

COBIS Conference for Bursars, Business Managers and HR Staff

Amba Hotel, Marble Arch, London

7-8 February 2019

Exhibitor Information

The COBIS Conference for Bursars, Business Managers and HR Staff is a popular training and networking event for Finance, Business and HR Staff working in an international school context.

Location:

Amba Hotel, Marble Arch, London.

Dates:

7-8 February 2019

Target audience:

Bursars; Business Managers; HR Managers; Operations Managers; Finance Managers; Estate Managers; other senior administrative staff with responsibility for HR and Operations.

Exhibition:

The conference can accommodate up to 9 exhibitors; these spaces are prioritised for COBIS Supporting Members. Exhibitor spaces will be allocated on a first-come, first-served basis with some stands reserved as part of sponsorship packages. Subject to availability, non-Member exhibitor bookings will be accepted from 15 December 2018. Each exhibition space is 2m wide x 1m deep and includes a cloth-covered trestle table, two chairs, access to power and standard WIFI. The exhibition area adjoins the main conference room and will be regularly frequented by delegates as tea/coffee breaks and lunch will be served in the exhibition area.

Cost:

The exhibition fee is £450 plus VAT for COBIS Supporting Members, and £550 plus VAT for non-COBIS Supporting Members. This fee includes access to the conference for two representatives (who are welcome to attend the sessions), conference lunches and refreshments. Tickets for the conference dinner on 7 February are available for an additional cost (TBC). To book an exhibitor stand, please [click here](#).

Sponsorship:

Sponsorship opportunities for the conference are available, some of which will include an exhibition stand. For information about sponsorship, please contact cpd@cobis.org.uk.

Further information:

For further information about the event, please contact: cpd@cobis.org.uk