ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING/County Wide BOCES Vote and Election

MINUTES 6:00 p.m.

WEDNESDAY, APRIL 23, 2014
Middle School/High School

1. Opening Items

1.01 Call to Order 6:10
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee McGillicuddy, Trustee Kurnit, Trustee Osmond, Trustee McKeon, Trustee Spencer
Not Present: Trustee Hickey Trustee Fletcher

2. Acceptance of Minutes

2.01 Acceptance of Minutes (proposed 6:05)
6:10
Recommended Action: The Board of Education hereby accepts the minutes of the 4/8/14 BOE meeting
Motioned: Trustee Spencer
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Kurnit, Trustee Osmond, Trustee McKeon, Trustee Spencer
Not Present: Trustee Hickey Trustee Fletcher

3. Welcome

3.01 The Board will recognize the All County Music Students (proposed 6:10)
6:12
Bennett Principal Gabriel Buono introduced the participants:
YOUNG ELEMENTARY MUSIC SYMPOSIUM: Aaron Clayton, Abigail Persons-Bellows, Achaia Gindele Bella Cilibrasi, Clara Mead, Delilah Blue, Elisa Rhodes, Layla Sprague, Madison Wilson, Or-el Raphael, Rebecca Keaveny, Sophia Frank, Sophia Grinberg, Sophia Poremba, Tierney Byron

ALL COUNTY CHORUS: Maia Weiss, Yasmin Chefridi, Sophia Musialkiewicz, Grace Foster, Hailey Crawley, Lola Manieri,

ALL COUNTY BAND:
Flute: Sierra Apolito 1st Chair, Jazarah Shim, Giovanna Wall
Clarinet: Archie Lewis-Harris 2nd Chair, Kylie Apolito, Grace Foster, Tyler Nguyen
Alto Saxophone: Benjamin Grinberg 2nd Chair
Trumpet: Nicholas Ross , Misha Nichols
French Horn: Samuel Buono,
Baritone: Monroe Maki 1st Chair
Percussion: Michael (Cooper) Anderson 2nd Chair, Sonny Luchmee

ALL COUNTY ORCHESTRA:

1st violin: Jason Zheng1st chair concertmaster, Aniyah Glenn, Faith Grant, Lorelei Davis
2nd violin: Maia Weiss, Jessica Zygmunt, Elsa Weyeneth, Colin Vernet, Toni Nguyen, Iris Espinoza, Alissa Kolarick, Leah Grant
Viola: Sophia Roberts1st chair, Analie Ingalsbee, Joshua Odato
Cello: Jonah Lindsay first chair, Brooklyn Zeh, Ellery Loheide, Maxwell Mielcarek

Music Teacher Karen McKenna described Bennett's "Practice a Thon": students practice and are fund raising by how much time they spend

- Raised over $1500 for the 3 local food pantries

4. Board District News

4.01 The Board will announce District news (proposed 6:20) 6:23

Trustee McGillicuddy reported:

- Attended fourth grade concert
  - First year of playing together, was very impressive
- Did first budget presentation yesterday at PTA Woodstock meeting
  - Went well
  - Good number of parents and teachers

5. Superintendent District News

5.01 The Superintendent will announce District news (proposed 6:25)

Superintendent Phyllis McGill reported:

- After working through master schedule we no longer require the additional 1.0 FTE special education position
  - Does not change the budget because it was going to be paid out of grant
- Attended Budget presentations at Woodstock PTA and Woodstock Town Board
- Open house tours at Phoenicia on 5/12/14 and MS/HS 5/7/14
  - View building conditions to be addressed in the Capital Project
  - See website for more info
- Kindergarten screening update
  - 26 at Phoenicia
  - 50 at Woodstock
- UPK update
  - 18 with applications for 23 openings at First Steps
  - Applications available until 5/16/14
- Mobile App has 328 downloads

Surprising how few people are interested in the UPK program

- Superintendent Phyllis McGill will report back as to where it is posted

6. Student Representative Report

6.01 Student Representative, Sarah Melvin, will report to the Board (proposed 6:30)

- HS chorus and Orchestra concert is 5/5/14
- Band concert is 5/19/14
- DECA holding blood drive on 4/30/14

- NHS and DECA working together
- Belleayre Bash holding fundraisers
  - Teddy grams that can be sent to friends
  - May Day Dance 5/2/14
- First varsity track meet today
- Home games tomorrow with varsity baseball and softball
- Community mentorship presentation on 5/29/14 for this year
  - Eliza Siegel published a poetry and prose book being sold to benefit the Bennett Library
    - She is the editor of Onteora literary magazine
      - Working on newest production to be out in next month
    - Did her mentorship with Mayapple Press in Woodstock to learn editing and publishing
  - Just one of the many wonderful things created in the program

7. Acknowledge Public Be Heard Comments 6:33

7.01 The Board will acknowledge the public be heard comments from the last meeting
Rich DeRuvo and Gabriel Buono spoke regarding the SRO

8. Public/Student Comment

8.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 6:35 duration 10 min or more)
6:33
No pubic or student comments were made

9. Discussion

9.01 Review Policies 8110 Curriculum Development, Resources and Evaluation, 8250 Evaluation of the Instructional Program and Discuss creating an Advisory Committee to review the curriculum (proposed 6:45 duration 20 min)
6:34
Trustee McGillicuddy clarified that this is an ongoing discussion on creating an advisory committee to create curriculum

- Common Core is not a curriculum, but requirement to be met

Discussion:

- Policy 8110 continuing evaluation of curriculum of Administration and Board
- Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke reported on the Professional Development Committee and what is happening In District now with curriculum:
  - Needs to be more coordinated and on a larger scale
  - Professional Development Committee is a representative group that reviews and revised professional development plan
    - Meeting monthly this year to build shared and collective capacity to look at data and what professional development we need
    - Look at different ways of professional development
  - Working with grade 4-8 to revise science
  - Similar conversation for social studies this summer 1-2 days for teachers to come together

- Administrators, Professional Development Committee and ELA/Math Coordinators will go to professional development to learn to write a curriculum

- Before this year what has been done in District:
  - Professional Learning Communities for Teachers College in appropriate grade level curriculum
  - Hired a literacy coach at Bennett
  - Adopted a math program and math liaisons
  - Summer work mapping out math K-2 textbook and presented to colleagues
- Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke would be the person responsible to create and evaluate the curriculum as per Policy 8110
  - Resources: Professional Development Committee (PDC) to provide input into work and set priorities, BOCES – Curriculum 21 Conference to learn to refresh skills on writing a curriculum using Heidi Hayes Jacobs' method
    - Rely on PDC to help on working on all content areas throughout the District
    - Will need to purchase curriculum mapping software program after evaluating the work to be done
      - Shows gaps or redundancies vertically in curriculum
      - Expect at budget time to ask for a technology solution
- Student Representative Sarah Melvin commented that life sciences is being taught repeatedly in elementary and MS
  - when they take physical sciences is very difficult since they have only had life sciences
- Curriculum should drive professional development not the other way around; Districts with curriculums have an easier time with that foundation
- According to these policies, the Board could give a time table for the evaluation of curriculum
  - As per policy, would be wise to pull in faculty and administration to focus on this project being completed as soon as possible
- Need to do things in with a thoughtful, systematic plan with accountability/measure of success
  - Flexible plan that is evaluated and adjusted
- Person responsible needs to keep Board informed of progress and needs

Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke to come to the Board with the work to be accomplished along a timeline with concrete measures of success

- Will present draft at next Board meeting

9.02 First Reading of Policy 7670 Impartial Due Process Hearings (proposed 7:05) 7:16

- Streamline process as per highlighted section of policy

~~2011~~2014 7670 Students

S**UBJECT: IMPARTIAL DUE PROCESS HEARINGS/SELECTION OF IMPARTIAL**

HEARING OFFICERS

The parent/person in parental relation of a student with a disability may file a written request with the Board for an impartial due process hearing with respect to any matter relating to the identification, evaluation, educational placement, provision of a free appropriate public education (FAPE), manifestation determination or other matter relating to discipline. The Board may also initiate such hearing.

The School District is committed to making every effort to amicably resolve differences involving the educational programs for students with disabilities. Mediation will be available to resolve disputes involving any matter, including matters arising prior to the filing of a request for an impartial due process hearing. In addition, the District may establish procedures providing the opportunity to meet with a disinterested party from a community dispute resolution center for an explanation of the benefits of the mediation process.

For those exceptional circumstances where a more formal method is required, the impartial hearing process will be utilized. The Impartial Hearing Officer (IHO) renders a written decision after the parties present and refute evidence before him/her. The decision of the IHO is final and binding on both parties unless appealed to the State Review Officer (SRO).

Impartial Due Process Hearing Process

The request for an impartial due process hearing must be submitted within two (2) years of the date the parent or the District knew or should have known about the alleged action forming the basis of the complaint. However, the two (2) year timeline does not apply if the parent was prevented from requesting the hearing due to specific misrepresentations by the District that it had resolved the problem or the District's withholding of information from the parent that is required by Commissioner's Regulations.

The following is an overview of the impartial due process hearing process/prehearing conference:

a) Due Process Complaint Notification

1. The parent or the School District may request an impartial due process hearing by first submitting a due process complaint notice.

A hearing may not be held until a due process complaint notice is filed. Either the parent, the District, or the attorney representing either party may present a complaint with respect to any matter relating to the identification, evaluation or educational placement of a student with a disability or a student suspected of having a disability, or the provision of a free appropriate public education to such student.

This written due process complaint notice must include:

(a) The name of the student;

(b) The address of the student's residence or, in the case of a homeless student, available contact information;

(c) The name of the school the child is attending;

(d) A description of the nature of the problem of the student relating to the proposed or refused initiation or change, including facts relating to the problem; and

(e) A proposed resolution of the problem to the extent known and available to the party at the time.

2. The due process complaint notice will be deemed sufficient unless the party receiving the notice notifies the other party and the IHO in writing within fifteen (15) days of receiving the notice that they believe the notice requirements have not been met.

3. Within five (5) days of the receipt of the notice of insufficiency, the IHO shall make a determination on the face of the notice of whether the notification meets the notice requirements and shall immediately notify the parties in writing of the determination.

4. If the District has not sent a prior written notice (notice of recommendation) to the parent regarding the subject matter of the complaint notice, the District will send a response to the parent within ten (10) days of receiving the complaint which includes:

(a) An explanation of why the District proposed or refused to take the action raised in the complaint;

(b) A description of other options the Committee on Special Education (CSE)/Committee on Preschool Special Education (CPSE) considered and why those options were rejected;

(c) A description of each evaluation procedure, assessment, record, or report the District used as a basis for the proposed or refused action; and

(d) A description of the factors relevant to the District's proposal or refusal.

5. Upon receipt or filing of the due process complaint notice, the District will provide the procedural safeguards notice to the parents. The District will also inform parents in writing of the availability of mediation and of any free or low-cost legal and other relevant services available in the area.

6. Within ten (10) days of receiving the complaint notice, the non-complaining party must send a response specifically addressing the issues raised in the notice.

7. A party may amend its due process complaint notice only if:

(a) The other party consents in writing and is given the opportunity to resolve the complaint through a resolution process;
(b) The IHO grants permission, but not later than five (5) days before the impartial due process hearing commences.

Applicable timelines for the impartial due process hearing will recommence at the time of the filing of the amended notice.

8. No issues may be raised at the impartial due process hearing that were not raised in the due process complaint notice.

b) Resolution Process

1. Within fifteen (15) days of receiving the due process complaint notice from the parent and prior to the due process hearing itself, the District shall convene a meeting with the parents and relevant members of the CSE/CPSE, as determined by the District and the parent, who have specific knowledge of the facts identified in the complaint. A representative of the District who has decision-making authority must attend. The attorney for the District may not attend unless the parent is accompanied by an attorney. At this resolution meeting, the District has the opportunity to resolve the complaint after the parents discuss their complaint and the facts forming its basis.
2. The District will take steps to ensure that one (1) or both of the parents of the student with a disability are present at the resolution meeting, including notifying parents of the meeting early enough to ensure that they will have the opportunity to attend and scheduling the resolution meeting at a mutually agreed on time and place and in a location that is physically accessible to the parents.
3. When conducting meetings and carrying out administrative matters (such as scheduling), the parent and District may agree to use alternative means of meeting participation such as video conferences or conference calls.
4. The parent and District may agree in writing to waive the resolution process or agree to use the mediation process to resolve the dispute.
5. If a settlement is reached, the parties shall execute a legally binding agreement signed by the parent and the representative of the District who has authority to bind the District. This agreement is enforceable in court. However, either party may void the agreement within three (3) business days of the agreement's execution.

6. If the District has not resolved the due process complaint to the satisfaction of the parents within thirty (30) days of receipt of the complaint notice, the impartial hearing process may begin.
7. Except where the parties have jointly agreed to waive the resolution process or use mediation, the failure of a parent filing a due process complaint to participate in the resolution meeting will delay the time line for the resolution process and due process hearing until the meeting is held:
(a) If the District is unable to obtain the participation of the parent in the resolution meeting after reasonable efforts have been made (and documented), the District may, at the conclusion of the thirty-day period, request that an IHO dismiss the parents' due process complaint.
(b) If the District fails to hold the resolution meeting within fifteen (15) days of receipt of the parent's due process complaint or fails to participate in the resolution meeting, the parent may seek the intervention of the IHO to begin the due process hearing timeline.

c) Pre-Hearing Conference

1. A pre-hearing conference (which may take place via telephone) may be scheduled by the IHO to simplify or clarify issues; establish dates for the completion of the hearing; identify evidence to be entered into the record; identify witnesses expected to provide testimony; and/or address other administrative issues. A transcript or written summary shall be entered into record by the IHO.

c) Impartial Due Process Hearing

In the event the complaint is not resolved in a resolution process, the Board will arrange for an impartial due process hearing to be conducted. When carrying out administrative matters relating to an impartial due process hearing, such as scheduling, exchange of witness lists and status conferences, the parent and District may agree to use alternative means of meeting participation such as video conferences or conference calls.

The District must immediately (but not later than two (2) business days after receipt of the due process complaint notice or mailing of the due process complaint notice to the parent) initiate the process to select an IHO. The District selects the IHO through a rotational selection process in accordance with regulatory time lines. The Superintendent's Secretary/District Clerk will be responsible for contacting IHOs and maintaining appropriate records.

2. **Pursuant to the Regulations of the Commissioner of Education, if an impartial hearing is currently pending for the same student when a new hearing request is received, the district will appoint the**

same IHO, if available, who will determine whether or not to consolidate the hearings. Additionally, if the new hearing request concerns an issue which had been previously withdrawn in the 12 months prior, the district shall appoint the same IHO, if available.

23. The IHO must be certified by the Commissioner of Education, be independent and have access to the support and equipment necessary to perform the duties of an IHO. When the selected IHO indicates availability, the Board of Education must immediately appoint him/her. To expedite this process, the Board may designate one (1) or more of its members to appoint the IHO on behalf of the Board.

43. The IHO may not accept appointment unless he/she is available to make a determination of sufficiency of a due process complaint notice within five (5) days of receiving such a request and (unless an extension is granted) to initiate the hearing in a timely fashion.

(a) When the District files the due process complaint notice, the hearing or pre-hearing conference must commence within the first fourteen (14) days after the date the IHO is appointed;

(b) When a parent files the due process complaint notice, the hearing or pre-hearing conference must commence within the first fourteen (14) days after whichever of the following occurs first:

1) The date the IHO receives the parties' written waiver of the resolution meeting; or

2) The IHO receives the parties' written confirmation that a mediation or resolution meeting was held but no agreement could be reached; or

3) The expiration of the thirty-day resolution period unless the parties agree in writing to continue mediation at the end of the thirty-day resolution period. In such case, the hearing or pre-hearing conference will commence within the first fourteen (14) days after the IHO is notified in writing that either party withdrew from mediation.

45. The hearing, or a prehearing conference, shall commence within the timeframe specified in c) above, unless an extension is granted pursuant to Commissioner's Regulations.

56. Each party must disclose to all parties all evaluations completed by that date and recommendations based on the offering party's evaluation that they intend to use at the hearing not less than five (5) days prior to the hearing. The IHO may bar any party that fails to comply with this requirement from introducing the relevant evaluation or recommendation at the hearing without the consent of the other party.

67. The hearing will be conducted at a time and location that is reasonable and convenient to the parent and the student involved. The hearing shall be closed to the public unless the parent requests an open hearing.

78. The role and responsibilities of the IHO will be as enumerated in Commissioner's Regulations.

89. The student shall remain in his/her current placement during the pendency of the impartial due process hearing unless both parties agree or except as otherwise provided for expedited impartial due process hearings for certain disciplinary suspensions or removals of a student. For a preschool child not currently receiving special education services and programs, he/she may, during any impartial due process hearings or appeals, receive special education services and programs if the parent/person in parental relation and the District agree. However, during the pendency of an appeal for a preschool child who is transitioning from an Early Intervention (EI) program and is no longer eligible for the EI program due to age, the District is not required to provide the services the child had been receiving under EI. If found eligible for special education as a preschool student with a disability, and if the parent consents to the initial provision of services, the District will provide those programs and services that are not in dispute.

~~1~~09. The IHO renders and forwards the finding of fact and decision to the parties and to the State Education Department in accordance with regulatory time lines but not later than forty-five (45) days from the date required for commencement of the impartial due process hearing specified in c) above. For expedited hearings the deadline is within ten (10) school days after the hearing; for preschool hearings the timeframe is thirty (30) days after the receipt by the Board of a request for a hearing or after the initiation of such hearing by the Board.

1110. The decision of the IHO is final and binding on both parties unless appealed to the State Review Officer (SRO).

Burden of Proof

In accordance with New York State law, the burden of proof and persuasion in an impartial due process hearing dispute relative to a student's special education placement rests upon the School District. However, a parent/person in parental relation seeking tuition reimbursement for a unilateral parental placement shall have the burden of persuasion as to the appropriateness of the placement.

Recordkeeping and Reporting

The District will utilize the New York State Education Department's Impartial Hearing Reporting System (IHRS) to access the alphabetical list of the names of each IHO who is certified in New York State and

available to serve in the District. The District will record and report to the State Education Department required information relating to the selection of IHOs and the conduct of impartial due process hearings according to the manner and schedule specified by the Department. The Superintendent shall designate a staff member(s) who will be responsible for reporting such information as required relating to the impartial hearing process into the State Education Department's web-based reporting system.

Compensation of Impartial Hearing Officers

The District shall compensate an impartial hearing officer for his or her services at the maximum rate established for such purpose by the Director of the Division of the Budget. The District will be responsible for compensating the IHO for prehearing, hearing and post-hearing activities:

1. The District will not pay the IHO the rate prescribed by the Division of the Budget for time traveled;
2. The District will reimburse the IHO for reasonable, actual and necessary expenses for travel, and if by automobile, at the prevailing IRS reimbursement rate;
3. The District will not reimburse the IHO for administrative assistance, secretarial or other overhead expenses;
4. The District will not pay any cancellation fee;
5. The District will not accept charges for lodging or meals, except in extraordinary circumstances and upon prior application, in writing, by the IHO, describing the extraordinary circumstance and receiving prior approval from the District.

At the completion of the impartial due process hearing, the IHO shall submit an itemized bill of hourly charges and expenses, which will be promptly paid by the District.

Mediation

The District will inform the parent in writing of the availability of mediation and any free or low-cost legal and other relevant services available in the area at the request of the parent or when an impartial due process hearing is requested.

Mediation is voluntary and does not deny or delay a parent's right to an impartial due process hearing. If mediation is initiated after a request for an impartial due process hearing has been received, the impartial due process hearing must continue unless the request for the impartial due process hearing is withdrawn. However, a party may request an extension to an impartial due process hearing in order to pursue mediation.

Guardians ad Litem at Impartial Due Process Hearings

Unless a surrogate parent has been previously appointed, the IHO must appoint a guardian ad litem when he/she determines that the interests of the parent(s) are opposed to or are inconsistent with those of the student or whenever the interests of the student would be best protected by such appointment.

Confidentiality

All issues relating to a request for and conduct of an impartial due process hearing must be kept confidential by all District staff.

Administrative Procedures

Administrative procedures will be developed for the selection and appointment of an IHO consistent with regulatory requirements.

Individuals with Disabilities Education Act (IDEA), 20 United States Code (USC) Section 1400 et seq.
34 Code of Federal Regulations (CFR) Part 300
Education Law Sections 4005, 4202, 4404(1) and 4410(7)
8 New York Code of Rules and Regulations (NYCRR) Sections 200.1, 200.2, 200.5, 200.16, 200.21 and 201.11 NOTE: Refer also to Policy #7690 -- Special Education Mediation

9.03 First Reading of Policy 3280 Community Use of School Facilities (proposed 7:10) 7:18

- Board members wanted to help Board in its goal of enabling the community more use of the buildings

~~2010~~2014 3280 Community Relations

SUBJECT: COMMUNITY USE OF SCHOOL FACILITIES

~~The Board of Education feels that the primary purpose for the use of school facilities of the Onteora District is to promote the education of the children. The use of school facilities is under the control and supervision of the Board of Education, however, the Board of Education recognizes the use of school facilities should be maximized to support community activities and events. The Board may permit the use of the school property, when not in use for school purposes, for any of the purposes in accordance with law. The Superintendent will formulate regulations applicable to this policy.~~

While the district's school buildings and grounds are maintained primarily for the purpose of educating students within the district, the Board of Education recognizes that the buildings and grounds are a valuable community resource and believes that this resource should be available to the community for specific uses that will not interfere with educational activities. This policy is intended to identify the uses that community groups may make of those facilities.

Permitted Uses

District facilities may be used for the purposes listed below, subject to the conditions and restrictions set forth in this policy.

A. Instruction in any branch of education, learning or the arts.

B. Public library purposes, subject to provisions of the Education Law, or as stations of public libraries.

C. Social, civic and recreational meetings and entertainments, or other uses pertaining to the welfare of the community so long as such uses are non-exclusive and open to the general public.

D. Meetings, entertainment and occasions where admission fees are charged, when the proceeds are to be spent for an educational or charitable purpose.

E. Polling places for holding primaries and elections, for the registration of voters and for holding political meetings.

F. Civic forums and community centers.

G. Recreation, physical training and athletics, including competitive athletic contests of children attending a private, nonprofit school.

H. Child-care programs when school is not in session, or when school is in session for the children of students attending schools of the district and, if there is additional space available, for children of employees of the district.

I. Graduation exercises held by not-for-profit elementary and secondary schools, provided that no religious service is performed.

Prohibited Uses

Any use not permitted by this policy is prohibited. In addition, the following uses are specifically prohibited.

A. Meetings sponsored by political organizations.

B. Meetings, entertainments and occasions that are under the exclusive control of and the proceeds are to be applied for the benefit of a society, association or organization of a religious sect or denomination or of a fraternal, secret or exclusive society or organization, other than veterans' organizations or volunteer fire fighters or volunteer ambulance workers.

Conditions of Use for District Facilities

A. Use of district facilities may be permitted unless such facilities are in use for school purposes, or during educational programs. The district reserves exclusive and nonreviewable judgment to determine if a requested use would interfere with or disturb the district's educational programs.

B. To ensure that district facilities are preserved for the benefit of the greater district community, only community based groups and organizations (that is, groups which are located within the geographic area covered by the district) may be granted access to district facilities.

C. Use of district facilities will be permitted only where the applicant agrees to pay the district a user fee according to a schedule adopted by the district to cover the costs of heat, electricity, maintenance, custodial services and any other expenses associated with the requested use. Use is further conditioned upon the applicant's agreement to pay additional fees associated with the use of any additional services or equipment. The district retains the right to condition use upon an applicant depositing with the district a sum equaling the estimated costs and fees associated with the proposed use 10 days in advance of the requested use. The district retains the further right to waive user fees for groups that are associated with or sponsored by the district.

D. Where, in the judgment of the district, the requested use of district facilities requires special equipment or supervision, the district reserves the right to deny such use, or in the alternative, to condition such use upon the applicant's payment of additional fees in accordance with paragraph C above. Only authorized personnel shall operate district equipment.

E. Use of district facilities will only be permitted where the organization provides the district timely evidence of adequate insurance coverage ($1,000,000 minimum) to save the district harmless from all liability, property damage, personal injuries and/or medical expenses. The district will exercise complete and unreviewable discretion regarding what constitutes adequate insurance coverage for each proposed use.
F. The Board reserves the discretion to deny use of district facilities described above, or to terminate use of district facilities:
1. By an applicant who has previously misused or abused district facilities or property or who has violated this policy;
2. For any use which could have the effect of violating the Establishment Clause of the United States Constitution or other provisions of the United States or New York State Constitutions;
3. For any use which, in the estimation of the Board, could reasonably be expected to or actually does give rise to a riot or public disturbance;
4. For any use which the Board deems inconsistent with this policy;
5. For any use by a private for-profit entity that has the direct or indirect effect of promoting the products or services of such entity;
6. In any instance where alcoholic beverages or unlawful drugs are sold, distributed, consumed, promoted or possessed;
7. For any use prohibited by law.

Application Procedure for Use of District Facilities
A. All applications for use of school facilities shall be made in writing and submitted to the Superintendent of Schools at least 30 days prior to the date of the requested use. A use permit application is available in the Superintendent's office. The District retains the right to reduce the 30 day prior notice requirement.
B. The applicant must clearly and completely describe the intended use of the district facility in the application.
C. All applicants must review this policy prior to submitting the application. All applications must be signed by an authorized agent of the group or organization requesting use. The applicant's signature on the application shall attest to the group or organization's intent to comply with all Board policies and regulations and to use district facilities strictly in accordance with the use described in the application.
D. All applicants must agree to assume responsibility for all damages resulting from its use of district facilities. Proof of adequate insurance must be provided by the applicant at least 10 days before the date of the requested use.
E. Permits shall be valid only for the facility, use, dates and time specified in the permit. No adjustment to the permit is allowed except with the prior written approval of the Superintendent. Permits shall not be transferable.
F. The Superintendent is authorized to alter or cancel any permit if it becomes necessary to use the facility for school purposes or for other justifiable reason.
G. With regard to scheduling activities, the district retains the right to give preference to groups and organizations which are associated with or sponsored by the district.
H. Issuance of a permit shall not limit the right of access to the facility by district staff.
*In the event of an austerity budget, use of facilities will be restricted to accommodate budgetary restraints.
Education Law Section 414

10. Discussion and Possible Action

10.01 ECA Quarterly Reports (proposed 7:15)

Recommended Action: The Board of Education hereby accepts the ECA Quarterly Reports for the first and second quarters of 2013-2014 school year.
Motioned: Trustee Spencer
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Kurnit, Trustee Osmond, Trustee McKeon, Trustee Spencer
Not Present: Trustee Hickey Trustee Fletcher

10.02 Abolish Club (proposed 7:20)

7:24

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the abolishment of the High School Computer Club due to inactivity.
Motioned: Trustee Osmond
Seconded: Trustee Kurnit

- Money will be given to the Student Government
    - It was suggested to purchase a 3-D printer for Math, Science, Robotics, Science Olympiad and others in Student Government meeting
- This abolishment is due to lack of fundraising activity and having an account with the ECA
    - No fiscal activity since 2010
    - Advisors are more interested in learning with the children rather than fundraising
    - Can have a club without an ECA account
- There are similar clubs in the school – Science Olympiad and Math Team
    - Hard for students to be in too many clubs

Yea: Trustee McGillicuddy, Trustee Kurnit, Trustee Osmond, Trustee McKeon, Trustee Spencer
Not Present: Trustee Hickey Trustee Fletcher

11. BOCES Vote and Election

11.01 BOCES Election (proposed 7:25)

7:30

Recommended Action: The Board of Education of the Onteora Central School District hereby casts votes for the candidates as attached.
Motioned: Trustee Osmond
Seconded: Trustee Spencer

- At large seats allows Kingston to have 2 seats, even though law states that no more than 1 person residing in any 1 school district can be part of the Board at the same time

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Kurnit, Trustee Osmond, Trustee McKeon, Trustee Spencer
Not Present: Trustee Hickey Trustee Fletcher

11.02 BOCES Vote (proposed 7:30)

Recommended Action: The Board of Education of each component school district of the Ulster BOCES, by resolution, may cast one (1) vote to approve or disapprove the Board of Cooperative Educational Services Administrative Budget in the amount of $2,362,831.00.
Motioned: Trustee Spencer
Seconded: Trustee Osmond

- BOCES budget presentation clarified they can't have a fund balance, so any leftover money goes back to the respective Districts

Result: Unanimous
Trustee McGillicuddy, Trustee Kurnit, Trustee Osmond, Trustee McKeon, Trustee Spencer
Not Present: Trustee Hickey Trustee Fletcher

12. Consent Agenda

12.01 Approve Consent Agenda (proposed 7:35)
7:37
Recommended Action: Approve consent agenda item numbers 12.02-12.07
Motioned: Trustee Osmond
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Kurnit, Trustee Osmond, Trustee McKeon, Trustee Spencer
Not Present: Trustee Hickey Trustee Fletcher

12.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL
SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATES	PAY RATE	REMARKS
Colevas, Paul	0.6 FTE Social Studies/HS	03/10/14 -04/18/14*	1MA	LOA Replacement

*extension of appointment

TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Ingalsbe, Lysa	Chaperone-Washington, D.C. trip	05/14/14-05/16/14	$102.00/day	Nursing Services

EXTRA DUTY STIPENDS 2013-14

NAME	POSITION	AMOUNT
Cohen, Wendy	AIS/Regents Prep (After School) 1	$1,903.00
Cook, Debra	AIS/Living Environment (After School) (split w/ C. Thompson)	$951.50
Thompson, Carolyn	AIS/Living Environment (After School) (split w/ D. Cook)	$951.50

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
2771	03/10/14-04/18/14*	Medical – Paid

*extension of leave

12.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations
Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #4/14, Confidential, as reviewed by Trustee Hickey

12.04 Donation from Imagine Onteora

Recommended Action: The Superintendent recommends acceptance of a donation totaling $1,000.00 CASH, from Imagine Onteora to go towards Field Trips for the 4th – 8th grade students.
The Superintendent recommends approval to increase the 2013-2014 Budget per the following donations:
Imagine Onteora
A2110.431.02 Supplemental $400.00
A2110.431.03 Supplemental $600.00

12.05 Donation for Scholarships

Recommended Action: The Superintendent recommends acceptance of donations totaling $6,000.00, CASH, from various donors as scholarship awards for the Class of 2014.
The Superintendent recommends approval of the following donations:
Donation Amount and Donee's Name
$800.00 Onteora Teachers Association
$1,000.00 Rose & Kiernan
$500.00 Onteora Lions Club/Community Service Club
$150.00 Lake Hill Sportsman's Club
$200.00 Community Bank
$200.00 Historical Society of Olive
$250.00 Hunter Family
$200.00 Margit Kaindl Richer
$500.00 Olive Memorial Post #1627
$250.00 American Legion Auxilary #950
$100.00 Historical Society of Woodstock
$300.00 Deborah Heppner
$100.00 Tongore Garden Club
$250.00 Sara & Zach Fisher
$500.00 Nicholas Alba
$400.00 Imagine Onteora
$300.00 Pat Tosi

12.06 BOCES Cooperative Bidding

Recommended Action: WHEREAS it is the desire of the participating school districts of the Board of Cooperative Educational Services, Ulster County, adopting this resolution to jointly request bids for certain commodities to be determined by the Superintendent of this school district from time to time for the 2014-15 school year, NOW, therefore, be it
RESOLVED that the Onteora School District hereby agrees to participate with other school districts of the Board of Cooperative Educational Services, Ulster County, New York, in the joint bidding of commodities to be requested by the school district Purchasing Agent and approved by the Superintendent; and be it further
RESOLVED that the specifications as prepared by the Steering Committee of participating school districts and presented to this Board of Education will be used and that this Board, if it desires to purchase these commodities agrees to purchase said commodities at the lowest bid price recommended by the Steering Committee of the joint school districts; provided, however, that each participating Board of Education in exercising its legal responsibilities, has the right to reject and/or modify

the recommendation of the Steering Committee in the awarding of the bid; and be it further
RESOLVED that the invitation to bid will be advertised by BOCES in the Kingston Daily Freeman, the Middletown Record and the Poughkeepsie Journal in accordance with the provisions of Section 103 of the General Municipal Law.

- In cooperative bid, every district has to use same items, some items it is easy for Onteora to join and some items we put our own bid

12.07 Surplus items from West Hurley School Bid
Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for surplus items listed below to the highest bidder as per Auctions International, Inc.:
Item #
1. Lot of Approx (250) Student Desks $10.00 audigirl713
2. Lot of Approx (150) Student Desks $10.00 audigirl713
3. Lot of (60 +/-) Assorted Office Chairs $67.50 wonder
4. Lot of Approx (380+) Assorted Elementary Student Chairs $810.00 steveprocure
5. Lot of Approx (95) High School Desks $10.00 audigirl713
6. Lot of Approx (437+) Student Chairs $820.00 steveprocure
7. Lot of Approx (200+) Student Desks $77.50 steveprocure
8. Lot of (20) Office Furniture Credenzas $10.00 audigirl713
9. Lot of (42) Overhead Projectors $20.00 szap239
10. Lot of (4) Laminator Machines $10.00 taxioneted
11. Lot of (40) TVs $0.00 #N/A
12. Lot of (3) Deteco model #239Health Scales $33.00 number7
13. Lot of (4) Risers $13.00 kayakboyz
14. Lot of (4) Wooden Science Tables $26.00 kayakboyz

13. Committee Reports

13.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 5/5/14 (proposed 7:40) 7:40

13.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

13.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 5/5/14
Committee has not met since the last Board meeting

13.04 District Committee: Health and Wellness Committee. Next meeting is in room 205 HS at 2:45 on TBD
Committee has not met since the last Board meeting

13.05 Ad Hoc Committee: Primary School - Asst. Superintendent for Curriculum & Instruction Marki Clair-O'Rourke to report

- Continued format of sub-committees
- Pre-K sub committee: met with the head of our UPK program to discuss the

program: selection, how students are served, number of students in program

- Class size sub committee:sending surveys to parents of students in 1st and 2nd grades to see how their students did pre and post new sections
    - Survey also to teachers on instruction, classroom management
- Social-emotional sub committee: Invited Colleen Young from the county who shared information on the PATHS program she implements in elementary buildings
    - Committee also reviewed articles about other programs to support social-emotional learning
- Next meeting is 5/1/14, 3 weeks in between meetings
- Pre-K committee is visiting the first steps program before the next meeting and will report to the group
- Moving toward a document that will give the answer to "What makes a great primary school?"
    - Concrete recommendations to Dr. McGill to bring to Board by the end of the school year
    - Hoping to craft collection to result in "white paper"
- Looking at impact on budget of class size but first exploring what is best for instruction
    - Sub-committee will not move forward without data of survey

13.06 Ad Hoc Committee: Communications Superintendent Phyllis McGill to report
Committee has not met since the last Board meeting

- Communications plan for the referendum has been shared with Communications Committee
    - Information on website about Open Houses at MS/HS and Phonicia to see work to be done

14. Old Business

14.01 The Board will discuss Old Business (proposed 7:45) 7:49

- Formal mechanism to get students and parents input on curriculum as to needs for college and career
    - little things that impede the transition from grade to grade
        - 11th AP Literature/composition – highest level English
        - Students take Ulster 101 in12th grade – but this should precede the AP Literature, as skills learned in 101 would help in AP Literature
        - scheduling conflicts with classes necessary for graduation
- Some students cannot take all AP classes they want due to band
    - Many electives offered 8th period when Band is scheduled, may have had more interest if offered earlier
- Some students interested in pre-engineering and engineering can't because of band
    - Pre-engineering same time as accelerated science- same interested students
- Our contracted buses do not use chains at all
    - If Board wants, can be future agenda item, as they can be installed at anytime

- Chains would be a great idea if they would decrease down time due to snow and ice and other related things

Trustee Kurnit expressed an interested in maintaining the ad hoc bio mass committee or the Board directing the Facilities Committee to continue on alternate fuels

- NYSERDA and Governor's office may to reach out to Assistant Superintendent for Business Victoria McLaren
  - Board was asked about other types of energy at the Woodstock Town Board meeting last night

15. New Business

15.01 Rural Schools Conference (proposed 7:50)
8:00
Recommended Action: The Board of Education hereby approves up to 3 Board members to attend the Rural Schools Conference on July 13-15, 2014 in Cooperstown, NY at $550 per person plus travel expenses.
Motioned: Trustee Osmond
Seconded: Trustee Spencer

- 2 nights in hotel

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Kurnit, Trustee Osmond, Trustee McKeon, Trustee Spencer
Not Present: Trustee Hickey Trustee Fletcher

15.02 The Board will discuss New Business (proposed 7:55)
No other old business was discussed

16. Request For Information

16.01 The Board will request information (proposed 8:00) 8:04
Trustee McGillicuddy asked when the Code of Conduct committee going to resume their work

Trustee Kurnit asked where the UPK is posted

17. Public Comment

17.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 8:05 duration 10 min or more) 8:05
No public made a comment

18. Executive Session

18.01 Enter executive session (proposed 8:15)
Recommended Action: Motion to enter into executive session to discuss negotiations for the Onteora Administrator Association, Onteora Non-Teaching Association & the contracts of the Superintendent and Assistant Superintendent for Business; the tenure of a particular administrator; pending litigation with abatement and the yearly increase for Confidential Staff.
Motioned: Trustee Kurnit

Seconded: Trustee Spencer
Result: Unanimous
Trustee McGillicuddy, Trustee Kurnit, Trustee Osmond, Trustee McKeon, Trustee Spencer
Not Present: Trustee Hickey Trustee Fletcher

No Longer Present:
Trustee McKeon left at approximately 9:40

18.02 Exit Executive Session and Return to Public Session
Recommended Action: Motion to exit executive session and return to public session
Motioned: Trustee Osmond
Seconded: Trustee Spencer
Result: Unanimous
Trustee McGillicuddy, Trustee Kurnit, Trustee Osmond, Trustee Spencer
Not Present: Trustee Hickey Trustee Fletcher, Trustee McKeon

19. Adjournment
19.01 Adjourn Meeting. Next meeting is Tuesday, May 6, 2014 in the MS/HS at 6pm
Recommended Action: The meeting is adjourned at 9:45
Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Trustee McGillicuddy, Trustee Kurnit, Trustee Osmond, Trustee Spencer
Not Present: Trustee Hickey Trustee Fletcher, Trustee McKeon

Minutes Recorded By:
Victoria McLaren, District Clerk

Minutes Typed By:
Fern Amster

Victoria McLaren
Fern Amster

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon