ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
6:00 p.m.
THURSDAY, JANUARY 23, 2014
(rescheduled from 1/21/14)
Phoenicia School

MINUTES

1. Opening Items

1.01 Call to Order 6:05
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

2. Executive Session

2.01 Enter executive session (proposed 6:00 duration 1 hour)
Recommended Action: Motion to enter into executive session to discuss the evaluation of a particular person
Motioned: Trustee Fletcher
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

2.02 Exit Executive Session and Return to Public Session (proposed 7pm)
Recommended Action: Motion to exit executive session and return to public session at approximately 7:15
Motioned: Trustee Kurnit
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

3. Acceptance of Minutes

3.01 Acceptance of Minutes (proposed 7:05)
Recommended Action: The Board of Education hereby accepts the minutes of the 1/7/14 BOE meeting
Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

4. Welcome

4.01 Phoenicia Principal, Linda Sella will welcome the Board (proposed 7:10 duration 10 min)

Mr. Burkhardt and Mrs. Johnson presented their "No Junk Food in Our School" Initiative

- Mr. Burkhardt observed the snacks and nutritional value of the meals the children were eating
    - wanted to educate children on healthy eating
    - full support of Mrs. Sella, who suggested he also contact School Lunch Manager, Chris Downs and Director of Health, Nick Millas
        - all in full support
    - found that the cafeteria does have healthy choices
        - Mr. Burkhardt went into the lunchroom to encourage children to make healthier choices.
        - Watched children dump trays to see what they left
    - Whole staff at Phoenicia is in support of the initiative
    - Mrs. Johnson and Mrs. LaMonda's classes decorated the cafeteria
    - Lysa Ingalsbe is in a nutritional residency now at Phoenicia
        - Working with all classes to add nutrition to their daily lives
        - Very happy that her program fits with their initiative
    - "Cooking with Robin" - made Brussels Sprouts and Kale Chips
        - Students loved them
    - Classroom teachers continue without Mr. Burkhardt
    - Teach parents as well

Discussion:

- Speak to Woodstock to do a similar program there
    - When children are in 4th grade together, they will all make good choices
- Kale Chip recipe: Kale, Salt, Pepper, Olive Oil, Hot Oven – bake until crisp
- Empower the students to go home and ask their parents for healthier options
    - Letter from parent that thought they were eating healthy, after letter from school made them think about what they were eating
    - Students are eager to show Mr. Burkhardt the healthy foods they are eating
    - Mr. Burkhardt asked teachers to note behavior changes
        - Many have observed changes

5. Board District News

5.01 The Board will announce District news (proposed 7:20)

7:30

Trustee Fletcher volunteered to be on Primary School Committee

Trustee McGillicuddy, Trustee Kurnit and Trustee Fletcher went to UCSBA in New Paltz

- Representative from the Legislature there to discuss their agendas
    - Have been getting so much feedback from constituents, parents and educators – shared that they have told SED and Regents to pause and look at Common Core to reflect on possible changes
    - Would have to get involved legislatively if regents will not do anything

Trustee Kurnit and Trustee McGillicuddy visited Woodstock Primary School physical space and what it looked like with number of children in room

Superintendent Phyllis McGill, Student Representative Sarah Melvin, Trustee McGillicuddy and Trustee Kurnit attended High Stake Testing workshop

- Panel of people who gave thoughts about Common Core and the fast implementation
- Legal opinion was that parents do not have a choice in testing and Districts do not have control of curriculum
- Statewide survey and consensus received to pause Common Core
    - 83% parents and educators felt they should have a choice
    - Survey had a very good turn out

Monday night will be Ulster County Legislative Action Committee in Kingston – recommendations for legislative platform for the UCSBA

- Discuss possibility of using the mandate relief commission to help children and residents in our District
- 3 groups that came out of 2020 Symposium will meet to the continue the work
    - Teaching and learning
    - School and district structure
    - Accountability

Trustee Fletcher reported:

- Bingo tomorrow night at Bennett – District wide Family night
- PTAs have done a wonderful job
- Kool School at Phoenicia
    - Many after school activities
    - Had to add a second day due to popularity of a particular activity
- Acknowledge an “Onteora Icon” Bernard Stahl
    - Taught for 32 years
    - Served on original faculty
    - 31 years as coach at Onteora
    - Track is dedicated in his honor
    - Observed him at Onteora events this year
    - Moment of silence was observed for Bernard Stahl

Trustee Osmond, Superintendent Phyllis McGill and Trustee Kurnit met with Mike Hein to discuss any possible use for West Hurley School

6. Superintendent District News

6.01 The Superintendent will announce District news (proposed 7:25)
7:45

Superintendent Phyllis McGill reported:

- Met with County Executive Mike Hein; Director of Transportation, Jared Mance, Trustee Osmond and Trustee Kurnit met to see if the West Hurley building could be a welcome site for the Rail Trail
    - Plans for welcome site were not a right fit for West Hurley School

- Gave other ideas for property
- District web site announces Coffee Hours hosting during the week
  - Next one Feb 12 8:30-9:30 – informal opportunity to come by and speak with Superintendent
- Also on web site – applications for UPK next year
  - Right now at First Steps
    - Only ones submitted for Financial Aid
    - Not sure if more will apply this year
  - Contact Pupil Services to apply for UPK
- Kindergarten Registration early – register now, screening later
  - Pick up information at both Primary Schools or District Office in Boiceville
- Comptroller Office doing an audit of how stressful Districts should feel with cuts in State Aid, Levy Limits and GAP elimination
  - Onteora has no fiscal stress according to survey
  - Reassure community that District has done a wonderful job in managing finances
  - Audit shows Onteora as compared to other Districts
- Looking for teacher and parent volunteers to serve on the "What Makes a Great Primary School" Committee

Assistant Superintendent for Business Victoria McLaren on proposed State Aid as per Governor's budget:

- Overall net loss of $35,613
  - Foundation aid $6.6 million has stayed frozen as well as UPK funding
  - Some fluctuations – as per our needs from BOCES and other services
  - Transportation aid went up almost $14,000
  - Building aid dropped, which is why net loss

Discussion:

- Free and Reduced Lunch increase provides aid to Lunch Program, not to State Aid – more about high needs
  - Increase participation in cafeteria food gives hope to help get closer to balance the Lunch Program Budget
  - Will provide chart to Board with State Aid factors to show why we are not high need
    - Shows calculations of full value, income levels of taxpayers and how compares with statewide average
    - Have gotten wealthier according to state calculation

7. Student Representative Report

7.01 Student Representative, Sarah Melvin, will report to the Board (proposed 7:30) 7:55

- Attended panel on testing
  - No mention of MS and HS testing
    - Mid terms and regents next week
    - New policies: mandatory to take mid-terms and finals in all full year courses and finals in all half year courses including music and art

- Student Government and PBIS Team are hosting ice cream party to help relieve stress of tests
- Belleayre Bash Fundraiser – community should come out and support a safe place for students to go after graduation
    - Tomorrow – afternoon basketball tournament (after school)
- Sat 2/1 Cosmic Bowling Night at HoBowl 8-10pm
    - Big success in December
- Science Olympiad Team Invitational, Onteora came in 8th place
    - last year 16th place
    - Best schools in the State participated
    - Received ribbons in specific science categories
    - At SUNY Ulster on 2/8/14 is regional competition
        - hoping to make it to States

8. Acknowledge Public Be Heard Comments

8.01 The Board will acknowledge the public be heard comments from the last meeting

Victoria Becker :Inconsistency in services
Molly Wilson: Expressed gratitude to the Board

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 7:35 duration 10 min or more)

No public or student comment was made

10. Policies Under Consideration (20 min)

10.01 First Reading of Policy 5220 District Investments (proposed 7:45) 8:01

- Up for first reading due to change in Bank names

2~~002~~2014 5220 Non-Instructional/Business Operations

SUBJECT: DISTRICT INVESTMENTS

Scope

This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

Objectives

The primary objectives of the local government's investment activities are, in priority order:

a) To confirm with all applicable federal, state and other legal requirements (legal);
b) To adequately safeguard principal (safety);
c) To provide sufficient liquidity to meet all operating requirements (liquidity); and
d) To obtain a reasonable rate of return (yield).

Delegation of Authority

The Board of Education's responsibility for administration of the investment program is delegated to the Treasurer or designee who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a data base or records incorporating description and amounts of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

Prudence

All participants in the investment process shall seek to act responsibility as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Onteora Central School District to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

Diversification

It is the policy of the Onteora Central School District for all moneys collected by any officer or employee of the School District to transfer those funds to the Treasurer or designee within five (5) working days of deposit, or within the time period specified in law, whichever is shorter.

The Treasurer or designee is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

Designation of Depositories

The banks and trust companies authorized for the deposit of moneys up to the following maximum amounts are:

Depository Name	Maximum Amount
B~~ank of America (formerly Fleet Bank)~~ Catskill Hudson Bank	varies
W~~ilber National Bank~~Community Bank N.A.	varies
Key Bank	varies
M~~BIA~~ JP Morgan Chase	varies
NYCLASS	varies
TD Bank	varies

Collateralizing of Deposits

In accordance with the provisions of General Municipal Law, Section 10, all deposits of the Onteora Central School District, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

a) By a pledge of "eligible securities" with an aggregate "market value," or provided by General Municipal Law, Section 10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the policy.

b) By an eligible "irrevocable letter of credit" issued by a qualified bank other than the bank with the deposits in favor of the School District for a term not to exceed ninety (90) days with an aggregate value equal to one hundred forty percent (140%) of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.

c) By an eligible surety bond payable to the School District for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two (2) nationally recognized statistical rating organizations.

Safekeeping and Collateralization

Eligible securities used for collateralizing deposits shall be held by (the depository and/or a third party) bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agree upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the School District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

Permitted Investments

As authorized by General Municipal Law, Section 11, the Onteora Central School District authorizes the Treasurer or designee to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

a) Special time deposit accounts;

b) Certificates of deposit;

c) Obligations of the United States of America;
d) Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
e) Obligations of the State of New York;
f) Obligations issued pursuant to LFL Section 24.00 or 25.00 (with approval of the State Comptroller) by any municipality, School District or District corporation other than the Onteora Central School District;
g) Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments;
h) Certificates of Participation (COPs) issued pursuant to GML, Section 109-b;
i) Obligations of this School District, but only with any moneys in a reserve fund established pursuant to GML, Sections 6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n.

All investment obligations shall be payable or redeemable at the option of the Onteora Central School District within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Onteora Central School District within two (2) years of the date of purchase.

Authorized Financial Institutions and Dealers

The Onteora Central School District shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the School District conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the School District. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Treasurer or designee is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

Purchase of Investments

The Treasurer or designee is authorized to contract for the purchase of investments:
a) Directly, including through a repurchase agreement, from an authorized trading partner.
b) By participation is a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 86-46, and the specific program has been authorized by the School District.
c) By utilizing an ongoing investment program with an authorized tracking partner pursuant to a contract authorized by the School District.

All purchased obligations, unless registered or inscribed in the name of the School District, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization

from the officer authorized to make the investment. All cash transactions shall be confirmed in writing to the Onteora Central School District by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law, Section 10.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the School District, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

Repurchase Agreements

Repurchase agreements are authorized subject to the following restrictions:
a) All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
b) Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.
c) Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United States of America.
d) No substitution of securities will be allowed.
e) The custodian shall be a party other than the trading partner.

APPENDIX A

Schedule of Eligible Securities

Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government sponsored corporation.

Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, and the African Development Bank.

Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the Market Value of the obligation that represents the amount of the insurance or guaranty.

Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, School District, or District corporation of such State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.

Obligations issued by states (other than the State of New York) of the United States rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Obligations of Puerto Rico rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Obligations of counties, cities and other governmental entities of a state other than the State of New York having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one (1) of the three (3) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Obligations of domestic corporations rated in one (1) of the two (2) highest rating categories by at least one (1) nationally recognized statistical rating organization.

Any mortgage related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by bank regulatory agencies.

Commercial paper and bankers' acceptances issued by a bank, other than the Bank, rated in the highest short term category by at least one (1) nationally recognized statistical rating organization and having maturities of not longer than sixty (60) days from the date they are pledged.

Zero coupon obligations of the United States government marketed as "Treasury strips."

10.02 First Reading of Policy 5573 Whistle Blower

- Changed as per attorney

2014 5573 Non-Instructional/Business Operations **SUBJECT: "WHISTLE-BLOWER" PROTECTION POLICY**

Employees, who have a reasonable belief that the conduct which he/she complains of constitutes a violation of law, rule or regulation by the School District, are protected by New York State Civil Service Law Section 75-b. Accordingly, the District shall take no action to terminate an employee, or take any adverse personnel action affecting an employee's compensation, appointment, promotion, transfer, assignment, reassignment, reinstatement or evaluation of performance because he/she disclosed information to a governmental body regarding a violation of law, rule or regulation where the violation; 1) creates and presents a substantial and specific danger to the public health or 2) is one which the employee reasonably believes to be true and reasonably believes constitutes an improper School District action. This includes complaints regarding suspected violations of state testing procedures.

Employees, who have a reasonable belief that the conduct which he/she complains of constitutes a violation of law, rule or regulation by the School District, are protected by New York State Civil Service Law Section 75-b. Accordingly, the District shall take no action to terminate an employee, or take any adverse personnel action affecting an employee's compensation, appointment, promotion, transfer, assignment, reassignment, reinstatement or evaluation of performance because he/she disclosed information to a governmental body regarding a violation of law, rule or regulation where the violation; 1) creates and presents a substantial and specific danger to the public health or 2) is one which the employee reasonably believes to be true and reasonably believes constitutes an improper School District action. This includes complaints regarding suspected violations of state testing procedures.

10.03 First Reading of Policy 5686 Use of Video Surveillance

2~~011~~ 2014 5686 Non-Instructional/Business Operations
SUBJECT: USE OF SURVEILLANCE CAMERAS IN THE SCHOOL DISTRICT

The Board of Education recognizes its responsibility to promote and foster school safety and ensure a safe and effective learning environment. Upon the recommendation of the Superintendent of Schools and after having carefully considered and balanced the rights of privacy with the District's duty to promote discipline, health, welfare and safety of staff and students, as well as that of the general public who has occasion to use school facilities, the Board supports the use of video surveillance cameras in

its Middle/High School and surrounding school grounds. District video surveillance cameras will only be utilized in areas where there is no "reasonable expectation of privacy." Video surveillance does not include audio surveillance; we are not conducting audio surveillance.

To further the Board's objective, the School District's District-wide Safety Team shall meet as appropriate and/or deemed necessary to review District and building level safety practices, including the use of video surveillance cameras. The Team may also make recommendations to the Superintendent regarding the use of video surveillance cameras. The Superintendent shall retain final decision-making authority regarding the recommendations of the Safety Team; and he/she shall notify the Board as to the procedures to be implemented with regard to the use of video surveillance cameras by the School District.

The Superintendent will be responsible for appropriate use of video surveillance. The Superintendent or his/her designee will determine the need to view and/or review video surveillance recordings.

Designees will be limited to the following individual administrators in the following order: the High School Principal and/or the Middle School Principal, the Assistant Superintendent for Business, the Director of Buildings and Grounds, the Director of Transportation, the Director of Athletics and/or the High School Assistant Principal. The Superintendent and/or his/her designee may view live videostreaming in order to assist in the event of an emergency in progress that threatens safety and security of students/building occupants or in order or to maintain the system; these events will be specifically authorized. The Superintendent and/or his/her designee may specifically authorize an individual with technology expertise to view live video-streaming, only as necessary, in order to determine repairs to the system. The Superintendent and/or his/her designee will grant viewing of live video-streaming to law enforcement only when there is a crime or emergency in progress that threatens safety and security of students/building occupants. A log will be kept of the date and names of all individuals viewing the videotape.

Any video recording used for video surveillance purposes in school buildings and/or on school property, shall be the sole property of the District; and the Superintendent or his/her designee will be the custodian of such recordings. All video recordings shall be retained for a period of 15 days from the date of its creation. When a recording may be used as evidence in a student disciplinary matter or hearing pursuant to Education Law §3214 or an employee disciplinary proceeding initiated pursuant to procedures set forth in a collective bargaining agreement, Education Law § 3020-a or Civil Service Law § 75, it shall be retained in a secured location by the District in its original format for the period provided for in the Records Retention and Disposition Schedule ED-1 or until the conclusion of any such disciplinary or legal proceeding, whichever is longer.

Disciplinary Hearings
In the event a student is brought up on disciplinary charges pursuant to Education Law §3214 or an employee is subjected to a disciplinary proceeding relative to alleged misconduct that has been recorded on a District-owned video recording, the charged student, student's parent/guardian or employee may request to view such video recording. Requests for viewing such video recording must be made in writing to the Superintendent or his/her designee. The Request for Viewing Form will require a statement detailing the reason for the request. Requests for viewing a video recording must be made in writing to the Superintendent or his/her designee and, if the request is granted, such viewing must occur in the presence of the District's designated custodian of the recording. Under no circumstances will the District's video recording be duplicated and/or removed from District premises unless in accordance with a court order and/or subpoena or at the discretion of the Superintendent.

A student who is disciplined as a result of the contents of the video recording, as well as his parents and legal guardian, or an employee who is disciplined as a result of the contents of the video recording shall have an opportunity to view the tape which is the basis for the disciplinary action. However, should the results of a formal investigation that is conducted by the District, (relative to a student or employee's misconduct) be unfounded, the student, parent/guardian and/or employee to which the video recording allegedly pertains, shall not be entitled to view such video recording.

Signage/Notification Regarding Use of Video surveillance Cameras in School Buildings, School Buses and/or on School Grounds:
Appropriate signage will be posted at entrances to the school campus and/or at major entrances into school buildings notifying students, staff and the general public of the District's use of video surveillance cameras.

Students and staff will receive additional notification, as appropriate, regarding the use of video surveillance cameras in the schools and on school grounds. Such notification may include, but is not limited to, publication in the District calendar, employee handbook, and student handbook. Such notification does not preclude, as deemed appropriate by administration, the discussion of the use of video surveillance cameras with staff and students to heighten awareness and help foster a sense of security.

10.04 First Reading of Policy 6440 Negotiations

8:05

- Take “Central School District” out of all titles

2014 6440 Personnel SUBJECT: NEGOTIATIONS
Legal Status
The legal status for negotiations is the Public Employees' Fair Employment Law (Taylor Law), Article 14 of the Civil Service Law.
Organizations recognized for the purposes of collective bargaining include:
a) Onteora Central School District Teachers' Association;
b) Onteora Central School District Non-Teaching Employees' Association;
c) Onteora Central School District Administrators' Association.
d) Onteora Central School District Non-Teaching Supervisors Association

10.05 First Reading of Policy 7440 Musical Instruments

By taking away first sentence, does not address students owning or renting their own equipment; it is unstated but implied that this practice is fine

2~~007~~2014 7440 Students **SUBJECT: MUSICAL INSTRUMENTS**

a. a~~)~~ ~~All instrumental music students shall be expected to own or rent their instrument.~~
a. The District maintains an inventory of instruments that may be assigned to students on an annual basis based on availability.

b) School-owned instruments will be disbursed upon decisions by the instrumental music staff. Decisions will be dependent upon the individual student's talent and merit and the need for balanced instrumentation at each grade level.

c) Students and parents/guardians will assume responsibility for proper care of school-owned instruments and will pay for damages to same.

d) The District will only transport in its vehicles those instruments meeting certain safety standards as indicated in the New York State Department of Transportation Regulations.

New York State Department of Transportation Regulations Section 720.22

10.06 First Reading of Policy 7422 Concussion Management

8:10

- Correction in CAPS below.
- If student cannot get to their doctor or does not have a doctor, can they see the school physician?
  - Add wording to policy if ok
- Update procedures and regulations according to this policy
- Look into 4th paragraph which seems to reach outside of the school district
  - Requirement of a report that is out of our control
  - It is only way school district can know if a child has sustained a concussion outside of school
  - Change to request?

2~~012~~2014 7422 Students **SUBJECT:** CONCUSSION MANAGEMENT POLICY

The Onteora Board of Education and the Onteora Central School District recognizes that concussions and head injuries are commonly reported injuries in children and adolescents who participate in sports and recreational activities and can have serious consequences if not managed carefully.

Concussion is a mild traumatic brain injury. Concussion occurs when normal brain functioning is disrupted by a blow or jolt to the head. Recovery from a concussion will vary. Avoiding re-injury until fully recovered is the cornerstone of proper concussion management.

While district staff will exercise reasonable care to protect students, head injuries may still occur. Physical education teachers, coaches, nurses, and other appropriate staff will receive training to recognize the signs, symptoms and behaviors consistent with a concussion. Any student exhibiting those signs, symptoms, or behaviors while participating

in a school sponsored class, recess, extracurricular activity, or intramural/interscholastic athletic activity shall be immediately removed from the game or activity and be evaluated as soon as possible by an appropriate health care professional. The athletic trainer, coach, school nurse, or other District employee in charge of or supervising the activity will notify the student's parents or guardians.

If a student sustains a concussion at a time other then THAN when engaged in a school-sponsored activity, the district requires the parent/legal guardian to report the condition to the appropriate school nurse so that the district can support the proper management of the condition.

In the event of any concussion, regardless of where it was sustained, the student shall not return to ~~school or~~ physical activit~~ies~~ of any kind including but not limited to physical education class, recess, and athletics until he/she is symptom free for at least 24 hours and~~,~~ has been evaluated by and provides written authorization from an appropriate health care professional. The school's chief medical officer or their designee will have the final decision on return to physical activity ~~including recess, physical education class and after-school sports~~. Any student who continues to exhibit signs or symptoms upon return to physical activity must be removed from play and reevaluated by his/her health care provider.

The district will establish a concussion management team which may consist of, but not be limited to the Athletic Director, School Physician, School Nurse, and representatives from the administration, faculty and coaching staff. Any changes or modifications to the policy and procedures will be reviewed with the athletic department staff and appropriate school personnel verbally and in writing.

Those who come in contact with our students including but not limited to school nurses, physical education teachers, coaches, and athletic trainers will be required to complete biennially a course related to recognizing the symptoms of a mild traumatic brain injury, and monitoring and seeking proper medical treatment for pupils who suffer one. The school district will provide education to the public on mild traumatic brain injury in student handbooks, athletic codes of conduct and on the website.

The Superintendent, in consultation with appropriate district staff, including the chief school medical officer, will develop regulations and protocols to guide the return to activity.

5:30 – 7:30 1:22

11. Discussion

11.01 Booster Club for Basketball Team (proposed 8:05)
8:25

This request for approval by Nick Millas is to start a Boys Varsity Basketball Booster Club is so that future monies will be in place for the needs or wants of the varsity basketball team. They have begun fundraising already and there are many more ideas. Funds that are raised now will be applied to a basketball banquet for the players at the end of the 2014 season.

Motion: Board of Education hereby approves the Onteora Boys Varsity Basketball Booster Club

Discussion:

- Ask the Girls Varsity Basketball Team if they want a booster club
- Since it came from school official and not the parents, need to clarify who benefits from the fundraising

Motion postponed until the next meeting

Motioned: Trustee Osmond
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

11.02 Veterans Tax Exemption (proposed 8:10 duration 10 min)

Assistant Superintendent for Business Victoria McLaren explained:

- Enacted for School Districts recently but available with County and Town tax authorities for some time
    - If districts adopt for 3/1/14, can be in effect for coming tax roll in September
- 3 categories Wartime, Wartime with Combat, Additional with disabilities
    - Adopt state basic amount then can increase with additional vote
    - Disability difficult to project, since it is based on level of disability
- Have all the information from Ulster Townships, waiting on Greene County
    - Less than 100 taxpayers
- Director of Real Property Tax Services in Ulster County sent a chart of our District:
    - All people who have exemptions at county level would be $170,000 less taxes for Onteora with the Basic amount (wartime)
        - Money will be shifted to other tax payers since District has to collect same amount of taxes
    - Will cost $5 more per $100,000 in full value per exemption category
- If Board wanted to implement basic values, must have hearing to see if any input from community, then resolution and vote by Board
- Discuss again at next meeting

11.03 Review District Mission & Vision Statement and Board Goals (proposed 8:20 duration 20 min)

8:45
Motion: Table item until later in the agenda
Motioned: Trustee Fletcher
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

11.04 Status of Budget Development (proposed 8:40 duration 10 min)

Assistant Superintendent for Business Victoria McLaren

- Have had initial budget meetings with all Directors and Principals
- Trying to simplify building budgets
    - pull out items that should be centralized to get a better picture of the budget
    - Consistency to allocate specific amounts per students for library, nurse, supplies, etc.
    - Remove lines in budget that have not had activity – make more user friendly
- Preliminary budget increase projections for 2014-2015 of $718,000
    - reduced from $1.3 million by working with budget
- Large items:
    - BOCES initial service request, due Feb 7 (Special Needs students most cost, annual reviews not done, but projections are good)
    - Health insurance – DEHIC projecting 4% increase

    - Transportation contract bid is still out
        - Pre-bid meeting yesterday 5 contractors present
    - Staffing for MS/HS scheduling not done
- More money left at this point in the year than we should according to Financial Report, reducing items for next year – will do this before reducing programs for students
- Allowable levy - CPI is 1.4648%, need to verify allowable carryover with Comptroller Office

Discussion:

- Fund Balance still has money in reserves committed to use to offset levy
- Facilities Committee considering capital work in budget – subject to voter approval
- State Aid reduced further from 2008 levels
    - This gets shifted onto taxpayers
    - Another $30,000 taken away this year
    - Onteora does not see the money investing in education to which the Governor refers
- Central is not finished "cleaning up" the budget to present a projection for 14-15
- Over projecting health insurance in budget does not make it right that health care is going up 3 times
- In short term Affordable Care Act may cost the District money
    - Have to offer non-teachers health insurance 6 months sooner than we do now
    - Also substitute teachers must be offered health insurance if working regularly
- Sort report by areas and subtotal
    - Central can consolidate the sums, but must be 3 part budget Programs, Administration, Capital

11.05 FACTS Reports (proposed 8:50 duration 10 min)

9:15

Superintendent Phyllis McGill reported:

- Found error in original version received, correct version was replaced on the website
    - Historical enrollment and projected enrollment had errors
- Does not take into account building projects
    - Woodstock Commons brought some children
    - Belleyare Project may bring more students
    - Based on "Live Births" and "Cohort Survival" and economic factors
        - Cohort Survival means you stayed in the cohort and did not move or leave the District

Discussion:

- Tell FACTS Hurley spelled incorrectly
- Standard complex formula to come up with the projections
    - Based on projection on historical data

- Large class graduating this year
- Average cohorts of 100
- Does use building projects and current enrollment, not just live births
- Reasonably accurate – because using actual enrollment, but not until 2023
    - Can't predict live birth rate after 5 years
    - Says that predictions in the immediate future will be more reliable than later years

12. **5 Minute Break

12.01 The Board will break for 5 minutes (proposed 9:00)
9:25

13. Discussion and Possible Action

13.01 Approval of 2014-2015 Budget Calendar (proposed 9:05)
9:34
Recommended Action: The Board of Education hereby adopts the 2014-2015 Budget Calendar with the following change: BOCES Service Request under May 2014.
Motioned: Trustee Fletcher
Seconded: Trustee Spencer

- Add final BOCES request in May 2014

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

13.02 Abolishment of Position (proposed 9:10)
Recommended Action: The Board of Education hereby abolishes the following position: 0.5 FTE Elementary Teacher
9:40
Motioned: Trustee Spencer
Seconded: Trustee Osmond

- Related to Woodstock 2nd grade

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

13.03 Creation of Position (proposed 9:15)
Recommended Action: The Board of Education hereby creates the following position: 1.0 FTE Elementary Teacher
Motioned: Trustee Spencer
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

14. Contracts Under Consideration (10 min)

14.01 Approve Contract between OCSD and Alba Borchert (proposed 9:20)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Alba Borchert for the period beginning January 22, 2014 to February 6, 2014 at a rate of $50.00 per hour, to a maximum of $5,000.00, as a Language Interpreter/Translator and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Spencer
Seconded: Trustee Kurnit

- Parent that is deaf needs an interpreter to help with meetings
  - District has at least one person proficient in ASL
    - Can't take teacher from duties to do sign language for a parent meeting
  - Is standard practice in District
  - Use agency instead of one person?
- Is an amended contract find out why
- Ask PPS how many people in this capacity
- Need back up knowledge on these contracts going forward
- Is 100 hours of parent meeting interpretation needed?
- Moving forward – bring questions before the meeting
  - The Audit Committee's intention was to give these contracts visibility, which it does
  - Given the opportunity to review – bring questions before meeting

Motion to amend the motion by changing the date from 6/30/14 to 2/4/14
Motioned: Trustee Fletcher
Seconded: Trustee Osmond
Result: Passed

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

14.02 Approve Contract between OCSD and Aaron Louis Hurwitz
10:00

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Aaron Louis Hurwitz for the period beginning January 14, 2014 to May 29, 2014 for the amount of $250.00, as a mentor in music recording and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Osmond
Seconded: Trustee Kurnit

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

14.03 Approve Contract between OCSD and Caitlyn Patch

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Caitlyn Patch on January 23, 2014 and January 24, 2014, as a Yoga Instructor for the 8th grade Physical Education Students at a rate of $150/day to a maximum of $300 and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee Osmond
Seconded: Trustee Kurnit

Motion to amend motion to include dollar amount ($50/day to a maximum of $300)
Motioned: Trustee McGillicuddy
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

14.04 Approve Contract between OCSD and Susan Staples

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Susan Staples, PhD for the period beginning January 2014 to June 30, 2014 at a rate of $1,500.00 per evaluation, to a maximum of $3,000.00, for Neuropsychological Evaluations and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Spencer
Seconded: Trustee Osmond

- Regarding a student

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

14.05 Approve Contract between OCSD and Colleen Young

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the

Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Colleen Young for the period beginning January 2014 - June 2014 and September 2014 – December 2014 at a rate of $5,000.00 per month, to a maximum of $50,000.00 (fully funded), for the implementation of the OASAS Grant for Ulster County Mental Health and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee Spencer
Seconded: Trustee Fletcher

- An Elementary Prevention Specialist works with students in a health curriculum

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 9:30)

Recommended Action: Approve consent agenda item numbers 15.02-15.05
Motioned: Trustee Osmond
Seconded: Trustee Spencer

- Amend Dawn Luchmee dates to 1/23/14 – 1/22/16
- Schedule U was confirmed to be approved by phone with Trustee Hickey
    - Trustee should always put it in writing that the Schedule U is approved if they will not be present at the meeting

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

15.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Cease, Deborah	Physical EducationTeacher/HS	6/30/2014	Retirement
Luchmee, Dawn	0.5 FTE Elementary Teacher/WD	1/20/2014	To accept full time position

PROBATIONARY APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY/ STEP	REMARKS
Luchmee, Dawn*	N-6	Elementary Education	1/23/14-1/22/16	6MA	New Position at Wdsk

*pending pre-employment processing

EXTRA DUTY STIPENDS 2013-14

NAME	POSITION	AMOUNT
Capprotti, Colette	Sixth Teaching Assignment (Intro to Computer Science, **Pro-rated** 2/3-6/30/14)	$3,803.00
Kenly, Maryanne	Math Coordinator (split w/V. Occhi)	$2,261.50
Occhi, Virginia	Math Coordinator (split w/M. Kenly)	$2,261.50
Ryan, Matthew	Elementary Rec - Bennett (**Pro-rated** 1/17-6/30/14)	$1,873.16

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1992	12/04/13-01/31/14*	Medical - Paid

*Extension of Leave

APPOINTMENTS: NON INSTRUCTIONAL

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
McGill, Francis	Part Time School Monitor/WD	1/20/2014	Personal

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #1/14, Confidential, as reviewed by Trustee Hickey

15.04 Donation

Recommended Action: The Superintendent recommends acceptance of donations totaling $3,860.00, CASH, from various donors as scholarship awards for the Class of 2014.

The Superintendent recommends approval of the following donations:
Donation Amount and Donee's Name
$2,000.00 Fidelity Charitable-Anthony Quaranda Family Charitable Fund
$100.00 Earley
$500 Wereszynski
$400 Ray's Simpler Times

Funds received below are donations for the Joseph Vanacore Memorial Scholarship:

$100.00 Johnson
$25.00 Paino
$150.00 Jankowski
$25.00 Menges
$25.00 Sweeney III
$25.00 Wright
$75.00 Musialkiewcz
$35.00 Gallo
$100.00 Wereszynski
$50.00 Iapoce
$50.00 Maliha
$25.00 Burg
$25.00 Deitz
$50.00 Reynolds
$25.00 Liffman
$25.00 Fabiano
$50.00 Kasarek

15.05 November Financial Report

Recommended Action: The Board of Education has reviewed and hereby approves the Financial Report of November 2013

16. Committee Reports

16.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 2/3/14 (proposed 9:40)

Committee has not met since the last Board meeting

16.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on 1/27/14

10:10

Met on 1/13/14:

- Status of capital work agreed to in last budget vote
- 2 architects and engineer at meeting
- Ongoing discussion of brick veneer on number of schools- active discussion of pricing and moving along
- Ameresco working on new numbers
    - They requested current energy numbers
    - Reformulated EPC to take oil burners out of project and add windows
        - Balance between 2 items
    - Current configuration
        - Woodstock many windows some windows in Phoenicia that need to be replaced
- 5 year plan discussion – ongoing to try to narrow down what can be put forth in Capital Fund Project
    - Have, $5 million, with state aid $7 million
- Meeting this Monday with new information from architects to finalize the Capital Fund project
- Discussed solar work – companies placing solar displays on municipalities, including schools
    - Research on scenarios that are feasible
- Discussed capital work that could be part of new budget 14-15
    - similar to projects voted on and approved last year
    - Improvement to parking lots and track are some of what can be included

16.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 1/27/14

- Reviewed policies up this meting
- Meeting Monday with PPS Director to review policies

Trustee Fletcher will need to step down from Policy Committee

- Would be great to have a 3rd Board member on it

16.04 District Committee: Health and Wellness Committee. Next meeting is in room 205 HS at 2:45 on 2/5/14

- Discussed mental health services
    - asking the group to submit questions to PPS Director for District to address
    - also sending ideas from committee
- Regents week and testing anxiety – suggestions brought forward
    - Committee to send website tips to post
    - PBIS team to pop popcorn for students between exams
    - MS provides breakfast before high stakes tests, can HS do the same?
        - Needs to be budgted
        - School Lunch Manager Chris Downs reported that many 7th graders are not purchasing meals at lunchtime

17. Old Business

17.01 The Board will discuss a School Resource Officer (proposed 9:50 duration 10 min)
10:20

- Look at articles from NYSSBA about Districts that received money for SRO
- Move to a future Board meeting and have article placed on Board Docs
- Board has had discussion twice

17.02 The Board will discuss Old Business (proposed 10:00)

- Primary Committee does not have all parent volunteers yet
  - PTAs need to recruit
    - Send out request for volunteers with summary
  - Superintendent Phyllis McGill went to the Phoenicia PTA and Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke went to Bennett, Woodstock and Parents in Partnership meeting
    - Will follow up

18. New Business

18.01 The Board will discuss New Business (proposed 10:05)
10:25
Trustee Kurnit suggested:

- how decisions are made and criteria for delay made public
  - New Paltz has criteria on their web site
  - Especially important for Onteora since the district is so large and weather fluctuates from either end of District
- Pre-K Discussion – Request for other vendors of Pre-K by Superintendent Phyllis McGill
  - If evolves into larger State Univeral Pre-K –in school or fund with outside agency?
    - Part of primary committee purview

Trustee Fletcher hoping in long run that Affordable Care Act will help school Districts; on the 30 hour a week issue:

- Wants Onteora to allow substitute teachers to teach as needed, regardless of hours and provide health care as mandated
- Leave to Superintendent to address down the line

19. Request For Information

19.01 The Board will request information (proposed 10:10)
10:30
Trustee Kurnit asked if the District is looking to expand Pre-K past 23 slots and have an in-District Pre-K program

- Request for Proposals for Universal Pre-K is done in the spring by PPS
  - Find dates it goes out
- Don't know State-wide level of Pre-K yet
- Makes sense to add to Primary School Committee

Trustee McGillicuddy asked:

- How is the District implementing AIS services and are there inconsistencies horizontally and vertically?

- In-Bloom: how is District proceeding with data collection service that is being proposed?

20. Public Comment

20.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 10:15 duration 10 min or more)

No public comment was made

21. Adjournment

21.01 Adjourn Meeting . Next meeting is Tuesday, February 4, 2014 in the Woodstock School at 6pm (proposed 10:20)

Recommended Action: The meeting is adjourned at 10:40
Motioned: Trustee Spencer
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Kurnit
Not Present: Trustee Hickey, Trustee McKeon

Minutes Recorded By:
Victoria McLaren, District Clerk

Minutes Typed By:
Fern Amster

Board of Education: Ann McGillicuddy, Tony Fletcher, Laurie Osmond, Dan Spencer, Tom Hickey, Rob Kurnit, Michael McKeon