars (\$5,000) or more, the District shall assure compliance with the requirements of the State Uniform Fire Prevention and Building Code (9 NYCRR 600 through 1250) and Part 155 of the Commissioner's Regulations, and shall retain the services of an architect or engineer licensed to practice in New York State.

For remodeling or construction projects costing less than five thousand dollars (\$5,000), the District shall assure compliance with the requirements of the State Uniform Fire Prevention and Building Code (9 NYCRR Parts 600 through 1250) and Part 155 of the Commissioner's Regulations.

**Inspections**

The administration of the School System shall cooperate with officials conducting health, fire, asbestos, bus, and boiler inspections. The administration shall keep the Board of Education informed of the results of such inspections in a timely fashion.

**Comprehensive Public School Building Safety Program (Rescue)**

To ensure that all school facilities are properly maintained and preserved and provide suitable educational settings, the Board of Education requires that all occupied school facilities which are owned, operated or leased by the District comply with the provisions of the Comprehensive Public School Safety Program and the Uniform Code of Public School Building Inspections, Safety Rating and Monitoring as prescribed in Commissioner's Regulations. For this reason, the School District shall develop a Comprehensive Public School Building Safety Program in accordance with Commissioner's Regulations.

The program shall be reevaluated and made current at least annually, and shall include the following:

- a) A five (5) year capital facilities plan which will include a priority listing of current and proposed construction and renovation projects and major repairs and replacement of building systems and their costs.
- b) A District-wide building inventory, which will include information pertaining to each building including, but not limited to:
  1. Type of building, age of building, size of building;
  2. Rated capacity, current enrollment;
  3. List of energy sources and major systems (lighting, plumbing, electrical, heating); and
  4. Summary of triennial Asbestos Inspection reports.
- c) An annual visual inspection of each occupied building and assignment of a safety rating score. The inspection committee must include a state certified code enforcement official, the District's facility director or designee, and a member of the District's Health and Safety Committee.
- d) A building condition survey shall be conducted for all occupied school buildings once every five (5) years by a team that includes at least one (1) licensed architect or engineer.
- e) A District-wide monitoring system which includes:
  1. Establishing a Health and Safety Committee;
  2. Development of detailed plans and a review process of all inspections;
  3. Procedures for a response in writing to all inquiries about building health and safety concerns, a copy of which will be sent to the District's Health and Safety Committee for oversight, and a copy kept on permanent file.
- f) Procedures to ensure the safety of the building occupants while a construction/renovation project is taking place. These procedures will include:

1. Notification to parents, staff and the community at least two (2) months in advance of a construction project of ten thousand dollars (\$10,000) or more to be conducted in a school building while the building is occupied; provided, however, that in the case of emergency construction projects, such notice shall be provided as far in advance of the start of construction as is practicable;
2. A plan to ensure that all contractors comply with all health and safety issues and regulations, and wear photo ID badges;
3. An opportunity for the District's Health and Safety Committee to conduct a walk-through inspection of newly renovated or constructed areas to confirm that the area is ready to be reopened for use; and
4. An emergency plan which will address potential concerns with the capital project including, but not limited to, evacuation procedures, fire drills, and structural failures.

### **School Facility Report Cards**

~~Commencing January 1, 2001 and each year thereafter, the School District shall prepare a School Facility Report Card for each occupied school building.~~

~~The School Facility Report Card for each building shall be reviewed annually by the Board of Education. The Board shall report in a public meeting on the status of each item set forth in Commissioner's Regulations for each facility located in the District.~~

Fire Inspection: 8 New York Code of Rules and Regulations (NYCRR) Section 155.4 Education Law Section 807-a Health Inspection: Education Law Section 906 Asbestos Inspection: Education Law, Article 9-A 40 Code of Federal Regulations (CFR) Part 763, Subpart E Plans and Specifications: Education Law Sections 408, 408-a and 409 8 New York Code of Rules and Regulations (NYCRR) Sections 155.1 and 155.2 Structural Safety Inspections: Education Law Sections 409-d, 409-e, 3602, and 3641(4) 8 New York Code of Rules and Regulations (NYCRR) Sections 155.1, 155.3, 155.41, and 155.6

## 11.12 Second Reading and Adoption of Policy 7131 Non-Resident Students (proposed 9:00)

*Motion:* The Board of Education hereby adopts Policy 7131 as written

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher

Not Present: Trustee McKeon, Trustee Osmond

### ~~2002~~ 2012 7131 Students **SUBJECT: NON-RESIDENT STUDENTS**

Non-resident families who wish to enroll children in the School System shall submit a request in writing to the Superintendent, who shall determine whether or not the student(s) will be admitted. The Superintendent will also determine which building the student will attend. The following guidelines will be followed:

- a) Parents/guardians must work out transfer conditions with home school district.
- b) There is sufficient space to accommodate the non-resident student.
- c) No increase in the size of faculty or staff will be necessary to accommodate them.
- d) All rules and regulations in effect for District students will be applicable to non-District students.
- e) A student whose parents intend to become residents of the Onteora Central School District within sixty (60) days of the beginning of the semester in which the enrollment is sought may enter the school if they can provide bona-fide evidence of their intent; i.e., sales contract, deed, etc.
- f) A student who moves from the District after October 15 of the school year may be given permission to complete that school year on a tuition basis payable in monthly installments.
- g) Where there is reasonable cause to question the residence of a student, the Superintendent of Schools will investigate the following in order to either admit or continue a student in attendance in the School District without assessing a tuition charge: the actual and only residence of the pupil, the legal residence of the parents, the status of other siblings, the manner in which the student is being supported, other unusual circumstances which may have a bearing on the legal residence of the student. In those instances where a legal guardian does not exercise care, custody and control, the residence of the guardian is not necessarily the residence of the child for school purposes.
- h) Foreign students participating in a recognized Student Exchange Program may attend District schools. The administration is authorized to file with the U.S. Immigration and Naturalization Service the forms necessary for such students to obtain a student visa. The District will neither sponsor nor accept for admission students whose permanent residence is outside of the United States who are not participating in a recognized foreign student exchange program.
- i) In all cases described above and any unusual circumstances not covered above, a written request must be submitted to the Superintendent.

~~Non-resident families must provide their own transportation.~~ Non-Resident students may use the District transportation, provided that there will be no additional cost to the district: there is an existing bus stop and the bus has space for the non-resident student.

Tuition may be charged to families of non-resident students in accordance with formulas approved by the State Education Department.

Education Law Sections 1709(13), 2045 and 3202 8 New York Code of Rules and Regulations (NYCRR) Section 174.2

### 11.13 Second Reading and Adoption of Policy 6150 Alcohol, Drugs and Other Substances (School Personnel) (proposed 9:05)

*Motion:* The Board of Education hereby adopts Policy 6150 as written

Motioned By: Trustee Spencer

Second By: Trustee Fletcher

Results: Unanimous

Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee

Hickey, Trustee Fletcher

Not Present: Trustee McKeon, Trustee Osmond

~~2006-2012~~ 6150 Personnel

**SUBJECT: ALCOHOL, DRUGS AND OTHER SUBSTANCES (SCHOOL PERSONNEL)**

#### **Philosophy**

The Onteora Board of Education, recognizing that students are often influenced by teachers and other members of a school's staff, impresses upon staff members the importance of maintaining a high level of professionalism appropriate to their position, which, in turn, shall set a positive example for students. The Board of Education also recognizes that illicit drug (including synthetic cannabinoids) and alcohol use exists in our community. We acknowledge our responsibility for the education of all students and must stand accountable for that education. The District will continue to assume a significant role in initiating and maintaining effective alcohol and other drug prevention, intervention and treatment programs. This goal can be accomplished only through coordinated collaborative efforts utilizing the resources of the school and the community. With this philosophy in mind, this policy will describe the program elements the District will use to promote healthy lifestyles for staff and to inhibit the illicit use of alcohol and other drugs (including synthetic cannabinoids).

#### **Policy**

A formal policy for handling illicit drug and alcohol use has been developed for the protection of the total school community. This policy shall not limit the School District from other additional or legal action which may be deemed necessary and appropriate to protect the integrity of the School System. The Onteora Central School District:

- a) Strongly disapproves of any illicit drug (including synthetic cannabinoids) and alcohol use;
- b) Maintains safe and reasonable facilities for learning and teaching free from substance use. Provides staff development on alcohol, tobacco, and illicit drug use and related issues to support the application of prevention concepts in the home, school and community;
- c) Offers community education about the issues of alcohol, tobacco, and other illicit drug use as a basis for providing a consistent message to District youth;
- d) Provides for alternatives to alcohol, tobacco, and illicit drug use. These activities are planned collaboratively by students, school staff, parents/guardian, community members, and agencies;
- e) Recommends intervention referral for any employee on a per need basis. Maintains facilities to provide employees with assistance and after care information from our Employee Assistance Program (EAP) and Personnel Departments. The confidential nature of the medical records of employees with alcohol/chemical dependency shall be preserved in the same manner as all other medical records;
- f) Prohibits the unlawful use, possession, sale, manufacturing or distribution of alcohol and/or illicit drugs (including synthetic cannabinoids) in school, on school property, at any school sanctioned event, or in a School District-owned or contracted vehicle;
- g) Requires the designated administrator/supervisor call the police and institute disciplinary action for any employee in possession of, using, selling, manufacturing, or distributing an illicit drug (including synthetic cannabinoids) or alcohol or drug paraphernalia in school, on school property, at any school sanctioned event, or in a School District-owned or contracted vehicle;
- h) Recommends that violations of this policy will subject the employee to appropriate disciplinary action, up to and including termination of employment, pursuant to any applicable state or federal laws or regulations, and formal agreements between the Board and respective unions;
- i) Distributes this policy and any future revisions to all District staff;

j) Requires all new staff to have a full medical examination prior to employment. Additionally, all new staff will be required to submit to a drug-screening test prior to employment, at a site designated by the District and at the District's expense. All medical information obtained through such medical examinations will be confidential;

k) Evaluates effectiveness of the established policy and procedures and will review it as necessary.

Education Law Sections 913, 1711(5)(e), and 3020-a

Civil Service Law Section 75

Drug-Free Schools and Communities Act

Amendment of 1989

(Public Law 101-226)

20 United States Code (USC) Section 3171 et seq.

Cross Ref:     [Policy 7320 Alcohol, Drugs and Other Substances \(Students\)](#)

[Policy 6151 Drug-Free Workplace](#)

**11.14 Second reading and Adoption of Policy 7320 Alcohol, Drugs and Other Substances (Students) (proposed 9:10)**

*Motion:* The Board of Education hereby adopts Policy 7320 as written

Motioned By: Trustee Hickey

Second By: Trustee Fletcher

Results: Unanimous

Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee

Hickey, Trustee Fletcher

Not Present: Trustee McKeon, Trustee Osmond

2012 7320 Students

**SUBJECT: ALCOHOL, DRUGS AND OTHER SUBSTANCES (STUDENTS)**

**Philosophy**

The Onteora Board of Education recognizes that illicit drug and alcohol use exists in our community. We acknowledge our responsibility to the education of all students and must stand accountable for that education. A formal policy for handling and addressing student drug and alcohol use and all its associated problems is needed for the protection of the total school community. The District will continue to assume a significant role in initiating and maintaining effective alcohol and other drug prevention, intervention and treatment programs. This goal can be accomplished only through coordinated collaborative efforts utilizing the resources of the school and the community. With this philosophy in mind, this policy will describe the program elements the District will use to promote healthy lifestyles for students and to inhibit the use of alcohol and other drugs.

**Policy**

The formal policy for handling illicit drug and alcohol use has been developed for the protection of the total school community. This policy shall not limit the School District from other additional or legal action which may be deemed necessary and appropriate to protect the integrity of the School System.

The Onteora Central School District:

- a) Strongly disapproves of any illicit drug and alcohol use;
- b) Maintains safe and reasonable facilities for learning and teaching free from substance use. Provides staff development on alcohol, tobacco, synthetic cannabinoids and illicit drug use and related issues to support the application of prevention concepts in the home, school and community;
- c) Provides sound, vigorous and current educational programs to eliminate existing use of alcohol, synthetic cannabinoids, and illicit drugs to all students at all grade levels, and to identify and provide supportive services to students grades K through 12 at high risk for such use;
- d) Provides for alternatives to alcohol, tobacco and illicit drug use. These activities are planned collaboratively by students, school staff, parents, community members and agencies;
- e) Recognizes chemical dependency as a disease and has developed a referral process between District schools and community providers;
- f) Maintains facilities to provide the students and parents with assistance from our guidance department, counseling staff, student assistance program and medical department for the purpose of identifying and referring students to appropriate agencies when their use of alcohol and/or illicit substances requires counseling and/or treatment;
- g) Prohibits the unlawful use, possession, sale, manufacturing or distribution of alcohol and other illicit drugs, including synthetic cannabinoids, by students in school, on school property, at any school-sanctioned event, or in a School District owned or contracted vehicle;

- h) Requires the designated administrator/supervisor call the police and institute disciplinary action, up to and including suspension, pursuant to any applicable state or federal laws or regulations, or any student in possession of, using, selling, manufacturing, or distributing a drug or alcohol, synthetic cannabinoids, or drug paraphernalia in school, on school property, at any school sanctioned event, or in a School District owned or contracted vehicle;
- i) Provides services to students in or returning from treatment to ensure that the school environment supports the process of recovery initiated in the treatment program;
- j) Provides individual, group, family counseling and student assistance programs to students at high risk for alcohol and/or other illicit substance use;
- k) Ensures confidentiality as required by federal and state law;
- l) Notifies parents/guardians and students of this policy via the District Calendar or other District mailing;
- m) Evaluates effectiveness of the established policy and procedures, and will review it as necessary.

Drug-Free Schools and Communities Act  
 Amendment of 1989 (Public Law 101-226)  
 20 United States Code (USC) Section 3171 et seq.  
 Cross Ref: Policy 6150 Alcohol, Drugs and Other Substance (School Personnel) Policy 6151 Drug-Free Workplace

**12. \*\* 5 Minute Break**

12.01 The Board will take a 5 minute break (proposed 9:15)  
 9:10

**13. Consent Agenda**

13.01 Approve Consent Agenda (proposed 9:20 duration 5 min)  
 9:15

*Motion:* Approve consent agenda item numbers 13.02-13.04  
 Motioned By: Trustee Spencer  
 Second By: Trustee Fletcher  
 Results: Unanimous  
 Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher  
 Not Present: Trustee McKeon, Trustee Osmond

13.02 Personnel Agenda

**APPOINTMENTS: INSTRUCTIONAL**  
**EXTRA DUTY STIPENDS 2012-2013**

NAME	POSITION	AMOUNT
Cayea, Krista	Production Account Manager	\$ 500.00
Connolly, Denise	Liaison – PPS ( <b>PRO-RATED</b> 10/15/12-06/30/12)	\$2,741.13

**PER DIEM SUBSTITUTES**

NAME	POSITION	RATE OF PAY
Robertson, Susan	Home Tutor	\$36.00/hour

**LEAVE OF ABSENCE: INSTRUCTIONAL**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1887	10/19/12 – 11/02/12	Medical Leave – Paid Family Medical Leave

**LEAVE OF ABSENCE: NON-INSTRUCTIONAL**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#3077	10/10/12 – 10/26/12	Medical Leave – Paid Family Medical Leave
#3310	10/10/12 – 10/26/12	Medical Leave – Paid Family Medical Leave
#1629	10/06/12 – 10/26/12*	Medical Leave – Unpaid Family Medical Leave

\*Extension of leave

13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Motion:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/12, Confidential, as reviewed by Trustee McGillicuddy

13.04 Volunteer Applications

*Motion:* The Board of Education hereby approves the following volunteers:  
Woodstock School: Anne Nelson; Phoenicia School: Nicole Twerdak, Elizabeth Potter, Ashley Bender, Susan Robertson

**14. Old Business**

14.01 The Board will discuss Old Business (proposed 9:25)  
9:20

Discussion about Board members changing seats each meeting

**15. New Business**

15.01 The Board will discuss New Business (proposed 9:30)

Take time at future board meetings to discuss presentations from NYSSBA:

- The school board's role on student achievement
  - Specific models from mission statement to strategies
  - Process and methodology
- Communication aspects: exit polls, Twitter, Vimeo, streaming board meetings with U-Stream
  - Trustee Kurnit, Trustee McGillicuddy, and Trustee Fletcher will present what they learned

Discussion on NYSSBA's Resolution committee are allowed to take resolutions at the last minute

- Trustee McGillicuddy voted on items she did not know how the Board felt
  - Write a letter to NYSSBA from Board

The District seems to be inconsistency on homework. Board needs to set guidelines on homework.

- Send to policy committee

Consensus to have ability to do Skype style presentation instead of bringing in speakers

- Must be functional to be successful in public

**16. Request For Information**

16.01 The Board will request information (proposed 9:35)  
9:40

Trustee Kurnit requested:

- the District reach out to an Independent Information Technology that was in a NYSSBA workshop and report back to the Board

- o Specialty is organizing schools to bring into 21<sup>st</sup> century.
- Pass information from the NYSSBA convention about the student-staff food program at the Delhi schools onto Food Services Director Chris Downs

Trustee McGillicuddy requested:

- How many athletes had concussions this fall and in which sports and how many from non-sports.
- Summary of alternative education program – number of students, cost, program description
- How many students are in the Onteora Vision 21 Program and is it growing, what is its future.

Trustee Spencer requested:

- Information to understand process and where responsibility falls for updating the TV channel
  - o Not being updated properly
  - o artwork does not display properly
- Pass the communication information from the NYSSBA convention to Onteora administrators to see what other districts are doing

**17. Public Comment**

17.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 9:40 duration 10 min)  
No public comment was made

**18. Adjournment**

18.01 Adjourn Meeting. Next meeting is Tuesday, November 13 at Bennett (proposed 9:50)

*Motion:* The meeting is adjourned at 9:50

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee Fletcher

Not Present: Trustee McKeon, Trustee Osmond

Minutes Recorded By:  
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

**TUESDAY, NOVEMBER 13, 2012**

Bennett Elementary School

Minutes

## 1. Opening Items

- 1.01 Call to Order 6:15
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit

Not Present: Trustee Spencer, Trustee McKeon, Trustee Hickey

## 2. Executive Session

- 2.01 Enter Executive Session at approximately 6:15

*Motion:* To enter executive session to discuss OTA negotiations and pending litigation.

Motioned By: Trustee Fletcher

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit

Not Present: Trustee Spencer, Trustee McKeon, Trustee Hickey

- 2.02 Exit Executive Session

*Motion:* To exit executive session

Motioned By: Trustee Fletcher

Second By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit

Not Present: Trustee Spencer, Trustee McKeon, Trustee Hickey

- 2.03 Re-enter Public Session at approximately 7:15

*Motion:* To re-enter public session

Motioned By: Trustee Osmond

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit

Not Present: Trustee Spencer, Trustee McKeon, Trustee Hickey

## 3. Acceptance of Minutes

- 3.01 Acceptance of minutes (proposed 7:05)

*Motion:* The Board of Education hereby accepts the minutes of 10/16/12 and 11/1/12

Motioned By: Trustee Osmond

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit

Not Present: Trustee Spencer, Trustee McKeon, Trustee Hickey

#### 4. Welcome

4.01 Principal Gabriel Buono will welcome the Board (proposed 7:10)  
7:20

- Students made tambourines from scratch – interdisciplinary learning
  - Students decorated them with pictures and stories
- PTA had a very successful Halloween Dance
  - Elisa Parness and Stacy Anderson chaired the event
- After-school activities thriving
  - 3<sup>rd</sup> session next week
    - piñata making, floor hockey, basketball, piano
    - art classes are maxed out

#### 5. Board District News

5.01 The Board will announce district news (proposed 7:00)  
7:25

Trustee McGillicuddy reported on the School Board Officers Workshop

- Speaker helped start data warehouse in NYS
  - Spoke about APPR
  - Ways for districts to help principals specifically to us use iPads for evaluations
  - Common Core
  - SLOs
  - Stressed that assessment of students should happen throughout the year

#### 6. Superintendent District News

6.01 The Superintendent will report on District News (proposed 7:15)  
7:30

Superintendent Phyllis McGill reported:

- Met with representatives from the Woodstock RUPCO project
  - Expect 49 school age children living at the new site starting Jan 1
    - 38 of the students will be new to District
  - Still in applicant screening process
  - In December will have 70% of families identified
  - Reached out to County Executive Mike Hein to help us to get information about the incoming students sooner than later
  - Theoretically could be up to 80 children living there
- Spanish teacher appointment on agenda
  - Anne Gallin – certified in both Spanish and French
  - Worked in District last year
- Part of the new APPR process for the teachers will need to add Prof Development Days to work on common assessments
  - Asking for 4 - ½ days for elementary teacher staff development
    - Friday afternoon releases before vacations
- 11/21/12 Secondary teachers working on common assessments and interim assessments, K-6 focus on math, training on TCI and Moodle
- Chuck Khoury District superintendent - did meeting with Principals and

Superintendents on Commissioner's plan to reorganize High Schools

- Shared classes through on-line learning
- High School Principal Lance Edelman will present at a later date on the different opportunities the school is providing for students

## 7. Student Representative Report

7.01 Liza Tumen/Sean Hickey, the Student Representative to the Board will report  
(proposed 7:20)

7:35

Student Representatives Liza Tumen and Sean Hickey reported:

- End of first marking period
- First day of winter sports
- Track and wrestling had a strong turn out
- School play this weekend – Fri, Sat, Sun admission is \$10
  - Students have been working hard

## 8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item.  
(proposed 7:25 duration 10 min or more)

7:40

No comment was made

## 9. Presentations

9.01 Prime For Life Program (proposed 7:35 duration 15 min)

7:35

High School Principal Lance Edelman reported:

- Lucky to have such a wonderful staff at Middle School/High School
- Committed to providing every opportunity possible for students
- Over the course of the year, come to board meetings and report on what is happening
- Share 2 programs
  - TUFs (Teaming up for Success)- pair incoming 9<sup>th</sup> graders with adult mentors who stay with them all 4 years
  - Presentation will be on 11/27/12
- Prime For Life
  - Started in spring of 2010

Sarah Turck and Candice Wiltsie reported on Prime for Life:

- Prevention and pre-treatment drug and alcohol program
- Research and evidence based program
- Primary goal is to prevent alcohol and drug related health problems
- Emphasis knowing and understanding what student can and cannot change
- Support system for abstinence
- 50 Onteora students have participated through the program:
  - referred by:
    - 7 by administration
    - 11 by parents
    - 27 by staff

- 5 self-referred
- 4 sessions per year - after school in 7 sessions
- Mail home info letter and consent form with 5 week report and marking period quarter grades
- Information is available on the web site
- Contacted local judges – so they are mindful that Onteora has program to help students and they will refer them back to the school
- Would like to make it available to all students as prevention
- Contacting family court judges, CCS, Family of Woodstock and other agencies so they can refer students to Prime for Life
- Also would like to add to school day
  - Maybe 9<sup>th</sup> grade pair with study skills class, diversity sensitivity training
- Students who went through come back to continue with program, trying to work that out
- Offer parental information session to facilitate parents having open conversation with students
- Curriculum:
  - Get student to understand what is important to them
  - Cycle of addiction – psychological, physical, biological, social
  - Given biology (pre-disposed) interacting with choices they make
  - Evidence based using certain props and wording
  - Designed around how to change behavior – referencing studies and statistics
  - Would be great for all students
  - Students do refer each other

#### Discussion

- Roll out as educational program
- They have referred students who need more to Family of Woodstock
- This is a prevention and pre-treatment program
- Difficult to bridge the gap between the Health curriculum and this curriculum

#### 9.02 Spanish Club Trip (proposed 7:50 duration 10 min)

8:00

Elena Garcia presented:

- Mexico trip in 2010 was very successful and would like to take the current Spanish Club to Spain
  - Avila, Spain – 1 hour from Madrid
  - Go during the summer
    - June 27-July 8
  - 15 students that have expressed interest
  - Spanish Club Students have looked at course options at a school in Spain . Also have after school field studies
  - The students are assigned specific task and interact with the people of the town
- Will meet with parents to describe cost, and scope of trip
- Will be \$1800 - \$2000 for students
- Several Spanish Club Students described why they want to have the trip:

- Cassandra Hastie – great opportunity to immerse themselves in the culture
- Lauren Havens - Taste and experience of culture, host families allow them to see daily routine, customs, etc.
- Sean Hickey – learn more from a trip than sitting in a class – experience the culture, prepare them for more advanced level of Spanish
- Victor Fauci – going to the country is the true way to become fluent
- Will have 3 chaperones in all, at least one other who speaks Spanish fluently

## 10. Discussion

### 10.01 Federal Relations Network (proposed 8:00)

8:20

No new information, when information is available will discuss further

### 10.02 Report on Communication presentation from the NYSSBA Convention (proposed 8:05 duration 20 min)

8:20

Trustee Fletcher:

- Big focus on communication at Convention
- Have each trustee share what they learned, then decide as a Board what to pursue

Ossining Presentation:

- Accomplished communication with their school community
  - Use the Parent Portal
  - District web site is user friendly, have video
- Monthly newsletter – “Weekly O Blast” sent by email
  - Sign up for newsletter when registered in the district
    - Have opportunity to opt out
    - Have 5700 email addresses
  - each week with district news
- Employing people to help with Technology
- Created a Inter-municipal Leadership Team:
  - Superintendent, BOE, Mayor and Village Trustees, Town Supervisor, library representatives and community members
    - Stay focused on students
- Use Vimeo to get information out
- Stream Board meetings live
- “Just ask” on the website - featured responses of week
  - Superintendent’s letters and responses

Dr. Lisa Brady Dobbs Ferry Superintendent presented

- Created personal learning networks
- BYOD - Bring your own device to school for students and staff
- Managed with grants and local school foundations
- Ipad carts, Mac books for teachers
- Hired a technology expert through RFP
  - Helped create endeavor in school district

## Exit polling workshop:

- Very helpful for district
- Especially if budget voted down – get feedback
- Learned that students are always involved in school on voting day
  - showing what school is about
  - makes it a positive experience for the voters

## Bedford school district

- Superintendent and 2 Board members presented
- Communication – getting community educated with facts
- Proactively provided accurate and positive communication to the community
  - Taxpayer group – very negative – turned around to become advocates
- Helped relationship between Board and teacher's union and non-teacher's union

## Communication ideas from different school districts:

- Used videos on web site to communicate and students helped
- All information out via email to parents and community members as to when a decision will be made
- Budget committee to help communicate positive accurate information to get people out to vote

## Discussion:

- What does the Onteora Central School District do as a next step?
- Make list of ideas for our district
- Why is there no communication committee?
  - seems that these districts must have one to have the Board be involved
- NYSSBA Attendees should make a “short list” of best ideas
- Have speakers to BOE meetings
  - Superintendent from Dobbs Ferry, Representative from Ossining
- Looking to change Technology, working on Technology Plan
- Need communication to talk about student achievement and community engagement

## Superintendent Phyllis McGill reported on the next steps:

- Technology Plan
  - Plan ahead
  - roll out purchases
  - technology in the hands of students more
  - to committee in January
- Started doing more with Facebook not increased staffing capacity to use Facebook
- On Request For Information was to look at PR people
  - Requested BOCES person on site
    - Share service with Kingston and Saugerties

Technology committee members: HS librarian, Technology TAs, Faculty, Teachers

responsible for website, John Reimer, Lance Edelman

- Not meeting until there is a draft of Technology Plan
  - Around January

Put Communication on the agenda in 2 meetings, follow up with practices

#### 10.03 First Reading of Policy Online Course Credit (proposed 8:25)

8:55

- The High School is engaged in on-line credit courses through BOCES or through Compass Learning for grade recovery to get students to graduate
- Asking BOCES how to start to purchase shared seats in a class and creating regional on line classes
  - Promote experience with on-line courses
- This policy is to promote online courses

#### 2012 8490 Instruction SUBJECT: ONLINE COURSE CREDIT

The Board of Education recognizes that new technologies are changing the way instructional material can be delivered to students. These technologies may permit the district to more effectively reach all students and provide expanded and enriched curriculum opportunities. Therefore, the Board encourages teachers and administrators to utilize online instructional opportunities for students. The use of distance learning opportunities, where students attend class in the district with instruction provided remotely by a teacher at another location, may be utilized but is not covered by this policy.

In accordance with Commissioner's regulations, the Board authorizes the use of district-approved online courses which enable students to earn course credit, in accordance with this policy. Such online course instruction may be used to supplement a class offered by the district ("blended course") or it may be the sole mechanism for delivering the subject matter ("online course"). Online courses may be provided with district instructional staff, through a BOCES contract, or through a shared services contract with another school district, or other means.

The Superintendent is directed to develop the following:

1. a mechanism for reviewing and approving online educational programming that can be used to enable students to earn course credit as either part of a blended or online course in accordance with Commissioner's Regulations and policy 4200, Curriculum Management;
2. criteria and procedures for admitting students to online courses; and
3. methods for monitoring the efficacy of online courses.

In developing the procedures above, the Superintendent, with the assistance of appropriate staff, shall consider:

- the equitable access of students to blended and/or online courses;
- the adequacy of instructional support for students utilizing blended and/or online courses;
- the budgetary impact of use of blended and/or online courses; and
- the fit of online education resources to New York State learning standards.

Ref: 8 NYCRR §100.5(d)(10)

#### 10.04 Energy Performance Contract (proposed 8:30 duration 20 min)

9:00

Superintendent Phyllis McGill reported:

- Summarized what has happened with the EPC during her tenure with the District
- Has been concerned with the lack of care in terms of capital improvements in the district
  - Calculated risk when you delay improvements
- EPC to take realized savings with energy efficiency while paying for improvements
- Restrictions in an EPC, which are not in a Capital Project

- Building condition survey has the most comprehensive list
  - Names all repairs/replacements needed in district
- Facility committee believes that there should be 2 new furnaces at Phoenicia and should move forward with the EPC

Discussion

- Should recommend to the Legislative Action Committee to take up the issue of the lack of support at the state level for biomass boilers
  - Publicize that the State will not allow for biomass boilers in EPC and the District must commit another 50 years to fossil fuels
- Time to finalize a decision
- Figure out the best way to take care of the un-touched work in this District
  - EPC, Capital Project or a combination
    - Savings through Ameresco or
    - Receive our own energy savings while paying for it through a Capital Project and State Aid
    - Will be putting a proposition before voters in May to use the Capital Reserve Fund for Capital Improvement Project regardless of the decision with the EPC
    - Get aid for both EPC and Capital projects
    - EPC brings building controls
    - Get base line data of costs for the capital improvement project
    - After Thanksgiving, will look at 5 year plan and verify numbers are up to date
    - Gaining students in Onteora – RUPCP, large Kindergarten this year
      - Look after these buildings, they will be needed for a long time
  - After meeting with architect, will have more information

**11. \*\* 5 Minute Break**

11.01 The Board will take a 5 minute break (proposed 8:50)  
 No break was taken

**12. Consent Agenda**

12.01 Approve Consent Agenda (proposed 8:55 duration 5 min)  
 9:15

*Motion:* Approve consent agenda item numbers 12.02-12.06

Motioned By: Trustee Osmond

Second By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit

Not Present: Trustee Spencer, Trustee McKeon, Trustee Hickey

12.02 Personnel Agenda

SALARY CHANGES: INSTRUCTIONAL The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGE (INSTRUCTIONAL), as the result of EDUCATIONAL INCREMENT, effective September 1, 2012.

Name	Position	School	Current		Additional		Received		
			Step	Credits	Salary	Credits	Salary	Step	Credits
Barringer, Lisa	Spec Ed Teacher	BN	14M	42	\$88,034.00	6\$780	14M	48	\$88,814.00

Cook, Debra	Science Teacher	HS	19M 6	\$92,361.00	6\$780	19M 12	\$93,141.00
Hopper, Elizabeth	Elementary Teacher	BN	4M 0	\$65,465.00	6\$780	4M 6	\$66,245.00
Hull, Julie	English	MS	15M 18	\$86,773.00	6\$780	15M 24	\$87,553.00
Iapoce, Judith	Spec Ed Teacher	BN	22M 30	\$107,388.00	12\$1,560	22M 42	\$108,948.00
Kay, John D	Science .5 FTE	HS	1B 0	\$28,795.50	12\$402	1B 12	\$29,197.50
Kuhne, LeeAnn B	Spec Ed Teacher	BN	22M 42	\$108,948.00	6\$780	22M 48	\$109,728.00
LaMonda, Kevin B	Elementary Teacher	BN	14M 36	\$87,254.00	6\$780	14M 42	\$88,034.00
Maltese, Denise M	English	MS	18M 24	\$93,054.00	6\$780	18M 30	\$93,834.00
Mastrangelo, Nicole L	Spec Ed Teacher	BN	14M 36	\$87,254.00	12\$1,560	14M 48	\$88,814.00
Matteson, Lori A	Spec Ed Teacher	MS	13M 0	\$80,756.00	12\$1,560	13M 12	\$82,316.00
Osswald, Robin L	ESL	PH	9M 0	\$74,067.00	6\$780	9M 6	\$74,847.00
Patschke, Stephen C	Library Media Specialist	ALL	22M 54	\$110,508.00	6\$780	22M 60	\$111,288.00
Pezzello, Eric M	PE	HS	10M 12	\$77,364.00	12\$1,560	10M 24	\$78,924.00
Polacco, Nicole F	Elementary Teacher	WD	3M 0	\$63,838.00	6\$780	3M 6	\$64,618.00
Robertson, Jessica R	Math	HS	10M 18	\$78,144.00	12\$1,560	10M 30	\$79,704.00
Samuelson-Grimm, Karen	FACS .5 FTE	HS	3M 0	\$31,919.00	6\$390	3M 6	\$32,309.00
Sobolewski, Jaclyn	Elementary Teacher	PH	5M 6	\$67,929.00	6\$780	5M 12	\$68,709.00
Sorbellini, Tamika A	Elementary Teacher	WD	14M 18	\$84,914.00	6\$780	14M 24	\$85,694.00
Turck, Sarah E	Guidance Counselor	HS	5M 24	\$77,295.90	12\$1,716	5M 36	\$79,011.90
Wiltsie, Candice	Guidance Counselor	MS	6M 30	\$80,064.60	12\$1,716	6M 42	\$81,780.60
Wolfrom, Jane F	Elementary Teacher	PH	18M 36	\$94,614.00	6\$780	18M 42	\$95,394.00

**APPOINTMENTS: INSTRUCTIONAL**  
**PROBATIONARY APPOINTMENT**

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY/STEP	REMARKS
Gallin, Anne*	Spanish 7-12	Foreign Lang.	12/10/12-12/9/15	1 MA	Replacing K. DiGiovanni

\*Pending pre-employment processing

**PER DIEM SUBSTITUTES**

NAME	POSITION	RATE OF PAY
Dearden, Jessica*	Certified Substitute Teaching Assistant	\$10.00/hour
Petruzzelli, Matthew	Uncertified Substitute Teacher	\$80.00/day

\*Pending pre-employment processing

**APPOINTMENTS: NON-INSTRUCTIONAL**

**PER DIEM SUBSTITUTES**

NAME	POSITION	RATE OF PAY
Ginelewicz, Walter*	Substitute Custodial Worker	\$10.00/hour

\*Pending pre-employment processing

**RESIGNATIONS: NON-INSTRUCTIONAL**

NAME	POSITION	EFFECTIVE DATE	REMARKS
Stoutenburgh, Donna	P/T Typist - PPS	10/16/12	Personal

**LEAVE OF ABSENCE: NON-INSTRUCTIONAL**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
#3077	10/10/12 - 10/29/12*	Medical Leave - Paid Family Medical Leave
#1926	11/06/12 - 11/09/12	Administrative Leave - Paid
#3310	10/10/12 - 11/09/12**	Medical Leave - Paid Family Medical Leave
#1629	10/06/12 - 10/28/12*	Medical Leave - Unpaid Family Medical Leave

\*Finalization of leave dates  
 \*\*Extension of leave

12.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Motion:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #11/12, Confidential, as reviewed by Trustee McGillicuddy

12.04 Surplus Items

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare four tennis nets as surplus and authorizes the sale or disposal of these items.

12.05 Approve Hearing Officer

*Motion:* BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that Mr. Kenneth Bernstein is appointed to serve as the hearing officer on the disciplinary charges to be brought against "Employee #11-13-12" and any amendment thereto.

12.06 Section 75 Hearing

*Motion:* BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District that the Superintendent of Schools, should she be deemed it warranted, is authorized to file Section 75 disciplinary charges and any amendments thereto against "Employee #11-13-12". BE IT FURTHER RESOLVED, by the Board of Education of the Onteora Central School District that, "Employee #11-13-12" is hereby suspended without pay effective November 14, 2012 through December 14, 2012, should charges be filed.

**13. Committee Reports -5 min each**

13.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 12/3/12 (proposed 9:00)  
Trustee Spencer was not present to report

13.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD  
Committee has not met since the last Board meeting

13.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 12/3/12  
Trustee McGillicuddy reported:

- Reviewed policies, including homework policies, most are going back to principals and legal for input and corrections

13.04 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD  
Committee has not met since the last Board meeting

Ulster County Legislative Action Committee is meeting on Monday, November 19, 2012

13.05 District Committee: Health and Wellness Committee. Next meeting is in Room 120A of the High School at 2:45 on 11/29/12  
Committee has not met since the last Board meeting

13.06 District Committee: Technology - Superintendent McGill to report. Next meeting is in room 120A of the High School at 4:00 on TBD  
Committee has not met since the last Board meeting

**14. Old Business**

14.01 The Board will discuss Old Business (proposed 9:10)  
9:20  
No old business was discussed

**15. New Business**

15.01 The Board will discuss New Business (proposed 9:15)  
No New Business was discussed

**16. Request For Information**

16.01 The Board will request information (proposed 9:20)  
Trustee Kurnit

- Lending technology – is there a way to lend technology through the library for students?

Trustee McGillicuddy

- Has the District poverty rate been determined?
  - BEDS portal was delayed

**17. Public Comment**

17.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 9:25 duration 10 min)  
No public comment

**18. Adjournment**

18.01 Adjourn Meeting. Next meeting is Tuesday, November 27 at Phoenicia (proposed 9:35)  
*Motion:* The meeting is adjourned at 9:25  
Motioned By: Trustee Osmond  
Second By: Trustee Fletcher  
Results: Unanimous  
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit  
Not Present: Trustee Spencer, Trustee McKeon, Trustee Hickey

Minutes Recorded By:  
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

**TUESDAY, NOVEMBER 27, 2012**

Phoenicia Elementary School

## 1. Opening Items

- 1.01 Call to Order 6:15
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey  
Not Present: Trustee Osmond, Trustee Fletcher, Trustee McKeon

## 2. Acceptance of Minutes

- 2.01 Acceptance of minutes (proposed 6:05)

*Motion:* The Board of Education hereby accepts the minutes of 11/13/12

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey

Not Present: Trustee Osmond, Trustee Fletcher, Trustee McKeon

## 3. Welcome

- 3.01 Principal Linda Sella will welcome the Board (proposed 6:10)

6:20

- Transitional activities started in the summer laid foundation for the year
- Ready to implement a rigorous curriculum for the students
- Takes a “whole village” to be committed to a solid education for our students
- Working as Professional Learning Communities
- Have shared vision across the district
- District reconfiguration has opened doors for new opportunities

## 4. Board District News

- 4.01 The Board will announce district news (proposed 6:20)

6:30

Trustee McGillicuddy reported:

- Middle School Diversity Day was interesting and interactive
- UC Legislative Action Committee Meeting
  - worked on Legislative Brochure for UCSBA
- Onteora Teachers Association and District negotiating team is meeting tomorrow
- Before the UCSBA meeting tomorrow, the UC Legislative Action Committee will finalize action plan and hear from 2 people from NYSSBA
- Next Friday is Financial Workshop in Newburgh by Dr. Rick Timbs
  - Will report back at next meeting
- Superintendent evaluation is due in December
- End of January is Federal Relations Network Conference

- Need to decide if Board members will attend

## 5. Superintendent District News

5.01 BOCES Superintendent Chuck Khoury will address the Board (proposed 6:25 duration 10 min)

6:30

- Everyone is feeling financial strain
  - BOCES is streamlining operations to be cost efficient
- They are mirroring district policies for charging for services (i.e. field trips)
- Renting space in other Districts to allow students to be closer to home
- Robotics STEAM camp very successful
- Services to be offered:
  - Business office services are available
  - Pilot program to offer analysis of student performance data
  - Data Boot Camp will be offered in the summer of 2013
    - training to help to understand to manipulate and navigate the State data warehouse
  - Repackage new visions program to be pre-university program
    - program can earn college credit
  - Pre-engineering and robotics program for next year
    - Start as 1 year program and will grow to a 2 year program
  - Project Lead the Way
    - may come in and offer the programs in satellite districts
    - districts would pay for seats and tuition would be aided
  - Professional Development
    - More focus on core curriculum
- Serves as Ulster County link to Commissioner of Education
- Regional High Schools are on the State's Legislative agenda
  - Unless the law as it stands now is changed, it is unlikely that Regional High Schools will happen
- Online/blended learning would be beneficial to Ulster, due to the distances between districts
- All component districts need to work together to maintain cultures of each town in Ulster and continue to offer many educational opportunities for student
- NYS Mandate Relief Council does not have any power to invalidate unfunded mandates

## Now Present

Trustee McKeon arrived at 7:00

5.02 The Superintendent will report on District News (proposed 6:35)

7:00

- Meeting held with Assistant Superintendent McLaren, Director of Facilities Jared Mance, the architect and engineer from Mosaic
  - EPC will be on 12/11/12 BOE agenda for a vote
- Received a grant for \$2000 for a 4<sup>th</sup> grade field trip "A Sense of Place, the Hudson Valley in Art and Conversation" and in competition for a 6<sup>th</sup> grade grant for Ottomon Empire

- Budget update: in process of meeting with every principal and director in the district of status budget
  - 12/11/12 BOE meeting will present roll over budget
  - following district budget calendar
- 11/21/12 Superintendent Conference Day
  - Having important conversations
  - Professional Development around curriculum and improving instruction and meeting all children's needs
    - Middle School worked on Common Assessments which will be administered during mid-term week.
    - High School is also working on common assessments
    - K-6 focused on Math
      - Need to get new textbook
      - state assessments will be changing consistently until 2014-2015
- Diversity Day was wonderful
- Attended senior citizen luncheon at Woodstock
- Senior Play at HS was very enjoyable
- 3<sup>rd</sup> grade artists of Woodstock have their guitar sculptures on exhibit at Ulster Savings Bank in Woodstock during months of Dec. and Jan.

## 6. Student Representative Report

6.01 Liza Tumen/Sean Hickey, the Student Representative to the Board will report (proposed 6:40)  
7:10

District Clerk Fern Amster reported for the Student Representatives who were not present:

- National Honor Society is hosting Quiz Bowl Friday December 7 and everyone is welcome to make a team of 4 and come play

## 7. Public/Student Comment

7.01 The public and students may comment on any agenda or non agenda item. (proposed 6:45 duration 10 min or more)  
No public comment was made

## 8. Discussion and Possible Action

8.01 Second Reading and Adoption of Policy 8490 Online Course Credit (proposed 7:10)  
*Motion:* The Board of Education hereby adopts Policy 8490 as written  
Motedion By: Trustee Spencer  
Second By: Trustee Hickey  
Results: Unanimous  
Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon  
Not Present: Trustee Osmond, Trustee Fletcher

NEW POLICY 2012 8490 Instruction **SUBJECT: ONLINE COURSE CREDIT**

The Board of Education recognizes that new technologies are changing the way instructional material can be delivered to students. These technologies may permit the district to more effectively reach all students and provide expanded and enriched curriculum opportunities. Therefore, the Board encourages teachers

and administrators to utilize online instructional opportunities for students. The use of distance learning opportunities, where students attend class in the district with instruction provided remotely by a teacher at another location, may be utilized but is not covered by this policy.

In accordance with Commissioner's regulations, the Board authorizes the use of district-approved online courses which enable students to earn course credit, in accordance with this policy. Such online course instruction may be used to supplement a class offered by the district ("blended course") or it may be the sole mechanism for delivering the subject matter ("online course"). Online courses may be provided with district instructional staff, through a BOCES contract, or through a shared services contract with another school district, or other means.

The Superintendent is directed to develop the following:

1. a mechanism for reviewing and approving online educational programming that can be used to enable students to earn course credit as either part of a blended or online course in accordance with Commissioner's Regulations and policy 4200, Curriculum Management;
2. criteria and procedures for admitting students to online courses; and
3. methods for monitoring the efficacy of online courses.

In developing the procedures above, the Superintendent, with the assistance of appropriate staff, shall consider:

- the equitable access of students to blended and/or online courses;
- the adequacy of instructional support for students utilizing blended and/or online courses;
- the budgetary impact of use of blended and/or online courses; and
- the fit of online education resources to New York State learning standards.

Ref: 8 NYCRR §100.5(d)(10)

#### 8.02 Approve Spanish Club Trip to Spain (proposed 7:15)

*Motion:* BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the Spanish Club take the trip to Spain as outlined in the proposal.

Motioned By: Trustee Spencer

Second By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon

Not Present: Trustee Osmond, Trustee Fletcher

#### 8.03 2012-2013 School Calendar Changes (proposed 7:20)

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the revised 2012-2013 School Calendar.

Motioned By: Trustee Spencer

Second By: Trustee Hickey

These days will help teachers develop the required assessments for APPR

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon

Not Present: Trustee Osmond, Trustee Fletcher

## 9. Consent Agenda

### 9.01 Approve Consent Agenda (proposed 7:25 duration 5 min)

*Motion:* Approve consent agenda item numbers 9.02-9.05

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon

Not Present: Trustee Osmond, Trustee Fletcher

#### 9.02 Personnel Agenda

##### **APPOINTMENTS: INSTRUCTIONAL**

##### **EXTRA DUTY STIPENDS 2012-2013**

<b>NAME</b>	<b>POSITION</b>	<b>AMOUNT</b>
Haug, Margaret	SADD Advisor 1 ( <b>PRO-RATED</b> 11/28/12 – 06/30/13)	\$ 584.87
Lustberg-Goldbeck, Kay*	Gifted/Talented Advisor – HS	\$2,216.00
Ryan, Matthew	Elementary Rec – Bennett	\$3,298.00

\*Pending pre-employment processing

##### **PER DIEM SUBSTITUTES**

<b>NAME</b>	<b>POSITION</b>	<b>RATE OF PAY</b>
Marzec, Teresa	Home Tutor (Physical Therapy)	\$36.00/hour

##### **APPOINTMENTS: NON-INSTRUCTIONAL**

##### **PER DIEM SUBSTITUTES**

<b>NAME</b>	<b>POSITION</b>	<b>RATE OF PAY</b>
Dearden, Jessica*	Substitute School Monitor	\$9.00/hour

\*Pending pre-employment processing

##### **LEAVE OF ABSENCE: NON-INSTRUCTIONAL**

<b>EMPLOYEE NUMBER</b>	<b>EFFECTIVE DATE FROM – TO</b>	<b>REASON</b>
#1926	11/06/12 – 11/13/12*	Administrative Leave – Paid
#3310	10/10/12 – 11/14/12*	Medical Leave – Paid Family Medical Leave
#3310	11/15/12 – 11/18/12*	Medical Leave – Unpaid Family Medical Leave
#2607	11/09/12 – 11/23/12	Medical Leave – Paid Family Medical Leave

\*Finalization of leave dates

#### 9.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Motion:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #11/12, Confidential, as reviewed by Trustee McGillicuddy

#### 9.04 Financial Report

*Motion:* The Board of Education hereby accepts the Quarterly Financial Report ending September 30, 2012.

#### 9.05 Unpaid Tax Warrant

*Motion:* BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the Board of Education approve the warrant for unpaid taxes in the amount of \$4,383,301.31 and agree by signing such warrant.

**10. Committee Reports -5 min each**

10.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 12/3/12 (proposed 7:30)

- Will report on two meetings at the next BOE meeting
- Met with Internal Auditors to go over their focus

10.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD  
Committee has not met since last Board meeting

10.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 12/10/12  
Committee has not met since last Board meeting

10.04 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD  
Committee has not met since last Board meeting

10.05 District Committee: Health and Wellness Committee. Next meeting is in Room 120A of the High School at 2:45 on 11/29/12  
Committee has not met since last Board meeting

10.06 District Committee: Technology - Superintendent McGill to report. Next meeting is in room 120A of the High School at 4:00 on TBD  
Committee has not met since last Board meeting

10.07 West Hurley Committee – Assistant Superintendent for Business, Victoria McLaren to report

- Good meeting, had more attendees
- Former Principal, Ray Haberski joined the meeting
- Different ideas with potential uses for building
- What do the residents of WH think about use of building?
  - One member will be developing a survey and email to committee
- Will set another committee meeting in January

Suggestion: Coffee chats at WH Library

**11. Old Business**

11.01 The Board will discuss Old Business (proposed 7:40)  
7:20  
No old business was discussed

**12. New Business**

12.01 The Board will discuss New Business (proposed 7:45)  
Reimbursement for mileage of meetings – NEXT MEETING GET AMOUNT FROM ANN

**13. Request For Information**

13.01 The Board will request information (proposed 7:50)  
No information was requested

**14. Public Comment**

14.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 7:55 duration 10 min)  
No public comment was made

**15. Adjournment**

15.01 Adjourn Meeting. Next meeting is Tuesday, December 11 at Woodstock (proposed 8:05)

*Motion:* The meeting is adjourned at 7:20

Motioned By: Trustee Spencer

Second By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon

Not Present: Trustee Osmond, Trustee Fletcher

Minutes Recorded By:  
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

**TUESDAY, DECEMBER 11, 2012**

Woodstock Elementary School

## 1. Opening Items

- 1.01 Call to Order 6:00
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer  
Not Present: Trustee Hickey, Trustee McKeon, Trustee Kurnit

## 2. Executive Session

- 2.01 Enter Executive Session (proposed 6:05 duration 45 min)  
*Motion:* Motion to enter into Executive Session to discuss OTA and ONTEA negotiations at 6:10

Trustee Spencer

Trustee Osmond

Motioned By: Trustee Spencer

Seconded By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer

Not Present: Trustee Hickey, Trustee McKeon, Trustee Kurnit

### Now Present

Trustee McKeon arrived at 6:20

- 2.02 Exit Executive Session (proposed 6:50)

*Motion:* Motion to exit Executive Session

Motioned By: Trustee Spencer

Seconded By: Trustee McKeon

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,  
Trustee McKeon

Not Present: Trustee Hickey, Trustee Kurnit

- 2.03 Re-enter Public Session

*Motion:* Motion to re-enter public session at 7:10

Motioned By: Trustee Osmond

Seconded By: Trustee McKeon

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,  
Trustee McKeon

Not Present: Trustee Hickey, Trustee Kurnit

## 3. Acceptance of Minutes

- 3.01 Acceptance of minutes (proposed 6:55)

*Motion:* The Board of Education hereby accepts the minutes of 11/27/12  
 Motioned By: Trustee Osmond  
 Seconded By: Trustee Spencer  
 Results: Unanimous  
 Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,  
 Trustee McKeon  
 Not Present: Trustee Hickey, Trustee Kurnit

#### 4. Welcome

4.01 Principal Barbara Schnell will welcome the Board (proposed 7:00)  
 7:10

- Distributed packets of photos of student's artwork and Teachers College writing samples from K, 1, 2, 3 to the Board
  - Art teacher Diane Godfrey was inspired by Rene Cantine's guitar-making work with the students
    - 3<sup>rd</sup> grade students made guitars which are on display at Ulster Savings Bank in Woodstock
  - See how the students' writing progresses with Teachers College

#### 5. Board District News

5.01 The Board will announce district news (proposed 7:05)  
 Trustee McGillicuddy reported:

- First OTA mediation session scheduled for 2/6/12 with a mediator from Public Employee Relations Board
- UCSBA governmental relation representative from NYSSBA talked about their association's legislative
- Ulster Legislative Action committee to develop and finalize the legislative priorities for the UCSBA.
- Attended Statewide School Finance Consortium with Rick Timbs
  - Each Board needs to get community behind them to lobby legislatures
    - State aid is not enough and can no longer tax, need legislature to make changes
    - 30 districts are projected to become educationally and financially insolvent in the next few years
- Exciting concerts coming up at High School and Elementary schools

#### 6. Superintendent District News

6.01 Preliminary 2013-2014 Budget Presentation (proposed 7:10 duration 20 min)  
 7:20

Assistant Superintendent for Business, Victoria McLaren:

- Do not have a great deal of information, used basic assumptions for presentation
  - Greatest one is tax levy limit, assumed 2%
    - CPI should be published in January
  - TRS final rates will be published in February
    - preliminary rates are 15 ½ - 16 ½ %
  - Health insurance increase will be published in the spring
    - Assuming 10%
  - State aid runs after Governor does budget

- Assuming same as this year
- \$3 million or 6% increase is draft roll over preliminary budget
  - Draft levy 78
    - Is preferable, can increase levy, but can't control state aid cuts
  - 2% levy limit would = \$805,000
  - Gap of \$1.9 million

Superintendent Phyllis McGill:

- Just starting analysis
- Enrollment is 1407 currently in Onteora buildings
- Not discussing trends because of RUPCO housing in Woodstock
  - 38 students new to the district
- Priority is the initiatives from the Board to plan growth for students and improve learning
- Starting reviewing line item budget and trends
  - Use excess funds in line items to deal with budget gap
- Reviewing staffing assumptions for budget
  - Received 4 retirements from OTA due to incentive
  - Allows to see if we need to bring the positions back
  - Still breakage – costs less to hire someone with less experience
    - Savings
    - Allows us to plan to mentor new person with current employee – overlap work time to maintain students growth
- Reviewing budget requests for specific targeted growth
- Starting budget process early

Discussion:

- Lobbying at legislative level to help items District cannot control: Retirement and Health insurance increases
- Tax Levy Banking available for Districts with a levy below the cap
  - Questar III will get back to us with the calculation

6.02 Review of 5 Year Facilities Plan (proposed 7:30 duration 20 min)

Director of Facilities, Jared Mance presented the Facilities Plan and amount of work that still needs to be completed

Superintendent Phyllis McGill reported:

- Facilities are in need of attention, some of which cannot be used from Repair Reserve, because they are replacements
  - Needs to be an Energy Performance Contract or go to a vote to use the Capital Reserve Fund to take care of all work needed
  - Facilities Department have used staff time to fix repairs where major improvements are required

Discussion:

- EPC numbers changed from 2010 proposal to today

- The Building Management System
  - Allows District to intelligently manage building by automatically turn on and off electric as room is being used
  - Web based, can be controlled from anywhere
- Need to verify that costs on 5 Year Facilities Plan are accurate
  - Plan still needs to be reviewed by Facilities Committee, then to the Board
- Majority work of the EPC to be done summer of 2014

6.03 The Superintendent will report on District News (proposed 7:50)

- HS Band/Chorus Concert
  - students were amazing
  - very enjoyable - students and faculty did a great job

## 7. Student Representative Report

7.01 Liza Tumen/Sean Hickey, the Student Representative to the Board will report (proposed 7:55)

8:00

Student Representative Liza Tumen reported:

- Last Friday was Quiz Bowl
- This Friday is Tomahawk Court
  - Tomahawk Dance is being planned
- Winter sports: Wrestling boys and Girls' basketball won, track team is doing well
- There was a door decorating contest for holidays

## 8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item.

(proposed 8:00 duration 10 min or more)

No public comment was made

## 9. Discussion and Possible Action

9.01 Energy Performance Contract (proposed 8:10 duration 20 min)

8:05

*Motion:* The Board of Education hereby approves the resolution below for the Energy Performance Contract.

**WHEREAS**, the Board of Education of the Onteora Central School District ("School District") publicly advertised for requests for proposals from energy services companies for the design and implementation of energy conservation measures at all district facilities ("Project") on a Energy Performance Contract basis; and

**WHEREAS**, the School District Administration reviewed and evaluated the proposals from the energy services companies and accompanying energy audits to determine which proposal for energy efficient capital improvements identified realistic comprehensive energy efficient technologies, thereby reducing the District's energy consumption and generating cost savings to the District; and

**WHEREAS**, based upon said review and evaluation of the proposals and accompanying audits, the School District Administration recommends that the Board of Education appoint Ameresco, Inc. as the School District's energy performance contractor.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Education of the Onteora Central School District herewith appoints Ameresco as the School District's Energy Performance Contractor.

**BE IT FURTHER RESOLVED**, that the Board of Education authorizes the Superintendent to execute an energy performance contract between the School District and Ameresco subject to the negotiation of a formal written agreement recommended by the School District counsel, which contract must also include that the comprehensive energy audit to be performed and completed by Ameresco is subject to the formal review and acceptance by the Board.

Motioned By: Trustee Spencer

Seconded By: Trustee Fletcher

Discussion:

- EPC is important to address some of the building's problems
- Take exception to the oil based boiler
- Disappointed that the Biomass Boiler was taken out of consideration for EPC
  - Need to lobby the State to allow them in Energy Performance Contract
- Facilities Committee is recommending the EPC
  - Not ideal to go forward with an oil based boiler
  - Need to go forward with lowest cost
- Disappointed that Trustee Kurnit could not be present
  - Committee has done a great deal of work
- Phoenicia boilers should be in a Capital Project and put before public
  - Let public choose to do such a large project to one building
  - Can do other things in EPC
  - Without boilers, saving will still be there
- EPC is not free
  - But is an investment in infrastructure to save money
- Premature to jump on EPC - move things from list of facility need
- Reconfigure EPC with items on 5 year plan
- Boilers need to be repaired sooner than later
  - Put before voters in May
- Postpone vote to re-configure EPC and put wood burning boilers to voters
  - Voting tonight to burn oil in our building for the next 30 years
  - or
  - Postpone vote and be able to achieve more savings, more sustainable savings and show students and faculty the we are willing to move a small community in the right direction
  - May have ripple effect in the State
- Trustee McGillicuddy explained that this resolution does not entail all the minutia of all the work that is to happen, but simply the initial step to enter into an EPC
  - Assistant Superintendent for Business, Victoria McLaren verified
    - This is the initial resolution
    - It will come back to the Board to accept the energy audit and the work to be performed
    - Should have adopted this resolution instead of the motion that was approved, "To move forward with EPC"
- Choose items with shorter payback
  - Change scope of EPC
- Some answers given about EPC are unclear and uncomfortable without Trustee Kurnit as chair of Facilities Committee

- Take time to get it right
- Need EPC and the Capital Reserve to address building conditions

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey, Trustee Kurnit

9.02 Separation and Release Agreement

8:55

*Motion:* BE IT RESOLVED, that the Board of Education of the Onteora Central School District (“Board”) does hereby approve the Separation and Release Agreement (“Agreement”) with Employee #12-11-12, a copy of which is available at the District Clerk’s office; and BE IT FURTHER RESOLVED, that the Board hereby authorizes the Superintendent of Schools to execute all documents to effectuate such Agreement.

Motioned By: Trustee Osmond

Seconded By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,

Not Present: Trustee Hickey, Trustee Kurnit

Abstain: Trustee McKeon

**10. \*\*5 Minute Break**

10.01 The Board will break for 5 minutes (proposed 8:30)

8:55

**11. Consent Agenda**

11.01 Approve Consent Agenda (proposed 8:35 duration 5 min)

9:05

*Motion:* Approve consent agenda item numbers 11.02-11.07

Motioned By: Trustee Osmond

Seconded By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey, Trustee Kurnit

11.02 Personnel Agenda

**APPOINTMENTS: INSTRUCTIONAL**  
**EXTRA DUTY STIPENDS 2012-13 RESCISION**

<b>NAME</b>	<b>POSITION</b>	<b>AMOUNT</b>
Ryan, Matthew	Elementary Rec – Bennett	\$3,298.00

**EXTRA DUTY STIPENDS 2012-13**

<b>NAME</b>	<b>POSITION</b>	<b>AMOUNT</b>
Burkhardt, Jeannine	AIS/Regents Prep (After School) 1	\$1,877.00
DeSantis, Ernest	Bellayre Bash Assistant Advisor (09/01/12-12/31/12*)	\$250.40
Kasprzyk, Christopher	Elementary Rec – Bennett (.50 FTE-split w/M. Ryan)	\$1,649.00
Resnick, Maxanne**	Musical Coordinator	\$467.00
Ryan, Matthew	Elementary Rec – Bennett (.50 FTE-split w/K. Kasprzyk)	\$1,649.00

- \* Amended dates & amount
- \*\* Pending pre-employment processing

**PER DIEM SUBSTITUTES**

NAME	POSITION	RATE OF PAY
Carr, William	Uncertified Substitute Teacher	\$80.00/day

**APPOINTMENTS: NON-INSTRUCTIONAL**

**PART TIME APPOINTMENT:**

NAME	POSITION	EFFECTIVE DATE	SALARY	REMARKS
Benjamin, Scott*	School Bus Driver	01/02/13	Step 3	Replaces V. Piccininno
Perry, Janelle*	Account Clerk/Typist	12/12/12	\$14.50/hr	New Position (10-15 hrs/wk)

\*Pending pre-employment processing

**RESIGNATIONS: INSTRUCTIONAL**

NAME	POSITION	EFFECTIVE DATE	REMARKS
Cahill, Veronica	Reading Teacher – WD	06/30/13	Retirement
Godfrey, Diane	Art Teacher – PH & WD	06/30/13	Retirement
Marchetti, Mary Ann	Special Education Teacher – MS	06/30/13	Retirement
Opalka, Daniel	Social Studies Teacher – HS	06/30/13	Retirement

**RESIGNATIONS: NON-INSTRUCTIONAL**

NAME	POSITION	EFFECTIVE DATE	REMARKS
Boland, Michael	Custodial Worker	12/6/12	Personal

**LEAVE OF ABSENCE: NON-INSTRUCTIONAL**

EMPLOYEE #	EFFECTIVE DATE FROM-TO	Reason
#2607	11/09/12 – 12/21/12 ( ½ day)	Medical Leave – Paid Family Medical Leave
#2607	12/21/12 ( ½ day) – 12/23/12	Medical Leave – Unpaid Family Medical Leave

11.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Motion:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #12/12, Confidential, as reviewed by Trustee Osmond

11.04 Warrant Schedule

*Motion:* The Board of Education has reviewed and hereby accepts the Warrant Schedule 5

11.05 Financial Report

*Motion:* The Board of Education hereby accepts the Financial Report for October 2012

11.06 Surplus Items

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the Metro Flavor Hold C199 Heated Cabinet (model #C199-H(1)N-B) as surplus and authorizes the disposal of this item.

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare one 1989 GMC ¾ ton stake truck and snow plow (VIN# 1GTGK24K9KE519361) and one 1998 Chevrolet one ton stake truck and snow plow (VIN# 1GBJK34F9WF070251) as surplus and authorizes the sale of these items.

#### 11.07 ECA Quarterly Report

*Motion:* The Board of Education hereby accepts the ECA report for the Quarter ending September 30, 2012

### 12. Committee Reports -5 min each

12.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 1/7/13 (proposed 8:40)

- Primary at meeting was to meet with Internal Audit on primary areas of concern for internal auditor Holly Taft from Questar III
  - Special Ed
    - costs are aid-able, privately placed
    - homeless, foster care and parentally placed
  - Medicaid – risk avoidance
    - Penalties if completed incorrectly
    - Working with Management Advisory Group to be sure that claims are done correctly
- Recognized that audit reports risk assessments: ECA, cash receipts, retirement health insurance report and bus garage– missing corrective action plans
  - Resubmitted, reviewed, approved
- External Auditor – chose West & Co. best financial value and is currently our auditor
  - Move forward with a 5 year contract
- Working to make changes to the Charter
  - review and change at next meeting

12.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Committee has not met since the last Board meeting

12.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 1/7/13

- Looked at a few policies
  - Homework, Whistle Blower and Diploma Options for students with disabilities
    - bring policy before board in January
    - other policies being reviewed by attorney and administration

12.04 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD

Committee has not met since the last Board meeting

12.05 District Committee: Health and Wellness Committee. Next meeting is in Room 120A of the High School at 2:45 on 1/10/13

Trustee Fletcher reported:

- Looked at BMI report – state mandated

12.06 District Committee: Technology - Superintendent McGill to report. Next meeting is in Bennett Computer Lab at 4:00 on 1/8/13

Committee has not met since the last Board meeting

12.07 West Hurley Committee - Victoria McLaren to report.

Committee has not met since the last Board meeting

### 13. Old Business

13.01 Communication - Discussion from NYSSBA presentations (proposed 8:50 duration 10 min)

9:15

Superintendent Phyllis McGill reported:

- shared articles with administration, not had chance to follow-up , but will discuss in technology plan meeting
- Now have a .5 person for newsletter - Increased time and person will be in district to improve web site and improve vehicles used to communicate with public
  - Person will meet with administrators in District to share information
- Get some other methods out there and running, will report back.

13.02 The Board will discuss Old Business (proposed 9:00)

9:20

- Going forward on the Energy Performance Contract, Board should have an ongoing conversation on scope of both EPC and Capital project
  - Facilities committee to look at the work on the list
  - Use the communication person to actively inform community as to what we have to do in district and why
- Plans to replace blinking light on Route 28 in front of High School that indicates the change in speed limit
  - Conversation with our insurance company
  - Director of Facilities, Jared Mance trying to get quotes, now going out to bid
- Revisit getting speed camera to record speed
  - Ask Town of Olive
  - fit on the same post as lights

### 14. New Business

14.01 The Board will discuss New Business (proposed 9:05)

9:30

No new business was discussed

### 15. Request For Information

15.01 The Board will request information (proposed 9:10)

No information was requested

**16. Public Comment**

16.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 9:15 duration 10 min)

No public comment was made

**17. Adjournment**

17.01 Adjourn Meeting. Next meeting is Tuesday, January 8, 2012 at Bennett (proposed 9:25)

*Motion:* The meeting is adjourned at 9:30. Happy New Year!

Motioned By: Trustee Spencer

Seconded By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey, Trustee Kurnit

Minutes Recorded By:  
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

5:30 p.m.

Minutes

**THURSDAY, DECEMBER 20, 2012**

Central Administration Conference Room

## **1. Opening Items**

1.01 Call to Order at approximately 5:45 pm

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Clerk Pro Tem

*Motion:* The Board hereby appoints Tony Fletcher as Clerk Pro Tem in the absence of the District Clerk.

1.05 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond, Trustee Hickey

The Board took a minute of silence for the victims of the Newtown shooting.

## **2. Executive Session**

2.01 Enter Executive Session

*Motion:* Motion to enter into Executive Session to discuss the evaluation of the Superintendent.

Motioned by: Trustee Spencer

Seconded by: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond, Trustee Hickey

2.02 Exit Executive Session

*Motion:* Motion to exit Executive Session at approximately 7:50

Motioned by: Trustee Spencer

Seconded by: Trustee McKeon

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond, Trustee Hickey

2.03 Re-enter Public Session

*Motion:* Motion to re-enter Public Session

Motioned by: Trustee Spencer

Seconded by: Trustee McKeon

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond, Trustee Hickey

**3. Adjournment**

3.01 Adjourn Meeting.

*Motion:* The meeting is adjourned at 7:50

Motioned by: Trustee Kurnit

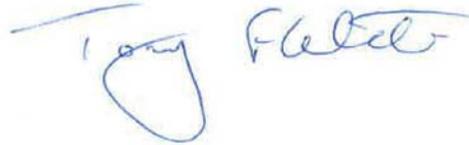
Seconded by: Trustee McKeon

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond, Trustee Hickey

Minutes Recorded By:  
Tony Fletcher, Clerk Pro Tem

Handwritten signature of Tony Fletcher in blue ink.

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

**TUESDAY, JANUARY 8, 2013**

Bennett Elementary School

## MINUTES

### 1. Opening Items

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Moment of Silence

The Board had a moment of silence for the victims of the Newtown shooting

1.05 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit,  
Trustee Hickey, Trustee McKeon

Not Present: Trustee Osmond

### 2. Executive Session

2.01 Enter Executive Session (proposed 6:05 duration 1 hour 15 min)

*Motion:* Motion to enter into Executive Session to discuss OTA negotiations

Motioned By: Trustee Hickey

Seconded By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit,  
Trustee Hickey, Trustee McKeon

Not Present: Trustee Osmond

### Now Present

Trustee Osmond arrived at approximately 6:20

2.02 Exit Executive Session (proposed 7:20)

*Motion:* Motion to exit Executive Session

Motioned By: Trustee Fletcher

Seconded By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit,  
Trustee Hickey, Trustee McKeon, Trustee Osmond

2.03 Re-enter Public Session

*Motion:* Motion to re-enter public session at approximately 7:45

Motioned By: Trustee Spencer

Seconded By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit,  
Trustee Hickey, Trustee McKeon, Trustee Osmond

### 3. Acceptance of Minutes

3.01 Acceptance of minutes (proposed 7:20)

*Motion:* The Board of Education hereby accepts the minutes of 12/11/12 and

12/20/12

Motioned By: Trustee Hickey

Seconded By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon, Trustee Osmond

#### 4. Welcome

4.01 Principal Gabriel Buono will welcome the Board (proposed 7:25)

7:50

Principal Gabriel Buono introduced students from Karen Hadley's 5<sup>th</sup> grade class to present their "Better World Shopper" projects

Karen Hadley reported:

- Last year piloted this project trying to integrate Social Studies and ELA
- This year integrated Teacher's College, Social Studies, Science, Math and Technology
  - Time frame was around Christmas to discuss "social consciousness" with gifts
  - Meeting Teacher's College and Common Core Learning Standards Requirements

The following students presented oral presentations using PowerPoint on the listed companies:

Naomi Teitler - Endangered Species Chocolate, donates 10% of net profits to endangered species

Zack Howenstein - Nike, manufactures in China, with underpaid workers, will not buy Nike

Grace Foster - Wendy's, Using fresh local meat instead of meat shipped in – saves pollution; uses free range meat

#### 5. Board District News

5.01 The Board will announce district news (proposed 7:30)

8:05

Trustee McGillicuddy reported:

- Bennett concert – wonderful performance
- This Thursday Ulster County School Board meeting
  - Some legislature representatives are going to be present
    - Presenting the newly created list of priorities from the Ulster County Legislative Action Committee

Trustee Fletcher attended Poetry Out Loud – was wonderful and good to read about in Woodstock Times

#### 6. Superintendent District News

6.01 The Superintendent will report on District News (proposed 7:35)

Superintendent Phyllis McGill reported:

- District safety – increase in local law enforcement presence in each local school and other districts in Ulster County since Newtown atrocity

- Ulster County police chiefs meeting and responding to all school districts
  - Superintendents are meeting with them at the end of January
- MS/HS and Bennett School had lock-down drills, law enforcement was present
- Woodstock and Phoenicia will have lock down drills next week
- Safety teams have met and their feedback has been discussed with the administrators
- Onteora did have a school resource officer, but grant was cut so SRO was lost
  - Need to be sure District can fund the position for 3-5 years to maintain position

## 7. Student Representative Report

7.01 Liza Tumen/Sean Hickey, the Student Representative to the Board will report (proposed 7:40)

Student Representative Liza Tumen reported:

- Family Feud at 6:30 on Friday in cafeteria to support senior class
- Winter sports doing well – home wrestling match was won last week
- Getting ready for regents and mid terms

## 8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. (proposed 7:45 duration 10 min or more)

No public comment was made

## 9. Discussion

9.01 District Security (proposed 7:55 duration 15 min)

8:15

- Bob Nuzzo captain with State Police, in charge of all troopers from Ulster and Greene counties
  - Stop by each school at various times to have some sort of presence in the schools
- Frank Falutico – undersheriff of Ulster County
  - Gathering a committee which will include schools, officials, law enforcement
  - Social media can help or hurt
    - Reports coming out in Newtown were not true
    - Information put out on social media must be accurate
    - Law enforcement uses NIXEL -888777 – text cell phone number to them to register
    - Nyalert.gov – can sign up for information
  - All ulster county schools' lock down drills need to be the same
  - Compliment staff – all school receptive and inviting

Discussion:

- Technology in each car can see where all law enforcement is located
  - Equip every school with locator – so when drills are occurring, all law enforcement will be aware of location (looking for funding for this program)

- If school wants an SRO – will find the right SRO for the school, then train the officer
  - As time goes on, it is hopeful that there will be grants for schools to have SRO
- Cooperation among the departments is exceptional in multi-jurisdiction areas, such as Ulster County
  - If something were to happen in a school, first law enforcement on the scene will be the agency in charge, every other agency will cooperate
- Praise for principals on how they handled the Newtown tragedy in their schools
- Prevent tragedy – if you see something, say something.

### 9.02 First Reading of Policy 1510, Regular Board Meetings (proposed 8:10)

2012 1510 By-Laws **SUBJECT: REGULAR BOARD MEETINGS**

All Board of Education meetings must be open to the public except those portions of the meetings which qualify as executive sessions. A "meeting" is defined as an official convening of a public body for the purpose of conducting public business and a "public body" is defined as an entity which requires a quorum to conduct public business, including committees and subcommittees.

Whenever such a meeting is to take place, there must be at least seventy-two (72) hours advance notice in accordance with the provisions of the Open Meetings Law. Notice of other meetings shall be given as soon as is practicable in accordance with law.

If a meeting is scheduled at least a week in advance, notice will be given to the public and news media at least 72 hours prior to the meeting. A special meeting may be called upon 24-hour notice to Board members.

Board members are permitted to participate in board meetings via videoconferencing, in accordance with state law. Any site where videoconferencing is to take place must be open to the public. The district will comply with applicable notice requirements (see policy 2340).

~~If videoconferencing is used to conduct a meeting, the public notice for the meeting shall inform the public that videoconferencing will be used, identify the locations for the meeting, and state that the public has the right to attend the meeting at any of the locations.~~

Regular meetings of the Board of Education of Onteora Central School District shall take place on the day and time designated by the Board at the Annual Organizational Meeting, except as modified at subsequent meetings of the Board.

The District Clerk shall notify the members of the Board of Education in advance of each regular meeting. Such notice, in writing, shall include an agenda and the time of the meeting.

In the event that a meeting date falls on a legal holiday, interferes with other area meetings, or there is an inability to attend the meeting by Board members to the extent that a quorum would not be present, the Board shall select a date for a postponed meeting at the previous regular meeting, and shall direct the Clerk to notify all members.

Any meeting of the Board may be adjourned to a given future date and hour if voted by a majority of the Board present.

The Superintendent and members of his/her staff at the Superintendent's discretion shall attend all meetings of the Board. The Superintendent shall attend all executive session meetings of the Board except those that concern his/her evaluation and salary determination. The Board may request the attendance of such additional persons as it desires.

Public Officers Law Article 7, Education Law Section 1708

NOTE: Refer also to Policy #1520 -- Special Meetings of the Board of Education

Policy 1710 Quorum

Policy 1511 Agenda Preparation and Dissemination

## 10. Discussion and Possible Action

BE IT RESOLVED that the Board of Education of the Onteora Central School District hereby approves the Memorandum of Agreement by and between the Onteora

Central School District, and the Ontario Teachers' Association, dated January 8 2013, covering the period from July 1, 2012 through June 30, 2015.

Motioned By: Trustee Kurnit

Seconded By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon, Trustee Osmond

10.01 ONTEA Retirement Incentive (proposed 8:15)

8:50

*Motion:* The Board of Education hereby approves the Retirement Incentive for the Ontario Non-Teaching Employees Association and authorizes the Superintendent to sign such agreement.

Motioned By: Trustee Osmond

Seconded By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon, Trustee Osmond

10.02 Accept Internal Audit Reports (proposed 8:20 duration 10 min)

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District accept the Internal Audit Reports for Cash Receipts, Extra Classroom Activity Fund, Fuel Usage, and Retiree Health Insurance.

Motioned By: Trustee Spencer

Seconded By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon, Trustee Osmond

10.03 Approve Stipulation of Settlement (proposed 8:30)

*Motion:* BE IT RESOLVED, that the Board of Education of the Ontario Central School District hereby approves the Stipulation of Settlement between the District and Employee #01-08-13 in accordance with the material terms and conditions of the Agreement on file with the Clerk's office. BE IT FURTHER RESOLVED, that the Board of Education of the Ontario Central School District hereby authorizes the Superintendent to execute the Stipulation of Settlement.

Motioned By: Trustee Osmond

Seconded By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon, Trustee Osmond

10.04 Shandaken Community Gardens (proposed 8:40)

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the License and Use Agreement between Ontario Central School District and Shandaken Community Gardens for the access and use of the Phoenicia Elementary School Property for a community garden and authorizes the Superintendent to sign

such an agreement.

Motioned By: Trustee Spencer

Seconded By: Trustee Hickey

- Members of community can each take a share of property in the Phoenicia School garden
- Cooperative effort with Cornell Cooperative; Master gardeners will be involved
- Incorporate education of the students with community garden
- Community Garden is its own entity and will be the funding source
- 20 community beds fenced in, shared water source
- Bring community together
- Water will come from the school
- Can be expanded to other schools through Cornell Cooperative
- Alma Kopp, of Cornell Cooperative Extension, thanked the Board of Education for its support of the Community Garden at the Elementary School

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon, Trustee Osmond

120:56

10.05 Create Positions (proposed 8:45)

*Motion:* The Board of Education hereby creates the following positions: 1.0 FTE Special Education Teacher; 1.0 FTE Monitor Position; 1.0 FTE Temporary Position to end 6/30/13: CSE/CPSE Chair/Administrator

Motioned By: Trustee Fletcher

Seconded By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon, Trustee Osmond

10.06 Side Letter of Agreement between OAA and OCSD - Holidays (proposed 8:50)

*Motion:* BE IT RESOLVED, that the Board of Education of the Ontario Central School District hereby approves the Stipulation of Settlement between the District and the Ontario Administrator Association about Holidays and the Board of Education hereby authorizes the Superintendent to sign the agreement

Motioned By: Trustee Spencer

Seconded By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon, Trustee Osmond

10.07 Side Letter of Agreement between the OAA and OCSD - CSE position (proposed 8:55)

*Motion:* The Board of Education hereby approves the Side Letter of Agreement between the OAA and OCSD regarding the CSE Chair

Motioned By: Trustee Osmond

Seconded By: Trustee Spencer

Creating for the remainder of the school year a CPSE/CSE chair at the administrative level which will end at the end of June. Following year position will change and a new position will be part of OAA and will be a CPSE/CSE chair and a district wide Assistant Principal to help with the APPR

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon, Trustee Osmond

~~40.08 Side Letter of Agreement between OTA and OCSD – CSE position (proposed 9:00)~~

**11. \*\*5 Minute Break**

11.01 The Board will break for 5 minutes (proposed 9:05)  
 9:05

**12. Consent Agenda**

12.01 Approve Consent Agenda (proposed 9:10 duration 5 min)  
 9:15

*Motion:* Approve consent agenda item numbers 12.02-12.07

Motioned By: Trustee Osmond

Seconded By: Trustee Fletcher

Results: Unanimous

Yea: Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon, Trustee Osmond

12.02 Personnel Agenda

**APPOINTMENTS: ADMINISTRATIVE**  
**TEMPORARY APPOINTMENT**

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Colistra, Lorraine*	CSE/CPSE Chair	01/14/13 – 6/30/13	\$400.00/day	New Position
<b>*Pending pre-employment processing</b>				

**APPOINTMENTS: INSTRUCTIONAL**  
**EXTRA DUTY STIPENDS 2012-2013**

NAME	POSITION	AMOUNT
Cayea, Krista	Musical – Vocal Coach	\$ 0
	(approved at BOE meeting of 10/16/12) 1 <sup>st</sup> Longevity	\$ 153.00

**PER DIEM SUBSTITUTES**

NAME	POSITION	AMOUNT
Alexander, Brittany	Certified Substitute Teacher	\$95.00/day
Garner, Michele	Uncertified Substitute Teaching Assistant	\$9.00/hour
Hillard, Angela	Uncertified Substitute Teaching Assistant	\$9.00/hour
Hillard, Angela	Substitute Clerical Worker	\$10.00/hour
Moor, Gideon	Certified Substitute Teacher	\$95.00/day
Nelson, Emily	Certified Substitute Teacher	\$95.00/day
Nerp, Kerry	Certified Substitute Teacher	\$95.00/day
O’Connell, Maureen	Certified Substitute Teaching Assistant	\$10.00/hour
Pilz, Cruz	Certified Substitute Teacher	\$95.00/day

Samodulski, CarolAnn	Certified Substitute Teacher	\$95.00/day
Walton, Sara	Certified Substitute Teacher	\$95.00/day

**PERMANENT STATUS: NON-INSTRUCTIONAL**

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

<b>NAME</b>	<b>POSITION</b>	<b>PROBATIONARY DATE</b>	<b>PERMANENT DATE</b>	<b>SALARY</b>
Hoorneek, Brian	Custodial Worker	07/01/12	01/02/13	Step 1

**RESIGNATION: INSTRUCTIONAL**

<b>NAME</b>	<b>POSITION/SCHOOL</b>	<b>EFFECTIVE DATE</b>	<b>REMARKS</b>
Torok, Jessica	0.6 FTE Math – HS	02/05/13	Personal

**RESIGNATION: NON-INSTRUCTIONAL**

<b>NAME</b>	<b>POSITION/SCHOOL</b>	<b>EFFECTIVE DATE</b>	<b>REMARKS</b>
Murphy, James	Auto Mechanic - TR	01/18/13	Personal

**LEAVE OF ABSENCE: INSTRUCTIONAL**

<b>EMPLOYEE NUMBER</b>	<b>EFFECTIVE DATE FROM – TO</b>	<b>REASON</b>
#2356	12/07/12 – 12/21/12	Medical Leave – Paid Family Medical Leave
#1868	12/12/12 – 01/04/13	Medical Leave – Paid Family Medical Leave

**LEAVE OF ABSENCE: NON-INSTRUCTIONAL**

<b>EMPLOYEE NUMBER</b>	<b>EFFECTIVE DATE FROM – TO</b>	<b>REASON</b>
#1051	12/17/12 – 01/21/13	Medical Leave – Paid Family Medical Leave

12.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Motion:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #12/13, Confidential, as reviewed by Trustee Kurnit

12.04 Surplus Items

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare Violin (#Onteora 113) and Violin (#20-00) as surplus and authorizes the disposal of these items. BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the 5 Door Fridge (#12714 & #000401) as surplus and authorizes the disposal of this item.

12.05 Approve External Auditor Proposal

*Motion:* BE IT HEREBY RESOLVED upon recommendation by the Audit Committee that the Board of Education accept the proposal provided by West & Company CPAs PC to perform the external audit of the Onteora Central School District’s books and records and authorizes the Superintendent of Schools to sign the annual agreement as per the terms of the proposal dated September 17, 2012.

## 12.06 Accept Donations

*Motion:* The Superintendent recommends approval to increase the 2012-2013 Budget per the following donations:

\$50.00, CASH, from Mrs. Kathleen Baum in memory of her husband, who was an avid fisherman, to be used for the Trout in the Classroom program at Phoenicia Elementary School.

A2110.431.04 Supplemental \$50.00

\$5,000, CASH, from The Woodstock PTA to be used for Educational and Art Residencies.

A2110.431.07 Supplemental \$5,000.00

\$2,000.00, CASH, from Community Foundations of the Hudson Valley to be used for the field trip "A Sense of Place: The Hudson Valley in Art and Conservation" 4th Grade Project at Bennett Elementary School.

A2110.431.03 Supplemental \$2,000.00

\$1,500.00, CASH, from the Dutchess County Arts Council to be used for an Arts in Education (AIE) Grant – "Esopus Creek Wildlife & Habitat" for the Middle School. Dutchess County Arts Council

A2110.431.02 Supplemental \$1,500.00

## 12.07 Approve Volunteer

*Motion:* The Board of Education hereby approves the following volunteer for the Bennett School: Jean Marie Tierney

**13. Committee Reports -5 min each**

13.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 2/4/13 (proposed 9:15)  
9:20

13.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

13.03 Capital Improvements/Energy Performance Contract (duration 10 min)

- Facility committee needs guidance from the Board on how to proceed with EPC
- Will the State pass EPC with pellet furnace?
  - Has never passed a chip stove, but do not know about pellet stoves
- With the pellet burner in EPC, Trustee Kurnit would not be in favor of it
  - Ameresco is uncertain about the technology and therefore, has made it a more expensive item
- Come prepared at next Board meeting – with all information and a definitive answer from State on if they will approve EPC with pellet stove
- Discuss in concert with the Capital Project
- Put on agenda for the next meeting

13.04 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 2/4/13

Met on Monday – reviewed Homework policy with 2 principals. Still working on it

13.05 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD

13.06 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on 1/24/13

13.07 District Committee: Technology - Superintendent McGill to report. Next meeting is in the Bennett Computer Lab at 4:00 on 1/8/13

- Started reviewing sections of District Technology Plan for Board approval at the end of June
- Completed every 3 years
- Looking at using Ipads – starting with 10<sup>th</sup> grade courses
  - Mr. Edelman will be presenting about the High School in February and will expand on this

**No Longer Present**

Trustee Osmond left at approximately 9:30

**14. Old Business**

14.01 The Board will discuss Old Business (proposed 9:35)

**15. New Business**

15.01 The Board will discuss New Business (proposed 9:40)

**16. Request For Information**

16.01 The Board will request information (proposed 9:45)

Trustee Kurnit: Who is on the crisis intervention committee? (are nurses on committee?)

Trustee Fletcher: Board table or in ad-hoc committee how to use communication person

- Game plan for dissemination of information based on NYSSBA convention presentations
  - Update in management letter
- Meet with Communications person, Superintendent and a few Board Members.
- Put on next agenda to discuss s a Board, then a small group will meet with Communications Person

**17. Public Comment**

17.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 9:50 duration 10 min)

**18. Adjournment**

18.01 Adjourn Meeting. Next meeting is Tuesday, January 22, 2013 at Phoenicia (proposed 10:00)

*Motion:* The meeting is adjourned at 9:40

Motioned By: Trustee Hickey

Seconded By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon

Not Present: Trustee Osmond

Minutes Recorded By:  
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

**TUESDAY, JANUARY 22, 2013**

Phoenicia Elementary School

## **1. Opening Items**

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit,  
Trustee McKeon

Not Present: Trustee Fletcher, Trustee Hickey

## **2. Executive Session**

2.01 Enter Executive Session (proposed 6:05 duration 45 min)

*Motion:* Motion to enter into Executive Session to discuss the evaluation of a teacher for the purpose of tenure, ONTEA negotiations and a matter of public safety

Motioned By: Trustee Spencer

Seconded By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit,  
Trustee McKeon

Not Present: Trustee Fletcher, Trustee Hickey

2.02 Exit Executive Session (proposed 6:45)

*Motion:* Motion to exit Executive Session

Motioned By: Trustee McGillicuddy

Seconded By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit,  
Trustee McKeon

Not Present: Trustee Fletcher, Trustee Hickey

2.03 Re-enter Public Session

*Motion:* Motion to re-enter public session at approximately 7:25

Motioned By: Trustee Spencer

Seconded By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit,  
Trustee McKeon

Not Present: Trustee Fletcher, Trustee Hickey

## **3. Acceptance of Minutes**

3.01 Acceptance of minutes (proposed 6:50)

*Motion:* The Board of Education hereby accepts the minutes of 1/8/13

Motioned By: Trustee Spencer

Seconded By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit,  
Trustee McKeon

Not Present: Trustee Fletcher, Trustee Hickey

#### 4. Welcome

4.01 Principal Linda Sella will welcome the Board (proposed 6:55)

7:30

- The theme in the school for 3 weeks has been “What is your big idea?”
  - Math, science and technology alive and exciting for young learners
    - doing Invention Convention instead of Science Fair
  - Students use imaginations – nothing too silly or something they can’t talk about
  - Ideas based on problems, and possible solutions
  - Parent Heather Roberts and Science Coordinator Sharon McInerney – inspired students to come up with a big idea and journal the idea
- Invention Convention on 2/1/13 at 2pm and 6pm

#### 5. Board District News

5.01 The Board will announce district news (proposed 7:00)

Trustee McGillicuddy reported:

- She and Trustee Kurnit attended Ulster County School Board Meeting
  - 2 of 8 legislative representatives were at Ulster County Legislative Action committee
  - There will be an educational forum possibly in November
  - County wide event: Board members, members of the legislature and different stakeholders in education will be invited
- Modified boys basketball game and wrestling – good to see school spirit
- Joint letter with Superintendent Phyllis McGill in Onteora newsletter to be coming out shortly

#### 6. Superintendent District News

6.01 The Superintendent will report on District News (proposed 7:05)

7:35

Superintendent Phyllis McGill reported:

- This week starts Regents in High School
- Details of agreement between OTA and OCSD have been shared out.
  - Pleased to have a contract for 2 ½ years
- APPR accepted by state
  - Includes strict model of evaluation for tenured teachers
  - Using Charlotte Danielson model for observation
  - Unannounced and announced observation
- Most costly unfunded mandate because it has added 256 observations for the 128 tenured faculty
  - Issue of capacity at a time when administration has been cut across Districts
  - Lead evaluators must be administrators for District

- Next year starting off in September, will be easier to manage
- Board will be voting on final document that was negotiated in review room on 1/16/13
- Dieter Schimmelpfennig recognized tonight by changing him from Temporary appointment to a tenure-track position as Assistant Principal of High School
  - District has benefitted from his joining the district
- High School does No Name Calling Week a week after county does it 2/4/13-2/8/13
- Today enrolled first RUPCO student into first grade
- Tomorrow at SUNY New Paltz participating on panel on how to provide successful student teaching experiences
  - old model of student teaching is not effective with new APPR
- We will be introducing Valerie Havas, new Communication person from BOCES

### Now Present

Trustee Fletcher arrived at approx. 7:30

### 7. Student Representative Report

7.01 Liza Tumen, the Student Representative to the Board will report (proposed 7:10)

- Family Feud had 9 or 10 teams – everyone had fun
  - Raised money for senior class
- Valentine's Day dance on 2/8/13
- Talent show by French Club
- Girls Basketball are Division champs – going to sections.
  - Some are home games
- Regents this week – all information is online

### 8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item.

(proposed 7:15 duration 10 min or more)

No public or student comment was made

### 9. Discussion

9.01 Direction for Communications Person (proposed 7:25 duration 10 min)

7:45

Superintendent Phyllis McGill discussed what has been done:

- Look at how other districts use Facebook
- Look at web site to get deeper information on website
- Teacher web sites and differences among them
- Working on newsletters, and getting information out related to Newtown

Trustee Fletcher:

- Talked for a long time about stepping up communications
  - glad to have a person in the position part time
- NYSSBA and Rural Schools conventions showed saw the importance of a communication person
- Create a small group with Board members, Superintendent and Valerie

- Asking for consensus on moving forward with a small group of Board members to work on the following:
  - Web pages and social media to publicize District and individual student achievements
  - Promote upcoming events Board meetings, committee meetings, clubs, sports, music etc.
  - Budgetary concerns and mandate issues to the public with language for layman
  - Engage in positive ad campaigns on any votes, such as a capital project
    - Video presentations put together a video explaining the capital project
  - Establish a video channel (Vimeo, School-tube, Utube) to push out ideas from district
  - Look into HS students making videos to promote student achievements
  - Revamp TV channel – active home page for art, sports, etc. activities
    - Possible to have students run as TV station
  - Broadcast Board meetings online
  - School District app for mobile devices– template to do it now
  - Add Twitter to Facebook?
  - Gather email list to promote information to public monthly
    - Achievements, events, meetings
    - what is going on
  - Not just about achievements also explaining the State’s demands and funding of the District

## Discussion:

- Tools to get people engaged with the District using the digital world to make it easier
- Focus on what we have now – get Facebook working before extending beyond
- Keep all Trustee Fletcher’s goals in mind
- Need to know for what we want to use social media
  - District needs to identify direction and BOCES can help reach goal
- Plan is to have a small group of Board members to meet with Superintendent Phyllis McGill and Valerie Havas
  - Will work in the direction of moving forward and fixing what is there
  - purpose of tonight:
    - to introduce Valerie to Board and public
    - Get input from everyone
- Look and feel on web site - should there be similarity among the web pages
- See us use our Infinite Campus email capabilities
- Communication includes meeting with local civic groups and Rotary, etc.

## 9.02 Capital Project/Energy Performance Contract Discussion (proposed 7:35, duration 10 min)

8:00

The EPC is not clearly defined; the Board needs to figure out how to give direction to the Facilities Committee

Suggestion to form an Ad Hoc committee with 3 Board members go over materials and come up with a recommendation to the Board

- Ad Hoc may help to focus and condense the information and amount of time in the most productive way possible
- NYSERDA currently offering grants for wood heat in institutions
  - forming a partnership with wood heat industry in NYS
- Northeast Wood Heat Expo in April – 2 or 3 day – full day visit to visit schools that have biomass boilers
- At this point need something by the fall to get it in for next summer
  - Have time to work on this and steps in progress
- 2 elements - EPC and Capital Project
  - Ideally, best to have a vote for capital improvement at same time as budget vote
    - Not necessary – costs \$6,000 to have vote but doing things in right step and sequence more important investment
- Deadline for grant is most important deadline
- Be aware of what is happening
  - Look for other grants like this one that may popup in next 6 months
- The Board came to consensus for an Ad Hoc committee
  - Ad Hoc committee will also look at Capital project as they overlap in some places
  - Trustee Kurnit will be chair
    - Rotate Board members so everyone who volunteered can have a chance to serve
- Board is committed to being as “green” as possible

## 10. Discussion and Possible Action

10.01 Second Reading and Adoption of Policy 1510, Regular Board Meetings (proposed 7:45)

8:20

*Motion:* The Board of Education hereby adopts policy 1510 as written

Motioned By: Trustee Spencer

Seconded By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Fletcher

Not Present: Trustee Hickey

2013 1510 By-Laws SUBJECT: REGULAR BOARD MEETINGS

All Board of Education meetings must be open to the public except those portions of the meetings which qualify as executive sessions. A "meeting" is defined as an official convening of a public body for the purpose of conducting public business and a "public body" is defined as an entity which requires a quorum to conduct public business, including committees and subcommittees.

Whenever such a meeting is to take place, there must be at least seventy-two (72) hours advance notice in accordance with the provisions of the Open Meetings Law. Notice of other meetings shall be given as soon as is practicable in accordance with law.

[If a meeting is scheduled at least a week in advance, notice will be given to the public and news media at least 72 hours prior to the meeting. A special meeting may be called upon 24-hour notice to Board members.](#)

Board members are permitted to participate in board meetings via videoconferencing, in accordance with state law. Any site where videoconferencing is to take place must be open to the public. The district will comply with applicable notice requirements (see policy 2340).

~~—If videoconferencing is used to conduct a meeting, the public notice for the meeting shall inform the public that videoconferencing will be used, identify the locations for the meeting, and state that the public has the right to attend the meeting at any of the locations.~~

Regular meetings of the Board of Education of Onteora Central School District shall take place on the day and time designated by the Board at the Annual Organizational Meeting, except as modified at subsequent meetings of the Board.

The District Clerk shall notify the members of the Board of Education in advance of each regular meeting. Such notice, in writing, shall include an agenda and the time of the meeting.

In the event that a meeting date falls on a legal holiday, interferes with other area meetings, or there is an inability to attend the meeting by Board members to the extent that a quorum would not be present, the Board shall select a date for a postponed meeting at the previous regular meeting, and shall direct the Clerk to notify all members.

Any meeting of the Board may be adjourned to a given future date and hour if voted by a majority of the Board present.

The Superintendent and members of his/her staff at the Superintendent's discretion shall attend all meetings of the Board. The Superintendent shall attend all executive session meetings of the Board except those that concern his/her evaluation and salary determination. The Board may request the attendance of such additional persons as it desires.

Public Officers Law Article 7 Education Law Section 1708

NOTE: Refer also to Policy #1520 -- Special Meetings of the Board of Education

Policy 1710 Quorum

Policy 1511 Agenda Preparation and Dissemination

#### 10.02 Approve Revised 12-13 Calendar (proposed 7:50)

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of schools that the Board of Education of the Onteora Central School District approve the revised 2012-2013 School Calendar.

Motioned By: Trustee Fletcher

Seconded By: Trustee Osmond

Urge other districts in Ulster BOCES to take a February break next year

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit,

Trustee McKeon, Trustee Fletcher

Not Present: Trustee Hickey

#### 10.03 Transfer of Sums from Tax Certiorari (proposed 7:55)

*Motion:* The Board of Education hereby approves the release and transfer of all monies previously deposited into its tax certiorari reserve fund, as specified in the resolution below.

WHEREAS, that the Board of Education of the Onteora Central School District previously approved the settlement of the 2007-2008, 2008-2009, 2009-2010, 2010-2011 and 2011-2012 tax certiorari proceedings filed by the City of New York ("City") against The Assessor and the Board of Assessment Review of the Town of Hurley ("Town") with regard to the Ashokan Reservoir parcel situated in the Town ("Ashokan Reservoir Tax Certiorari Proceedings");and

WHEREAS, the Board has been served with a copy of the Stipulation of Settlement and Order ("Settlement") with regard to the Ashokan Reservoir Tax Certiorari Proceedings; and

WHEREAS, the Board now desires to release those monies previously deposited into its tax certiorari reserve fund on account of the Ashokan Reservoir Tax Certiorari Proceedings for fiscal years 2007-2008, 2008-2009, 2009-2010, 2010-2011 and 2011-2012 into its General Fund;

NOW THEREFORE BE IT RESOLVED that the Board approve the release and transfer of all monies previously deposited into its tax certiorari reserve fund on account of the Ashokan Reservoir Tax Certiorari Proceedings for fiscal years 2007-2008, 2008-2009, 2009-2010, 2010-2011 and 2011-2012 into its General Fund and upon such release and transfer, to issue such refunds to the City according to the terms of the Settlement.

Motioned By: Trustee Kurnit

Seconded By: Trustee Osmond

Assistant Superintendent for Business, Victoria McLaren clarified:

- Have been reserving money for a number of years
- Will release funds set aside for this tax certiorari - \$4.8 million
  - in settlement agreed not to go back in time but this year was not part of settlement
    - cutting a check to NYC for \$200,000 by 3/4/13
  - The remainder will be released into the fund balance and the Board will decide how to allocate
- Small amount held for Shandaken tax certiorari
  - still have \$40,000 to remain for this

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Fletcher

Not Present: Trustee Hickey

#### 10.04 Declaration of No Name Calling Week (proposed 8:00)

*Motion:* WHEREAS, bullying and name-calling have been linked with serious school violence, shootings, hazing incidents, and suicides which have made national news, and

WHEREAS, verbal bullying is the most frequent form of bullying, with too often devastating effects which can destroy a young life, their family, friends, and even the child who bullied, and

WHEREAS, the Onteora Central School District is committed to a safe and supportive learning environment for all its students, staff, and visitors,

NOW THEREFORE BE IT RESOLVED, that the Board of Education of the Onteora Central School District joins Ulster County in a declaration of a No Name-Calling Week February 4-8, 2013

Motioned By: Trustee Fletcher

Seconded By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Fletcher

Not Present: Trustee Hickey

#### 10.05 Approve Lead Evaluators (proposed 8:05)

*Motion:* The Board of Education hereby approves Barbara Schnell, Gabriel Buono,

Linda Sella, Lance Edelman, Jennifer O'Connor, Dieter Schimmelpfennig, Nick Millas and Cindy Bishop as lead evaluators of teachers, as specified in the resolution below.

BE IT RESOLVED THAT Barbara Schnell, Gabriel Buono, Linda Sella, Lance Edelman, Jennifer O'Connor, Dieter Schimmelpfennig, Nick Millas and Cindy Bishop are hereby certified as a Qualified Lead Evaluator of teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

1. The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
2. Evidence-based observation techniques that are grounded in research;
3. Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
4. Application and use of the State-approved rubrics selected by the school district for use in the valuation of teachers, including training on the effective application of such rubric to observe a principal's practice;
5. Application and use of the assessment tools that the school district utilizes to evaluate its teachers, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.
6. Application and use of the State-approved locally selected measures of student achievement used by the school district to evaluate its principals;
7. The scoring methodology utilized by the Department and the school district to evaluate a teacher under 8 NYCRR §30-2, including:
  - a. how scores are generated for each subcomponent and the composite effectiveness score of teachers, and
  - b. application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and
8. Specific considerations in evaluating teachers of English language learners and students with disabilities
9. Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.
10. This certification has been issued in accordance with the process for certifying lead evaluators described in the district's annual professional performance review plan.

Motioned By: Trustee Spencer

Seconded By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Fletcher

Not Present: Trustee Hickey

#### 10.06 Approve Volunteer (proposed 8:10)

*Motion:* The Board hereby approves the following volunteer: Heather Roberts - Bennett School

Motioned By: Trustee Spencer

Seconded By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Fletcher

Not Present: Trustee Hickey

#### 10.07 Approve Final APPR

*Motion:* WHEREAS, the Ontario Teachers Association and Dr. Phyllis McGill

Superintendent, on behalf of the Onteora Central School District, have negotiated in good faith an annual professional performance review (APPR) plan document in accordance with Education Law 3012-c;  
 BE IT HERE RESOLVED by the Board of Education of the Onteora Central School District that the APPR plan document is hereby approved.

Motioned By: Trustee Spencer  
 Seconded By: Trustee Kurnit

Superintendent Phyllis McGill clarified:

- 2 year application this year and next
- Multiple times in process that you have to correct information – every time you have to get signature of the Board, OTA and OAA presidents.
  - Tonight is approval of final plan
- In NYS Education Department review room changes were made
  - Due to time restraints could not use a formal process
  - Negotiated on behalf of Board keeping Board president informed
- Function of observation system of APPR to do all observations
- Expensive mandate

Results: Unanimous  
 Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Fletcher  
 Not Present: Trustee Hickey

**11. \*\*5 Minute Break**

11.01 The Board will break for 5 minutes (proposed 8:15)  
 The Board took a 5 minute break at approximately 8:45

**12. Consent Agenda**

12.01 Approve Consent Agenda (proposed 8:20 duration 5 min)  
*Motion:* Approve consent agenda item numbers 12.02-12.09  
 Motioned By: Trustee Spencer  
 Seconded By: Trustee Osmond  
 Results: Unanimous  
 Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Fletcher  
 Not Present: Trustee Hickey

12.02 Personnel Agenda

**APPOINTMENTS: ADMINISTRATIVE**  
 PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY	REMARKS
Schimmelpfennig, Dieter	School Administrator/ Supervisor (Permanent)	Assistant Principal	01/23/13 – 06/30/15	\$88,500.00	Supersedes resolution ending 06/30/13 (BOE 07/03/12)

**APPOINTMENTS: INSTRUCTIONAL**

**EXTRA DUTY STIPENDS 2012-2013**

NAME	POSITION	AMOUNT
Allison, Bridget	Sixth Teaching Assignment: English-Creative Writing (second semester course)	\$3,750.00
Boyer, Erica	Commencement Orchestra Director	\$ 312.00

**PER DIEM SUBSTITUTES**

NAME	POSITION	AMOUNT
Blancher, Laurie	Uncertified Substitute Teacher	\$80.00/day
Fitzmorris, James	Uncertified Substitute Teacher	\$80.00/day
Gray, Tracy	Home Tutor	\$36.00/hour
Hillard, Angela	Uncertified Substitute Teacher	\$80.00/day
Panico, Jessica	Uncertified Substitute Teaching Assistant	\$9.00/hour
Petruzzelli, Matthew	Certified Substitute Teacher (change from Uncertified Substitute Teacher, effective 09/01/12)	\$95.00/day
Rodriguez-Thier, Quetzal	Uncertified Substitute Teacher	\$80.00/day
Ross, Scott	Uncertified Substitute Teacher	\$80.00/day

**RESIGNATION: INSTRUCTIONAL**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Free, Pamela	Teaching Assistant - MS	06/30/13	Retirement

**APPOINTMENTS: NON-INSTRUCTIONAL**

**PROBATIONARY APPOINTMENT**

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY/STEP	REMARKS
DiTolla, Jason*	Auto Mechanic - TR	02/04/13 – 08/03/13	Step 2	Replaces – J. Murphy

\*Pending pre-employment processing

**PER DIEM SUBSTITUTES**

NAME	POSITION	AMOUNT
Blancher, Laurie	Substitute Clerical Worker	\$10.00/hour

**LEAVE OF ABSENCE: INSTRUCTIONAL**

EMPLOYEE NUM.	EFFECTIVE DATE FROM – TO	REASON
#1868	12/12/12 – 01/07/13*	Medical Leave – Paid Family Medical Leave

\*Finalization of leave dates

12.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Motion:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #01/13, Confidential, as reviewed by Trustee Kurnit

12.04 Increase Budget for insurance recoveries

*Motion:* The Superintendent recommends approval to increase the 2012-2013 budget for the insurance recoveries received from Utica National Insurance for repairs of the transformer and generator.

Utica National Insurance \$33,875.43  
 A1621.466-17 Building Repair \$17,905.41  
 A1620.426-17 Fuel Oil \$15,970.02

12.05 Write off Stale Dated Checks

*Motion:* The Board hereby approves the stale dated checks listed below to be written off as of January 31, 2013

Check #11275  
Issued 10/18/2011  
Payee: Ramsey Stubblefield  
Amount: \$25.25

Check #8833  
Issued 12/23/2010  
Payee: Crystal Fitzpatrick  
Amount: \$7.60

Check #8843  
Issued 12/23/2010  
Payee: Marcus Parris  
Amount: \$7.20

12.06 Close Scholarship Funds

*Motion:* The Board of Education hereby approves the three scholarships listed below to be closed and the funds will be moved to the General scholarship fund TE92.1000 as of January 31, 2013

Phoenicia Principal Scholarship Fund    B'nai B'rith  
Fund: TE97.022                                    Amount: \$1.50  
Amount: \$0.25                                    Fund: TE97.008

German 4 Class  
Amount: \$2.76  
Fund: TE92.023

12.07 Accept Donations

*Motion:* The Board of Education hereby approves the Superintendent recommended acceptance of donations:

\$700.00 CASH, from various donors as scholarship awards for the Class of 2013.

Donation Amount and Donor's Name

\$500.00 Paul and Karen Wereszynski

\$200.00 Robert Richer and Margit Kaindl-Richer

\$180.90 CASH, from Box Tops for Education for the Middle School PBIS and Climate and Culture.

Box Tops for Education

A2110.431.02 Supplemental \$180.90

12.08 Warrant Schedule

*Motion:* the Board of Education has reviewed and hereby accepts Warrant Schedule 6

12.09 Financial Management Report November 2012

*Motion:* The Board of Education has reviewed and hereby accepts the Financial Management Report of November 2012.

**13. Committee Reports -5 min each**

13.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 2/4/13 (proposed 8:25)

8:50

Committee has not met since the last Board meeting

13.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Committee has not met since the last Board meeting

13.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 2/4/13

Committee has not met since the last Board meeting

13.04 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD

Committee has not met since the last Board meeting

13.05 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on 1/24

Committee has not met since the last Board meeting, welcome students to the meeting

13.06 District Committee: Technology - Superintendent McGill to report. Next meeting is in the Bennett Computer Lab at 4:00 on 2/19

Committee has not met since the last Board meeting

#### **14. Old Business**

14.01 The Board will discuss Old Business (proposed 8:35)

No Old Business was discussed

#### **15. New Business**

15.01 The Board will discuss New Business (proposed 8:40)

The Board is interested in sanctioning a test for the videoconferencing

- Trustee McGillicuddy and the District Clerk to test

Trustee McGillicuddy asked to adopt a resolution to reimburse expenses under Policy 6161 Travel Reimbursement for out of district expenses

Motion: Reimburse school board members' expenses who attend out of district meetings within Ulster County

Motioned By: Trustee Fletcher

Seconded By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Fletcher

Not Present: Trustee Hickey

NYSSBA conferences upcoming:

- Capital Conference in March
  - Trustee McGillicuddy to attend, Trustee Kurnit interested
- Webinar – Building a Strong Board Superintendent Relationship on 1/30/13
- Webinar on Governor's Budget analysis this Friday at 12

- Rural School Association Conference in mid-July
  - Trustee McGillicuddy interested

Discussion on submitting a presentation at the next NYSSBA convention

- A year away from Project Based Learning and reconfiguration success
- Not ready to discuss facilities projects

Communications Ad Hoc committee:

- Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond interested
- BOCES Communication Service can provide whatever we need
- Need to identify priorities and how many things we can work on at once
- Items that we need to address immediately which as of now, no staffing available
- Get a focus for communications with Board committee

Assistant Superintendent for Business, Victoria McLaren and Director of Facilities, Jared Mance need to investigate the grant and pull in members of Ad Hoc committee as needed

## 16. Request For Information

16.01 The Board will request information (proposed 8:45)  
9:25

Trustee Kurnit – know more about purchasing tablets/laptops and laptops for the BOE

## 17. Public Comment

17.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 8:50 duration 10 min)

No public or student comment was made

## 18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, February 5, 2013 at Woodstock (proposed 9:00)

*Motion:* The meeting is adjourned at 9:30

Motioned By: Trustee Spencer

Seconded By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Fletcher

Not Present: Trustee Hickey

Minutes Recorded By:  
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

**TUESDAY, FEBRUARY 5, 2013**

Woodstock Elementary School

## 1. Opening Items

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,  
Trustee Kurnit, Trustee Hickey

Not Present: Trustee McKeon

## 2. Executive Session

2.01 Enter Executive Session (proposed 6:05 duration 30 min)

*Motion:* Motion to enter into Executive Session to discuss pending litigation and ONTEA negotiations.

Motioned By: Trustee Hickey

Seconded By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,  
Trustee Kurnit, Trustee Hickey

Not Present: Trustee McKeon

### Now Present

Trustee McKeon came at approximately 6:15

2.02 Exit Executive Session (proposed 6:35)

*Motion:* Motion to exit Executive Session

Motioned By: Trustee Fletcher

Seconded By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,  
Trustee Kurnit, Trustee Hickey, Trustee McKeon

2.03 Re-enter Public Session

*Motion:* Motion to re-enter public session at approx. 7:00

Motioned By: Trustee Spencer

Seconded By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,  
Trustee Kurnit, Trustee Hickey, Trustee McKeon

## 3. Acceptance of Minutes

3.01 Acceptance of minutes (proposed 6:40)

*Motion:* The Board of Education hereby accepts the minutes of 1/11/13

Motioned By: Trustee Spencer

Seconded By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon

#### 4. Welcome

4.01 Principal Barbara Schnell will welcome the Board (proposed 6:50)  
7:05

- 1-3 are currently working with Beth Humphrey from Woodstock Artists Association
  - all visited the gallery in December and are now creating different art projects and incorporating writing pieces
    - will be in Gallery in March
- Fundraiser - Peter Yarrow will be at Barnes and Noble in Kingston on 2/18/13
  - Kindergarten created art pieces and the café will be decorated with their work
- Grades 1-3 dance residency with Susan Slotnick
  - Performance is 2/25/13 at 6:30
- Kindergarteners are working with Jill Schwartz on movement
- Showed the progression of a kindergartener's writing from September to now
- On web page see the e-books that the classes have put up

#### 5. Presentations

5.01 HS Presentation on Teaming Up for Success (TUFS) and the Community Mentor Program (proposed 7:00 duration 30 min)  
7:10

TUFS is a Mentor program - Janet Krieger and Robin Perls are co-coordinators

- Volunteer program sole purpose to benefit students
- Reach out to kids who are isolated and not receiving any other school services
- Adults and students meet with coordinators once a month
- Trained through the NY Mentoring Partnership. To work a mentoring program need:
  - long-term mentoring relationships
  - on-going training
  - frequent contact between mentor and mentee
- Researched resiliency studies students showed better attendance and attitude
- Mentees see themselves and all mentors as a positive group
- Mentors are Staff members that have volunteered for training

Discussion:

- Wonderful that you are able to do this with grants
  - Received a stipend for coming year

Community Mentor Program – Kay Goldbeck

7:20

- Different kind of mentor program
- Unique opportunity to encourage in-depth learning in wide variety of areas
- Students receive ½ credit for 70 hours

- Students are paired with a community person to match their interests
- Mentorships offer opportunities for career exploration
- Students are learning in an engaged way – not passive with a teacher
- Students final work will be on display with in a celebration on 5/23/13 at 7pm HS Cafeteria

Onteora senior Alexandra Strauss recounted her mentorship experience with veterinary medicine

Discussion:

- Not just for students who are Gifted and Talented
  - Shown through a high motivation of a particular topic
- Mentors receive a \$250 stipend offered to the mentors; many waive stipend
- 70 hours includes:
  - 25 hours with mentor, 20 hours of independent study, rest of hours in meetings with Kay, group meetings, time spent on presentation, and presentation night
- Students need to provide their own transportation

## 6. Board District News

6.01 The Board will announce district news (proposed 7:30)

7:50

Trustee McGillicuddy reported:

- Attended the Health & Wellness meeting
  - Interesting to listen to conversation about food in cafeteria and plans to help improve things there.
- Last Friday was Phoenicia's Invention convention
  - Bennett's Invention Convention is 2/27/13
- Met with Ad Hoc Communication committee meeting
- UCSBA and Legislative Action Committee Meeting
  - Discussing where and when there will be a symposium
  - Yesterday was anti-bullying program – got to see presenter – very powerful

## 7. Superintendent District News

7.01 The Superintendent will report on District News (proposed 7:35)

7:55

- Been to many of the events mentioned
- Participated on panel at SUNY New Paltz
  - Education Dept. is looking to revamp teacher education program
  - Make the student teaching experience better
  - Will be following up next week with a focus group

7.02 Budget Update (proposed 7:40 duration 20 min)

7:55

Assistant Superintendent for Business, Victoria McLaren presented

Superintendent Phyllis McGill reported:

- Has been a release of state aid; Onteora lost more than \$500,000

- Wrote to all legislatures
- next week meeting with County Executive Mike Hein as to how aid is formulated in district
- Plan is to return money from the tax certiorari to the tax payers, but do it in a strategic way so it does not create a spike the following year

Assistant Superintendent for Business, Victoria McLaren reported:

- Still in draft proposed budget
- Large pieces of budget are not finalized:
  - BOCES costs have not been released
  - Health insurance not established – 7% in as placeholder
  - Not finalized staffing assumptions
    - some increases and reductions based on student needs
- The high tax aid is the only line really reduced – \$500,000
  - Been frozen since 80-09
  - State ran formula again this year, we no longer qualify
    - For those districts no longer qualify retain 30%
  - Governor put reduction of high tax aid of \$50 million throughout state
- Carryover is the allowable levy limit amount that Districts do not utilize
  - last year we did not use full allowable levy limit, can carry it over
    - Not a recommendation for information only
  - Legal maximum levy limit 3.25% before exclusions and 4.96% after exclusions
  - Without carryover legal maximum levy limit is 1.72% without exclusions, and 3.44% after exclusions
- Current draft budget is \$51,455,000 - increase of \$1.7 million or 3.5%
  - With allowable levy increase of 4.96% have \$71,000 above what the budget requires
  - Without levy limit carryover would need to reduce by \$500,000
- Need to start discussion fund balance planning:
  - Board released funds from tax certiorari reserve of \$4.8 million
  - Can maximize Capital Reserve
    - now have \$2.8 million
    - opportunity to add \$2.2 million to get it to the maximum
    - Ask voters to approve capital project
- Current revenue budget allocates \$2 million to offset levy
- External auditor recommends that we develop a plan so that we don't have a one year correction that would impact future levies
  - Schedule of returning the money each year until we eliminate excess money

Discussion:

- High tax aid drastic reduction will cause additional reductions if we do not use carry over
  - Down 8% in State Aid, will cripple the District
  - Not the final State Budget
- Teacher Retirement System cost is increasing over \$1 million
  - Exclusion does not relieve the entire bill

- To lose that amount of aid in one year for our size budget is an enormous transition at a time when TRS is going up
- 22% OF DISTRICTS are showing a reduction in aid.
  - We have biggest reduction in aid in Ulster County
- On course with Budget timeline?
  - Meeting with Cabinet and have retirement incentives out
  - Already let 2 people know that there might be a cut
  - Assistant Superintendent for Business, Victoria McLaren and Superintendent Phyllis McGill have been meeting with all principals
  - Next meeting can come back with initial plans
  - working on high identification rate of special education students

## 8. Student Representative Report

8.01 Liza Tumen/Sean Hickey, the Student Representative to the Board will report (proposed 8:00)

Student Representatives were not present

## 9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. (proposed 8:05 duration 10 min or more)

8:30

No public or student comment was made

## 10. Discussion and Possible Action

10.01 Approve Revised 12-13 Calendar (proposed 8:10)

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of schools that the Board of Education of the Onteora Central School District approve the revised 2012-2013 School Calendar.

Motioned By: Trustee Hickey

Seconded By: Trustee Osmond

- Previously was ½ day for elementary only, now is for MS/HS too
- Since approving the APPR there is a series of training needed for the teachers on the rubrics and how they will be observed

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon

10.02 Create Position (proposed 8:15)

*Motion:* The Board of Education hereby creates the following position: 1.0 FTE Temporary District Wide Assistant Principal to end 6/30/13

Motioned By: Trustee Osmond

Seconded By: Trustee McKeon

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon

## 10.03 First Reading of Policy 8440 Homework (proposed 8:20)

- Expectation part seems that it should be age appropriate
  - May not be reality
- Already have clear guidelines on homework
- Details will be outlined in regulation
- Purpose of the policy is to be clear that we expect homework to be meaningful and completed in a reasonable of time
  - Communicate these expectations
- Parents are becoming more informed about the Infinite Campus Parent Portal
  - Hold teachers accountable to keep grades up to date
  - Establish this practice
  - Requires consistency of teachers
    - part of regulation internally that teachers need to keep it up to date
  - Not a complete picture as to what is going on with students
    - Teacher web pages is another good resource for parents to check on homework
- Grades 5-12 teachers have directive to put grades in Infinite Campus
  - Grades K-4 not directed, but some use it
- Discussion on identifying communication tool in policy
- Can review policy in a year

~~20028440 Instruction~~ **SUBJECT: HOMEWORK**

~~The Board of Education recognizes that a reasonable amount of independent study and preparation is necessary for the scholastic growth of pupils. It is also aware that the amount of preparation should increase as the child progresses through the grades.~~

~~Administrative regulations will be developed to address this policy.~~

2012 8440 Instruction **SUBJECT: HOMEWORK**

The Board of Education recognizes that a reasonable amount of independent study and preparation is an important component of the educational process, and holds the potential to support classroom instruction and further the primary goal of the educational program- the academic growth and achievement of every student.

**MEANING**

Homework consists of learning activities and tasks assigned by the teacher to be performed by the student primarily outside of the class by a defined date, without the direct supervision of the teacher. Homework assignments are used for a variety of purposes, such as to:

- Foster a love of reading and writing;
- Provide reinforcement, practice, application and enrichment of what is taught in class;
- Foster explicitly taught independent study skills
- Check for understanding of previously taught skills and concepts
- Foster the development of individual curiosity, inquiry, and imagination

**TIME EXPECTATIONS**

Time expectations and guidelines for how homework assignments will be weighted in grading shall be determined at the school building and will take into account the age-group and individual student level:

- developmental considerations (social/cognitive);
- time demands from other aspects of students' lives (i.e. music, sports, clubs, etc.);
- assignments from other courses of study.

Completion of thoughtful homework assignments may provide one indicator of student growth. The impact of homework on student grades is dependent on each course and its scope and content and should be communicated to both students and parents. Large amounts of repetitive homework should not be given.

Homework should not be used expressly as an indicator or measure of student behavior, or exclusively as a mechanism to teach responsibility and discipline.

**COMMUNICATION of Policy****PRINCIPALS**

These guidelines shall be communicated to parents/guardians and students in the student/parent handbook, **AND** other appropriate forms of communication. The Building Principals will be responsible for ensuring that this

policy is communicated with all faculty, that guidelines are developed at the school site, and that issues that present themselves are addressed in accordance with this policy.

**CLASSROOM TEACHERS**

Teachers shall differentiate homework assignments to meet the individual needs of students when appropriate, and should be careful to assign homework that matches students' current skills and knowledge. Teachers should take into consideration students' access to educational and technological resources when developing and assigning homework, and assignments should be assessed by the teacher upon completion. Assignments should not be predicated on the assumption that parents/guardians will provide materials, resources, assistance, or direct instruction to their child.

Homework is an important vehicle for home-school communication. Schools should communicate to parents/guardians how to best provide a supportive environment for study and to assist their child to be successful, such as accessing school and community resources that can be helpful to the student when completing homework.

**STUDENTS**

Students are expected to give their best effort to complete the assigned homework fully and accurately within the grade-level timeframe outlined. If they cannot successfully complete the assignments students **AND/OR PARENTS** are expected **AND ENCOURAGED** to seek assistance from their teachers, and to inform teachers if they believe assignments or time demands from other teachers' merit consideration.

**10.05 MOA between OTA and OCSD (proposed 8:30) 9:05**

*Motion:* The Board of Education hereby approves the MOA between the Onteora Teachers Association and the Onteora Central School District regarding the stipend for HS Gifted and Talented Advisor.

Motioned By: Trustee Spencer

Seconded By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon

**10.06 Side Letter of Agreement about Payment for In-service Course Work**

*Motion:* The Board of Education, upon recommendation from the Superintendent of Schools hereby approves the Side Letter of Agreement dated 2/1/13

Motioned By: Trustee Kurnit

Seconded By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon

**11. Consent Agenda**

**11.01 Approve Consent Agenda (proposed 8:35 duration 5 min)**

*Motion:* Approve consent agenda item numbers 11.02-11.05

Motioned By: Trustee Spencer

Seconded By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon

**11.02 Personnel Agenda**

**APPOINTMENTS: INSTRUCTIONAL**  
**PROBATIONARY APPOINTMENT**

NAME	CERTIFICATION	TENURE AREA	EFFECTIVE DATES FROM – TO	SALARY/ STEP	REMARKS
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Kelly, Bridgid\* Students with Disabilities, 1-6, Special Education 02/19/13 – 02/18/16 1MA New position - WD  
 Initial  
**\*Pending pre-employment processing**

**PART TIME APPOINTMENT**

NAME	POSITION	EFFECTIVE DATE	SALARY/ FROM - TO	STEP	REMARKS
Malgieri, Marin*	0.6 FTE Math – MS/HS	02/06/13 – 06/30/13	1MA		Replaces J. Torok

**\*Pending pre-employment processing**

**EXTRA DUTY STIPENDS 2012-2013 – RESCISSION**

NAME	POSITION	AMOUNT
Lustberg-Goldbeck, Kay	Gifted/Talented Advisor – HS – RESCIND	\$2,216.00

**EXTRA DUTY STIPENDS 2012-2013**

NAME	POSITION	AMOUNT
Allison, Bridget	Sixth Teaching Assignment: English-Creative Writing (Revised amount due to start date of 01/28/13)	\$ 3,900.00
Baldwin, Rowena	Musical – Orchestra Director	\$ 777.00
Boyer, Erica	Chamber Ensemble Director	\$ 1,711.00
Gray, Tracy	Belleayre Bash Assistant Advisor ( <b>PRO-RATED</b> )	\$ 303.61
Lustberg-Goldbeck, Kay	Gifted/Talented Advisor – HS (Revised amount per MOA)	\$11,500.00
Alexander, Brittany	Softball – Modified – Head Coach	\$ 1,185.00
Carroll, Molly	Softball – JV – Head Coach	\$ 2,927.00
Chartrand, Louis	Track – Spring – Head Coach (Girls)	\$ 4,736.00
	1 <sup>st</sup> Longevity	\$ 153.00
	2 <sup>nd</sup> Longevity	\$ 204.00
	3 <sup>rd</sup> Longevity	\$ 306.00
Fagan, Matthew	Baseball – Modified – Head Coach	\$ 1,185.00
Fein, Peter	Tennis – Varsity – Head Coach (Boys)	\$ 2,614.00
	1 <sup>st</sup> Longevity	\$ 153.00
	2 <sup>nd</sup> Longevity	\$ 204.00
	3 <sup>rd</sup> Longevity	\$ 306.00
Groeters, Michael	Track – Modified – Head Coach	\$ 2,283.00
Harder, William	Baseball – JV – Head Coach	\$ 2,297.00
Kocher, Michael	Baseball – Varsity – Head Coach	\$ 3,900.00
	1 <sup>st</sup> Longevity	\$ 153.00
LaFera, Nicholas	Track – Spring – Assistant Coach	\$ 3,205.00
Rushford, Michael	Track – Spring – Head Coach (Boys)	\$ 4,736.00
Thomas, Doris	Softball – Varsity – Head Coach	\$ 3,900.00
	1 <sup>st</sup> Longevity	\$ 153.00
Via, M. Scott	Baseball – Coach – <b>UNPAID</b>	\$ 0.00
Wise, Betsy	Track – Spring – Assistant Coach	\$ 3,205.00

**PER DIEM SUBSTITUTES**

NAME	POSITION	AMOUNT
Fagan, Matthew	Certified Substitute Teacher	\$95.00/day

**APPOINTMENTS: NON-INSTRUCTIONAL**

**PROBATIONARY APPOINTMENT**

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY/ STEP	REMARKS
Maloney, Paul*	Custodial Worker	02/11/13 – 08/10/13	Step 2	Replaces – M. Boland

**\*Pending pre-employment processing**

**TEMPORARY APPOINTMENT**

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Dearden, Jessica	Temporary School Monitor - BN	02/06/13 – 06/30/13*	Step 2	Temporary position

**\*Approximate end date**

**LEAVE OF ABSENCE: NON-INSTRUCTIONAL**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1051	12/17/12 – 02/01/13*	Medical Leave – Paid Family Medical Leave

\*Extension of leave

11.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Motion:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #02/13, Confidential, as reviewed by Trustee Spencer

11.04 CORECTION- Increase Budget for insurance recoveries

*Motion:* The Superintendent recommends approval to increase the 2012-2013 budget for the insurance recoveries received from Utica National Insurance for repairs of the transformer and generator.

Utica National Insurance \$33,875.43

A1621.466-17 Building Repair \$17,905.41

A1620.426-16 (formally A1620.426-17) Fuel Oil \$15,970.02

11.05 Vehicle Bid

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for Surplus Vehicles based on the bid documents of January 25, 2013 to the highest bidder, Fred Perry and Vincent J. Perry for the amount listed below:

1. 1989 GMC ¾ ton Stake Truck with Plow \$ 960.99  
VIN # 1GTGK24K9KE519361

2. 1998 Chevrolet 1 ton Stake Truck with Plow \$ 2,200.99  
VIN # 1GBJK34F9WF070251

Procedure: Place legal notice in the paper

- Interested parties can get specs, make appointment with Director of Facilities, Jared Mance to look at vehicle and get questions answered

**12. \*\*5 Minute Break**

12.01 The Board will break for 5 minutes (proposed 8:40)  
9:10

**13. Committee Reports -5 min each**

13.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 3/4/13 (proposed 8:45)  
9:15

Trustee Spencer reported:

- Met yesterday and majority of meeting spent on working on the charter
- Will be put it up for first reading and recommend it to the Board

13.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD  
Committee has not met since the last Board meeting

13.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 3/4/13  
Committee has not met since the last Board meeting

13.04 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD  
Committee has not met since the last Board meeting

13.05 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on 2/7/12 Room 207

Trustee Fletcher reported:

- Heavily focused on healthy food options and what is going on in general

13.06 District Committee: Technology - Superintendent McGill to report. Next meeting is in the Bennett Computer Lab at 4:00 on 2/19  
Committee has not met since the last Board meeting

13.07 West Hurley Committee: Victoria McLaren to report. Next meeting is in the Woodstock School at 6:00 on 2/11/13  
Committee has not met since the last Board meeting

#### **14. Old Business**

14.01 The Board will discuss Old Business (proposed 9:00)  
9:20

Trustee Fletcher asked about the letter he created about late resolutions added at the NYSSBA convention but maybe miscommunication

- Told ahead of time at the convention that there would be 2 more resolutions, if voting delegates allow them to move forward.
- NYSSBA has in their bylaws that resolutions can be brought to the convention
  - i.e. for timely issues

#### **15. New Business**

15.01 The Board will discuss New Business (proposed 9:05)  
9:25  
In favor of officially use Google calendar?

Consensus for District Clerk to populate calendar

#### **16. Request For Information**

16.01 The Board will request information (proposed 9:10)  
9:30

District Clerk to get the PDF of Community Mentor Program presentation

Trustee Fletcher asked if we have we had any instances where lack of transportation

was a deciding factor for students in the Community Mentor Program

Trustee McKeon asked if we are we turning away students because we don't have capacity in the Community Mentor Program – are there any unmet demands?

Trustee McGillicuddy asked:

- about the status of showing the “Dear Governor Cuomo” film which was scheduled for viewing during the Woodstock Film Festival but there was a conflict
- for the latest list of stipends

Trustee Kurnit asked on what are the stipend amounts based? For example, why is a track coach paid so much more than tennis coach or a softball coach?

### 17. Public Comment

- 17.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 9:15 duration 10 min)  
No public or students comment was made

### 18. Adjournment

- 18.01 Adjourn Meeting. Next meeting is Tuesday, February 19, 2013 at Bennett (proposed 9:25)

*Motion:* The meeting is adjourned at 9:30

Motioned By: Trustee Spencer

Seconded By: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey, Trustee McKeon

Minutes Recorded By:  
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

MINUTES

**TUESDAY, FEBRUARY 19, 2013**

Bennett Elementary School

## **1. Opening Items**

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,  
Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

## **2. Executive Session**

2.01 Enter Executive Session (proposed 6:05 duration 1 hour)

*Motion:* Motion to enter into Executive Session to discuss ONTSA and ONTEA negotiations and the discipline of a particular employee at approximately 6:05

Motioned By: Trustee Fletcher

Seconded By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,  
Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

2.02 Exit Executive Session (proposed 7:00)

*Motion:* Motion to exit Executive Session

Motioned By: Trustee Fletcher

Seconded By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,  
Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

## **2.03 Re-enter Public Session**

*Motion:* Motion to re-enter public session at approximately 7:25

Motioned By: Trustee Spencer

Seconded By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,  
Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

## **3. Acceptance of Minutes**

3.01 Acceptance of minutes (proposed 7:05)

*Motion:* The Board of Education hereby accepts the minutes of 1/22/13 and 2/5/13

Motioned By: Trustee Spencer

Seconded By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

#### 4. Welcome

4.01 Principal Gabe Buono welcomed the Board (proposed 7:10)  
7:30

- Showed Bennett web site:
  - 3<sup>rd</sup> grade students are doing non-fiction reading writing unit
  - Poetry in 5<sup>th</sup> grade
- Science Expo in 2 weeks- Students will present ideas and inventions 2/27/13
  - Special thanks to Heather Roberts
  - Students are meeting Friday evenings to plan and create ideas for their inventions
  - Dodgeball Tournament Friday 3/1/13
  - Random Acts of Kindness is an across-the-school project to help promote character in school and PBIS
  - 5<sup>th</sup> grade had a celebration for Mardi Gras as part of the New Orleans Project Based Learning
  - Students in Science club – met Bob Berman, a local astronomer
    - Did hands-on experiments with students

#### 5. Board District News

5.01 The Board will announce district news (proposed 7:15)

Trustee McGillicuddy reported:

- Ulster Legislative Action Committee Education Symposium slowly getting volunteers
- Girls Basketball Varsity Game at home was great
- Discussed Alternative Education with BOCES rep Bob Curran
- Attending with Dr. McGill a meeting with Senator Cecilia Tkacyak and County Executive Mike Hein. Then attending a luncheon by Congressman Kevin Cahill for Cecilia Tkacyak
- Next Ulster County Legislative Action Committee, Commissioner John King will attend
  - Board members and Superintendents are invited, as well as heads of unions

#### 6. Superintendent District News

6.01 The Superintendent reported on District News (proposed 7:20)

- Continue to lobby elected officials for state aid cut to Onteora, positive responses
  - Shared letter to Governor with Parents in Partnership
    - They are writing letters as well
- Follow up to Communications Meeting of Ad Hoc committee
  - Concerns with Facebook, but is in support of District Facebook page
  - Purpose of the Facebook page
    - District news and events

- Communicate news quickly
- Sense of community
- Shared pride in students and successes
- Not suitable for confidential or to express dissatisfaction
  - Places district in danger of liability
- Revising guidelines for engagement

#### 6.02 Budget Update (proposed 7:25 duration 20 min)

7:40

Assistant Superintendent for Business, Victoria McLaren and Superintendent Phyllis McGill reported:

- BOCES costs are still current year costs – begun going through service request to see what services we will have
- Special Education needs are not finalized
- Health rates not set yet – hoping to have by end of February
- State aid reduced by over \$500,000
- Staffing not yet finalized
- Proposed reductions and additions
- Unsure of number of TAs needed
  - once annual reviews are completed TAs will be determined
- Been looking at budget for what lines have not been utilized in last few years
- Calculation of tax levy limit
  - maximum allowable is 4.96% with a simple majority
- With current budget will be 4.43%
- Will develop a plan to return the money released from the tax certiorari to the taxpayers

Discussion:

- Staffing assumptions: current cuts – what is their basis?
  - Superintendent will provide a better analysis
    - been through all social worker and counselors case loads
    - Some people have lighter in case loads
      - imbalance in case loads
    - Guidance reductions are due to reduced enrollment
- Cut \$100,000 for 1 teaching position – may be as many as 3
  - Depending on kindergarten enrollment
  - Creating special classes at Woodstock
  - Some cuts, such as art teacher are due to retirement
    - Need to bring someone in for ½ load
  - Math and science are part time people
  - Monitors reduction due to bring in SRO
    - if no SRO, may not be able to cut
- Cuts in social worker, guidance counselor, psychologist
  - Psychologist and social worker between 2 primary schools
  - Psychologist and social worker at intermediate school
  - Psychologist & social worker and 3 guidance counselors at MS/HS
- Losing more State Aid than any District around us
- Losing enrollment but demographics are changing

- Superintendent feels enrollment is not decreasing any longer
  - Enrollment is stable at this point
- Get detail on staffing reductions and locations
- Develop a budget spreadsheet
  - Educational/non-educational
  - Definitive cuts and thoughts
  - Consultants outside of actual education of kids
    - Less related to teaching
  - Mandated vs. unmandated

## 7. Student Representative Report

7.01 Liza Tumen/Sean Hickey, the Student Representative to the Board will report (proposed 7:45)

8:05

Liza Tumen sent in her report:

- Girls basketball team is having their semi-final game at UCCC tonight
- Just had a successful anti-bullying week and anti-bullying assembly
- Foreign language week is coming up and all High School students are currently making foreign language posters that will be hung in the hallways
- Harvard Model Congress leaves on Thursday for the four day mock-congress meeting.

## ADDITION TO AGENDA

BE IT RESOLVED that the Board of Education of the Onteora Central School District hereby places employee No. 2192013 on paid administrative leave effective February 19, 2013.

Motioned by: Trustee Spencer

Seconded by: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

## 8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. (proposed 7:50 duration 10 min or more)

No comment was made

## 9. Presentation

9.01 Principal Gabriel Buono will present a new textbook series for the Board to consider (proposed 8:00 duration 10 min)

8:05

Working with Bennett staff on math and ELA curriculum and trying to align our spelling series

- Currently have 2 series at 3 grade level
- Grades 4, 5, 6 discussed all spelling series

## Discussion:

- How many books would you like to purchase?
  - Reused each year? Photocopy from book?
    - Not sure if copyright will allow photocopying
- If all students equipped with Ipads is this available through digital world?
- Are the books more rigorous than what is currently being used?
  - Yes- teachers felt that current series is repetitive and mundane
    - Felt that this workbook can incorporate spelling into reading
- Consumables right now – will explore to see if we can go into digital world
  - Explore cost of photocopies vs. workbooks

**10. Discussion and Possible Action**

## 10.01 Second Reading and adoption of Policy 8440 Homework (proposed 8:10)

8:15

*Motion:* The Board of Education hereby adopts policy 8440 as written

Motioned By: Trustee Fletcher

Seconded By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,  
Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

~~2002 8440 Instruction~~ **SUBJECT: HOMEWORK**~~The Board of Education recognizes that a reasonable amount of independent study and preparation is necessary for the scholastic growth of pupils. It is also aware that the amount of preparation should increase as the child progresses through the grades.~~~~Administrative regulations will be developed to address this policy.~~2013 8440 Instruction **SUBJECT: HOMEWORK**

The Board of Education recognizes that a reasonable amount of independent study and preparation is an important component of the educational process, and holds the potential to support classroom instruction and further the primary goal of the educational program- the academic growth and achievement of every student.

**MEANING**

Homework consists of learning activities and tasks assigned by the teacher to be performed by the student primarily outside of the class by a defined date, without the direct supervision of the teacher.

Homework assignments are used for a variety of purposes, such as to:

Foster a love of reading and writing;

Provide reinforcement, practice, application and enrichment of what is taught in class;

Foster explicitly taught independent study skills

Check for understanding of previously taught skills and concepts

Foster the development of individual curiosity, inquiry, and imagination

**TIME EXPECTATIONS**

Time expectations and guidelines for how homework assignments will be weighted in grading shall be determined at the school building and will take into account the age-group and individual student level: developmental considerations (social/cognitive);

time demands from other aspects of students' lives (i.e. music, sports, clubs, etc.);

assignments from other courses of study.

Completion of thoughtful homework assignments may provide one indicator of student growth. The impact of homework on student grades is dependent on each course and its scope and content and should be communicated to both students and parents. Large amounts of repetitive homework should not be given.

Homework should not be used expressly as an indicator or measure of student behavior, or exclusively as a mechanism to teach responsibility and discipline.

**COMMUNICATION of Policy**

## PRINCIPALS

These guidelines shall be communicated to parents/guardians and students in the student/parent handbook, **AND** other appropriate forms of communication. The Building Principals will be responsible for ensuring that this policy is communicated with all faculty, that guidelines are developed at the school site, and that issues that present themselves are addressed in accordance with this policy.

## CLASSROOM TEACHERS

Teachers shall differentiate homework assignments to meet the individual needs of students when appropriate, and should be careful to assign homework that matches students' current skills and knowledge. Teachers should take into consideration students' access to educational and technological resources when developing and assigning homework, and assignments should be assessed by the teacher upon completion. Assignments should not be predicated on the assumption that parents/guardians will provide materials, resources, assistance, or direct instruction to their child. Homework is an important vehicle for home-school communication. Schools should communicate to parents/guardians how to best provide a supportive environment for study and to assist their child to be successful, such as accessing school and community resources that can be helpful to the student when completing homework.

## STUDENTS

Students are expected to give their best effort to complete the assigned homework fully and accurately within the grade-level timeframe outlined. If they cannot successfully complete the assignments students **AND/OR PARENTS** are expected **AND ENCOURAGED** to seek assistance from their teachers, and to inform teachers if they believe assignments or time demands from other teachers' ~~(take out apostrophe)~~ merit consideration.

## 10.02 Create position (proposed 8:15)

*Motion:* The Board of Education hereby creates the following position to begin 7/1/13:  
1.0 FTE District Wide Building Assistant Principal/CSE-CPSE Chair

Motioned By: Trustee Fletcher

Seconded By: Trustee Osmond

Superintendent Phyllis McGill clarified:

- Change the name to add the word building
- Also changing the position title for this year to District Wide Building Assistant Principal because reporting to different building principals instead of an Assistant Superintendent
  - Accountable on APPR - appeals process after Assistant Principal would be Building Principal
- Duties include filling in and supporting the administrators, but the need is because of the APPR observation
- Anyone who can do CSE meetings, with administrative certification, can also do APPR observations
- Posting internally, then externally if do not find someone internally
- Adding the word building in there makes us more flexible?
  - Appeal process, if teacher is not comfortable with observation teacher can go to building principal
- 2 temporary administrators now
  - One is person helping with observation, one for CSE/CPSE chair
  - Next year will be both

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

10.03 Inter-School Transfers (proposed 8:20)

*Motion:* The Board of Education hereby approves the 2 ISTs below:

1 from Bennett to Phoenicia

1 from Phoenicia to Woodstock

Motioned By: Trustee Fletcher

Seconded By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,  
Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

10.04 Attendance of Capital Conference (proposed 8:25)

*Motion:* The Board of Education hereby approves 2 Board members to attend the Capital Conference on March 9-11 @\$75 per registrant plus travel expenses and 2 number of hotel rooms @\$152 per room.

Motioned By: Trustee Fletcher

Seconded By: Trustee Spencer

Results: Unanimous Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond,  
Trustee Kurnit, Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

10.05 Revise Title of Position

*Motion:* The Board of Education hereby changes the title of "Temporary District Wide Assistant Principal" to "Temporary District Wide Building Assistant Principal"

Motioned By: Trustee Fletcher

Seconded By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,  
Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

**ADDITION TO MEETING**

Be it resolved that the waiver of tenure for Robert Wood which is annexed to the minutes is hereby approved

Motioned By: Trustee Osmond

Seconded By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,  
Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

**11. Consent Agenda**

11.01 Approve Consent Agenda (proposed 8:30 duration 5 min)

*Motion:* Approve consent agenda item numbers 11.02-11.07

Motioned By: Trustee Osmond

Seconded By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,  
 Trustee Spencer, Trustee McKeon  
 Not Present: Trustee Hickey

11.02 Personnel Agenda

**APPOINTMENTS: ADMINISTRATIVE**

**TEMPORARY APPOINTMENT**

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Wood, Robert*	District-Wide Building Assistant Principal	02/25/13 – 6/30/13	\$400.00/day	New Position

\*Pending pre-employment processing

**APPOINTMENTS: INSTRUCTIONAL**

**PART TIME APPOINTMENT**

NAME	POSITION	EFFECTIVE DATES FROM - TO	SALARY/ STEP	REMARKS
Malgieri, Marin	0.6 FTE Math–MS/HS	02/08/13* – 06/30/13	1MA	Replaces J. Torok

\*Revised starting date

**EXTRA DUTY STIPENDS 2012-2013**

NAME	POSITION	AMOUNT
Paetow, Rowena*	Musical – Orchestra Director	\$ 777.00

\*Correction of legal name

**PER DIEM SUBSTITUTES**

NAME	POSITION	AMOUNT
Schiappa, Elizabeth	Home Tutor	\$36.00/hour

**APPOINTMENTS: NON-INSTRUCTIONAL**

**PART TIME APPOINTMENT**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY/STEP	REMARKS
Singer, Angelina*	Typist	02/20/13	Step 1	New position (15 hrs/wk)

\*Pending pre-employment processing

**PER DIEM SUBSTITUTES**

NAME	POSITION	AMOUNT
Ingalsbe, Lysa	Substitute Registered School Nurse	\$95.00/day
Papa, Nicholas	Substitute Custodial Worker	\$10.00/hour

**RESIGNATIONS: INSTRUCTIONAL**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Hyde, Susan	Teaching Assistant – PH/WD	06/30/13	Retirement
White, Elaine	Teaching Assistant – PH	06/30/13	Retirement

**RESIGNATIONS: NON-INSTRUCTIONAL**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Davis, Arlene	Cook - BN	06/30/13	Retirement

**LEAVE OF ABSENCE: NON-INSTRUCTIONAL**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1051	12/17/12 – 02/04/13*	Medical Leave – Paid Family Medical Leave

\*Finalization of leave dates

11.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #02/13, Confidential, as reviewed by Trustee Spencer

11.04 Financial Report

*Motion:* The Board of Education has reviewed and hereby accepts the Quarterly Financial Report ending December 2012.

11.05 Warrant Schedule

*Motion:* The Board of Education has reviewed and hereby accepts Warrant Schedule 7

11.06 Surplus Books

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the used library books and books on cassette tape on the attached list as surplus and authorizes sale and/or disposal of these items.

11.07 Accept Donation of items

*Motion:* The Board of Education hereby accepts the following donation from Simulaids with a value of \$1,678:

- Instructor's Economy Starter package: 4 pack of Economy Adult Sani-Manikin with storage bag
- 4 pack of San-Baby Manikin
- Adolescent Choking Manikin with Carry Bag

**12. \*\*5 Minute Break**

12.01 The Board will break for 5 minutes (proposed 8:35)  
8:35

**13. Committee Reports -5 min each**

13.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 3/4/13 (proposed 8:40)

Committee has not met since the last Board meeting

13.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Committee has not met since the last Board meeting

13.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 4/1/13

Committee has not met since the last Board meeting

13.04 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD

Committee has not met since the last Board meeting

13.05 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on 2/28/13

Trustee Fletcher reported:

- Revisited purpose of committee
- Very good attendance
- Refocus what are trying to do: nutrition, PE, etc.

13.06 District Committee: Technology - Superintendent McGill to report. Next meeting is in the Bennett Computer Lab at 4:00 on 2/19  
Committee has not met since the last Board meeting

13.07 West Hurley Committee: Victoria McLaren to report. Next meeting is in the Woodstock School at 6:00 on 2/25/13  
Committee has not met since the last Board meeting

13.08 Ad Hoc Communications Committee Report  
Superintendent Phyllis McGill reported:

- Talked about all vehicles for communications
- Best use of Facebook
- What information to share about the District

13.09 Ad Hoc EPC/Capital Project Committee Report  
Trustee Kurnit reported:

- Rehashed a number of matters and timeline
- Tried to focus on what is needed to proceed
- Went over current information
- Plan is for 3 Board members to meet and come up with an outline of the process
  - make a schedule that will work

#### **14. Old Business**

14.01 The Board will discuss Old Business (proposed 8:50)  
8:50  
No Old Business was discussed

#### **15. New Business**

15.01 The Board will discuss New Business (proposed 8:55)  
Biomass Energy Conference in Saratoga–vendors, NYSERDA, have someone attend?

- Put on next agenda

#### **16. Request For Information**

16.01 The Board will request information (proposed 9:00)  
8:50  
Trustee Kurnit:

- Reach out to Rick Timbs to ask about any data on high tax aid
  - collected any data on wealthy districts vs. small rural districts?
- Method of structure and process in aligning District wide curriculum with CCLS
- P-Tech school in Brooklyn built out of collaborative effort – CUNY, NYC Public Schools, IBM
  - HS students graduating after a 5 year program with Associates Degrees
  - Board to have an introduction in what UCCC is doing with Onteora

Trustee Fletcher:

- Where are we with CCLS?
  - Presentation at Board meeting
- Staff use of tablets
  - Superintendent replied that the Technology Plan is in the works of being rewritten and there will be a presentation on the Draft Plan
- Discussion and presentation on SRO

Trustee McGillicuddy:

- more information on number of workbooks needed

Trustee Spencer:

- Develop a budget spreadsheet
  - Educational/non-educational
  - Definitive cuts and thoughts
  - Consultants outside of actual education of kids
    - Less related to teaching
  - Mandated vs unmandated
- In budget presentation says that Board is responsible for plan to return money to taxpayers
  - any guidance or guidelines as to what is expected?
  - Timelines and guidelines

## 17. Public Comment

17.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 9:05 duration 10 min)

9:05

Harris Cohn – reject recommendation that Monitors, Social Workers, Psychologists be cut at a time when administrative positions are being added. They have no contact with students

## 18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, March 5, 2013 at Phoenicia (proposed 9:15)

*Motion:* The meeting is adjourned at 9:05

Motioned By: Trustee Spencer

Seconded By: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee Spencer, Trustee McKeon

Not Present: Trustee Hickey

Minutes Recorded By:  
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

**TUESDAY, MARCH 5, 2013**

Phoenicia Elementary School

## MINUTES

### 1. Opening Items

- 1.01 Call to Order 6:10
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon  
Not Present: Trustee Hickey, Trustee Osmond, Trustee Spencer

### 2. Executive Session

- 2.01 Enter Executive Session (proposed 6:05 duration 60 min)

*Motion:* Motion to enter into Executive Session to discuss OTA, ONTSA and ONTEA negotiations, the discipline of a particular employee and the employment history of a particular employee for the purpose of tenure

Motioned By: Trustee Fletcher

Seconded By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Hickey, Trustee Osmond, Trustee Spencer

### Now Present

Trustee Spencer arrived at approximately 6:20

- 2.02 Exit Executive Session (proposed 7:00)

*Motion:* Motion to exit Executive Session

Motioned By: Trustee Fletcher

Seconded By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon,  
Trustee Spencer

Not Present: Trustee Hickey, Trustee Osmond

- 2.03 Re-enter Public Session

*Motion:* Motion to re-enter public session

Motioned By:

Seconded By: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon,  
Trustee Spencer

Not Present: Trustee Hickey, Trustee Osmond

### 3. Acceptance of Minutes

- 3.01 Acceptance of minutes (proposed 7:05)

*Motion:* The Board of Education hereby accepts the minutes of 2/19/13

Motioned By: Trustee Spencer

Seconded By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon,  
Trustee Spencer

Not Present: Trustee Hickey, Trustee Osmond

#### 4. Board District News

4.01 The Board will announce district news (proposed 7:10)

7:20

Trustee McGillicuddy reported:

- Met with new representative Senator Cecilia Tkaczyk
  - She wrote a letter to help us get funding back
  - Attended Assemblyman Cahill's luncheon for Senator Tkaczyk
    - Mayor of Kingston, many superintendents present
- Attended the boys Basketball game and the Bennett Invention Convention
  - creative ideas in action
  - See grow from year to year
- Bennett hosted a Student Dodgeball Tournament
  - first annual tournament for children on Saturday

Trustee Fletcher reported:

- Wonderful to see turnout and enthusiasm at First Annual Saturday Dodgeball tournament for children
  - Thanks to Imagine Onteora

#### 5. Superintendent District News

5.02 The Superintendent will report on District News (proposed 7:25)

7:25

- Senator Seward also assured us that he would speak to Senate
- Attended dance residency at Woodstock for grades 1<sup>st</sup> and 3<sup>rd</sup>.
- Attended workshops hosted by NYS Education Dept. at the NYS Council of School Superintendents Conference
  - Research fellow presenting about the capabilities and possibilities of students
    - Already know to teach our kids to try harder we need to believe and support students
  - Chuck Szuberla – Deputy Superintendent for Operations for NYSED
    - regionalization of HS in NYS
    - coming forward with more plans and ideas
    - Board of Regents agendas will show what is happening
      - Will follow-up
  - RFP for P-Tech High Schools to develop for grades 7 -14 – through community college level
    - Hoping the students would stay in school longer
  - Statistician doing the data analysis for new assessments coming out this spring
    - New assessments for this year and next year for grades 3-8

- Based on premise of college and career ready
  - Top down curriculum – what does it mean to be college/career ready
  - What do you need to have all the way down to make this happen
- Cannot compare student scores from last year to this year
- Level 2 is now not meeting standards, instead of needing support
  - Grandfather the Academic Intervention Support students who receive a 2
- Expecting when District makes shift and curriculum Statewide performance will go down because they are setting a higher bar again
- Not impact growth model for teachers – compares students relative to one other
- School report cards and scores for parents will be lower
  - Need to get the word out
  - Commissioner will be speaking at the UC School Board Assoc.
    - Have opportunity to hear more and ask questions
    - Teacher and Administration Unions will have representatives present
- Wrap up of Deputy Commissioner Ken Slentz about the APPR
  - made a change to HS measure so that students will not be over-assessed
  - Alternate years of assessment – English one year, Math one year

#### 5.01 Report by Nicholas Millas, Director of Athletics (proposed 7:15)

7:40

Winter Athletics Report:

161 students grades 7-12 participated on a winter team (5 more than last year)

- 37 Varsity athletes earned all academic honors for the Mid-Hudson Athletic League
- The following teams earned the New York State Public High School Athletic Association Scholar Team Award: Boy's Indoor Track team, Girl's Basketball, and Boy's Alpine Ski. These teams had a team average of 90 or higher. )

State Meet:

- Did not do States due to weather
- Emily Waligurski 8th place in state, 9th in Federation
- Julia Rubin-Armstrong 2nd place in the state and 2nd place in Federation

Boys Basketball-

- Overall Record of 4-14
- Margin of defeat was narrow in most games lost
- Senior Cory Beesmer led the team with 239pts.

Girl's Basketball

- Overall record of 15-5
  - Sectionals- Earned the #1 seed where they defeated #8 Ellenville before losing in the semis to Marlboro in a close game

- Won their Division with a 6-0 division record.
- Defeated Coleman #7 state ranked in the MHAL Conference Championships before losing in the finals to Wallkill #8 state ranked in Class A
- Ended season ranked #20 in State in Class B

#### Boys and Girl's Apline Skiing

- Boys Won their Division in OCIAA
  - Runner up in Sectionals
- Collin Nagle, Joseph Strauss and Hayden Lamotte qualified for Sectionals. KealeyViglelmo and Nick Barthel qualified for States competed in Bristol Mountain – see posting on web site
- Girls were runner up in their Division
- Devon Anderson, Victoria Napalitano, Natalie Rubin, Marrissa Downs Qualified for Sectionals
- Jackie Ford qualified for States – results to be posted on web site

#### Wrestling

- League Record: 11- 1 Overall Record: 18-10
- Section IX Dual meet champions
- Section IX Regular season champs
- Section IX Tournament at Liberty: 3rd place finish
- Section IX Individual Champions at Times Union Center in Albany: Avery Leighton, Austin Weigel, & Dustin Mackenzie. 2nd place: Zach Chartrand, Finbar Stuart, Bernie Smith. 3rd place: Dillon Ross and Andrew Friedel
- Austin Weigel reached 122 career wins by becoming the first to win over 40 matches in a season (41).
  - Very talented wrestler

#### Spring Sports- V/JV tryouts begin next Monday

- Modified tryouts began on March 18.
- Varsity Baseball will be hosting their annual tournament May 2-4 in honor of fallen police officer and Onteora Graduate Travis Nissen.
- Thank you Jar and Nic for allowing everything to run smoothly
- Thank you to Richard Merck for donated to TravusNissen Fund to begin an archery program at Bennett

#### Honored Emily Waligurski as a model student athlete

- Always had refined runner form
- Attending Yale in the fall
- Note worthy community service
  - Fundraisers, directed children's activities, soup kitchens, etc.
- Accomplishments:
  - Spring Track: 3 time state champion, runner up, 3 MHAL records, 8 individual MHAL championships, 6 individual section 9 championships, Part of 2 MHAL team titles, 6 school records(individual and relay)
  - Indoor track: 12 school records, 3 time state medalist, 2 OCIAA individual championships, 7 section 9 championships, 3 time qualifier for new balance indoor nationals including a 3rd
  - place finish in the freshman mile

- Cross Country: 3 time state medalist, 2 time section 9 champion, 2 time MHAL Champion, member of section 9 team championship 2010

### 5.03 Budget Update (proposed 7:30 duration 20 min)

7:50

Superintendent Phyllis McGill prefaced Budget Report:

- Still in Draft phases of budget
- Still going through annual reviews
- One screening day for Kindergarten registration, but have not put an advertisement out, so have not finalized staffing
- Projection:
  - Phoenicia 1<sup>st</sup> through 3<sup>rd</sup> - 115 students
  - Woodstock 1<sup>st</sup> through 3<sup>rd</sup> - 175 students
  - No Kindergarten added at this time
  - Bennett 4<sup>th</sup> through 6<sup>th</sup> - 311 students
  - MS - 207
  - Decrease because of large graduating class - HS - 466
  - Total 1364 with 90 Kindergarten projected by FACTS
- RUPCO will keep coming in - they are behind timeline

Budget Presentation:

- BOCES estimate is lower than expected
- Health insurance estimate is lower than expected
- The next presentation Superintendent Phyllis McGill will have further updates on staffing:
  - Master schedule is almost fully built
    - May need more Teaching Assistants
  - Reduction of one Social Worker and one Psychologist
    - Based on caseloads
      - May be 1 this year and one next year or 2 Social Workers for next year
  - Reducing 2 third grade sections
    - Don't know Kindergarten enrollment is going to be
      - 1-3 cuts
  - Retirement, bringing back between a .4 - .6 Social Studies teacher
  - Art is estimated - have a retirement of Art Teacher
    - Trying to not have teacher travel
    - May bring back .5
  - 2 guidance counselors due to caseloads
    - May do one cut this year, wait for the larger graduating class to go next year to make the next cut
  - Science is cut is because larger group is graduating
  - SRO - possibility of reducing 3 monitors if SRO
    - no decision made
  - Not sure about the reduction of Teaching Assistants
    - Need master schedule and special Education needs
  - Hiring a reading teacher to replace retirement and adding a position

- To address reading at all elementary buildings
- Added the CPSE/CSE District Chair and District Wide Shared Assistant Principal to help with all the APPR observations
- 2 part time secretaries – to help out especially in Woodstock where their numbers may go up
  - May be 1 full time -10 month typist
- Add a .5 special Education teacher
- Cutting things closer – due to cuts in state aid
  - trying to not over staff in every area while addressing student needs
- Through reductions found and analyzing what has not been spent in past years
- TRS came out with final rate and with budget reductions – maximum allowable levy limit is 4.85%, which has been filed with the State
- Levy increase is just under \$1 million or 2.3%
- Revisiting fund balance planning
  - Current budget uses \$2 million to offset levy, as usual practice
  - Tax Cert resolved have total of
  - \$5.5 million that needs to be allocated once the Capital Reserve is maximized
    - if Board opts to
  - Can increase amount in budget revenue line to offset levy by \$3 million bringing the levy increase to 0%
  - Remaining 2.5 million in coming school year, reducing the levy again
    - This gets money back to the taxpayers in a thoughtful way, using this plan

#### Discussion:

- Budget number includes current reductions and increases
  - Will change, but not so dramatically that we could not offset it with the Tax Cert money
- Fund balance planning has money to fund the capital reserve and offset the levy for 2 years due to the amounts found in budget lines which have not been utilized in the past few years
  - \$4.5 million released from Tax Cert
- Carry \$2.5 million in 14-15 would need to be allocated to a reserve, which will be “well funded”
  - The Comptroller will see the plan to give back to the taxpayers and overlook the “well funded” reserve
- In the future drawing down as needed
  - To stabilize the tax levy increase in the future due to the tax levy limit, we could take funds from ERS, unemployment reserve
    - Other districts do not have these reserves
- Funding reserves needs Board action
  - General guidelines, but no limits
- At a very different place than last Board meeting – much better
- Looking at proposed reductions – are all justified by enrollment and in an ideal

world are they absolutely necessary?

- Maybe adding some back, based on student needs
- Not putting anything back because we have the luxury
- Feel better if we can cut one guidance counselor until the biggest class gets through next year - they are key for seniors
- Trying to fine tune master schedule to get at number of TAs needed
- Clearly have looked at numbers of guidance counselors and psychologists
  - Very confident can reduce by one guidance counselor
  - Should other be psychologist or social worker
    - Psychologist can test and counsel
- Next meeting put time aside for Fund Balance Planning

Superintendent Phyllis McGill clarified:

- If we get the aid rightfully owed to us, we will not have to cut the budget so close
  - Treating us as a district of extreme wealth, but we have a 37% free and reduced lunch rate, which the other districts do not have

## 6. Student Representative Report

6.01 Liza Tumen/Sean Hickey, the Student Representative to the Board will report (proposed 7:50)

- Congratulations to Emily Waligurski
- Harvard Model Congress returned with 7 awards – one of the most awards any one school received
  - 60 schools compete
  - Very few public schools
- Girls basketball game was well attended, lots of school spirit
- Talent show tryouts are tomorrow, hosted by the French Club
- Floor hockey team fund raiser for Belleayre Bash
- Spring sports coming

## 7. Public/Student Comment

7.01 The public and students may comment on any agenda or non agenda item. (proposed 7:55 duration 10 min or more)

BirnieBus Drivers–Ken Rolf, John McCarski, Ellen Calangelo, Joan Freer - Asking District to require Birnie Bus to stop union-busting pressure campaigns

Wendy Wolfenson – Budget – continue spending money on half empty building, the way temporary departure of principal was handled in communication, Facebook was meant for public to dialogue about issues- put back the way it was

Anna Millenson- Social Worker cut – more information on how many students social worker serves, where the social worker is cut from, where will the students who now receive help from the social worker get their help?

## 8. Discussion

8.01 Discussion on SRO (proposed 8:05 duration 30 min)

High School Principal Lance Edelman and Middle School Principal Jen O'Connor discussed the need for a Security Resource Officer

- Had SRO 3 of the last 5 years
- Successful program
- Feeling that the position is missing from MS/HS
- Incidents where SRO is needed
  - Specifics
  - Ambulance and 911 response time
  - Chasing students across 28

Discussion:

- What is difference between referrals and VADIR
  - Violent and Disruption Incident Report by building by year tracks specific behaviors
  - Referrals are anything teachers write upon students– late to class, homework, etc.
    - Managing these behaviors – not VADIR behaviors
- Seems that the other Districts are getting an SRO for less than we paid in 2010
  - Cost has gone down since 2010 – Sheriff's office is trying to help
- Not as line item in budget but separate discussion
- How does it coincide with proposed cuts
  - See it as Guidance Counselors, Social Workers, Monitors and SRO as "Safety Team"
  - Have SRO with plan to have SRO integrated with professionals working with children
    - The SRO is its own entity – an SRO provides a very specific service
    - Does not deal with the behaviors in the building – administration is successfully handling the behaviors
    - Do not believe we need the number of monitors we currently employ at a time to cut costs -SRO on its own merit
    - SRO can cover Bennett and High School. Then to make themselves available to elementary school
    - Support Prime for Life Health Curriculum, Community Outreach
    - Interaction between the police and our students is invaluable
      - Deescalated a student when our former SRO was responding to a call to his home
- New contracts allows for after school help – our most vulnerable time (7:30 -4:30) and they would stay for night activities
  - Bus arrival and dismissal are crucial times
    - Right now there is employee trying to stop traffic on Rte. 28
  - Late bus has little supervision
  - Then receive comp time from the Sheriff's office instead of overtime
- We do not have anyone on staff with these particular skills
  - Looking at safety of everyone – not just children
- Consistent message from Principals
- Does the SRO compete with any other programs that might be just as beneficial?
- Any negatives of an SRO
  - Make sure not creating the perception of a police state or unsafe building, but

- administration would work on that
- Risk to have a person with a loaded gun in the schools as demonstrated by recent incidents in our area
- The right person is essential
  - What is the person selected is not right for us?
    - Sherriff office keeps in constant contact with school and evaluates SRO
- District has trained people to handle difficult situations – Is SRO trained to handle these situations?
  - SRO training includes how the school works, roles within setting, working closely with administration – they are not right for every situation or just their brief presence can help
- Not a purely educational function – is health and safety
  - Not in jeopardy now, but the principals have expressed that the SRO's skills are needed in the schools
- Have prevention programs that are working, but missing this piece, in this time because we are not a locked school
  - Proactive programs and support that the SRO provides
  - Live in an unpredictable world
- Set up a reserve for the next 3 years of this expense?
  - Cannot do that
  - Will we have to take something else out of budget in 3 years to pay for this?
- Isolate from the budget
  - Not vital that is happens so soon
  - Do not swap monitors for SRO
    - May not increase students' confidence level
  - Keep what we need to keep – treat this as a separate issue
    - Do we need to hire an SRO and how to go about it
- Numbers in VADIR report are going down in 2 years we have not had an SRO, why is it vital to have an SRO
- Climate in school is significantly better – do the numbers justify that we need SRO
- Response times from the police – get that figured out
  - Need to know that first responders can get to the schools quickly
- Hire SRO due to Newtown – what will happen with school safety if there is an incident in Woodstock?
- Security cameras – the District made an investment into security
- Lost SRO because lost grant – can we get a grant to help pay for SRO?
  - Federal government sites grants available
  - NYSSBA whole heartily supports State and Federal Funding of SROs
- Personal connection that an SRO provides can help prevent shootings but quality of communication is most important
- Response time is too long – can be 30 min
  - Even a 10 minute response time can seem like a lot longer to administration dealing with a student
  - Having an SRO is an insurance policy – if something happens they are available quickly
- How have our procedures and protocols changed since we have not had an SRO and what will change if we get an SRO in District?

- SROs are a piece of the whole safety of District with social workers and psychologist – where does the SRO fit?
- More feedback from administration, staff, students, parents
- SRO is needed to have the relationship with the students and giving them another adult
  - Not in place of monitors - all groups have specialized talent – SRO would fit into that
  - With the last year have had 5 or 6 incidents that were disrupted and violent that they called 911
    - Overuse Mr. Edelman's security skills
- Important for Onteora and Rondout because of the large geographic area
- Pursue with outside money and move more slowly
  - Used to be supported from outside and should continue to be supported from outside
- Decouple from budget – make revenue neutral – budgets are about priorities
  - Should not have an impact on the budget
- Dr. McGill has checked into grants and there are no grants available at this time
- Can law enforcement agencies coordinate together to always have someone available to the District?
  - Are there any other options going forward to get help from local law enforcement?
  - They all have GPS so one dispatcher knows where all patrol cars are and they can see each other
- Remove SRO from Budget – keep separate from Budget to take time
  - 4 Board members agree of that opinion
- Have Sheriff's Office do presentation?
  - Have opportunity to pose questions before they arrive so they ready
  - What do they have to say in 2013 and how the program has evolved
  - Maybe 2 meetings from now

## 9. Discussion and Possible Action

### 9.01 Adopt Textbook Series (proposed 8:35)

9:50

*Motion:* The Board hereby adopts the "Linking Words to Meaning" Spelling Series

Motioned By: Trustee Spencer

Seconded By: Trustee Fletcher

- Supply the students in 4, 5, 6 grades in Bennett for one year
- Very little aid is available
- Workbooks are for this year
  - Will help children, teach them until the very end of school
  - Started later in the year – came up at a Supt. Conference Day
    - Process was slowed so the Board could approved of series

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon, Trustee Spencer

Not Present: Trustee Hickey, Trustee Osmond

### 9.02 High Stakes Testing (proposed 8:40 duration 10 min)

This item was tabled until the next meeting

*Motion:* The Board of Education hereby approves the following resolution

WHEREAS, our nation's and New York State's future well-being relies on a high-quality public education system that prepares all students for college, careers, citizenship and lifelong learning, and strengthens the nation's social and economic well-being; and

WHEREAS, our nation's school systems have been spending growing amounts of time, money and energy on high-stakes standardized testing, in which student performance on standardized tests is used to make major decisions affecting individual students, educators and schools; and

WHEREAS, the overreliance on high-stakes standardized testing in state and federal accountability systems is undermining educational quality and equity in U.S. public schools by hampering educators' efforts to focus on the broad range of learning experiences that promote the innovation, creativity, problem solving, collaboration, communication, critical thinking and deep subject-matter knowledge that will allow students to thrive in a democracy and an increasingly global society and economy; and

WHEREAS, it is widely recognized that standardized testing is an inadequate and often unreliable measure of both student learning and educator effectiveness; and

WHEREAS, the over-emphasis on standardized testing has caused considerable collateral damage in too many schools, including narrowing the curriculum, teaching to the test, reducing love of learning, pushing students out of school, driving excellent teachers out of the profession, and undermining school climate; and

WHEREAS, high-stakes standardized testing has negative effects for students from all backgrounds, and especially for low-income students, English language learners, children of color, and those with disabilities; and

WHEREAS, Race to the Top funding does not adequately address the significant costs associated with the implementation of the new APPR and Common Core Learning Standards such as hiring professionals to ensure local assessments at grades 4-8 are valid, or other test construction and implementation costs; and

WHEREAS, New York State will require computer based testing statewide starting in 2014, requiring districts to build technological capacity to administer these high stakes tests, including the need to purchase computers, improve networks, develop infrastructure capacity, and train and hire personnel at an estimated cost of approximately 5% of current district budgets, without providing additional funding and while capping State and Local aid; and

WHEREAS, we do not oppose accountability in public schools, but believe that standardized tests dominate instructional time and block our ability to make progress toward a world-class education system of student-centered schools and future-ready students; therefore be it

RESOLVED that Onteora Central School District calls on Governor Cuomo, Commissioner King, the State Legislature, and the Board of Regents to reexamine public school accountability systems in this state, including the Annual Professional Performance Review (APPR) and to develop a system based on multiple forms of assessment which do not require extensive standardized testing, more accurately reflects the broad range of student learning, and is used to support students and improve schools; and

RESOLVED, that the Onteora Central School District calls on the U.S. Congress and Administration to overhaul the Elementary and Secondary Education Act (currently known as the "No Child Left Behind Act"), reduce the testing mandates, promote multiple forms of evidence of student learning and school quality in accountability, and not mandate any fixed role for the use of student test scores in evaluating educators.

#### 9.03 Northeast Bio Mass Conference (proposed 8:50)

*Motion:* The Board of Education supports up to 3 Board Members to attend the Northeast Biomass Conference on April 3-5, 2013 including travel expenses and hotel.

Motioned by: Trustee Spencer

Seconded by: Trustee McKeon

Hoping that Director of Facilities, Jared Mance, the architect and engineer are registered:

- Expo only: \$209 (\$269 after March 8th)

- Expo plus AG Biomass Seminar: \$249 (\$279 after March 8th)
- AG Biomass Seminar only: \$49 (\$69 after March 8th)

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon, Trustee Spencer

Not Present: Trustee Hickey, Trustee Osmond

9.04 Create Position (proposed 8:55)

*Motion:* The Board of Education hereby creates the following position to begin 7/1/13:

1.0 FTE Reading Teacher

Motioned By: Trustee Kurnit

Seconded By: Trustee Spencer

Create the position now, District wants to post it internally to see if any general education teachers would like to apply for this position. Definitely need to add a reading teacher back to the District, based on student need

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon, Trustee Spencer

Not Present: Trustee Hickey, Trustee Osmond

9.05 ONTEA Incentive (proposed 9:00)

*Motion:* The Board of Education hereby approved the Retirement Incentive for the Onteora Non-Teaching Employees Association and authorizes the Superintendent to sign such agreement.

Motioned By: Trustee Fletcher

Seconded By: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon, Trustee Spencer

Not Present: Trustee Hickey, Trustee Osmond

9.06 OTA Retirement Incentive (proposed 9:05)

10:10

*Motion:* The Board of Education hereby approved the Retirement Incentive for the Onteora Teaching Association and authorizes the Superintendent to sign such agreement.

Motioned By: Trustee Spencer

Seconded By: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon, Trustee Spencer

Not Present: Trustee Hickey, Trustee Osmond

## 10. Consent Agenda

10.01 Approve Consent Agenda (proposed 9:10 duration 5 min)

*Motion:* Approve consent agenda item numbers 10.02-10.06

Motioned By: Trustee Kurnit  
 Seconded By: Trustee Fletcher  
 Results: Unanimous  
 Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon,  
 Trustee Spencer  
 Not Present: Trustee Hickey, Trustee Osmond

10.02 Personnel Agenda

**APPOINTMENTS: INSTRUCTIONAL**  
**EXTRA DUTY STIPENDS 2012-2013**

NAME	POSITION	AMOUNT
Allison, Bridget	Co-ELA Coordinator (split w/L.Loheide)	\$2,250.00
Grady, James	MS/HS Drama Club Advisor	\$ 862.50
Loheide, Laura	Co-ELA Coordinator (split w/B.Allison)	\$2,250.00
Cytryn, Herbert	Tennis Coach – Boys – <b>UNPAID</b>	\$ 0
Motzkin, Barry	Baseball Coach – <b>UNPAID</b>	\$ 0
Petruzzelli, Matthew	Track – Modified – Head Coach	\$2,283.00

**PER DIEM SUBSTITUTES**

NAME	POSITION	AMOUNT
Mielcarek, Karen	Certified Substitute Teaching Assistant	\$10.00/hour
Purvis, Karen	Certified Substitute Teacher	\$95.00/day
Purvis, Karen	Home Tutor	\$36.00/hour
Winston, Andrea	Uncertified Substitute Teacher	\$80.00/day

**APPOINTMENTS: NON-INSTRUCTIONAL**  
**PART TIME APPOINTMENT**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY/STEP	REMARKS
Singer, Angelina	Typist	02/20/13	Step 1	Replaces D. Stoutenburgh*

\*Correction of remarks

**PER DIEM SUBSTITUTES**

NAME	POSITION	AMOUNT
Lohrer, John	Substitute Custodial Worker	\$10.00/hour

**PERMANENT STATUS: NON-INSTRUCTIONAL**

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

NAME	POSITION	PROBATIONARY DATE	PERMANENT DATE	SALARY
Kothe, Robert	Cook	09/18/12	03/18/13	Step 1

**LEAVE OF ABSENCE: INSTRUCTIONAL**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#1228	02/13/13 – 02/27/13 (.50 day on 02/27/13)	Medical Leave – Paid Medical Leave
#1228	02/27/13 – 03/13/13 (.50 day on 02/27/13; .50 day on 03/13/13)	Medical Leave – Unpaid Medical Leave (Sick Bank requirement)
#1228	03/13/13 – 05/27/13 (.50 day on 03/13/13)	Medical Leave – Paid Medical Leave (Sick Bank)

**LEAVE OF ABSENCE: NON-INSTRUCTIONAL**

EMPLOYEE	EFFECTIVE DATE	REASON
----------	----------------	--------

NUMBER	FROM – TO	
#3107	01/01/13 – 06/30/13	Unpaid Leave
#3207	01/01/13 – 06/30/13	Unpaid Leave

10.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Motion:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #03/13, Confidential, as reviewed by Trustee Fletcher

10.04 Accept Donation

*Motion:* The Superintendent recommends acceptance of a donation totaling \$2,000.00 CASH, from The Travis Nissen Memorial Fund for the creation of an archery program at the Bennett Elementary School.

The Superintendent recommends approval to increase the 2012-2013 Budget per the following donations:

The Travis Nissen Memorial Fund  
A2855.501.18 Supplies \$2,000.00

Note that this is the donation Mr. Millas discussed by Richard Merck.

10.05 Accept ECA Quarterly Report

*Motion:* The Board of Education hereby accepts the ECA Quarterly Reported ending December 31, 2012

10.06 Volunteer

*Motion:* The Board of Education hereby approves the following volunteer for the Bennett School: Debra Zygmunt

**11. \*\*5 Minute Break**

11.01 The Board will break for 5 minutes (proposed 9:15)

**12. Committee Reports -5 min each**

12.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 5/6/13 (proposed 9:20)

- Working on the charter; it is an attachment on this agenda
- Consider this the first reading, and would like the Board to approve it at the next agenda

12.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Committee has not met since the last Board meeting

12.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 4/1/13

Committee has not met since the last Board meeting

12.04 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD

Committee has not met since the last Board meeting

12.05 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on 3/21/13

- Report by Athletic Director/Health Director Nick Millason the District's physical activities available in the District
- Watched "Stop Bullying in the Hudson Valley" produced by the Hudson Valley LGTBQ and Supervisor Mike Hein's
  - Explore a way to show the film to students of all levels
  - Working with GSA
- Did not get a chance to create sub-committees of nutrition education, physical activity, school climate to cover all aspects of Health and Wellness

12.06 District Committee: Technology - Superintendent McGill to report. Next meeting is in the Bennett Computer Lab at TBD

Committee has not met since the last Board meeting. There is a Draft Technology Plan, so a meeting needs to be set to go over plan.

12.07 West Hurley Committee: Victoria McLaren to report. Next meeting is in the Woodstock School at 6:00 on TBD

Assistant Superintendent for Business Victoria McLaren and Trustee Kurnit reported:

- Committee is wondering what the Board wants reported
- Discussion on a survey to see what the community would like there
  - Committee feels that the survey should go to the immediate community first
  - Most of which we cannot do by ourselves
- Wanted to wait until the Board clarifies the work to be accomplished
- Ideas: Environmental Center, Town use it, Food Pantry – as a School District we cannot create any of these

Discussion:

- Put on agenda next time
  - Report to Board the committee's recommendations and would like to see happen and draft survey
- The suggestion of a Food Pantry is the only one that has an interested party
- Are there programs that might have an interest in the building?
  - Use realtor to make the connections
  - Frame the uses for the realtor

12.08 Ad Hoc Communications Committee Report

Committee has not met since the last Board meeting

12.09 Ad Hoc EPC/Capital Project Committee Report  
Meeting Thursday, 3/7/12 in Mount Tremper

**13. Old Business**

13.01 The Board will discuss Old Business (proposed 9:35)

Trustee McGillicuddy is going to watch webinar on exit polling and will report back to the Board

Traffic on Route 28 and what we can do to reduce speed limit or get the speed camera

Assistant Superintendent for Business Victoria McLaren will follow-up

Requested an agenda items:

- Trustee Kurnit- Amy Weisz, MS/HS Librarian, to report using the Powerpoint presentation on her web site
- Trustee Fletcher - Review Board Goals and Superintendent Goals to see where we are

**14. New Business**

14.01 The Board will discuss New Business (proposed 9:40)

Response to Birnie Bus Drivers

- They are looking for the Board support
- Need to get advice from council

**15. Request For Information**

15.01 The Board will request information (proposed 9:45)

Trustee Kurnit requested:

- Have Amy Weiss present at a future Board meeting
- P-Tech style program – getting organized in Hudson Valley with IBM
  - Find out what it is – to see if we can take advantage of it
    - Visit the Career/Tech program in Port Ewen at BOCES
- Harris Foundation – 2 week STEM programs for disadvantaged kids
  - One north of us – Saratoga, also in NYC, CT

Trustee Fletcher requested:

- Who is the respondent to the Request For Proposals for Regional High Schools? BOCES, School District? BOCES?
- See the police response times for all the schools
- How are 911 calls logged?
- Security cameras being used?
- How many monitors do we have? What is recommended
- Clearer breakdown on what is a sensible amount for guidance counselors and social workers

No Longer Present

Trustee Fletcher left at approximately 10:45

Trustee McKeon requested:

- Icivis.org – look into program by Sandra Day O'Connor
- Thoughts about under-reporting of need by students
  - Identified needs have been reported, but what about other student needs that we may not know

Trustee McGillicuddy requested:

- Breakdown of BOCES numbers: administrative, programs, number of students in Special Education, Career and Tech, Alt Ed, and transportation costs
- Breakdown of sports – teams, number of students, stipend
- Breakdown of special education needs – number of students out of district
- Private and parochial transportation cost – number of students, cost for transportation for each school

Trustee Spencer requested:

- SRO outside contract – proposition on ballot for SRO – is it possible?
  - Way to have the tax payer buy into it
  - Board seems to want it separate from budget
  - Not an educational program
  - Board would need to decide by the next Board meeting
  - Superintendent Phyllis McGill expressed that if put to a vote it will be abdicated responsibilities

## 16. Public Comment

16.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 9:50 duration 10 min)

No public comment was made

## 17. Adjournment

17.01 Adjourn Meeting. Next meeting is Tuesday, March 19, 2013 at Woodstock (proposed 10:00)

*Motion:* The meeting is adjourned at 11:00

Motioned: Trustee Spencer

Seconded: Trustee Kurnit

Result: Anonymous

Yea: Trustee McGillicuddy, Trustee Kurnit, Trustee McKeon, Trustee Spencer

Not Present: Trustee Hickey, Trustee Osmond, Trustee Fletcher

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

Minutes Recorded By:  
Fern Amster, District Clerk



# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## REGULAR MEETING

6:00 p.m.

MINUTES

**THURSDAY, MARCH 21, 2013**

(Rescheduled from 3/19/13)

Woodstock Elementary School

### **1. Opening Items**

1.01 Call to Order 6:10

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey

Not Present: Trustee McKeon, Trustee Kurnit, Trustee Osmond

### **2. Executive Session**

2.01 Enter Executive Session (proposed 6:05 duration 1 hour 15 min)

*Motion:* Motion to enter into Executive Session to discuss the discipline of a particular employee, ONTSA and ONTEA negotiations at approximately 6:10

Motioned: Trustee Hickey

Seconded: Trustee Spencer

Result: Unanimous

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey

Not Present: Trustee McKeon, Trustee Kurnit, Trustee Osmond

### **Now Present**

Trustee Osmond arrived at approximately 6:15

2.02 Exit Executive Session (proposed 7:30)

*Motion:* Motion to exit Executive Session

Motioned: Trustee Fletcher

Seconded: Trustee Spencer

Result: Unanimous

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Osmond

Not Present: Trustee McKeon, Trustee Kurnit

2.03 Re-enter Public Session

*Motion:* Motion to re-enter public session

Motioned: Trustee Osmond

Seconded: Trustee Spencer

Result: Unanimous

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Osmond

Not Present: Trustee McKeon, Trustee Kurnit

### **3. Acceptance of Minutes**

3.01 Acceptance of minutes (proposed 7:30)

*Motion:* The Board of Education hereby accepts the minutes of 2/28/13 and 3/5/13

Motioned: Trustee Spencer  
Seconded: Trustee Osmond  
Result: Unanimous  
Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey,  
Trustee Osmond  
Not Present: Trustee McKeon, Trustee Kurnit

#### 4. Welcome

4.01 Principal Barbara Schnell will welcome the Board (proposed 7:30)

7:30

- Woodstock School has collected food for the food pantry and pet food for the animal shelter
  - K-3 collected same amount or more as K-6 did in past years
- Woodstock Artist Association Museum opening with work from Woodstock student artists and writers from grades 1-3
- Science Fair is 4/12/13
- Poetry units are finished; an Anthology was published

#### 5. Board District News

5.01 The Board will announce district news (proposed 7:35)

Trustee McGillicuddy:

- Annual Capital Conference Lobby Day with Trustee Kurnit
  - Met with aids of Senator Cecelia Tkaczyk, Assemblyman Kevin Cahill, Senator James Seward
    - They were called into session so had to meet with the aids
- Heard Commissioner King speak at UCSBA meeting
  - Look at Engage NY website for Common Core Curriculum Information
- Rally at Onteora for State Aid
  - Good community rally to support schools
- HS Variety Show and Phoenicia Talent Show
  - good to see the HS students' many talents

The Board showed the video of the Saturday rally about State Aid to schools produced by Trustee Osmond

5.02 Safe Schools, Safe Students Workshop (proposed 7:40 duration 15 min)

Trustee Fletcher reported:

- Attended conference with Trustee Kurnit
- NYSSBA set up this conference preceding the Lobby Day
- nyssba.org has the brochure from the conference on the front page
  - Started with the law enforcement perspective (diverse representation – FBI, Secret Service, top State Police) ended the day with Social Workers and Psychologists
- Showed film from Schnectady School District
  - “Unwillingness to Snitch” - Bystanders
    - Students need to feel empowered to speak up and prevent tragedies

- 120 incidents forestalled between 2000-2010 by reports to law enforcement
- Important for police officers to walk through buildings so school gets to know them and they get to know the building
- SROs are not armed guards but community police officers who have schools as their community
  - SRO as part of a comprehensive plan is what works
    - Have a team in place
- SED used to come out with advisory opinions. Not since 1959 has there been a document that outlines the relationship in schools between law enforcement and child.
- No single profile of school attacker
- Need to review the District Safety Plan
- Collaborate with first responders
  - Recruit for teams, walk throughs, many different drills
- No correlation between mental health and income, but is a correlation between test scores and income
- Crime peaks between ages 12 and 19
- Year long process to get students services once identified
  - Whole student approach – analysis formula at the beginning of school year
  - System today is reactive not proactive
- No professional development required for guidance counselors
  - Recommendation is 250 to 1
  - National average is 440 to 1
- Social workers may see 100+ students
  - Can do home visits
    - Difficult-to-engage students may have difficult-to-engage parents
  - Social workers can be used more widely
- No money for mental health, but there is for substance abuse
- School Board's Role:
  - Adopt policies and programs
  - Monitor programs and data
  - Fund initiatives
  - Communicate regularly on school safety to community

5.03 West Hurley Committee Report (proposed 7:55 duration 10 min)  
8:10

Assistant Superintendent for Business Victoria McLaren reported that the committee did not meet on Monday

- Will meet on 4/8/13 and report at the next meeting

## 6. Superintendent District News

6.01 The Superintendent will report on District News (proposed 8:05)

- Announcement from NYSSBA and on Governor's website: there is consensus around a budget but the details are forthcoming
  - More than \$1 billion back in education
  - High tax aid addressed

- Increases in pre-K money in high poverty areas
- More information will be available Sunday

#### 6.02 How Onteora addresses Culture and Climate as part of the Instructional Day (proposed 8:10 duration 10 min)

8:15

Requested by Trustee Fletcher and Trustee McGillicuddy due to the cuts in the budget for services

Superintendent Phyllis McGill

- This is a High School presentation from 2011 updated with HS information as well as elementary information
- Basically all buildings have:
  - PBIS programs
  - Teams to modify plans
  - Plans to catch students when they are good
  - Motivation and focus techniques on positive reinforcement
  - Safety teams - review plans as needed, practice drills and then de-brief
  - Social workers, psychologists, nursing staff and guidance counselor (secondary only)
    - Group and individual counseling
    - Have “discretionary” time as well as IEP students
      - Students who may need counseling but not IEP students
  - All law enforcement observed lock-down drills at all buildings
    - Report back was that all drills went very well
  - Locked door and buzz-in system with visually monitor
    - Sign in and badge required for visitors
  - Phones in all classrooms
  - DASA coordinators are in each buildings
    - Principal in Elementary buildings
    - Nicholas Millas in MS/HS
  - RTI – academic or behavioral concerns
    - Not progressing well – team meeting and strategies are discussed
  - Programs in the elementary schools:
    - For students to:
      - Have self-control; recognize people’s feelings by looking at their facial expressions and body language; become more self-confident; use appropriate ways to deal with anxiety and anger; increase communication and social skills; understand the effects of drugs, alcohol and tobacco use; strategies to avoid and prevent bullying; learn how to effectively communicate and function in a group; address signs and symptoms of anxiety, depression, etc; resolve conflict
    - Student Government; Bullying Prevention and Support Group; Psycho-Educational group to address signs and symptoms of anxiety, depression, etc.; Children of Divorce Group; Weekly

Team Meetings; Conflict Resolution Groups; Crisis Intervention Programs; Friendship Groups; Grief/Bereavement/Traumatic Events Support Groups; Community Projects; Artist Residencies; Electives

- Programs in the HS:
  - Providing students with skills and knowledge to develop alternative strategies to substance abuse and an opportunity for parents to discuss alcohol among children and other drug and alcohol prevention programs
- Mentor program that reaches out to students not receiving other services, but need help socially and/or emotionally; Security Cameras; No Name Calling Week, Diversity Day; Clubs: Gay Straight Alliance, SAVI, Students Against Drunk Drivers, DECA

Discussion:

- Reinforced at the Safety Conference that no one thing can make all the difference – Onteora does everything possible to prevent problems
- SRO presentation at the next meeting
- Violent and Disruptive Incident Report (VADIR)- data is down approximately 66% in behaviors that qualify as violent or disruptive

## 7. Student Representative Report

7.01 Liza Tumen/Sean Hickey, the Student Representative to the Board will report (proposed 8:20) 8:35

Student Representatives were not present

## 8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. (proposed 8:25 duration 10 min or more)

Maxanne Resnick- Music Man 4/18/13- 4/20/13 \$8 Students/children \$12 Adults; Meet Greet and Eat 12 chefs, April 29<sup>th</sup> 5:30 – 7:30 – a variety of students are helping; mural project at MS/HS cafeteria; may have chefs create a school lunch with student judges

Fran Hollander - Been in many different positions in Onteora - consider SRO even if money is tight- was a comfort when there was an SRO in the MS/HS

Wendy Wolfenson - Year to year increase is over 8% of what is being spent this year, taxpayers are being overtaxed by not consolidating are over taxing; even though free and reduced lunch is high, not a poor district due to the reservoir

## 9. Discussion

9.01 Budget Update and Fund Balance Planning (proposed 8:35 duration 30 min) 8:50

Assistant Superintendent for Business Victoria McLaren and Superintendent Phyllis McGill presented:

- Enrollment reports will change to reflect BOCES Special Education placements and RUPCO
- Have 20% Special Education rate
- 35 student decrease next year and then enrollment will level off
- State aid has been reinstated, but no details available
  - Details in next presentation
- Staffing assumptions updated
  - Additions based on master schedule and annual reviews
  - SRO is topic to be discussed
  - Case loads of guidance counselor, social worker and psychologist – still looking at a cut of a social worker
  - Waiting to see kindergarten and Woodstock Commons (RUPCO) for elementary teacher
  - Not looking to change or reduce art program – will depend on number of class sections
  - Guidance counselors – cut 1 instead of 2 due to large senior class next year
  - Not eliminating monitors
    - feedback from HS is that over-staffed in monitors
    - elementary schools need them
  - Woodstock is becoming bigger due to Woodstock Commons – person will primarily be at Woodstock, will help Phoenicia when needed
- Budget is 1.26% increase from this year and Levy is just under 2% increase
  - Allowable legal levy limit is 4.8%
- Fund Balance
  - Projection is \$11 million
    - \$2.2 million to fund Capital Reserve
    - \$2 million are 4% un-appropriated fund balance is
    - \$1.1M Funds to be added to ERS Reserve
    - \$6 million remaining (approximately)
      - \$2 million to offset levy
      - \$4 million to decide
    - External auditor and Rick Timbs have been contacted to help on how to use fund balance
      - External auditor gave recommendations
        - Create structured plan for returning reserves and communicate to State
      - Rick Timbs suggested spreading the tax certiorari money out over 3 years
        - Use \$4 million over the next 2-3 years to offset levy
          - In 13-14 additional \$1 million
          - In 14-15 same
          - In 15-16 give rest back
        - Need to be careful, if give money back too fast it will affect the levy because of the levy limit calculation

## Discussion:

- Need guidance from Board on how to go forward
- Numbers are approximate - \$300,000 missing from the approximate amounts
  - Assistant Superintendent for Business Victoria McLaren to revise amounts
- Clear number of number of Social Workers, Guidance Counselors and Psychologists:
  - 1 Psychologist and 1 Social Worker are shared the 2 primary
  - 1 Psychologist and 1 Social Worker at Intermediate School
    - Also a Behavioral Specialist
  - 2 Psychologist and 2 Social Workers at MS/HS
  - 3 guidance counselors at HS
  - 1 guidance counselor at MS
  - 1 CSE Transition coordinator
- All information received by Board says to not cut these positions (above) unless absolutely necessary or absolutely over-staffed – as well as monitors
  - Monitors were supposed to pay for SRO but SRO is now out of budget – glad they are back in the budget
  - Just want to be sure we are making the right decisions
  - Superintendent Phyllis McGill feels comfortable with these recommendations based on the information she received
  - Waiting on the State Aid numbers to finalize numbers
    - Missing summer school for all students – in the running for a grant due to our high rate of Free and Reduced Lunch
    - For students to be ready for school by attending Summer School for August where there is not strong literacy in the home
    - Fund Pre-K program for children that do not make the lottery which uses State Aid money
- Concerned about ratios of Guidance Counselor and Social Workers to students
- Transportation cost for private and parochial schools has dramatically increased
  - Another unfunded mandate that is calculated in our cost per student
- Tax certiorari money will be put in an existing reserve, which will overfund the reserve
- Have trimmed expenses by going line by line
  - We are not budgeting much more than we are spending – won't see those numbers next year
- Guidance Counselors equally share load
  - Dropped in enrollment at secondary level in 9-12 grades curriculum changes a great deal in these grades
  - Proposing something that would meet students needs, but with concern by District
  - The Transition Coordinator will be taking that position with her to the CSE
    - Mr. Schaeffer along with Mr. Edelman would figure out the work loads

- Put back a psychologist, as recommended by PPS
  - One of the secondary Social Work positions was very light and could be absorbed
- Requests For Information:
  - Fund balance presentation to see more in depth presentation and how it effects the budget
    - Put actual numbers in – not approximate
  - What expenses were below or above budgeted number and propose numbers of these items for the future
    - Put money allocations to staff reductions and additions
      - See the impact of adding and reducing positions
  - Case load for each guidance counselor now and what will it be in the future with the elimination
- Next meeting is Superintendent's Recommended Budget (4/9/13)
  - Meeting after that (4/24/13) is Budget Adoption by the Board
  - Still can discuss about budget up to the Budget Adoption

#### 10. \*\*5 Minute Break

10.01 The Board will break for 5 minutes (proposed 9:05)

#### Executive Session

Enter Executive Session

*Motion:* Motion to enter into Executive Session to discuss ONTSA and ONTEA negotiations at approximately 9:30

Motioned: Trustee Fletcher

Seconded: Trustee Spencer

Result: Unanimous

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey

Not Present: Trustee McKeon, Trustee Kurnit

Exit Executive Session

*Motion:* Motion to exit Executive Session

Motioned: Trustee Osmond

Seconded: Trustee Hickey

Result: Unanimous

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Osmond

Not Present: Trustee McKeon, Trustee Kurnit

Re-enter Public Session

*Motion:* Motion to re-enter public session

Motioned: Trustee Spencer

Seconded: Trustee Hickey

Result: Unanimous

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Osmond

Not Present: Trustee McKeon, Trustee Kurnit

## 11. Discussion and Possible Action

### 11.01 High Stakes Testing (proposed 9:10 duration 10 min)

*Motion:* The Board of Education hereby approves the resolution that follows.

WHEREAS, our nation's and New York State's future well-being relies on a high-quality public education system that prepares all students for college, careers, citizenship and lifelong learning, and strengthens the nation's social and economic well-being; and

WHEREAS, our nation's school systems have been spending growing amounts of time, money and energy on high-stakes standardized testing, in which student performance on standardized tests is used to make major decisions affecting individual students, educators and schools; and

WHEREAS, the overreliance on high-stakes standardized testing in state and federal accountability systems is undermining educational quality and equity in U.S. public schools by hampering educators' efforts to focus on the broad range of learning experiences that promote the innovation, creativity, problem solving, collaboration, communication, critical thinking and deep subject-matter knowledge that will allow students to thrive in a democracy and an increasingly global society and economy; and

WHEREAS, it is widely recognized that standardized testing is an inadequate and often unreliable measure of both student learning and educator effectiveness; and

WHEREAS, the over-emphasis on standardized testing has caused considerable collateral damage in too many schools, including narrowing the curriculum, teaching to the test, reducing love of learning, pushing students out of school, driving excellent teachers out of the profession, and undermining school climate; and

WHEREAS, high-stakes standardized testing has negative effects for students from all backgrounds, and especially for low-income students, English language learners, children of color, and those with disabilities; and

WHEREAS, Race to the Top funding does not adequately address the significant costs associated with the implementation of the new APPR and Common Core Learning Standards such as hiring professionals to ensure local assessments at grades 4-8 are valid, or other test construction and implementation costs; and

WHEREAS, New York State will require computer based testing statewide starting in 2014, requiring districts to build technological capacity to administer these high stakes tests, including the need to purchase computers, improve networks, develop infrastructure capacity, and train and hire personnel at an estimated cost of approximately 5% of current district budgets, without providing additional funding and while capping State and Local aid; and

WHEREAS, we do not oppose accountability in public schools, but believe that standardized tests dominate instructional time and block our ability to make progress toward a world-class education system of student-centered schools and future-ready students; therefore be it

RESOLVED that Onteora Central School District calls on Governor Cuomo, Commissioner King, the State Legislature, and the Board of Regents to reexamine public school accountability systems in this state, including the Annual Professional Performance Review (APPR) and to develop a system based on multiple forms of assessment which do not require extensive standardized testing, more accurately reflects the broad range of student learning, and is used to support students and improve schools; and

RESOLVED, that the Onteora Central School District calls on the U.S. Congress and Administration to overhaul the Elementary and Secondary Education Act (currently known as the "No Child Left Behind Act"), reduce the testing mandates, promote multiple forms of evidence of student learning and school quality in accountability, and not mandate any fixed role for the use of student test scores in evaluating educators.

Motion to postpone this item to next meeting

Motioned: Trustee Fletcher

Seconded: Trustee Osmond

Result: Unanimous

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Osmond

Not Present: Trustee McKeon, Trustee Kurnit

No Longer Present

Trustee McGillicuddy left the room at approximately 10:20

11.02 2013-2014 School Calendar (proposed 9:20)

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Ontario Central School District approve the 2013-2014 School Calendar. (proposed 10:05)

Motioned: Trustee Spencer

Seconded: Trustee Hickey

Teachers contract is 182 days, State requirement is 180

Result: Unanimous

Present: Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Osmond

Not Present: Trustee McKeon, Trustee Kurnit

Not Present at Vote: Trustee McGillicuddy

11.03 Audit Committee Charter (proposed 9:25)

10:30

*Motion:* The Board of Education hereby approves the revised Charter of the Audit Committee as attached

Motioned: Trustee Hickey

Seconded: Trustee Spencer

Trustee Spencer clarified that new charter specifies that new members suggested by the Board will be subject to same acceptance process as any other person from public. The Board then approves the new members

Result: Unanimous

Present: Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Osmond

Not Present: Trustee McKeon, Trustee Kurnit

Not Present at Vote: Trustee McGillicuddy

**12. Consent Agenda**

12.01 Approve Consent Agenda (proposed 9:30 duration 5 min)

*Motion:* Approve consent agenda item numbers 12.02-12.07

Motioned: Trustee Spencer

Seconded: Trustee Osmond

Now Present

Trustee McGillicuddy reentered at approximately 10:30

Result: Unanimous

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Osmond

Not Present: Trustee McKeon, Trustee Kurnit

12.02 Personnel Agenda

**APPOINTMENTS: INSTRUCTIONAL  
 EXTRA DUTY STIPENDS 2012-2013**

<b>NAME</b>	<b>POSITION</b>	<b>AMOUNT</b>
Cohen, Wendy	AIS/Regents Prep (After School) 2	\$1,877.00
Hoyt-Friedman, Jacob	Track – Modified – Assistant Coach	\$1,425.00

**PERMANENT STATUS: NON-INSTRUCTIONAL**

The following named NON-INSTRUCTIONAL personnel have served a probationary status and are recommended to a PERMANENT STATUS consistent with the applicable laws and regulations of the State of New York:

<b>NAME</b>	<b>POSITION</b>	<b>PROBATIONARY DATE</b>	<b>PERMANENT DATE</b>	<b>SALARY</b>
Piland, Dennis	Custodial Worker	09/01/12	03/01/13	Step 3

**LEAVE OF ABSENCE: NON-INSTRUCTIONAL**

<b>EMPLOYEE NUMBER</b>	<b>EFFECTIVE DATE FROM – TO</b>	<b>REASON</b>
#3234	02/19/13 – 03/07/13	Medical Leave – Paid Medical Leave

12.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Motion:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #03/13, Confidential, as reviewed by Trustee Fletcher

12.04 Accept Donation

*Motion:* The Superintendent recommends acceptance of a donation totaling \$2,000.00 CASH, from Community Foundations of the Hudson Valley for Bennett Elementary School to use towards The Lure of the East Field Trip to Olana. The Superintendent recommends approval to increase the 2012-2013 Budget per the following donations:  
 Community Foundation of the Hudson Valley  
 A2110.431.03 Supplemental \$2,000.00

The Superintendent recommends acceptance of a donation totaling \$1,000.00 CASH, from Imagine Onteora to go towards Field Trips for the 4th – 8th grade students. The Superintendent recommends approval to increase the 2012-2013 Budget per the following donations:

Box Tops for Education  
 A2110.431.02 Supplemental \$400.00  
 A2110.431.03 Supplemental \$600.00

12.05 Accept bid for replacement of the Flashing School Crossing Sign

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for the replacement of the Flashing School Crossing Sign at the Middle High School based on the bid documents of March 6, 2013 to the lowest responsible bidder, Northeast Electric, for the Alternate #2 bid amount of \$10,315.00 and authorizes the Superintendent to sign the agreement.

12.06 Financial Report Jan 13

*Motion:* The Board of Education has reviewed and hereby accepts the Financial Management Report for January 2013

12.07 Warrant Schedule 8

*Motion:* The Board of Education has reviewed and hereby accepts Warrant Schedule 8

**ADDENDUM**

**BE IT RESOLVED** that the Board of Education of the Onteora Central School District assigns employee No. 2192013 to the administrative office effective March 20, 2013.

Motioned: Trustee Spencer

Seconded: Trustee Hickey

Result: Unanimous

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Osmond

Not Present: Trustee McKeon, Trustee Kurnit

**13. Committee Reports -5 min each**

13.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 5/6/13 (proposed 9:35)

10:35

Committee has not met since the last Board meeting

13.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Committee has not met since the last Board meeting

13.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 4/1/13

Committee has not met since the last Board meeting

13.04 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD

Committee has not met since the last Board meeting

13.05 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on 3/21/13

Trustee Fletcher will report at the next meeting

13.06 District Committee: Technology - Superintendent McGill to report. Next meeting is in the Woodstock School on 3/19/13

Committee has not met since the last Board meeting

**14. Old Business**

14.01 The Board will discuss Old Business (proposed 9:45)

10:35

**15. New Business**

15.01 The Board will discuss New Business (proposed 9:50)

A spot at the Northeast Bio Mass Conference is available, in place of Trustee Osmond

**16. Request For Information**

16.01 The Board will request information (proposed 9:55)

10:40

- Fund balance presentation to see more in depth presentation and how it effects the budget
  - Put actual numbers in – not approximate
- What expenses were below or above budgeted number and propose numbers of these items for the future
  - Put money allocations to staff reductions and additions
    - See the impact of adding and reducing positions
- Case load for each guidance counselor now and what will it be in the future with the elimination

**17. Public Comment**

17.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:00 duration 10 min)

No public comment was made

**18. Adjournment**

18.01 Adjourn Meeting. Next meeting is Tuesday, April 9, 2013 at the MS/HS (proposed 10:10)

*Motion:* The meeting is adjourned at 10:45

Motioned: Trustee Fletcher

Seconded: Trustee Hickey

Result: Unanimous

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee Osmond

Not Present: Trustee McKeon, Trustee Kurnit

Minutes Recorded By:  
Fern Amster, District Clerk



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## REGULAR MEETING

6:00 p.m.

**TUESDAY, APRIL 9, 2013**

Middle School/High School

## MINUTES

### 1. Opening Items

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Appoint Clerk Pro Tem

*Motion:* The Board of Education hereby appoints Victoria McLaren as Clerk Pro Tem in the absence of a District Clerk

Motioned by: Trustee Fletcher

Seconded by: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon  
Trustee Hickey

Not Present: Trustee Spencer, Trustee Osmond

1.05 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon  
Trustee Hickey

Not Present: Trustee Spencer, Trustee Osmond

### 2. Executive Session

2.01 Enter Executive Session (proposed 6:05 duration 1 hour)

*Motion:* Motion to enter into Executive Session to discuss the discipline of a particular employee, ONTSA and ONTEA negotiations

Motioned by: Trustee Hickey

Seconded by: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon  
Trustee Hickey

Not Present: Trustee Spencer, Trustee Osmond

### Now Present

Trustee Osmond arrived at approximately 6:15

2.02 Exit Executive Session (proposed 7:05)

*Motion:* Motion to exit Executive Session

Motioned by: Trustee Fletcher

Seconded by: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon  
Trustee Hickey, Trustee Osmond

Not Present: Trustee Spencer

2.03 Re-enter Public Session

*Motion:* Motion to re-enter public session

Motioned by: Trustee Hickey

Seconded by: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon

Trustee Hickey, Trustee Osmond

Not Present: Trustee Spencer

### 3. Acceptance of Minutes

#### 3.01 Acceptance of minutes (proposed 7:10)

*Motion:* The Board of Education hereby accepts the minutes of 3/21/13

Motioned: Trustee Fletcher

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon

Trustee Hickey, Trustee Osmond

Not Present: Trustee Spencer

### 4. Welcome

#### 4.01 Principal Lance Edelman will welcome the Board and introduce The Music Man cast (proposed 7:15 duration 10 min)

- Lots of activities happening and being added
- Thanked the 2 Board Representatives
- Suggested checking the HS website for upcoming activities
- Starting to prepare for Regents and AP Exams
- Preparing for Graduation

“The Music Man”

- Joan Roberts – Musical Director
  - Rehearsing since end of Jan
  - Around 40 students involved
    - Choreography done by a student choreographer who is studying under a professional choreographer in the Community Mentor Program
- Seth Owitz sang songs from the show for the Board
- Show is 4/18/13-4/21/13

### 5. Board District News

#### 5.01 The Board will announce district news (proposed 7:25)

Trustee McGillicuddy reported:

- Education Symposium by the UC Legislative Action Committee
  - Name is 20-20 Vision for Education in Ulster County
    - 11/8/13 at SUNY New Paltz
  - All 8 school districts are involved
  - Inviting all legislatures and community leaders
  - Get together and discuss what our county’s school districts will look like in the future
- Thank you letter from Senator Cecilia Tzkayk about advocating to return

## State Aid to Districts

- Went to UCSBA Dinner with Superintendent Phyllis McGill
  - Meal prepared by Vo-Tech Students
- Annual tour of facilities
  - Ask Facilities Committee to take on this task
- Tour of the Vo-Tech Facility by the Board

## Trustee Kurnit and Trustee McKeon reported on the Biomass Conference

- Met a good amount of people in the industry
- Lag behind Europe in biomass development
  - The US sends 80% of pellet production to Europe
- There are some grants available
- A Biomass system provides forest management and helps the Watershed
  - Create sustainable jobs
- Reinforced that the technology and implementation of technology within schools is a much more mature venture that thought before
  - Reliability and to meet needs, oil and biomass are equal
  - Only concern is which fuel and cost savings of such

Trustee Fletcher clarified that the minutes reflect his comment about the Safety School Conference, "There is no money for mental health but there is for substance abuse"

- Missing the word "prevention" "There is no money for prevention of mental health but there is for prevention of substance abuse"

## 5.02 West Hurley Committee Report (proposed 7:30 duration 10 min)

Cheryl Herdman, Scott Ross and Assistant Superintendent for Business Victoria McLaren reported:

- Town of Hurley is looking into making the Ryan Building a historical site
- Discussion on firehouse taking over fields
- Suggestions:
  - Rent of Community Center
  - Center for Arts
  - Town of Hurley for Court
  - Arts Society of Kingston
  - Open Spaces
  - College
  - Closing schools down completely
    - \$60,000 to keep buildings heated
- Need direction as to what the Board is interested in pursuing
- Get realtor involved
- If possible to change into a money-generating business
- Impact study would need to be done for the residents
- Do community survey
  - Hurley Town newsletter will not be out again until next year

## Discussion:

- Residents would not want a food pantry there

- School has been empty for 8 years
- Board is hoping to get more ideas to help frame possibilities
- Newly closed schools are more viable for buyers
- Committee ideas are just ideas – no further research has been done to attain contacts
- Fire Dept. need to talk to the School District about the parcel of land they want
- Separating the parcel for the Fire Department
  - Attorney provided information as to how to go about
  - Title company is looking at the deeds
    - The parcel they want is already a separate parcel
  - Board to look at attorney letter and decide which path to follow
- Wait to do survey until there is a viable buyer

## 6. Superintendent District News

6.01 The Superintendent will report on District News (proposed 7:40)

Superintendent Phyllis McGill reported:

- Rally was successful in bringing the State Aid back to the District
- Woodstock Science Fair is Friday night
- Colonial Fair at Bennett is Friday during the day
- Saturday is Middle School Science Fair
- 4/29/13 is Meet, Greet and Eat
  - Maxanne Resnick and Marybeth Mills From Peekamoose
  - Using the money to further enhance the cafeteria and equipment for the kitchen
- Parents in Partnership are sponsoring 5/4/13 walk at the Reservoir
- Next week 4/16/13 – 4/18/13 are NYS ELA Assessments
- Following week starting on Wednesday are Math Assessments
- Kindergarten Screening is 5/1/13
  - 76 children now enrolled for next year
- At the Response to Intervention meetings at Phoenicia the teachers are bringing data on the children
  - Shows student growth and teacher's excitement about growth
  - Teachers are using interventions with students that had concerns of academic progress and are successful

## 7. Student Representative Report

7.01 Liza Tumen/Sean Hickey, the Student Representative to the Board will report (proposed 7:45)

Liza Tumen reported:

- Music Man is next weekend
- Zumba-thon is 4/27/13 to benefit the Belleayre Bash
- Walkathan on 5/4/13 is a District wide fundraiser – 5 mile walk by reservoir
- School Dance on 5/3/13 at High School (Spring Fling)

Sean Hickey reported:

- Baseball and softball games were home – baseball won
- Boys and Girls Varsity Track Home Meet – both won with outstanding

performances

## 8. Presentation

8.01 UC Sheriff's Office First Sergeant Perry Soule will present on School Resource Officer (proposed 7:50 duration 30 min)

- Former School Resource Officer
- Within the school buildings, there are staff to take care of the children
  - SRO is important part of that
- Process of evaluating need of SRO
- Manage the District everyday
- SRO can focus on
  - truancy
    - Have programs for student who come to school, what about helping students get to school
  - Make sure before and after school activities are safe
  - Monitor the hallway – “find the mood of the day”
  - Deal with students that come to school with problems
    - Not as an officer, but as a trained professional
- SRO has resources behind them to help with many aspects of the District's needs – collaboration
- Come to help design a program that will fit the District's needs
  - Partnership of sharing information
  - Formal counselor
  - Reinforce counselors
  - When police are called, a strange officer comes, an SRO knows the students
  - Listening for bullying among students and report to Administration
  - Coordinate with law enforcement
  - Emergency management plan
  - Drills
  - Developing interventions for elementary and middle so students are ready for MS
  - Distracted driving courses
  - Student a month has lunch with the SRO and photo in paper

### Discussion

- SRO should be part of the team, part of the school climate
  - Needs to be right candidate
    - School would have representation on the hiring committee to be sure they are the right fit
- SRO would need to carry a gun – an unarmed officer is not an option
- Safety Conference showed that NYS Police are experts on SROs
  - State Police are an option for an SRO
  - The District must have an SRO that is specifically trained to be in school district
    - There are certified courses for the police to be trained as SROs
      - Attended by State Troopers, Sheriff office and local law enforcement alike

- NYS Police were formally SROs because they received the funding from the Federal Government
    - lobbying to bring money locally first
- Safety Conference speaker Arthur Kelly from the TV Show “The Path to Violence” and a consultant on school violence:
  - SRO as the community’s officers are the cornerstone on prevention – Peace Officers
  - Said SRO does not necessarily have to be armed
- NYSSBA article
  - Armed officer can’t stop crime
    - Columbine had 2 SROs
  - Gangs, guns and contraband in the schools are reasons for a trained police officer
- Vice President Joe Biden – SRO should be provided to schools - armed or not armed, uniformed or plain clothes
  - If no SRO, use money for counselor or psychologist
- Have had an SRO before and it was successful
  - In certain circumstances in District, the SRO is missed
  - District calls the police when a uniformed officer may be needed as preventative measure
    - Would be part of the safety team in the schools
- Sheriff Van Blarcum offered that we pay for new sheriff rate and get an experience officer
- Trained in community model of policing i.e. walking the beat
  - Take a year to custom - design the SRO program the District needs
    - Can’t just send someone to training and say that they can work in the District - Need to train the person in the needs of the District
    - 3 year commitment helps to shape program
- Run, Hide, Fight – 3 minute video on YouTube
  - Talks about the 3 options when a problem arises
- SRO training is 1 time - one week
  - Ongoing training by Sheriff officer
  - Foundation training is set when one becomes a police officer (1000 hours of training needed) and then trains for a week for SRO
  - Special needs students are covered in training, but SRO will learn from District staff and by attending other classes
  - Cover some Ed Law – i.e. state reporting
- Have an ongoing process to be sure the officer works for the school
- The SRO would attend pertinent committee meetings
- Officer will work 2080 hours per year
- On a daily basis the officer will:
  - help with all types of problems
  - doing “walk throughs” and security checks
  - talk to transportation
- SRO is for all of the schools

## 9. Public/Student Comment

- 9.01 The public and students may comment on any agenda or non agenda item.  
(proposed 8:20 duration 10 min or more)  
8:52  
No public or student comment was made

## 10. Superintendent Budget Recommendation

- 10.01 The Superintendent will present the Recommended 2013-2014 Budget (proposed 8:30 duration 30 min)

Superintendent Phyllis McGill and Assistant Superintendent for Business Victoria McLaren presented:

Superintendent Phyllis McGill

- Enrollment is 1,402 served in District
  - Actually Serving 1,446 students – better reflects costs of educating students
    - 25 Out of District Placement
    - 8 BOCES
    - 4 GED
    - 7 Alt Education at BOCES
- State Aid – receiving an addition just over \$71,770, but took away Gap Elimination Adjustments
- Staffing Assumptions change
  - Reducing:
    - Elementary teachers – watching enrollment
    - Spec Ed needs are individually determined
    - Math and reading too
    - SRO – separated from overall budget conversation
    - Reducing by 1-3 teachers
      - 3<sup>rd</sup> grade will only be across 2 buildings
    - Retirement in Social Studies – bringing back 60%
    - Not altering art program, less sections, less time needed – bring back 60%
    - Science – additional hire .5 no longer needed due to reduction of HS students
    - Math – part time person no longer needed due large number of students no longer in grades 9-11
    - Reducing by 3 teaching assistants – due to retirement, do not need to replace the positions
  - Adding:
    - Reading program – needs another full time person
    - 1 Special Education teacher – to meet student needs
    - 1 CSE-CPSE/AP to cover APPR as well
    - 1-10 month typist
      - cut 2 -12 month secretaries last year, adding one back to mainly be at Woodstock, but will help at Phoenicia
    - Head custodian position – long days and need supervision during the second shift
    - Summer Academic Intervention
      - Children lose knowledge over the summer

- Some students who do not have well developed skills, will lose more and do not have the help at home it takes a full 12 weeks to regain skills
  - Open for students currently receiving AIS services in Reading and/or Math to come for the summer (3-4 weeks) not sure of transportation
    - ½ day “booster shot”
    - When high tax aid reinstated, felt summer school be reinstated from 4 years ago
  - Applied for 21<sup>st</sup> century grant – would pay for the summer programming if we win grant
- Returned 1 psychologist, 1 Social Worker, 2 Guidance Counselor
  - Which includes the Transition Coordinator/Guidance Counselor
- Returned 3 monitors and 2 TAs

#### Assistant Superintendent for Business Victoria McLaren

- The State Restored high tax aid of about \$500,000 but took away \$1.7 million in Gap Elimination Aid
- District looked at what could be accomplished in Recommended Budget
  - Looked at 5 year facilities plan compiled and picked a compliment of projects to be bid as groups
  - Proposed projects:
    - Replace/repair MS/HS front entrance sidewalk and stairs
    - Replace entry sidewalks in Woodstock
    - Repair asphalt surface in parking area in Woodstock
    - Electrical:
      - Power distribution upgrade in Woodstock
      - Electrical Service Replacement including main panel board and feeders in Woodstock
      - Electrical Service Replacement in Phoenicia
      - Install additional electric panels, outlets and circuits in Woodstock
      - Emergency Lighting in Phoenicia
  - Tried to leave the more complicated projects
    - conversion from steam to hot water in MS/HS estimated at \$4 million left in larger list to be done with Capital Reserve
  - Increased budget by \$1.1 million so that these projects can be contemplated outside of the regular budgets
    - Does not change Repair Reserve or money to go into Capital Reserve
      - Way to deal with some of the fund balance; Use money to better the district
  - 12-13 Budget \$49,686,000 Recommended budget 13-14 \$51,609,000
    - Increase of 1.8 million 3.71% includes almost \$1.2 million in transfer to Capital for facilities projects
  - Projected Levy increase of 0% - using approximately \$3.5 million of fund balance to offset levy

- Have used \$2 million a year historically so it is an increase this year to give fund balance back to tax payer
- Fund Balance Discussion
  - Prior year Total Fund Equity (end of June 2012) had \$18 million
    - Reserve Funds: almost \$14 million
    - Appropriated Fund Balance: \$2,000,000
    - Encumbrances: \$200,000
    - 4% Unappropriated Balance: just below \$2 million
  - This year Revenue Projection is \$48,806,418 and Expense Projection \$46,861,114
    - Leaves us with excess of 1.9 million over projection
      - \$18,190,689 (starting)+ \$1,945,304 = estimate fund equity is \$20,135,993 at the end of the year
        - Put 12.4 in reserve funds
        - \$ 200,000 encumbrances
        - 3.4 million offset levy
        - 1.9 for projects
  - April 24<sup>th</sup> next BOE meeting – Board to vote on adopting 13-14 Budget
  - May 7<sup>th</sup> formal Budget hearing
  - Before public vote and election on 5/21/13, Board and Superintendent will visit many community and PTA events to discuss the budget

## Discussion:

- This year spent \$373,000 for private school transportation
  - Aid \$236,592
  - State Mandated but aid is \$140,000 less than cost
- Good thing we are proposing 0%
  - Assistant Superintendent for Business Victoria McLaren did great plan of getting facilities repaired quickly
    - Great to bundle these important repairs
  - Won't be costs that the District has to sustain in future budgets
- Is fund balance in excess of 4%?
  - Board will act to put money in reserve funds (ERS or Unemployment) with the intention of giving the money back to the taxpayers in the next year or two
    - As long it is clear what the plan is for this money (to use it for the next 2 or 3 years to offset the levy) we can put the money in these reserves instead of spiking the budget by going into a negative levy
      - Due to the calculation of the tax ley cap
- Important to keep some of the positions, due to current circumstances
  - "Putting money where our mouth is" by putting the mental health positions back
- District has a great deal of need in the buildings that need repair
  - Assistant Superintendent for Business Victoria McLaren and Director of Facilities Jared Mance's work in the package of repairs great first step – keep it in the forefront
    - These would not be part of EPC so is an efficient way of getting these repairs complete

- Looked line by line, and pulled \$3 million out of budget, so won't have as large an excess at the end of 13-14

## 11. \*\*5 Minute Break

11.01 The Board will break for 5 minutes (proposed 9:00)

The Board took a 5 minute break at approximately 9:35

## 12. Discussion and Possible Action

12.01 High Stakes Testing (proposed 9:05 duration 10 min)

9:42

*Motion:* The Board of Education hereby approves the resolution that follows.

Motioned by: Trustee Osmond

Seconded by: Trustee Hickey

Trustee McGillicuddy explained that local Boards are discussing and passing this resolution to show the state the effects of the tests on students and staff

- High financial costs and link to staff through APPR
- Consider the resolution to help move forward to create happy healthy and moral lifting work place for employees

Discussion:

- NYSSBA says that although the APPR and CCLS have been rushed and not well designed, if a Board comes out as against the tests, could be setting ourselves up because Board is responsible however, the wording of this resolution asks state to develop a better system and everything can be improved
- Reservations:
  - starts from faulty premise as it does not define "High Stakes Testing"
  - dangerous to take this strong a stance on something that is built into school system
    - too much testing is a conversation that has always gone on, set example in our district, tests are a measure and the APPR needs to be measured and it is not a majority measure in the APPR – OTA has signed on
  - it is not our District's statement – we are usually very specific as to what we want to accomplish
  - it is a memorializing motion – not binding, if Board supports this, sending message to parents to opt-out and District will financially suffer if we have less than 95% participation
- Trying to figure out balance and not have tests drive instruction
- No legitimate option for students to opt-out
- If we do not get 95% in every sub-group considered failed and have been consequences in the past
  - Don't want to be judged on attendance alone
- If students do not do well, they will not be retained on state score alone, but some HS classes require a passing grade on the regents exams in order to pass the class
- Putting this generation of students through many changes - this will have an

effect on them; Teachers' stress about APPR affects the students

- School Mental Health professionals should help to deal with this stress to mitigate effects
- Something to be said for endorsing same resolution as other school districts – sends a stronger message to the State
- Written by Advancement Project and many other companies nationally
- Find out from NYSSBA how many District adopted this resolution
- Superintendent Phyllis McGill has asked the Commissioner if the tests can be done every other year and Trustee McGillicuddy has found direct path to politicians – great way to get message out
- Discussion on writing own resolution

Postpone item to the next meeting

Trustee McGillicuddy

Trustee Fletcher

Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon

Trustee Hickey, Trustee Osmond

Not Present: Trustee Spencer

WHEREAS, our nation's and New York State's future well-being relies on a high-quality public education system that prepares all students for college, careers, citizenship and lifelong learning, and strengthens the nation's social and economic well-being; and

WHEREAS, our nation's school systems have been spending growing amounts of time, money and energy on high-stakes standardized testing, in which student performance on standardized tests is used to make major decisions affecting individual students, educators and schools; and

WHEREAS, the overreliance on high-stakes standardized testing in state and federal accountability systems is undermining educational quality and equity in U.S. public schools by hampering educators' efforts to focus on the broad range of learning experiences that promote the innovation, creativity, problem solving, collaboration, communication, critical thinking and deep subject-matter knowledge that will allow students to thrive in a democracy and an increasingly global society and economy; and

WHEREAS, it is widely recognized that standardized testing is an inadequate and often unreliable measure of both student learning and educator effectiveness; and

WHEREAS, the over-emphasis on standardized testing has caused considerable collateral damage in too many schools, including narrowing the curriculum, teaching to the test, reducing love of learning, pushing students out of school, driving excellent teachers out of the profession, and undermining school climate; and

WHEREAS, high-stakes standardized testing has negative effects for students from all backgrounds, and especially for low-income students, English language learners, children of color, and those with disabilities; and

WHEREAS, Race to the Top funding does not adequately address the significant costs associated with the implementation of the new APPR and Common Core Learning Standards such as hiring professionals to ensure local assessments at grades 3-8 are valid, or other test construction and implementation costs; and

WHEREAS, New York State will require computer based testing statewide starting in 2014, requiring districts to build technological capacity to administer these high stakes tests, including the need to purchase computers, improve networks, develop infrastructure capacity, and train and hire personnel at an estimated cost of approximately 5% of current district budgets, without providing additional funding and while capping State and Local aid; and

WHEREAS, we do not oppose accountability in public schools, but believe that standardized tests dominate instructional time and block our ability to make progress toward a world-class education system of student-centered schools and future-ready students; therefore be it

RESOLVED that Onteora Central School District calls on Governor Cuomo, Commissioner King, the State Legislature, and the Board of Regents to reexamine public school accountability systems in this state, including the Annual Professional Performance Review (APPR) and to develop a system based on multiple

forms of assessment which do not require extensive standardized testing, more accurately reflects the broad range of student learning, and is used to support students and improve schools; and RESOLVED, that the Ontario Central School District calls on the U.S. Congress and Administration to overhaul the Elementary and Secondary Education Act (currently known as the "No Child Left Behind Act"), reduce the testing mandates, promote multiple forms of evidence of student learning and school quality in accountability, and not mandate any fixed role for the use of student test scores in evaluating educators.

#### 12.02 Inter-School Transfer (proposed 9:15)

*Motion:* The Board hereby approves the Interschool transfer from Woodstock to Phoenicia

Motioned by: Trustee Hickey

Seconded by: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon

Trustee Hickey, Trustee Osmond

Not Present: Trustee Spencer

#### 12.03 First Reading of Policy 5410 Purchasing (proposed 9:20)

- Assistant Superintendent for Business Victoria McLaren explained: the law was changed to have bids based on best value to give public entities the ability to not just take lowest bidder, but also the best company to provide flexibility

~~20102013~~ 5410 Non-Instructional/Business Operations

#### **SUBJECT: PURCHASING**

The District's purchasing activities will be part of the responsibilities of the Business Office, under the general supervision of the Purchasing Agent designated by the Board of Education. The purchasing process should enhance school operations and educational programs through the procurement of goods and services deemed necessary to meet District needs.

#### **Competitive Bids and Quotations**

As required by law, the Superintendent will follow normal bidding procedures in all cases where needed quantities of like items will total the maximum level allowed by law during the fiscal year, (similarly for public works-construction, repair, etc.) and in such other cases that seem to be to the financial advantage of the School District.

A bid bond may be required if considered advisable.

No bid for supplies shall be accepted that does not conform to specifications furnished unless specifications are waived by Board action. Contracts shall be awarded to the lowest responsible bidder who meets specifications. However, the Board may choose to reject any bid.

Rules shall be developed by the administration for the competitive purchasing of goods and services.

The Superintendent may authorize purchases within the approved budget without bidding if required by emergencies and are legally permitted.

The Superintendent is authorized to enter into cooperative bidding for various needs of the School District.

Purchase contracts and public works contracts subject to competitive bidding will be awarded to the lowest responsible bidder, however, the Board authorizes that purchase contracts may be awarded on the basis of best value, as defined in State Finance Law §163.

Alternative proposals or quotations will be secured by requests for proposals, written or verbal quotations or any other appropriate method of procurement, except as permitted by state law for procurements:

1. under a county contract;
2. under a state contract;
3. under a federal contract;
4. under a contract of another political subdivision;

- 5. of articles manufactured in state correctional institutions; or
- 6. from agencies for the blind and severely disabled.

The district will provide justification and documentation of any contract awarded to an offeror other than the lowest responsible dollar offeror, setting forth the reasons why such award is in the best interests of the district and otherwise furthers the purposes of section 104-b of the General Municipal Law.

**Request for Proposal Process for the Independent Auditor**

In accordance with law, no audit engagement shall be for a term longer than five (5) consecutive years. The District may, however, permit an independent auditor engaged under an existing contract for such services to submit a proposal for such services in response to a request for competitive proposals or be awarded a contract to provide such services under a request for proposal process.

**Procurement Of Goods And Services**

The following guidelines shall be adhered to in compliance with General Municipal Law, Section 104-b, whenever the law does not require competitive bidding to assure the prudent and economical use of public moneys:

- a. The Board of Education will formally appoint a Purchasing Agent in accordance with Section 170.2 of the Regulations of the Commissioner of Education. Only the person designated by the Board as Purchasing Agent may commit the District for a purchase. The Purchasing Agent is responsible for developing and administering the purchasing program of the Ontario School District.
- b. The purchasing procedures employed shall comply with all applicable law and regulations of New York State.
- c. The Purchasing Agent shall procure supplies and equipment, as needed, at the best possible prices and maintain adequate records to show that this was done. Commodities will be purchased from preferred vendors whenever possible: Department of Corrections (Sec. 184 Corrections Law), Industries of the Blind and Industries of the Handicapped (Sec. 175 State Finance Law). State contracts of the Division of Standards and Purchase, Office of General Services, available Cooperative BOCES bids, or under county contract pursuant to Section
- d. 409-a of the County Law will be used whenever such purchases are in the best interest of the School District.
- e. Purchase contracts for materials, equipment and supplies involving an estimated annual expenditure of over twenty thousand dollars (\$20,000) and public works contracts involving over thirty five thousand dollars ( \$35,000) shall be awarded only after public advertisement, soliciting formal bids (Section 103, General Municipal Law). The Purchasing Agent shall be authorized to open and record bids.
- f. Opportunity shall be provided to all responsible suppliers to do business with the District. To this end, the Purchasing Agent shall develop and maintain lists of potential bidders for the various types of materials, equipment and supplies. Such lists shall be used in the development of a mailing list for distribution of specifications and invitations to bid. Any supplier may be included on the list, upon request.
- g. When soliciting bids, a statement of "General Conditions" shall be included with all specifications submitted to suppliers. These conditions shall be incorporated in all contracts awarded for the purchase of materials, equipment and supplies.
- h. All contracts which require public advertising and competitive bidding shall be awarded as provided by law and the rules and regulations of the Board of Education. Recommendations for awarding contracts shall be submitted by the Purchasing Agent.
- i. Identify the individual or individuals responsible for purchasing and their respective titles. Such information shall be updated biennially.

Where formal bidding procedures are not required by law, the following regulations shall apply for the purchase of:

Materials, Equipment and Supplies

<u>Dollar Limit</u>	<u>Procedure</u>
\$5,000 - \$9,999	Documented telephone quotes/catalog prices from at least three (3) separate vendors, if available
\$10,000 - \$19,999	Formal written quotes from at least three (3) separate vendors, if available.

Public Works Projects/Contracts

<u>Dollar Limit</u>	<u>Procedure</u>
\$7,000 - \$14,999	Documented telephone quotes from at least three (3) separate vendors, if available.
\$15,000 - \$34,999	Formal written quotes from at least three (3) separate

vendors, if available.

Quotes will be awarded to the lowest responsible and responsive bidder (as determined by the Purchasing Agent). Proper written documentation is required when the quote is not awarded to the vendor quoting the lowest price. Proper written documentation will be on file when the required number of quotations are not received. In the event that quotes exceed the bid limit, there will be no award; the District will advertise to solicit sealed bids.

- j. The Purchasing Agent shall insure purchase orders after first determining that unencumbered balances of budgetary appropriations are adequate to cover such obligations.
- k. No official or employee of the Onteora School District shall be interested financially in any contract entered into by the School District. This also precludes acceptance of gratuities, financial or otherwise, by the above persons from any supplier of materials or services.
- l. Emergencies: An exception to this policy will exist in cases of emergencies such as those recognized pursuant to Section 103(5) of the General Municipal Law shall be applied. In all other emergency cases, personnel shall be required to exercise their best judgment to secure the materials and/or services which are necessary.
- m. Instructions to vendors will include a note regarding the district's sustainability policy #5651 requesting an emphasis on the district's desire to reduce, reuse & recycle limiting packaging where possible.

#### Professional and Consulting Services

Pursuant to the requirements of General Municipal Law Section 104-b, when retaining professional and/or consultant services, the following shall be considered in the decision making:

- a) Special knowledge or expertise
- b) Quality of services
- c) Cost of services

#### Audit of Claims

- a. A claim to be submitted to the internal claims auditor for approval for payment shall qualify when the following conditions are met:
  - 1. Bears the description and price of the items specified on the purchase order, less any allowed discounts.
  - 2. Is accompanied by a copy of the purchase order bearing the signature of the receiving clerk or requisitioner that the item(s) has been received in satisfactory condition and in the quantity indicated.
  - 3. All extensions and totals have been checked for accuracy.
  - 4. Has the approval of the Purchasing Agent as officer giving rise to the claim.
- b. The schedule of claims is then audited by the internal claims auditor to determine that:
  - 1. The Purchasing Agent's signature authorized the release of the purchase order
  - 2. The receiving copy was signed and dated, indicating that the materials or services were received.
  - 3. The purchase order or schedule of claims contains the Purchasing Agent's signature as the "officer giving rise to the claim."
  - 4. The extensions are correct, no taxes are paid, discounts are taken, and transportation charges, where applicable, are accurate.
  - 5. The charges are not duplicates of an item(s) already paid. Unless extenuating circumstances exist, all invoices submitted for payment should be originals.
  - 6. The proposed payment is for a valid and legal purpose.
  - 7. The unit price billed does not exceed the bid or contract authorization.

#### True Leases

Documentation for True Leases should include written quotes, cost-benefit analysis of leasing versus purchasing, etc.

#### Second Hand Equipment from Other Governments

Documentation should include market price comparisons including verbal or written quotes, and the name of the government organization.

#### Certain Food and Milk Purchases

Documentation and purchasing policies should be consistent with the State Education Department Regulations.

#### Sole Source

Competitive bidding is not required under Section 103 of the General Municipal Law in those situations where there is only one (1) possible source from which to procure goods and services required in the public interest. The School District should document that, as a matter of fact, there is no possibility of competition for the procurement of the goods.

### Updating the Policies and Procedures

The Board of Education will annually review and update, if necessary, the procurement policies; and clearly indicate that unintentional failure to comply with these policies is not grounds to void the action taken or take action against the party involved.

The Business Office will annually review and update, if necessary, the procurement procedures and clearly indicate that unintentional failure to comply with these procedures is not grounds to void the action taken or take action against the party involved.

### **Alternative Formats for Instructional Materials**

Preference in the purchase of instructional materials will be given to vendors who agree to provide materials in alternative formats (i.e., any medium or format, other than a traditional print textbook, for presentation of instructional materials that is needed as an accommodation for a disabled student with a disability). Alternative formats include, but are not limited to, Braille, large print, open and closed captioned, audio or an electronic file in an approved format.

### District Plan

As required by federal law and New York State Regulations, the District has adopted the National Instructional Materials Accessibility Standard (NIMAS) to ensure that curriculum materials are available in a usable alternative format for students with disabilities. Each school district has the option of participating in the National Instructional Materials Access Center (NIMAC). Whether a district does or does not participate in NIMAC, the district will be responsible to ensure that each student who requires instructional materials in an alternate format will receive it in a timely manner and in a format that meets NIMAS standards. The New York State Education Department (NYSED) recommends that school districts choose to participate in NIMAC, because this national effort to centralize the distribution of instructional materials in alternate formats will help guarantee timely provision of such materials to students.

For school districts, Boards of Cooperative Educational Services (BOCES), State-operated schools,

State-supported schools and approved private schools that choose to participate in NIMAC, **contracts with publishers executed on and after December 3, 2006** for textbooks and other printed core materials *must* include a provision that requires the publisher to produce NIMAS files and send them to the NIMAC (this will not add any cost to the contract).

For more information regarding NIMAC including model contract language, Steps for Coordinating with NIMAC and an IDEA Part B Assurances Application, see website:

<http://www.vesid.nysed.gov/specialed/publications/persprep/NIMAS.pdf>

### **Environmentally Sensitive Cleaning and Maintenance Products**

In accordance with Commissioner's Regulations, State Finance Law and Education Law, effective with the 2006-2007 school year, the District shall follow guidelines, specifications and sample lists when purchasing cleaning and maintenance products for use in its facilities. Such facilities include any building or facility used for instructional purposes and the surrounding grounds or other sites used for playgrounds, athletics or other instruction.

Environmentally sensitive cleaning and maintenance products are those which minimize adverse impacts on health and the environment. Such products reduce as much as possible exposures of children and school staff to potentially harmful chemicals and substances used in the cleaning and maintenance of school facilities. The District shall identify and procure environmentally sensitive cleaning and maintenance products which are available in the form, function and utility generally used. Coordinated procurement of such products as specified by the Office of General Services (OGS) may be done through central state purchasing contracts to ensure that the District can procure these products on a competitive basis.

The District shall notify their personnel of the availability of such guidelines, specifications and sample product lists.

### **Apparel Purchases**

For apparel purchases, the Board has the option and authority to only accept bids from "responsible bidders." A responsible bidder is a vendor that complies with fair and proper labor standards including those related to the use of child labor, employee compensation, employees' rights to form unions, and working conditions. Bidders for apparel must provide sufficient information to the District for the Board to determine the vendor's adherence to these labor standards.

### **Contracts for Goods and Services**

No contracts for goods and services shall be made by individuals or organizations in the school that involve expenditures without first securing approval for such contract from the Purchasing Agent.

No Board member or employee of the School District shall have an interest in any contract entered into by the Board or the School District.

20 United States Code (USC) Section 1474(e)(3)(B)

Education Law Sections 305(14), 409-i, 701, 1604, 1709, 1950, 2503, 2554 and 3602

General Municipal Law Articles 5-A, 104-b and 18

State Finance Law Sections 162, 163 and 163-b

8 New York Code of Rules and Regulations (NYCRR) Sections 155, 170.2, 200.2(b)(10), 200.2(c)(2) and 200.2(i)

**No Longer Present**

Trustee Osmond left at approximately 10:15 due to a family emergency

12.04 Waive First Reading of Policy 7422 Concussion Management (proposed 9:25)

*Motion:* The Board hereby waives the first reading of Policy 7422

Motioned by: Trustee Hickey

Seconded by: Trustee McKeon

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon

Trustee Hickey

Not Present: Trustee Spencer, Trustee Osmond

12.05 Adoption of Policy 7422 Concussion Management (proposed 9:30)

*Motion:* The Board hereby adopts Policy 7422 Concussion Management as written

Policy recently adopted minor change recommended by the Superintendent

Motioned by: Trustee Hickey

Seconded by: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon

Trustee Hickey

Not Present: Trustee Spencer, Trustee Osmond

~~2012~~ 2013 7422 Students **SUBJECT:** CONCUSSION MANAGEMENT POLICY

The Ontario Board of Education and the Ontario Central School District recognizes that concussions and head injuries are commonly reported injuries in children and adolescents who participate in sports and recreational activities and can have serious consequences if not managed carefully.

Concussion is a mild traumatic brain injury. Concussion occurs when normal brain functioning is disrupted by a blow or jolt to the head. Recovery from a concussion will vary. Avoiding re-injury until fully recovered is the cornerstone of proper concussion management.

While district staff will exercise reasonable care to protect students, head injuries may still occur. Physical education teachers, coaches, nurses, and other appropriate staff will receive training to recognize the signs, symptoms and behaviors consistent with a concussion. Any student exhibiting those signs, symptoms, or behaviors while participating in a school sponsored class, recess, extracurricular activity, or intramural/interscholastic athletic activity shall be immediately removed from the game or activity and be evaluated as soon as possible by an appropriate health care professional. The athletic trainer, coach, school nurse, or other District employee in charge of or supervising the activity will notify the student's parents or guardians.

If a student sustains a concussion at a time other than when engaged in a school-sponsored activity, the district requires the parent/legal guardian to report the condition to the appropriate school nurse so that the district can support the proper management of the condition.

In the event of any concussion, regardless of where it was sustained, the student shall not return to school or activity until he/she ~~is symptom free for at least 24 hours~~, has been evaluated by and provides written authorization from an appropriate health care professional. The school's chief medical officer or their designee will have the final decision on return to activity including recess, physical education class and after-school sports. Any student who continues to exhibit signs or symptoms upon return to activity must be removed from play and reevaluated by his/her health care provider.

The district will establish a concussion management team which may consist of, but not be limited to the Athletic Director, School Physician, School Nurse, and representatives from the administration, faculty and coaching staff. Any changes or modifications to the policy and procedures will be reviewed with the athletic department staff and appropriate school personnel verbally and in writing.

Those who come in contact with our students including but not limited to school nurses, physical education teachers, coaches, and athletic trainers will be required to complete biennially a course related to recognizing the symptoms of a mild traumatic brain injury, and monitoring and seeking proper medical treatment for pupils who suffer one. The school district will provide education to the public on mild traumatic brain injury in student handbooks, athletic codes of conduct and on the website.

The Superintendent, in consultation with appropriate district staff, including the chief school medical officer, will develop regulations and protocols to guide the return to activity.

12.06 Create Position

*Motion:* The Board of Education hereby creates the following position: 1.0-FTE 10 month Typist

Motioned by: Trustee Hickey

Seconded by: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon  
 Trustee Hickey

Not Present: Trustee Spencer, Trustee Osmond

12.07 Side Letter- ONTEA for 40 hour Typist in the Salary Schedule

*Motion:* The Board of Education hereby approves the Side Letter of Agreement for the 40 hour week pay schedule.

Motioned by: Trustee Hickey

Seconded by: Trustee McKeon

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon  
 Trustee Hickey

Not Present: Trustee Spencer, Trustee Osmond

12.08 Budget Transfers

*Motion:* The Superintendent recommends the transfer of funds to re-allocate for BOCES purchases of technology to support increased technology for testing.

<u>From Budget Code</u>	<u>Description</u>	<u>Transfer Amount</u>	<u>To Budget Code</u>	<u>Description</u>
A2250.490-09	BOCES Services	\$90,000	A2110.490-10	BOCES Services

The Superintendent recommends the transfer of funds to purchase bleachers and lockers for the High School from State Contract.

<u>From Budget Code</u>	<u>Description</u>	<u>Transfer Amount</u>	<u>To Budget Code</u>	<u>Description</u>
A9950.900-10	Transfer-Capital	\$100,000	A1621.466-17	Building Repair
A1620.426-16	Fuel Oil	\$125,000	A1621.466-17	Building Repair
A1620.160-00	Salaries	\$125,000	A1621.466-17	Building Repair

Director of Facilities Jared Mance and Assistant Superintendent for Business Victoria McLaren explained:

- We must make a commitment to vendor so these projects can happen during this summer
- Have additional money from this year, wanted to see what would be the best use of this money
- Lockers and bleachers are original to building
  - Lockers needed to be replaced years ago, bleachers are a safety concern due to the side railings
  - Lockers and bleachers will be demolished and recycled
    - Scrap value which will benefit the District
- Entire locker will be replaced – purchasing a wider locker which will decrease number of lockers, but will allow the students to fit their backpacks
- Bleachers will be individual seats, so can replace seats as needed
  - Losing about 10% of seats
- Computers were ordered with the very specific State requirements for the upcoming assessments
  - these are not only for assessments
  - not full amount of purchasing needed
  - have laptop carts as well
  - Does not address 3<sup>rd</sup> grade students
    - Making an initial purchase while we have the funding available
  - Time sensitive discussion – even though the mandate is in the future
    - Get double benefit because we can use them now
  - Cannot dedicate a fund for this – can only use the reserve funds
    - Can increase next year's budget by this amount
    - Space out purchases given the amount of money that we have to spend
  - Unit price is \$514, for 175 computers- just computer not monitor

Motioned by: Trustee Hickey

Seconded by: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon  
Trustee Hickey

Not Present: Trustee Spencer, Trustee Osmond

#### 12.09 Side Letter of Agreement - OTA

*Motion:* The Board of Education hereby approves the Side Letter of Agreement regarding OTA in-service hours dated 4/4/13 and approves it to be the replacement of the Side Letter Agreement dated 2/1/13.

Motioned by: Trustee Hickey

Seconded by: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon  
Trustee Hickey

Not Present: Trustee Spencer, Trustee Osmond

**ADDENDUM**

**Volunteers:**

*Motion:* The Board of Education hereby approves the following Volunteer Application:  
 Ken Jacobs for the HS and Elementary Schools  
 Motioned by: Trustee Fletcher  
 Seconded by: Trustee Hickey  
 Results: Unanimous  
 Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon  
 Trustee Hickey  
 Not Present: Trustee Spencer, Trustee Osmond

**MOA between OCSD and OTA:**

*Motion:* The Board of Education hereby approves MOA #04092013 between the  
 OCSD and OTA about the 6<sup>th</sup> period teaching assignment  
 Motioned by: Trustee Fletcher  
 Seconded by: Trustee McKeon  
 Results: Unanimous  
 Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon  
 Trustee Hickey  
 Not Present: Trustee Spencer, Trustee Osmond

**13. Consent Agenda**

13.01 Approve Consent Agenda (proposed 9:35 duration 5 min)  
 10:40  
 Approve consent agenda item numbers 13.02-13.06  
 Motioned by: Trustee Fletcher  
 Seconded by: Trustee Hickey  
 Results: Unanimous

**13.02 Personnel Agenda**

**SALARY CHANGES: INSTRUCTIONAL** The Superintendent of Schools hereby recommends the **APPROVAL** of the following **SALARY CHANGE (INSTRUCTIONAL)**, as the result of **EDUCATIONAL INCREMENT**, effective February 1, 2013.

Name	Position	School	Current Step	Current Credits	Current Salary	Additional Step	Additional Salary	Received Step	Received Credits	Received Salary
Barringer, Lisa	Spec Ed Teacher	BN	14M	48	\$ 88,814	6	\$780	14M	54	\$89,594
Downs, Kelly	Elementary Teacher	BN	12MA	24	\$ 82,249	12	\$804	12MA	36	\$83,053
Hallock, Robert	Elementary Teacher	PH	5BA	12	\$ 64,372	12	\$804	5BA	12	\$65,176
Hoyt-Friedman, Jacob	PE	HS	6MA	6	\$ 69,666	6	\$780	6MA	12	\$70,446
Rosenbloom, Patti	Social Worker	PH	18MA	6	\$ 90,714	6	\$780	18MA	12	\$91,494
Thompson, Carolyn	Science	HS	19MA	42	\$ 97,041	6	\$780	19MA	48	\$97,821
Occhi, Andrew	PE	HS	10MA	0	\$ 75,804	6	\$780	10MA	6	\$76,584

SALARY CHANGES: INSTRUCTIONAL The Superintendent of Schools hereby recommends the APPROVAL of the following SALARY CHANGE (INSTRUCTIONAL), as the result of EDUCATIONAL INCREMENT, effective September 1, 2012.

Name	Position	School	Current Step	Current Credits	Current Salary	Additional Step	Additional Salary	Received Step	Received Credits	Received Salary
Paton, Stephanie	Nurse	MS	5	0	\$48,661	12	\$804	5	12	\$49,465

**APPOINTMENTS: ADMINISTRATIVE**  
 INTERIM APPOINTMENT

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE	SALARY/STEP
Jacobs, Mona	School District Administrator	Interim Principal - PH	04/18/13 – 06/21/13	\$440.00/day

**APPOINTMENTS: INSTRUCTIONAL**  
**EXTRA DUTY STIPENDS 2012-2013**

NAME	POSITION	AMOUNT
Hoyt-Friedman, Jacob	Track – Modified – Assistant Coach (PRO-RATED* 03/19/13 - 06/08/13)	\$1,315.40*
Via, M. Scott	AIS/Earth Science (After School)	\$1,877.00

\*Revised

**PER DIEM SUBSTITUTES**

NAME	POSITION	AMOUNT
Fitzpatrick, Dyani	Certified Substitute Teacher	\$95.00/day
St. Germain, Margaret	Certified Substitute Teacher	\$95.00/day

**PROCTORS**

NAME	POSITION	RATE OF PAY
Malgieri, Marin	Proctor	\$36.00/hour
Rushford, Michael	Proctor	\$36.00/hour
Samuelson-Grimm, Karen	Proctor	\$36.00/hour

**APPOINTMENTS: NON-INSTRUCTIONAL**  
**POSITION CHANGE**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY/STEP	REMARKS
Jansen, Sheila	Typist – PH	RETRO to 04/01/13	15	from 37.5hrs/wk to 40 hrs/wk

**RESIGNATIONS: NON-INSTRUCTIONAL**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Amster, Fern	District Clerk	04/05/13	Personal

**LEAVE OF ABSENCE: INSTRUCTIONAL**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2615	03/07/13 – 04/05/13	Medical Leave – Paid Medical Leave
#3187	04/01/13 – 04/12/13	Medical Leave – Paid Medical Leave

- 13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations  
*Motion:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE)

Recommendations, Schedule U, #04/13, Confidential, as reviewed by Trustee McKeon

13.04 Accept Donation

*Motion:* The Superintendent recommends acceptance of a donation totaling \$75.00 CASH, from Hannaford Helps Schools Program, to be used to support PBIS & building initiatives.

The Superintendent recommends approval to increase the 2012-2013 Budget per the following donations:

Hannaford Helps Schools  
 A2110.431.01 HS Supplemental \$75.00

13.05 Stale Dated Checks

*Motion:* As of April 15, 2013, the following stale dated checks will be written off.

CHECK#	ISSUE DATE	PAYEE	AMOUNT	DESCRIPTION	CODE
10172	06/02/11	Muldoon, Kerry	\$67.00	AP Reimbursement	TA 38
10403	06/16/11	Tashjian, Ariana	\$200.00	Scholarship	TE92.011
11253	10/18/11	Blakes, Heaven	\$13.75	Reimbursement	C601
11686	11/29/11	Andrew Kwasnicki	\$50.96	Tax Overpayment	A1001
11757	11/29/11	Ingrid Spinedi	\$30.87	Tax Overpayment	A1001
11761	11/29/11	James Kistler	\$69.31	Tax Overpayment	A1001
11781	11/29/11	John/Maria Psomiades	\$26.20	Tax Overpayment	A1001
11823	11/29/11	Marilyn Wasbotten	\$32.99	Tax Overpayment	A1001
11828	11/29/11	Martin Kornblum	\$27.99	Tax Overpayment	A1001
11829	11/29/11	Mary Gormley	\$49.08	Tax Overpayment	A1001
11859	11/29/11	Robert/Patricia Connoll	\$32.59	Tax Overpayment	A1001
13401	05/21/12	Roger/Dorothy Rotella	\$ .09	School Tax Flood Relief	A1001

13.06 Budget Transfers

*Motion:* The Superintendent recommends the transfer of funds to re-allocate funds in payroll budget codes.

<u>From Budget Code</u>	<u>Description</u>	<u>Transfer Amount</u>	<u>To Budget Code</u>	<u>Description</u>
A2250.151-00	Salaries Teaching Asst	\$140,000	A2110.121-00	Salaries Teaching Assistant
A2850.150-00	Salaries Co-Curricular	\$60,000	A2110.135-00	Teaching Regular-Stipends
A2110.130-00	Salaries 7-12	\$150,000	A2250.150-00	Prg w/ Disability Instr Salary

**14. Committee Reports -5 min each**

14.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 5/6/13 (proposed 9:40)

Committee has not met since the last Board meeting

14.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Committee has not met since the last Board meeting

Trustee McGillicuddy asked Committee Chair Rob Kurnit if the Facilities Committee could take on the task of touring the buildings as the Board's designee

Check what the policy said

14.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 5/6/13

Met last week and 2 polcies on this agenda were the result

14.04 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD

Committee has not met since the last Board meeting

14.05 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on TBD

Committee has not met since the last Board meeting

14.06 District Committee: Technology - Superintendent McGill to report. Next meeting is in the Woodstock School on TBD

Committee has not met since the last Board meeting

## 15. Old Business

15.01 The Board will discuss Old Business (proposed 9:50)

No Old Business was discussed

## 16. New Business

16.01 The Board will discuss New Business (proposed 9:55)

Next agenda – Board and Superintendent goals

## 17. Request For Information

17.01 The Board will request information (proposed 10:00)

Trustee Fletcher asked:

- Questions to ask District from Safe Schools, Safe Students Conference
  - Do they know who are the station commanders? Do they call them when they have a concern?
  - Do the police know our school safety plans?
  - Are the officers trained in our schools (off hours)?
  - Is there a systematic approach for maintaining school security?
  - Are safety plans public documents?
  - What is the name of the State Trooper Station Commander? Who is the senior investigator?
  - Do we have drills for other dangers beyond fires?
  - Have we ever mixed up a fire drill? Blocked an exit? Removed a student from the line-up?
  - Do we have reunification drills? Evacuation drills? Bus evacuation drills?
  - Test 911 calls and where they show they came from – Is it central administration for all buildings or does it show the exact location down to the very room?

Trustee McGillicuddy asked for breakdown of the Bond we currently have

Trustee McKeon asked:

Do all District Mental Health Professionals meet on a regular basis to look at school safety net to do an ongoing assessment

What does safety net look like?

Or can that happen in the future

Do we have an understanding of how they see an SRO and how do they envision the role of an SRO?

**18. Public Comment**

18.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:05 duration 10 min)

**19. Adjournment**

19.01 Adjourn Meeting. Next meeting is WEDNESDAY, April 24, 2013 - Budget Adoption at the MS/HS (proposed 10:15)

*Motion:* The meeting is adjourned at approximately 10:50

Motioned by: Trustee Fletcher

Seconded by: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Kurnit, Trustee McKeon

Trustee Hickey

Not Present: Trustee Spencer, Trustee Osmond

Minutes Recorded By:  
Victoria McLaren, Clerk Pro Tem



Minutes Typed By:  
Fern Amster



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## REGULAR MEETING/BUDGET ADOPTION

MINUTES

6:00 p.m.

**WEDNESDAY, APRIL 24 2013**

Middle School/High School

### **1. Opening Items**

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Appoint Clerk Pro Tem

*Motion:* The Board of Education hereby appoints Victoria McLaren as Clerk Pro Tem in the absence of a District Clerk

Motioned by: Trustee Hickey

Seconded by: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey

1.05 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey

### **2. Executive Session**

2.01 Enter Executive Session (proposed 6:05 duration 1 hour)

*Motion:* Enter into Executive Session to discuss, the discipline of a particular employee, ONTSA and ONTEA negotiations

Motioned by: Trustee Osmond

Seconded by: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey

2.02 Exit Executive Session (proposed 7:05)

*Motion:* Motion to exit Executive Session

Motioned by: Trustee Fletcher

Seconded by: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey

2.03 Re-enter Public Session

*Motion:* Motion to re-enter public session at approximately 7:25

Motioned by: Trustee Hickey

Seconded by: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey

**3. Acceptance of Minutes**

## 3.01 Acceptance of minutes (proposed 7:10)

*Motion:* The Board of Education hereby accepts the minutes of 4/9/13 BOE meeting

Motioned by: Trustee Osmond

Seconded by: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey

**4. Award Tenure**

## 4.01 Award tenure to Elizabeth Hopper (proposed 7:15 duration 15 min)

*Motion:* The following named INSTRUCTIONAL PERSONNEL, having served a period of probationary status consistent with the Education Law of the State of New York and provisions of the Commissioner's Regulations, and having received continuing satisfactory evaluations of performance, are hereby recommended by the Superintendent of Schools for APPROVAL for TENURE STATUS.

**TENURE APPOINTMENTS: INSTRUCTIONAL SCHEDULE P #04/12**

Elizabeth Hopper	Initial	Elementary Education	9/1/10	9/1/13
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Motioned by: Trustee Osmond

Seconded by: Trustee Fletcher

Principal Gabriel Buono recommended Ms. Hopper:

- Worked at Bennett as a long term substitute teacher in September 2008 then as a Teaching Assistant
- Been teaching 1<sup>st</sup> grade then 2<sup>nd</sup> grade in Bennett
- Currently teacher 3<sup>rd</sup> grade in a co-teaching model
- Ensures that all students reach their bench marks

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey

**5. Welcome**

## 5.01 Principal Jen O'Connor will welcome the Board and introduce Ms. Maltese and her students Kalo Talley and Billy Davis who won "Letters About Literature" contest in NY State (proposed 7:30 duration 10 min)

7:45

Principal Jen O'Connor reported:

Eighth Grade English Teacher, Ms. Maltese (who could not be present) often has students write letters to authors, this year the students entered the "Letters About Literature" contest

- Contest invites grades 4-10 to enter annual writing competition
- Explain how the author's work change the way they feel about the world or themselves
- Kalo Talley won first place in NY State
- Billy Davis won honorable mention
- State and National levels, Kalo will advance to the National Competition with winners to be announced at the end of April

**6. Board District News**

6.01 The Board will announce district news (proposed 7:40)

Trustee McGillicuddy reported:

- Wrote letter to Director of Rural Schools Association to lobby for transportation aid for rural schools
- Colonial Fair – fourth graders were excited and enthusiastic
- Senator Seward toured the MS/HS and Bennett
- Music Man was very well done
- November 8<sup>th</sup>, is a symposium at SUNY New Paltz
- Need to discuss District Clerk position for Board meetings

Trustee Osmond reported:

- The Bennett Carnival was Friday evening, about 600 people in attendance
- This Friday free screening of documentary, “Dear Gov. Cuomo” documents concert and rally to ban Fracking
  - Natalie Merchant and Jon Bowermaster will be on hand for a question and answer period

Trustee Kurnit reported how impressive the “The Music Man” production was this weekend

Trustee Fletcher reported:

- The students, band, choreography, costumes- entire Music Man production was outstanding
- Friday was very busy at the schools – Bennett Carnival and “Music Man” – great to see so much happening in the District
- Art opening at The Upstairs Gallery of the Phoenicia School of the students’ self portraits

**7. Superintendent District News**

7.01 The Superintendent will report on District News (proposed 7:45)

7:50

- 5 additional AP courses added online through a grant (thanks to OTA and Administration)
  - Psychology
  - Human Geography
  - Computer Science- A (programming)
  - Art History
  - Statistics
- NYS Testing – Math this week and make ups next week
- Monday is 3<sup>rd</sup> annual “Meet, Eat and Greet” at HS Cafeteria
- 5/1/13 is a Superintendent Conference Day
  - Many will be scoring the ELA and Math assessments at locations throughout the county
  - Also Kindergarten Screening

- Professional Development to support teachers who are not involved in scoring or screening
- “Onteora Walks the Reservoir” is coming, which will benefit the buildings

## 8. Student Representative Report

8.01 Liza Tumen/Sean Hickey, the Student Representative to the Board will report (proposed 7:50)

Student Representative Liza Tumen reported:

- Sports:
  - Tennis team beat Spackenkill for the first time
  - Boys Baseball team only lost 1 game
  - Girls track undefeated
- Upcoming activities
  - Spring Fling Dance 5/3/13 MS 6-8 HS 8-10
  - Zumbathon Sat. 4/27/13
  - Poetry Slam 5/6/13 at 5:00
  - Onteora Walks the Reservoir 5/4/13
  - Decades of Music Overview – sing songs from different decades 5/10/13
  - Sat. 5/11/13 at 12pm Field Day at HS
  - 3 point Shoot-Out 5/17/13 from 6-8

## 9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. (proposed 7:55 duration 10 min or more)

8:00

No comment was made

## 10. Budget Adoption

10.01 The Superintendent will Present the Recommended 2013-2014 Budget and the Board will vote to adopt (proposed 8:15 duration 20 min)

*Motion:* Superintendent recommends Board of Education approval of the following Proposition: Proposition # 1 – 2013-2014 Budget BE IT RESOLVED, that the Onteora Central School District Board of Education be and is hereby authorized to expend the sums set forth under the various headings which are voted upon in gross and not in detail in the total amount of \$51,609,440 (which includes \$20,000 to support public library) for the year commencing July 1, 2013 and ending June 30, 2014, and the Board is authorized to levy and collect the necessary tax thereof on the taxable property of the District.

Motioned by: Trustee Fletcher

Seconded by: Trustee Osmond

Superintendent Phyllis McGill and Assistant Superintendent for Business Victoria McLaren presented a summary of the last few Budget Presentations:

- Reductions
  - 1 Elementary Teacher, .4 Social Studies, .4 Art, .5 Science, .6 Math, 1 Custodian, 3 TAs
- Additions
  - 1 Reading Teacher, 1 Special Education Teacher, 1 CSE/CPSE Chair /District -Wide Assistant Principal, 1 Ten Month Typist, 1 District Head

## Custodian, Summer Academic Intervention Support Program

- Offerings in HS are increasing
- Maintaining class sizes
- 5 year facilities plan projects to be completed during 2013-2014 year – not part of EPC, not part of Capital Reserve plan
  - Grouped together to be able to have 1 bid on all
    - Replace/repair MS/HS front entrance sidewalk and stairs, Replace entry sidewalks in Woodstock, Repair asphalt surface in parking area in Woodstock, Power distribution upgrade in Woodstock, Electrical Service Replacement including main panel board and feeders in Woodstock, Electrical Service Replacement in Phoenicia, Install additional electric panels, outlets and circuits in Woodstock, Emergency Lighting in Phoenicia
- Board members seats– 2 incumbents running unopposed
  - May 7th – Budget Hearing at Board of Education Meeting
  - May 21st – Public Vote on Proposed Budget and Election of Board Members from 2:00pm to 9:00pm at all 4 elementary schools

## Discussion:

- CSE/CPSE Chair/District-wide Assistant Principal will be posted internally and externally
- Summer Academic Program – ½ day program for 1 month
  - Summer teaching staff is hired at a set hourly rate, not each person's hourly rate
- Next year's budget will decrease
  - Most costs this year are not re-occurring costs
- No repairs planned for Bennett, since the building was recently renovated though a bond
  - Payoff in 2020
- Pleased to be presenting a 0% tax levy increase
  - Thanks to Assistant Superintendent for Business Victoria McLaren for getting much needed facilities work done in this budget
  - Maintain programs for students – support budget that is focused on their needs

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey

**11. Textbook Presentation**

11.01 Principal Barbara Schnell will Present a New Math Textbook Series (proposed 8:25 duration 20 min)

8:20

Principal Barbara Schnell presented on behalf of Math Textbook Committee

- Committee had representatives from all elementary schools
- Looked at the following publishers:
  - Houghton Mifflin
  - McGraw Hill

- Pearson
- Singapore Math
- Common Core.Com
- The committee chose to have presentations from
  - Houghton Mifflin and Pearson
    - Both were aligned to the Common Core Learning Standards
  - Aspects they considered:
    - Technology
    - Teacher guide
    - Student edition
    - Supplemental materials
    - Parent component
    - Tiered/differentiated work
  - The committee unanimously chose Pearson
- Currently, using a textbook from 2008-2009
  - Cannot really be used, does not work with the Common Core Learning Standards

#### Discussion

- Must be teaching to the Common Core Standards
- Parent component is a connection to home – this is from the State
  - For younger students, it says what the child learned that day
  - Also will tell parents about websites
- Better textbooks are being offered due to the Common Core Learning Standards
  - Much more in each lesson
- Recurring cost each year for the consumables
  - Upper grades have hard cover textbook
- Digital component
  - Teachers can access textbooks online
  - Student access to work
  - Find out if the program is compatible with I-pads or tablets
    - Also what is 6 year digital license

## 12. Discussion and Possible Action

### 12.01 High Stakes Testing (proposed 8:45 duration 15 min)

*Motion:* The Board of Education hereby approves the resolution that follows.

WHEREAS, our nation's and New York State's future well-being relies on a high-quality public education system that prepares all students for college, careers, citizenship and lifelong learning, and strengthens the nation's social and economic well-being; and

WHEREAS, our nation's school systems have been spending growing amounts of time, money and energy on high-stakes standardized testing, in which student performance on standardized tests is used to make major decisions affecting individual students, educators and schools; and

WHEREAS, the overreliance on high-stakes standardized testing in state and federal accountability systems is undermining educational quality and equity in U.S. public schools by hampering educators' efforts to focus on the broad range of learning experiences that promote the innovation, creativity, problem solving, collaboration, communication, critical thinking and deep subject-matter knowledge that will allow students to thrive in a democracy and an increasingly global society and economy; and

WHEREAS, it is widely recognized that standardized testing is an inadequate and often unreliable measure of both student learning and educator effectiveness; and

WHEREAS, the over-emphasis on standardized testing has caused considerable collateral damage in too many schools, including narrowing the curriculum, teaching to the test, reducing love of learning, pushing students out of school, driving excellent teachers out of the profession, and undermining school climate; and

WHEREAS, high-stakes standardized testing has negative effects for students from all backgrounds, and especially for low-income students, English language learners, children of color, and those with disabilities; and

WHEREAS, Race to the Top funding does not adequately address the significant costs associated with the implementation of the new APPR and Common Core Learning Standards such as hiring professionals to ensure local assessments at grades 3-8 are valid, or other test construction and implementation costs; and

WHEREAS, New York State will require computer based testing statewide starting in 2014, requiring districts to build technological capacity to administer these high stakes tests, including the need to purchase computers, improve networks, develop infrastructure capacity, and train and hire personnel at an estimated cost of approximately 5% of current district budgets, without providing additional funding and while capping State and Local aid; and

WHEREAS, we do not oppose accountability in public schools, but believe that standardized tests dominate instructional time and block our ability to make progress toward a world-class education system of student-centered schools and future-ready students; therefore be it

RESOLVED that Onteora Central School District calls on Governor Cuomo, Commissioner King, the State Legislature, and the Board of Regents to reexamine public school accountability systems in this state, including the Annual Professional Performance Review (APPR) and to develop a system based on multiple forms of assessment which do not require extensive standardized testing, more accurately reflects the broad range of student learning, and is used to support students and improve schools; and

RESOLVED, that the Onteora Central School District calls on the U.S. Congress and Administration to overhaul the Elementary and Secondary Education Act (currently known as the "No Child Left Behind Act"), reduce the testing mandates, promote multiple forms of evidence of student learning and school quality in accountability, and not mandate any fixed role for the use of student test scores in evaluating educators.

Motioned by: Trustee Osmond

Seconded by: Trustee Kurnit

New Paltz and Rondout School Districts have passed this resolution

Trustee Fletcher expressed that he cannot support this

- Don't agree with wording – testing is how we measure accomplishments
- Carry on doing the lobbying the Board is currently performing and don't make a blanket statement that is not qualified – resolution says all State testing is high stakes and bad

Trustee McGillicuddy – specifically says the tests to which it refers

- Important to make a statement as a Board regarding the State assessments
- In many school districts testing is becoming a problem – teachers are teaching to the test
- Acknowledge that there is too much emphasis on testing
  - Show the children, parents, students and staff
- Quoted Dr. Judith Langer, SUNY Albany book "Getting to Excellent, what makes an excellent School"
  - Most excellent schools have a common thread that they do not teach to the test
- Everyone work together to change the importance placed on assessment

- Separate issue than the Common Core
- Legislature is not listening to the lobbying
  - Not calling for parents to opt-out of testing
    - Would not advocate for that

Trustee Kurnit stated as in agreement with Trustee McGillicuddy

- Hope that other districts in State and Country will look at this as an issue
- Recognition of the fact that we need to do better
  - Many countries that do less testing and students do very well

Superintendent Phyllis McGill clarified:

- Grades in students 3-8 will not be retained due to test scores
  - Only for Academic support identification
- Understand parents' concern with State assessments
  - Opting out only hurts the District in aid and being identified by the State
- Verbal with Legislature and Commissioner, this is not necessary
- Different opinions, but in there is a good way to deliver instruction and assess student mastery of curriculum
- State Common Core Curriculum is being developed
  - they will change the tests over the next 3 years to match the curriculum

Trustee Spencer supports spirit of resolution but:

- Continue evaluating system and adapt
- Very strict resolution – no correlation between testing and evaluation

Other Points:

- Does this compete with the Board goals of successfully implementing the Common Core Learning Standards?
- Race to the Top – NY went to get the most amount they could, Onteora received very little
- Says that we wouldn't mandate any fixed roles, but APPR is in place but sees it as a request to legislature to refine the mandates
- Does not define high stakes testing and makes a blanket statement about testing
- Board goal #1:
  - Promote a stimulating, healthy and safe environment conducive to learning, which improves the educational experience for all students, creates a stimulating learning environment that teaches beyond the test while meeting State and Federal requirements, and that increases graduation rate and aspirational performance measures.
- APPR plan will not necessarily create better teachers

Results: Passed

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee McKeon, Trustee Kurnit  
Nay: Trustee Fletcher, Trustee Spencer, Trustee Hickey

## 12.02 Second Reading and adoption of Policy 5410 Purchasing (proposed 9:00)

*Motion:* The Board of Education hereby adopts policy 5410 as written.

Motioned by: Trustee Osmond  
Seconded by: Trustee Hickey

Assistant Superintendent for Business Victoria McLaren explained that the law has been amended to allow school districts to accept bids on best value, not just lowest cost which is a great relief to Districts

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey

The District's purchasing activities will be part of the responsibilities of the Business Office, under the general supervision of the Purchasing Agent designated by the Board of Education. The purchasing process should enhance school operations and educational programs through the procurement of goods and services deemed necessary to meet District needs.

#### **Competitive Bids and Quotations**

As required by law, the Superintendent will follow normal bidding procedures in all cases where needed quantities of like items will total the maximum level allowed by law during the fiscal year, (similarly for public works-construction, repair, etc.) and in such other cases that seem to be to the financial advantage of the School District.

A bid bond may be required if considered advisable.

No bid for supplies shall be accepted that does not conform to specifications furnished unless specifications are waived by Board action. Contracts shall be awarded to the lowest responsible bidder who meets specifications. However, the Board may choose to reject any bid.

Rules shall be developed by the administration for the competitive purchasing of goods and services.

The Superintendent may authorize purchases within the approved budget without bidding if required by emergencies and are legally permitted.

The Superintendent is authorized to enter into cooperative bidding for various needs of the School District.

[Purchase contracts and public works contracts subject to competitive bidding will be awarded to the lowest responsible bidder, however, the Board authorizes that purchase contracts may be awarded on the basis of best value, as defined in State Finance Law §163.](#)

[Alternative proposals or quotations will be secured by requests for proposals, written or verbal quotations or any other appropriate method of procurement, except as permitted by state law for procurements:](#)

1. [under a county contract;](#)
2. [under a state contract;](#)
3. [under a federal contract;](#)
4. [under a contract of another political subdivision;](#)
5. [of articles manufactured in state correctional institutions; or](#)
6. [from agencies for the blind and severely disabled.](#)

[The district will provide justification and documentation of any contract awarded to an offeror other than the lowest responsible dollar offeror, setting forth the reasons why such award is in the best interests of the district and otherwise furthers the purposes of section 104-b of the General Municipal Law.](#)

#### **Request for Proposal Process for the Independent Auditor**

In accordance with law, no audit engagement shall be for a term longer than five (5) consecutive years. The District may, however, permit an independent auditor engaged under an existing contract for such services to submit a proposal for such services in response to a request for competitive proposals or be awarded a contract to provide such services under a request for proposal process.

#### **Procurement Of Goods And Services**

The following guidelines shall be adhered to in compliance with General Municipal Law, Section 104-b, whenever the law does not require competitive bidding to assure the prudent and economical use of public moneys:

- a. The Board of Education will formally appoint a Purchasing Agent in accordance with Section 170.2 of the Regulations of the Commissioner of Education. Only the person designated by the Board as Purchasing Agent may commit the District for a purchase. The Purchasing Agent is responsible for developing and administering the purchasing program of the Ontario School District.
- b. The purchasing procedures employed shall comply with all applicable law and regulations of New York State.
- c. The Purchasing Agent shall procure supplies and equipment, as needed, at the best possible prices and maintain adequate records to show that this was done. Commodities will be purchased from preferred vendors whenever possible: Department of Corrections (Sec. 184 Corrections Law), Industries of the Blind and Industries of the Handicapped (Sec. 175 State Finance Law). State contracts of the Division of Standards and Purchase, Office of General Services, available Cooperative BOCES bids, or under county contract pursuant to Section
- d. 409-a of the County Law will be used whenever such purchases are in the best interest of the School District.
- e. Purchase contracts for materials, equipment and supplies involving an estimated annual expenditure of over twenty thousand dollars (\$20,000) and public works contracts involving over thirty five thousand dollars ( \$35,000) shall be awarded only after public advertisement, soliciting formal bids (Section 103, General Municipal Law). The Purchasing Agent shall be authorized to open and record bids.
- f. Opportunity shall be provided to all responsible suppliers to do business with the District. To this end, the Purchasing Agent shall develop and maintain lists of potential bidders for the various types of materials, equipment and supplies. Such lists shall be used in the development of an mailing list for distribution of specifications and invitations to bid. Any supplier may be included on the list, upon request.
- g. When soliciting bids, a statement of "General Conditions" shall be included with all specifications submitted to suppliers. These conditions shall be incorporated in all contracts awarded for the purchase of materials, equipment and supplies.
- h. All contracts which require public advertising and competitive bidding shall be awarded as provided by law and the rules and regulations of the Board of Education. Recommendations for awarding contracts shall be submitted by the Purchasing Agent.
- i. Identify the individual or individuals responsible for purchasing and their respective titles. Such information shall be updated biennially.
- j. Where formal bidding procedures are not required by law, the following regulations shall apply for the purchase of:
- k. Materials, Equipment and Supplies

<u>Dollar Limit</u>	<u>Procedure</u>
\$5,000 - \$9,999	Documented telephone quotes/catalog prices from at least three (3) separate vendors, if available
\$10,000 - \$19,999	Formal written quotes from at least three (3) separate vendors, if available.

Public Works Projects/Contracts

<u>Dollar Limit</u>	<u>Procedure</u>
\$7,000 - \$14,999	Documented telephone quotes from at least three (3) separate vendors, if available.
\$15,000 - \$34,999	Formal written quotes from at least three (3) separate vendors, if available.

Quotes will be awarded to the lowest responsible and responsive bidder (as determined by the Purchasing Agent). Proper written documentation is required when the quote is not awarded to the vendor quoting the lowest price. Proper written documentation will be on file when

the required number of quotations are not received. In the event that quotes exceed the bid limit, there will be no award; the District will advertise to solicit sealed bids.

- j. The Purchasing Agent shall insure purchase orders after first determining that unencumbered balances of budgetary appropriations are adequate to cover such obligations.
- k. No official or employee of the Ontario School District shall be interested financially in any contract entered into by the School District. This also precludes acceptance of gratuities, financial or otherwise, by the above persons from any supplier of materials or services.
- l. Emergencies: An exception to this policy will exist in cases of emergencies such as those recognized pursuant to Section 103(5) of the General Municipal Law shall be applied. In all other emergency cases, personnel shall be required to exercise their best judgment to secure the materials and/or services which are necessary.
- m) Instructions to vendors will include a note regarding the district's sustainability policy #5651 requesting an emphasis on the district's desire to reduce, reuse & recycle limiting packaging where possible.

#### Professional and Consulting Services

Pursuant to the requirements of General Municipal Law Section 104-b, when retaining professional and/or consultant services, the following shall be considered in the decision making:

- a) Special knowledge or expertise
- b) Quality of services
- c) Cost of services

#### Audit of Claims

- a. A claim to be submitted to the internal claims auditor for approval for payment shall qualify when the following conditions are met:
  - 1. Bears the description and price of the items specified on the purchase order, less any allowed discounts.
  - 2. Is accompanied by a copy of the purchase order bearing the signature of the receiving clerk or requisitioner that the item(s) has been received in satisfactory condition and in the quantity indicated.
  - 3. All extensions and totals have been checked for accuracy.
  - 4. Has the approval of the Purchasing Agent as officer giving rise to the claim.
- b. The schedule of claims is then audited by the internal claims auditor to determine that:
  - 1. The Purchasing Agent's signature authorized the release of the purchase order
  - 2. The receiving copy was signed and dated, indicating that the materials or services were received.
  - 3. The purchase order or schedule of claims contains the Purchasing Agent's signature as the "officer giving rise to the claim."
  - 4. The extensions are correct, no taxes are paid, discounts are taken, and transportation charges, where applicable, are accurate.
  - 5. The charges are not duplicates of an item(s) already paid. Unless extenuating circumstances exist, all invoices submitted for payment should be originals.
  - 6. The proposed payment is for a valid and legal purpose.
  - 7. The unit price billed does not exceed the bid or contract authorization.

#### True Leases

Documentation for True Leases should include written quotes, cost-benefit analysis of leasing versus purchasing, etc.

#### Second Hand Equipment from Other Governments

Documentation should include market price comparisons including verbal or written quotes, and the name of the government organization.

#### Certain Food and Milk Purchases

Documentation and purchasing policies should be consistent with the State Education Department Regulations.

#### Sole Source

Competitive bidding is not required under Section 103 of the General Municipal Law in those situations where there is only one (1) possible source from which to procure goods and services required in the public interest. The School District should document that, as a matter of fact, there is no possibility of competition for the procurement of the goods.

#### Updating the Policies and Procedures

The Board of Education will annually review and update, if necessary, the procurement policies; and clearly indicate that unintentional failure to comply with these policies is not grounds to void the action taken or take action against the party involved.

The Business Office will annually review and update, if necessary, the procurement procedures and clearly indicate that unintentional failure to comply with these procedures is not grounds to void the action taken or take action against the party involved.

#### **Alternative Formats for Instructional Materials**

Preference in the purchase of instructional materials will be given to vendors who agree to provide materials in alternative formats (i.e., any medium or format, other than a traditional print textbook, for presentation of instructional materials that is needed as an accommodation for a disabled student with a disability). Alternative formats include, but are not limited to, Braille, large print, open and closed captioned, audio or an electronic file in an approved format.

#### **District Plan**

As required by federal law and New York State Regulations, the District has adopted the National Instructional Materials Accessibility Standard (NIMAS) to ensure that curriculum materials are available in a usable alternative format for students with disabilities. Each school district has the option of participating in the National Instructional Materials Access Center (NIMAC). Whether a district does or does not participate in NIMAC, the district will be responsible to ensure that each student who requires instructional materials in an alternate format will receive it in a timely manner and in a format that meets NIMAS standards. The New York State Education Department (NYSED) recommends that school districts choose to participate in NIMAC, because this national effort to centralize the distribution of instructional materials in alternate formats will help guarantee timely provision of such materials to students.

For school districts, Boards of Cooperative Educational Services (BOCES), State-operated schools, State-supported schools and approved private schools that choose to participate in NIMAC, **contracts with publishers executed on and after December 3, 2006** for textbooks and other printed core materials *must* include a provision that requires the publisher to produce NIMAS files and send them to the NIMAC (this will not add any cost to the contract).

For more information regarding NIMAC including model contract language, Steps for Coordinating with NIMAC and an IDEA Part B Assurances Application, see website: <http://www.vesid.nysed.gov/specialed/publications/persprep/NIMAS.pdf>

#### **Environmentally Sensitive Cleaning and Maintenance Products**

In accordance with Commissioner's Regulations, State Finance Law and Education Law, effective with the 2006-2007 school year, the District shall follow guidelines, specifications and sample lists when purchasing cleaning and maintenance products for use in its facilities. Such facilities include any building or facility used for instructional purposes and the surrounding grounds or other sites used for playgrounds, athletics or other instruction.

Environmentally sensitive cleaning and maintenance products are those which minimize adverse impacts on health and the environment. Such products reduce as much as possible exposures of children and school staff to potentially harmful chemicals and substances used in the cleaning and maintenance of school facilities. The District shall identify and procure environmentally sensitive cleaning and maintenance products which are available in the form, function and utility generally used. Coordinated procurement of such products as specified by the Office of General Services (OGS) may be done through central state purchasing contracts to ensure that the District can procure these products on a competitive basis.

The District shall notify their personnel of the availability of such guidelines, specifications and sample product lists.

#### **Apparel Purchases**

For apparel purchases, the Board has the option and authority to only accept bids from "responsible bidders." A responsible bidder is a vendor that complies with fair and proper labor standards including those related to the use of child labor, employee compensation, employees' rights to form unions, and working conditions. Bidders for apparel must provide sufficient information to the District for the Board to determine the vendor's adherence to these labor standards.

#### **Contracts for Goods and Services**

No contracts for goods and services shall be made by individuals or organizations in the school that involve expenditures without first securing approval for such contract from the Purchasing Agent.

No Board member or employee of the School District shall have an interest in any contract entered into by the Board or the School District.

20 United States Code (USC) Section 1474(e)(3)(B)

Education Law Sections 305(14), 409-i, 701, 1604, 1709, 1950, 2503, 2554 and 3602

General Municipal Law Articles 5-A, [104-b](#) and 18

State Finance Law Sections 162, [163](#) and 163-b

8 New York Code of Rules and Regulations (NYCRR) Sections 155, 170.2, 200.2(b)(10), 200.2(c)(2) and

200.2(i)

12.03 BOCES Budget Vote (proposed 9:05 duration 10 min)

*Motion:* It is hereby resolved by the Onteora Central School District Board of Education to approve the Board of Cooperative Educational Services Administrative Budget in the amount of \$2,336,036

Motioned by: Trustee Hickey

Seconded by: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey

12.04 Election for BOCES Board (proposed 9:15 duration 10 min)

*Motion:* It is hereby resolved that the Onteora Central School District Board of Education casts its votes in the annual election of members of the Board of Cooperative Educational Services for the person or persons indicated on the ballots.

Motioned by: Trustee Osmond

Seconded by: Trustee Hickey

One of the candidates for the at large seat is from the same district as a current BOCES Board member

Board of Education chose: Gail Hutchins, Barbara Carroll, Patrick Rausch

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey

12.05 Side Letter of Agreement - ONTEA -Number of Work Days

*Motion:* The Board of Education hereby approves the Side Letter of Agreement between ONTEA and OCSD for the number of work days and authorizes the Superintendent to sign such agreement.

Motioned by: Trustee Osmond

Seconded by: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey

12.06 Rescind Adoption of Policy 7422- Concussion Management

*Motion:* The Board of Education hereby rescinds the adoption of the Policy 7422 revision.

Motioned by: Trustee Spencer

Seconded by: Trustee Fletcher

Superintendent Phyllis McGill explained:  
 There is an explanation as to the confusion in concussion with athletics and academics. Mr. Millas will work on the policy and it will come back to Policy Committee.

Results: Unanimous  
 Yea: Trustee McGillicuddy, Trustee Fletcher Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey

**13. \*\*5 Minute Break**

13.01 The Board will break for 5 minutes (proposed 9:25)  
 9:50

**14. Consent Agenda**

14.01 Approve Consent Agenda (proposed 9:30 duration 5 min)  
*Motion:* Approve consent agenda item numbers 14.02-14.07  
 Motioned by: Trustee Hickey  
 Seconded by: Trustee Osmond  
 Results: Unanimous  
 Yea: Trustee McGillicuddy, Trustee Fletcher Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey

**14.02 Personnel Agenda**

**SALARY CHANGES: INSTRUCTIONAL** The Superintendent of Schools hereby recommends the APPROVAL of the following revised SALARY CHANGE (INSTRUCTIONAL), as the result of EDUCATIONAL INCREMENT, effective February 1, 2013 - REVISIONS.

Name	Position	Current			Additional		Received		
		School	Step	Credits Salary	Credits	Salary	Step	Credits	Salary
Downs, Kelly	Elementary Teacher	BN	12MA 24	\$ 82,249	12	\$804	156012MA 36	<del>\$83,053</del>	\$83,809
Hallock, Robert	Elementary Teacher	PH	5BA 12	\$ 64,372	12	\$804	5BA 12-24		\$65,176

**APPOINTMENTS: INSTRUCTIONAL**  
SHORT TERM SUBSTITUTE

NAME	CERTIFICATION	POSITION	EFFECTIVE DATE	SALARY/STEP	REASON
Michella, William*	Students with Disabilities, Grades 1 - 6	Special Education Teacher - BN	04/25/13 – 06/30/13	1MA	LOA Replacement

\*Pending pre-employment processing

**APPOINTMENTS: INSTRUCTIONAL**  
EXTRA DUTY STIPENDS 2012-2013

NAME	POSITION	AMOUNT
Keenan, Bryan	AIS/Chemistry (After School) 1	\$1,877.00
Malgieri, Marin	AIS/Regents Prep (After School) 3 - .50 FTE (Split w/J. Robertson)	\$ 938.50
Robertson, Jessica	AIS/Regents Prep (After School) 3 - .50 FTE (Split w/M. Malgieri)	\$ 938.50

**PER DIEM SUBSTITUTES**

NAME	POSITION	AMOUNT
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Yusko, Barbara            Substitute Registered School Nurse            \$95.00/day

**PER DIEM SUBSTITUTES - RESCISSIONS**

<b>NAME</b>	<b>POSITION</b>	<b>AMOUNT</b>
Chesler, Victoria	Home Tutor	\$36.00/hour
Heidelberg, Mark	Home Tutor	\$36.00/hour
Krebser, Sarah	Home Tutor	\$36.00/hour
Shapiro, Barbara	Home Tutor	\$36.00/hour
Warnes, Carsten	Home Tutor	\$36.00/hour
Winston, Andrea	Home Tutor	\$36.00/hour

**APPOINTMENTS: NON-INSTRUCTIONAL  
 TEMPORARY APPOINTMENTS**

<b>NAME</b>	<b>POSITION/SCHOOL</b>	<b>EFFECTIVE DATES FROM - TO</b>	<b>PAY RATE</b>	<b>REMARKS</b>
Bundy, Dustin*	Summer Custodial Worker	06/24/13 – 08/30/13	\$10.00/hour	Summer
Caprotti, Patricia	Summer Custodial Worker	06/24/13 – 08/30/13	\$10.00/hour	Summer
Clinton, Lessia	Summer Custodial Worker	06/24/13 – 08/30/13	\$10.00/hour	Summer
DeSantis, Ernest	Summer Custodial Worker	06/24/13 – 08/30/13	\$10.00/hour	Summer
Gille, Ella	Summer Custodial Worker	06/24/13 – 08/30/13	\$10.00/hour	Summer
Gilsinger, Jeffrey*	Summer Custodial Worker	06/24/13 – 08/30/13	\$10.00/hour	Summer
Ginelewicz, Walter	Summer Custodial Worker	06/24/13 – 08/30/13	\$10.00/hour	Summer
Martin, James	Summer Custodial Worker	06/24/13 – 08/30/13	\$10.00/hour	Summer
Papa, Nicholas	Summer Custodial Worker	06/24/13 – 08/30/13	\$10.00/hour	Summer
Roosa, Esther	Summer Custodial Worker	06/24/13 – 08/30/13	\$10.00/hour	Summer
Scheible, Elizabeth	Summer Custodial Worker	06/24/13 – 08/30/13	\$10.00/hour	Summer
Sommer, Torre	Summer Custodial Worker	06/24/13 – 08/30/13	\$10.00/hour	Summer
Walters, Nancy	Summer Custodial Worker	06/24/13 – 08/30/13	\$10.00/hour	Summer

\*Pending pre-employment processing

**LEAVE OF ABSENCE: INSTRUCTIONAL**

<b>EMPLOYEE NUMBER</b>	<b>EFFECTIVE DATE FROM – TO</b>	<b>REASON</b>
#2615	03/07/13 – 04/11/13*	Medical Leave – Paid Medical Leave
#2615	04/12/13 – 04/17/13*	Medical Leave – Unpaid Medical Leave
#3187	04/01/13 – 04/26/13**	Medical Leave – Paid Medical Leave
#2687	04/01/13 – 05/13/13	Medical Leave – Paid Medical Leave

\*Finalization of leave dates

\*\*Extension of leave

**14.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations**

*Motion:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #04/13, Confidential, as reviewed by Trustee McKeon

**14.04 Cooperative Bidding Blanket from BOCES**

*Motion:* WHEREAS it is the desire of the participating school districts of the Board of Cooperative Educational Services, Ulster County, adopting this resolution to jointly request bids for certain commodities to be determined by the Superintendent of this school district from time to time for the 2013-14 school year,

NOW, therefore, be it RESOLVED that the Onteora School District hereby agrees to participate with other school districts of the Board of Cooperative Educational services, Ulster County, New York, in the joint bidding of commodities to be requested by the school district Purchasing Agent and approved by the Superintendent; and be it further

RESOLVED that the specifications as prepared by the Steering Committee of participating school districts and presented to this Board of Education will be used and that this Board, if it desires to purchase these commodities agrees to purchase said commodities at the lowest bid price recommended by the Steering Committee of the joint school districts; provided, however, that each participating Board of Education in exercising its legal responsibilities, has the right to reject and/or modify the recommendation of the Steering Committee in the awarding of the bid; and be it further

RESOLVED that the invitation to bid will be advertised by BOCES in the Kingston Daily Freeman, the Middletown Record and the Poughkeepsie Journal in accordance with the provisions of Section 103 of the General Municipal Law.

#### 14.05 Increase Budget Codes- Grants

*Motion:* The Superintendent recommends acceptance of a grant-in-aid totaling \$20,000, from The State Education Department for the purchase of stage curtains for the Woodstock and Phoenicia Elementary Schools.

The Superintendent recommends approval to increase the 2012-2013 Budget per the following donations:

The State Education Department

A1620.201-16 Operation of Plant-Equipment \$20,000.00

The Superintendent recommends acceptance of a grant-in-aid totaling \$75,000, from The State Education Department for the purchase of a bus engine, a bus, a milk cooler, and two refrigerators.

The Superintendent recommends approval to increase the 2012-2013 Budget per the following donations:

The State Education Department

A5510.465-15 District Transportation-Repair \$13,471.72

A5510.210-15 District Transportation-Equipment/Buses \$53,393.28

C2860.501-08 Cafeteria-Supplies \$ 8,135.00

#### 14.06 Financial Report

*Motion:* The Board of Education has review and hereby accepts the Financial Management Report of February 2013

#### 14.07 Warrant Schedule

*Motion:* The Board of Education has reviewed and hereby accepts Warrant Schedule 9

### 15. Committee Reports -5 min each

15.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 5/6/13 (proposed 9:35)

Committee has not met since the last Board meeting

15.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD  
Committee has not met since the last Board meeting

15.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 5/6/13  
Committee has not met since the last Board meeting

15.04 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD  
Committee has not met since the last Board meeting

15.05 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on 5/2/13  
Committee has not met since the last Board meeting

15.06 District Committee: Technology - Superintendent McGill to report. Next meeting is in the Woodstock School on TBD  
Committee has not met since the last Board meeting

#### 16. Old Business

16.01 The Board will discuss Old Business (proposed 9:45)  
Assistant Superintendent for Business Victoria McLaren clarified that the computers purchased do have monitors – they are all-in-one computers

#### 17. New Business

17.01 The Board will discuss New Business (proposed 9:50)  
District Clerk resigned duty of being at the Board meeting, sent proposal to review

- Duties of Board Secretary
- Not attend the meeting, run the vote or swear in president and vice president as these are strictly District Clerk duties

Propose that the President and Vice President interview the candidates and report back to Board

Discussion:

- Define job
- Is there an amount of money attached to job with a number of hours?
  - Will save money
- Have the candidates been trained as our other District Clerk?
- Extra hours will be needed for training
- Maybe accept proposal in short term and re-evaluate at the Reorganization Meeting
- Would like a job description of the District Clerk
- Up to 3 Board members will interview the District Clerk candidate

Trustee Fletcher will be away most of July, can the Reorganization be moved up?

- Find solution to date for Reorganization Meeting

**18. Request For Information**

18.01 The Board will request information (proposed 9:55) (from math textbook)

- Find out if the program is compatible with I-Pads or tablets
  - Also what is 6 year digital license
- Find solution to date for Reorganization Meeting so Trustee Fletcher can attend
- Line in the budget for the PARCC assessment – can we keep track of these unfunded mandates separately?
- In New York State or Tri State area – how many school districts are currently using SROs and how many are armed
  - Looked into with NYSSBA and no information was found

**19. Public Comment**

19.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:00 duration 10 min)

No public comment was made

**20. Adjournment**

20.01 Adjourn Meeting. Next meeting is Tuesday, May 7, 2013 - Budget Hearing at the MS/HS (proposed 10:10)

*Motion:* The meeting is adjourned at 10:15

Motioned by: Trustee Osmond

Seconded by: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Hickey

Minutes Recorded By:   
Victoria McLaren, Clerk Pro Tem

Minutes Typed By:  
Fern Amster



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## REGULAR MEETING/BUDGET HEARING

MINUTES

6:00 p.m.

**TUESDAY, MAY 7, 2013**  
**Middle School/High School**

### **1. Opening Items**

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Appoint District Clerk

*Motion:* The Board of Education hereby appoints Victoria McLaren as District Clerk at \$0 additional salary until a new District Clerk is hired.

Motioned: Trustee Spencer

Seconded: Trustee Fletcher

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond, Trustee Hickey

1.05 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond, Trustee Hickey

### **2. Executive Session**

2.01 Enter Executive Session (proposed 6:05 duration 1 hour)

*Motion:* Motion to enter into Executive Session to discuss ONTSA negotiations and the discipline of a particular employee

Motioned: Trustee Spencer

Seconded: Trustee Fletcher

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not Present: Trustee Osmond, Trustee Hickey

Now Present: Trustee Osmond arrived at approximately 6:05

2.02 Exit Executive Session (proposed 7:05)

*Motion:* Motion to exit Executive Session

Motioned: Trustee Fletcher

Seconded: Trustee Spencer

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Osmond

Not Present: Trustee Hickey

2.03 Re-enter Public Session

*Motion:* Motion to re-enter public session

Motioned: Trustee Fletcher

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Osmond

Not Present: Trustee Hickey

### 3. Acceptance of Minutes

#### 3.01 Acceptance of minutes (proposed 7:10)

*Motion:* The Board of Education hereby accepts the minutes of 4/24/13 BOE meeting

Motioned: Trustee Osmond

Seconded: Trustee Fletcher

“Dear Governor Cuomo” filmmaker’s name is misspelled.

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon, Trustee Osmond

Not Present: Trustee Hickey

### 4. Welcome

#### 4.01 Principal Lance Edelman will welcome the Board (proposed 7:15)

- Exciting time of the year for HS
- Great to see number of students participating in after school activities
- AP Testing began Monday for 2 weeks
  - 155 exams will be administered
- Remind parents – final exam is first week of June
- Regents begin the next week
- Regents prep and homework help are available
- All information is on the website
- Introduced Jean Douglas who has stayed after her retirement and Colette Caprotti – DECA advisors
  - DECA students Danielle Barringer(DECA Pres) Jonathan Loizou went to the International Career Development Conference
  - DECA – Distributive Educational Clubs of America – International Marketing Club
    - Community Service events include:
      - Spring/Fall Blood drive
      - Coats for kids
      - Holiday helping hands
      - Meet, Greet and Eat
      - Senior Citizens Dinner
    - Competitions
      - Regional – this year at Rockland Community College
        - Onteora DECA 26 out of 30 members placed, they go onto State
      - State: Rochester – 19 competitors, Danielle was



- Teachers and administrators assisting in many ways
- Friday will be a tour of the Career and Tech Center with the Board
- 5/23/13 is Senior Senior Prom by Rotary and DECA students

Trustee Kurnit mentioned the Chorus and Orchestra concert tomorrow night

## 7. Student Representative Report

7.01 Liza Tumen/Sean Hickey, the Student Representative to the Board will report (proposed 7:30)

7:50

- Sports teams are doing well
  - Tennis undefeated
  - Baseball team is 14 and 1
  - Girls track – doing well tomorrow last home game
- Courtyards are open – walk outside to go to classes
- Friday is Decades, A Musical Review
- Saturday is Field Day
- 5/17/13 is 3-Point Shoot Out

## 8. Budget Hearing

8.01 The 2013-2014 Budget Hearing will be presented (proposed 7:35 duration 10 min)  
Superintendent Phyllis McGill presented:

- Second consecutive year of no tax levy increase
- Budget preserves class sizes, course offerings and student services
- More than \$600,000 State aid restored to the District
- NYC Tax Certiorari with Hurley ended favorably, additional money in reserves able to reply
- \$1.18 million in infrastructure repair in this budget – repair and replacement of pavement and buildings; electrical repairs/replacements
  - Projects outside of Capital Reserve and EPC
- Still benefiting from Reconfiguration
- Contract settled with step plus.9 (year 1), .5 (year 2), .5 (year 3) low increases for District and area
- Trimmed line items that have not been used for years
- Maximized Capital Reserves
- 1.9 position reduction, through changing student needs
- Stable enrollment at Woodstock Elementary
- Providing services to 1,446 students this year, projected to 1,407 next year
- Reductions
  - 1 Elementary teacher because reducing from 6 sections of 3<sup>rd</sup> grade in 3 buildings to 5 sections in 2 schools
  - Social Studies 4, Art .4, Science and Math part time eliminated – less students in grades 9-12
  - 3 TAs retired not replacing positions
- Adding 1 reading teacher, 1 special education teacher, 1 CSE/CPSE Chair/District Wide Asst. Principal, 1 Secretary (10 month), 1 Supervisory Custodian, Summer Academic Intervention Support program – 3 hours a day

for at-risk student

Assistant Superintendent for Business Victoria McLaren reported:

- Components
  - Program is 79% of budget (Instruction)
  - Capital is 12%
  - Administrative 9%
  - The makeup of these components is set by State
- Using over \$3 million to offset levy
  - Traditionally use \$2 million
  - Will use tax certiorari money to offset next year's levy as well
- Voting at all 4 Elementary schools on 5/21/13

Discussion:

- Debt service includes Inter-fund transfers
- Summer Intervention Program is for grades K-9
  - Starting discussing today
- Parents of Private and Parochial students must put in application for transportation by 4/1/13
  - \$372,000 for transportation of these students; aid is \$200,000
- 45 home schoolers
- 170 students in private and parochial school

## 9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item.

(proposed 7:45 duration 10 min or more)

8:15

No public or student comment was made

## 10. Discussion and Possible Action

10.01 Side Letter of Agreement - OTA for APPR Evidence Binders and Alternate Projects  
(proposed 7:55)

*Motion:* The Board of Education hereby approves the Side Letter of Agreement between the Onteora Teachers Association and Onteora Central School District regarding the APPR Evidence Binders and Alternate Projects

Motioned by: Trustee Fletcher

Seconded by: Trustee Kurnit

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not present: Trustee Hickey

~~10.02 Side Letter Between OTA and OCSD regarding non-administrator as Observer for APPR (proposed 8:00)~~

10.03 Name Lead Evaluators for APPR (proposed 8:05)

*Motion:* The Board of Education hereby approves the resolution below, naming Marki Clair-O'Rourke and Robert Wood as Lead Evaluators in the APPR process

Motioned: Trustee Kurnit

Seconded: Trustee Fletcher

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not present: Trustee Hickey

BE IT RESOLVED THAT Marki Claire-O'Rourke and Robert Wood are hereby certified as a Qualified Lead Evaluator of teachers having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

1. The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
2. Evidence-based observation techniques that are grounded in research;
3. Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
4. Application and use of the State-approved rubrics selected by the school district for use in the valuation of building principals, including training on the effective application of such rubric to observe a principal's practice;
5. Application and use of the assessment tools that the school district utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.
6. Application and use of the State-approved locally selected measures of student achievement used by the school district to evaluate its principals;
7. The scoring methodology utilized by the Department and the school district to evaluate a building principal under 8 NYCRR §30-2, including:
  - a. how scores are generated for each subcomponent and the composite effectiveness score of building principals, and
  - b. application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and
8. Specific considerations in evaluating teachers of English language learners and students with disabilities
9. Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.
10. This certification has been issued in accordance with the process for certifying lead evaluators described in the district's annual professional performance review plan.

#### 10.04 Approve Volunteers (proposed 8:10)

*Motion:* The Board of Education hereby approves the following volunteers: Brigitte Wojnarowicz and Robin Chess for Phoenicia Elementary

Motioned: Trustee Spencer

Seconded: Trustee Osmond

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not present: Trustee Hickey

#### 10.05 Legal Hours Retainer for 13-14 school year (proposed 8:15 duration 10 min)

Superintendent Phyllis McGill explained:

- This year negotiated OTA Contract and APPR in house, expected to over by 3 hours for this year, reducing the dollars
- Cut \$100,000 from the legal line of the 13-14 budget, due to the settling of the contract
- Budgeted \$248,000 for 12-13 year, cut that number

Discussion:

- Ongoing discussion of the Board, as to which way is better to go with the

attorney

- o Allocate money in the budget, but don't retain as much as in budget
- Attorney is not asking for increase in rates – budgeted what we will use, propose to keep retainer same
- Vote on this in at the 6/4/13 meeting

10.06 Abolish Position (proposed 8:25)

*Motion:* The Board of Education hereby abolishes the following position effective 6/30/13: 1.0 FTE Elementary Teacher

Motioned: Trustee Fletcher

Seconded: Trustee Osmond

Reduction of 1 third grade teacher- being appointed to 1 of the reading teacher positions

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee McKeon

Not present: Trustee Hickey

10.07 Approve Board of Registration (proposed 8:30)

*Motion:* The Board of Education hereby approves the 2013 Board of Registration as attached.

Motioned: Trustee Spencer

Seconded: Trustee Osmond

**2013 BOARD OF REGISTRATION REGISTRATION** May 14, 2013 2:00 - 8:00

**VOTING** May 21, 2013 P.M. 2:00 - 9:00 P.M. Chairperson: Ray Haberski

	<b>OLIVE/ MARBLETOWN</b>	<b>WOODSTOCK</b>	<b>HURLEY</b>	<b>SHANDAKEN/ LEXINGTON</b>
<b>Chief Registrar/Inspector :</b>	Arlene Kelly	Karen Shultis	Joan Freer	Mary Lane
<b>Registrars/Inspectors:</b>	Carmen Ajce Barbara Allison Alice Barringer Grace Guendel Ruth Halsted Margaret Harkin Tina Kelder Kathy Kretchmer Jayne Rion Tonya Rothmann Ternice Winne Barbara Wright	Gail Bonestell Bruce Eckert Donna Eckert Ann Filippone Gwen Garber Marilyn Michaels Alice Rice Janet Shultis Elaine VandeBogart Jessica Wilber	Rene Dyditta Henry May Marcella May Tracy Oakes Taylor Oakes Linda Rose Stacy Murphy	Saveria Fecci Tina Rice Finola Ryan Marge Scow Leatrice Winchell
	8 Books. 2 machines	7 Books, 2 Machines	5 Books, 1 Machine	4 Books, 1 Machine

**RATE OF PAY**

Two Registrars at each Polling Place on Registration Day, May 14, 2013

\$85 each

Registrars/ Inspectors on Voting Day, May 21, 2013	\$85 each
*1 Registrar per registration book, 2 Inspectors per machine	
Four Chief Registrar/Inspectors for Voting Day	\$180 each
Two Machine Inspectors who inspect machines at 4 Polling Places in early May & Machine Custodians on Vote Day for West Hurley and Bennett	\$380 each
One Chief Machine Inspector -Final Inspection of Machines with the District Clerk on or before May 20, 2013	\$115

Using lever machines this year; will gather information about the new machines

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,  
Trustee Kurnit, Trustee McKeon

Not present: Trustee Hickey

#### 10.08 Adopt Math Series (proposed 8:35)

*Motion:* The Board of Education hereby adopts the Pearson EnVision Math Series for grades K-6

Motioned: Trustee Spencer

Seconded: Trustee McKeon

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,  
Trustee Kurnit, Trustee McKeon

Not present: Trustee Hickey

#### 10.09 Discussion on Board and Superintendent Goals (proposed 8:40 duration 35 min) 8:30

The Board reflected on their 12-13 Goals and measure the progress

Goal 1. Educational Vision

Promote a stimulating, healthy and safe environment conducive to learning, which improves the educational experience for all students, creates a stimulating learning environment that teaches beyond the test while meeting State and Federal requirements, and that increases graduation rate and aspirational performance measures.

Discussion:

- Not ahead of Goals – action items need to be built into Board agendas
  - To have quarterly report presentations
- Things are happening, even if it has not been reported to Board
- Pair goals down next year to be able to achieve/be more selective and determine how achievement will be attained
- Goal is educational vision – action items were guide – didn't want to forget ideas
- Accomplished educational vision part of goals – not necessary to reach action items
- Overall educational vision is important to accomplish – creating a stimulating learning environment while meeting state and federal requirements
  - How to measure this? Work these into Board meetings
- Did receive reports at each Board meeting for the first 6 months of the year on the reconfiguration

- Would like to be invited into the schools to see what is happening with Project Based Learning
- Look at what is working and not working looking to next school year
- Value at united 6<sup>th</sup> grade moving into 7<sup>th</sup> grade
- Not have 1 year goals – vision is important to keep and reshape
- Look at action items as items to focus on for the next year

#### Goal 2. Facilities

Implement 5 Year Facilities Plan, and Energy Performance Contract. Review and maintain/renovate the District's facilities and grounds incorporating environmentally sustainable practices; use such practices as a teaching tool for students, to improve academic education and social culture.

##### Discussion:

- Advisory committee working on EPC – recommendation end of summer/beginning of fall
- Much needed improvements are part of budget
- Discussion about West Hurley at meeting after next

#### Goal 3. Community & Culture

Maintain an open, positive relationship with the Community and Superintendent and continue to work together to improve the culture in our schools and to advocate for and engage our Community.

##### Discussion:

- Met most of the action items for this goal
- Fortunate to have active parents
- Work on using school buildings for community
- More District-wide activities this year
- Good working relationship with union
- Moving in the right direction

#### Goal 4. Budget & Finance

Maintain a long term fiscal plan that protects and maximizes the district assets through the use of collective bargaining, school tax reform and energy conservation to create a positive campus that attracts both families and successful teachers to our district.

##### Discussion:

- Need to keep thinking about long-term financial plan
- Different atmosphere now with collective bargaining agreements than with last contract
- Incorporating energy efficiency, looking at ways to conserve and educating students
- Refinancing of bond and adding the non-reoccurring costs for repair of buildings this year – both very beneficial
- Follow up with 5 year financial plan and review of how District is doing
  - Discussion to start in June
- Compared to other Districts, we are doing well financially
- Have been good trustees of districts assets

- Expanded options for students

Goal 5. Board Development

Attract, develop and retain Board of Education Trustees, with a focus on Student Achievement and Educational Excellence along with responsible management of District finances.

- Going to many conferences
- Think about having FAQ on web site Board Page
- Plan retreat soon – have retreat at end of June or August/beginning of September
  - Come out of retreat with something on paper – improve processes and review it

11. **\*\*5 Minute Break**

11.01 The Board will break for 5 minutes (proposed 9:15)  
The Board took a break at approximately 9:20

No Longer Present

Trustee Kurnit left the room at approximately 9:25

12. **Consent Agenda**

12.01 Approve Consent Agenda (proposed 9:20 duration 5 min)  
9:30

*Motion:* Approve consent agenda item numbers 12.02-12.05

Motioned: Trustee Spencer

Seconded: Trustee Fletcher

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon

Not present: Trustee Hickey, Trustee Kurnit

12.02 Personnel Agenda

**TERMINATIONS: INSTRUCTIONAL**

The Superintendent of Schools hereby recommends the TERMINATION of the following INSTRUCTIONAL staff members. These terminations are in accordance with and subject to the Education Laws of New York State, the rules and regulations of the Commissioner of Education, and the policies of the Ontario Board of Education.

BE IT HEREBY RESOLVED by the Board of Education of the Ontario Central School District that the following individuals, having the least seniority in the tenure area affected by the abolishment, shall be laid off from their positions with the District effective June 30, 2013.

Any individual who is laid off shall have his or her name placed on a preferred eligibility list consistent with the requirements of the Education Law.

NAME	FTE/TENURE AREA	REMARKS
Polacco, Nicole	1.0/Elementary	Will be offered a 1.0 FTE Reading Teacher position

**APPOINTMENTS: INSTRUCTIONAL**

PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENUREA EFFECTIVE DATES	SALARY/	REMARKS
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	REA	FROM – TO	STEP	
Polacco, Nicole	Literacy (Birth – Grade 6)Reading	09/01/13 – 08/31/16	4MA + 6	Replaces V. Cahill

**EXTRA DUTY STIPENDS 2012-2013**

NAME	POSITION	AMOUNT
Thompson, Carolyn	AIS/Living Environment (After School) - <b>.50 FTE</b> (Split w/M.Scott Via)	\$ 938.50
Via, M. Scott	AIS/Living Environment (After School) - <b>.50 FTE</b> (Split w/C.Thompson)	\$ 938.50

**APPOINTMENTS: NON-INSTRUCTIONAL**  
**TEMPORARY APPOINTMENT**

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY	REASON
Dearden, Jessica	Temporary School Monitor - BN	02/06/13 – 04/29/13*	Step 2	Temporary position

\*To revise ending date

**POSITION CHANGE**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY/STEP	REMARKS
Evans, Rebecca	10 Month Typist – WD	09/01/13	5	From 12 Month Typist to 10 Month Typist

**PER DIEM SUBSTITUTES**

NAME	POSITION	AMOUNT
Gilsinger, Jeffrey	Substitute Custodial Worker	\$10.00/hour

**LEAVE OF ABSENCE: INSTRUCTIONAL**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#3187	04/01/13 – 04/28/13*	Medical Leave – Paid Medical Leave
#3187	04/29/13 – 05/10/13*	Medical Leave – Unpaid Medical Leave (Sick Bank requirement)
#3187	05/11/13 – 06/21/13*	Medical Leave – Paid Medical Leave (Sick Bank)

\*Extension of leave

12.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Motion:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #05/13, Confidential, as reviewed by Trustee McGillicuddy

12.04 Quarterly Financial Report

*Motion:* The Board of Education has reviewed and hereby accepts the Financial Management Report for the quarter ending 3/31/13

12.05 Accept Donations

*Motion:* The Superintendent recommends acceptance of a donation totaling \$500.00, CASH, from The Ancient Order of Hibernians to be used for Marching Band.

The Superintendent recommends approval to increase the 2012-2013 Budget per the following donations:

Ancient Order of Hibernians  
 A2110.431.23 Supplemental \$500.00

The Superintendent recommends acceptance of donations totaling \$8,500.00 CASH, from various donors as scholarship awards for the Class of 2013.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name  
\$200.00 Historical Society-Town of Olive  
\$300.00 The Tosi Family  
\$150.00 Lake Hill Sportsmans  
\$500.00 American Legion  
\$800.00 Onteora Teacher Association  
\$250.00 Ostoyich Family  
\$1,000.00 Rose & Kiernan  
\$100.00 Tongore Garden Club  
\$200.00 American Legion 950  
\$250.00 Sara Fisher/Donna Logsdon  
\$500.00 Tischler Dental  
\$200.00 West Hurley Rescue Squad  
\$500.00 Fleishmann/Pine Hill Rotary  
\$1,700.00 Imagine Onteora  
\$400.00 Bernstein Family  
\$300.00 Heppner Family  
\$100.00 Historical Society of Woodstock  
\$250.00 Robin & Audrey Hunter  
\$600.00 Onteora Lions Club  
\$200.00 Erin McGurgan

**Now Present**

Trustee Kurnit returned at approximately 9:30

**13. Committee Reports -5 min each**

13.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on TBD (proposed 9:25)

Trustee Spencer reported:

- Yesterday's meeting did not have a quorum, informal meeting
- Internal audit is complete
- Risk assessment – special education audit complete and no major issues
- External audit started – no major issues will complete it in August

13.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Has not met since last Board meeting

13.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 6/3/13

Has not met since last Board meeting

13.04 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD

Has not met since last Board meeting

13.05 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on TBD

Trustee Fletcher reported on last 2 meetings

- Focused team on committee
- Cafeteria has posters up on sugar content in drinks – makes them informed customers
  - Michael Rushford's students created posters
- 4 members went to school summit – parent members and Food School Lunch Manager – Chris Downs
  - Very productive for parents to learn about purchasing
- Meet, Greet and Eat successful again
  - Salad bar next year in High School
  - Soup made in school from scratch is improvement in cafeteria
  - Competition was an interesting experiment that worked
- Focusing on food and nutrition
- Federal regulations may take all Snapple drinks out of school
- Bullying prevention report
- Update on GSA
- Next meeting plan to meet at Bennett – move into different schools –
- Next year – meet at other elementaries
- Project Based Learning included the students learning about Gumbo and Ric Orlando coming in to make Gumbo

13.06 District Committee: Technology - Superintendent McGill to report. Next meeting is in the Woodstock School on TBD

- Tech TAs got together with John Reimer and Valerie Havas to discuss school's web sites improvements

## 14. Old Business

14.01 The Board will discuss Old Business (proposed 9:40)

West Hurley Advisory Committee had many suggestions that they did not have power to research

- Won't know if there is interest for any ideas until empower someone to research – a realtor is best
- Put on agenda before end of school year to discuss listing the property with realtor for sale or lease
  - Be sure can weigh sale price offered with type of business and have the right person there
- Need to address parceling land for firehouse
- Building has been empty for 8 years
- Value has gone down, has cost money each year property is deteriorating

School Board Tours

- Still need to tour buildings as a Board

Trustee Kurnit, Trustee Osmond and Trustee McKeon met as subcommittee for EPC and Capital Project

- Drafted report that identified pieces of information needed by administration before recommended as well as time line

- Hoping to have recommendation by end of June – need information from administration first

## Exit poll

- Mirrors Shalmon School District's survey
- There will be paper surveys and laptops at each polling place
  - HS Students will be available to get people to complete survey
- Trustee McGillicuddy wrote blurb about survey in newsletter

**15. New Business**

15.01 The Board will discuss New Business (proposed 9:45)

Concerns at Woodstock about large classes in Kindergarten and 1<sup>st</sup> grade – 25 students compared to Phoenicia's smaller classes

- Inform the parents of the monthly enrollment reports to verify their assumptions
- Following the recommendations on class size
  - Not having very small classes – does not positive impact learning to have small class sizes as opposed to staying in guidelines
  - Research shows that where class size matters is in poverty rate and there is a difference of poverty in the 2 schools
  - ESL is an at risk population that is placed at Phoenicia
  - Average class size is 80-100 students
  - Ms. Schnell has the option of putting an additional teacher in any grade she feels needs to be smaller class size
    - This decision is at a principal level, not appropriate for the Superintendent to say where to place that person
  - Reconfiguration allows to cut down on number of classes per grade

What Budget Presentation questions have come up so far?

- Bring enrollment report
- Number of teachers, average pay, average number of years
- Make the notation on bottom of page with addition/subtraction of teachers more noticeable
- Next year break out salaries differently on presentations

Rural Schools Conference coming up – highly recommended by Trustee Fletcher, who cannot attend this year

Discuss Belleayre Projects at a future Board Meeting

Trustee Fletcher will not be present at Reorganizational Meeting in July

**16. Request For Information**

16.01 The Board will request information (proposed 9:50)

Trustee Kurnit requested information on materials used in school for maintenance

- Boys room bleach smell

- Are the products environmentally safe?

Trustee McGillicuddy asked for local assessment data and status of wind turbine

- Assistant Superintendent for Business Victoria McLaren said got state approval and hoping to be complete by the end of summer
- Principal Gabriel Buono reported that company he was contracting with has gone out of business, need to find new contractor

### 17. Public Comment

17.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 9:55 duration 10 min)

No public comment was made

### 18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, May 21, 2013 at 10:05 pm at the MS/HS Don't forget to Vote in all 4 Elementary Schools (proposed 9:30)

*Motion:* The meeting is adjourned at approximately 10:15

Motioned: Trustee Osmond

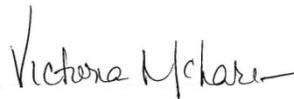
Seconded: Trustee Fletcher

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee McKeon, Trustee Kurnit

Not present: Trustee Hickey

Minutes Recorded By:  
Victoria McLaren, District Clerk



Minutes Typed By:  
Fern Amster



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## ANNUAL VOTE AND ELECTION MEETING

Minutes

8:00 p.m.

**TUESDAY, MAY 21, 2013**

Middle School/High School

### 1. Opening Items

- 1.01 Call to Order 8:10
- 1.02 Tobacco Policy Statement
- 1.03 Pledge of Allegiance
- 1.04 Roll Call

Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee McKeon, Trustee Osmond

Not Present: Trustee Spencer, Trustee Kurnit

### 2. Consent Agenda

*Motion:* The Board of Education hereby approves the Consent Agenda

Motioned by: Trustee Hickey

Seconded by: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee McKeon, Trustee Osmond

Not Present: Trustee Spencer, Trustee Kurnit

#### 2.01 Personnel Agenda

##### **APPOINTMENTS: INSTRUCTIONAL**

###### TEMPORARY APPOINTMENT

NAME	POSITION	PERIOD	RATE OF PAY	REMARKS
Ingalsbe, Lysa	Chaperone – Washington, DC, trip	05/29/13 – 05/31/13	\$100.00/day	Nursing Services

##### **APPOINTMENTS: NON-INSTRUCTIONAL**

###### TEMPORARY APPOINTMENTS

NAME	POSITION/SCHOOL	EFFECTIVE DATES		PAY RATE	REMARKS
		FROM	TO		
Benjamin, Roger	Summer School Bus Driver	06/24/13	08/31/13	On Step	Summer
Benjamin, Scott	Summer School Bus Driver	06/24/13	08/31/13	On Step	Summer
Benjamin, Stewart	Summer School Bus Driver	06/24/13	08/31/13	On Step	Summer
Kaiser, Laura	Summer School Bus Driver	06/24/13	08/31/13	On Step	Summer
Wisnieski, Gary	Summer School Bus Driver	06/24/13	08/31/13	On Step	Summer
Wolfrom, William	Summer Substitute School Bus Driver	06/24/13	08/31/13	On Step	Summer
Anderson, Rose	Summer School Bus Attendant	06/24/13	08/31/13	On Step	Summer
Faulkner, Kim	Summer School Bus Attendant	06/24/13	08/31/13	On Step	Summer
Krebsler, Lynn	Summer School Bus Attendant	06/24/13	08/31/13	On Step	Summer
Krebsler, Sarah	Summer School Bus Attendant	06/24/13	08/31/13	\$9.00/hour	Summer
Sorbellini, Dianne	Summer School Bus Attendant	06/24/13	08/31/13	On Step	Summer
Roberts, Carole	Summer Substitute School Bus Attendant	06/24/13	08/31/13	On Step	Summer

##### **LEAVE OF ABSENCE: INSTRUCTIONAL**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#2855	04/24/13 – 05/08/13	Medical Leave – Paid Medical Leave
#2687	04/01/13 – 05/10/13*	Medical Leave – Paid Medical Leave

\*Finalization of leave dates

**2.02 Revised Board of Registration**

*Motion:* The Board of Education hereby approves the revised Board of Registration for the 2013 Vote and Election

Motioned by: Trustee McKeon

Seconded by: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee McKeon, Trustee Osmond

Not Present: Trustee Spencer, Trustee Kurnit

**2013 BOARD OF REGISTRATION**

**REGISTRATION** May 14, 2013 2:00 - 8:00 **VOTING** May 21, 2013 P.M. 2:00 - 9:00 P.M.

Chairperson: Ray Haberski

	<b>OLIVE/ MARBLETOWN</b>	<b>WOODSTOCK</b>	<b>HURLEY</b>	<b>SHANDAKEN/ LEXINGTON</b>
<b>Chief Registrar/Inspector :</b>	Arlene Kelly	Karen Shultis	Joan Freer	Mary Lane
<b>Registrars/Inspectors</b>	Tilly Osterhoudt* Barbara Allison Alice Barringer Grace Guendel Ruth Halsted Margaret Harkin Tina Kelder Kathy Kretchmer Jayne Rion Tonya Rothmann Ternice Winne Barbara Wright	Gail Bonestell Bruce Eckert Donna Eckert Ann Filippone Gwen Garber Maralyn Master* Alice Rice Janet Shultis Elaine VandeBogart Katherine Anderson* Alida VanWagner*	Rene Dyditta Henry May Marcella May Tracy Oakes Taylor Oakes Linda Rose Stacy Murphy Donna Beesmer*	Saveria Fecci Tina Rice Finola Ryan Marge Scow Leatrice Winchell
	8 Books, 2 machines	7 Books, 2 Machines	5 Books, 1 Machine	4 Books, 1 Machine

**RATE OF PAY**

Two Registrars at each Polling Place on Registration Day, May 14, 2013 \$85 each

Registrars/ Inspectors on Voting Day, May 21, 2013 \$85 each

\*1 Registrar per registration book, 2 Inspectors per machine

Four Chief Registrar/Inspectors for Voting Day \$180

each

Two Machine Inspectors who inspect machines at 4 Polling Places in early May \$380

& Machine Custodians on Vote Day for West Hurley and Bennett each

One Chief Machine Inspector -Final Inspection of Machines with the District Clerk on or before May \$115

20, 2013

\* Added/changed

**3. Executive Session**

3.01 The Board will vote to enter into Executive Session at approximately 8:05

*Motion:* Motion to enter into executive session to discuss the discipline of a particular employee and ONTSA negotiations

Motioned by: Trustee Osmond

Seconded by: Trustee Fletcher

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee McKeon, Trustee Osmond

Not Present: Trustee Spencer, Trustee Kurnit

3.02 Exit Executive Session (proposed 9:00)

*Motion:* Motion to exit executive session

Motioned by: Trustee Fletcher  
Seconded by: Trustee Hickey  
Results: Unanimous  
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee McKeon,  
Trustee Osmond  
Not Present: Trustee Spencer, Trustee Kurnit

### 3.03 Return to Public Session

*Motion:* Motion to return to public session  
Motioned by: Trustee Fletcher  
Seconded by: Trustee Hickey  
Results: Unanimous  
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee McKeon,  
Trustee Osmond  
Not Present: Trustee Spencer, Trustee Kurnit

## 4. Canvass Votes

### 4.01 Declaration of Votes Cast (proposed 9:00)

*Motion:* The Board of Education hereby accepts the votes cast for Proposition 1  
Proposition #1 2012-2013 Budget: \$51,609,440 Yes 566 No 275  
Motioned by: Trustee Hickey  
Seconded by: Trustee Osmond  
Results: Unanimous  
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee McKeon,  
Trustee Osmond  
Not Present: Trustee Spencer, Trustee Kurnit

### 4.02 Board Seats - Declaration of Votes Cast

*Motion:* The Board hereby accepts the votes cast for the 2 board seats  
Two Vacancies: 3 year terms - Effective July 1, 2013 to June 30, 2016  
Declaration of Votes Cast:

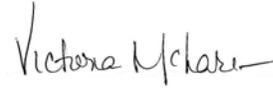
Rob Kurnit 541 Tom Hickey 583  
Motioned by: Trustee Osmond  
Seconded by: Trustee Fletcher  
Results: Unanimous  
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee McKeon,  
Trustee Osmond  
Not Present: Trustee Spencer, Trustee Kurnit

## 5. Adjournment

### 5.01 Adjourn Meeting. Next meeting Tuesday 6/4/13 at Bennett Elementary School (proposed 9:20)

*Motion:* The meeting is adjourned at 9:15  
Motioned by: Trustee Fletcher  
Seconded by: Trustee Hickey  
Results: Unanimous  
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Hickey, Trustee McKeon,  
Trustee Osmond  
Not Present: Trustee Spencer, Trustee Kurnit

Minutes Recorded By:  
Victoria McLaren, District Clerk

A handwritten signature in black ink that reads "Victoria McLaren". The signature is written in a cursive style with a horizontal line at the end.

Minutes Typed By:  
Fern Amster

A handwritten signature in black ink that reads "Fern Amster". The signature is written in a cursive style with a horizontal line at the end.

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

## REGULAR MEETING

6:00 p.m.

**TUESDAY, JUNE 4, 2013**

Bennett Elementary School

Minutes

### **1. Opening Items**

1.01 Call to Order 6:05

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Present: Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey,  
Trustee McKeon

Not Present: Trustee Kurnit, Trustee McGillicuddy

### **2. Executive Session**

2.01 Enter Executive Session (proposed 6:05 duration 40 min)

*Motion:* Motion to enter into Executive Session to discuss ONTSA negotiations

Motioned: Trustee Spencer

Seconded: Trustee Hickey

Result: Unanimous

Yea: Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee  
McKeon

Not Present: Trustee Kurnit, Trustee McGillicuddy

### **Now Present**

Trustee McGillicuddy arrived at approximately 6:10

2.02 Exit Executive Session (proposed 6:45)

*Motion:* Motion to exit Executive Session

Motioned: Trustee Spencer

Seconded: Trustee Fletcher

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,  
Trustee Hickey, Trustee McKeon

Not Present: Trustee Kurnit

2.03 Re-enter Public Session

*Motion:* Motion to re-enter public session

Motioned: Trustee Spencer

Seconded: Trustee Hickey

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,  
Trustee Hickey, Trustee McKeon

Not Present: Trustee Kurnit

### **3. Acceptance of Minutes**

3.01 Acceptance of Minutes (proposed 6:50)

*Motion:* The Board of Education hereby accepts the minutes of 5/7/13 and 5/21/13 BOE meetings  
 Motioned: Trustee Fletcher  
 Seconded: Trustee Spencer  
 Result: Unanimous  
 Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee McKeon  
 Not Present: Trustee Kurnit

#### 4. Welcome

4.01 Principal Gabriel Buono will welcome the Board (proposed 6:55)

Principal Buono introduced Music Teacher Harvey Boyer, retired Music Teacher Mary Leonard and the award winning Bennett Jazz Ensemble who played for the Board

- Received a gold rating with distinction at the New York State School Music Association (NYSSMA) Festival
  - Out of 15 ensembles, one other received this rating – a High School ensemble

#### 5. Board District News

5.01 The Board will announce district news (proposed 7:00)

Trustee McGillicuddy reported:

- Attended the presentations by the students of the Community Mentor Program
  - Evident that the children are fully engaged in their programs
- 227 exit poll responses out of 855 people who voted during Vote and Election
- Trustee McKeon, Trustee Fletcher, Trustee Kurnit Toured Career and Tech Center in Port Ewen
  - Impressive to see the offerings
- Monday is UC School Board Association Dinner
- 6/24/13 will be Board retreat – looking for facilitator
- Consider working on vision and mission statement in coming months
- Trustee Fletcher, Trustee McGillicuddy and Superintendent Phyllis McGill are hoping to have a classroom visit at Bennett

Trustee Osmond

- Bennett first variety show on 5/17/13
- Students had fun, parents got involved
- 2/3-3/4 of auditorium was full

Trustee Fletcher

- Busy time of year
- Attended Phoenicia Spring Concert
  - Wonderful to see 2<sup>nd</sup> and 3<sup>rd</sup> grade recorders
- Community Mentor presentations were truly impressive
- At prom students looked so happy before and after
  - Wonderful to see

#### 6. Superintendent District News

6.01 The Superintendent will report on District News (proposed 7:05)

- Due to Federal Sequestration, Head Start program located at Phoenicia will be terminated and replaced by a Home Based Program with parent support
  - 9 students coming to Onteora year after next that will not have Head Start
    - Critically important to development of youngsters
    - Serves a population where resources are limited
    - Nutrition, family education and day care for those parents in school or job preparation
- Started planning for summer school program
  - 3 week intervention for those students who have received Academic Intervention Services or Special Education Services during the school year
    - 7/22/13-8/9/13 from 9 to noon

## 7. Student Representative Report

- 7.01 Liza Tumen/Sean Hickey, the Student Representative to the Board will report (proposed 7:10)  
Not present to give report

## 8. Public/Student Comment

- 8.01 The public and students may comment on any agenda or non agenda item. (proposed 7:15 duration 10 min or more)  
7:20  
Gary Gailes – from Crossroads Ventures about the Belleayre Resort Project  
Jacob Belman and Michelle Warren – Onteora graduates - own “Beginnings” Pre-School across from High School. They came to introduce themselves and their program

## 9. Presentations

- 9.01 Youth Survey Presentation by Cheryl DePaolo and Nicholas Millas (proposed 7:25 duration 25 min)  
Director of Health, Nicholas Millas introduced Cheryl DePaolo, Director of Ulster Prevention Council to present the results of the Pride Survey
- Overseen by UC Legislature to put things into place to reduce substance abuse, particularly among youth
  - 19 schools in 9 districts participate in survey
    - 7,375 students participated
  - Onteora had approximately 100 students in each grade
  - Assessing students in a community, just do in schools because that's where the students are located
  - Results were that:
    - Student perception of drug use, perceived availability of drugs has dropped considerably
    - Interaction with anti-social (criminal) peers are trending downward
    - Depressive symptoms from 9<sup>th</sup> grade to 10<sup>th</sup> grade are a concern
    - Early drug use coming down
    - Favorable attitude toward drug use is low
    - Favorable attitude toward Anti social behavior - trend rises through

- grades
  - Perception of marijuana being harmful is 90% in 7<sup>th</sup>, 20% in 12<sup>th</sup> grade
  - Students do feel there are activities in the community for them
  - Family attachment (sense of belonging) opportunities for social environment and rewards are higher than county
  - School opportunities for social involvement - perception is high
  - Rewards for engaging in pro-social behavior is low
  - Perception of Social Skills improving
  - Belief in moral order is high
- Presentation is available on the Onteora website: [www.onteora.k12.ny.us](http://www.onteora.k12.ny.us) – Click on Board of Education- Under Current Information

## Discussion:

- CREO at SUNY New Paltz holds the data and can cross match
  - How instituted programs and interventions has helped
- 85% of students asked said that they have never tried marijuana
  - Let students know what is normal for their age
  - Educate them as to what happens to the brain when using substances
- Administration will discuss how to share information with parents and community
- During Superintendent Conference Day - mental health staff went to training to help identify problems
- Methamphetamines not in survey because not prevalent in this area right now
- Depressive bump in 9<sup>th</sup> grade can be looked as in past years for a trend
  - Bump is across the board in every district
- Trend in US is that use is declining
  - Ulster County declining at a faster rate than national trend, except for marijuana
  - Will look at the cause and how to address the ballooning in 10<sup>th</sup> grade and above
- All 7<sup>th</sup> through 12<sup>th</sup> graders take survey on one day – a snapshot
  - 2 periods back to back
  - Students can opt-out through a form sent home
  - Looking to change to a web based survey and make it shorter
- Director of Health, Nicholas Millas is looking to be more involved with Ulster County Prevention Council with Health Teacher Peg Haug

## 9.02 2011-2012 Report Card Presentation (proposed 7:50 duration 30 min)

Superintendent Phyllis McGill reported on Onteora's 2011-2012 School Report Card:

- Available on the Onteora website: [www.onteora.k12.ny.us](http://www.onteora.k12.ny.us) – Click on Board of Education- Under Current Information
- Received Report Card just before the Budget Vote
- Fiscal Report Card is a year behind
- Enrollment collected on BEDS Day – First Wed in October.
- 37% receiving free or reduced lunch
- Have been decreasing Faculty and Staff as enrollment decreases
- Enrollment is decreasing throughout the area
  - Exception of New Paltz

- Higher than NYS and all area Districts in rate of classification
- Improvement in ELA grade 8 over 3 years
- Improvement in Math in grade 6 over 3 years
- Improvement in English and Math across the Board
  - Still need to improve Students with Disabilities
- Considering our classification rate and free and reduced lunch rate, the graduation rate is acceptable, but could be better
- Onteora made adequate yearly progress in:
  - Elementary/middle-level (grades 3-8) English Language Arts (ELA)
  - Elementary/middle-level (grades 3-8) Mathematics
  - Elementary/middle-level (grades 4 and 8) Science
  - Secondary-level (grades 9-12) English Language Arts (ELA)
  - 4-Year Graduation Rate – entering ninth grade in September 2007 and graduating August 2011
- Onteora did not make Adequate Yearly Progress In:
  - Secondary-level (grades 9-12) Mathematics
    - As a group, all students made AYP. In subgroup Economically Disadvantaged, students made AYP. In subgroup of white, students just missed making AYP
  - 5-Year Graduation Rate – entering ninth grade in September 2006 and graduating August 2011(after 5th year)

Discussion:

- Made quite good progress in ELA
- Onteora does better in ELA than Math – need to look at that
  - As ELA skills improve in students, math will improve, due to word problems that they have to read the problems and solve
    - New math series focuses more on problem solving
  - Reconfiguration has been beneficial in looking at student data
- Graduation rate is pushing up since Dr. McGill is in Onteora Central School District
  - 83% is good and we have a high 4 year college rate
    - Should be closer to 90%
    - Address a concrete plan on bringing graduation rate up
- Interesting to see how cohort of students do as they move through the grades
  - The students seem to improve
  - Dr. McGill will provide the information of all the grades tracked this way
    - Can't do after this year's data, due to the changing of the State tests

**10. \*\*5 Minute Break**

10.01 The Board will break for 5 minutes at approximately 9:05

**11. Discussion and Possible Action**

11.01 Abolish positions (proposed 8:25)

*Motion:* As of 7/1/13, the Board of Education hereby abolishes the following positions:  
3.0 FTE Teaching Assistants, 1.0 FTE Social Studies, 1.0 FTE Art, .5 FTE Science,  
.6 FTE Math, 1.0 FTE Custodian

Motioned by: Trustee Spencer

Seconded by: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,  
Trustee Hickey, Trustee McKeon

Not Present: Trustee Kurnit

11.02 Create Positions (proposed 8:30)

*Motion:* As of 7/1/13, the Board of Education hereby creates the following positions:

.4 FTE Social Studies, .6 FTE Art

Motioned by: Trustee Fletcher

Seconded by: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,  
Trustee Hickey, Trustee McKeon

Not Present: Trustee Kurnit

11.03 Rural School Association Conference (proposed 8:35)

*Motion:* The Board of Education hereby approves 1 Board member to attend the Rural Schools Association conference on July 14-16, 2013 at a cost not to exceed \$1,000 for hotel, meals, and travel expenses.

Motioned by: Trustee Spencer

Seconded by: Trustee Osmond

Trustee Fletcher stated it is very worthwhile

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,  
Trustee Hickey, Trustee McKeon

Not Present: Trustee Kurnit

11.04 NYSSBA Convention (proposed 8:40)

The Board of Education hereby approves up to 4 Board members go to the NYSSBA Convention on Oct. 25-27, 2013 at a cost not to exceed of \$1200 per person for registration, room, travel and meals.

Motioned by: Trustee Fletcher

Seconded by: Trustee Spencer

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,  
Trustee Hickey, Trustee McKeon

Not Present: Trustee Kurnit

11.05 Statement of the Chair (proposed 8:45)

*Motion:* The Board of Education hereby accepts the Statement of the Chair for the 2013 Vote and Election

Motioned by: Trustee Fletcher

Seconded by: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,  
Trustee Hickey, Trustee McKeon

Not Present: Trustee Kurnit

## 11.06 Discussion on the West Hurley Property (proposed 8:50 duration 20 min)

9:20

Assistant Superintendent for Business Victoria McLaren reported:

- Parcel for the West Hurley Fire Dept. is separately deeded, according to the Town
  - Attorney said that the Board needs to obtain the best possible price for the value of the property or get voter approval to “gift” the property to the Fire Department
  - Ask the Fire Dept. if they want to make an offer
  - No penalty to release this property
  - Consensus to investigate this property for the Hurley Fire Dept.
- Discussion on speaking to a realtor about the rest of the property
  - See if there is anyone interested
  - Whoever buys/leases the property would have to get the zoning changed by the Town
  - Need a new appraisal of the building and property
    - Consensus to have the property appraised; property the Fire Dept. is interested in separate from the rest

## 11.07 ECA Quarterly Report (proposed 9:10)

*Motion:* The Board of Education hereby accepts the ECA Quarterly report ending March 31, 2013

Motioned: Trustee Osmond

Seconded: Trustee Spencer

Central ECA Treasurer has been trying to get information all year from the Clubs rather than waiting until the end of the year.

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee McKeon

Not Present: Trustee Kurnit

## 11.08 Suspension, Discipline and Section 75 Hearing Officer (proposed 9:15)

*Motion:* BE IT HEREBY RESOLVED, by the Board of Education (“Board”) of the Onteora Central School District that “Employee 060413”, is hereby suspended without pay for a period of thirty (30) calendar days (30-day) which suspension shall take effect upon the date that disciplinary charges are proffered against “Employee 060413”;

BE IT FURTHER RESOLVED, by the Board that after the lapse of the 30-day suspension without pay, the suspension of “Employee 060413” shall continue with pay, pending the outcome of the hearing on the proffered disciplinary charges.

BE IT RESOLVED, that the Board of Education (“Board”) of the Onteora Central School District does hereby appoint Joseph Wooley as hearing officer to preside over a Section 75 disciplinary hearing and issue findings and recommendation on all disciplinary charges proffered against Employee 060413”, including amended charges presented at said disciplinary hearing.

Motioned by: Trustee Fletcher  
 Seconded by: Trustee Osmond  
 Results: Unanimous  
 Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Hickey, Trustee McKeon  
 Not Present: Trustee Kurnit  
 Abstain: Trustee Spencer

11.09 Memorandum of Understanding - OAA & OCSD

*Motion:* The Board of Education hereby approves the MOU between the Onteora Central School District and the Onteora Administrators Association regarding Article XI(c) - titles of Summer School Principals and authorizes the Superintendent to sign such agreement.

Motioned by: Trustee Spencer  
 Seconded by: Trustee Fletcher  
 Results: Unanimous  
 Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee McKeon  
 Not Present: Trustee Kurnit

**12. Consent Agenda**

12.01 Approve Consent Agenda (proposed 9:20)

Approve consent agenda item numbers 12.02-12.09

Motioned by: Trustee Hickey  
 Seconded by: Trustee Spencer  
 Results: Unanimous  
 Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee McKeon  
 Not Present: Trustee Kurnit

12.02 Personnel Agenda

**APPOINTMENTS: INSTRUCTIONAL**

**EXTRA DUTY STIPENDS**

NAME	POSITION	Effective Dates From - To	AMOUNT	REMARKS
Turck, Sarah*	Summer School Academic Intervention Services Principal	07/22/13-08/09/13	\$2,750	Prep work occurring prior to program is included as part of stipend.
Wiltsie, Candice*	Summer School Academic Intervention Services Principal	07/22/13-08/09/13	\$2,750	Prep work occurring prior to program is included as part of stipend.

\*Pending Certification

**PER DIEM SUBSTITUTES**

NAME	POSITION	AMOUNT
Chiarelli, Dawn	Certified Substitute Teacher	\$95.00/day
Chiarelli, Dawn	Certified Substitute Teaching Assistant	\$10.00/hour
Martin, Yvette	Uncertified Substitute Teaching Assistant	\$ 9.00/hour

**APPOINTMENTS: NON-INSTRUCTIONAL**

**POSITION CHANGE**

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY/STEP	REMARKS
Evans, Rebecca	10 Month Typist – WD	07/01/13*	5	From 12 Month Typist to 10 Month Typist

\*Revised effective date

**PER DIEM SUBSTITUTES**

NAME	POSITION	AMOUNT
Martin, Yvette	Substitute School Monitor	\$ 9.00/hour
Martin, Yvette	Substitute Clerical Worker	\$10.00/hour

TEMPORARY APPOINTMENT - RESCISSION

NAME	POSITION	EFFECTIVE DATES FROM - TO	RATE OF PAY	REMARKS
Faulkner, Kim	Summer School Bus Attendant	06/24/13 – 08/31/13	On Step	Summer

TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATES FROM - TO	RATE OF PAY	REMARKS
Calderale, Stacia	Summer School Bus Attendant	06/24/13 – 08/31/13	\$9.00/hour	Summer
Faulkner, Kim	Summer Substitute Bus Attendant	06/24/13 – 08/31/13	On Step	Summer
Elmendorf, Suellen	Summer Nursing	06/24/13 – 08/30/13	Hourly rate	32.5 Summer hours
McDaniel, Colleen	Summer Nursing	06/24/13 – 08/30/13	Hourly rate	180.0 Summer hours
Panza, Marcia	Summer Nursing	06/24/13 – 08/30/13	Hourly rate	32.5 Summer hours
Paton, Stephanie	Summer Nursing	06/24/13 – 08/30/13	Hourly rate	32.5 Summer hours
Skeats, Susan	Summer Nursing	06/24/13 – 08/30/13	Hourly rate	32.5 Summer hours

**LEAVE OF ABSENCE – NON-INSTRUCTIONAL**

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
#3023	05/10/13 – 05/31/13	Administrative Leave - Paid

12.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Motion:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #06/13, Confidential, as reviewed by Trustee Osmond

12.04 Warrant Schedule 10

*Motion:* The Board of Education has reviewed and hereby accepts Warrant Schedule 10.

12.05 Accept Donations

*Motion:* The Superintendent recommends acceptance of a donation totaling \$3,257.73 CASH, from the Bennett Elementary School Student Council for the 6th grade field trip to Great Escape.  
 The Superintendent recommends approval to increase the 2012-2013 Budget per the following donations:  
 Bennett ECA/Student Council  
 A2110.431.03 Supplemental \$3,257.73  
 The Superintendent recommends acceptance of donations totaling \$5,650.00 CASH,

from various donors as scholarship awards for the Class of 2013.  
The Superintendent recommends approval of the following donations:  
Community Bank \$200  
Deborah Cease \$100  
Evelyn Stone, Alice Kummer, Ramona Hornbeck \$600  
Nicholas Alba \$500  
Woodstock Garden Club \$100  
The Wojtek Foundation Ltd \$500  
Jeanne Blank \$300  
Paul and Karen Wereszynski \$350  
Onteora Babe Ruth League \$150  
C.A.R.E. for OCS, Inc. \$1,500  
Patrick and Jeannine Burkhardt \$900  
Nicholas Millas \$100  
Elena Garcia-McWhinnie \$50  
ONTEA \$200  
Jacquelyn Earley \$100

#### 12.06 Approve Budget Transfer

*Motion:* The Superintendent recommends the transfer of funds within the general fund to accommodate payment to the City of New York for the Ashokan Reservoir Tax Certiorari Proceedings.  
From Budget Code Description Transfer Amount To Budget Code Description  
A9060.800-10 Health Insurance \$209,231.72 A1930.414-10 Judgements & Claims

#### 12.07 Approve Curtain Bid

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for New Stage Curtains at Woodstock and Phoenicia Elementary Schools based on the bid documents of May 15, 2013 to the lowest responsible bidder, Syracuse Scenery & Stage Lighting Co., Inc. in the amount of \$12,975 and authorizes the Superintendent to sign such an agreement.

Can curtains be reused or donated rather than discarded?

#### 12.08 Approve Athletic Bid

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the Athletic Bid for the 2013-2014 school year based on the bid documents of May 8, 2013 to the lowest responsible bidder as follows:  
Anaconda Sports \$3,786.60  
BSN Sports, Passon's Sports, & Us Games \$1,432.03  
Longstreth Sports \$ 603.40  
Sportsman's \$1,937.66  
Stadium System \$1,641.00  
Triple Crown Sports \$ 172.45

#### 12.09 April Financial Report

*Motion:* The Board of Education has reviewed and hereby approves the Financial

Report for April 2013.

### 13. Committee Reports -5 min each

13.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 6/17/13 (proposed 9:25)

10:00

Committee has not met since the last Board meeting. Risk Assessment to be on next Board agenda

13.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Committee has not met since the last Board meeting

13.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 6/3/13

Trustee McGillicuddy reported that the committee discussed:

- The Credit Card policy and to change the maximum
- Instrument rental – need to change the policy
- Extra Curricular activities – students out of District to be allowed to participate
- Animals in the School for Instructional Purposes – using therapy dogs with MAPS students

13.04 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD

Committee has not met since the last Board meeting

13.05 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on TBD

Trustee Fletcher reported:

- Met at Bennett – shift focus next year on Elementary Schools
- Bennett garden for next year is being planned– class of 2013 has offered funds
- Legal options for milk substitutes such as soy or rice milk
  - Students are required to take a milk with lunch, even if they do not drink it
- Looking for focus for upcoming year
  - Committee would like to bring ideas to Board

13.06 District Committee: Technology - Superintendent McGill to report. Next meeting is in the Woodstock School on TBD

Committee has not met since the last Board meeting

### 14. Old Business

14.02 Date and Facilitator for Board Retreat (proposed 9:40)

10:00

6/24/13 is date right now, looking for a facilitator, 10am – 4pm

14.01 The Board will discuss Old Business (proposed 9:35)

High Stakes testing has caused duress in the schools for the students

- Have policies and practices in place to take the “high stakes” out of the testing so that it is less stressful for the students
- Discuss at a future agenda

## 15. New Business

15.02 Discussion on Belleayre Resort Project as Future Agenda Item (proposed 9:50)  
10:10

- In neighboring county, school districts have shown support for the project
- Need to know more about the impact to the District
- Will happen or not happen without the School District
  - Should not take a position for or against
- Put on agenda as Discussion, not Discussion and Possible Action
- Board’s position can sway the State in their deliberations as to scope and decision on the project
- Consensus on placing this under Discussion on a future agenda
  - Needs to occur before 7/24/13 when the public comment period ends

15.01 The Board will discuss New Business (proposed 9:45)

Code of Conduct

- Board is supposed to review the Code of Conduct each year
- Discovered that the District does not have one
- Encourage the District to move quickly on one that covers every individual in the District

Other trustees to serve as President or Vice President of the Board

- Think about nominations

Senator Tzkcyak running a forum for Districts on the High Stakes Testing

Class sizes – discuss leveling population of classes by changing the school boundaries

## 16. Request For Information

16.01 The Board will request information (proposed 9:55)

Trustee Fletcher requested:

- What action plan is being put into place to improve the graduation rate
  - Graduation tracker program through BOCES is a useful tool

## 17. Public Comment

17.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:00 duration 10 min)

No public comment was made

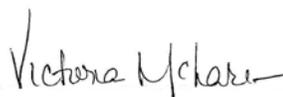
## 18. Adjournment

18.01 Adjourn Meeting. Next meeting is Tuesday, May 21 June 18, 2013 at the Phoenicia School (proposed 10:10)

*Motion:* The meeting is adjourned at 10:35

Motioned: Trustee Hickey  
Seconded: Trustee Fletcher  
Result: Unanimous  
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,  
Trustee Hickey, Trustee McKeon  
Not Present: Trustee Kurnit

Minutes Recorded By:  
Victoria McLaren, District Clerk



Minutes Typed By:  
Fern Amster



Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

REGULAR MEETING

6:00 p.m.

**TUESDAY, JUNE 18, 2013**

Phoenicia Elementary School

MINUTES

## **Congratulations to the Class of 2013**

The Board of Education wishes to congratulate the Graduating Class of the Onteora Central School District of 2013, to thank them for their contribution to the District and to wish them every success and happiness for the future.

### **1. Opening Items**

1.01 Call to Order 6:00

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call

Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

### **2. Executive Session**

2.01 Enter Executive Session (proposed 6:05 duration 45min)

*Motion:* Motion to enter into Executive Session to discuss ONTEA negotiations at 6:10

Motioned by: Trustee Spencer

Seconded by: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

2.02 Exit Executive Session (proposed 6:45)

*Motion:* Motion to exit Executive Session

Motioned by: Trustee Fletcher

Seconded by: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

2.03 Re-enter Public Session

*Motion:* Motion to re-enter public session

Motioned by: Trustee Spencer

Seconded by: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McKeon

### **3. Acceptance of Minutes**

3.01 Acceptance of Minutes (proposed 6:50)

The Board of Education hereby accepts the minutes of 6/4/13 BOE meeting

Motioned by: Trustee Fletcher  
 Seconded by: Trustee Spencer  
 Results: Unanimous  
 Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer,  
 Trustee Hickey, Trustee Kurnit, Trustee McKeon

#### 4. Retirement Honors

4.01 Superintendent Phyllis McGill and the Board of Education will honor the Retirees of 2013 (proposed 6:55 duration 20 min)

First	Last	Position Held	Year Hired
Walter	Ginelewicz	Custodian (High School)	2009
Diane	Godfrey	Art Teacher – PH & WD	1999
Susan	Hyde	Teaching Assistant – PH/WD	1998
Mary Ann	Marchetti	Special Education Teacher MS	1997
Elaine	White	Teaching Assistant – PH	1991
Daniel	Opalka	Social Studies Teacher – HS	1990
Pamela	Free	Teaching Assistant - MS	1990
Kim	DiGiovanni	Foreign Language	1986
Veronica	Cahill	Reading Teacher – WD	1985
Arlene	Davis	Cook - BN	1979

Trustee McGillicuddy recognized Student Representative Liza Tumen, graduating senior attending George Washington University in the fall.

#### 5. Welcome

5.01 Interim Principal Mona Jacobs will welcome the Board (proposed 7:15)  
7:30

- Last week celebrated Flag Day
  - Celebrated universally recognized flag of democracy, which is in progress at the Board Meeting

#### 6. Board District News

6.01 The Board will announce district news (proposed 7:20)

Trustee McGillicuddy reported attending:

- Ulster County School Board Association dinner with Superintendent Phyllis McGill where they heard a speaker from NYSBA
- HS Senior Scholarship awards ceremony – almost every student get some scholarship
  - \$480,000 worth of scholarship money from local businesses, banks, OTA, ONTEA and local people to help our students start their next adventure in life

Trustee Osmond reported as a member of Bennett PTA

- Last meeting there was presentation by student government
  - were able to hear their thoughts on school year and accomplishments and question and answer. Unanimous feedback – happy to have a chance to be all together this year before Middle School – already know

the students in a new school

Trustee Kurnit attended the MS moving up ceremony – very special ceremony

Trustee Fletcher reported:

- Bennett Hudson River Valley projects and 3<sup>rd</sup> and 4<sup>th</sup> grade concert was excellent, as was the 5<sup>th</sup> and 6<sup>th</sup> grades
- 3<sup>rd</sup> grade moving up ceremonies, Bennett moving up ceremony and High School Graduation are all this week

## 7. Superintendent District News

7.01 The Superintendent will report on District News (proposed 7:25)

- Ottomon Empire Festival – amazing, impressive with all activities, projects
- Mardi Gras parade tomorrow at 2 pm
- State released graduation rate for NYS
  - Onteora is at 86.8%
  - New Paltz is at 90.9%
  - Rondout at 86%
  - Not sure why this varies from other State Reports
    - Broke out Students with Disabilities at 61.5%
- PTA Meetings at Phoenicia and Woodstock to address concerns about class sizes
  - Enrollment is constantly changing
  - Right now closely monitoring enrollment
    - K-6 within the class size guidelines for desirable range
- Least restrictive environment
  - Special skills class at Woodstock
  - Added 2<sup>nd</sup> and 3<sup>rd</sup> grade special education class
  - Primary MAPS class at Phoenicia (K-2) to reduce the number of out of district placements

7.02 Athletic Director Nicholas Millas will present a summary of the spring sports program (proposed 7:30 duration 10 min)

7:40

Spring Highlights for the Athletic Program

- 201 students grades 7-12 participated on a spring team 19 more than 2012
- 48 Varsity athletes earned all academic honors for the Mid-Hudson Athletic League
- The following teams earned the New York State Public High School Athletic Association Scholar Team Award: Girl's and Boy's Track teams, Softball, and Boy's Tennis. These teams had an average of 90 or higher.

Team Highlights:

- Girl's Track: 2nd place in section IX, MHAL- Team Champions for third consecutive title (Trophy), Champions- Bethlehem Invitational (Trophy), Section IX runner up
- MHAL Individual Champions: Emily Waligurski (won all her events), Julia Rubin-Armstrong, Kaitlyn King, Avery Maillet

- Section IX Individual Champions: Emily Waligurski, Julia Rubin Armstrong, Kaitlyn King, Avery Maillet, Sarah Rudge
  - State Championships: Emily Waligurski, Avery Maillet, Kaitlyn King, Julia Rubin-Armstrong, Sara Rudge, (20 MHAL Scholar Athletes)
  - Boy's Track: 4-1 in Regular season in dual meets, MHAL-10th place, Rowan Cruickshank, Tim Shultis- Section 9 Champions
  - State Qualifier meet Div. 2: Micah Yannatos, Jordan Milite, Andy Meci, Aidan Klein, Tim Shultis, Tim Shultis, Sean Hickey, Mike Shultis, Rowan Cruickshank
  - State Meet: Tim Shultis (11 MHAL Scholar Athletes)
  - Boy's Tennis: Undefeated 8-0 during the regular season, Won the Division and Conference titles
  - In Section 9 play: Myan McCann, advanced to the quarter final round before losing to the #1 seed
    - 7 MHAL Scholar Athletes
  - Baseball: Overall Record of 21-3. All 3 loses to the same team (Spackenkill)
  - Hosted and won the Travis Nissen Memorial baseball tournament (Trophy) that raised \$1500 for the scholarship fund in his name with donations from local businesses.
  - Fundraised for their successful trip to Florida (A special thanks to Leah Smith for taking a big role in that)
  - Players took part in community service that included running the Queen's Galley Soup Kitchen for a day and spent a morning doing field work at Davis Park
  - Sectionals- Defeated Marlboro in the first rounds of Sectionals. Defeated Highland as the lower seed. Lost in the section IX championship game to Spackenkill 3-2. (2 MHAL Scholar Athletes)
  - Softball: Overall record of 2-12, Had a very young team consisting of 5 freshman starters and will be returning 11 players, Played 4 extra inning games (8 MHAL Scholar Athletes)
  - Golf: Fall sport, but sectionals and states are in the spring, 4 golfers qualified in the fall to compete in sectionals this spring, Justin Lane qualified for States and competed at Cornell finishing 59th overall
  - Charlie Fina and Emily Waligurski were named 2012-2013 Most Valuable athletes as voted on by the coaching staff.
  - Anna Weissman and Myan McCann were the Onteora winners for the MHAL Scholar Athlete recognition breakfast held at Wiltwyck Country Club in May
- Congratulations to all of our graduates who have contributed to the Athletic program and we wish you continued success.
- Thanks to Director of Facilities Jared Mance and Director of Transportation Nicole Sommer for their dedication to the Sports Program

7.03 Assistant Superintendent for Business, Victoria McLaren will Present the Potential Tax Impact of Proposed Belleayre Resort Project (proposed 7:40 duration 10 min)

7:45

Assistant Superintendent for Business Victoria McLaren and Superintendent Phyllis McGill presented:

- Projection is for Library tax but none for the school district (library tax is only

collected in the school tax bill). This cannot be correct

- (report is available with agenda item on Board Docs)
- No basis for their projections, 80% of construction was occurring with Onteora, but only 20% of the tax benefit
- 96-98% of construction in our District but only 20% of tax revenue
- Currently tax on those parcels

Discussion:

- Clarify that parcels previously thought were in Onteora, are in Margaretville
- If project goes through they will be in the top 20 taxpayers in Onteora
- Find out what the numbers actually mean, as far as tax benefits
- Interesting to find that all of Shandaken is not in the Onteora District

## 8. Student Representative Report

8.01 Liza Tumen/Sean Hickey, the Student Representative to the Board will report (proposed 7:50)

8:00

- Graduation on Friday, hopefully outside
- \$13000 for Belleayre
- Honor to be on the Board

## 9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. (proposed 7:55 duration 10 min or more)

Valerie Story – School District broke policies and laws by not allowing the Classified students to attend Kindergarten Screening; PPS Director has made tremendous progress from her predecessors; requesting: a formal apology to all Special Education students about Kindergarten screening, do not have kindergarten screening without all the students again and adopt a new policy to insure this does not happen again.

Guideon Moore – Class size concerns at Woodstock, cited class sizes currently at Woodstock, first grade parents were looking forward to having 3 classes in 2<sup>nd</sup> grade, since there are 3- 2<sup>nd</sup> grade teachers currently, as they feel congested this year; Desirable range 25, currently at 24 – probability is high that enrollment will reach above desirable range; request the Board and Dr. McGill have class sizes that do not go above desirable range.

Kathy Shannon - Director of Discovery Pre-School about the Kindergarten Screening. Screening days not on Onteora calendar – this year was 3 months earlier and they were not notified so they can plan their calendar accordingly. January is too early for Kindergarten Screening – in March or April will give a more accurate view of students because they change in those months. Students with minor disabilities were not allowed at screening because they had an IEP. Happy to volunteer to work with Kindergarten teachers to make a process that works.

George Becker – CSE process from 25 year old child and today are very different. No positive between the 2. IDEA and Civil Right laws have not changed. Child with disabilities was being bullied and denied materials (was corrected) no summer program or 13-14 program right now for his child, predictable school environment, not teaching kids to be fair and just, youngest students need to be especially taken care

of.

Alicia Fusco – Daughter has an IEP and Kindergarten screening was an important part of her daughter’s school experience

Sharon Wood – Daughter had a negative kindergarten screening process in the past and the PTA took it on themselves to be welcoming to new families.

## 10. Discussion and Possible Action

10.01 Architect Nick Waer will Discuss the Change Orders for the Board to Approve (proposed 8:05 duration 10 min)

8:30

- Contractor did not complete work in the MS/HS Corridor and other small jobs– took a credit for that work.
  - The Project Monitor has records of everything that took place, is a money issue.
- This is what makes sense and is fair, hoping that the contractor will accept them to have a final resolution to the contract.
- Specified that abatement been done on glazing on the windows, many windows broken – have back billed them \$14,000, then disturbance of compound took place after abatement. They were very aggressive in bidding - \$130,000 very low.

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the closeout Change Orders #1-5 for the Asbestos Abatement throughout the District during the Summer of 2012 for a total credit of (\$12,260) from D & S Abatement, Inc. and authorizes the Superintendent to sign these change orders.

Motioned by: Trustee Spencer

Seconded by: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon, Trustee Spencer, Trustee Hickey

10.02 Abolish positions (proposed 8:15)

*Motion:* The Board of Education hereby abolishes the following temporary position as of 6/21/13: 1.0 FTE Monitor Position

Motioned by: Trustee Spencer

Seconded by: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon, Trustee Spencer, Trustee Hickey

10.03 Acceptance of the Risk Assessment and Special Education Audit (proposed 8:20)

*Motion:* The Board of Education hereby accepts the Risk Assessment and Special Education Audit performed by the Internal Auditor

8:40

Motioned by: Trustee Hickey

Seconded by: Trustee Spencer

Trustee Spencer, Chair of the Audit Committee stated that the committee reviewed the document and it was well received by the Audit Committee and they recommend that the Board accept the report.

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon, Trustee Spencer, Trustee Hickey

10.04 Approval of Onteora Non-Teaching Supervisors Union Contract (proposed 8:25)

*Motion:* BE IT RESOLVED that the Board of Education of the Onteora Central School District hereby approves the Memorandum of Agreement by and between the Onteora Central School District, and the Onteora Non-Teaching Supervisors Association (ONTSA), covering the period from July 1, 2011 through June 30, 2016.

8:40

Motioned by: Trustee Spencer

Seconded by: Trustee Hickey

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon, Trustee Spencer, Trustee Hickey

10.05 Asbestos Abatement and General Reconstruction Work Approval (proposed 8:30)

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for Asbestos Abatement at the Middle High School based on the bid documents of May 15, 2013 to the lowest responsible bidder, Eastern Building & Restoration, Inc., in the amount of \$102,875 and authorizes the Superintendent to sign such an agreement.

BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for the General Reconstruction Work at the Middle High School based on the bid documents of May 15, 2013 to the lowest responsible bidder, Bennett Contracting, Inc., in the amount of \$89,700 and authorizes the Superintendent to sign such an agreement.

Motioned by: Trustee Fletcher

Seconded by: Trustee McKeon

Clarified why the cost is high:

- 7200 square feet
- Assuming will need to replace under-flooring that will come up with the tiles, as happened unexpectedly last summer
  - Reason for credit in previous resolution
- May be able to take a credit for un-needed work

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon, Trustee Spencer, Trustee Hickey

10.06 Fund Reserve Accounts (proposed 8:35)

8:50

*Motion:* RESOLVED, that the Board of Education of the Onteora Central School District, hereby authorizes and directs the funding of the following reserve accounts as of June 30, 2013 at the amounts indicated below as presented during the 2013-2014 budget process:

Unemployment Insurance Reserve: \$505,012

Reserve for Employee Retirement System: \$2,635,185

Tax Certiorari Reserve: \$40,000

Capital Reserve: \$5,000,000

Repair Reserve: \$2,802,258

Reserve for Debt: \$149,891

Employee Benefit Accrued Liability Reserve (to be adjusted in July to reflect leave accrual balances as of 6/30/13): \$1,352,568

Total: \$12,484,914

Be it further resolved, that the Board of Education of the Onteora Central School District approves that the unassigned fund balance shall be at the legally allowable level of 4% of the 2013-2014 budget, that \$3,462,334 shall be used in the coming school year to offset the levy as presented during the 2013-2014 budget process.

Be it further resolved that any additional unassigned fund balance shall be added to the Reserve for Employee Retirement System to be utilized to offset the levy in the next year or two as presented during the 2013-2014 budget process.

Motioned by: Trustee Hickey

Seconded by: Trustee Osmond

Results: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon, Trustee Spencer, Trustee Hickey

#### 10.07 First Reading of Policy 5321 Use of District Credit Card (proposed 8:40)

2012 5321 Non-Instructional/Business Operations

##### **SUBJECT: USE OF THE DISTRICT CREDIT CARD**

~~The trustees of Onteora Central School District do recognize the need for one (1) District credit card maintained in Central Administration under the direction of the Assistant Superintendent of Business, for staff use for miscellaneous expenses. The Onteora Central School District's Transportation Department maintains one (1) gas credit card for use on long trips to purchase gas for District vehicles only. The District credit card is under the care and control of the Assistant Superintendent for Business. The gas credit card is under the care and control of the Director of Transportation.~~

The Trustees of the Onteora Central School District do recognize the need for a District credit card for District use for miscellaneous expenses, such as conference registration and hotel reservations in the event that a facility does not hold a reservation with a Purchase Order. The District credit card is maintained in Central Administration under the care and control of the Assistant Superintendent for Business. The credit card has a maximum credit limit of \$1,000.

The Trustees of the Onteora Central School District also recognize the need for a gas card for use on long trips to purchase fuel for District vehicles. The Transportation Department maintains an account with Sunoco Suntrak that has five (5) cards associated with the account. Four (4) cards are under the care and control of the Director of Transportation, and one (1) card is under the care and control of the Assistant Superintendent for Business to be used only in the absence of the Director of Transportation. The credit card account has a maximum credit limit of \$500 in total, not per card.

No Longer present

Trustee Kurnit left the room at approximately 8:55

#### 10.08 First Reading of Policy 7440 Musical Instruments (proposed 8:45)

We own all the instruments and we used to rent instruments to the students. Now we cannot charge students for instruments and we may not have an instrument for every student. Revise policy to reflect this.

## Now Present

Trustee Kurnit re-entered the room at approximately 9:00

~~2007~~2013 7440 Students

### SUBJECT: MUSICAL INSTRUMENTS

- a) All instrumental music students shall be ~~expected to own or rent their instrument~~provided an instrument at no charge.
- b) School-owned instruments will be disbursed upon decisions by the instrumental music staff. Decisions will be dependent upon the individual student's talent and merit and the need for balanced instrumentation at each grade level.
- c) Students and parents/guardians will assume responsibility for proper care of school-owned instruments and will pay for damages to same.
- d) The District will only transport in its vehicles those instruments meeting certain safety standards as indicated in the New York State Department of Transportation Regulations.  
New York State Department of Transportation Regulations Section 720.22

## 11. \*\*5 Minute Break

11.01 The Board will break for 5 minutes (proposed 8:50)  
9:00

## 12. Discussion

12.01 EPC/Capital Project Ad Hoc Committee Report (proposed 8:55 duration 20 min)  
9:10

Trustee Osmond reported:

- Committee Met with Director of Facilities, Jared Mance and Assistant Superintendent for Business Victoria McLaren with input from other professionals
- Don't have final recommendations, as waiting on data coming in the next few weeks
- Getting much more specific information to be able to come with a recommendation for both EPC and Capital Project

Discussion:

- No deadline for EPC
- Committee is working on an answer as to if Phoenicia boiler were removed from EPC and Capital Project, what will happen
  - Would have to be on the ballot and approved by the voters
  - Very complicated matter, looking for best possible outcome for district, with the least expenses
- Appreciation to committee, Director of Facilities, Jared Mance and Assistant Superintendent for Business Victoria McLaren for their for hard work and extensive research
- Wood pellet boiler can be part of an EPC, but investigating if it is most cost effective
  - Wood pellet boiler can pay for itself in half the time of an EPC payback, may not be worth including it

- Leaves room for other items to go into EPC
- Entire boiler room at Phoenicia will have to be rebuilt

**13. Consent Agenda**

13.01 Approve Consent Agenda (proposed 9:15)  
 Approve consent agenda item numbers 13.02-13.08  
 Motioned by: Trustee Spencer  
 Seconded by: Trustee Fletcher

Results: Unanimous  
 Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit,  
 Trustee McKeon, Trustee Spencer, Trustee Hickey

13.02 Personnel Agenda

**APPOINTMENTS: INSTRUCTIONAL**  
**FULL TIME APPOINTMENT**

<b>NAME</b>	<b>CERTIFICATION</b>	<b>TENURE AREA</b>	<b>PROBATIONARY DATES</b>	<b>SALARY STEP</b>	<b>REMARKS</b>
Wood, Robert	SAS	CPSE/CSE Chairperson/ District Wide Assistant Principal	07/01/13-08/31/16	\$88,500	New Position

**PART TIME APPOINTMENT**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE FROM - TO</b>	<b>SALARY</b>
McKenna, Karen	0.6 FTE Music	09/01/13-06/30/14	17MA+24
Rushford, Michael	0.6 FTE Health	09/01/13-06/30/14	3MA
Samuelson-Grimm, Karen	0.5 FTE English	09/01/13-06/30/14	4MA+6

**TEMPORARY APPOINTMENT**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATE FROM - TO</b>	<b>SALARY</b>	<b>REASON</b>
Colistra, Lorraine Position *revised end date	CSE/CPSE Chair	01/14/13-5/31/13*	\$400.00/day	New

**APPOINTMENTS: NON-INSTRUCTIONAL**

**PROBATIONARY APPOINTMENT**

<b>NAME</b>	<b>POSITION/SCHOOL</b>	<b>PROBATIONARY PERIOD</b>	<b>SALARY/STEP</b>	<b>REASON</b>
Fisher Kimberly-Anne* Position *pending pre-employment processing at WD	Typist/PPS	07/08/13-01/07/14	Step 1	Due to New

TEMPORARY APPOINTMENT

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE DATES FROM - TO</b>	<b>RATE OF PAY</b>	<b>REMARKS</b>
Knight, Patricia	Cook Manager	06/24/13-08/31/13	Hourly rate	Max 70 Summer Hours

**RESIGNATIONS: NON-INSTRUCTIONAL**

<b>NAME</b>	<b>POSITION/SCHOOL</b>	<b>EFFECTIVE DATE</b>	<b>REMARKS</b>
Padusnak, David	Building Maintenance Mechanic/District	06/18/13	Personal

13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Motion:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #06/13, Confidential, as reviewed by Trustee Osmond

13.04 Accept Donations

*Motion:* The Superintendent recommends acceptance of donations totaling \$6,775.00 CASH, from various donors as scholarship awards for the Class of 2013.

The Superintendent recommends approval of the following donations:

Donation Amount and Donee's Name

National Honor Society-ECA \$200

S.A.D.D.-ECA \$100

Maverick Family Medical \$500

Landmark Grille \$200

South Side Rod & Gun \$500

Robin Perls \$200

French Club-ECA \$850

Anne & Jonathan Gallin \$50

Chesterfield Stewart \$50

Junior Flag Football \$500

DECA Bookstore \$150

DECA \$525

Spotted Dog Ventures, LLC \$250

Brian & Denise Connolly \$100

Jeffrey Parker & Monir Evers Parker \$100

Pete Giambrone Memorial Fund \$2,500

Trustee Kurnit expressed appreciation to all that donated to the students.

13.05 Surplus Books

*Motion:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the attached list of library books and books on cassette tape as surplus and authorizes sale and/or disposal of these items

13.06 Budget Transfer - Cafeteria

*Motion:* The Superintendent recommends the transfer of funds from the general fund to the school lunch fund to eliminate the school lunch fund deficit for the 2011-2012 school year.

Transfer School Lunch Fund Amount

A9901.930-10 \$103,071.00

13.07 Approve Volunteer

*Motion:* The Board of Education hereby approves the following volunteer: Patricia Jeffrey - Phoenicia

13.08 Approve Inter-School Transfer

*Motion:* The Board of Education hereby approves the Inter-School Transfer for the

2013-2014 School Year for a student to go from Woodstock to Phoenicia.

#### 14. Committee Reports -10 min

14.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 9/9/13 (proposed 9:20)

- Thanked the Board for accepting the Audit reports
- Presenting a contract for auditor – law has been passed, current enrollment does not require us to approve Internal Audit process
  - Risk Assessment for 2 major areas
  - Audit Committee recommends approving this for next year
  - Audit paid for itself this year, with what was found
  - Happy with Questar – present 3<sup>rd</sup> year of contract, but can opt-out due to new law

Trustee McKeon: look at some of the findings of the Special Education audit to see conditions that were found. Historically Internal Auditor has found conditions that saved the District money.

14.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Has not met since last Board meeting

14.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on TBD

Has not met since last Board meeting. 7/1/13 meeting cancelled

14.04 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD

Has not met since last Board meeting

14.05 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on TBD

Has not met since last Board meeting

14.06 District Committee: Technology - Superintendent McGill to report. Next meeting is in the Woodstock School on TBD

Has not met since last Board meeting

#### 15. Old Business

15.01 The Board will discuss Old Business (proposed 9:30)

Board members to consider serving as President or Vice President for next year; will be discussed at Reorganization Meeting on 7/9/13

Trustee Fletcher will not be present at Reorganization Meeting, but the Board does not have to elect a Vice President at the Reorganization Meeting. Support Trustee McGillicuddy as President again, but Board must recognize the amount of work the President position needs. Voiced appreciation for all that Trustee McGillicuddy has

done as president for 2 ½ years.

Proposed Belleayre resort numbers are not unclear, even though they are unclear to Onteora.

- Make sure that it is fair to the District and not just accept the numbers, property seems to be more in District than 80%
  - Look out for best interest of District
- Only unclear item is that they refer to the Library tax, not School District Taxes
  - Will not bring additional revenue, but it will displace residents' taxes
  - Don't look at this as our share – this affects the Town of Shandaken and how their taxes are apportioned
  - Good for Shandaken to have more taxes
  - We pass a budget according to the District needs amongst towns – will not be affected
- This can generate families with students, to move into the area, which can have repercussions for the district
  - Gain students but not taxes
- Benefits: District has facility space for extra students this would help all around; can provide jobs to a low-socio economic area, which helps students at home and school
  - Some high paying and some seasonal jobs (250 seasonal jobs) all is very unclear as to where people settle
    - State will have 250 seasonal jobs as well which pay \$12-\$15 per hour, a livable wage west of the District
- Surprised that all of Shandaken not in Onteora
  - 90% of construction costs are in Shandaken in Ulster County, but 25% of taxes
- Could be assumption across District is that this large project could help all taxpayers because it is in Shandaken
  - Taxes will not go down significantly
- Property values in Shandaken will increase, due to project
  - Clarification on if property is in Margaretville School District does Onteora see any benefit
- Section of Shandaken in Margaretville may be their District due to lack of access to that area
- Verify the data conclusively from the company, then come back to Board or County Executive Mike Hein

Trustee Spencer is interested in attending the Rural Schools Conference

## 16. New Business

16.01 The Board will discuss New Business (proposed 9:35)

- Take up as a policy matter – testing and opting out of testing. Policy 7210 Testing Program says that testing must serve in the best interest of the students. Students who opted out were not treated well
  - Need clear guidelines in place so less stress is placed on the students. Adults in children's lives were. Make children and parents feel comfortable about testing

- Superintendent Phyllis McGill has been trying to clarify about participation rates in testing and being identified as a school in need of improvement
  - Have staff integrate with students in a different manner
- Insulate family and children from mandates, deal with at Board level
- Parents have the right to opt-out – District should not be held accountable
  - Legal question
- Place on future agenda

New bill up for vote to make special education decisions based on religious needs; need to write into legislatures

Recognize the misunderstanding that the Woodstock parents think that teachers are allocated according to enrollment in each grade. Do not “retain” teachers regardless of class size. Superintendent Phyllis McGill should pass on that information.

Revisit Kindergarten Screening process to address through policy for consistency year to year.

## 17. Request For Information

17.01 The Board will request information (proposed 9:40)

Trustee Osmond asked if students that came into District in 4<sup>th</sup> grade this year were offered an instrument?

Responsibility of parents, teachers and principals

Trustee Kurnit asked if the names of students who cannot be present at graduation be read anyway.

Trustee McKeon asked about the rich data sets on students that is going to be warehoused as part of database and there will be personally identifiable information, which will make a person's entire school career accessible

Superintendent Phyllis McGill suggested to discuss it at a BOE meeting

## 18. Public Comment

18.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 9:45 duration 10 min)

No public comment was made

## 19. Adjournment

19.01 Adjourn Meeting. Next meeting is Tuesday, July 9, 2013 at the MS/HS (proposed 9:55)

*Motion:* The meeting is adjourned at 10:20

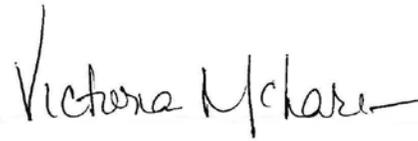
*Motioned:* Trustee Spencer

*Seconded:* Trustee Hickey

*Result:* Unanimous

*Yea:* Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Kurnit, Trustee McKeon, Trustee Spencer, Trustee Hickey

Minutes Recorded By:  
Victoria McLaren, District Clerk

A handwritten signature in black ink that reads "Victoria McLaren". The signature is written in a cursive style with a horizontal line at the end.

Minutes Typed By:  
Fern Amster

A handwritten signature in black ink that reads "Fern Amster". The signature is written in a cursive style.

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon