ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REGULAR MEETING
6:00 p.m.
TUESDAY, AUGUST 20, 2013
Middle School/High School

MINUTES

1. Opening Items

1.01 Call to Order 6:15
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee McGillicuddy, Trustee Fletcher,Trustee Spencer, Trustee Hickey,
Not Present: Trustee Kurnit, Trustee McKeon Trustee Osmond

2. Executive Session

2.01 Enter Executive Session (proposed 6:05 duration 1 hour 15 min)
Motion: To enter into Executive Session for the purposes of discussing, the financial history of a particular corporation and ONTEA negotiations
Motioned: Trustee Hickey
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher,Trustee Spencer, Trustee Hickey,
Not Present: Trustee Kurnit, Trustee McKeon Trustee Osmond

2.02 Exit Executive Session (proposed 7:15)
Motion: To exit Executive Session
Motioned: Trustee Fletcher
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher,Trustee Spencer, Trustee Hickey,
Not Present: Trustee Kurnit, Trustee McKeon Trustee Osmond

2.03 Re-enter Public Session
7:50
Motion: To re-enter public session
Motioned: Trustee Fletcher
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher,Trustee Spencer, Trustee Hickey,
Not Present: Trustee Kurnit, Trustee McKeon Trustee Osmond

3. Acceptance of Minutes

3.01 Acceptance of Minutes (proposed 7:15)
Motion: The Board of Education hereby accepts the minutes of 8/6/13 BOE meeting
Motioned: Trustee Hickey
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey,

Not Present: Trustee Kurnit, Trustee McKeon Trustee Osmond

4. Board District News

4.01 The Board will announce district news (proposed 7:20)

Trustee McGillicuddy reported that the Ulster County Legislative Action Committee Symposium on 11/8/13 is progressing:

- Confirmation from speakers
- Looking for more Superintendents in the county to participate
    - Highland and Kingston Superintendents are joining

5. Superintendent District News

5.01 Student Performance 2012-2013 Grade 3-8 ELA and Math (proposed 7:25 duration 15 min)

Superintendent Phyllis McGill presented:

- The State Assessment scores this year are under the new Common Core Curriculum
- Different assessment that in the past
- Level 1 means significant deficiency, Level 2 means not meeting the standards can meet standard with help, Level 3 are meeting the standards, Level 4 means exceeding the standard
- Onteora did well relative to the other Districts in UIster County
    - Other Superintendents were impressed in how well Onteora ranked in county
    - Cannot compare this year to last, but can see trends
- Have had a great deal of professional development about the common core

Discussion:

- Did well compared to the Districts the Board has used as benchmarks
- Bigger debate about these tests, when they were administered and how they were administered
    - Discuss how this Board feels about testing
- Students do better in ELA than math across the board
    - Still revising the math standards – is evolving
- Not been teaching to the tests, but working on different ways to deliver the curriculum
- Ulster County number shows only 12-13 school year
- The students that are at Level1 or 2 in 12-13 need help:
    - Since the standards have changed, State has said to continue to work with students at level 1 or 2 from 11-12
- Tout successes, also need to recognize where the student learning is not proficient

5.02 The Superintendent will report on District News (proposed 7:40)

Superintendent Phyllis McGill reported:

- Summer Skills academy had more than 40 children for 3 weeks with 8 teachers hope to expand and have higher participation
- Sports have started

Discussion:

- Were the students reached who needed to be
  - Made sure pick up and drop off met parents child care needs
  - If registration was closed when planned, would not have had as many children, reached out to parents
- Initially 200 children on the list but with the building project going on, it was a good first step

Retreat with other Superintendents in Ulster BOCES, 2 Board members came to discuss the 11/8/13 conference

- One of Onteora's conference days
- Map out course of education in Ulster County

6. Public/Student Comment

6.01 The public and students may comment on any agenda or non agenda item. (proposed 7:45 duration 10 min or more)

8:20

Sharon Wood: District Clerk to read letter received: Money on additional administrator position money should be spent directly on the students

7. Discussion and Possible Action

7.01 Discussion on Administrative Positions including Supervision, Common Core, Curriculum & APPR (proposed 7:55 duration 20 min)

Motion: The Board of Education hereby creates the following position: 1.0 FTE Assistant Superintendent for Curriculum and Instruction
Motioned: Trustee Spencer
Seconded: Trustee Fletcher

Motion to postpone this motion until more Board members are present

Motioned: Trustee McGillicuddy
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey
Not Present: Trustee Osmond, Trustee Kurnit, Trustee McKeon

7.02 Approve Inter-School Transfer (proposed 8:15)

Motion: The Board of Education hereby approves the Inter-School Transfer from Woodstock to Phoenicia
Motioned: Trustee Spencer
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey
Not Present: Trustee Osmond, Trustee Kurnit, Trustee McKeon

7.03 Abolish positions recently created (proposed 8:20)

Motion: The Board of Education hereby abolishes the following positions:
3 - 1.0 FTE Elementary Teachers
1 - 1.0 FTE Art Teacher
1 - 1.0 FTE Health/PE Teacher

These are not positions from the budget; but in case needed due to enrollment

- Class numbers are high but still within guidelines
- 18-22 students in kindergarten
- 21-25 students in grades 1-3

Motioned: Trustee Fletcher
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey
Not Present: Trustee Osmond, Trustee Kurnit, Trustee McKeon

7.04 Board Goals for 13-14 (proposed 8:25 duration 30 min)
8:30
The Board worked on their 13-14 goals

Discussion:

- Priorities:
  - What testing means to this Board
  - Pre-K
  - Transition element
  - College and career readiness - improve environment for students
- Prioritize the action items
- Some items are being handled
- Change STEM to STEAM – Science, Technology, Engineering, Math STEAM adds Arts
- Proper reference to common core needs to be added
- Increase opportunities and evaluate the success of the goals
- It is the Board's responsibility to act on West Hurley
  - Change goal to reflect finding a resolution
- Status of the 5 year facilities plan
  - Have the list of projects that need to be done
  - Plan is hinging on EPC and capital project
    - Once EPC is defined, can go ahead with capital projects as reserve account is fully funded

Superintendent McGill commented on the Pre-K program goal and suggested the Board to make that a priority

- Would like to spend time on what makes a good early childhood center
  - Concerned how children come to school and equal access
- Work on what makes something early childhood, family focused and what is good class size configuration

7.05 District Vision and Mission Statements (proposed 8:55 duration 20 min)

9:15
Vision: Onteora is a community of learners who are empowered to succeed in a changing and diverse society.
Mission: An Onteora education will inspire personal growth that will create lifelong learners who are committed to global responsibility.

Think about vision and mission statements for next Board Meeting

7.06 Head Start Buildings at Phoenicia (proposed 9:15 duration 10 min)

- Head Start is offering the District the right of first refusal for the building at Phoenicia before they sell it to someone else
- The building is the responsibility of the Federal government
- The District would have more space at Phoenicia without the building, allow for easier plowing
- If District used building would have to tie into the network, etc.
- Not necessary for District to have building

Discussion

- Unless there is a need for the building, no reason to buy the building
- Does this mean it is the end of Head Start?
    - Federal sequestration cut the much needed Head Start program and no other group came forward to support the program
- Consensus for Head Start to take down the building

7.07 Increase Asbestos Abatement Budget (proposed 9:25)

Motion: WHEREAS, the Board of Education of the Onteora Central School District ("Board" or "District") previously authorized an asbestos abatement project in the following facilities: Onteora Middle School/High School, Bennett Elementary School, Woodstock Elementary School, Phoenicia Elementary School, West Hurley Elementary School and Bus Garage ("Project"); and
WHEREAS, the Board previously authorizes the Project at a cost not to exceed $323,400.00, which costs will be funded from the District's 2011-2012 undesignated general fund balance; and
WHEREAS, the Board previously awarded the Project contract to D&S Abatement ("Contractor"); and
WHEREAS, due to the Contractor's deficient performance of some of the scope of work under the Project contract, the Board authorized and approved on an emergency basis additional asbestos abatement cleanup work under the Project to be performed by Asbestos Corporation of America in the sum of $39,650.00 in order to open school for 2012-2013 in a timely manner; and
WHEREAS, due to the Contractor's incomplete performance of the work under the Project, the Board authorized and approved Eastern Building & Restoration, Inc. and Bennett Contracting Inc. to finish the scope of the Project work in the respective amounts of $102,875.00 and $89,700.00; and
WHEREAS, the Board's Architect has incurred an additional $10,000.00 in fees for services related to the Project caused by the deficient and incomplete performance

by the Contractor;
NOW, THEREFORE, BE IT RESOLVED, that the Onteora Central School District Board of Education, hereby authorizes: (a) an increase in the Project budget from a cost not to exceed $323,400.00 to a cost not to exceed $385,000.00; and (b) the additional $61,600.00 for the Project budget to be funded from the District's 2013-2014 undesignated general fund balance; and
BE IT FURTHER RESOLVED, that the Board determine that all additional costs related to the Project, which are necessary to assure the health and safety of students and staff, are ordinary and contingent expenses as defined under Section 2023 of the Education Law.

- Emergency clean up last year, hoping to recover that money from the contractor
  - Refusing to consider repaying the money
  - The contractor encountered leveler and wanted change orders to increase contract, but large sections of the building so far behind that they could not complete
  - A different contractor completed the work
- Make budget sufficient to cover the expenses for the work, and hope to come to some resolution with the contractor

Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey
Not Present: Trustee Osmond, Trustee Kurnit, Trustee McKeon

7.08 Approve Confidential Staff Increase and Terms and Agreement Revisions (proposed 9:30)
Motion: The Board of Education hereby approves an increase of 2.5% for the 2013-2014 school year and the revisions to the Terms and Agreements for the Confidential Staff.

Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey
Not Present: Trustee Osmond, Trustee Kurnit, Trustee McKeon

7.09 Approve Treasurer Increase and Contract Revisions (proposed 9:35)
Motion: The Board of Education hereby approves an increase of 2.5% for the 2013-2014 school year and the revisions to the contract for the Treasurer.
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey
Not Present: Trustee Osmond, Trustee Kurnit, Trustee McKeon

7.10 Increase for Part-Time Confidential Staff (proposed 9:40)

Motion: The Board of Education hereby approves an increase of 2.5% for the part-time Confidential Staff person for the 2013-2014 school year
Motioned: Trustee Hickey
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey
Not Present: Trustee Osmond, Trustee Kurnit, Trustee McKeon

7.11 MOA - OTA- Gifted and Talented
Motion: The Board of Education hereby approves the MOA between the Onteora Teachers Association and the Onteora Central School District regarding the Gifted and Talented Stipend Position

Want to expand the program; need to post the balance of position. The stipend from last year is being assigned in the Consent Agenda

Motioned: Trustee Fletcher
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey
Not Present: Trustee Osmond, Trustee Kurnit, Trustee McKeon

8. **5 Minute Break

8.01 The Board will break for 5 minutes (proposed 9:45)
The Board took a break at approximately 9:50

9. Consent Agenda

9.01 Approve Consent Agenda (proposed 9:50)
9:55
Motion: Approve consent agenda item numbers 9.02-9.09
Motioned: Trustee Spencer
Seconded: Trustee Fletcher
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey
Not Present: Trustee Osmond, Trustee Kurnit, Trustee McKeon

9.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

PART TIME APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM-TO	SALARY
Colevas, Paul*	0.4 FTE Social Studies/HS	09/01/13-06/30/14	1MA
Weiss, Michelle*	0.6 FTE Art/PH & WD	09/01/13-06/30/14	1MA

*pending pre-employment processing

EXTRA DUTY STIPENDS RESCISSION 2013-14

NAME	POSITION	AMOUNT
Prutzman, Wilbur	Football Varsity - Assistant Coach	$4,098.00
Santos, Jesus	Soccer Modified - Head Coach (Boys)	$1,879.00

EXTRA DUTY STIPENDS 2013-14

NAME	POSITION	AMOUNT
Chartrand, Louis	Sixth Teaching Assignment (CADD/Creativity)	$7,606.00

Frandino, Megan	Yearbook Advisor - MS (split w/B. Connolly)	$812.00
Gallin, Anne	Sixth Teaching Assignment (Intro to Spanish)	$7,606.00
Hull, Julie	Middle School Cabinet - 1	$3,251.00
Lustberg-Goldbeck, Kay	HS Gifted/Talented Advisor	$11,500.00
Matteson, Lori	Middle School Cabinet - 2	$3,251.00
Rebock, Melissa	Computer Advisor-Woodstock	$4,975.00
Rebock, Melissa	Elementary Rec-Woodstock (split w/E. Roosa)	$1,672.50
Roosa, Esther	Elementary Rec-Woodstock (split w/M. Rebock)	$1,672.50
Turck, Sarah	Dept. Chairs-Guidance	$6,776.00
Turck, Sarah	Dept. Chairs-Guidance per counselor (4 @ $64.00)	$256.00
VanBaren, Kathleen	Middle School Cabinet - 3	$3,251.00
Wiltsie, Candice	Middle School Cabinet - 4	$3,251.00
Carroll, Molly	Field Hockey-JV-Assistant Coach	$2,968.00
Covino, Anthony*	Football Modified - Head Coach	$3,179.00
Kight, Eric	Football Varsity - Assistant Coach	$4,098.00
Petruzzelli, Matthew	Football Modified - Assistant Coach	$2,316.00
Prutzman, Wilbur	Football Modified - Assistant Coach	$2,316.00
Ugolino, Andrew*	Track - Cross Country - Assistant Coach	$1,445.00
Wortman, Kevin	Football Varsity - Assistant Coach	$4,098.00

*pending pre-employment processing

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT	EFFECTIVE DATE
Daniels, Marie	Certified Substitute Teacher	$95.00/day	
Grady, Patricia	Certified Substitute Teacher	$95.00/day	
Grady, Patricia	Home Tutor	$37.00/hr	
Hearn, Christopher	Certified SubstituteTeacher	$95.00/day	9/1/2013
Hearn, Christopher	Certified Substitute Teaching Assistant	$10.00/hr	9/1/2013
Holt, Rachel	Certified Substitute Teacher	$95.00/day	
Persons, Rose	Certified Substitute Teacher	$95.00/day	9/1/2013
Persons, Rose	Certified Substitute Teaching Assistant	$10.00/hr	9/1/2013
Zarcone, Anthony	Certified Substitue Teacher	$95.00/day	

TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATE FROM - TO	SALARY
Michella, William	Special Ed Teacher	08/26/13-08/30/13	$37/hr

APPOINTMENTS: NON INSTRUCTIONAL
LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM-TO	REASON
3703	9/30/13-11/7/13*	Medical - Paid
3703	11/8/13-01/01/14*	Parental - Unpaid

*approx. dates

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Sommer, Torre*	Substitute Custodial Worker	$10.00/hour

*pending pre-employment processing

9.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

NO SCHEDULE U THIS MEETING.

9.04 Warrants

Motion: The Board of Education has reviewed and hereby accepts the Warrant Schedule 2

9.05 Financial Report Quarterly

The Board has reviewed and hereby accepts the Financial Report for the Quarter ending June 20, 2013

9.06 Donation from Meet, Greet and Eat for the Cafeteria

Motion: The Superintendent recommends acceptance of a donation totaling $7,528.55 CASH, from the Phoenicia PTA and the Meet, Greet & Eat Fundraiser to purchase items that will be utilized in the cafeteria to help promote the use of fresh, local fruits and vegetables.

The Superintendent recommends approval to increase the 2013-2014 Budget per the following donations:

Phoenicia PTA / Meet, Greet, and Eat Fundraiser

C2860.501.14 Supplies $7,528.55

9.07 Surplus Items

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the following list of items as surplus and authorizes sale and/or disposal of these items:

19 – AlphaSmart 2000
50 – AlphaSmart 3000
3 – Broken AlphaSmart
2 – Carts for AlphaSmart
233 - Math Connects textbooks/workbooks
1 – General Electric 12KW – 3 phase double deck oven
1 – Foster Refrigerator 72 inch reach-in cooler (compressor n/g)
2 – Raetone 48 inch reach in coolers

9.08 Tax Warrants

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve and sign the TAX WARRANT authorizing the school district to levy property taxes in the amount not to exceed $40,296,098 for the 2013-2014 school year.

9.09 Award Bid for Surplus Curtains

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for Surplus Stage Curtains from Phoenicia Elementary School, Woodstock Elementary School and the Middle High School based on the bid documents of August 14, 2013 to the highest responsible bidder, Woodstock Youth Theater Inc., for the total amount of $388.00.

10. Committee Reports

10.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 9/9/13 (proposed 9:55)

10.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD

Assistant Superintendent for Business Victoria McLaren reported:

- Nick Weir and John Jojo brick façade in buildings.
  - Expert retained, did a report with estimates
- Projects for current year are at State Education Dept. for approval
- All summer projects are going very well
- Facilities Director Jared Mance is looking into an energy curtailment program
  - The company calls you and to ask if you can cut your energy usage on a given day, if we can, they pay money to the District.
  - No lose proposition
- Concerns about state of the track and repairs
  - $70,000 - $300,000 from vendor
  - Hoping to cover under Repair Fund
  - 10 years ago did "bandaid" repair
    - Get more detailed history to Board

10.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on 10/7/13

Committee has not met since the last Board meeting

10.04 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on TBD

Committee has not met since the last Board meeting

11. Old Business

11.01 The Board will discuss Old Business (proposed 10:00)

No Old Business was discussed

12. New Business

12.01 The Board will discuss New Business (proposed 10:05)

Trustee Fletcher:

- Many typos on Board agenda
- When the Board is in Executive Session the District Clerk is not in the meeting room to tell the public where the Board is and what time they are expected to return to public session
  - Address these
  - Put on website when executive session ends as well as the meeting notice

13. Request For Information

13.01 The Board will request information (proposed 10:10)

Trustee Spencer asked:

- Charts with levels from State tests see level 1 and 2 for the school years 10-11, 11-12, 12-13 for Onteora only
  - Not an immediate need

Trustee McGillicuddy asked:

- See other data beside the State test data on evaluation of students

- Do as Educational Workshop – include local assessment
- How will you evaluate the Summer Skills Academy? (see Trustee Spencer's request below)
- Number of students who attend UCCC Bridge program
  - Brief summary of the program
  - Breakdown from BOCES in Career and Tech, Alt Ed and GED
- Follow-up about pre-K discussion – relationship with the District
- Who will student representatives be on the Board for 13-14?
- Consensus

Trustee Fletcher asked:

- Not happy to have a motion for a position this evening when the documents did not get to the Board until right before the meeting
  - Need information Friday before the meeting
  - Board should not discuss items where documents have not been given by Friday
  - Expand on spreadsheet with total administrative costs to include Superintendent Phyllis McGill and Assistant Superintendent for Business Victoria McLaren
  - Total the spreadsheet
- Consensus

Trustee Spencer:

- How you will evaluate the summer skills academy and the efficacy?
  - Baseline program to track student progress
  - clarify what the summer program does to attract more students to it
- Graduation rate data previously asked
  - High School Principal Lance Edelman will give a presentation to the Board.

14. Public Comment

14.01 The public will comment on any agenda or non-agenda item Please limit comments to 3 minutes (proposed 10:15 duration 10 min)

No public comment was made

15. Adjournment

15.01 Adjourn Meeting. Next meeting is Tuesday, September 17, 2013 at the Woodstock School (proposed 10:25)

Motion: The meeting is adjourned at
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Fletcher, Trustee Spencer, Trustee Hickey
Not Present: Trustee Osmond, Trustee Kurnit, Trustee McKeon

Minutes Recorded By:
Victoria McLaren, District Clerk

Minutes Typed By:
Fern Amster