ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

REORGANIZATION/REGULAR MEETING

MINUTES

6:00 p.m.
TUESDAY, JULY 9, 2013
Middle School/High School

1. Opening Items

1.01 Call to Order 6:45
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call
Present: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

2. Oath of Office

2.01 Appoint Clerk Pro Tem
Motion: The Board hereby appoints Fern Amster as Clerk Pro Tem in the absence of the District Clerk
Motioned: Trustee Osmond
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

2.02 District Clerk will administer the Oath of Office to elected Board Trustees
Clerk Pro Tem Fern Amster administered the Oath to Trustee Kurnit and Trustee Hickey, each serving 3 year terms

3. Nominations for 2013-2014 Board President

3.01 District Clerk will Call for Nominations for 2013-2014 Board President
Motion: The Board of Education hereby nominates Ann McGillicuddy for President for the 2013-2014 School year
Motioned: Trustee Osmond
Seconded: Trustee Kurnit

Trustee McGillicuddy accepted the nomination

Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

4. Nominations for 2013-2014 Board Vice President

4.01 District Clerk will Call for Nominations for 2013-2014 Board Vice President
Motion: The Board of Education hereby nominates _____ for Vice President for the 2013-2014 School year

Motion to table this item until Trustee Fletcher is present

Motioned: Trustee McGillicuddy
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

5. Oath of Office

5.01 The District Clerk will administer the Oath of Office to the 2013-2014 Board of Education President and Vice President
Clerk Pro Tem administered the Oath of Office to Trustee McGillicuddy

6. Annual Appointments

6.01 Appointments of District Officers, Stipends/Fees, effective July 1, 2013, and authorizes the Superintendent of Schools to sign all necessary contracts for District Clerk, District Treasurer, Deputy District Treasurer, Internal Auditor, Claims Auditor, School Tax Collector, Deputy School Tax Collector, Purchasing Agent (proposed 6:15)

Motion: Appointments of District Officers, Stipends/Fees, effective July 1, 2013, and authorizes the Superintendent of Schools to sign all necessary contracts:

District Clerk:	Victoria McLaren	-0-
Treasurer:	Deb D'Aprile	As per terms of employment
Deputy District Treasurer:	Terry Snyder	-0-
Internal Auditor:	Questar III BOCES	$13,620 (see attached)
Claims Auditor	Julie Wright	$4,967
School Tax Collector:	Cheryl Berryann	-0-
Deputy School Tax Collector:	Janelle Perry	$14.56/hour
Purchasing Agent:	Victoria McLaren	-0-
Deputy Purchasing Agent:	Phyllis McGill	-0-

Motioned: Trustee Osmond
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

6.02 Other Appointments, Stipends/Fees, effective July 1, 2013, and authorizes the Superintendent of Schools to sign all necessary contracts: School Attorney, Bond Counsel, Independent Auditor, School Physician, Nurse Practitioner, New Employee Physicals, Alcohol and Drug Testing Site, Fingerprinting, Athletic Events Physician, CSE Impartial Hearing Officer, ECA Treasurer for High School, ECA Chief Faculty Counselors Three (3) elementary schools and High School, Title IX Officer, Coordinator for Section 504, School Community Relations Coordinator, Residency Officer, Records Access Officer, Records Management Officer, Homeless Liaison, Broker of Record, District Health Coordinator, District Nursing Coordinator, Asbestos Designee, School Buildings Structural Inspector and Fire Inspector, Substitute Calling Service (proposed 6:20)

Motion: Other Appointments, Stipends/Fees, effective July 1, 2013, and authorizes the Superintendent of Schools to sign all necessary contracts

1.	School Attorney:	Drohan, Thomas, Waxman, Petigrow & Mayle	$200/hr for attorneys $90/hr for paralegal services $4,000/month General Counsel (see attached)
2.	Bond Counsel:	Squire, Sanders & Dempsey L.L.P.	As per RFP fee schedule (see attached)
3.	Independent Auditor:	West & Company	$18,500 (see attached)
4.	School Physician/Nurse Practitioner	Arthur DiNapoli, M.D. Ph.D., Inc.	$34,433(see attached)
5.	New Employee Physicals:	Kingston Worx	See attached
6.	Alcohol and Drug Testing Site:	Kingston Worx	See Attached
7.	Fingerprinting:	Reimbursement per District Policy	$91.50
8.	Athletic Events Physician:	Arthur DiNapoli	-0-
9.	CSE Impartial Hearing Officers, Certified by the State of New York in accordance with Section 200.1 of the Commissioner's Regulations:	-	As per Policy 7670
10.	ECA Central Treasurer	Janelle Perry	$4,554
	ECA Chief Faculty Counselors Bennett Elementary, Middle School and High School:	Building Principals	-0-
11.	Title IX Officer:	Gabriel Buono and Jennifer O'Connor	-0-
12.	Coordinator for Section 504:	Cindy Bishop	-0-
13.	Residency Officer:	Victoria McLaren	-0-
15.	Records Access Officer:	Victoria McLaren	-0-
16.	Records Management Officer:	Victoria McLaren	-0-
17.	Homeless Liaison	Cindy Bishop	-0-
18.	Broker of Record	Rose & Kiernan, Inc.	-0-
19	District Nursing Coordinator:	Colleen McDaniel	rate as per OTA contract
20.	Asbestos Designee:	Dr. Michael O'Rourke	-0-
21.	School Buildings Structural Inspector and Fire Inspector:	Ulster County BOCES Risk Management Program.	N/A
22.	Substitute Calling Service:	Sharon Rushkoski	$9,117

Motioned: Trustee Osmond
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

7. Authorizations

7.01 Payroll Certificate, Budget Transfers, Check Signature, Alternate Check Signature, Petty Cash Funds, Bonding of Personnel. (proposed 6:25)

Authorize Payroll Certificate, Budget Transfers, Check Signature, Alternate Check Signature, Petty Cash Funds, Bonding of Personnel.

A. Payroll Certificate:	Superintendent, Dr. Phyllis McGill	-0-
B. Budget Transfers:	Superintendent of Schools, Dr. Phyllis McGill up to $50,000	-0-
C. Check Signature:	Deb D'Aprile	-0-
D. Alternate Check Signature:	Terry Snyder	-0-

Bonding of Personnel:
1. Blanket limit - $100,000
2. $215,000 each for Assistant Superintendent for Business, Senior Account Clerk/Typist, Account Clerk/Typist and District Clerk
3. $1,000,000 each for Treasurer and Deputy Treasurer, Internal Claims Auditor
4. $2,000,000 for Tax Collector, Deputy Tax Collector
5. $400,000 for Central ECA Treasurer and ECA Chief Faculty Counselor

Motioned: Trustee Hickey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

8. Designations

8.01 Official Bank Depositories, Official Newspaper for Legal Notices and Bids, Board Meeting Schedule (proposed 6:30)

Motion: The Board hereby approves of the Official Bank Depositories, Official Newspaper for Legal Notices and Bids, Board Meeting Schedule

FUND		BANK
General/T&A/T&E/ Federal/Cafeteria	Account Names	
	Community Bank MultiFund	Community Bank
	Community Bank Payroll	Community Bank
	Chase MoneyMarket	JP Morgan/Chase
	MBIA Money Market	MBIA
	TDBank Money Market	TD Banknorth
	Catskill Hudson Tax	Catskill Hudson Bank
	Catskill Hudson Money Market	Catskill Hudson Bank
Capital		
	Construction	KeyBank
Extraclassroom		
	HS/MS	Community Bank
	Bennett	Community Bank

B. Official Newspaper for Legal Notices and Bids: Daily Freeman

C. Board Meeting Schedule as attached
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit,

Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

9. Other Approvals

9.01 Mileage Reimbursement, Substitute Teacher Rates, Substitute Support Staff Rates, Home Instruction Teacher, Use of Facilities, School Lunch Prices, Copy Rate, 2013-2014 Board of Registration. (proposed 6:35)

Motion: Approve Mileage Reimbursement, Substitute Teacher Rates, Substitute Support Staff Rates, Home Instruction Teacher, Use of Facilities, School Lunch Prices, Copy Rate, 2013-2014 Board of Registration

A. Mileage Reimbursement	-Per Current I.R.S. Rate
B. Substitute Teacher Rates	-CERTIFIED - $95.00/day
	- UNCERTIFIED- $80.00/day
	- Registered Nurse - $95.00/day
	- Licensed Practical Nurse - $80.00/day
C. Substitute Support Staff Rates	- Teaching Assistant – CERTIFIED - $10.00/hr.
	- Teaching Assistant – UNCERTIFIED - $9.00/hr
	- Buildings and Grounds- $10.00/hr
	- Clerical - $9.50/hr.
	- Clerical Retiree - $15.00/hr
	- Monitor - $9.00/hr
	- Food Service - $9.00/hr.
	- Bus Driver - $11.50/hr.
Substitute Short and Long Term Pay	As per Regulation 6220R
D. Home Instruction Teacher	- as per OTA Contract (includes travel and prep)
E. Use of Facilities - staffing charges	- $25/hr/employee cafeteria Staff; $30/hr. custodial – overtime charge only
F. School Lunch Prices	- K-5 Lunch = $2.05, 6-8 $2.30 HS Lunch = $2.55, Elementary Breakfast = $1.25 MS/HS Breakfast = $1.50
G. Copy rate	-$0.25/page
H. 2013-2014 Board of Registration	- Registrars – Registration and/or Vote Day - $85.00 - Chief Registrar Inspectors – Vote Day $180.00 - Two Machine Custodians – Vote Date Only - $80.00 - Two Machine Inspectors - $380.00 - One Chief Machine Inspector - $115.00 - Extra hours shall be pro rata for whatever additional hours are actually worked
Public Library Tax as approved by voters – Library Tax approved by voters on May 20, 2014 with a total of $20,000	Pine Hill Library - $700 Phoenicia Library - $3,500 Olive Free Library - $5,600 West Hurley Library - $3,300 Woodstock Library - $6,900
Grant Funding	The Superintendent is authorized to apply for grants
Credit Card Limit	$1000

Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

9.02 Cell Phone Assignments (proposed 6:40)

Motion: The Board of Education hereby approved the following cell phone assignments as specified in the attached file.
Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

10. Policies

10.01 Policies (proposed 6:45)

7:00
Motion: All policies in effect shall remain in effect for the 2013-2014 school year
Motioned: Trustee Osmond
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

11. Authorize District Treasurer to borrow sums of money

11.01 BOE authorizes District Treasurer to borrow sums of money (proposed 6:50)

Motion: Resolved, that the Board of Education hereby authorizes the District Treasurer to borrow sums of money, the total of which is not to exceed $3,000,000 at any one time, during the 2013-2014 school year and to issue appropriate short-term notes according to local finance law. (Tax Anticipation Notes – TAN; Revenue Anticipation Notes – RAN)
Motioned: Trustee Hickey
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

12. Establishment of Committees

12.01 The Board of Education will approve the establishment of Board Committees for the 2013-2014 school year (proposed 6:55 duration 15 min)

7:00
<u>Facilities Committee</u>
The Board of Education approves a temporary committee and committee chairperson: whose purpose will be to review facilities issues, including proposed projects, change orders, and review project bids and facilities needs

- Valuable committee – still looking at contracts, and other items

<u>Policy Committee</u>
The Board of Education approves a temporary committee and committee

chairperson, whose purpose is to assist the Superintendent of Schools in:

- reviewing, revising and tracking the implementation of the written policies in order to keep them current.
- new policies that may need to be written policies that may require revision due to changes in the law, effectiveness of the policy, or new developments.

Legislative Action Committee

The Board of Education approves a temporary committee and committee chairperson whose purpose is to inform, educate and advise the BOE and community concerning legislative issues and matters affecting public education.

Trustee McGillicuddy stated:

- Inactive in 13-14 due to Ulster County Committee, which is far more effective than local district committee

Discussion:

- Successful as it led to the Ulster County Legislative Action Committee
- Disband this committee
- Will re-form if local community wants to participate

District Committees:

Health and Wellness:

- Explore ways to bring more locally and/or organically grown foods into schools
- Explore ways to increase active student participation in health and wellness programs
- Explore ways to make physical education more exciting for all students

Important for students and District

Technology Committee

Superintendent Phyllis McGill stated:

- Adding technology and online A/P courses
- Not necessary as a District Committee
- Handled as an administrative responsibility – through Principals to Technology TAs

Discussion:

- People can be utilized in District and more work to be done
- How much time do the principals really have when they need to be running their schools?
- Investigate a Technology Specialist
- Meetings are not productive and not well attended
- No formal reports
- Very little action as committee
- Covering technology in curriculum in administrative cabinet
- This year all 10th graders will have I-pads
- Online textbook adoption in policy

- Can be hardware or curriculum
- As a District committee, outlived usefulness – maybe be a Board Committee attempt to engage members in community
- Framed the way LAC or HW is framed – give tasks
- A Technology Director can help with an educational vision
- Disband at this point and have a new set of guidelines to drive meetings in the future
- Discuss in the future creating it as a Board committee

13. Acceptance of Minutes

13.01 The Board of Education hereby accepts minutes of June 18, 2013 (proposed 7:10)

Motion: The Board of Education hereby accepts minutes of June 18, 2013
7:25
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

14.01 The Board will report District News

14.01 The Board will report District News (proposed 7:20)

7:30
Trustee McGillicuddy reported:

- Moving up ceremonies were beautiful
- HS graduation was outside and it is always very nice kids to watch students move forward in path of life
- Board retreat is 8/12/13 with John Sipple Cornell Professor and from Rural Schools
- Assistant Superintendent for Business Victoria McLaren and she met with representative from the West Hurley Fire Dept. about the land that they would like to purchase
    - Obligated to do assessment, Board to have another conversation after assessment
        - 2 entities broker or assessor

15. Superintendent District News

15.01 The Superintendent will report District News (proposed 7:20)

7:30
Superintendent Phyllis McGill reported:

- Thanked the newly elected Board representatives and Board for accomplishments of year
    - Reconfiguration in place
    - 4th through 6th playing music together
- Project Based Learning very successful in 5th and 6th grade
- Been able to look at benchmarking students
- RTI plan in effect
- Retreat with administrators

- processing and conversation about to-do lists and aspirations and goals
- Hoping to use e-mail as a way to reduce paper that goes out to parents
  - Staff kindergarten orientation so have parents share email addresses
- Things that are going on differently in each building
- Communication on the clean, healthy food available
  - Let parents know that it is a great option
  - more participation, the cost per student goes down
  - promote lunch though District Newsletter and though Facebook
  - discussed through lunch line faster
- Principals with technology skills had good conversation with School Lunch Manager, Christine Downs

- APPR fully implemented
- All buildings are in good standing, graduation rate at 86.6% up from 79% 2½ years ago
- Summer School Program 45 students scheduled to attend

16. Public and Student Comment

16.01 Public and Students may comment on any agenda or non-agenda item (proposed 7:25 duration 10 min or more)

No public or student comment was made

17. Discussion

17.01 Discussion on West Hurley (proposed 7:35 duration 10 min)

Land appraisal; Subdivision; Broker or appraiser; How to Structure Appraisals
7:40

- Suggested by local appraiser to utilize a broker to advise the District on how properties similar to West Hurley are selling in real estate world
  - If selling, need to get the best price

Discussion:

- Land that the West Hurley Fire House wants is being appraised now
- Ask broker about sub-dividing property and current market
- Figures provided in previous years were brokers' appraisal based on complementary properties
- Broker best way to move forward
  - consensus

17.02 Nomination for Area 9 Directorship (proposed 7:45 duration 10 min)

7:45

Motion: The Board of Education hereby nominates Dorothy Slattery for Area 9 Director of NYSSBA

Dorothy Slattery is very active; attended the UIster County Legislative Action Committee Meeting
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous

Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

18. Discussion and Possible Action

18.01 Professional Development Plan and Committee (proposed 7:55)

Motion: The Board of Education hereby approves the Professional Development Plan as attached and the committee:

Gabe Buono	Bennett Elementary Principal, President OAA
Jeannine Burkhardt	HS Math Teacher
Corey Cavallaro	MS Social Studies Teacher
Rich DeRuvo	HS Physics Teacher, President OTA
Doreen Erlwein	Bennett Grade 4 Teacher
~~Pam Free~~	~~HS Teaching Assistant~~ TBD
Nick Millas	Director of Wellness, Health, and PE
Dr. Phyllis McGill	Superintendent
Mary Naccarato	Woodstock Kindergarten Teacher
Jane Wolfrom	Phoenicia Grade 2 Teacher
Marki Clair-O'Rourke	Ulster BOCES Curriculum Specialist
TBD	Parent
Dr. Margaret Veve	SUNY New Paltz
Cynthia Bishop	Director of Pupil Services
TBD	Librarian
TBD	MS/HS Principal or Assistant Principal
Harvey Boyer	Music Teacher
Roberta Ziemba	Art Teacher
Anne Gallin	Language Other than English Teacher

Motioned: Trustee Osmond
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

18.02 CSE/CPSE Membership for 2013-2014 (proposed 8:00)

Motion: BE IT HEREBY RESOLVED by the Board of Education of the Onteora Central School District upon recommendation by the Superintendent of Schools that the CPSE/CSE membership for the 2013-2014 School Year is hereby approved.
Motioned: Trustee Osmond
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

18.03 Approve Inter-School Transfer (proposed 8:05)

Motion: The Board of Education hereby approves of 2 Inter-School Transfers from Phoenicia to Woodstock
Motioned: Trustee Osmond

Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

18.04 Travel Reimbursement for Board Members (proposed 8:10)
Motion: The Board of Education hereby approves the reimbursement of Board Members' expenses who attend out of District meetings within Ulster County for the 2013-2014 school year.
Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

18.05 Second Reading and Adoption of Policy 5321 District Credit Card (proposed 8:15)
Motion: The Board of Education hereby adopts Policy 5321 as written.
Motioned: Trustee Spencer
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

2012 5321 Non-Instructional/Business Operations SUBJECT: USE OF THE DISTRICT CREDIT CARD
~~The trustees of Onteora Central School District do recognize the need for one (1) District credit card maintained in Central Administration under the direction of the Assistant Superintendent of Business, for staff use for miscellaneous expenses. The Onteora Central School District's Transportation Department maintains one (1) gas credit card for use on long trips to purchase gas for District vehicles only. The District credit card is under the care and control of the Assistant Superintendent for Business. The gas credit card is under the care and control of the Director of Transportation~~.

The Trustees of the Onteora Central School District do recognize the need for a District credit card for District use for miscellaneous expenses, such as conference registration and hotel reservations in the event that a facility does not hold a reservation with a Purchase Order. The District credit card is maintained in Central Administration under the care and control of the Assistant Superintendent for Business. The credit card has a maximum credit limit of $1,000.

The Trustees of the Onteora Central School District also recognize the need for a gas card for use on long trips to purchase fuel for District vehicles. The Transportation Department maintains an account with Sunoco Suntrak that has five (5) cards associated with the account. Four (4) cards are under the care and control of the Director of Transportation, and one (1) card is under the care and control of the Assistant Superintendent for Business to be used only in the absence of the Director of Transportation. The credit card account has a maximum credit limit of $500 in total, not per card.

18.06 Stipulation of Settlement 1 (proposed 8:20)
Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve

the Stipulation of Agreement between the District and employee # 070913A. BE IT FURTHER RESOLVED, that the Board of Education of the Onteora Central District hereby authorizes the Superintendent to execute the Stipulation of Agreement.
Motioned: Trustee Spencer
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

18.07 Stipulation of Settlement2 (proposed 8:25)

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Stipulation of Agreement between the District and employee # 070913B. BE IT FURTHER RESOLVED, that the Board of Education of the Onteora Central District hereby authorizes the Superintendent to execute the Stipulation of Agreement.
Motioned: Trustee Osmond
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

18.08 Claims Auditor End of Year Report (proposed 8:30)

Motion: The Board of Education hereby accepts the Claims Auditor End of Year Report for 12-13.
*7:*55
Motioned: Trustee Osmond
Seconded: Trustee Spencer
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

18.09 Discussion and possible creation of positions (proposed 8:35)

Motion: The Board of Education hereby creates the following positions:
3 - 1.0 FTE Elementary Teachers
1- 1.0 FTE Art teacher (increase from .6)
1- 1.0 FTE Health/PE teacher (increase from .6)

Motioned*:* Trustee Osmond
Seconded: Trustee Spencer

Superintendent Phyllis McGill clarified:

- Positions created in case additional positions are needed due to enrollment
- Watching 3 sections:
    - 1st grade at Woodstock: enrollment now: 24, 24, 23
        - within guidelines –desirable rage 21-25
    - 1st grade at Phoenicia: enrollment now: 23 & 23
    - 2nd grade at Woodstock is at the cusp 23 & 24

- concerned about timing – to get good candidates need to be able to hire when needed, rather than waiting until the August 6th Board meeting
    - Definitive research that small class size in 1st grade is critical
    - concerned that students are literate and on grade level so when they reach Bennett they are ready
    - 122 in first grade is a big grouping
        - Another 2-3 students at Woodstock puts class size at 25

Discussion:

- If things stay the same, don't need, but if things change be able to move quickly
- Self contained classes get integrated for art, music and PE
- Not in budget but have been informed by DEHIC that there is a DEHIC holiday this year
    - extra $550,000 in reduction of health insurance
    - Always have fund balance to use in emergency
    - DEHIC is for one year but just because have more classes one year, may not need the next – students are older
- Will post positions as needed – would wait a week or so
- Increase Art and PE as needed, as more classes are formed, need for more sections
- Other options to be discussed:
    - Encourage Inter-School Transfers from Woodstock to Phoenicia
    - Redistrict and re-draw boundaries
- Smaller class sizes set students for more success

Result: Passed
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Kurnit, Trustee Hickey
Nay: Trustee Spencer
Not Present: Trustee Fletcher, Trustee McKeon

19. Break

19.01 The Board will take a 5 minute break at approximately 8:40
8:25

20. Consent Agenda

20.01 The Board hereby approves item numbers 20.02 – 20.10 (proposed 8:45)
8:30
Motion: The Board hereby approves item numbers 20.02 – 20.10
Motioned: Trustee Osmond
Seconded: Trustee Hickey
Result: Unanimous
Yea: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

20.02 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations
Motion: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE)

Recommendations, Schedule U, #7/13, Confidential, as reviewed by Trustee Spencer

20.03 Surplus Books

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District declare the used textbooks, library books and books on cassette tape on the attached list as surplus and authorizes sale and/or disposal of these items.

20.04 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

FULL TIME APPOINTMENT

NAME	CERTIFICATION	TENURE AREA	PROBATIONARY DATES	SALARY/STEP	REMARKS
Countryman, Kristina **	Literacy (Birth-6)	Reading	09/01/13-08/31/16	8MA	New Position
Michella, William*	Students with Disabilities (Gr 1-6)	Special Education	09/01/13-08/31/16	1MA	New Position
Moskin, Rebecca**	Students with Disabilities (B-2)	Special Education	09/01/13-08/31/16	3MA	replaces M. Marchetti

*pending pre-employment processing

**contingent on certification in good standing by 09/01/13 and pre-employment processing

EXTRA DUTY STIPENDS 2013-2014

NAME	POSITION	AMOUNT
Adler, Marianne	DECA Assistant Advisor	$1,166.00
Allison, Bridget	Liaison – English	$3,251.00
Babcock, Alyssa	Science Olympiad Asst. Coach – MS	$1,301.00
Babcock, Alyssa	Science Fair Coordinator – MS	$ 540.00
Battista, Lynn	Diversity Club Advisor 1	$ 635.00
Battista, Lynn	Gay-Straight Alliance Club Advisor 1	$ 951.00
Blank, Jeanne	National Honor Society Advisor 1	$ 662.00
Boyer, Erica	Chamber Ensemble Director	$1,735.00
Boyer, Erica	Commencement Orchestra Director	$ 317.00
Burkhardt, Jeannine	Liaison – Math	$3,251.00
Caprotti, Colette	Liaison – Occup. Ed.	$1,951.00
Caprotti, Colette	DECA Advisor	$4,237.00
Cayea, Krista	Liaison – Music	$1,951.00
Cayea, Krista	Sounds of Jazz Director	$1,419.00
Condon-Krieger, Janet	TUFS Advisor (split w/R. Perls)	$ 603.00
Connolly, Brian	Yearbook Advisor – HS	$2,380.00
Connolly, Brian	Yearbook Business Manager	$1,705.00
Connolly, Brian	Yearbook Advisor – MS	$ 812.00
Connolly, Denise	PPS Coordinator – HS	$3,901.00
Connolly, Denis	Liaison – PPS	$3,251.00
Conroy, Elaine	School Newspaper Advisor(Literacy Club – Literacy Magazine)	$1,217.00
Edelman, Lance	CIO for Student Management System Secondary/Technology	$7,500.00
Garcia-McWhinnie, Elena	Spanish Club Advisor – HS	$1,667.00
Hamilton, Shelley	Diversity Club 2	$ 635.00
McDaniel, Colleen	District Nursing Coordinator	$2,451.00
	1st Longevity	$ 155.00
	2nd Longevity	$ 207.00
Nelsen-Epstein, Christi	French Club Advisor – HS	$1,667.00
Perls, Robin	TUFS Advisor (split w/J. Condon-Krieger)	$ 603.00

Reimer, John	District Web Master	$5,971.00
Stewart, Valerie	Liaison – Foreign Language	$3,251.00
VanBaren, Kathleen	Science Olympiad Coach – MS	$1,821.00
	1st Longevity	$ 155.00
VanBaren, Kathleen	Computer Advisor – MS	$4,975.00
Wolfield, Dale	Liaison – Art	$1,951.00
Wolfield, Dale	Art Club Advisor - MS	$1,127.00

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Runz, Barbara	Uncertified Substitute Teacher	$80.00/day
Runz, Barbara	Uncertified Substitute Teaching Assistant	$9.00/hr

RESIGNATIONS

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Schnell, Barbara	Elementary Principal/Woodstock	09/02/13	Retirement

TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATE FROM – TO	SALARY
Briggs, Janet	Summer School Teacher	07/19/13-08/09/13	$37.00/hr
Erlwein, Doreen	Summer School Teacher	07/19/13-08/09/13	$37.00/hr
Johnson, Melissa	Summer School Teacher	07/19/13-08/09/13	$37.00/hr
LaFera, Adam	Summer School Teacher	07/19/13-08/09/13	$37.00/hr
Martin, Michelle	Summer School Teacher	07/19/13-08/09/13	$37.00/hr
Mayone-Allison, Joan	Summer School Teacher	07/19/13-08/09/13	$37.00/hr
McLean, Kelly	Summer School Teacher	07/19/13-08/09/13	$37.00/hr
Panza, Marcia	Summer School Nurse	07/19/13-08/09/13	$37.00/hr
Warren, Kristen	Summer School Teacher	07/19/13-08/09/13	$37.00/hr

APPOINTMENTS: NON-INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	PROBATIONARY PERIOD	SALARY/ STEP	REASON
Davis, Sally*	Cook(32.5 hrs)/Bennett	09/03/13-03/02/14	Step 11	replace A. Davis

*pending pre-employment processing

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM-TO	REASON
#3107	07/01/13-06/30/14	Unpaid Leave
#3207	07/01/13-06/30/14	Unpaid Leave

PER DIEM SUBSTITUTES

NAME	POSITION	AMOUNT
Runz, Barbara	School Monitor Substitute	$9.00/hr
Runz, Barbara	Clerical Substitute	$10.00/hr

TEMPORARY APPOINTMENT

NAME	POSITION	EFFECTIVE DATE FROM – TO	PAY RATE	REASON
Billadeau, Brenda	Summer School Bus Monitor	06/24/13-08/30/13	On step	Summer

Ravetier, Franca	Substitute Summer School Bus Monitor	07/08/13-08/30/13	On step	Summer
VanLeuvan, Maria	Summer Custodial Worker	06/24/13-08/30/13	On step	Increase from 4 hours to 8 hours per day

20.05 Universal Pre-K Contract

Motion: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve First Steps Day Care Center as the agency retained as Universal PreK provider for the District for 2013-2014 school year and authorizes the Superintendent to sign the Independent Contractor Retainer.
12-13 23 slots, 23 students. With cuts at Head Start

20.06 Stale Dated Checks

Motion: As of July 15, 2013, the following stale dated check will be written off.
Check #12463 Cafeteria Account Reimbursement
Issued 1/24/12
Payee: Jeanette Bishop
Amount: $12.51

Check #12752 Library Book Refund
Issued 2/29/12
Payee: Grace Grant
Amount: $6.00

Check #14310 Cafeteria Account Reimbursement
Issued 8/21/12
Payee: Kevin Carey
Amount: $11.10

Check #15045 School Tax Overpayment
Issued 11/16/12
Payee: Cary and Maureen Hirschfield
Amount: $57.41

Check #15074 School Tax Overpayment
Issued 11/16/12
Payee: John Smith
Amount: $40.00

20.07 Donations

Motion: The Superintendent recommends acceptance of a donation totaling $4,748.87 CASH, from the Bennett Elementary School Student Council for the 5th grade field trip to Ashokan.

The Superintendent recommends approval to increase the 2012-2013 Budget per the following donations:
Bennett ECA/Student Council
A2110.431.03 Supplemental $4,748.87
The Superintendent recommends accepting a donation of one “water bottle filling station” to be utilized on a high school water fountain at a value of $440.00 from the ECA – Class of 2013.
ECA – Class of 2013

Water Bottle Filling Station

20.08 Financial Management Report ending May 2013
Motion: The Board of Education has reviewed and hereby accepts the Financial Management report ending May 2013.

20.09 Warrant Schedule 11
Motion: The Board of Education has reviewed and hereby accepts Warrant Schedule 11

20.10 Budget Transfers
Motion: The Superintendent recommends the transfer of funds to re-allocate negative funds of $130,139.74 in payroll budget code for the processing of OTA Retro-Pay.

From Budget Code	Description	Transfer Amount	To Budget Code	Description
A2110.130-00	Salaries 7-12	$106,562.55	A2110.199-00	Salaries 12/13 Retro-Pay
A2110.140-00	Salaries Substitutes	$23,577.19	A2110.199-00	Salaries 12/13 Retro-Pay

21. Committee Reports

14.01 Audit Committee - Trustee Spencer to report. Next meeting is 4:30 at Central Administration on 9/9/13 (proposed 9:20)
Committee has not met since the last Board meeting

14.02 Facilities Committee - Trustee Kurnit to report. Next meeting is 3:30 at Central Administration on TBD
Committee has not met since the last Board meeting

14.03 Policy Committee - Trustee McGillicuddy to report. Next meeting is 9:30 at Central Administration on TBD
Committee has not met since the last Board meeting

14.04 Legislative Action committee - Trustee McGillicuddy to report. Next meeting is at 6:30 in the Central Administration Conference room on TBD
Committee has not met since the last Board meeting

14.05 District Committee: Health and Wellness Committee. Next meeting is in Room 207 of the High School at 2:45 on TBD
Committee has not met since the last Board meeting

14.06 District Committee: Technology - Superintendent McGill to report. Next meeting is in the Woodstock School on TBD
Committee has not met since the last Board meeting

22. Old Business

22.01 The Board will discuss Old Business (proposed 8:55 duration 10 min)
8:35

- Update on summer projects
- Update on Ad Hoc Facilities committee
- Working on Board Goals in August Board should review last year’s goals

23. New Business

23.01 The Board will discuss New Business (proposed 9:05 duration 10 min)
No new business was discussed.

24. Request For Information

24.01 The Board will request information (proposed 9:10 duration 10 min)

Trustee McGillicuddy Pre-K provider Discovery Pre-School had offered bridge between pre-k and K – follow up with PPS

- Gathering to have kindergarten and Pre-school teachers get together

Trustee Kurnit asked for an update on summer facility (from New Business) projects And an update on Ad Hoc Facilities committee

Trustee Spencer asked for a comparison of where we were before the reconfiguration and now (overall value for the District) to see how we did

25. Adjournment

25.01 Adjourn Meeting. Next meeting 8/6/12 in the Middle School/High School (proposed 9:15)

Motion: The meeting is adjourned at 8:40
Motioned: Trustee Hickey
Seconded: Trustee Osmond
Result: Trustee McGillicuddy, Trustee Osmond, Trustee Spencer, Trustee Kurnit, Trustee Hickey
Not Present: Trustee Fletcher, Trustee McKeon

Minutes Recorded By:
Fern Amster