

# ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION  
BOICEVILLE, NEW YORK 12412

SPECIAL MEETING

10:00 a.m.

MINUTES

**FRIDAY, AUGUST 29, 2014**

Central Administration Conference Room

## 1. Opening Items

1.01 Call to Order 10:07 a.m.

1.02 Tobacco Policy Statement

1.03 Pledge of Allegiance

1.04 Roll Call:

Present: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Not Present: Trustee Hickey, Trustee Osmond

## 2. Action Item

2.01 Personnel Agenda

LEAVE OF ABSENCE

EMPLOYEE NUMBER	EFFECTIVE DATE FROM - TO	REASON
1868	09/01/14-10/29/14(1/2 day)*	Medical - Paid
1868	10/29/14(1/2 day)-06/30/15*	Medical - Unpaid

\*approximate dates for end of paid leave and beginning of unpaid leave - full year leave

LONG TERM SUBSTITUTE

NAME	POSITION/SCHOOL	EFFECTIVE DATES FROM-TO	PAY RATE	REMARKS
Allison, Tammy	1.0 FTE Elementary/WD	09/01/14-06/30/15	1BA	LOA Replacement

\*pending pre-employment processing

Motioned: Trustee Moor

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Not Present: Trustee Hickey, Trustee Osmond

Since the Reorganization meeting this is the 3<sup>rd</sup> special meeting

- Meetings are meant be in the evenings at the previously arranged time
- Need to stop having special meetings, but take care of business at the regularly scheduled meetings
- Board to look at Policy 1511 about agenda setting
- This meeting was precipitated by the news that an employee required medical leave, acknowledge that this meeting was something that is truly not in our control
- Trustee Moor part of interview committee as a parent and was reporting back as a parent
- Very impressed by Ms. Allison
- Query on if there was information about this leave before calling this meeting – get timeline
- Board should be fully informed of interview committee- consensus
- If Board member is on a committee as a parent, need to let the rest of the

Board know

### Executive session

Motion to enter into executive session discuss a CSE at 10:20

Motioned: Trustee Fletcher

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Not Present: Trustee Hickey, Trustee Osmond

Motion to exit executive session and return to public session

Motioned: Trustee Kurnit

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Not Present: Trustee Hickey, Trustee Osmond

2.02 Approve the Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

*Recommended Action:* The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #8/14, Confidential, as reviewed by Trustee Kurnit

Motioned: Trustee Kurnit

Seconded: Trustee Moor

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Not Present: Trustee Hickey, Trustee Osmond

2.03 ICR for the Full Day Pre-School Program

*Recommended Action:* The Board of Education hereby approves the Independent Contract Retainers for the full day pre-k program: for Beginnings Preschool, Discovery Preschool, First Steps Day Care Center, Woodland Playhouse, with the terms and conditions specified in the contract.

Motioned: Trustee McGillicuddy

Seconded: Trustee Moor

Superintendent Phyllis McGill explained:

- Grant money awarded to reimburse District for the Pre-K Independent Contract Retainers
- Funds per location is based on each preschool tuition rate
  - Fits within rates allowable in grant
  - Woodland Playhouse is less because director/teacher does not have NYS certification so cannot ask for more funds
- An additional local pre-school provided may be included next year

- Making transportation available for those who are in need utilizing a shuttle

**BE IT HEREBY RESOLVED** on recommendation by the Superintendent of Schools that the Board of Education of the Oteora Central School District approve the Independent Contract Retainer between the Oteora Central School District and Beginnings Preschool, as a Universal Pre-K Provider, for the period beginning July 1, 2014 to June 30, 2015 at a rate of \$5,000 per student plus \$95.00/day for 4 days of substitute pay, to a maximum of \$25,380.00 and authorizes the Superintendent to sign such an agreement.

**BE IT HEREBY RESOLVED** on recommendation by the Superintendent of Schools that the Board of Education of the Oteora Central School District approve the Independent Contract Retainer between the Oteora Central School District and Discovery Preschool, as a Universal Pre-K Provider, for the period beginning July 1, 2014 to June 30, 2015 at a rate of \$7,620 per student plus \$95.00/day for 4 days of substitute pay, to a maximum of \$46,100.00 and authorizes the Superintendent to sign such an agreement.

**BE IT HEREBY RESOLVED** on recommendation by the Superintendent of Schools that the Board of Education of the Oteora Central School District approve the Independent Contract Retainer between the Oteora Central School District and First Steps Day Care Center, as a Universal Pre-K Provider, for the period beginning July 1, 2014 to June 30, 2015 at a rate of \$7,750 per student plus \$95.00/day for 4 days of substitute pay, to a maximum of \$46,880.00 and authorizes the Superintendent to sign such an agreement.

**BE IT HEREBY RESOLVED** on recommendation by the Superintendent of Schools that the Board of Education of the Oteora Central School District approve the Independent Contract Retainer between the Oteora Central School District and Woodland Playhouse, as a Universal Pre-K Provider, for the period beginning July 1, 2014 to June 30, 2015 at a rate of \$6,600 per student plus \$95.00/day for 4 days of substitute pay, to a maximum of \$26,780.00 and authorizes the Superintendent to sign such an agreement.

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Not Present: Trustee Hickey, Trustee Osmond

### 3. Board/Supt Goals

3.01 The Board will work on their goals and the Superintendent Evaluation Tool

11:00

- Board action items should be Superintendent's goals

Discussion on 360 component

- Know methodology: who would be surveyed, how they will be chosen and how will it be used in evaluation as part of evaluation tool
- Difficult to keep anonymous in a small community
- Can be beneficial to Board and Superintendent to see how the District perceives the Superintendent
- Done in a thoughtful manner, the Board will maintain anonymity
- Send to all different staff, PTA groups
- Taylor different questions for the staff and parents
- Should not be anonymous to Board, as the Board individually evaluates the Superintendent without anonymity
- Keep simple – multiple choice no written comments
- Board gets more information from a survey with which to evaluate the Superintendent
- Previous Superintendent provided unsolicited evaluations from administrators
- Last year the Board felt some of the items were difficult to address because they are not in the schools – 360 will help with that

- Trustee McGillicuddy to reach out to Bedford to see how they use the 360 component
  - Intent is to have more information for the Board to evaluate the Superintendent
    - Serve as a check on the Board's evaluation
  - Survey all stakeholders about the Board performance as well
  - Survey of all parents will bring people's individual issues
  - Inform a group of individuals that they will be surveyed and choose a few to use
  - Must decide at next meeting on 9/9/14
  - As going through goals try to identify parts for teachers, administrators
  - Choose a certain number of a stakeholder group, get responses, randomly choose ones to use
- Discussion on most important items for the Superintendent and each member is to work on a goal
    - Pre K
    - Community
    - Use past Board goal headers
    - Try to stay in 5 goal guideline and/or keep all goals reasonable in terms of time commitment

Most important for Superintendent goals assigned to Board members work on before next meeting:

School/Community Culture and Climate: – Trustee Kurnit, Trustee Fletcher, Trustee Osmond

Improve Board's communication with administrators and other stakeholders

Suggestions:

- Get parents involved by creating a school improvement team that includes teachers and administrators. Use these teams to help in the implementation of Common Core Standards and Professional Development, as well as other facets of education like, Pre-K recommendations, SEL recommendations, and Project Based Learning.
- Formalization of the use the Professional Learning Community model, to create teams of staff organized by grade or subject to help set learning goals, and ways to access student learning and progress

Education Component: - Trustee Moor, Trustee Davis, Trustee McGillicuddy with Assistant Superintendent for Curriculum & Instruction Marki Clair-O'Rourke and Superintendent Phyllis McGill

Suggestions:

- Clearly defined and articulated curriculum aligned horizontally and vertically
- Incorporate true PBL in our classrooms at every opportunity and extend to other elementary grades
  - also for Board members to see it in
- Focus off CCLS testing – teach beyond the test
  - Once curriculum is aligned will look to change to portfolio review as evaluations

- 2 special education teachers have scored developing due to the state tests

MS/HS Start Time Goal of 9am – Superintendent Phyllis McGill and Trustee Fletcher

- Using existing data and coordinating with other districts, create a plan for later start times for the MS/HS

Plan and Articulate a 5 year Financial Plan – Trustee Hickey with Assistant Superintendent for Business Victoria McLaren

Possibly have Communication Committee to meet about survey for Superintendent without BOCES member

#### 4. Adjournment

4.01 Adjourn the meeting 1:00

*Recommended Action:* The Board of Education hereby adjourns the meeting at

Motioned: Trustee Kurnit

Seconded: Trustee Davis

Result: Unanimous

Yea: Trustee Fletcher, Trustee Kurnit, Trustee McGillicuddy, Trustee Moor, Trustee Davis

Not Present: Trustee Hickey, Trustee Osmond

Minutes Recorded By:  
Fern Amster



Board of Education: Tony Fletcher, Rob Kurnit, Ann McGillicuddy, Laurie Osmond, Tom Hickey, Gideon Moor, Tanya Davis