ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

MINUTES

WORKSHOP MEETING
5:30 p.m.
TUESDAY, FEBRUARY 24, 2015
PHOENICIA SCHOOL

1. Opening Items

1.01 Call to Order 5:30 pm
1.02 Tobacco Policy Statement
1.03 Pledge of Allegiance
1.04 Roll Call:
Present: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell
Not Present: Trustee McGillicuddy, Trustee Osmond

Now Present:

Trustee McGillicuddy arrived at 5:45
Trustee Osmond arrived at 5:45

2. Executive Session

2.01 Enter executive session (proposed 5:30 duration 1 hour 30 min)
Recommended Action: Motion to enter into executive session to discuss OTA negotiations and the contract of the Superintendent
Motioned: Trustee Davis
Seconded: Trustee Schnell
Result: Unanimous
Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell
Not Present: Trustee McGillicuddy, Trustee Osmond

2.02 Exit Executive Session and Return to Public Session (proposed 7:00 pm)
Recommended Action: Motion to exit executive session and return to public session
Motioned: Trustee Davis
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy, Trustee Osmond

3. Community Forum on Later MS/HS Start Times

7:05
Trustee Fletcher explained:

- It is a Superintendent goal to move the MS/HS Start time later
- Discussions are taking place in school Districts around country, state and locally about pushing secondary school start times back due to research about teenage sleep
- Glens Falls has most prominence in NYS due to its success and presentation last year at the 2020 Vision for Public Education Conference
    - Very well received
    - Since so few Onteora could attend, asked him to come to Onteora

- Here to better understand how it took place in Glens Falls
- Questions are to be addressed to Mr. Jenkins
    - May open up a future Board meeting for the public to ask questions in a forum setting
    - The Board of Education will become members of the audience when the meeting is recessed and will sit in the audience
- Mr. Jenkins was invited to present by the Board of Education
- Superintendent has created a District Comprehensive Planning Team using the Shared Decision Making document
    - Met 3 times, most recently yesterday
    - Charge for team:

      Provide parameters, identify hurdles, and craft solutions specific to the Onteora CSD in regards to the following Superintendent goal:
      Based on the recommendation of the American Academy of Pediatrics and considerable other data-based research, plan and prepare for later start times for secondary students using an 8:45 am-9:00 am target. This goal acknowledges the need to factor into account current elementary start times, BOCES attendance and extra-curricular activities, and the need to engage the community in the planning process.

3.01 Recess the Board meeting for 1 hour

Recommended Action: Motion to take a 1 hour recess from the Board meeting
Motioned: Trustee McGillicuddy
Seconded: Trustee Kurnit
Result: Unanimous
Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy, Trustee Osmond

3.02 Glens Falls Superintendent Paul Jenkins will report on and answer questions regarding that District's change to a later MS/HS start time (proposed 7:05 duration 1 hour)

8:35

- Every school district is unique, will discuss hurdles, reasons and data from Glens Falls
- Came about because of teachers discussing student achievement in various committees
- Small District – no busing
- Previous start times HS - 7:45 MS and Elementary- 8:30
    - Only HS had to change to 8:26 and end at 3:00
    - Athletics: Longest trip for games is 1 hour 15 min
        - Practice starts at 3:30 and leave for games at 4:00 or 4:30
            - Did not have to change time for games, although every other district in athletic association agreed to move start time 15 minutes later
            - Students were not permitted to leave 9th period for games
                - There are exceptions that involve very few students at particular times of the year
    - Huge communication effort - series of flyers (available on Board Docs) explain rationale

    - Partnered with St. Lawrence University for a sleep study and following up with surveys to see effects of change
- Showed video of administrators in the District and a student who had picketed his office
    - Admits she was wrong - now very happy with the start time
    - Video created by NY1 in NYC, shown all over the country
        - Available on Board Docs under this item number (3.02)
- Played audio clip of a local radio show host talking to Asst. Principal Liz Collins and an expert on sleep
    - Ms. Collins was one of the administrators that speared headed with teachers
    - Sleep expert explain that all teenagers do not secrete melatonin until around 11 pm and continue until 8 am which puts them in a sleep mode
        - Gets stronger as move through puberty – 14 -18 years old
    - Available on Board Docs under this item number (3.02)

Open Discussion:

- Glens Falls had not changed anything else but later start time
    - Always know students can do better – give them a better edge
- Any additional time give students in the morning is helpful– no minimum amount
- Have not had students that have come forward to say that there has been a problem with after school jobs and child care duties
    - Families walk to neighborhood school
- Students transported to BOCES for VoTec still go to school at 7:45
    - Could not push back that time frame
    - Those students come to school early, get back early and have the benefit of an extra period at the HS
        - Didn't help with these students' sleep
        - They are 1 out of 31 school districts in BOCES
        - These were the only HS students that did not change start times
- No change to budget: Were overstaffed while enrollment was declining because of the schedule
    - Alignment of bell schedule allowed them to trim staff
- Corinth is only local district that changed
    - They changed start time for students but not faculty and staff
- Didn't change length of HS periods
- Communication was mostly about the research because it was biggest key for Glens Falls
    - Heard concerns from community and made changes where possible
- Even though there are differences in school districts, all students are the same
- Study and see if District can overcome hurdles because more sleep will yield better results for students at any level of success
    - Should continue no matter what controversies have occurred or will occur in the District
- Can look at what the GPA increases were in Glens Falls and get back to us
- Athletics: October thought to be biggest hurdle – no lights on fields
    - Athletic Director and coaches were not for the change

- Does not affect winter except skiing
- Lengthier trips – asked to push back 30 to 45 minutes but didn't need it
  - Don't start until 4:30 – students leave at dismissal – 3:00
  - Ended with 8 scholar athlete teams
  - 7 swimmers and divers onto States
    - Competing at a high level and not seeing detrimental effects

- Committee structure – began with small committee of teachers who involved administration
  - Teachers alienated each other during process
  - Studied the issue and addressed concerns
  - Panel discussion with physician, students, teachers and administration
  - Brought in sleep expert - assembly and parent night
  - Then brought to Board level to make the change
- Sleep surveys of students found on average students sleep 20-30 minutes more a night
  - Bedtime did not change in 1st year, did in 2nd year
  - Less students stayed up all night or very late – students with bad sleep patterns continued, but are getting more sleep in the morning
- Visit Glens Falls website for more information and can email him from there
  - Note: search for later start times

3.03 The Board Meeting will resume by the President calling the Meeting to Order

4. Acceptance of Minutes

4.01 Acceptance of Minutes

Recommended Action: The Board of Education hereby accepts the minutes of the 2/10/15 BOE meeting
Motioned: Trustee Schnell
Seconded: Trustee Osmond
Result: Unanimous
Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy, Trustee Osmond

5. Welcome

5.01 Phoenicia Principal, Linda Sella will welcome the Board (proposed 8:05 duration 10 min)

8:40

- All events collaborative, school wide events
  - Jointly funded by PTA and District
  - Would not be able to provide such enriching experiences for children without a vibrant, enthusiastic and energetic the PTA
    - They raise as much money as building budget
- Celebration of 100 Days– currently 98
- Finishing up Young Inventors Club, hosted and staffed by PTA
  - Prepares students for Invention Convention on 3/4/15
    - Day and evening event
- Bringing in BOCES PBIS person to support classroom and school

communities using storytelling and music
    - School ideals are: caring, being responsible, being honest, and being respectful
    - He will be in building for next few weeks
    - Behaviors ramp up in January and February; "down" time of year
    - Culmination as a celebration of all successes on 3/23/15 called Spirit week – celebrates school spirit with daily activities
- Most recent event- "Eat the Rainbow" supported by H & W committee at Phoenicia
    - Begin next week with newsletter distribution in English and Spanish to educate students and parents on promoting a lifetime of positive, well-bring
        - Students monitor their food choices over the week
- Everything at Phoenicia is child-centered for the whole child
    - Strive for less homework and more creative play experiences
    - Building professional learning community that is global
- "What Americans keep Ignoring about Finland's School Success" is a 12 min pod cast
    - Teachers, administrators and schools do not compete with each other, but cooperate with each other
        - Sole goal is equity not excellence so all opportunities same for all children and provided a good public education
        - Will send link to District Clerk

6. Board District News

6.01 The Board will announce District news (proposed 8:15)
8:50

Trustee Osmond reported:

- Toured MS with Trustee Schnell - Principal Jen O'Connor put together sample of schedule
    - 30% of MS is Special Ed.
    - Much of the school is geared around that
- Onteora Music Teachers Steve Murphy and Paul Shubert were in the band and Student Lucina Legnini was a participant in the Rhinebeck Performing Arts production of "Tommy"
    - Other Onteora community members in the audience

Trustee Schnell reported:

- All school visits are complete- now in compliance with Policy 1310
    - Visited MS and Phoenicia other school members visited other schools
    - Thanks to Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke, Principals and Teachers for their cooperation
- On WKZE Harvey Boyer performed on the air with the Bennett Jazz then DJ'd

Trustee Fletcher

- 2020 Vision for Public Education next meeting will focus on collaboration
    - Funding moving forward with some other areas with study groups
    - Meeting is Wed., 3/18/15 4:30-5:30 at Rondout Valley Central Offices

- National School Board Association on 3/21/15 in Nashville
    - No Onteora Board member will attend

Trustee McGillicuddy reported:

- Toured Bennett and HS to see the building in session
- 2/11/15 attended the Bennett PTA Forum called "Reclaiming Public Education"
    - Parents are concerned as to what is happening in Albany
- At the UCSBA meeting Bob Lowry, of NYSCOSS was speaker
    - Went over state proposed budget
    - Discussion on refusal of tests campaigns
- 3/6/15 is a Funding Forum for all 8 school districts about financial aspects and how we are impacted
- "Class Size Matters" protest on 3/12/15 asking everyone in the building to go outside and create a circle holding hands in response to the Governor withholding State aid
    - Can be done before or after school
    - Another day it is happening around the state is 3/28/15
- Larger group from Ulster County going to Capital Day this year to meet with legislators
- Tomorrow is Task Force for Testing Reduction meeting 6pm in MS/HS library

Trustee Kurnit reported:

- UCSBA meeting discussed the county wide forum on funding
    - Open to the public
    - Hoping to get interested parents there
- Also discussed who will be in Albany for Lobby Day
    - There are many Ulster County Legislators

7. Superintendent District News

7.01 The Superintendent announce District news (proposed 8:20) 9:00

- Used all 8 snow days - make up days are 3/30/15, 3/31/15 and 4/1/15
- District Comprehensive Planning Team on Later MS/HS Start Times had their 3rd meeting yesterday 3/23/15
- At the December meeting:
    - Discussed:
        - Commissioner regulation 100.11 on Shared Decision Making
        - Charge from Board - may need to bring it back to the Board
        - History and how it came about
    - HS Principal Lance Edelman reported back from 2020 conference
    - Split in sub-committees
        - Superintendent Phyllis McGill working with Transportation Director Nicole Sommer
- Last Board meeting the Board of Education approved FLMA leave for Superintendent Phyllis McGill during 3/15/15-6/10/15
    - Assistant Superintendent for Business Victoria McLaren will become Acting Superintendent during the absence and there will be a resolution will be on the next agenda

8. Student Representative Report

8.01 Student Representative Mary Sorich will report to the Board (proposed 8:25)
Student Representative was not present to give report

9. Acknowledge Public Be Heard Comments

9.01 The Board will acknowledge the public be heard comments from the last meeting
No Comments were made

10. Public/Student Comment

10.01 The public and students may comment on any agenda or non agenda item. Please limit comments to 3 minutes (proposed 8:30 duration 10 min or more)
9:05
Bob Curran – 977 signatures on petition given to legislators – still want more before the Capital Conference

11. Presentations

11.01 2015-2016 Budget Presentation and Discussion Proposed 8:40 duration 30 min)
Superintendent Phyllis McGill Presented:

- Staffing Additions:
  - Addition of at least 2.0 FTE ENL (formally ESL, now English as a New Language) teachers in the draft budget
    - due to changes in regulations modifying mandated service levels
  - Addition of 1.0 FTE Library Media Specialist at Elementary level is for technology integration
- Staffing Reductions:
  - Reduction of 0.60 FTE ENL from BOCES – too expensive
  - Reduction of 1.0 FTE Elementary Education
    - Reduction of one class section, potentially through attrition)
  - Reduction of 1.0 FTE Behavior Intervention Assistant (BIA)

PPS Director Cynthia Bishop Presented:

- Included in BOCES .6 ENL teacher is lunch time, travel time, prep time, so it is not cost –effective
  - Pay BOCES for a .6 FTE is $86,000
  - Difference of $45,000 to hire ourselves
  - BOCES aid is 30% on first $30,000 of a salary
- Adding at least 2 teachers to the program due to the new regulations
- To answer the Board's question about keeping ENL students in their home schools thereby providing ENL at Woodstock would take 2 additional hires and a great deal of training for the regular staff
  - The District is following the new regulations on ENL professional development at Bennett at Phoenicia

Assistant Superintendent for Business Victoria McLaren Presented:

- 6 teacher retirement letters so far
  - DEHIC set rates at march meeting
    - Talking about 6% - may go lower
- Discussed using $75,000 of the $621,000 maximum allowed carryover for a maximum levy increase of 1.98% with a 51% vote

    - The Board to consider this levy
- Onteora is in line with other local districts as to the Instructional percentage of the budget
- Total Equity Projection for 6/30/15 (as of February 18, 2015): $13,559,094
- Potential Allocation:
    - Reserve Funds: $7,301,861
    - Remaining Fund Balance: $6,257,233
        - $450,000: Estimated encumbrances -determined at the end of June
        - $43,976: Additional to be added to Tax Certiorari Reserve for NYC
            - Small claim in Shandaken (years at issue current 2010 – 2014)
        - $2,500,000: Appropriated fund balance to offset tax levy for 2015-2016
        - $2,064,798: Allowable 4% unappropriated fund balance to be retained
        - $420,131: Remaining unappropriated fund balance available for allocation. These funds can be utilized or added to reserves such as the Repair Reserve
- Fund balance planning will continue for the remainder of the 2014 – 2015 fiscal year
- Reserve Accounts:

Reserve Account	January 2014	January 2015
Unemployment Insurance	$505,012	$505,012
Employee Retirement System	$5,021,015	$3,449,534
Tax Certiorari	$40,000	$40,000
Employee Benefit Accrued Liability	$1,318,501	$1,321,604
Capital	$5,000,000	$0
Repairs	$2,802,258	$1,835,820
Reserve for Debt	$149,891	$149,891
Total Reserves:	$14,836,677	$7,301,861

Discussion:

- Possible growth in the District with new town construction projects and may need more ENL teachers
    - Could always hire our own person if more staff is needed, can hire without BOCES
    - BOCES person has relationship with student
        - Should try to get a Spanish speaking teacher
- Once the funds used for capital improvements are accounted for, administration is allocating the same amount of appropriated Fund Balance to offset the levy as last year
- Perhaps raise the increase to 2.25% to allow for flexibility
- Master Schedule is still being created, which has a big impact on the budget
- Senate Finance Committee gave each District a flat aid package
    - Onteora's is a $25,000 increase driven by Building Aid

- State is discussing many options to give incentives on new projects but not discussing increased aid to school Districts
- Initial levy sent to the Comptroller is a draft
- In simplified terms: Foundation Aid is about wealth ratios, so does not affect Onteora due to the reservoir

- Projecting nominal increase in aid allows for conservative budget and levy
- Board preferences on ENL Position about hiring BOCES vs. hiring ourselves:
  - Discussion on keeping the BOCES position for next year or make a plan to hire an additional person at Onteora
    - Defer decision on ENL to administrators and PPS
  - Have had issue with trying to project how much staff needed
    - Have not been able to anticipate increase in students
    - Need to take time – do not need to commit to BOICES until 5/1/15
    - Hiring ourselves is cost effective and better use of time
      - Would have flexibility of assigning when needed
- Board Preferences on increase on Levy
  - 4 Board members are comfortable with 1.98%
    - What does administration need to deliver education to the children?
      - Administration feel 1.98% is good, but need to see master schedule
    - Trustee Schnell asked that it be recorded that she would like a lower levy
    - Want to see what the potential increase but taxpayer' properties, which is a different calculation
      - Would like to see it as low as possible, but might be necessary

12. Break

12.01 The Board will break for 5 minutes (proposed 9:10)

The Board had consensus to skip the break

13. Policies

13.01 Second Reading and Adoption of Policy 5661 Health and Wellness (proposed 9:15)

Recommended Action: The Board of Education hereby adopts Policy 5661 as written
Motioned: Trustee McGillicuddy
Seconded: Trustee Moor
Result: Unanimous
Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy, Trustee Osmond

SUBJECT: DISTRICT HEALTH & WELLNESS POLICY

Health & Wellness Committee

The District is committed to creating school environments and experiences that establish healthful eating and daily physical activity opportunities that promote and protect students' mental, emotional and physical health. This commitment fosters an optimal learning and work climate, and takes into account the social and emotional well-being of all those in the school District.

The District established a Health & Wellness Committee (hereafter called the Committee) which will have as one of their tasks to participate in the development, implementation and periodic review and

update of the school Health and Wellness Policy (hereafter called the wellness policy). The District will establish and maintain a School Wellness Committee that will have participation from parents/guardians, students, director of school lunch/breakfast programs, school and district administrators, school nurses, medical community members, district health coordinator, health/physical education and/or family and consumer science teachers, social workers/psychologists/guidance counselors and registered dietician, BOE members and the general public.

Local School Wellness Policy Leadership

The District delegates one or more school official(s) to ensure that each school complies with the school wellness policy. The position of the school officials responsible for the oversight of the wellness policy are identified within the policy.

Policy Implementation, ~~Monitoring~~ Review and Update; Public Notification

~~An annual progress report, School Wellness Report Card, is developed to inform and update the public about the policy and includes: website address for the policy and/or how the public can access a copy; description (on) of each school's progress in meeting the policy goals; a summary of each school's wellness events/activities; name, position and contact information of the designated school official to lead/coordinate the wellness team; and information on how the public can get involved with the wellness team. This report will be provided to the school board, distributed to the Committee and made available to the public. The Wellness Committee may assist the district in constructing a methodology for measurement of progress.~~

~~A triennial assessment includes the extent to which District schools are in compliance with the Policy and a description of the progress made in attaining the goals of the Policy. This assessment is made available to the public.~~

The Committee shall conduct an annual assessment that includes the extent to which District schools are in compliance with the Policy and a description of the progress made in attaining the goals of the Policy. This assessment is made available to the public.

School food service staff will ensure compliance with nutrition policies within school food service areas and will report on this matter to the superintendent or if done at the school level, to the school principal.

The Wellness Committee serves as a resource to schools for implementing the wellness policy.

~~???The Committee will assess current activities, services, and programs; identify specific areas of need for improvement; and provide/recommend mechanisms for evaluation, revision, and implementation of same.~~

Goals to Promote Student Wellness

The District will provide nutrition promotion and education, physical education and other school-based activities to foster lifelong habits of healthy eating and physical activity, and will establish linkages between health education and school meal programs. Taking into account the parameters of the School District (academic programs, annual budget, staffing issues, and available facilities) as well as the community in which the District is located (the general economy; socio-economic status; local tax bases; socio-cultural and religious influences; geography; and legal, political and social institutions) the Committee recommends the following District goals:

a. Environmental Health

The goal is to provide a healthy physical environment free of harmful products and materials.

b. Health Education

The District will provide students with instruction in a general Health Education curriculum as mandated by the New York State Department of Education.

c. Mental Health (Education and Services)

The District provides a school community which values positive mental health and behavioral health, encourages everyone to seek help when they need it, promotes good mental health prevention and responds to mental health needs.

d. Nutrition (Guidelines)

i. Guidelines: The goal is to promote student health and reduce childhood obesity by ensuring that all foods and beverages provided to students meet or exceed the USDA Nutrition Standards for School Meals and are consistent with the nutrition standards for competitive foods which meets the Smart Snacks in School nutrition standards for all foods sold in school outside the school meals programs under

the Healthy Hunger-Free Act of 2010.

ii. Nutritional Promotion/ Nutrition Education: The District will provide nutrition promotion and education to influence lifelong eating behaviors in a positive manner by encouraging healthy nutrition choices.

Nutrition education teaches behavior-focused skills offered as part of a comprehensive, standards-based program designed to provide students with knowledge and skills necessary to promote their health and make positive food and nutrition choices. Education is integrated into various subject areas and nutrition topics within the comprehensive health education curriculum at every grade level. These concepts will also be reinforced during classroom snack times to encourage adoption of healthy eating habits and other nutrition-related behaviors conducive to health and well-being.

Nutrition promotion encourages students to participate in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) and includes marketing and advertising of nutritious foods and beverages through a comprehensive and multi-channel approach by staff and teachers.

iii. Nutritional Values of Foods and Beverages: All foods and beverages sold, served, marketed or advertised at school will meet the nutrition guideline requirements of the USDA Nutrition Standards in the National School Lunch and School Breakfast Programs and the Smart Snacks in Schools Standards.

e. Physical Education & Activity

The District will provide opportunities, support, and encouragement for every student to: regularly participate in physical activity; develop the knowledge and skills for specific physical activities; maintain physical fitness; reduce sedentary time; learn about cooperation, fair play, responsible and safe participation that meets the needs of all students; and gain an appreciation for lifelong physical activity through a healthy lifestyle~~. regularly participate in physical activity; and understand the short-term and long-term benefits of a physically active and healthy lifestyle.~~

Opportunities for physical activities are provided outside of physical education for every grade level.

A written Physical Education curriculum/program for each grade level has been developed and kept on file with the Director of Physical Education and shall meet National Association of Sport and Physical Education (NASPE) and New York State Learning Standards

f. Other School-based Activities

The District will establish a school environment that presents consistent messages that are conducive to healthy eating, physical activity, and social and emotional wellness for all.

NOTE: The regulation that accompanies this policy outlines the procedures for accomplishing these wellness policy goals.

Section 203, 204 and 208 of the Healthy, Hunger-Free Kids Act of 2010 (Public Law 111-296) including Smart Snacks in Schools Nutrition Standards, http://www.fns.usda.gov/healthierschoolday/tools-schools-focusing-smart-snacks
Child Nutrition and WIC Reauthorization Act of 2004 Public Law Section 108-265 Section 204 Richard B. Russell National School Lunch Act 42 United States Code (USC) Section 1751 et seq.
Child Nutrition Act of 1966
42 United States Code (USC) Section 1771 et seq.
7 Code of Federal Regulations (CFR) Section
210.10 http://www.access.gpo.gov/nara/cfr/waisidx 05/7cfr210 05.html
District Policy 5660
Administrative Regulation 5661-R Adopted:

13.02 Second Reading and Adoption of Policy 3280 Facilities Use by Community
10:00
Recommended Action: The Board of Education hereby adopts Policy 3280 as written
Motioned: Trustee McGillicuddy
Seconded: Trustee Moor

- In subsection E took out “political meetings” due to Board’s concerns and attorney agreement

- Superintendent Phyllis McGill to clarify with the attorney to see if they recommended it was be removed or said it was our option; also ask if this will stop the District from hosting rallies for school funding at Onteora with politicians

Result: Unanimous
Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy, Trustee Osmond

3280 ~~2014~~ **SUBJECT: COMMUNITY USE OF SCHOOL FACILITIES**

While the district's school buildings and grounds are maintained primarily for the purpose of educating students within the district, the Board of Education recognizes that the buildings and grounds are a valuable community resource and believes that this resource should be available to the community for specific uses that will not interfere with educational activities and do not conflict with the District's policies, vision, and mission. This policy is intended to identify the uses that community groups may make of those facilities.

Permitted Uses

District facilities may be used for the purposes listed below, subject to the conditions and restrictions set forth in this policy.

A. Instruction in any branch of education, learning or the arts.
B. Public library purposes, subject to provisions of the Education Law, or as stations of public libraries.
C. Social, civic and recreational meetings and entertainments, or other uses pertaining to the welfare of the community so long as such uses are non-exclusive and open to the general public.
D. Meetings, entertainment and occasions where admission fees are charged, when the proceeds are to be spent for an educational or charitable purpose.
E. Polling places for holding primaries and elections, for the registration of voters ~~and for holding political meetings~~.
F. Civic forums and community centers.
G. Recreation, physical training and athletics, including competitive athletic contests of children attending a private, nonprofit school.
H. Child-care programs when school is not in session, or when school is in session for the children of students attending schools of the district and, if there is additional space available, for children of employees of the district.

I. Graduation exercises held by not-for-profit elementary and secondary schools, provided that no religious service is performed.

Prohibited Uses

Any use not permitted by this policy is prohibited. In addition, the following uses are specifically prohibited.

A. Meetings sponsored by political organizations.
B. Meetings, entertainments and occasions that are under the exclusive control of and the proceeds are to be applied for the benefit of a society, association or organization of a religious sect or denomination or of a fraternal, secret or exclusive society or organization, other than veterans' organizations or volunteer fire fighters or volunteer ambulance workers.

Conditions of Use for District Facilities

A. Use of district facilities may be permitted unless such facilities are in use for school purposes, or during educational programs. The district reserves exclusive and non-reviewable judgment to determine if a requested use would interfere with or disturb the district's educational programs.
~~B. To ensure that district facilities are preserved for the benefit of the greater district community, only community based groups and organizations (that is, groups which are located within the geographic area covered by the district) may be granted access to district facilities.~~
~~C~~B. Use of district facilities will be permitted only where the applicant agrees to pay the district a user fee according to a schedule adopted by the district to cover the costs of heat, electricity, maintenance, custodial services and any other expenses associated with the requested use. Use is further conditioned upon the applicant's agreement to pay additional fees associated with the use of any additional services

or equipment. The district retains the right to condition use upon an applicant depositing with the district a sum equaling the estimated costs and fees associated with the proposed use 10 days in advance of the requested use. The district retains the further right to waive user fees for groups that are associated with or sponsored by the district.

CD. Where, in the judgment of the district, the requested use of district facilities requires special equipment or supervision, the district reserves the right to deny such use, or in the alternative, to condition such use upon the applicant's payment of additional fees in accordance with paragraph C above. Only authorized personnel shall operate district equipment.

DE. Use of district facilities will only be permitted where the organization provides the district timely evidence of adequate insurance coverage ($1,000,000 minimum) to save the district harmless from all liability, property damage, personal injuries and/or medical expenses. The district will exercise complete and unreviewable discretion regarding what constitutes adequate insurance coverage for each proposed use.

EF. The Board reserves the discretion to deny use of district facilities described above, or to terminate use of district facilities:

1. By an applicant who has previously misused or abused district facilities or property or who has violated this policy;
2. For any use which could have the effect of violating the Establishment Clause of the United States Constitution or other provisions of the United States or New York State Constitutions;
3. For any use which, in the estimation of the Board, could reasonably be expected to or actually does give rise to a riot or public disturbance;
4. For any use which the Board deems inconsistent with this policy;
5. For any use by a private for-profit entity that has the direct or indirect effect of promoting the products or services of such entity;
6. In any instance where alcoholic beverages or unlawful drugs are sold, distributed, consumed, promoted or possessed;
7. For any use prohibited by law.

Application Procedure for Use of District Facilities

A. All applications for use of school facilities shall be made in writing and submitted to the ~~Superintendent of Schools~~ Assistant Superintendent for Business at least 30 days prior to the date of the requested use. A use permit application is available in ~~the Superintendent's office~~each school and in the Business Office. The District retains the right to reduce the 30 day prior notice requirement.

B. The applicant must clearly and completely describe the intended use of the district facility in the application.

C. All applicants must review this policy prior to submitting the application. All applications must be signed by an authorized agent of the group or organization requesting use. The applicant's signature on the application shall attest to the group or organization's intent to comply with all Board policies and regulations and to use district facilities strictly in accordance with the use described in the application.

D. All applicants must agree to assume responsibility for all damages resulting from its use of district facilities. Proof of adequate insurance must be provided by the applicant at least 10 days before the date of the requested use.

E. Permits shall be valid only for the facility, use, dates and time specified in the permit. No adjustment to the permit is allowed except with the prior written approval of the Superintendent. Permits shall not be transferable.

F. The ~~Superintendent~~ Assistant Superintendent for Business is authorized to alter or cancel any permit if it becomes necessary to use the facility for school purposes or for other justifiable reason.

G. With regard to scheduling activities, the district retains the right to give preference to groups and organizations which are associated with or sponsored by the district.

H. Issuance of a permit shall not limit the right of access to the facility by district staff.

I. If the Assistant Superintendent for Business denies an application, the applicant may appeal to the Board of Education.

*In the event of an austerity budget, use of facilities will be restricted to accommodate budgetary restraints.

Education Law Section 414

13.03 First Reading of Policy 5640 Tobacco-Free, Smoke-Free Environment

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~~2010~~2015 5640 Non-Instructional/Business Operations

SUBJECT: TOBACCO-FREE, SMOKE-FREE ENVIRONMENT POLICY

The following tobacco policy was developed in accordance with the Goals 2000 Educate America Act, § 1043 (Non-Smoking Policy for Children Services), the New York State Public Health Law's Expanded Clean Indoor Air Act 2003, § 1399-opt and New York State Education Law - Article 9 Section 409.

Intent

All students shall possess the knowledge and skills necessary to avoid all tobacco use, and school leaders shall actively discourage all use of tobacco products by students, staff, and school visitors while on school property, at a school-sponsored event, or in a school-owned or school- contracted vehicle. To achieve these ends, Onteora leaders shall prepare, adopt, and implement a comprehensive plan to prevent tobacco use that includes:

a) A sequential educational program to prevent tobacco use that is integrated within the school health education curriculum; that is aimed at influencing student' attitudes, skills, and behaviors; and that is taught by well-prepared and well-supported staff;

b) Establishment and strict enforcement of completely tobacco-free school environments at all times;

c) Prohibition of tobacco advertising;

d) Appropriate counseling services and/or referrals for students and staff to help them overcome tobacco addiction;

e) Cooperation with community-wide efforts to prevent tobacco use; and

f) Strategies to involve family members in program development and implementation.

Rationale

Cigarette smoking is considered the chief preventable cause of premature disease and death in the United States. Schools have a responsibility to help prevent tobacco use for the sake of students' and staff members' health and the well being of their families. Research conclusively proves that:

a) Regular use of tobacco is ultimately harmful to every user's health, directly causing cancer, respiratory and cardiovascular diseases, adverse pregnancy outcomes, and premature death;

1 .Second-hand smoke is a threat to the personal health of everyone;

c) Nicotine is a powerfully addictive substance;

d) Tobacco use most often begins during childhood or adolescence; and use of tobacco interferes with students' attendance and learning.

Tobacco Use Prohibited

Tobacco sale or distribution shall not be permitted and no person shall use tobacco on school grounds or in any vehicles used to transport children or school personnel at any time. For purposes of this policy, "school grounds" means any building, structure, and surrounding outdoor grounds contained within the District's legally defined property boundaries as registered in the County Clerk's Office. Smoking or tobacco use is also prohibited within 100 feet of all school entrances, exits and outdoor areas, except where that is a residence or residential property. Furthermore, tobacco use shall not be permitted at any time indoors or on the grounds of any facility owned, operated, leased, or contracted by the District as educational or library service for students pre-k through 12, unless legally excepted.

For purposes of this policy, tobacco is defined to include any lighted or unlighted cigarette, cigar, cigarillo, pipe, bidi, clove cigarette, and any other smoking product and smokeless tobacco, and spit, dip, chew, spitless snuff and/or snuff, smokeless, dip, in any form and electronic cigarettes.

Tobacco Promotion

Tobacco promotional items (i.e.,. brand names, logos, and other identifiers), including clothing, bags, lighters, and other personal articles, are not permitted on school grounds, in school vehicles, or at school-sponsored events. Tobacco advertising is prohibited in all school-sponsored publications and at all school-sponsored events. Tobacco industry sponsorship and marketing (eg. Gifts, funding, or parent/classroom educational materials from the tobacco industry) is prohibited. When possible, school libraries shall order periodicals with a request for school editions which exclude tobacco advertising.

Closed Campus

No student may leave the school campus during breaks in the school day to use a tobacco product. Signs to this effect will be posted at appropriate locations. School authorities shall consult with local law enforcement agencies to enforce laws and District policies that prohibit the sale of tobacco to minors, within the immediate proximity of school grounds.

The school administrator shall notify students, families, education personnel, and school visitors of the tobacco-free policy in handbooks and newsletters, on posted notices or signs at every school entrance and other appropriate locations, and by other efficient means. Public announcements will be made at District-sponsored eve0nts such as public board of education meetings, sporting events, musical concerts, open houses, and parent/family activity events. Outside interest groups who use District facilities will be notified in writing regarding this Tobacco Policy. To the extent possible, schools and districts may use local media to publicize the policies and help influence community norms about tobacco use.

Enforcement

The District shall designate school officials to enforce this policy and to address any violations. All staff members are asked to cooperate and to report violations to the designated administrator. Any tobacco product, rolling papers, or other paraphernalia, lighter, matches, or similar incendiary devices found in the possession of a [minor] student shall be confiscated by staff and discarded. Students and employees also may be subject to relevant sanctions as determined by written school policy, including disciplinary action. Student participation in a tobacco cessation program and/or tobacco education class may be allowed. Other individuals in violation of this policy will be asked to refrain or leave the premises. School staff shall be encouraged to participate in training on the correct and fair enforcement of tobacco-free policies.

Instructional Program Design

Tobacco use prevention education shall be integrated within the comprehensive health education. The educational program shall be based on theories and methods that have been proven effective by published research and consistent with the New York State health education standards.

Staff Preparation

Staff responsible for teaching tobacco use prevention shall have access to adequate pre-service training and participate in ongoing professional development activities to effectively deliver the education program as planned.

Educational Reinforcement

Tobacco use prevention education shall be closely coordinated with the other components of the school health program. Tobacco-use prevention concepts shall also be integrated into the instruction of other subject areas to the greatest extent possible.

School instructional staff shall collaborate with agencies and groups that conduct tobacco-use prevention education in the community. School staff shall also help interested students become involved with agencies and other organizations in the community that are working to prevent tobacco use.

Program Availability

The school health program shall include referrals to community resources and programs to help students and staff overcome tobacco addiction. School counselors or community agencies are encouraged to establish voluntary tobacco use cessation programs at school.

Program Attendance

Attendance or completion of a tobacco use cessation program shall not be mandatory for anyone or used as a penalty. Attendance or completion of a tobacco use cessation program is allowed as a voluntary substitute to suspension for possession or use of tobacco.

Cooperation

The existence of a tobacco-free environment for the benefit of all who occupy School District property will depend upon the thoughtfulness, consideration, and cooperation of all school personnel, students, and other individuals on school property. We invite the cooperation and understanding of all individuals in assuming responsibility for keeping our School District premises tobacco-free.

Safe and Drug-Free Schools and Communities Act, 20 United States Code (USC) Section 7101 et seq.
Pro-Children Act of 2001, as amended by the No Child Left Behind Act of 2001, 20 United States Code (USC)
Sections 7181-7184
Education Law Sections 409, 2801(1) and 3020-a
Public Health Law Article 13-E

13.04 First Reading of Policy 3272 Advertising in the Schools

10:15

- Language eliminated was un-necessarily restrictive
  - Promote activities as long as it is in the best interest of the students

~~2002~~2015 3272 Community Relations SUBJECT: ADVERTISING IN THE SCHOOLS

Neither the facilities, the staff, nor the students of the School District shall be employed in any manner for advertising or otherwise promoting the interests of any commercial, political, or other non-school agency, individual or organization, except that:

a) Schools may cooperate in furthering the work of any non-profit, community-wide, social service agency, provided that such cooperation does not restrict or impair the educational program of the schools or conflict with Section 19.6 of the Rules of the Board of Regents;

b) The schools may use films or other educational materials bearing only simple mention of the producing firm;

c) The Superintendent of Schools may, at his/her discretion, announce or authorize to be announced, any lecture or other community activity of particular educational merit;

d) The schools may, upon approval of the Superintendent of Schools, cooperate with any agency in promoting activities in the general public interest that ~~are non-partisan and non-controversial, and that~~ promote the education and other best interests of the students.

No materials of a commercial nature shall be distributed through the children in attendance in the Onteora Central School District except as authorized by law or the Commissioner's Regulations.

New York State Constitution
Article 8, Section 1
8 New York Code of Rules and Regulations
(NYCRR) Section 19.6

13.05 First Reading of Policy 7511 Immunization of Students

- New language required by commissioner of Education

~~2002~~ 2015 7511 Students SUBJECT: IMMUNIZATION OF STUDENTS

Every child entering or attending a District school must present proof of immunization in accordance with Public Health Law Section 2164 unless:

a) A New York State licensed physician certifies that such immunization may be detrimental to the child's health; or

b) The student's parent, parents, or persons in parental relation hold genuine and sincere religious beliefs which are contrary to the requirement. In such cases, the Building Principal will make a case-by-case determination whether a parent/guardian is entitled to invoke this religious exemption from required immunizations after receiving a written and signed statement from the parent(s) or persons in parental relation to such child.

Except for the above two (2) exemptions, the District may not permit a student lacking evidence of immunization to remain in school for more than fourteen (14) days, or more than thirty (30) days for an out-of-state or out-of-country transferee who can show a good faith effort to get the necessary certification or other evidence of immunization.

The administration will notify the local health authority of the name and address of excluded students and provide the parent/person in parental relation a statement of his/her duty regarding immunization as well as a consent form prescribed by the Commissioner of Health. The school shall cooperate with the local health authorities to provide a time and place for the immunization of these students.

During an outbreak of communicable diseases, if the Commissioner of Health or his/her designee so orders, the district will exclude students from school who have an exemption from immunization or who are in the process of obtaining immunization.

Parents, guardians or other persons in parental relation may appeal to the Commissioner of Education if their child is denied school entrance or attendance for failing to meet health immunization standards.

The District will provide an annual summary of compliance with immunization requirements to the Commissioner of Health.

For current information regarding immunization requirements, refer to website: http://schoolhealthservices.org.

Education Law Sections 310 and 914 Public Health Law Section 2164

8 New York Code of Rules and Regulations (NYCRR) Part 136
10 New York Code of Rules and Regulations (NYCRR) Subpart 66-1
NOTE: Refer also to Policy #7131 -- Education of Homeless Children and Youth
Adopted:

13.06 First Reading of Policy 5671 Information Security Breach and Notification

- Required revision agencies breaches reported have changed

~~007~~ 5671 Non-Instructional/Business Operations

SUBJECT: INFORMATION SECURITY BREACH AND NOTIFICATION

The School District values the protection of private information of individuals in accordance with applicable law and regulations. Further, pursuant to the Information Security Breach and Notification Act, the District is required to notify individuals when there has been or is reasonably believed to have been a compromise of the security, confidentiality, or integrity of personal information maintained by the District.

a) *"Private information"* shall mean ***personal information* in combination with anyone or more of the following data elements, when either the personal information or the data element is not encrypted or encrypted with an encryption key that has also been acquired:

1. Social security number;
2. Driver's license number or non-driver identification card number; or

3. Account number, credit or debit card number, in combination with any required security code, access code, or password which would permit access to an individual's financial account.

"Private information" does not include publicly available information that is lawfully made available to the general public from federal, state or local government records.

***"Personal information"* shall mean any information concerning a person which, because of name, number, symbol, mark or other identifier, can be used to identify that person.

b) *"Breach of the security of the system,"* shall mean unauthorized acquisition or acquisition without valid authorization of computerized data which compromises the security, confidentiality, or integrity of personal information maintained by the District. Good faith acquisition of personal information by an employee or agent of the District for the purposes of the District is not a breach of the security of the system, provided that private information is not used or subject to unauthorized disclosure.

Examples of Determining Factors

In determining whether information has been acquired, or is reasonably believed to have been acquired, by an unauthorized person or person without valid authorization, the District may consider the following factors, among others:

a) Indications that the information is in the physical possession and control of an unauthorized person, such as a lost or stolen computer or other device containing information; or
b) Indications that the information has been downloaded or copied; or

c) Indications that the information was used by an unauthorized person, such as fraudulent accounts opened or instances of identity theft reported.

Notification Requirements

a) For any computerized data owned or licensed by the School District that includes private information, the District shall disclose any breach of the security of the system following discovery or notification of the breach to any New York State resident whose private information was, or is reasonably believed to have been, acquired by a person without valid authorization. The disclosure to affected individuals shall be made in the most expedient time possible and without unreasonable delay, consistent with the legitimate needs of law enforcement or any measures necessary to determine the scope of the breach and restore the reasonable integrity of the data system. The District shall consult with the State Office of Cyber Security and Critical Infrastructure Coordination (CSCIC) to determine the scope of the breach and restoration measures.

b) For any computerized data maintained by the District that includes private information which the District does not own, the District shall notify the owner or licensee of the information of any breach of the security of the system immediately following discovery, if the private information was, or is reasonably believed to have been, acquired by a person without valid authorization.

The notification requirement may be delayed if a law enforcement agency determines that such notification impedes a criminal investigation. The required notification shall be made after the law enforcement agency determines that such notification does not compromise the investigation.

Methods of Notification

The required notice shall be directly provided to the affected persons by one (1) of the following methods:

a) Written notice;

b) Electronic notice, provided that the person to whom notice is required has expressly consented to receiving the notice in electronic form; and a log of each such notification is kept by the District when notifying affected persons in electronic form. However, in no case shall the District require a person to consent to accepting such notice in electronic form as a condition of establishing any business relationship or engaging in any transaction;

c) Telephone notification, provided that a log of each such notification is kept by the District when notifying affected persons by phone; or

d) Substitute notice, if the District demonstrates to the State Attorney General that the cost of providing notice would exceed $250,000, or that the affected class of subject persons to be notified exceeds 500,000, or that the District does not have sufficient contact information. Substitute notice shall consist of all of the following:

1. E-mail notice when the District has an e-mail address for the subject persons;
2. Conspicuous posting of the notice on the District's website page, if the District maintains one; and
3. Notification to major statewide media.

Regardless of the method by which notice is provided, the notice shall include contact information for the notifying District and a description of the categories of information that were, or are reasonably believed to have been, acquired by a person without valid authorization, including specification of which of the elements of personal information and private information were, or are reasonably believed to have been, so acquired.

In the event that any New York State residents are to be notified, the District shall notify the State Attorney General, the ~~Consumer Protection Board~~Department of State Division of Consumer Protection, and the State Office of ~~CyberSecurity and Critical Infrastructure Coordination~~Information Technology Services as to the timing, content and distribution of the notices and approximate number of affected persons. Such notice shall be made without delaying notice to affected New York State residents.

In the event that more than 5,000 New York State residents are to be notified at one time, the District shall also notify consumer reporting agencies, as defined pursuant to State Technology Law Section 208, as to the timing, content and distribution of the notices and approximate number of affected persons. Such notice shall be made without delaying notice to affected New York State residents. A list of consumer reporting agencies shall be compiled by the State Attorney General and furnished upon request to school districts required to make a notification in accordance with Section 208(2) of the State Technology Law, regarding notification of breach of security of the system for any computerized data owned or licensed by the District that includes private information.

State Technology Law Sections 202 and 208

Adopted:

14. Independent Contract Retainers

14.01 Approve ICR with Creative Energy Productions (proposed 9:30)

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Creative Energy Productions, LLC as an Artistic Wellness Director for the period beginning March 2, 2015 to March 12, 2015 at a rate of $125.00 per session not to exceed $1,250.00 at the Phoenicia Elementary School and authorizes the Superintendent to sign such an agreement.

Motioned: Trustee McGillicuddy

Seconded: Trustee Osmond

- Has come to Phoenicia before- subsidized by PTA

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell,

Trustee McGillicuddy, Trustee Osmond

14.02 Approve ICR with Ann Haskell

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approves the Independent Contractor Retainer between the Onteora Central School District and Mary-Ann Haskell as an Occupational Therapist for the period beginning February 25, 2015 to June 30, 2015 at a rate of $100.00 per hour to a maximum of $200.00 and authorizes the Superintendent to sign such an agreement.
Motioned: Trustee McGillicuddy
Seconded: Trustee Osmond

- PPS Director Cindy Bishop clarified that it is a 2 hour presentation for UPK providers

Result: Unanimous
Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy, Trustee Osmond

15. Consent Agenda

15.01 Approve Consent Agenda (proposed 9:35)
10:20
Recommended Action: Approve consent agenda item numbers 15.02-15.06
Motioned: Trustee Osmond
Seconded: Trustee Schnell
Result: Unanimous
Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy, Trustee Osmond

15.02 Personnel Agenda

APPOINTMENTS: INSTRUCTIONAL

RESIGNATIONS		EFFECTIVE	
NAME	POSITION/SCHOOL	DATE	REMARKS
Hancock, Cynthia	Elementary Teacher/Bennett	6/30/2015	Retirement
Messmer, Richard	Special Ed. Teacher/MS	6/30/2015	Retirement
Schneller, Robert	Science Teacher/HS	6/30/2015	Retirement

EXTRA DUTY STIPENDS 2014-15

NAME	POSITION	AMOUNT
Burkhardt, Patrick	Track - Spring - Assistant Coach	$3,266.00
	1st Longevity	$156.00
Chartrand, Louis	Track - Spring - Head Coach (Girls)	$4,827.00
	1st, 2nd, & 3rd Longevity	$677.00
Fein, Peter	Tennis - Varsity - Head Coach (Boys)	$2,664.00
	1st, 2nd, & 3rd Longevity	$677.00
Groeters, Michael	Track - Modified - Head Coach	$2,328.00
Harder, William	Baseball - JV - Head Coach	$2,983.00
Kocher, Michael	Baseball - Varsity - Head Coach	$3,975.00
	1st Longevity	$156.00
Rushford, Michael	Track - Spring - Head Coach (Boys)	$4,827.00
Thomas, Christopher	Track - Modified - Assistant Coach	$1,452.00
Thomas, Doris	Softball - Varsity - Head Coach	$3,975.00
	1st & 2nd Longevity	$364.00
Ugolino, Andrew	Track - Spring - Assistant Coach	$3,266.00
VanBlarcum. Kevin	Softball - JV - Head Coach	$2,983.00

Wise, Betsy	Track - Spring - Assistant Coach	$3,266.00
	1st Longevity	$156.00

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO		REASON
1562	01/26/15-02/03/15	Leave Without Pay	
*extension of leave			

SUBSTITUTES

NAME	POSITION	AMOUNT
Cohen, Wendy	Home Tutor	$37.00/hr

APPOINTMENTS: NON INSTRUCTIONAL
LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1749	2/3/15-2/20/15	FMLA - Paid
1629	2/3/15-2/11/15(1/2 day)	Medical - Paid
1629	2/11/15(1/2 day)-2/20/15	Medical - Unpaid

SUBSTITUTES

NAME	POSITION	AMOUNT
Taylor, Kristy	Substitute Registered School Nurse	$95.00/day

15.03 Approve Schedule U - The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #2/15, Confidential, as reviewed by Trustee Schnell

15.04 Approve Bid for Pavement at Phoenicia

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for pavement reconstruction at the Phoenicia School based on the bid documents of February 4, 2015 to the lowest responsible bidder, Prime Highway Contractors, LLC, for the Base Bid amount of $173,544.21 and the Alternate Bid amount of $66,022.92 for a total bid amount of $239,567.13 and authorizes the Superintendent to sign the agreement.

15.05 Reject Bids for Masonry Repair Work

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District reject all bids submitted on February 4, 2015 for the Masonry Repair Work at District Facilities.

As per Facilities Report at the 2/10/15 BOE Meeting

15.06 Award Bid for Surplus Textbooks

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the award of the bid for the purchase of Surplus Textbooks and Books based on the bid documents of February 11, 2015 to the highest responsible

bidder, K12 Book Source, for the amount of $212.00.

16. Board Committees Report - 5 min each

16.01 Audit Committee Trustee Davis to report. Next Meeting is at Central Administration 4:30 on 3/5/15 (proposed 9:40)
Has not met since last Board meeting

16.02 Facilities Committee - Trustee Kurnit to report. Next meeting is at Central Administration 3:30 on 3/2/15

- Met to go over the bid that was not accepted for masonry work
    - Worked with architect to reconfigure project to resubmit for bid

16.03 Policy Committee - Trustee Moor to report. Next meeting is at Central Administration 4:30 3/12/15
10:25

- Committee spent 1 hour and 15 min discussing recess due to parents expressing concerns about how/if recess may be used as a consequence for bad behavior or incomplete homework
- Invited 3 principals to discuss philosophy of student behavior and honoring recess
    - Draft minutes will be available next few days
    - Principals will be invited to future policy meetings to continue discussion
    - Principals to collect data for first 2 weeks of March as to reason student did not participate in recess for any amount of time
        - Whether voluntary or a consequence
- Reviewed many policies that will come up to Board after regulations are drafted and administration works on them

Discussion:

- 3 members of the Board are usually on the committee and only 1 could attend discussion with principals
- Research about the importance of recess, even for children who voluntarily do not participate in recess
- NYSSBA has good sample policy of recess as part of a Health and Wellness Policy
- The Culture survey given at Bennett did not address recess

16.04 Health and Wellness Committee Trustee Davis to report. Next meeting is 2:45 in the MS/HS Room 207 on 2/26/15

- Committee has not met since last meeting
- Working on regulation for policy

16.05 Ad Hoc Committee: Primary School. Next meeting is at Phoenicia at 5pm on 2/26/15
Committee has not met since last meeting

16.06 Ad Hoc Committee: Communications Trustee Osmond to Report. Next meeting is 8:45 am 3/19/15

- Updates on the newsletter, Later MS/HS start time communication, District

Core Values

- Utilize video Presentation on construction of Woodstock's playgrounds to emphasize why playgrounds are needed
- Discussed vision statement on the menus
- Discussed promotion of 3/6/15 BOCES conference on the underfunding schools

16.07 Update of the Task Force on Testing Reduction. Next meeting is at Central Administration at 6:00 on 2/25/15

Committee has not met since last meeting will continue working on drafting testing policy

17. Old Business

17.01 The Board will discuss Old Business (proposed 9:50)

10:30

No Old Business was discussed

18. New Business

18.01 Discuss BOCES Board nomination (proposed 9:55)

10:30

- Onteora seat is up – 3 year term
  - Bob Curran is current Onteora Rep and willing to serve again
  - Onteora will nominate Mr. Curran again
  - The Board thanked Mr. Curran, former Onteora Board Trustee, for his many years of service and are happy he will continue

18.02 The Board will discuss New Business (proposed 10:00)

10:35

- Future agenda item - school visitations report
- Need an email process – too many emails go around
  - Everyone does not have to "reply all" to each email
  - Trustee of the Board writing to the Superintendent should copy the entire Board
  - Use email to share factual information, sending minutes or ask a questions
  - Committee emails do not have to be copy the whole board
- Encourage Board to read On Board newspaper and American School Board Journal – current one is about common core and testing
- Graduation Rate in 2013 reported at 84% and in 2014 85% by NYSED
  - How Onteora report 91%
- Letter to editor in Woodstock Times mistakenly is taking the fund equity and calling it a surplus then comparing it to Comptroller recommendation for reserves, but reserves are a sub-section of equity
  - Comptroller recommends 8-10% we are at 13% not 23% that was in his editorial
  - Assistant Superintendent for Business Victoria McLaren will write a letter correcting him as well as thanking him for positive portrayal of Onteora's fund management

19. Request For Information

19.01 The Board will request information (proposed 10:05)

10:40

- Graduation Rate in 2013 reported at 84% and in 2014 reported at 85% by NYSED
    - How Onteora report 91%

Trustee Osmond asked to hear about the use of I-pads in MS and HS Schools

- Community has been asking use since each student received an I-Pad
- Interested in hearing from both Principals

Trustee Moor asked to add professional support to ensure success to I-Pad presentation

Trustee Kurnit asked

- See research a comparison of different types of PLC
    - Types, forms and next steps in implementation
- Agenda item to talk about school lunch subsidy as per the External Auditor
- Retiree health – how many retirees are over the age of 65, using DEHIC, single/family coverage
- Process for upcoming retreat – planning and get information on facilitator
- Technology bond passed by voters may bring money to use for technology purposes
    - With no Technology Director what will process will be used to allocate the use of those funds

Trustee Fletcher asked for an update on student survey on Later Times

20. Public Comment

20.01 The public will comment on any agenda or non-agenda item. Please limit comments to 3 minutes (proposed 10:10 duration 10 min or more)

No comment was made

21. Adjournment

21.01 Adjourn Meeting (proposed 10:20). Next meeting is Tuesday, March 10, 2015 at 6pm in the Woodstock School

Recommended Action: The meeting is adjourned at 10:50
Motioned: Trustee McGillicuddy
Seconded: Trustee Moor
Result: Unanimous
Yea: Trustee Fletcher, Trustee Kurnit, Trustee Moor, Trustee Davis, Trustee Schnell, Trustee McGillicuddy, Trustee Osmond



Minutes Recorded By:
Fern Amster

Board of Education: Tony Fletcher, Rob Kurnit, Laurie Osmond, Ann McGillicuddy, Gideon Moor, Tanya Davis, Barbara Schnell