ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
6:00 p.m.
TUESDAY, SEPTEMBER 17, 2013
WOODSTOCK SCHOOL

MINUTES

1. Opening Items

1.01 Call to Order 6:00 by Trustee Fletcher
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit
Not Present: Trustee McGillicuddy, Trustee McKeon

2. Executive Session

2.01 Enter Executive Session (proposed 6:05 duration 1 hour 10 min)
Recommended Action: Motion to enter into Executive Session for the purposes of discussing ONTEA negotiations
Motioned: Trustee Hickey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Present: Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit
Not Present: Trustee McGillicuddy, Trustee McKeon

Now Present

Trustee McGillicuddy arrived at approximately 6:15
Trustee McKeon arrived at approximately 6:20

2.02 Exit Executive Session (proposed 7:15)
Recommended Action: Motion to exit Executive Session
Motioned: Trustee Hickey
Seconded: Trustee McGillicuddy
Result: Unanimous
Yea: Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McGillicuddy, Trustee McKeon

2.03 Re-enter Public Session
Recommended Action: Motion to re-enter public session
Motioned: Trustee Fletcher
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McGillicuddy, Trustee McKeon

3. Acceptance of Minutes

3.01 Acceptance of Minutes (proposed 7:15)

Recommended Action: The Board of Education hereby accepts the minutes of 8/20/13 BOE meeting
Motioned: Trustee Spencer
Seconded: Trustee Fletcher

Wording about executive session and that Head Start, not the Federal Government would take down the Head Start Buildings

Result: Unanimous
Yea: Present: Trustee Fletcher, Trustee Osmond, Trustee Spencer, Trustee Hickey, Trustee Kurnit, Trustee McGillicuddy, Trustee McKeon

4. Recognition

4.01 The Board will recognize Barbara Schnell, the retired Woodstock Principal (proposed 7:20)

The Board recognized Barbara Schnell with a card and donation to the Woodstock Cheer Fund

- Thanked her for her many years of service to the children of Onteora Central School District

Ms. Schnell thanked her son and husband for their patience as she worked constantly over the last 12 years; the parents, teachers, custodial staff, children, TAs, teachers, administration and Board of Education for their support

5. Welcome

5.01 Woodstock Principal, Dr. Kathleen O'Brien will welcome the Board (proposed 7:20) 7:30

- Formerly was the Onteora Assistant Superintendent and is thrilled to have the opportunity to work here and continue wonderful work Ms. Schnell has done with the Woodstock School.
- Friday night is the Back to School Picnic – all are welcome

6. Board District News

6.01 The Board will announce district news (proposed 7:25)

Trustee McGillicuddy went to UC Legislative Action Committee meeting

- 20-20 Vision for Public Schools in Ulster County Symposium will be on 11/8/13
- Goal is that each District bring 10-15 people

7. Superintendent District News

7.01 The Superintendent will report on District News (proposed 7:30)

Superintendent Phyllis McGill reported

- 2nd week of school – due to the Jewish Holiday, the staff started last week, students started later
- Enrollment is being finalized as students are still being enrolled and exited
- First year since being here that the school year started without a hurricane

- Next newsletter will promote Food Services, to get more participation
- Increase use of technology through Parent Portal
    - Parents could see bus information without paper for those families with Internet connection

8. Student Presentation

8.01 Presentation on High School Diplomats (proposed 7:40 duration 10 min)

7:40

Cassandra Hastie, Onteora Senior presented a program in which she participated called High School Diplomats

- 10 days at Princeton University with 40 American and 40 Japanese students
- 20 of the 40 Americans have the opportunity to have a paid trip to Japan next summer
- Each day is a theme day for the Japanese students to learn about American culture and one day Japanese culture
- Language and culture classes
- Roomed with Japanese students
- Each student must do a presentation on their country
- Highschooldiplomats.com – application is online for juniors and seniors
    - Cassandrahastie3@gmail.com for questions
    - 9/25/13 in Mr. Calinda's room there will be a meeting

9. Public/Student Comment

9.01 The public and students may comment on any agenda or non agenda item. (proposed 7:50 duration 10 min or more)

7:50

Sarah Stoudt – Treasurer of Woodstock PTA – guidance from Board of Education on how to repair Wonderworks, coming to the end of its life span. PTAs cannot directly fund playgrounds

10. Discussion and Possible Action

10.01 Discussion on Administrative Positions including Supervision, Common Core, Curriculum & APPR (proposed 8:00 duration 20 min)

Recommended Action: The Board of Education hereby creates the following position: 1.0 FTE Assistant Superintendent for Curriculum and Instruction
Motioned: Trustee Spencer
Seconded: Trustee Hickey

- Last meeting there were only 4 Board members present, too few to discuss; also needed more time with the information provided
- Superintendent has been saying that she needs this position
- With Ms. Schnell's retirement and changes in APPR, more help is needed
- District Wide Asst. Principal/CSE Chair is needed this year as well
    - New Special Education classes in District need more help
    - Help new Woodstock Principal
    - Not continuing this position next year with hiring of Assistant Superintendent
    - Will look at CSE chair needs for next year

- BOCES Curriculum Specialist was 2 days last year, 3 days this year
    - if position is approved, and the BOCES person gets this position, we would not have to pay the COSER
    - Need to have someone at the buildings making sure the Common Core Learning Standards are being used everyday
    - PARCC assessments being put in place 14-15 or 15-16 for college and career readiness
- All issues that have come along since Superintendent Phyllis McGill started, need to bring the position back
- Public takes issue with administrative position, understandably, but being on the Board gives one a better understanding of these positions
- Secondary Coordinator stipend needs to be negotiated, as Jen O'Connor has been doing the job since the beginning of the school year and it is in the contract
    - Elementary Coordinator stipend has not been filled, but the work has not been done
- Pick up cost of benefits for the Assistant Superintendent , since it is now a BOCES position, next year the District Wide AP/CSE Chair will be eliminated
- The Assistant Superintendent for Curriculum and Instruction should draft terms of reference, research best management practices to move forward strategically, not just daily operation
    - Have strategic foresight so that the District is not thrown off by change
        - Have independent consultant do an audit to see if we are heading in the right direction to have solid foundation
- More administrative cost with smaller student population – how are we getting the best for our money?
    - Hind sight - should have done analysis of needs and duties so that would not need to abolish a position created 1 year ago
        - The need for more for on-site supervision was not known last year
- Cost of this position is less than $6,000 from current budget, if figures in 2014-2015 do not increase
- With duties brought forward and the new State mandates, position is needed to do the best for the children, although looks like more bureaucracy
- Don't sacrifice quality for expedience; all decisions always in the best interest of the children
    - focus on strategic activities

Result: Passed
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee McKeon, Trustee Kurnit
Nay: Trustee Osmond

11. **5 Minute Break

11.01 The Board will break for 5 minutes (proposed 9:10)
The Board took a break at approximately 8:50

10.02 Board Goals for 13-14 (proposed 8:20 duration 30 min)

9:00
The Board discussed and revised their goals

- Discussion on later start time for secondary
  - Research if it increases performance
  - Future agenda item
- Seeing what other districts do with schools, missing an opportunity by not utilizing the buildings by the community
  - Many community groups use the buildings
- Reach out to non-English speaking groups more
- Map out goals to Board meetings for discussion

10.03 District Vision and Mission Statements (proposed 8:50 duration 20 min)

Vision: Onteora is a community of learners who are empowered to succeed in a changing and diverse society.
Mission: An Onteora education will inspire personal growth that will create lifelong learners who are committed to global responsibility.

Postponed until the next meeting

12. Discussion and Possible Action (cont'd)

12.01 Approve Booster Clubs (proposed 9:20)

Recommended Action: The Board of Education hereby approves the Football Booster Club and the Athletic Booster Club
Motioned: Trustee Spencer
Seconded: Trustee Hickey

These are existing Booster Clubs that were never approved.

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee McKeon, Trustee Kurnit, Trustee Osmond

12.02 Approve Lead Evaluator of Principals (proposed 9:25)

Recommended Action: The Board of Education hereby approves the resolution that follows.
Motioned: Trustee Spencer
Seconded: Trustee Hickey

Superintendent Phyllis McGill explained the training:

- Data analysis
- Observation evidence
- Descriptors

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee McKeon, Trustee Kurnit, Trustee Osmond

BE IT RESOLVED THAT Phyllis McGill is hereby certified as a Qualified Lead Evaluator of building principals having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

1. The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
2. Evidence-based observation techniques that are grounded in research;
3. Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
4. Application and use of the State-approved rubrics selected by the school district for use in the valuation of building principals, including training on the effective application of such rubric to observe a principal's practice;
5. Application and use of the assessment tools that the school district utilizes to evaluate its building principals, including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; professional growth goals; school improvement goals, etc.
6. Application and use of the State-approved locally selected measures of student achievement used by the school district to evaluate its principals;
7. The scoring methodology utilized by the Department and the school district to evaluate a building principal under 8 NYCRR §30-2, including:
a. how scores are generated for each subcomponent and the composite effectiveness score of building principals, and
b. application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and
8. Specific considerations in evaluating building principals of English language learners and students with disabilities
9. Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.
10. This certification has been issued in accordance with the process for certifying lead evaluators described in the district's annual professional performance review plan.

12.03 Approve Volunteers (proposed 9:30)

Recommended Action: The Board of Education hereby approves the following volunteers for the Phoenicia School: Janet Oakes and Janet Lundberg
Motioned: Trustee Osmond
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee McKeon, Trustee Kurnit, Trustee Osmond

12.04 Stipulation of Settlement - Teachers moved buildings in 13-14 (proposed 9:35)

Recommended Action: The Board of Education hereby approve the Stipulation of Settlement about teachers moving due to the third grade moving to the Primary buildings, which completes the district-wide reconfiguration and authorizes the Superintendent to sign such agreement.

Motioned: Trustee Osmond
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee McKeon, Trustee Kurnit, Trustee Osmond

12.05 Contract for Non-Resident Student (proposed 9:40)

Recommended Action: The Board of Education hereby approves the contract for a Kingston student to attend the Onteora Central School District.

Motioned: Trustee Osmond
Seconded: Trustee Hickey

- Contract should have been modified to accommodate a change in the language if the program changes

- Follow up with legal
- Onteora policy dictates that we must take tuition-paying students
  - Add to Policy timeliness

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee McKeon, Trustee Kurnit, Trustee Osmond

12.06 Abolish Position (proposed 9:45)
Recommended Action: The Board of Education hereby abolished the following positions: .5 FTE English
Motioned: Trustee Osmond
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee McKeon, Trustee Kurnit, Trustee Osmond

12.07 Create Positions (proposed 9:50)
Recommended Action: The Board of Education hereby creates the following positions: .6 FTE English; 1.0 FTE Teaching Assistant
Motioned: Trustee Osmond
Seconded: Trustee Fletcher
The Board of Education hereby abolished the following positions: .5 FTE English
Motioned: Trustee Osmond
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee McKeon, Trustee Kurnit, Trustee Osmond

12.08 Board Officer Training (proposed 9:55)
Recommended Action: The Board of Education hereby approves Tony Fletcher attending the Board officer's Training on October 4, 2013 in Latham, NY at a cost of $250 plus mileage and expenses.
Motioned: Trustee Hickey
Seconded: Trustee McKeon

Discussion on the whole Board and Superintendent to attend in lieu of another retreat since it will cover many of the topics needed

- Decision to not use this as the retreat

Amend this action to:
The Board of Education hereby approves up to a maximum of 5 Board members to attend the Board Officer's Academy on October 4, 2013 in Latham, NY at a cost of $250 each plus mileage and expenses.
Motioned: Trustee McGillicuddy
Seconded: Trustee Hickey
Result: Unanimous

13. Consent Agenda

13.01 Approve Consent Agenda (proposed 10:00)

10:25

Recommended Action: Approve consent agenda item numbers 13.02-13.08
Motioned: Trustee Osmond
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee McKeon, Trustee Kurnit, Trustee Osmond

13.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

PART TIME APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM-TO	SALARY	REMARKS
Samuelson-Grimm, Karen	0.6 FTE English/MS	09/18/13-06/30/14	4MA+6	increase from .5 FTE to .6 FTE

EXTRA DUTY STIPENDS RESCISSION 2013-14

NAME	POSITION	AMOUNT
Covino, Anthony	Football Modified - Head Coach	$3,179.00

EXTRA DUTY STIPENDS 2013-14

NAME	POSITION	AMOUNT
Burkhardt, Patrick	Elementary Rec - Phoenicia	$3,345.00
Casey, Lisa	Class Advisor - Senior (split w/P. Colevas)	$1,327.00
Colevas, Paul	Class Advisor - Senior (split w/L. Casey)	$1,327.00
Hull, Julie	Sixth Teaching Assignment (RTI/AIS Coordinator Gr. 7-12)	$7,606.00
~~Lohiede, Laura~~	~~ELA Coordinator~~	~~$4,523.00~~
Lustberg-Goldbeck, Kay	HS Gifted/Talented Advisor - 2	$13,750.00
Matteson, Lori	Seventh Grade Trip Coordinator	$473.00
Murphy, Steven	Marching Band Advisor	$4,697.00
Murphy, Steven	Jazz Ensemble Director	$1,419.00
Persons, Jacqueline	Computer Advisor - Phoenicia	$4,975.00
Via, M. Scott	Computer Advisor - HS	$4,975.00
Wilson, Molly	Elementary Resource - Woodstock -1	$2,005.00
Cyrtryn, Herbert	Soccer Coach	**UNPAID**
McShea, Daniel*	Football Coach	**UNPAID**
VanBlarcum, Kevin*	Soccer Modified - Head Coach (Boys)	$1,879.00

*pending pre-employment processing

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Blancher, Laurie	Uncertified Substitute Teaching Assistant	$9.00/hr
Burns, Suzanne	Uncertified Substitute Teaching Assistant	$9.00/hr
Jones, Rachael	Uncertified Substitute Teacher	$80.00/day
LaFera, Nicholas	Uncertified Substitute Teacher	$80.00/day
LaFera, Nicholas	Uncertified Substitute Teaching Assistant	$9.00/hr
Ugolino, Andrew	Uncertified Substitute Teacher	$80.00/day
Ugolino, Andrew	Uncertified Substitute Teaching Assistant	$9.00/hr
Warnes, Carsten	Certified Substitute Teacher	$95.00/day
Warnes, Carsten	Home Tutor	$37.00/hr

APPOINTMENTS: NON INSTRUCTIONAL

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Blancher, Laurie	Substitute School Monitor	$9.00/hr
Burns, Suzanne	Substitute Clerical	$10.00/hr
Ryan, Lisa	Substitute Clerical	$10.00/hr

SHORT TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Ethan, Barbara**	Occupational	10/1/13-12/20/13*	8BA	LOA Replacement

Therapist/District

*approx dates
**pending pre-employment processing

13.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #09/13, Confidential, as reviewed by Trustee Fletcher

13.04 Donations

Recommended Action: The Superintendent recommends acceptance of a donation totaling $78.72 CASH, from Target's "2013 Take Charge of Education" program, to be used to support middle school field trips.
The Superintendent recommends approval to increase the 2013-2014 budget per the following donations:
Target A2110.431.02 Supplemental $78.72
The Superintendent recommends acceptance of a grant totaling $2,000.00, CASH, from the Catskill Watershed Corporation to be used for the Phoenicia Elementary School Public Education Grant – Round 16 under the direction of Jane Wolfrom.
The Superintendent recommends approval to increase the 2013-2014 budget per the following donations:
The Catskill Watershed Corporation A2110.431.04 Supplemental $2,000.00
The Superintendent recommends acceptance of a donation totaling $239.96 CASH, from Target's "2013 Take Charge of Education" program, to be used to support high school PBIS.
The Superintendent recommends approval to increase the 2013-2014 budget per the following donations:
Target A2110.431.01 Supplemental $239.96

13.05 Warrants

Recommended Action: The Board of Education has reviewed and hereby accepts Warrant Schedule 3

13.06 Financial Report

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report of July 2013

13.07 Surplus Items

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the used textbooks, workbooks and CDs on the attached list as surplus and authorizes sale and/or disposal of these items.

13.08 Approve the ECA Balance Sheet

Recommended Action: The Board of Education hereby accepts the ECA Balance Sheet for 2012-2013

14. Committee Reports

14.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 9/19/13 (proposed 10:05)

14.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

14.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 10/7/13

- Superintendent Phyllis McGill has “homework” to do before next policy meeting

14.04 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on TBD

15. Old Business

15.01 The Board will discuss Old Business (proposed 10:15)

- Agenda time frames – be sure meetings end by 10pm
- Board members are not on Shared Decision Making Teams

16. New Business

16.01 Discussion on NYSSBA Proposed Resolutions (proposed 10:15 duration 20 min)

Postpone until next meeting, review and then vote on 10/22/13

16.02 The Board will discuss New Business (proposed 10:35)

17. Request For Information

17.01 The Board will request information (proposed 10:40)

Trustee Kurnit asked:

- The staff not being able to update their browsers by themselves – must be done by IT, seems unreasonable
- Staff using their own devices
- Student from Kingston and contract changes

Trustee McGillicuddy asked:

- Who is the Student Rep?
- Which outside groups are using our school buildings?

Trustee McKeon:

- Separate male/female scores from 12-13 State test scores
- Socio Demographic sub-groups with high or low performance

18. Public Comment

18.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:45 duration 10 min)

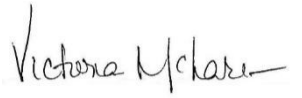
No public comment was made

19. Adjournment

19.01 Adjourn Meeting. Next meeting is Tuesday, Oct. 8, 2013 at the Bennett School (proposed 10:55)

Recommended Action: The meeting is adjourned at 10:35
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey, Trustee McKeon, Trustee Kurnit, Trustee Osmond

Minutes Recorded By:
Victoria McLaren, District Clerk



Minutes Typed By:
Fern Amster

