# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING & BUDGET HEARING

MINUTES

6:00 p.m.
**TUESDAY, MAY 6, 2014**
Middle School/High School

**1. Opening Items**

1.01 Call to Order 6:05
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

**2. Executive Session**

2.01 Enter executive session (proposed 6:00)
6:07
*Recommended Action:* Motion to enter into executive session to discuss negotiations for the contracts of the Superintendent and Assistant Superintendent for Business, pending litigation with abatement company and the yearly increase for Confidential Staff.
Motioned: Trustee Hickey
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

2.02 Exit Executive Session and Return to Public Session (proposed 7:00)
7:14
*Recommended Action:* Motion to exit executive session and return to public session
Motioned: Trustee Fletcher
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

**3. Acceptance of Minutes**

3.01 Acceptance of Minutes (proposed 7:05) 7:17
*Recommended Action:* The Board of Education hereby accepts the minutes of the 4/23/14 BOE meeting
Motioned: Trustee Fletcher
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

## 4. Welcome

4.01 Middle School Principal Jennifer O'Connor will welcome the Board (proposed 7:10) 7:18

Middle School Principal Jennifer O'Connor introduced Teachers Kate Van Baaren and Megan Frandino to show the exciting things happening in the science and pre-engineering classes

- Students Will Sanicola and Lily Savatgy demonstrated their skills in creating a robot that moves on command and using coding to operate a video game

## 5. Board District News

5.01 The Board will announce District news (proposed 7:20)

Trustee McGillicuddy shared:

- Bennett Carnival was a nice event and well attended
- Shandaken Town Board meeting budget forum went well
- Thursday, 5/8/14 there will be a budget forum in the HS sponsored by the Bennett PTA, SEPTA, MS PTSO and HS Alliance

Trustee Fletcher reported:

- There is a schedule of Community Budget Forums which Board members will attend
- Primary Committee Sub group visited the Universal Pre-K at First Steps
  - Reminded Board members they are welcome to visit the program

Trustee Kurnit reported that Wednesday, 5/7/14 there will be an Open House at the MS/HS to tour the work to be done on the boiler if the Capital Project referendum passes

## 6. Superintendent District News

6.01 Athletic Director Nicholas Millas will report on the Football program (proposed 7:25) 7:31

- In fall failed to fill our obligation in week 9 of the fall varsity football due to low participation of practices leading up to that contest
  - Number of dedicated athletes not sufficient
- Invited all 7-11$^{th}$ graders to a football meeting- attendance very low
  - Then announced again in case students could not attend meeting
  - Held more sign ups in Cafeteria today
    - Still not enough to field a varsity football team for the fall
- Trying to field mergers with other Districts for 12 interested students
  - Too many consequences for all area High School Varsity Football Teams
- Looking for direction as to next steps

Discussion:

- Soccer, golf, cross country are also fall sports
- Consistent issue among smaller school districts with declining enrollment
- Must have 18, usually start the season with 21, does not leave the team with extra players if injuries, illness or players are unavailable

- Bennett is doing an after-school Football program
    - Flag football does not translate to full-contact football
        - Training and game is physically challenging
- May be able to have a Modified A team, but there will be no team to move up to at Onteora, since there is no guarantee of a varsity team the next year
- Need to designate a number of students to have the program so the team completes the year
- Section 9 schedules are done in January
    - Need to make notification each January
        - Is early to commit for fall sports

6.02 Asst. Supt. for Curriculum and Instruction Marki Clair-O'Rourke will present the Draft Plan for Curriculum Writing (proposed 7:30 duration 15 min)
7:53

- Create a Curriculum Leadership Council using current staff that are in leadership role:
    - Administrators
    - Coordinators: ELA and Math
    - Professional Development Committee
        - Professional Development Committee will get curriculum work to be done into the Professional Development Plan for the year
        - An ongoing advisory committee to the teachers working on curriculum
    - This group will attend a BOCES conference to learn to provide leadership for the curriculum writing
- Focus in 14-15 on K-6 curriculum
    - much of 7-12 curriculum is set by the State
- Populate curriculum development teams with teachers from each grade level, each building, Special Ed, AIS, ESL staff and an administrator for each team
- District will be using Diary Mapping – write what you are teaching so at end of 14-15 school year school will have what the teachers have taught
    - Then will look at it vertically, integrate technology and refine
    - K-6 Math, ELA, Social Studies, Science

Discussion:

- Any teachers in District that have experience writing curriculum?
- Can look at other school districts' written curriculum once frame format of curriculum diaries
    - Can make connections at Curriculum 21
- Want to teach students beyond the test, not focused on the test
- Teachers would get release time during the day to meet
    - Teacher groups will stagger their monthly meetings to limit amount of substitutes needed
- Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke's proposal is on paper, easy to see timeline will generate conversation and great ideas

6.03 The Superintendent will announce District news (proposed 7:45)
8:15

- School District Report Card for 12-13 available under District Reports
  - Will provide report in June to Board of Education
    - School report card data is released and on website under district reports
      - Made AYP with exceptions in secondary
        - The State changed the cut-off on the tests
- Student art exhibit May 10th through June 8th at the Youth Exhibit space at Woodstock Artists Association and Museum
- Code of Conduct committee met last Tuesday and worked hard to integrate the District's policies into the document
  - Would like to bring back to BOE for hearing unless Policy committee would like it first
  - Ready for Reorganization Meeting to incorporate into buildings' handbooks in the fall
- Technology review update – group reviewed ECC on Monday
  - Want to have proposal in front of the Board in May or June
- No students in attendance on Thursday except for a small number of students
  - HS students taking AP English and AP Japanese culture exam
- Presentation on ABCs of school District improvement about Onteora's accomplishments has been accepted for presentation at NYSSBA in NYC
  - Band has also submitted for presentation

## 7. Budget Hearing

7.01 Superintendent Phyllis McGill and Asst. Supt for Business Victoria McLaren will present the Budget Hearing (proposed 7:50 duration 10 min)
8:20
Budget Highlights:

- Third consecutive year of 0% increase on the tax levy
- Preserves class sizes, educational course offerings, and student services
- Continued line-by-line fiscal management of the budget to reduce expenditures
- Funds $1M in projects through the operating budget
- Five-year Transportation Contract will be awarded if Budget is approved by voters
- Components of Budget:

| | Proposed Budget | Administrative | Program | Capital |
|---|---|---|---|---|
| Instruction | $26,234,978 | $1,567,143 | $24,667,835 | |
| General Support | $1,727,269 | $1,727,269 | | |
| Employee Benefits | $15,020,699 | $1,126,339 | $12,546,586 | $1,347,774 |
| Operations & Maintenance | $3,061,032 | | | $3,061,032 |
| Transportation | $3,988,487 | | $3,988,487 | |
| Debt Service and Interfund Transfers | $1,843,660 | | $350,000 | $1,493,660 |
| Total | $51,876,125 | $4,420,751 | $41,552,908 | $5,902,466 |

## 8. Student Representative Report

8.01 Student Representative, Sarah Melvin, will report to the Board (proposed 8:00)

8:34

- Many juniors and seniors will be taking AP tests this week and next week
- Mayday dance to benefit the Belleayre Bash was this past Friday
  - $9,000 - $15,0000 was Belleayre Bash Goal – have raised $11,000
- Last night was HS Orchestra and Chorus concert
- On 5/19/14 is MS/HS Band concert and Jazz band
  - Chamber Ensemble and Sounds of Jazz follow
- Student government discussed purchasing a 3D printer with funds received from computer club
  - Discussing cost of printers and continuing costs
  - Would like to have it by the end of the year
  - Can be used for robotics, science Olympiad, pre-engineering class and other classes
- Looking to have another club fair in student government at end of year to show off what clubs have done and get people excited for next year
  - Also looking to get eighth graders involved as a bridge

## 9. Acknowledge Public Be Heard Comments

9.01 The Board will acknowledge the public be heard comments from the last meeting

8:37

No students or public commented

## 10. Public/Student Comment

10.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 8:05 duration 10 min or more)

No public or students commented

## 11. Discussion

11.02 The Board will discuss School Start Times (proposed 8:30 duration 15 min)

8:39

Trustee Fletcher

- Part of Board goals
- Have been told that it would be difficult based on BOCES time table
- One of the study groups discussed this topic at the 2020 Roundtable
- Research is overwhelming that we are harming our students
- The documents are on Board docs
  - Report came out of Minnesota in February
    - Major findings include HS that start at 8:30 am or later allow teens to get at least of 8 hours of sleep at night
    - Less than 8 hours of sleep can cause depression, tardiness, substance abuse
    - Car crashes reduced by 70%
    - Conclusive proof that grades go up
  - HS in Flushing –children with classes before 8am struggling through the day in health and performance
  - Arne Duncan tweeted that he would like to see later start times

- Maryland lawmakers passed Bill requiring state health officials to conduct a study on the sleep needs of students and the experiences of school systems that have shifted the hours of their school day
  - The study also include recommendations about whether public schools in the state should adopt a policy of start times at 8 a.m. or later
  - Public schools in the state to have a statewide action of start times later than 8am
- New Paltz has latest start times in Ulster County and has reportedly asked their Policy Committee to look into putting times back further
- Chart of start times and number of bells
  - Onteora, Rondout and Highland have earliest
  - Onteora longest school day
- Onteora and Wallkill are only ones offering 9th period
- Teens and Sleep conference in Minnesota
  - Minnesota moved start times in 1996
  - Superintendent said that it was most significant decision in all his years
    - Greatest change in social and emotional
- 2020 group meeting with BOCES Superintendent Chuck Khoury
  - Will discuss BOCES time table to see if discussion can open
- Conversation needs to happen about start times at high school
- See how the students feel before the end of the year
  - Survey
- Sarah Melvin's perspective:
  - There would be overwhelming support for later start by HS students
    - Teenage brains chemically different – that is why they stay up late
  - first period classes can be slow – different in what is accomplished in 1st period and 3rd period
  - car crashes – especially in rural school districts with winter weather
    - still dark out when students have to drive to school
  - studies show that SAT scores increase with later school start times
  - Students would rather be doing things later than have to be in early
  - Common to have an optional 9th period
    - Music, computer classes, art classes

Discussion:

- New Paltz Research Group hosting the 2020 will put together white paper of the findings
- Will be discussed at Superintendents' meeting
- After school sports and BOCES all need to take the step to change the times
- Issues: Parental issues and sports in the fall when it gets dark early
- Next step for 2020 group will be to talk to BOCES Superintendent
  - Will report back to the Board
- New Paltz has found a way to start at 8:05 at this time and is now looking to start later
- Many different ways of addressing start times

- Recommendations on how Districts can approach this are in the documents on Board Docs
- Board would like to get feedback from parents, students and staff
  - Work with the bargaining units
- Trustee Fletcher to get more information from New Paltz since they already have a later start time
  - New Paltz has a block schedule
  - Onteora is trying to continue the 9 period day because it opens the number of courses the students can take
- Students would not be in favor of eliminating 9th period, but to make it optional
- Students have senior privilege to come in late and leave early instead of study hall
  - Should be open to other students
  - Make 1st and 9th periods optional with electives

11.01 The Board will discuss hiring a realtor to sell the West Hurley School (proposed 8:15 duration 15 min)

9:12

Trustee McGillicuddy began: Should the District stay with one realtor or keep it more open

- Kingston recently sold buildings through an RFP and interviewed each company that responded
  - Will report back how many offers they received
- RFP not required to offer to lowest bidder – is best choice for the District
  - Try to get responses consistent
  - Interview to see best fit for the District
- RFP process has merit if structured correctly
  - Personal aspect since this will be a long term relationship representing the District
  - Looking for someone that has success in this type of building
- Trustee Kurnit asked for consensus to have Assistant Superintendent for Business Victoria McLaren find out more information on the process that Kingston went through
- Realtor that reached out to District has good intent

**12. Discussion and Possible Action**

12.01 Second Reading and Adoption of Policy 7670 Impartial Due Process Hearings (proposed 8:45)

9:21

*Recommended Action:* The Board of Education hereby adopts Policy 7670 as written.
Motioned: Trustee Spencer
Seconded: Trustee Hickey

All questions raised in the first reading have been addressed

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey

Not Present: Trustee Osmond and Trustee McKeon

~~2011~~2014 7670 Students

S**UBJECT: IMPARTIAL DUE PROCESS HEARINGS/SELECTION OF IMPARTIAL HEARING OFFICERS**

The parent/person in parental relation of a student with a disability may file a written request with the Board for an impartial due process hearing with respect to any matter relating to the identification, evaluation, educational placement, provision of a free appropriate public education (FAPE), manifestation determination or other matter relating to discipline. The Board may also initiate such hearing.

The School District is committed to making every effort to amicably resolve differences involving the educational programs for students with disabilities. Mediation will be available to resolve disputes involving any matter, including matters arising prior to the filing of a request for an impartial due process hearing. In addition, the District may establish procedures providing the opportunity to meet with a disinterested party from a community dispute resolution center for an explanation of the benefits of the mediation process.

For those exceptional circumstances where a more formal method is required, the impartial hearing process will be utilized. The Impartial Hearing Officer (IHO) renders a written decision after the parties present and refute evidence before him/her. The decision of the IHO is final and binding on both parties unless appealed to the State Review Officer (SRO).

**Impartial Due Process Hearing Process**

The request for an impartial due process hearing must be submitted within two (2) years of the date the parent or the District knew or should have known about the alleged action forming the basis of the complaint. However, the two (2) year timeline does not apply if the parent was prevented from requesting the hearing due to specific misrepresentations by the District that it had resolved the problem or the District's withholding of information from the parent that is required by Commissioner's Regulations.

The following is an overview of the impartial due process hearing process/prehearing conference:

a) Due Process Complaint Notification

1. The parent or the School District may request an impartial due process hearing by first submitting a due process complaint notice.

A hearing may not be held until a due process complaint notice is filed. Either the parent, the District, or the attorney representing either party may present a complaint with respect to any matter relating to the identification, evaluation or educational placement of a student with a disability or a student suspected of having a disability, or the provision of a free appropriate public education to such student.

This written due process complaint notice must include:

(a) The name of the student;

(b) The address of the student's residence or, in the case of a homeless student, available contact information;

(c) The name of the school the child is attending;

(d) A description of the nature of the problem of the student relating to the proposed or refused initiation or change, including facts relating to the problem; and

(e) A proposed resolution of the problem to the extent known and available to the party at the time.

2. The due process complaint notice will be deemed sufficient unless the party receiving the notice notifies the other party and the IHO in writing within fifteen (15) days of receiving the notice that they believe the notice requirements have not been met.

3. Within five (5) days of the receipt of the notice of insufficiency, the IHO shall make a determination on the face of the notice of whether the notification meets the notice requirements and shall immediately notify the parties in writing of the determination.

4. If the District has not sent a prior written notice (notice of recommendation) to the parent regarding the subject matter of the complaint notice, the District will send a response to the parent within ten (10) days of receiving the complaint which includes:

(a) An explanation of why the District proposed or refused to take the action raised in the complaint;

(b) A description of other options the Committee on Special Education (CSE)/Committee on Preschool Special Education (CPSE) considered and why those options were rejected;

(c) A description of each evaluation procedure, assessment, record, or report the District used as a basis for the proposed or refused action; and

(d) A description of the factors relevant to the District's proposal or refusal.

5. Upon receipt or filing of the due process complaint notice, the District will provide the procedural safeguards notice to the parents. The District will also inform parents in writing of the availability of mediation and of any free or low-cost legal and other relevant services available in the area.
6. Within ten (10) days of receiving the complaint notice, the non-complaining party must send a response specifically addressing the issues raised in the notice.
7. A party may amend its due process complaint notice only if:
(a) The other party consents in writing and is given the opportunity to resolve the complaint through a resolution process;
(b) The IHO grants permission, but not later than five (5) days before the impartial due process hearing commences.
Applicable timelines for the impartial due process hearing will recommence at the time of the filing of the amended notice.
8. No issues may be raised at the impartial due process hearing that were not raised in the due process complaint notice.

b) Resolution Process

1. Within fifteen (15) days of receiving the due process complaint notice from the parent and prior to the due process hearing itself, the District shall convene a meeting with the parents and relevant members of the CSE/CPSE, as determined by the District and the parent, who have specific knowledge of the facts identified in the complaint. A representative of the District who has decision-making authority must attend. The attorney for the District may not attend unless the parent is accompanied by an attorney. At this resolution meeting, the District has the opportunity to resolve the complaint after the parents discuss their complaint and the facts forming its basis.
2. The District will take steps to ensure that one (1) or both of the parents of the student with a disability are present at the resolution meeting, including notifying parents of the meeting early enough to ensure that they will have the opportunity to attend and scheduling the resolution meeting at a mutually agreed on time and place and in a location that is physically accessible to the parents.
3. When conducting meetings and carrying out administrative matters (such as scheduling), the parent and District may agree to use alternative means of meeting participation such as video conferences or conference calls.
4. The parent and District may agree in writing to waive the resolution process or agree to use the mediation process to resolve the dispute.
5. If a settlement is reached, the parties shall execute a legally binding agreement signed by the parent and the representative of the District who has authority to bind the District. This agreement is enforceable in court. However, either party may void the agreement within three (3) business days of the agreement's execution.
6. If the District has not resolved the due process complaint to the satisfaction of the parents within thirty (30) days of receipt of the complaint notice, the impartial hearing process may begin.
7. Except where the parties have jointly agreed to waive the resolution process or use mediation, the failure of a parent filing a due process complaint to participate in the resolution meeting will delay the time line for the resolution process and due process hearing until the meeting is held:
(a) If the District is unable to obtain the participation of the parent in the resolution meeting after reasonable efforts have been made (and documented), the District may, at the conclusion of the thirty-day period, request that an IHO dismiss the parents' due process complaint.
(b) If the District fails to hold the resolution meeting within fifteen (15) days of receipt of the parent's due process complaint or fails to participate in the resolution meeting, the parent may seek the intervention of the IHO to begin the due process hearing timeline.

c) Pre-Hearing Conference

1. A pre-hearing conference (which may take place via telephone) may be scheduled by the IHO to simplify or clarify issues; establish dates for the completion of the hearing; identify evidence to be entered into the record; identify witnesses expected to provide testimony; and/or address other administrative issues. A transcript or written summary shall be entered into record by the IHO.

c) Impartial Due Process Hearing

In the event the complaint is not resolved in a resolution process, the Board will arrange for an impartial due process hearing to be conducted. When carrying out administrative matters relating to an impartial due process hearing, such as scheduling, exchange of witness lists and status conferences, the parent and District may agree to use alternative means of meeting participation such as video conferences or conference calls.

The District must immediately (but not later than two (2) business days after receipt of the due process complaint notice or mailing of the due process complaint notice to the parent) initiate the process to select an IHO. The District selects the IHO through a rotational selection process in accordance with regulatory time lines. The Superintendent's Secretary/District Clerk will be responsible for contacting IHOs and maintaining appropriate records.

2. **Pursuant to the Regulations of the Commissioner of Education, if an impartial hearing is currently pending for the same student when a new hearing request is received, the district will appoint the same IHO, if available, who will determine whether or not to consolidate the hearings. Additionally, if the new hearing request concerns an issue which had been previously withdrawn in the 12 months prior, the district shall appoint the same IHO, if available.**

23. The IHO must be certified by the Commissioner of Education, be independent and have access to the support and equipment necessary to perform the duties of an IHO. When the selected IHO indicates availability, the Board of Education must immediately appoint him/her. To expedite this process, the Board may designate one (1) or more of its members to appoint the IHO on behalf of the Board.

4~~3~~. The IHO may not accept appointment unless he/she is available to make a determination of sufficiency of a due process complaint notice within five (5) days of receiving such a request and (unless an extension is granted) to initiate the hearing in a timely fashion.

(a) When the District files the due process complaint notice, the hearing or pre-hearing conference must commence within the first fourteen (14) days after the date the IHO is appointed;

(b) When a parent files the due process complaint notice, the hearing or pre-hearing conference must commence within the first fourteen (14) days after whichever of the following occurs first:

1) The date the IHO receives the parties' written waiver of the resolution meeting; or

2) The IHO receives the parties' written confirmation that a mediation or resolution meeting was held but no agreement could be reached; or

3) The expiration of the thirty-day resolution period unless the parties agree in writing to continue mediation at the end of the thirty-day resolution period. In such case, the hearing or pre-hearing conference will commence within the first fourteen (14) days after the IHO is notified in writing that either party withdrew from mediation.

45. The hearing, or a prehearing conference, shall commence within the timeframe specified in c) above, unless an extension is granted pursuant to Commissioner's Regulations.

56. Each party must disclose to all parties all evaluations completed by that date and recommendations based on the offering party's evaluation that they intend to use at the hearing not less than five (5) days prior to the hearing. The IHO may bar any party that fails to comply with this requirement from introducing the relevant evaluation or recommendation at the hearing without the consent of the other party.

67. The hearing will be conducted at a time and location that is reasonable and convenient to the parent and the student involved. The hearing shall be closed to the public unless the parent requests an open hearing.

78. The role and responsibilities of the IHO will be as enumerated in Commissioner's Regulations.

89. The student shall remain in his/her current placement during the pendency of the impartial due process hearing unless both parties agree or except as otherwise provided for expedited impartial due process hearings for certain disciplinary suspensions or removals of a student. For a preschool child not currently receiving special education services and programs, he/she may, during any impartial due process hearings or appeals, receive special education services and programs if the parent/person in parental relation and the District agree. However, during the pendency of an appeal for a preschool child who is transitioning from an Early Intervention (EI) program and is no longer eligible for the EI program due to age, the District is not required to provide the services the child had been receiving under EI. If found eligible for special education as a preschool student with a disability, and if the parent consents to the initial provision of services, the District will provide those programs and services that are not in dispute.

~~1~~09. The IHO renders and forwards the finding of fact and decision to the parties and to the State Education Department in accordance with regulatory time lines but not later than forty-five (45) days from the date required for commencement of the impartial due process hearing specified in c) above. For expedited hearings the deadline is within ten (10) school days after the hearing; for preschool hearings the timeframe is thirty (30) days after the receipt by the Board of a request for a hearing or after the initiation of such hearing by the Board.

1110. The decision of the IHO is final and binding on both parties unless appealed to the State Review Officer (SRO).

**Burden of Proof**

In accordance with New York State law, the burden of proof and persuasion in an impartial due process hearing dispute relative to a student's special education placement rests upon the School District. However, a parent/person in parental relation seeking tuition reimbursement for a unilateral parental placement shall have the burden of persuasion as to the appropriateness of the placement.

**Recordkeeping and Reporting**

The District will utilize the New York State Education Department's Impartial Hearing Reporting System (IHRS) to access the alphabetical list of the names of each IHO who is certified in New York State and available to serve in the District. The District will record and report to the State Education Department required information relating to the selection of IHOs and the conduct of impartial due process hearings according to the manner and schedule specified by the Department. The Superintendent shall designate a staff member(s) who will be responsible for reporting such information as required relating to the impartial hearing process into the State Education Department's web-based reporting system.

**Compensation of Impartial Hearing Officers**

The District shall compensate an impartial hearing officer for his or her services at the maximum rate established for such purpose by the Director of the Division of the Budget. The District will be responsible for compensating the IHO for prehearing, hearing and post-hearing activities:

1. The District will not pay the IHO the rate prescribed by the Division of the Budget for time traveled;
2. The District will reimburse the IHO for reasonable, actual and necessary expenses for travel, and if by automobile, at the prevailing IRS reimbursement rate;
3. The District will not reimburse the IHO for administrative assistance, secretarial or other overhead expenses;
4. The District will not pay any cancellation fee;
5. The District will not accept charges for lodging or meals, except in extraordinary circumstances and upon prior application, in writing, by the IHO, describing the extraordinary circumstance and receiving prior approval from the District.

At the completion of the impartial due process hearing, the IHO shall submit an itemized bill of hourly charges and expenses, which will be promptly paid by the District.

**Mediation**

The District will inform the parent in writing of the availability of mediation and any free or low-cost legal and other relevant services available in the area at the request of the parent or when an impartial due process hearing is requested.

Mediation is voluntary and does not deny or delay a parent's right to an impartial due process hearing. If mediation is initiated after a request for an impartial due process hearing has been received, the impartial due process hearing must continue unless the request for the impartial due process hearing is withdrawn. However, a party may request an extension to an impartial due process hearing in order to pursue mediation.

**Guardians ad Litem at Impartial Due Process Hearings**

Unless a surrogate parent has been previously appointed, the IHO must appoint a guardian ad litem when he/she determines that the interests of the parent(s) are opposed to or are inconsistent with those of the student or whenever the interests of the student would be best protected by such appointment.

**Confidentiality**

All issues relating to a request for and conduct of an impartial due process hearing must be kept confidential by all District staff.

**Administrative Procedures**

Administrative procedures will be developed for the selection and appointment of an IHO consistent with regulatory requirements.

Individuals with Disabilities Education Act (IDEA), 20 United States Code (USC) Section 1400 et seq.
34 Code of Federal Regulations (CFR) Part 300
Education Law Sections 4005, 4202, 4404(1) and 4410(7)
8 New York Code of Rules and Regulations (NYCRR) Sections 200.1, 200.2, 200.5, 200.16, 200.21 and 201.11 NOTE: Refer also to Policy #7690 -- Special Education Mediation

12.02 Second Reading and adoption of Policy 3280 Community Use of School Facilities (proposed 8:50) 9:24

*Recommended Action:* The Board of Education hereby adopts Policy 3280 as written.
Motioned: Trustee Kurnit
Seconded: Trustee Spencer

- No provision for the Board to override a decision to use the building
  - Must follow the letter of the law
- Student religious study groups may be allowed in schools soon
  - Can revisit when law changes
- Implementation is regulated by law and the policy was not clear enough
  - Seemed as if the District was turning people away without cause

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

~~2010~~2014 3280 Community Relations **SUBJECT:COMMUNITY USE OF SCHOOL FACILITIES**

~~The Board of Education feels that the primary purpose for the use of school facilities of the Onteora District is to promote the education of the children.~~

~~The use of school facilities is under the control and supervision of the Board of Education, however, the Board of Education recognizes the use of school facilities should be maximized to support community activities and events. The Board may permit the use of the school property, when not in use for school purposes, for any of the purposes in accordance with law.~~

~~The Superintendent will formulate regulations applicable to this policy.~~

While the district's school buildings and grounds are maintained primarily for the purpose of educating students within the district, the Board of Education recognizes that the buildings and grounds are a valuable community resource and believes that this resource should be available to the community for specific uses that will not interfere with educational activities. This policy is intended to identify the uses that community groups may make of those facilities.

Permitted Uses
District facilities may be used for the purposes listed below, subject to the conditions and restrictions set forth in this policy.
A. Instruction in any branch of education, learning or the arts.
B. Public library purposes, subject to provisions of the Education Law, or as stations of public libraries.
C. Social, civic and recreational meetings and entertainments, or other uses pertaining to the welfare of the community so long as such uses are non-exclusive and open to the general public.
D. Meetings, entertainment and occasions where admission fees are charged, when the proceeds are to be spent for an educational or charitable purpose.
E. Polling places for holding primaries and elections, for the registration of voters and for holding political meetings.
F. Civic forums and community centers.
G. Recreation, physical training and athletics, including competitive athletic contests of children attending a private, nonprofit school.
H. Child-care programs when school is not in session, or when school is in session for the children of students attending schools of the district and, if there is additional space available, for children of employees of the district.

I. Graduation exercises held by not-for-profit elementary and secondary schools, provided that no religious service is performed.

Prohibited Uses
Any use not permitted by this policy is prohibited. In addition, the following uses are specifically prohibited.
A. Meetings sponsored by political organizations.

B. Meetings, entertainments and occasions that are under the exclusive control of and the proceeds are to be applied for the benefit of a society, association or organization of a religious sect or denomination or of a fraternal, secret or exclusive society or organization, other than veterans' organizations or volunteer fire fighters or volunteer ambulance workers.

Conditions of Use for District Facilities

A. Use of district facilities may be permitted unless such facilities are in use for school purposes, or during educational programs. The district reserves exclusive and nonreviewable judgment to determine if a requested use would interfere with or disturb the district's educational programs.

B. To ensure that district facilities are preserved for the benefit of the greater district community, only community based groups and organizations (that is, groups which are located within the geographic area covered by the district) may be granted access to district facilities.

C. Use of district facilities will be permitted only where the applicant agrees to pay the district a user fee according to a schedule adopted by the district to cover the costs of heat, electricity, maintenance, custodial services and any other expenses associated with the requested use. Use is further conditioned upon the applicant's agreement to pay additional fees associated with the use of any additional services or equipment. The district retains the right to condition use upon an applicant depositing with the district a sum equaling the estimated costs and fees associated with the proposed use 10 days in advance of the requested use. The district retains the further right to waive user fees for groups that are associated with or sponsored by the district.

D. Where, in the judgment of the district, the requested use of district facilities requires special equipment or supervision, the district reserves the right to deny such use, or in the alternative, to condition such use upon the applicant's payment of additional fees in accordance with paragraph C above. Only authorized personnel shall operate district equipment.

E. Use of district facilities will only be permitted where the organization provides the district timely evidence of adequate insurance coverage ($1,000,000 minimum) to save the district harmless from all liability, property damage, personal injuries and/or medical expenses. The district will exercise complete and unreviewable discretion regarding what constitutes adequate insurance coverage for each proposed use.

F. The Board reserves the discretion to deny use of district facilities described above, or to terminate use of district facilities:

1. By an applicant who has previously misused or abused district facilities or property or who has violated this policy;
2. For any use which could have the effect of violating the Establishment Clause of the United States Constitution or other provisions of the United States or New York State Constitutions;
3. For any use which, in the estimation of the Board, could reasonably be expected to or actually does give rise to a riot or public disturbance;
4. For any use which the Board deems inconsistent with this policy;
5. For any use by a private for-profit entity that has the direct or indirect effect of promoting the products or services of such entity;
6. In any instance where alcoholic beverages or unlawful drugs are sold, distributed, consumed, promoted or possessed;
7. For any use prohibited by law.

Application Procedure for Use of District Facilities

A. All applications for use of school facilities shall be made in writing and submitted to the Superintendent of Schools at least 30 days prior to the date of the requested use. A use permit application is available in the Superintendent's office. The District retains the right to reduce the 30 day prior notice requirement.

B. The applicant must clearly and completely describe the intended use of the district facility in the application.

C. All applicants must review this policy prior to submitting the application. All applications must be signed by an authorized agent of the group or organization requesting use. The applicant's signature on the application shall attest to the group or organization's intent to comply with all Board policies and regulations and to use district facilities strictly in accordance with the use described in the application.

D. All applicants must agree to assume responsibility for all damages resulting from its use of district facilities. Proof of adequate insurance must be provided by the applicant at least 10 days before the date of the requested use.

E. Permits shall be valid only for the facility, use, dates and time specified in the permit. No adjustment to the permit is allowed except with the prior written approval of the Superintendent. Permits shall not be transferable.

F. The Superintendent is authorized to alter or cancel any permit if it becomes necessary to use the facility for school purposes or for other justifiable reason.

G. With regard to scheduling activities, the district retains the right to give preference to groups and organizations which are associated with or sponsored by the district.
H. Issuance of a permit shall not limit the right of access to the facility by district staff.
*In the event of an austerity budget, use of facilities will be restricted to accommodate budgetary restraints.
Education Law Section 414

12.03 Approve 2014 Board of Registration for the Vote and Election (proposed 8:55)
9:32
*Recommended Action:* The Board of Education hereby approves the 2014 Board of Registration below.
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

| | **OLIVE/MARBLETOWN** | **WOODSTOCK** | **HURLEY** | **SHANDAKEN/LEXINGTON** |
|---|---|---|---|---|
| **Chief Registrar/Inspector :** | Arlene Kelly | Karen Shultis | Joan Freer | Mary Lane |
| **Registrars/ Inspectors:** | Arlene J. Kelder<br>Barbara Allison<br>Alice Barringer<br>Grace Guendel<br>Ruth Halsted<br>Margaret Harkin<br>Tina Kelder<br>Kathy Kretchmer<br>Jayne Rion<br>Tonya Rothmann<br>Ternice Winne<br>Barbara Wright | Gail Bonestell<br>Bruce Eckert<br>Donna Eckert<br>Stacey Hunter<br>Katherine Anderson<br>Maralyn Master<br>Alice Rice<br>Janet Shultis<br>Elaine VandeBogart<br>TBD<br>TBD | Rene Giuditta<br>Stanley Pollard<br>Marcella May<br>Tracy Oakes<br>Maria Oakley<br>Linda Rose<br>Stacy Murphy<br>Donna Beesmer<br>TBD | Saveria Fecci<br>Barbara Lumbaca<br>Finola Ryan<br>Marge Scow<br>Leatrice Winchell |
| | 8 Books. 2 machines | 7 Books, 2 Machines | 5 Books, 1 Machine | 4 Books, 1 Machine |

**RATE OF PAY**

| | |
|---|---|
| Two Registrars at each Polling Place on Registration Day, May 13, 2014 | $85 each |
| Registrars/ Inspectors on Voting Day, May 20, 2014<br>1 Registrar per registration book, 2 Inspectors per machine | $85 each |
| Four Chief Registrar/Inspectors for Voting Day | $180 each |
| Two Machine Inspectors who inspect machines at 4 Polling Places in early May<br>& Machine Custodians on Vote Day for West Hurley and Bennett | $380 each |
| One Chief Machine Inspector -Final Inspection of Machines with the District Clerk on or before May 19, 2014 | $115 |

12.04 Abolish Positions (proposed 9:00)
9:33
*Recommended Action:* The Board of Education hereby abolishes the following positions as of 6/30/14: 1.0 District Wide Assistant Principal/CSE-CPSE Chairperson; 1.0 Physical Education Teacher
Motioned: Trustee Hickey
Seconded: Trustee Spencer

- Eliminating the 12 month District Wide AP and reworking it to be paid through a grant; create the 10 month Assistant Director of Pupil Services
    - Not a great deal of meetings over the summer

- Position is limited due to the grant
- Brought back title from years past so the PPS Director can get more help in Special Education

- PE is because of a retirement and less need

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

12.05 Create Positions (proposed 9:05)
9:33
*Recommended Action:* The Board of Education hereby creates the following positions as of 7/1/14: 1.0 Assistant Director of Pupil Personnel Services; .4 Physical Education Teacher
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

12.06 MOU between OAA and OCSD - title of summer principals
9:40
*Recommended Action:* The Board of Education hereby approves the Memorandum of Understanding with the Onteora Administrators Association regarding the title of summer principals
Motioned: Trustee Hickey
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

**13. 5 Minute Break**

13.01 The Board will break for 5 minutes (proposed 9:10)
The Board took a break at 9:41

**14. Independent Contract Retainers**

14.01 Approve all ICR Contracts (proposed 9:15 proposed 10 min)
9:51
*Recommended Action:* The Board of Education hereby approves the Independent Contract Retainers in items 14.02-14.20
Motioned: Trustee Spencer
Seconded: Trustee Fletcher

- The District does not hold exclusive contracts with companies

Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

14.02 ICR- Taconic Resources for Independence

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Taconic Resources for Independence, for sign language interpreting services for the period beginning July 1, 2014 to June 30, 2015 at a rate of $85 per hour (Mon- Fri 8-5) and $95 per hour (Mon-Fri 5-8 and weekends) to a maximum of $5,000.00 and authorizes the Superintendent to sign such an agreement.

14.03 ICR - Advanced Therapy PLLC

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Advanced Therapy, PLLC for occupational therapy services, for the period beginning July 1, 2014 - June 30, 2015 at a rate of $55 per 30 min. session to a maximum of $2,200.00 and authorizes the Superintendent to sign such an agreement.

14.04 ICR - Tankard

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Deborah Tankard for Assistive Technology evaluation for for the period beginning July 1, 2014 - June 30, 2015 at a rate of $125 to a maximum of $5,000.00 and authorizes the Superintendent to sign such an agreement.

14.05 ICR- Borchert

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Alba Borchert for foreign language interpreting, for the period beginning July 1, 2014 - June 30, 2015 at a rate of $50 per hour to a maximum of $5,000.00 and authorizes the Superintendent to sign such an agreement.

14.06 ICR - Castro-Jensen

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Amy L. Castro-Jensen for school psychologist/deaf specialist for the period beginning July 1, 2014 - June 30, 2015 at a rate of $750 (psychologist) $1000 (deaf specialist)per evaluation to a maximum of $2,000.00 and authorizes the Superintendent to sign such an agreement.

14.07 ICR - Center for Spectrum Services

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and the Center for Spectrum Services diagnostic evaluations for the period beginning July 1, 2014 - June 30, 2015 at a rate of $170 per hour (educational evaluations) $2,200 per evaluation (diagnostic evaluation) to a maximum of $6,600.00 and authorizes the Superintendent to sign such an agreement.

14.08 ICR - Collymore

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Simone F.M. Collymore, Ph.D. for clinical neuropsychologist services, for the period beginning July 1, 2014 - June 30, 2015 at a rate of $3,600 to $4,000 per evaluation to a maximum of $8,000.00 and authorizes the Superintendent to sign such an agreement.

14.09 ICR- DeFelice Haverly

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Michelle DeFelice Haverly for educational consulting for the period beginning July 1, 2014 - June 30, 2015 at a rate of $100 per hour to a maximum of $5,000.00 and authorizes the Superintendent to sign such an agreement.

14.10 ICR- DeVre

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Jean C. DeVre for special education teacher with certification in Orton Gilligham, for the period beginning July 1, 2014 - June 30, 2015 at a rate of $65 hour to a maximum of $10,000.00 and authorizes the Superintendent to sign such an agreement.

14.11 ICR- eRiver Neurology

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and eRiver Neurology of NY, LLC. for neurology and pediatric neurology for the period beginning July 1, 2014 - June 30, 2015 at a rate of $300 (max $1500) per evaluation to a maximum of $4,500 and authorizes the Superintendent to sign such an agreement.

14.12 ICR-Hebrank

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Jessica Hebrank, MD. for board certified psychiatrist consulting for the period beginning July 1, 2014 - June 30, 2015 at a rate of $400 (without report) $1000 (with report) to a maximum of $5,000 and authorizes the Superintendent to sign such an agreement.

14.13 ICR- Kingston Physical-Occupational Therapy

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Kingston Physical-Occupational Therapy & Sports Rehab, PLLC for occupational therapy for the period beginning July 1, 2014 - June 30, 2015 at a rate of $100 per hour to a maximum of $2,400 and authorizes the Superintendent to sign such an agreement.

14.14 ICR-Kingston Physical Therapy

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Kingston Physical Therapy & Sports Rehab, PC for physical therapy for the period beginning July 1, 2014 - June 30, 2015 at a rate of $100 per hour to a maximum of $2,400 and authorizes the Superintendent to sign such an agreement.

14.15 ICR-Meyer

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Monica R. Meyer for developmental pediatrician/evaluator for the period beginning July 1, 2014 - June 30, 2015 at a rate of $250 per hour to a maximum of $5,000 and authorizes the Superintendent to sign such an agreement.

14.16 ICR-Perry

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Lorri Perry- Kingston Audiology Center for an audiologist for the period beginning July 1, 2014 - June 30, 2015 at a rate of $150 hearing or $450 per audio evaluation to a maximum of $2,000 and authorizes the Superintendent to sign such an agreement.

14.17 ICR- Smelter

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Katherine Smelter for neuro psychological/ educational psychological evaluations for the period beginning July 1, 2014 - June 30, 2015 at a rate of $3,000 per evaluation to a maximum of $6,000 and authorizes the Superintendent to sign such an agreement.

14.18 ICR- Staples

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Susan Staples for independent school neuro psychological evaluations for the period beginning July 1, 2014 - June 30, 2015 at a rate of $2,000 per evaluation to a maximum of $6,000 and authorizes the Superintendent to sign such an agreement.

14.19 ICR- Thomas

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Dr. Randall Thomas for a psychologist for the period beginning July 1, 2014 - June 30, 2015 at a rate of $150 per hour to a maximum of $6,000 and authorizes the Superintendent to sign such an agreement.

14.20 ICR – Tofte

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Eldeva Tofte for special education teacher with Orton-Gillingham certification for the period beginning July 1, 2014 - June 30, 2015 at a rate of $65 per hour to a maximum of $10,000 and authorizes the Superintendent to sign such an agreement.

## 15. Consent Agenda

15.01 Approve Consent Agenda (proposed 9:25)

*Recommended Action:* Approve consent agenda item numbers 15.02-15.07
Motioned: Trustee Spencer
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

## 15.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL
SHORT TERM SUBSTITUTE

| NAME | POSITION/SCHOOL | EFFECTIVE DATES FROM-TO | PAY RATE | REMARKS |
|---|---|---|---|---|
| Colevas, Paul | 0.6 FTE Social Studies/HS | 03/10/14 -05/26/14* | 1MA | LOA Replacement |
| Gray, Melissa | Teaching Assistant/HS | 02/28/14-05/29/14* | Step 1 | LOA Replacement |

*extension of appointment

EXTRA DUTY STIPENDS 2013-2014

| NAME | POSITION | AMOUNT |
|---|---|---|
| Via, M. Scott | AIS/Earth Science (After School) | $1,903.00 |

EXTRA DUTY STIPENDS 2014-2015

| NAME | POSITION | AMOUNT |
|---|---|---|
| Turck, Sarah | Summer School Academic Intervention Principal 1* | $2,750.00 |
| Wiltsie, Candice | Summer School Academic Intervention Principal 2* | $2,750.00 |

* per OAA MOU

SUBSTITUTES

| NAME | POSITION | AMOUNT |
|---|---|---|
| Cramer, Gary | Certified Substitute Teacher | $95.00/day |

RESIGNATIONS: INSTRUCTIONAL

| NAME | POSITION/SCHOOL | EFFECTIVE DATE | REMARKS |
|---|---|---|---|
| Welker, Linnea | School Psychologist | 06/26/14 | Personal |

RESIGNATIONS: NON-INSTRUCTIONAL

| NAME | POSITION/SCHOOL | EFFECTIVE DATE | REMARKS |
|---|---|---|---|
| Paton, Stephanie | School Nurse | 05/23/14 | Personal |

LEAVES OF ABSENCE: INSTRUCTIONAL

| EMPLOYEE NUMBER | EFFECTIVE DATE FROM – TO | REASON |
|---|---|---|
| 2771 | 03/10/14-05/26/14* | Medical - Paid |
| 2180 | 04/14/14-05/04/14 | Medical - Paid |
| 1992 | 12/04/13-05/31/14* | Medical - Paid |
| 2123 | 02/28/14-03/10/14 | Medical - Paid |
| 2123 | 03/11/14-03/24/14 | Medical - Unpaid |
| 2123 | 03/25/14-05/29/14* | Medical - Paid (Sick Bank) |
| 1868 | 04/21/14-05/02/14 | Medical - Paid |

*extension of leave

LEAVES OF ABSENCE: NON-INSTRUCTIONAL

| EMPLOYEE NUMBER | EFFECTIVE DATE FROM – TO | REASON |
|---|---|---|
| 3604 | 04/09/14-04/23/14 | Medical - Paid |

## 15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Recommended Action:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #5/14, Confidential, as reviewed by Trustee McGillicuddy

15.04 Donation-Ashokan Field Trip

*Recommended Action:* The Superintendent recommends acceptance of a donation totaling $6,125.53 CASH, from the Bennett Elementary School Student Council for the 5th grade field trip to Ashokan.
The Superintendent recommends approval to increase the 2013-2014 Budget per the following donations:
Bennett ECA/Student Council
A2110.431.03 Supplemental $6,125.53

15.05 Approve Cabinet Bids

*Recommended Action:* BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for construction and installation of Custom Cabinets and Millwork at Bennett Elementary School based on the bid documents of April 22, 2014 to the lowest responsible bidder, Inner Space Systems, Inc., in the amount of $31,450 and authorizes the Superintendent to sign such an agreement.

- Completion of cabinet work in Bennett out of facilities budget line

15.06 Warrants

*Recommended Action:* The Board of Education has reviewed and hereby accepts Warrant Schedule 11

15.07 Financial Report

*Recommended Action:* The Board has reviewed and hereby accepts the Quarterly Financial Report ending March 31, 2014.

## 16. Committee Reports

16.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 6/2/14 (proposed 9:30)

- Met with External Auditor Michael Rossi from West and Co.
  - Started their audit yesterday
  - Dates over the summer have been scheduled
- Met with the Internal Auditor
  - Reviewed the Risk Assessment in detail
    - Was approved for presentation to the BOE at the next meeting
  - Report on Special Education was given
  - Will be recommending that the District continue with the Internal Audit function although it is no longer required for our size District
- Discussing the members of the audit committee for next school year
  - Reduced meetings to bi-monthly, Trustee Spencer may stay on

16.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Have not had a committee meeting since the last Board meeting

16.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 6/2/14

- Met yesterday
  - Went over many policies that were prioritized
  - 6 policies before Board at next meeting

16.04 District Committee: Health and Wellness Committee. Next meeting is in room 205 HS at 2:45 on TBD

10:04

- Director of Health Nicholas Millas and BOCES Christine Downs are reviewing the H & W policies
- Have not had a committee meeting since the last Board meeting

16.05 Ad Hoc Committee: Primary School - Asst. Superintendent for Curriculum & Instruction Marki Clair-O'Rourke to report

10:05

Met on May 1st in Woodstock School

- Pre-K subcommittee met at 2pm with a visit to First Steps
- Then met as a whole committee in library at 4:00 for them to report back
  - Generated thirty minutes of solid conversation
- The remaining two subcommittees continued to meet
  - Surveys will go out soon regarding class size
  - Social emotional learning committee discussed articles from Trustee Kurnit and Director of PPS Cindy Bishop
    - Teacher survey regarding social emotional learning'
    - Deepen understanding about programs the PPS Director is bring to group
- Will reach out to people who signed up for the committee and have not attended
- Minutes and members are on the website
- Next meeting 5/29/14 at Phoenicia

Trustee Fletcher asked that the committee be able to report to the Board during this school year

- Not recommendations, but a report about findings at this point

16.06 SDM - Code of Conduct Committee: Asst. Superintendent for Curriculum & Instruction Marki Clair-O'Rourke to report

10:10

- Met on 4/28/14 to cross reference the Code of Conduct with the policies and made the changes
  - After the meeting, the document was sent out to committee members for feedback and then will bring back to the Board
  - Membership and the document with tracked changes of committee are on the web site
- Need to review annually, have reached out to members to see if they are available/interested in continuing

16.07 Ad Hoc Committee: Communications Superintendent Phyllis McGill to report
10:13

- No formal meetings, been emailing one another
- Asked Valerie Havas to report out on all of the activities related to the budget
- Then need to meet again to deal with some bigger issues

## 17. Old Business

17.01 Additional money for Rural Schools Conference (proposed 9:45)
10:14
*Recommended Action:* The Board of Education hereby approves $400 additional funds for up to 3 Board members each to attend the Rural Schools Conference
Motioned: Trustee Spencer
Seconded: Trustee Hickey

- Needed to correct amount in resolution last meeting

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

17.02 The Board will discuss Old Business (proposed 9:50)
10:18
Trustee Fletcher asked to put the app on the Facebook and the webpage weekly as a reminder

Trustee Kurnit asked about the committee that is meeting to discuss the vendor to do a District wide audit

- Will have proposal before the Board in May or June

## 18. New Business

18.01 North Country Clean Energy Conference (proposed 9:55)
10:20
*Recommended Action:* The Board of Education hereby approves up to 3 Board members to attend the North Country Clean Energy Conference on June 4-6 in Lake Placid, NY at a cost of $378 per person plus meals and travel expenses.
Motioned: Trustee Kurnit
Seconded: Trustee Spencer
Governor will clarify plan for bio-mass grants
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

18.02 The Board will discuss New Business (proposed 10:00)
10:23

No New Business was discussed

**19. Request For Information**

19.01 The Board will request information (proposed 10:05)

10:23

Trustee Spencer asked for information on the Wind Turbine

- The Wind turbine was delivered, but the company has gone out of business
- Still looking for a contractor to assemble
- Assistant Superintendent for Business Victoria McLaren will provide an update

Trustee McGillicuddy asked:

- for more information on the ELL person that we are bringing into district and if the new staff member needs support
- If ELL program needs a coordinator
    - The existing staff member has experience running a program in her former district

Trustee Spencer asked that the postcard be made available for those that did not receive it

**20. Public Comment**

20.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 10:10 duration 10 min or more)

No public or student commented

**21. Adjournment**

21.01 Adjourn Meeting (proposed 10:20). Next meeting is the Annual Budget Vote and Election on Tuesday, May 20, 2014 in the MS/HS at 8:00 pm. Don't forget to vote!

*Recommended Action:* The meeting is adjourned at 10:28
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Osmond and Trustee McKeon

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon

Minutes Recorded By:
Victoria McLaren, District Clerk

Victoria McLaren

Minutes Typed By:
Fern Amster

Fern Amster