

**Independent School District No. 750  
ROCORI Schools  
Cold Spring, Minnesota**

**Financial Statements**

**June 30, 2018**



**Independent School District No. 750**  
**ROCORI Schools**  
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ROCORI Schools  
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**Independent School District No. 750  
ROCORI Schools  
Board of Education and Administration  
June 30, 2018**

<u>Board of Education</u>	<u>Position</u>	<u>Term Expires</u>
Kara Habben	Chairperson	December 31, 2018
Lynn Schurman	Vice Chairperson	December 31, 2020
Lisa Demuth	Clerk	December 31, 2018
Jason Wesenberg	Treasurer	December 31, 2018
Sunny Hesse	Director	December 31, 2020
Shannon Humbert	Director	December 31, 2020
 <u>Administration</u>		
John Thein	Interim Superintendent	
Beth Bertram	Director of Business Services	



## Independent Auditor's Report

To the School Board  
Independent School District No. 750  
ROCORI Schools  
Cold Spring, Minnesota

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Independent School District No. 750, Cold Spring, Minnesota, as of and for the year ended June 30, 2018, and the related notes to financial statements, which collectively comprise the District's basic financial statements as listed in the Table of Contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.



## **Opinions**

In our opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of Independent School District No. 750, Cold Spring, Minnesota, as of June 30, 2018, and the respective changes in financial position thereof, and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, which follows this report letter, and the Required Supplementary Information as listed in the Table of Contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by Governmental Accounting Standards Board (GASB), who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the Required Supplementary Information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying supplementary information identified in the Table of Contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. The accompanying Schedule of Expenditures of Federal Awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the financial statements.



**Other Matters (Continued)**

*Other Information (Continued)*

The accompanying supplementary information identified in the Table of Contents and the Schedule of Expenditures of Federal Awards are the responsibility of management and were derived from and relate directly to, the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information and the Schedule of Expenditures of Federal Awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 18, 2018, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "BergankDV, Ltd." in a cursive, slightly stylized font.

St. Cloud, Minnesota  
September 18, 2018

## **Independent School District No. 750 Management's Discussion and Analysis**

This section of Independent School District No. 750 – ROCORI Schools' (the "District") annual financial report presents our discussion and analysis of the District's financial performance during the fiscal year ended on June 30, 2018. Please read it in conjunction with the District's financial statements, which immediately follow this section.

The Management's Discussion and Analysis (MD&A) is an element of a reporting model that is required by the Governmental Accounting Standards Board (GASB) Statement No. 34 – *Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments* issued in June 1999.

### **FINANCIAL HIGHLIGHTS**

Key financial highlights for the 2017-2018 year include the following:

- Net position decreased by \$5,624,408 for current year activity
- Overall governmental fund revenues were \$29,324,279 while overall expenditures totaled \$33,742,345
- General Fund balance decreased \$362,643
- General Fund unassigned fund balance decreased \$16,249

### **OVERVIEW OF THE FINANCIAL STATEMENTS**

The financial section of the annual report consists of four parts – Independent Auditor's Report, Required Supplementary Information, which includes the MD&A (this section), the basic financial statements, and the supplementary information. The basic financial statements include two kinds of statements that present different views of the District:

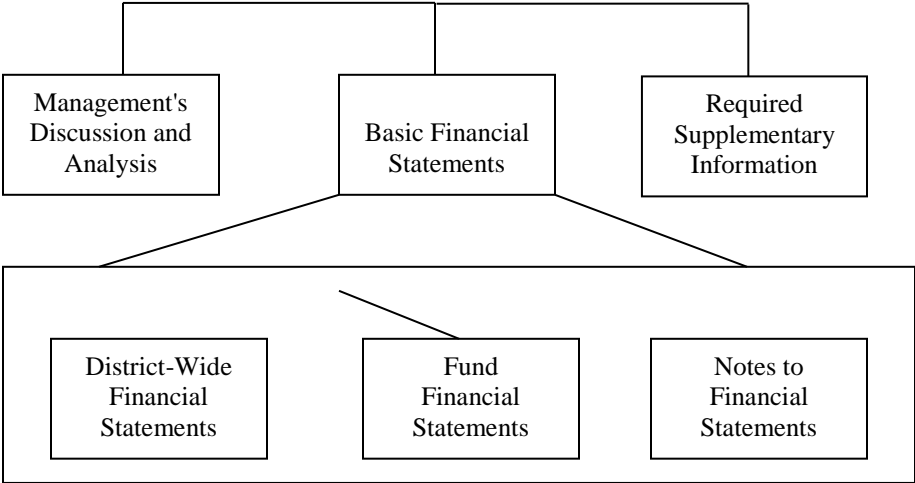
- The first two statements are district-wide financial statements that provide both short-term and long-term information about the District's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the District, reporting the District's operations in more detail than the district-wide statements.
- The governmental funds statements tell how basic services such as regular and special education were financed in the short-term as well as what remains for future spending.

The financial statements also include notes that explain some of the information in the statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the financial statements. The diagram on the following page shows how the various parts of this annual report are arranged and related to one another.



**Independent School District No. 750  
Management's Discussion and Analysis**

**OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**



Summary < ----- > Detail

The major features of the District's financial statements, including the portion of the District's activities they cover, and the types of information they contain, are summarized on the next page. The remainder of the overview section of the MD&A highlights the structure and content of each of the statements.

**Independent School District No. 750  
Management's Discussion and Analysis**

**OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

<b>Basic Financial Statements</b>			
	<b>District Wide Statements</b>	<b>Governmental Funds</b>	<b>Fiduciary Funds</b>
Scope	Entire District (except fiduciary funds)	The activities of the District that are not proprietary or fiduciary, such as special education and building maintenance.	Instances in which the District administers resources on behalf of someone else, such as funds set aside for future other post employment benefits (OPEB) payments
Required Financial Statements	<ul style="list-style-type: none"> <li>❖ Statement of Net Position</li> <li>❖ Statement of Activities</li> </ul>	<ul style="list-style-type: none"> <li>❖ Balance Sheet</li> <li>❖ Statement of Revenues, Expenditures, and Changes in Fund Balances</li> </ul>	<ul style="list-style-type: none"> <li>❖ Statement of Fiduciary Net Position</li> <li>❖ Statement of Changes in Fiduciary Net Position</li> </ul>
Accounting Basis and Measurement Focus	Accrual accounting and economic resources focus.	Modified accrual accounting and current financial focus.	Accrual accounting and economic resources focus
Type of Assets/Liability Information	All assets and liabilities, both financial and capital, short-term and long-term.	Generally assets expected to be used up and liabilities that come due during the year or soon thereafter; no capital assets or long-term liabilities included.	All assets and liabilities, both short-term and long-term; funds to not currently contain capital assets, although they can.
Type of Inflow/Outflow Information	All revenues and expenses during year, regardless of when cash is received or paid.	Revenues for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due and payable.	All additions and dedications during the year, regardless of when cash is received or paid

**District-Wide Statements**

The district-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The Statement of Net Position includes all of the District's assets and liabilities. All of the current year revenues and expenses are accounted for in the Statement of Activities regardless of when cash is received or paid.

The two district-wide statements report the District's net position and how it has changed. Net position, the difference between the District's assets and deferred outflows of resources, and liabilities and deferred inflows of resources, is one way to measure the District's financial health or position.

## **Independent School District No. 750 Management's Discussion and Analysis**

### **OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

#### **District-Wide Statements (Continued)**

- Over time, increases or decreases in the District's net position are an indicator of whether its financial position is improving or deteriorating, respectively.
- To assess the overall health of the District you need to consider additional nonfinancial factors such as changes in the District's property tax base and the condition of school buildings and other facilities.

In the district-wide financial statements, the District's activities are shown in one category:

- **Governmental Activities** – All of the District's basic services are included here, such as regular and special education, transportation, administration, food services and community education. Property taxes and state aids finance most of these activities.

#### **Fund Financial Statements**

The fund financial statements provide more detailed information about the District's funds, focusing on its most significant or "major" funds, not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs:

- Some funds are required by state law and by bond covenants.
- The District establishes other funds to control and manage money for particular purposes (e.g., repaying its long-term debts) or to show that it is properly using certain revenues (e.g., federal grants).

All of the District's funds, except the OPEB Trust Fund, are governmental funds. Governmental funds generally focus on (1) cash and other financial assets that can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps to determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the district-wide statements, we provide additional information following the governmental funds statements that explains the relationship (or differences) between them.

The OPEB Trust Fund is a fiduciary fund. The District is the trustee, or fiduciary, for assets that belong to others, such as money set aside to pay future OPEB liabilities. The District is responsible for ensuring that the assets in this fund are used only for their intended purposes and by those to whom the assets belong. All of the District's fiduciary activities are reported in a separate Statement of Fiduciary Net Position and a Statement of Changes in Fiduciary Net Position. We exclude these activities from the district-wide financial statements because the District cannot use these assets to finance its operations.

**Independent School District No. 750  
Management's Discussion and Analysis**

**FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE (DISTRICT-WIDE FINANCIAL STATEMENTS)**

**Net Position**

The District's combined net position was \$(20,086,871) on June 30, 2018 (see details in Table A-1). This is a decrease of \$5,624,408 from \$(14,462,463), the beginning net position as shown in Table A-2.

**Table A-1**

	<u>2016-2017</u>	<u>2017-2018</u>
Current and other assets	\$ 39,527,422	\$ 35,274,907
Capital assets	<u>35,047,009</u>	<u>34,180,606</u>
Total assets	<u>\$ 74,574,431</u>	<u>\$ 69,455,513</u>
Deferred outflows of resources	<u>\$ 28,141,041</u>	<u>\$ 23,088,943</u>
Long-term liabilities	\$ 102,131,990	\$ 71,834,670
Other liabilities	<u>8,448,786</u>	<u>28,030,652</u>
Total liabilities	<u>\$ 110,580,776</u>	<u>\$ 99,865,322</u>
Deferred inflows of resources	<u>\$ 6,597,159</u>	<u>\$ 12,766,005</u>
Net position		
Net investment in capital assets	\$ 6,042,704	\$ 7,122,994
Restricted for other purposes	1,177,635	951,706
Unrestricted	<u>(21,682,802)</u>	<u>(28,161,571)</u>
Total net position	<u>\$ (14,462,463)</u>	<u>\$ (20,086,871)</u>

**Change in Net Position**

The decrease of current assets is largely due to a decrease in cash and investments as the District refunded debt in the amount of \$3,140,000, which had been held in escrow with a fiscal agent, as well as spending down capital and facility funds for curriculum purchases and large roof repairs. There was a decrease in capital assets which resulted from the current year's depreciation of assets and minimal asset additions. The decrease in current assets is offset by a decrease in current liabilities and long term liabilities. Long term liabilities also decreased as \$22,930,000 of refunded debt will be paid in February of 2019 and is classified as other liabilities. A summary of the revenue and expense is presented in Table A-2 on the next page.

**Independent School District No. 750  
Management's Discussion and Analysis**

**FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE (DISTRICT-WIDE FINANCIAL STATEMENTS) (CONTINUED)**

**Change in Net Position (Continued)**

**Table A-2**

	2016-2017	2017-2018
<b>Revenues</b>		
Program revenues		
Charges for services	\$ 1,841,537	\$ 1,923,134
Operating grants and contributions	6,051,451	6,482,573
Capital grants and contributions	328,613	439,822
General revenues		
Property taxes	5,622,434	5,953,223
Aids and payments from state and other	14,714,930	14,227,494
Other sources	(130,777)	300,169
Total revenues	\$ 28,428,188	\$ 29,326,415
<b>Expenses</b>		
Administration	\$ 1,966,097	\$ 2,044,601
District support services	448,033	543,043
Elementary and secondary regular instruction	14,254,360	14,561,290
Vocational instruction	255,076	298,649
Special education instruction	4,387,153	4,814,841
Instructional support services	2,164,134	2,078,676
Pupil support services	2,488,537	2,535,543
Site, buildings and equipment	2,389,493	2,448,208
Fiscal and other fixed cost programs	110,833	106,832
Food service	1,348,232	1,450,462
Community education and services	757,866	839,331
Unallocated depreciation	1,099,915	1,093,438
Interest and fiscal charges on long-term debt	1,931,127	2,135,909
Total expenses	33,600,856	34,950,823
Change in net position	(5,172,668)	(5,624,408)
Net position- beginning	(4,984,487)	(14,462,463)
Change in accounting principle	(4,266,992)	-
Prior period adjustment	(38,316)	-
Net position- beginning, restated	(9,289,795)	(14,462,463)
Net positon - ending	\$ (14,462,463)	\$ (20,086,871)

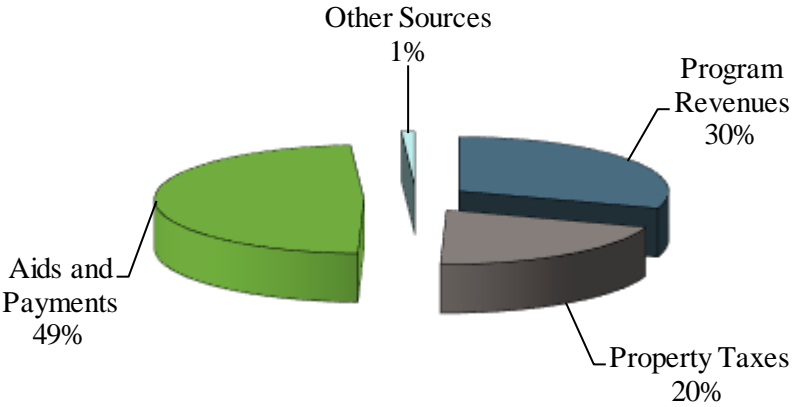
**Independent School District No. 750  
Management's Discussion and Analysis**

**FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE (DISTRICT-WIDE FINANCIAL STATEMENTS) (CONTINUED)**

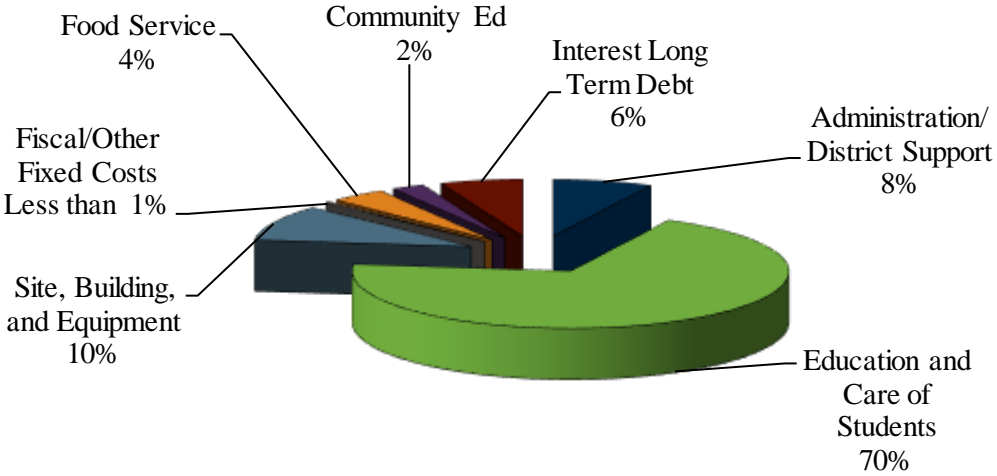
**Change in Net Position (Continued)**

The District's total revenue consisted of program revenues of \$8,845,529, property taxes of \$5,953,223, aid and payments from the state of \$14,227,494 and \$300,169 from investment income. Expenses totaling \$34,950,823 consisted mainly of regular, vocational and special education instruction costs of \$19,674,780. Other areas of cost included: support services (District, administrative, instructional and pupil) \$7,201,863, site, buildings and equipment (including unallocated depreciation) \$3,541,646, fiscal and other fixed cost program \$106,832, food service \$1,450,462 community education and services \$839,331 and interest and fiscal charges on long-term debt \$2,135,909

**2017-2018 Revenues - Table A-3**



**2017-2018 Expenses - Table A-4**



**Independent School District No. 750  
Management's Discussion and Analysis**

**FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE (DISTRICT-WIDE FINANCIAL STATEMENTS) (CONTINUED)**

**Change in Net Position (Continued)**

The net cost of governmental activities is their total costs less program revenues applicable to each category. Table A-5 presents these costs.

**Table A-5**

	Total Cost of Services			Net Cost of Services		
	2016-2017	2017-2018	Percent Change	2016-2017	2017-2018	Percent Change
Administration	\$ 1,966,097	\$ 2,044,601	4%	\$ 1,950,074	\$ 2,008,537	3%
District support services	448,033	543,043	21%	448,033	543,043	21%
Elementary and secondary regular instruction	14,254,360	14,561,290	2%	12,207,692	12,420,980	2%
Vocational education instruction	255,076	298,649	17%	236,155	290,489	23%
Special education instruction	4,387,153	4,814,841	10%	1,975,384	2,204,985	12%
Instructional support services	2,164,134	2,078,676	-4%	1,839,868	1,730,143	-6%
Pupil support services	2,488,537	2,535,543	2%	1,377,429	1,341,276	-3%
Sites and buildings	2,389,493	2,448,208	2%	2,034,081	2,000,214	-2%
Fiscal and other fixed-cost programs	110,833	106,832	-4%	110,833	106,832	-4%
Food service	1,348,232	1,450,462	8%	(92,784)	(10,018)	-89%
Community education and services	757,866	839,331	11%	261,448	239,466	-8%
Unallocated depreciation	1,099,915	1,093,438	-1%	1,099,915	1,093,438	-1%
Interest and fiscal charges on Long term debt	1,931,127	2,135,909	11%	1,931,127	2,135,909	11%
<b>Total expense</b>	<b>\$ 33,600,856</b>	<b>\$ 34,950,823</b>		<b>\$ 25,379,255</b>	<b>\$ 26,105,294</b>	

**Fund Balance**

The financial performance of the District as a whole is reflected in its governmental funds. As the District completed the year, its governmental funds reported a combined fund balance of \$26,913,226. This is down \$4,418,066 from the June 30, 2017, combined fund balance total, which was \$31,331,292. The difference is largely due to the payment of \$4,425,138 of the refunding bonds principal and interest from accounts held by fiscal agents, as the expense is recognized in the 2018 fiscal year. If this activity is removed, the governmental funds experienced an overall increase of \$7,072 as a result of positive operations in the debt service funds and nonmajor operating funds offset by spending down restricted fund balance in the general fund.

**Revenue and Expenditures**

Revenues of the District's governmental funds totaled \$29,324,279. Total expenditures were \$33,742,345. A summary of the revenues and expenditures reported on the governmental fund financial statements appears in Table A-6 on the following page.

**Independent School District No. 750  
Management's Discussion and Analysis**

**FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE (DISTRICT-WIDE FINANCIAL STATEMENTS) (CONTINUED)**

**Revenues and Expenditures – Governmental Funds**

**Table A-6**

	Revenue	Expenditures	Net Other Financing Sources	Fund Balance Increase (Decrease)
General	\$ 23,996,876	\$ 24,359,519	\$ -	\$ (362,643)
Debt service	2,754,305	3,555,366	-	(801,061)
Post Employment Benefits Debt Service	362,334	3,679,561	-	(3,317,227)
Other funds	2,210,764	2,147,899	-	62,865
<b>Total</b>	<b>\$ 29,324,279</b>	<b>\$ 33,742,345</b>	<b>\$ -</b>	<b>\$ (4,418,066)</b>

**General Fund Budgetary Highlights**

During the year ended June 30, 2018, the District revised its operating budget in June. The revision is necessary because when the initial budget is prepared and adopted (a budget must be in place prior to the beginning of the fiscal year on July 1) details of student enrollments, staffing levels and other significant information items are estimates. When these items become known, the budget is then revised. A similar revision is made each year for the same reasons.

The District's final General Fund budget anticipated that revenues would exceed expenditures by \$478,870. The actual result was \$362,643 expenditures over revenues. Both the revenues and expenditures were significantly over budget. The revenue variance is due to conservative revenue estimates for state special education funding, general education funding for tuition based students and other local revenues. The expenditure variance is a result of higher than expected substitute costs, spending unanticipated donations, and higher than anticipated costs for roof repairs and utility expenses.

**CAPITAL ASSETS AND DEBT ADMINISTRATION**

**Capital Assets**

The District decreased capital assets by a net of \$866,403. Depreciation of \$1,514,505 was offset against new additions of \$648,102. The detail of capital assets can be found in Note 3 to the financial statements.

**Long-Term Debt**

At year-end, the District had \$55,422,678 of long-term debt. This consisted of bonded indebtedness of \$52,420,000, an unamortized bond premium of \$1,981,475, capital leases of \$681,314 and compensated absences of \$339,889. Detail regarding long-term debt can be found in Note 4 to the financial statements.



## **Independent School District No. 750 Management's Discussion and Analysis**

### **FACTORS BEARING ON THE DISTRICT'S FUTURE**

- The ROCORI District had been experiencing declining enrollment for more than a decade. The rate of decline has slowed and the district has more stable conditions with improved overall economic conditions, the condition of district buildings and facilities, and continued emphasis on academic development. The District has begun to witness this stabilization as enrollment for the past several years has been holding at about 2000 students, and the enrollment for the 2018 year has increased to 2084. The District has projected, annually, lower new open enrolled students but the enrollment for the past two years has proven to be better than expected.
- The political environment at the state level has a significant effect on future finances. The State Legislature sets the amount of basic revenue Minnesota school districts are able to secure from foundation aid payments and through various levies. Because state revenues are the single most important source of District operating funds, developments at the state level have a significant influence on the financial condition of the District. Over the last two legislative sessions, several significant financial bills were enacted into law. The District has seen positive effects from local optional revenue and integration aid. The 2016 legislative session offered a shift from health and safety and deferred maintenance aid to long term facilities maintenance revenue, which has provided ROCORI with funding resources that have not previously been available.
- The State Legislature has increased the foundation formula for several fiscal years. While the increases were helpful, they did not keep up with inflationary pressures and forced the district to continually make reductions to stay within a balanced budget. This has been a financial pattern for more than a decade. The State Legislature approved increases to the general funding formula, increasing by 2% each year for the 2017, 2018, and 2019 fiscal years. With the increases in general funding for fiscal year 2018, the ROCORI District has seen a stronger financial base and has been able to keep unassigned fund balance stable. The District is hopeful that the increase to the formula for the 2019 fiscal year will allow the general fund unassigned fund balance to grow.
- In addition to changes to the basic formula, the State Legislature has created a new funding formula for special education expenditures. Historically expenditures had been funded on a current year basis, but beginning with fiscal year 2016 state special education aids were based on prior fiscal year costs. While this change is not anticipated to decrease overall funding, it does cause a potential cash flow and fund balance issue as contract settlement increases and inflationary costs are recognized before the revenue increase is seen. The District has continued to budget conservatively for state special education funding because of these factors.
- For the past several years the District has seen decreased funding for its intervention services, specifically the Title programs that are federally funded. The District applied for additional state special education dollars as a way to mitigate the effect of the federal budget sequestration. Much like a Title I program, the State's Alternative Delivery of Special Education Services (ADSIS) is a program designed to help those students who have not yet been identified as needing special education services and intervene before that designation would occur. The ADSIS program was approved for fiscal year 2016, but as it is a part of special education funding, the revenue generated from the program was received in fiscal year 2017.

**Independent School District No. 750  
Management's Discussion and Analysis**

**FACTORS BEARING ON THE DISTRICT'S FUTURE (CONTINUED)**

- An operating referendum of \$344 per pupil unit for six years was approved by the voters in November 2007 and was renewed in the fall of 2012. This had allowed the District to generate approximately \$800,000 per year. In the 2014 legislative session, the State Legislature approved Local Optional Revenue for all districts, which had been previously available only to districts in the seven county metro area. The Local Optional Revenue allowed the District to convert the voter approved levy to Local Optional Revenue, up to \$424 per pupil unit. The State also allowed an additional Board approved levy authority of up to \$300 per pupil unit. The District decided to participate in both these legislative actions to more securely anticipate future funding. The levies have helped to maintain class size as well as provide licensed pupil support staff and equipment purchases. The goals outlined for referendum resources included strengthening math and reading instruction in order to improve student performance and better meet standards of adequate yearly progress. The resources continue to help meet the goals of maintaining class size, enhancing student performance, and strengthening math and reading performance with a focus on the primary grades.
- The District strategic roadmap provides a planning process to more clearly and directly focus the efforts and energy of the District. The roadmap continues to have financial implications regarding priorities in allocation and distribution of resources for short and long-term planning. The roadmap directs resources toward key efforts in student learning, culture shift, professional learning communities, reputation management, and funding and facilities.
- The District stabilized the General Fund expenditures for retiree insurance obligations through the implementation of a \$4,500,000 bond. This allows the district a tool to fund Other Post-Employment Benefits (OPEB) obligations. The funds have been placed into an irrevocable trust with the express purpose of helping meet the OPEB obligations.
- The District has contracted with Center for Efficient School Operations (CESO) for transportation consulting services for a number of years. This arrangement has resulted in changes in bus contractor pay structure, a shift from a two-tier transportation system to a single-tier system, movement to an electronic routing system, fuel escalator efficiencies, budget savings, and overall system efficiencies.
- The District implemented the State's Q Comp program for the 2017 fiscal year. It is a voluntary program that allows local districts and exclusive representatives of the teachers to design and collectively bargain a plan that meets the five components of the law. The five components under Q Comp include Career Ladder/Advancement Options, Job-embedded Professional Development, Teacher Evaluation, Performance Pay, and an Alternative Salary Schedule. The District received up to \$260 per student (\$169 per student in state aid and \$91 per student in board-approved levy) for the program.

## **Independent School District No. 750 Management's Discussion and Analysis**

### **FACTORS BEARING ON THE DISTRICT'S FUTURE (CONTINUED)**

- District voters approved a \$29.9 million bond construction project in 2009. The construction project provided a middle school addition at the existing ROCORI High School site, expand senior high school facilities at that site, include extensive remodeling of the existing high school site, include demolition of the oldest parts of the current middle school site, and remodel parts of the remaining middle school site as a District Education Facility. In the fall of 2011, the District changed to a K-5 elementary configuration, moved sixth grade students to the 6-12 site to allow a sixth through eighth grade middle school, and continued services of a 9-12 senior high setting at the 6-12 site. The new configuration of grades has allowed the District to see increased efficiencies in its operations. The changes have allowed some consolidation of services, permits some issues of reassignment of personnel and encourages shared resources in areas that otherwise can be costly to maintain separately (industrial technology, art and family, and consumer science classrooms, for example). The final steps of facility improvement were completed in calendar year 2015 to close out the construction project and resources. A renovation of the heating system at Cold Spring Elementary (changing from a series of heat pumps to a boiler-based system) required some of the remaining construction funds. The other element was completing the renovation steps at the District Education Facility to provide classroom spaces for Community Education and Early Childhood programming.
- The District has examined and implemented means of increasing efficiency and deployment of resources to take advantage of the consolidated physical locations. Efforts have been made to streamline positions and increase efficiency in operations. Secretarial, custodial, and other support positions have been consolidated, restructured, or eliminated. Other efficiencies in operations (physical operations, utilities, energy savings and the like) are still being realized.
- Over the past several years, a number of positions have been established in the ROCORI School District. These positions were based on the District's referendum campaign promise to the community to bring a more specific focus in reading and math skills. The positions have been developed with the goal of helping teachers more directly meet the needs of students in the ROCORI District. The District wants to use data appropriately to identify and serve students. It is important to be able to use data and information to more directly meet student needs. The District continues to monitor, evaluate, and adjust these positions and assignments in effort to most efficiently provide the services students and staff need.

### **CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

This report is designed to provide the District's citizens, taxpayers, customers, and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have any questions about this report or would like additional information, contact Beth Bertram, Director of Business Services, at the District Office 534 N 5<sup>th</sup> Avenue, Cold Spring, Minnesota 56320.

## **BASIC FINANCIAL STATEMENTS**

**Independent School District No. 750  
ROCORI Schools  
Statement of Net Position  
June 30, 2018**

	Governmental Activities
<b>Assets</b>	
Cash and investments	\$ 5,692,022
Cash with fiscal agent	23,560,027
Current property taxes receivable	2,817,385
Delinquent property taxes receivable	36,568
Accounts receivable	228,994
Due from Department of Education	2,290,387
Due from Federal Government through Department of Education	205,999
Due from other Minnesota school districts	229,010
Due from other governmental units	45,018
Inventory	34,792
Prepaid items	134,705
Capital assets	
Capital assets not being depreciated	
Land	1,085,737
Capital assets being depreciated (net of depreciation)	
Land improvements	423,802
Buildings	31,903,664
Equipment	767,403
Total assets	69,455,513
<b>Deferred Outflows of Resources</b>	
Deferred outflows of resources related to pensions	23,088,943
Total assets and deferred outflows of resources	\$ 92,544,456
<b>Liabilities</b>	
Accounts payable	\$ 21,593
Salaries and benefits payable	1,891,126
Interest payable	862,720
Due to other Minnesota school districts	159,978
Due to other governmental units	2,795
Unearned revenue	109,122
Bond principal payable, net of premiums	
Payable within one year	24,600,000
Payable after one year	29,801,475
Capital lease payable	
Payable within one year	159,813
Payable after one year	521,501
Compensated absences payable	
Payable within one year	223,505
Payable after one year	116,384
Net pension liability	39,659,675
Net other post employment benefit (OPEB) liability	1,735,635
Total liabilities	99,865,322
<b>Deferred Inflows of Resources</b>	
Property taxes levied for subsequent year's expenditures	5,927,502
Deferred inflows of resources related to OPEB	50,452
Deferred inflows of resources related to pensions	6,788,051
Total deferred inflows of resources	12,766,005
<b>Net Position</b>	
Net investment in capital assets	7,122,994
Restricted	
Other purposes	951,706
Unrestricted	(28,161,571)
Total net position	(20,086,871)
Total liabilities, deferred inflows of resources, and net position	\$ 92,544,456

**Independent School District No. 750**  
**ROCORI Schools**  
**Statement of Activities**  
**Year Ended June 30, 2018**

Functions/Programs	Expenses	Program Revenues			Net (Expense)
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Revenues and Changes in Net Position
					Governmental Activities
Governmental activities					
Administration	\$ 2,044,601	\$ 36,064	\$ -	\$ -	\$ (2,008,537)
District support services	543,043	-	-	-	(543,043)
Elementary and secondary regular instruction	14,561,290	653,751	1,486,559	-	(12,420,980)
Vocational education instruction	298,649	-	8,160	-	(290,489)
Special education instruction	4,814,841	95,265	2,514,591	-	(2,204,985)
Instructional support services	2,078,676	14,967	333,566	-	(1,730,143)
Pupil support services	2,535,543	640	1,193,627	-	(1,341,276)
Sites and buildings	2,448,208	8,172	-	439,822	(2,000,214)
Fiscal and other fixed cost programs	106,832	-	-	-	(106,832)
Food service	1,450,462	712,309	748,171	-	10,018
Community education and services	839,331	401,966	197,899	-	(239,466)
Unallocated depreciation	1,093,438	-	-	-	(1,093,438)
Interest and fiscal charges on long-term debt	2,135,909	-	-	-	(2,135,909)
<b>Total governmental activities</b>	<b>\$ 34,950,823</b>	<b>\$ 1,923,134</b>	<b>\$ 6,482,573</b>	<b>\$ 439,822</b>	<b>(26,105,294)</b>
General revenues					
Taxes					
Property taxes, levied for general purposes					3,117,482
Property taxes, levied for community service					148,705
Property taxes, levied for debt service					2,687,036
State aid-formula grants					14,227,494
Other general revenues					5,398
Investment income					294,771
Total general revenues					<u>20,480,886</u>
Change in net position					(5,624,408)
Net position - beginning					<u>(14,462,463)</u>
Net position - ending					<u>\$ (20,086,871)</u>

**Independent School District No. 750**  
**ROCORI Schools**  
**Balance Sheet - Governmental Funds**  
**June 30, 2018**

	General	Debt Service	Post Employment Benefits Debt Service	Nonmajor Funds	Total Governmental Funds
<b>Assets</b>					
Cash and investments	\$ 3,021,682	\$ 1,652,303	\$ 258,857	\$ 759,180	\$ 5,692,022
Cash with fiscal agent	-	23,560,027	-	-	23,560,027
Current property taxes receivable	1,595,832	997,106	154,252	70,195	2,817,385
Delinquent property taxes receivable	17,663	15,506	2,429	970	36,568
Accounts receivable	228,710	-	-	284	228,994
Due from Department of Education	2,251,013	17,551	378	21,445	2,290,387
Due from Federal Government through Department of Education	205,999	-	-	-	205,999
Due from other Minnesota school districts	220,659	-	-	8,351	229,010
Due from other governmental units	45,018	-	-	-	45,018
Inventory	-	-	-	34,792	34,792
Prepaid items	129,726	-	-	4,979	134,705
<b>Total assets</b>	<b>\$ 7,716,302</b>	<b>\$ 26,242,493</b>	<b>\$ 415,916</b>	<b>\$ 900,196</b>	<b>\$ 35,274,907</b>
<b>Liabilities</b>					
Accounts payable	\$ 21,002	\$ -	\$ -	\$ 591	\$ 21,593
Salaries and benefits payable	1,889,454	-	-	1,672	1,891,126
Compensated absences payable	212,997	-	-	-	212,997
Due to other Minnesota school districts	159,978	-	-	-	159,978
Due to other governmental units	2,795	-	-	-	2,795
Unearned revenue	26,336	-	-	82,786	109,122
<b>Total liabilities</b>	<b>2,312,562</b>	<b>-</b>	<b>-</b>	<b>85,049</b>	<b>2,397,611</b>
<b>Deferred Inflows of Resources</b>					
Unavailable revenue - delinquent property taxes	17,663	15,506	2,429	970	36,568
Property taxes levied for subsequent year's expenditures	3,317,578	2,130,381	329,568	149,975	5,927,502
<b>Total deferred inflows of resources</b>	<b>3,335,241</b>	<b>2,145,887</b>	<b>331,997</b>	<b>150,945</b>	<b>5,964,070</b>
<b>Fund Balances</b>					
Nonspendable	129,726	-	-	39,771	169,497
Restricted	281,513	24,096,606	83,919	629,452	25,091,490
Committed	208,857	-	-	-	208,857
Assigned	467,958	-	-	-	467,958
Unassigned	980,445	-	-	(5,021)	975,424
<b>Total fund balances</b>	<b>2,068,499</b>	<b>24,096,606</b>	<b>83,919</b>	<b>664,202</b>	<b>26,913,226</b>
<b>Total liabilities, deferred inflows of resources, and fund balances</b>	<b>\$ 7,716,302</b>	<b>\$ 26,242,493</b>	<b>\$ 415,916</b>	<b>\$ 900,196</b>	<b>\$ 35,274,907</b>

**Independent School District No. 750  
ROCORI Schools  
Reconciliation of the Balance Sheet to  
the Statement of Net Position - Governmental Funds  
June 30, 2018**

Total fund balances - governmental funds	\$	26,913,226
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets used in governmental activities are not current financial resources and, therefore, are not reported as assets in governmental funds.		
Cost of capital assets		57,364,717
Less accumulated depreciation		(23,184,111)
Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported as liabilities in the funds. long-term liabilities at year-end consist of:		
Bond principal payable, net of premiums		(54,401,475)
Capital lease payable		(681,314)
Compensated absences payable		(126,892)
Net OPEB liability		(1,735,635)
Net pension liability		(39,659,675)
Deferred outflows of resources and deferred inflows of resources are created as a result of differences in timing and estimates related to pension and OPEB that are not recognized in the governmental funds.		
Deferred outflows of resources related to pensions		23,088,943
Deferred inflows of resources related to pensions		(6,788,051)
Deferred inflows of resources related to OPEB		(50,452)
Delinquent property taxes receivable will be collected in subsequent years, but are not available soon enough to pay for the current period's expenditures and, therefore, are deferred in the funds.		
		36,568
Governmental funds do not report a liability for accrued interest on bonds and capital leases until due and payable.		
		(862,720)
Total net position - governmental activities	\$	(20,086,871)



**Independent School District No. 750**  
**ROCORI Schools**  
**Statement of Revenues, Expenditures, and**  
**Changes in Fund Balances - Governmental Funds**  
**Year Ended June 30, 2018**

	General	Debt Service	Post Employment Benefits Debt	Nonmajor Funds	Total Governmental Funds
<b>Revenues</b>					
Local property taxes	\$ 3,115,623	\$ 2,360,733	\$ 326,053	\$ 148,678	\$ 5,951,087
Other local and county revenues	889,722	214,236	32,499	402,989	1,539,446
Revenue from state sources	19,257,886	179,336	3,782	340,169	19,781,173
Revenue from federal sources	604,405	-	-	607,446	1,211,851
Sales and other conversion of assets	129,240	-	-	711,482	840,722
Total revenues	<u>23,996,876</u>	<u>2,754,305</u>	<u>362,334</u>	<u>2,210,764</u>	<u>29,324,279</u>
<b>Expenditures</b>					
<b>Current</b>					
Administration	1,647,317	-	-	-	1,647,317
District support services	529,046	-	-	-	529,046
Elementary and secondary regular instruction	10,872,952	-	-	-	10,872,952
Vocational education instruction	237,365	-	-	-	237,365
Special education instruction	3,953,186	-	-	-	3,953,186
Instructional support services	1,468,962	-	-	-	1,468,962
Pupil support services	2,336,520	-	-	-	2,336,520
Sites and buildings	2,018,465	-	-	-	2,018,465
Fiscal and other fixed cost programs	106,832	-	-	-	106,832
Food service	-	-	-	1,400,428	1,400,428
Community education and services	-	-	-	692,336	692,336
<b>Capital outlay</b>					
District support services	900	-	-	-	900
Elementary and secondary regular instruction	153,907	-	-	-	153,907
Vocational education instruction	506	-	-	-	506
Special education instruction	11,725	-	-	-	11,725
Instructional support services	168,400	-	-	-	168,400
Sites and buildings	645,842	-	-	-	645,842
Food service	-	-	-	55,135	55,135
<b>Debt service</b>					
Principal	173,490	1,745,000	3,395,000	-	5,313,490
Interest and fiscal charges	34,104	1,810,366	284,561	-	2,129,031
Total expenditures	<u>24,359,519</u>	<u>3,555,366</u>	<u>3,679,561</u>	<u>2,147,899</u>	<u>33,742,345</u>
Net change in fund balances	(362,643)	(801,061)	(3,317,227)	62,865	(4,418,066)
<b>Fund Balances</b>					
Beginning of year	<u>2,431,142</u>	<u>24,897,667</u>	<u>3,401,146</u>	<u>601,337</u>	<u>31,331,292</u>
End of year	<u>\$ 2,068,499</u>	<u>\$ 24,096,606</u>	<u>\$ 83,919</u>	<u>\$ 664,202</u>	<u>\$ 26,913,226</u>

**Independent School District No. 750**  
**ROCORI Schools**  
**Reconciliation of the Statement of Revenues,**  
**Expenditures, and Changes in Fund Balances to the**  
**Statement of Activities - Governmental Funds**  
**Year Ended June 30, 2018**

Net change in fund balances - total governmental funds \$ (4,418,066)

Amounts reported for governmental activities in the Statement of Activities are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over the estimated useful lives as depreciation expense.

Capital outlays	648,102
Depreciation expense	(1,514,505)

Compensated absences are recognized as paid in the governmental funds but recognized as the expense is incurred in the Statement of Activities.	29,288
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Governmental funds recognize pension contributions as expenditures at the time of payment in the funds whereas the Statement of Activities factors in items related to pension on a full accrual perspective.	(5,715,835)
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Governmental funds recognize OPEB contributions as expenditures at the time of payment whereas the Statement of Activities factors in items related to OPEB on a full accrual perspective.	37,860
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Principal payments on long-term debt are recognized as expenditures in the governmental funds but as an increase in the net position in the Statement of Activities.	5,313,490
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Interest on long-term debt in the Statement of Activities differs from the amount reported in the governmental funds because interest is recognized as an expenditure in the funds when it is due, and thus, requires use of current financial resources. In the Statement of Activities, however, interest expense is recognized as the interest accrues, regardless of when it is due.	(140,038)
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Governmental funds report bond premiums as an other financing source at the time of issuance. Premiums are reported as a liability in the government-wide financial statements and amortized over the life of the bond.	133,160
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Delinquent property taxes receivable will be collected in subsequent years, but are not available soon enough to pay for the current period's expenditures and, therefore, are deferred in the funds.	2,136
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Change in net position - governmental activities	<u>\$ (5,624,408)</u>
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**Independent School District No. 750**  
**ROCORI Schools**  
**Statement of Revenues, Expenditures, and**  
**Changes in Fund Balances -**  
**Budget and Actual - General Fund**  
**Year Ended June 30, 2018**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Over (Under)
	Original	Final		
<b>Revenues</b>				
Local property taxes	\$ 3,044,968	\$ 3,044,968	\$ 3,115,623	\$ 70,655
Other local and county revenues	729,195	796,100	889,722	93,622
Revenue from state sources	18,665,153	19,095,349	19,257,886	162,537
Revenue from federal sources	584,270	620,255	604,405	(15,850)
Sales and other conversion of assets	93,600	104,100	129,240	25,140
Total revenues	<u>23,117,186</u>	<u>23,660,772</u>	<u>23,996,876</u>	<u>336,104</u>
<b>Expenditures</b>				
Current				
Administration	1,536,360	1,600,944	1,647,317	46,373
District support services	442,701	531,496	529,046	(2,450)
Elementary and secondary regular instruction	10,415,829	10,897,468	10,872,952	(24,516)
Vocational education instruction	170,506	201,673	237,365	35,692
Special education instruction	3,537,711	3,899,681	3,953,186	53,505
Instructional support services	1,573,523	1,447,778	1,468,962	21,184
Pupil support services	2,367,881	2,346,739	2,336,520	(10,219)
Sites and buildings	1,899,372	1,939,370	2,018,465	79,095
Fiscal and other fixed cost programs	231,700	212,900	106,832	(106,068)
Capital outlay				
Administration	1,000	1,000	-	(1,000)
District support services	5,000	5,000	900	(4,100)
Elementary and secondary regular instruction	68,400	78,900	153,907	75,007
Vocational education instruction	-	-	506	506
Special education instruction	-	-	11,725	11,725
Instructional support services	153,000	160,500	168,400	7,900
Sites and buildings	629,300	629,300	645,842	16,542
Debt service				
Principal	153,277	153,277	173,490	20,213
Interest and fiscal charges	33,616	33,616	34,104	488
Total expenditures	<u>23,219,176</u>	<u>24,139,642</u>	<u>24,359,519</u>	<u>219,877</u>
Net change in fund balances	<u>\$ (101,990)</u>	<u>\$ (478,870)</u>	(362,643)	<u>\$ 116,227</u>
<b>Fund Balances</b>				
Beginning of year			<u>2,431,142</u>	
End of year			<u>\$ 2,068,499</u>	

**Independent School District No. 750  
ROCORI Schools  
Statement of Fiduciary Net Position  
June 30, 2018**

	OPEB Trust Fund
<b>Assets</b>	
Current	
Investments	
Brokered money markets	\$ 215,511
Negotiable certificates of deposit	1,310,625
Interest receivable	20,356
Total assets	\$ 1,546,492
<b>Liabilities</b>	
Accounts payable	\$ 200,663
<b>Net Position</b>	
Restricted for OPEB	\$ 1,345,829

**Statement of Changes in Fiduciary Net Position  
Year Ended June 30, 2018**

	OPEB Trust Fund
<b>Additions</b>	
Investment income	
Interest revenue	\$ 17,327
<b>Deductions</b>	
Health insurance expense	200,663
Fees	250
Total deductions	200,913
Change in net position	(183,586)
<b>Net Position Held in Trust for OPEB</b>	
Beginning of year	1,529,415
End of year	\$ 1,345,829

See notes to financial statements.

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**Independent School District No. 750**  
**Notes to Financial Statements**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The District operates under a school board form of government for the purpose of providing educational services to individuals within the District areas. The governing body consists of a six member board elected by the voters of the District to serve four-year terms.

The accounting policies of the District conform to accounting principles generally accepted in the United States of America as applicable to governmental units. The following is a summary of the more significant policies.

**A. Reporting Entity**

The financial statements present the District and its component units. The District includes all funds, organizations, institutions, agencies, departments, and offices that are not legally separate from such. Component units are legally separate organizations for which the elected officials of the District are financially accountable and are included within the basic financial statements of the District because of the significance of their operational or financial relationships with the District.

The District is considered financially accountable for a component unit if it appoints a voting majority of the organization's governing body and it is able to impose its will on the organization by significantly influencing the programs, projects, activities or level of services performed or provided by the organization, or there is a potential for the organization to provide specific financial benefits to or impose specific financial burdens on, the District.

As a result of applying the component unit definition criteria above, it has been determined the District has no component units.

The student activity accounts of the District are not under the School Board's control for certain activities; for these activities, separate audited financial statements have been issued. Other activity accounts are under School Board's control and are included within the General Fund activity.

**B. Basic Financial Statement Information**

The government-wide financial statements (i.e. the Statement of Net Position and the Statement of Activities) display information about the reporting government as a whole. These statements include all the financial activities of the District, except for the fiduciary funds. The fiduciary funds are only reported in the Statement of Fiduciary Net Position and the Statement of Changes in Fiduciary Net Position at the fund financial statement level.

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items are not included among program revenues; instead they are properly reported as general revenues.

**Independent School District No. 750**  
**Notes to Financial Statements**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**B. Basic Financial Statement Information (Continued)**

Depreciation expense that can be specifically identified by function is included in the direct expenses of that function. Depreciation expense relating to assets that serve multiple functions is presented as unallocated depreciation in the Statement of Activities. Interest on general long-term debt is considered an indirect expense and is reported separately in the Statement of Activities. The effect of interfund activity has been removed from these statements.

Separate fund financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

The OPEB Trust Fund is presented in the fiduciary fund financial statements. Since by definition these assets are being held for the benefit of a third party (other local governments, private parties, etc.) and cannot be used to address activities or obligations of the District, this Fund is not incorporated into the government-wide statements.

**C. Measurement Focus and Basis of Accounting**

The accounting and financial reporting treatment applied is determined by its measurement focus and basis of accounting. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this basis of accounting, transactions are recorded in the following manner.

**1. Revenue Recognition**

Revenue is recognized when it becomes measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Property tax revenue is generally considered as available if collected within 60 days after year-end. State revenue is recognized in the year to which it applies according to *Minnesota Statutes* and accounting principles generally accepted in the United States of America. *Minnesota Statutes* include state aid funding formulas for specific years. Federal revenue is recorded in the year in which the related expenditure is made. Other revenue is considered available if collected within 60 days.

**2. Recording of Expenditures**

Expenditures are generally recorded when a liability is incurred. The exceptions to this general rule are that interest and principal expenditures in the Debt Service Fund, compensated absences and claims and judgments are recognized when payment is due.

The District applies restricted resources first when an expenditure is incurred for a purpose for which both restricted and unrestricted fund balances are available. Further, the District applies unrestricted funds in this order if various levels of unrestricted fund balances exist: committed, assigned, and unassigned.

**Independent School District No. 750**  
**Notes to Financial Statements**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**C. Measurement Focus and Basis of Accounting (Continued)**

**Description of Funds:**

Major Funds:

General Fund – This fund is the basic operating fund of the District and is used to account for all financial resources except those required to be accounted for in another fund.

Debt Service Fund – This fund is used to account for the accumulation of resources for, and payment of, G.O. bond principal, interest, and related costs.

Post Employment Benefits Debt Service Fund – This fund is used to record levy proceeds and the payments of G.O. Taxable OPEB Bonds, principal, interest, and related costs.

Nonmajor Funds:

Food Service Special Revenue Fund – This fund is used to account for food service revenues and expenditures. Local, state, and federal revenues are received in this fund to specifically support the Food Service Program.

Community Service Special Revenue Fund – This fund is used to account for services provided to residents in the areas of community education, school readiness, early childhood and family education, or other similar services. The District receipts property tax and local and state revenues that were received for these specific purposes in this fund.

Fiduciary Fund:

OPEB Trust Fund – This fund is used to account for financial resources held by the District in a trustee capacity to be used by the District to pay OPEB benefits to employees.

**D. Deposits and Investments**

Cash and investments include balances from all funds that are combined and invested to the extent available in various securities as authorized by state law. Earnings from the pooled investments are allocated to the individual funds based on the average of month-end cash and investment balances.

The District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The Hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. Investments held by investment pools are measured at amortized cost.

The District's total cash and investments are comprised of two major components, each with its own set of legal and contractual provisions on the following pages.



**Independent School District No. 750**  
**Notes to Financial Statements**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**D. Deposits and Investments (Continued)**

Cash and investments at June 30, 2018, were comprised of deposits and shares in the Minnesota School District Liquid Asset Fund (MSDLAF), including MSDLAF + Max. In accordance with GASB Statement No. 79, the various MSDLAF securities are valued at amortized cost, which approximates fair value. There are no restrictions or limitations on withdrawals from the MSDLAF. Investments in the MSDLAF + MAX must be deposited for a minimum of 14 calendar days with the exception of direct investments of funds distributed by the State of Minnesota. Withdrawals prior to the 14-day restriction period may be subject to a penalty and there is a 24 hour hold on all requests for redemptions. In addition, deposits related to bond refundings are held and invested separately in U.S. Treasury Notes.

*Minnesota Statutes* requires all deposits be protected by federal deposit insurance, corporate surety bonds, or collateral. The market value of collateral pledged must equal 110% of the deposits not covered by Federal Deposit Insurance Corporation (FDIC) insurance or corporate surety bonds.

*Minnesota Statutes* authorizes the District to invest in obligations of the U.S. Treasury, agencies and instrumentalities, shares of investment companies whose only investments are in the aforementioned securities, obligations of the State of Minnesota or its municipalities, bankers' acceptances, future contracts, repurchase, and reverse repurchase agreements, and commercial paper of the highest quality with a maturity of no longer than 270 days.

**OPEB Trust Fund**

These funds represent investments administered by the District's OPEB Trust Fund investment managers. As of June 30, 2018, they were comprised of MN Trust money markets and negotiable certificates of deposit. There are no restrictions or limitations on withdrawals from MNTrust.

*Minnesota Statutes* authorize the OPEB Trust Fund to invest in obligations of the U.S. Treasury, agencies, and instrumentalities, shares of investment companies whose only investments are in the aforementioned securities, obligations of the State of Minnesota or its municipalities, bankers' acceptances, future contracts, corporate bonds, common stock, and foreign stock of the highest quality, mutual funds, repurchase and reverse agreements, commercial paper of the highest quality with a maturity no longer than 270 days and in the State Board of Investments. Investments are stated at fair value.

**E. Property Tax Receivable**

Current property taxes receivable are recorded for taxes certified the previous December and collectible in the current calendar year, which have not been received by the District. Delinquent property taxes receivable represents uncollected taxes for the past six years, and are deferred and included in the liability section of the fund financial statements as deferred revenue because they are not available to finance the operations of the District in the current year.

**Independent School District No. 750**  
**Notes to Financial Statements**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**F. Property Taxes Levied for Subsequent Year's Expenditures**

Property taxes levied for subsequent year's expenditures consist principally of property taxes levied in the current year which will be collected and recognized as revenue in the District's following year to properly match those revenues with the budgeted expenditures for which they were levied. This amount is equal to the amount levied by the School Board in December 2017, less various components and their related adjustments as mandated by the state. These portions of that levy were recognized as revenue in 2018. The remaining portion of the levy will be recognized when measurable and available. Property taxes levied for subsequent year's expenditures are reported as deferred inflows of resources.

**G. Inventories**

Inventories of commodities donated directly by the U.S. Department of Agriculture are recorded at market value. Other inventories are stated at cost as determined on a first-in, first-out (FIFO) basis. Inventories are recorded as expenditures when consumed rather than when purchased.

**H. Prepaid Items**

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements. Prepaid items are recorded as an expenditure at the time of consumption.

**I. Property Taxes**

Property tax levies its property tax during the month of December. December 28 is the last day the District can certify a tax levy to the County Auditor. Such taxes become a lien on January 1. The property tax is recorded as revenue when it becomes measurable and available. Stearns County is the collecting agency for the levy and remits the collections to the District three times a year. The tax levy notice is mailed in March with the first half of the payment due on May 15 and the second half due on October 15. Delinquent collections for November and December are received the following January.

A portion of property taxes levied is paid by the State of Minnesota through various tax credits, which are included in revenue from state sources in the financial statements.

**J. Capital Assets**

Capital assets are recorded in the government-wide financial statements, but are not reported in the fund financial statements.

Capital assets are defined by the District as assets with an initial individual cost of more than \$2,500 and an estimated useful life in excess of three years. Such assets are capitalized at historical cost, or estimated historical cost for assets where actual historical cost is not available. Donated assets are recorded as capital assets at their estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the assets or materially extend the assets lives are not capitalized.

**Independent School District No. 750**  
**Notes to Financial Statements**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**J. Capital Assets (Continued)**

Capital assets are depreciated using the straight-line method over their estimated useful lives. Since surplus assets are sold for an immaterial amount when declared as no longer needed for public school purpose by the District, no salvage value is taken into consideration for depreciation purpose. Useful lives vary from 20 to 50 years for land improvements and buildings and 5 to 15 years for equipment.

Capital assets not being depreciated include land. The District does not possess any material amounts of infrastructure capital assets, such as sidewalks and parking lots. Such items are considered to be part of the cost of buildings or other improvable property.

**K. Deferred Outflows/Inflows of Resources**

In addition to assets, the Statement of Financial Position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until that time. The District has one item that qualifies for reporting in this category. Deferred outflows of resources related to pensions are reported in the government-wide Statement of Net Position. Deferred outflows of resources related to pensions are recorded for various estimate differences that will be amortized and recognized over future years.

In addition to liabilities, the Statement of Financial Position and fund financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District has four types of items which qualify for reporting in this category. The first item, unavailable revenue from property taxes, arises under a modified accrual basis of accounting and is reported only in the governmental funds Balance Sheet. Delinquent property taxes not collected within 60 days of year-end are deferred and recognized as an inflow of resources in the governmental funds in the period the amounts become available. The second item is property taxes levied for subsequent years, which represent property taxes received or reported as a receivable before the period for which the taxes are levied, and is reported as a deferred inflow of resources in both the government-wide Statement of Net Position and the Governmental Funds Balance Sheet. Property taxes levied for subsequent years are deferred and recognized as an inflow of resources in the government-wide financial statements in the year for which they are levied and in the governmental fund financial statements during the year for which they are levied, if available. Deferred inflows of resources related to pensions is recorded on the government-wide statements for various estimate differences that will be amortized and recognized over future years. Deferred inflows of resources related to OPEB is recorded on the government-wide statements for various estimate differences that will be amortized and recognized over future years.

**M. Compensated Absences**

The District compensates certain employees upon termination of employment for unused vacation. Vacation days are to be used by September 1 of the next school year and are not cumulative for classified employees and principals. Administrative employees' and the Superintendent's vacation days are to be used by July 1 of the next school year and are not cumulative.

**Independent School District No. 750**  
**Notes to Financial Statements**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**M. Compensated Absences (Continued)**

District regular employees are entitled to sick leave at various rates based on employee classification and related contracts. All employees receive sick leave based on the number of hours worked. The maximum number of hours that may be accumulated is based on individual contracts. Employees are not compensated for unused sick leave upon termination of employment, unless taken in conjunction with severance pay as described in Note 1.N. Sick leave pay is shown as an expenditure in the year paid.

Beginning July 1, 2005, the District started making matching contributions to 403(b) accounts for all licensed staff. The contribution amounts vary depending on the individual's employment group. Any amount contributed by the District to an individual's 403(b) account will be deducted from the total compensated absence and severance amounts paid out. All licensed staff hired after July 1, 2005, will only be eligible for the 403(b) matching program and not the existing severance pay plans.

Compensated absences payable, as reported in the Statement of Net Position, consists of the severance payments available to eligible employees based on their unused sick leave. See Note 1.N.

**N. Severance**

Teacher contracts provide for the accumulation of severance pay at the rate of 5 days for each year of full-time teaching in the District up to a maximum of 50 days subject to a proration formula. In addition, teachers are eligible to receive as severance pay, upon retirement, the amount obtained by multiplying one-third of the unused number of sick leave days, not to exceed 50 days, times teachers' daily rate of pay. Severance shall be paid by contributing 100% of the amount to a health care savings plan.

Administrative contracts provide for the accumulation of severance pay at the rate of 5 days for each year of service accumulative to 20 days for administrators prior to age 56 or less than 10 years of service. Administrators who are at least 56 years of age and have been employed by the District for not less than 10 years shall, upon retirement, be eligible for severance pay calculated at the rate of 5 days for each year of service accumulative to 50 days. In addition, administrators will receive, upon retirement, the amount obtained by multiplying one-third of unused sick leave days, not to exceed 50 days, times their daily rate of pay. Severance shall be paid by contributing 100% of the amount to a health care savings plan. The remaining two-thirds of the unused sick leave days and years of service over 50 days are applied to a health insurance bank to pay for family group health coverage.

**O. Pensions**

For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and Teachers Retirement Association (TRA), and additions to/deductions from PERA's and TRA's fiduciary net position have been determined on the same basis as they are reported by PERA and TRA. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**Independent School District No. 750**  
**Notes to Financial Statements**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**O. Pensions (Continued)**

TRA has a special funding situation created by direct aid contributions made by the State of Minnesota, City of Minneapolis, and Minneapolis School District. The direct aid is a result of the merger of the Minneapolis Teachers Retirement Fund Association merger into TRA in 2006. A second direct aid source is from the State of Minnesota for the merger of the Duluth Teacher's Retirement Fund Association (DTRFA) in 2015.

**P. Postemployment Benefits Other Than Pensions (OPEB)**

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the District and additions to/deductions from the District's fiduciary net position have been determined on the same basis as they are reported by the District. For this purpose, the District recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for money market investments and participating interest-earning investment contracts that have a maturity at the time of purchase of one year or less, which are reported at cost.

**Q. Risk Management**

The District is exposed to various risks of loss related to torts: theft of, damage to and destruction of assets; errors and omissions; natural disasters; and injuries to employees for which the District carries commercial insurance. Settled claims have not exceeded this commercial coverage in any of the past three years. There were no significant reductions in the District's insurance coverage during the year ending June 30, 2018.

**R. Fund Equity**

In the fund financial statements, governmental funds report fund classifications that comprise a hierarchy based primarily on the extent to which the District is bound to honor constraints on the specific purpose for which amounts in those funds can be spent.

- Nonspendable Fund Balances – These are amounts that cannot be spent because they are not in spendable form as they are legally or contractually required to be maintained intact and include amounts set aside for inventory and prepaid items.
- Restricted Fund Balances – These amounts are subject to externally enforceable legal restrictions by either a) creditors, grantors, contributors, or laws or regulations of other governments or b) imposed by law through enabling legislation.
- Committed Fund Balances – The District's highest level of decision making authority is the School Board. The formal action to establish or modify a commitment is through a resolution.
- Assigned Fund Balances – The School Board delegates the Superintendent and the Director of Business Services the power to assign balances for specific purposes. Amounts that are constrained by the District's intent to be used for specific purposes but are neither restricted nor committed are classified as assigned fund balances.

**Independent School District No. 750**  
**Notes to Financial Statements**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**R. Fund Equity (Continued)**

- Unassigned Fund Balances – These are amounts that have not been restricted, committed, or assigned to a specific purpose in the General Fund. Other funds may also report a negative unassigned fund balance if the total nonspendable, restricted, and committed fund balances exceed the total net resources of that fund.

The District's target General Fund balance is a minimum of 6% to 8% of the annual operating budget.

**S. Net Position**

Net position represents the difference between assets and deferred outflows of resources; and liabilities and deferred inflows of resources in the government-wide financial statements. Net investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any long-term debt used to build or acquire the capital assets. Net position is reported as restricted in the government-wide financial statement when there are limitations on their use through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

**T. Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements. Estimates also affect the reported amounts of revenue and expenditures/expense during the reporting period. Actual results could differ from those estimates.

**U. Budgetary Information**

The District follows these procedures in establishing the budgetary data reflected in the financial statements:

1. Prior to July 1, the School Superintendent submits to the School Board, a proposed operating budget for the year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them.
2. The Superintendent is authorized to transfer budgeted amounts between departments within any fund; however, any revisions that alter the total expenditures of any fund must be approved by the School Board.
3. Formal budgetary integration is employed as a management control device during the year for the General, Special Revenue, Capital Projects, and Debt Service Funds.
4. Budgets for the General, Special Revenue, and Debt Service Funds are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
5. Budgets are as originally adopted or as amended by the School Board. Budgeted expenditure appropriations lapse at year-end.

**Independent School District No. 750**  
**Notes to Financial Statements**

**NOTE 2 – DEPOSITS AND INVESTMENTS**

**A. Deposits**

**District Governmental Funds**

In accordance with applicable *Minnesota Statutes*, the District maintains deposits at depository banks authorized by the School Board.

Custodial Credit Risk – Deposits: For deposits, this is the risk that in the event of bank failure, the District's deposits may not be returned to it. The District has a deposit policy that requires the District's deposits to be collateralized as required by *Minnesota Statutes* 118A.03 for any amount exceeding Federal Deposit Insurance Corporation (FDIC), SAIF, BIF, FCUA, or other federal deposit coverage. As of June 30, 2018, the District's bank balances were not exposed to custodial credit risk because they were fully insured through FDIC and fully collateralized with securities held by the pledging financial institution's trust department or agent and in the District's name.

As of June 30, 2018, the District's governmental funds had the following deposits:

Checking	\$ 335,457
Savings	<u>1,904,559</u>
Total	<u><u>\$ 2,240,016</u></u>

**B. Investments**

**District Governmental Funds**

As of June 30, 2018, the District's governmental funds had the following investments:

Pooled - Investment	Maturities Less than 1 Year	Total
MSDLAF	\$ 63,404	\$ 63,404
MSDLAF + Max Class	<u>3,388,602</u>	<u>3,388,602</u>
Total pooled	<u>3,452,006</u>	<u>3,452,006</u>
<hr style="border: 0.5px solid black;"/>		
Non-Pooled		
U.S. Treasury Notes	23,559,750	23,559,750
Brokered cash	<u>278</u>	<u>278</u>
Total non-pooled	<u>23,560,028</u>	<u>23,560,028</u>
Total	<u><u>\$ 27,012,034</u></u>	<u><u>\$ 27,012,034</u></u>

**Independent School District No. 750**  
**Notes to Financial Statements**

**NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)**

**B. Investments (Continued)**

**District Governmental Funds (Continued)**

**Interest Rate Risk:** This is the risk related to managing exposure to fair value arising from increasing interest rates. The District's investment policy states their investments should be managed in a manner to attain a market rate of return through various economic and budgetary cycles, while preserving and protecting the capital in the investment portfolio and taking into account constraints on risk and cash flow requirements.

**Credit Risk:** Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. State law limits investments in commercial paper and corporate bonds to the top two ratings issued by nationally recognized statistical rating organizations. The District's investment policy requires investments to be in instruments specified in *Minnesota Statutes* 118A.04 and 118A.05. As of June 30, 2018, the District's governmental fund investments in MSDLAF and MSDLAF+ Max Class were rated AAAM by S&P, and investments in U.S. Treasury Notes were rated Aaa by Moody's.

**Concentration of Credit Risk:** This relates to the limit on the amount the District may invest in any one issuer. The District's policy states the District should diversify its investments to avoid incurring unreasonable risks inherent in over investing in specific instruments, individual financial institutions, or maturities.

**Custodial Credit Risk – Investments:** For an investment, this is the risk that in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The District's investment policy requires all investment securities to be held in third party safekeeping by an institution designated as custodial agent.

The District has the following recurring fair value measurements for non-pooled investments as of June 30, 2018:

- \$23,559,750 of investments are valued using a matrix pricing model (Level 2 inputs)

**OPEB Trust Fund**

As of June 30, 2018, the District's OPEB Trust Fund had the following investments:

Investment	Maturities		Total
	Less than 1 Year	1-3 Years	
MNTrust Money Markets	\$ 215,511	\$ -	\$ 215,511
Negotiable Certificates of Deposit	365,048	945,576	1,310,624
Total investments	\$ 580,559	\$ 945,576	\$ 1,526,135



**Independent School District No. 750**  
**Notes to Financial Statements**

**NOTE 2 – DEPOSITS AND INVESTMENTS**

**B. Investments (Continued)**

**OPEB Trust Fund (Continued)**

Credit Risk: As of June 30, 2018, the District's OPEB Trust Fund investments in the MNTrust Money Market Account was rated AAAM by S&P. The brokered money market and negotiable certificates of deposit were unrated.

Concentration of Credit Risk: As of June 30, 2018, more than 5% of the trusts investments were in brokered certificates of deposit such as Kansas State Bank Manhattan (16.12%), Industrial & Commercial Bank China (16.11%), First Internet Bank Indiana (13.96%), Barrington Bank and Trust (16.06%), Ctg Community Bank (15.76%), and Ally Bank (7.86%).

The District has the following recurring fair value measurements for the OPEB investments as of June 30, 2018:

- \$1,310,624 are valued using a matrix pricing model (Level 2 inputs)

**C. Deposits and Investments**

The following is a summary of deposits and investments as of June 30, 2018:

District governmental funds	
Deposits (Note 2.A.)	\$ 2,240,016
Investments pooled (Note 2.B.)	3,452,006
Investments non-pooled (Note 2.B.)	23,560,028
OPEB Trust Fund	
Investments (Note 2.B.)	1,526,135
Total deposits and investments	\$ 30,778,185

Deposits and investments are presented in the June 30, 2018, basic financial statements as follows:

Statement of Net Position	
Cash and investments	\$ 5,692,022
Cash with fiscal agent	23,560,027
Statement of Fiduciary Net Position	
Investments	
Brokered money markets	215,511
Negotiable certificates of deposit	1,310,625
Total deposits and investments	\$ 30,778,185

**Independent School District No. 750**  
**Notes to Financial Statements**

**NOTE 3 – CAPITAL ASSETS**

Capital asset activity for the year ended June 30, 2018, was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental activities				
Capital assets not being depreciated				
Land	\$ 1,085,737	\$ -	\$ -	\$ 1,085,737
Capital assets being depreciated				
Land improvements	1,697,041	-	-	1,697,041
Buildings	51,559,247	595,099	-	52,154,346
Equipment	2,614,545	53,003	239,955	2,427,593
Total capital assets being depreciated	<u>55,870,833</u>	<u>648,102</u>	<u>239,955</u>	<u>56,278,980</u>
Less accumulated depreciation for				
Land improvements	1,240,289	32,950	-	1,273,239
Buildings	18,914,237	1,336,445	-	20,250,682
Equipment	1,755,035	145,110	239,955	1,660,190
Total accumulated depreciation	<u>21,909,561</u>	<u>1,514,505</u>	<u>239,955</u>	<u>23,184,111</u>
Total capital assets being depreciated, net	<u>33,961,272</u>	<u>(866,403)</u>	<u>-</u>	<u>33,094,869</u>
Governmental activities, capital assets, net	<u>\$ 35,047,009</u>	<u>\$ (866,403)</u>	<u>\$ -</u>	<u>\$ 34,180,606</u>

Depreciation expense for the year ended June 30, 2018, was charged to the following governmental functions:

Administration	\$ 2,381
Elementary and secondary regular instruction	34,702
Special education	789
Instructional support services	30,018
Sites and buildings	339,994
Food service	13,183
Unallocated	<u>1,093,438</u>
Total depreciation expense	<u>\$ 1,514,505</u>

**Independent School District No. 750**  
**Notes to Financial Statements**

**NOTE 4 – LONG-TERM DEBT**

**A. Components of Long-Term Liabilities**

	Issue Date	Interest Rates	Original Issue	Final Maturity	Principal Outstanding	Due Within One year
Long-term liabilities						
G.O. bonds, including						
G.O. School Building Bonds, 2009B	07/01/09	2.50%-5.00%	\$ 29,990,000	02/01/34	\$ 23,855,000	\$ 23,855,000
G.O. Alternative Facilities Bonds, 2014A	04/16/14	1.00%-2.25%	1,445,000	02/01/22	765,000	185,000
G.O. Refunding Bonds, 2016A	04/20/16	2.00%	2,075,000	02/01/27	1,885,000	190,000
G.O. OPEB Refunding Bonds, 2016B	10/05/16	1.3%-3.0%	3,460,000	02/01/29	3,315,000	270,000
G.O. Refunding Building Bonds, 2017A	05/18/17	2.0%-5.0%	23,080,000	02/01/34	22,600,000	100,000
Unamortized bond premium					1,981,475	-
Capital leases					681,314	159,813
Compensated absences					339,889	223,505
Total all long-term liabilities					<u>\$ 55,422,678</u>	<u>\$ 24,983,318</u>

The long-term bond liabilities listed above were issued to fund OPEB, finance acquisition, and construction of capital facilities. Other long-term liabilities, such as compensated absences, are typically liquidated through the General Fund.

**B. Minimum Debt Payments for Bonds**

Minimum annual principal and interest payments required to retire bond liabilities:

Year Ending June 30,	G.O. Bonds		
	Principal	Interest	Total
2019	\$ 24,600,000	\$ 2,077,021	\$ 26,677,021
2020	1,620,000	946,273	2,566,273
2021	1,655,000	906,197	2,561,197
2022	1,695,000	864,529	2,559,529
2023	1,540,000	800,861	2,340,861
2024-2028	8,560,000	3,030,350	11,590,350
2029-2033	10,450,000	1,329,249	11,779,249
2034	2,300,000	69,000	2,369,000
Total	<u>\$ 52,420,000</u>	<u>\$ 10,023,480</u>	<u>\$ 62,443,480</u>

**Independent School District No. 750**  
**Notes to Financial Statements**

**NOTE 4 – LONG-TERM DEBT (CONTINUED)**

**C. Changes in Long-Term Liabilities**

	Beginning Balance	Additions	Reductions	Ending Balance
Long-term liabilities				
G.O. bonds	\$ 57,560,000	\$ -	\$ 5,140,000	\$ 52,420,000
Unamortized bond premium	2,114,635	-	133,160	1,981,475
Capital leases	854,804	-	173,490	681,314
Compensated absences	407,661	268,227	335,999	339,889
	<u>407,661</u>	<u>268,227</u>	<u>335,999</u>	<u>339,889</u>
Total long-term liabilities	<u>\$ 60,937,100</u>	<u>\$ 268,227</u>	<u>\$ 5,782,649</u>	<u>\$ 55,422,678</u>

On May 18, 2017, the District issued \$23,080,000 G.O. School Building Refunding Bonds, Series 2017A for the refunding of the G.O. School Building Bond, Series 2009B. The refunding was done to take advantage of lower interest rates. The refunding resulted in a decrease in debt service payments of \$3,516,272. The net present value cash flow savings was \$2,774,900. The call date of the 2009B bonds is February 1, 2019.

**D. Capital Lease Obligations**

On September 22, 2006, the District entered into a lease purchase agreement for energy capital improvements. The capital lease obligation totaled \$2,019,022. The capital lease agreement includes semiannual principal and interest payments of \$93,447 through 2022. At June 30, 2018, the book value of the energy improvements was \$210,084.

The future minimum lease obligations and the net present value of these minimum lease payments are listed below.

Year Ending June 30,	
2019	\$ 186,893
2020	186,893
2021	186,892
2022	186,894
Total minimum lease payments	<u>747,572</u>
Less amount representing interest	<u>(66,258)</u>
Present value of net minimum lease payments	<u>\$ 681,314</u>

**Independent School District No. 750**  
**Notes to Financial Statements**

**NOTE 5 – FUND BALANCES/NET POSITION**

Certain portions of fund balance are restricted based on state requirements to track special program funding, to provide for funding on certain long-term liabilities or as required by other outside parties.

**A. Fund Balances**

Fund balances are classified below to reflect the limitations and restrictions of the respective funds.

	General Fund	Debt Service	Post Employment Benefits Debt Service	Nonmajor Funds	Total
<b>Nonspendable</b>					
Inventory	\$ -	\$ -	\$ -	\$ 34,792	\$ 34,792
Prepaid Items	129,726	-	-	4,979	134,705
Total nonspendable	<u>129,726</u>	<u>-</u>	<u>-</u>	<u>39,771</u>	<u>169,497</u>
<b>Restricted for</b>					
Health and Safety	11,227	-	-	-	11,227
Operating Capital	132,726	-	-	-	132,726
Gifted and Talented	5,967	-	-	-	5,967
Long-Term Facilities Maintenance	1,558	-	-	-	1,558
Medical Assistance	130,035	-	-	-	130,035
Bond Refunding	-	23,560,027	-	-	23,560,027
Debt Service	-	536,579	83,919	-	620,498
Community Education	-	-	-	9,417	9,417
Early Childhood and Family Education	-	-	-	71,208	71,208
School Readiness	-	-	-	6,300	6,300
Adult Basic Education	-	-	-	5,449	5,449
Food Service	-	-	-	537,078	537,078
Total restricted	<u>281,513</u>	<u>24,096,606</u>	<u>83,919</u>	<u>629,452</u>	<u>25,091,490</u>
<b>Committed for</b>					
Separation/Retirement Benefits	208,857	-	-	-	208,857
<b>Assigned for</b>					
Staff Development - Curriculum	19,781	-	-	-	19,781
Staff Development - District	33,257	-	-	-	33,257
Building Activities	188,777	-	-	-	188,777
Quality Compensation	116,196	-	-	-	116,196
Targeted Services	77,121	-	-	-	77,121
Repairs and Maintenance	32,826	-	-	-	32,826
Total assigned	<u>467,958</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>467,958</u>
<b>Unassigned for</b>					
General Purposes	980,445	-	-	-	980,445
Community Service*	-	-	-	(5,021)	(5,021)
Total unassigned	<u>980,445</u>	<u>-</u>	<u>-</u>	<u>(5,021)</u>	<u>975,424</u>
<b>Total fund balance</b>	<u>\$ 2,068,499</u>	<u>\$ 24,096,606</u>	<u>\$ 83,919</u>	<u>\$ 664,202</u>	<u>\$ 26,913,226</u>

\* Negative restricted fund balances have been reclassified as unassigned.

**Nonspendable for Inventory** – This balance represents a portion of the fund balance that is not available since the amounts have already been spent on inventory.

**Nonspendable for Prepaid Items** – This balance represents a portion of the fund balance that is not available since the amounts have already been spent by the District on expenses for the next year.

**Independent School District No. 750**  
**Notes to Financial Statements**

**NOTE 5 – FUND BALANCES/NET POSITION (CONTINUED)**

**A. Fund Balances (Continued)**

Restricted/Reserved for Health and Safety – This balance represents available resources to be used for health and safety projects in accordance with an approved health and safety plan through June 30, 2016. The ending fund balance will continue to have levy adjustments applied through, June 30, 2019.

Restricted/Reserved for Operating Capital – This balance represents available resources in the General Fund to be used to purchase equipment and facilities.

Restricted/Reserved for Gifted and Talented – The part of General Education Aid revenue for the gifted and talented program that is unspent at year end must be restricted in this Balance Sheet account.

Restricted/Reserved for Long-Term Facilities Maintenance (LTFM) – This balance represents available resources to be used for LTFM projects in accordance with the 10-year plan (*Minnesota Statutes* 123B.595, subd. 12).

Restricted/Reserved for Medical Assistance – This balance represents available resources to be used for medical assistance expenditures (*Minnesota Statutes* 125A.21, subd. 3).

Restricted/Reserved for Bond Refunding – This balance represents resources set aside from the proceeds of refunded obligations that have not met the criteria of defeasance. These resources will be used to pay off future bonded obligations.

Restricted/Reserved for Debt Service – This balance represents the balances of the Debt Service Fund and the Post Employment Benefits Debt Service Fund available for future debt principal and interest payments.

Restricted/Reserved for Community Education – This balance represents the resources available to provide programming such as: nonvocational, recreational and leisure time activities, programs for adults with disabilities, noncredit summer programs, adult basic education programs, youth development and youth service programming, early childhood and family education, and extended day programs.

Restricted/Reserved for Early Childhood and Family Education – This balance represents the resources available to provide for services for early childhood and family education programming.

Restricted/Reserved for School Readiness – This balance represents the resources available to provide for services for school readiness programs (*Minnesota Statutes* 124D.16).

Restricted/Reserved for Adult Basic Education – This account will represent the balance of carryover monies for all activity involving adult basic education.

Restricted for Food Service – This balance represents the positive fund balance of the Food Service Fund.

**Independent School District No. 750**  
**Notes to Financial Statements**

**NOTE 5 – FUND BALANCES/NET POSITION (CONTINUED)**

**A. Fund Balances (Continued)**

Committed for Separation/Retirement Benefits – This balance represents resources segregated from the unassigned fund balance for retirement benefits, including compensated absences and OPEB (as defined in GASB Statements Nos. 16 and 75).

Assigned Fund Balances – These balances represent amounts segregated from the unassigned fund balance for various purposes as determined by the Superintendent and the Director of Business Services in accordance with the District's Fund Balance Policy.

Unassigned for Community Service – This balance represents the negative remaining fund balance of the Community Service Fund.

**B. Net Position**

Net position restricted for other purposes on the Statement of Net Position is comprised of the total positive net position of the Food Service and Community Service Funds and the total positive position of the restricted fund balance portion of the General Fund.

**NOTE 6 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE**

The District participates in various pension plans, total pension expense for the year ended June 30, 2018, was \$6,825,542. The components of pension expense are noted in the following plan summaries.

**Teachers' Retirement Association**

**A. Plan Description**

The Teachers Retirement Association (TRA) is an administrator of a multiple employer, cost-sharing, defined benefit retirement fund. TRA administers a Basic Plan (without Social Security coverage) and a Coordinated Plan (with Social Security coverage) in accordance with *Minnesota Statutes*, Chapters 354 and 356. TRA is a separate statutory entity and administered by a Board of Trustees. The Board consists of four active members, one retired member, and three statutory officials.

Teachers employed in Minnesota's public elementary and secondary school, charter schools and certain educational institutions maintained by the state (except those teachers employed by the cities of Duluth and St. Paul, and by the University of Minnesota system) are required to be TRA members. State university, community college, and technical college teachers first employed by the Minnesota State College and Universities (MnSCU) may elect TRA coverage within one year of eligible employment. Alternatively, these teachers may elect coverage through the Defined Contribution Retirement Plan (DCR) administered by MnSCU.

**Independent School District No. 750  
Notes to Financial Statements**

**NOTE 6 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)**

**Teachers' Retirement Association (Continued)**

**B. Benefits Provided**

TRA provides retirement benefits as well as disability benefits to members, and benefits to survivors upon death of eligible members. Benefits are established by *Minnesota Statute* and vest after three years of service credit. The defined retirement benefits are based on a member's highest average salary for any five consecutive years of allowable service, age and a formula multiplier based on years of credit at termination of service.

Two methods are used to compute benefits for TRA's Coordinated and Basic Plan members. Members first employed before July 1, 1989, receive the greater of the Tier I or Tier II benefits as described.

*Tier I Benefits*

Tier 1	Step Rate Formula	Percentage
Basic	First ten years of service	2.2% per year
	All years after	2.7% per year
Coordinated	First ten years if service years are up to July 1, 2006	1.2% per year
	First ten years if service years are July 1, 2006, or after	1.4% per year
	All other years of service if service years are up to July 1, 2006	1.7% per year
	All other years of service if service years are July 1, 2006, or after	1.9% per year

With these provisions:

- Normal retirement age is 65 with less than 30 years of allowable service and age 62 with 30 or more years of allowable service.
- 3% per year early retirement reduction factor for all years under normal retirement age.
- Unreduced benefits for early retirement under a Rule of 90 (age plus allowable service equals 90 or more).

*Tier II Benefits*

For years of service prior to July 1, 2006, a level formula of 1.7% per year for coordinated members and 2.7% per year for basic members is applied. For years of service July 1, 2006 and after, a level formula of 1.9% per year for Coordinated members and 2.7% for Basic members applies. Beginning July 1, 2015, the early retirement reduction factors are based on rates established under *Minnesota Statute*. Smaller reductions, more favorable to the member, will be applied to individuals who reach age 62 and have 30 years or more of service credit.



**Independent School District No. 750  
Notes to Financial Statements**

**NOTE 6 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)**

**Teachers' Retirement Association (Continued)**

**B. Benefits Provided (Continued)**

*Tier II Benefits (Continued)*

Members first employed after June 30, 1989, receive only the Tier II calculation with a normal retirement age that is their retirement age for full Social Security retirement benefits, but not to exceed age 66.

Six different types of annuities are available to members upon retirement. The No Refund Life Plan is a lifetime annuity that ceases upon the death of the retiree – no survivor annuity is payable. A retiring member may also choose to provide survivor benefits to a designated beneficiary(ies) by selecting one of the five plans that have survivorship features. Vested members may also leave their contributions in the TRA Fund upon termination of service in order to qualify for a deferred annuity at retirement age. Any member terminating service is eligible for a refund of their employee contributions plus interest.

The benefit provisions stated apply to active plan participants. Vested, terminated employees who are entitled to benefits but not yet receiving them are bound by the plan provisions in effect at the time they last terminated their public service.

**C. Contribution Rate**

Per *Minnesota Statutes*, Chapter 354 sets the contribution rates for employees and employers. Rates for each fiscal year ended June 30, 2016, June 30, 2017, and June 30, 2018, were:

	<u>Employee</u>	<u>Employer</u>
Basic	11.0%	11.5%
Coordinated	7.5%	7.5%

**Independent School District No. 750  
Notes to Financial Statements**

**NOTE 6 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)**

**Teachers' Retirement Association (Continued)**

**C. Contribution Rate (Continued)**

The following is a reconciliation of employer contributions in TRA's CAFR "Statement of Changes in Fiduciary Net Position" to the employer contributions used in Schedule of Employer and Non-Employer Pension Allocations. Amounts are reported in thousands.

Employer contributions reported in TRA's CAFR Statement of Changes in Fiduciary Net Position	\$ 367,791
Deduct Employer contributions not related to future contribution efforts	810
Deduct TRA's contributions not included in allocation	<u>(456)</u>
Total employer contributions	368,145
Total non-employer contributions	<u>35,588</u>
Total contributions reported in schedule of employer and non-employer pension allocations	<u>\$ 403,733</u>

Amounts reported in the allocation schedules may not precisely agree with financial statement amounts or actuarial valuations due to the number of decimal places used in the allocations. TRA has rounded percentage amounts to the nearest ten thousandths.

**Independent School District No. 750  
Notes to Financial Statements**

**NOTE 6 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)**

**Teachers' Retirement Association (Continued)**

**D. Actuarial Assumptions**

The total pension liability in the June 30, 2017, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement.

Key Methods and Assumptions Used in Valuation of Total Pension Liability

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**Actuarial Information**

Valuation date	July 1, 2017
Experience study	June 5, 2015
Actuarial cost method	November 6, 2017 (economic assumptions)
Actuarial assumptions	Entry Age Normal
Investment rate of return	5.12%, from the single equivalent interest rate calculation
Price inflation	2.50%
Wage growth rate	2.85% for ten years and 3.25% thereafter
Projected salary increase	2.85% to 8.85% for ten years and 3.25% to 9.25% thereafter
Cost of living adjustment	2.00%

**Mortality Assumption**

Pre-retirement	RP 2014 white collar employee table, male rates set back six years and female rates set back five years. Generational projection uses the MP 2015 scale.
Post-retirement	RP 2014 white collar annuitant table, male rates set back three years and female rates set back three years, with further adjustments of the rates. Generational projections uses the MP 2015 scale.
Post-disability	RP 2014 disabled retiree mortality table, without adjustment.

**Independent School District No. 750  
Notes to Financial Statements**

**NOTE 6 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)**

**Teachers' Retirement Association (Continued)**

**D. Actuarial Assumptions (Continued)**

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target	Long-Term Expected Real Rate of Return
Domestic stocks	39 %	5.10 %
International stocks	19	5.30
Bonds	20	0.75
Alternative assets	20	5.90
Unallocated cash	2	0.00
Total	100 %	

The TRA actuary has determined the average of the expected remaining services lives of all members for fiscal year 2016 is six years. The "Difference Between Expected and Actual Experience", "Changes of Assumptions", and "Changes in Proportion" use the amortization period of six years in the schedule presented. The amortization period for "Net Difference between Projected and Actual Investment Earnings on Pension Plan Investments" is over a period of five years as required by GASB 68.

Changes in actuarial assumptions since the 2016 valuation:

- The cost of living adjustment (COLA) was assumed to increase from 2.0% annually to 2.5% annually on July 1, 2045.
- The COLA was not assumed to increase to 2.5% but remain at 2.0% for all future years.
- Adjustments were made to the combined service annuity loads. The active load was reduced from 1.4% to 0.0%, the vested inactive load increased from 4.0% to 7.0% and the non-vested inactive load increased from 4.0% to 9.0%.
- The investment return assumption was changed from 8.0% to 7.5%.
- The price inflation assumption was lowered from 2.75% to 2.5%.
- The payroll growth assumption was lowered from 3.5% to 3.0%.
- The general wage growth assumption was lowered from 3.5% to 2.85% for ten years followed by 3.25% thereafter.
- The salary increase assumption was adjusted to reflect the changes in the general wage growth assumption.

**Independent School District No. 750  
Notes to Financial Statements**

**NOTE 6 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)**

**Teachers' Retirement Association (Continued)**

**E. Discount Rate**

The discount rate used to measure the total pension liability was 5.12%. This is an increase from the discount rate at the prior measurement date of 4.66%. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the fiscal 2017 contribution rate, contributions from school districts will be made at contractually required rates (actuarially determined), and contributions from the state will be made at current statutorily required rates. Based on those assumptions, the pension plan's fiduciary net position was projected to be depleted in 2053 and, as a result, the Municipal Bond Index Rate was used in determination of the Single Equivalent Interest Rate (SEIR). The long-term expected rate of return (7.5%) was applied to periods before 2053 and the Municipal Bond Index Rate of 3.56% was applied to periods on and after 2053, resulting in a SEIR of 5.12%. There was a change in the Municipal Bond Index Rate from the prior year measurement date (3.01%).

**F. Net Pension Liability**

On June 30, 2018, the District reported a liability of \$36,250,654 for its proportionate share of the net pension liability. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability was based on the District's contributions to TRA in relation to total system contributions including direct aid from the State of Minnesota, City of Minneapolis, and Minneapolis School District. The District's proportionate share was 0.1816% at the end of the measurement period and 0.1708% for the beginning of the year.

The pension liability amount reflected a reduction due to direct aid provided to TRA. The amount recognized by the district as its proportionate share of the net pension liability, the direct aid and total portion of the net pension liability that was associated with the district were as follows:

District's proportionate share of net pension liability	\$ 36,250,654
State's proportionate share of the net pension liability associated with the District	3,505,032

For the year ended June 30, 2018, the District recognized pension expense of \$6,390,217. It recognized \$67,224 as an increase to this pension expense for the support provided by direct aid.

**Independent School District No. 750**  
**Notes to Financial Statements**

**NOTE 6 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)**

**Teachers' Retirement Association (Continued)**

**F. Net Pension Liability (Continued)**

On June 30, 2018, the District had deferred resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 266,332	\$ 254,501
Net difference between projected and actual earnings on plan investments	-	430,630
Changes of assumptions	18,520,665	5,078,144
Changes in proportion	2,460,138	254,234
Contributions to TRA subsequent to the measurement date	770,421	-
Total	\$ 22,017,556	\$ 6,017,509

\$770,421 reported as deferred outflows of resources related to pensions resulting from District contributions to TRA subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2019.

Other amounts reported as deferred outflows of resources and (deferred inflows of resources) will be recognized in pension expense as follows:

2019	\$ 3,811,660
2020	4,435,980
2021	4,146,858
2022	3,472,133
2023	(637,005)
Total	\$ 15,229,626

**Independent School District No. 750  
Notes to Financial Statements**

**NOTE 6 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)**

**Teachers' Retirement Association (Continued)**

**G. Pension Liability Sensitivity**

The following presents the District's proportionate share of the net pension liability calculated using the discount rate of 5.12% as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percent lower and 1 percent higher than the current rate.

District proportionate share of NPL		
1% decrease (4.12%)	Current (5.12%)	1% increase (6.12%)
\$ 47,843,878	\$ 36,250,654	\$ 26,476,156

The District's proportion of the net pension liability was based on the employer contributions to TRA in relation to TRA's total employer contributions including direct aid contributions from the State of Minnesota, City of Minneapolis, and Minneapolis School District.

**H. Pension Plan Fiduciary Net Position**

Detailed information about the plan's fiduciary net position is available in a separately-issued TRA financial report. That can be obtained at [www.MinnesotaTRA.org](http://www.MinnesotaTRA.org), or by writing to TRA at 60 Empire Drive, Suite 400, St. Paul, MN, 55103-4000, or by calling (651) 296-2409 or (800) 657-3669.

**Public Employees' Retirement Association**

**A. Plan Description**

The District participates in the following cost-sharing multiple-employer defined benefit pension plans administered by PERA. PERA's defined benefit pension plans are established and administered in accordance with *Minnesota Statutes*, Chapters 353 and 356. PERA's defined benefit pension plans are tax qualified plans under Section 401(a) of the Internal Revenue Code.

General Employees Retirement Plan (General Employees Plan (accounted for in the General Employees Fund))

All full-time and certain part-time employees of the District other than teachers are covered by the General Employees Plan. General Employees Plan members belong to the Coordinated Plan. Coordinated Plan members are covered by Social Security.

**B. Benefits Provided**

PERA provides retirement, disability, and death benefits. Benefit provisions are established by state statute and can only be modified by the state legislature.

**Independent School District No. 750**  
**Notes to Financial Statements**

**NOTE 6 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)**

**Public Employees' Retirement Association (Continued)**

**B. Benefits Provided (Continued)**

Benefit increases are provided to benefit recipients each January. Increases are related to the funding ratio of the plan. Members in plans that are at least 90% funded for two consecutive years are given 2.5% increases. Members in plans that have not exceeded 90% funded, or have fallen below 80%, are given 1% increases.

The benefit provisions stated in the following paragraphs of this section are current provisions and apply to active plan participants. Vested, terminated employees who are entitled to benefits but are not receiving them yet are bound by the provisions in effect at the time they last terminated their public service.

General Employees Plan Benefits

General Employees Plan benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for PERA's Coordinated Plan members. The retiring member receives the higher of a step-rate benefit accrual formula (Method 1) or a level accrual formula (Method 2). Under Method 1. The annuity accrual rate for a Coordinated Plan member is 1.2% of average salary for each of the first ten years and 1.7% for each remaining year. Under Method 2, the annuity accrual rate is 1.7% for Coordinated Plan members for each year of service. For members hired prior to July 1, 1989, a full annuity is available when age plus years of service equal 90 and normal retirement age is 65. For members hired on or after July 1, 1989, normal retirement age is the age for unreduced Social Security benefits capped at 66.

**C. Contributions**

*Minnesota Statutes* Chapter 353 sets the rates for employer and employee contributions. Contribution rates can only be modified by the state legislature.

General Employees Fund Contributions

Coordinated Plan members were required to contribute 6.5%, of their annual covered salary in fiscal year 2018. The District was required to contribute 7.5% for Coordinated Plan members in fiscal year 2018. The District's contributions to the General Employees Fund for the year ended June 30, 2018, were \$270,824. The District's contributions were equal to the required contributions as set by state statute.



**Independent School District No. 750  
Notes to Financial Statements**

**NOTE 6 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)**

**Public Employees' Retirement Association (Continued)**

**D. Pension Costs**

General Employees Fund Pension Costs

At June 30, 2018, the District reported a liability of \$3,409,021 for its proportionate share of the General Employees Fund's net pension liability. The District's net pension liability reflected a reduction due to the State of Minnesota's contribution of \$6 million to the fund in 2017. The State of Minnesota is considered a non-employer contributing entity and the State's contribution meets the definition of a special funding situation. The State of Minnesota's proportionate share of the net pension liability associated with the District totaled \$42,855. The net pension liability was measured as of June 30, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The District's proportion of the net pension liability was based on the District's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2016, through June 30, 2017, relative to the total employer contributions received from all of PERA's participating employers. At June 30, 2017, the District's proportion was 0.0534%, which was an increase of 0.0014% from its proportion measured as of June 30, 2016.

For the year ended June 30, 2018, the District recognized pension expense of \$435,325 for its proportionate share of the General Employees Plan's pension expense. Included in this amount, the District recognized \$1,238 as pension expense (and grant revenue) for its proportionate share of the State of Minnesota's contribution of \$6 million to the General Employees Fund.

At June 30, 2018, the District reported its proportionate share of deferred outflows of resources and deferred inflows of resources, and its contributions subsequent to the measurement date, from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual economic experience	\$ 112,351	\$ 211,820
Changes in actuarial assumptions	551,132	341,755
Difference between projected and actual investments earnings	-	169,992
Change in proportion	137,080	46,975
Contributions paid to PERA subsequent to the measurement date	<u>270,824</u>	<u>-</u>
Total	<u>\$ 1,071,387</u>	<u>\$ 770,542</u>

**Independent School District No. 750  
Notes to Financial Statements**

**NOTE 6 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)**

**Public Employees' Retirement Association (Continued)**

**D. Pension Costs (Continued)**

\$270,824 reported as deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2019. Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in pension expense as follows:

2019		\$ (23,450)
2020		238,423
2021		(40,246)
2022		<u>(144,706)</u>
 Total		 <u>\$ 30,021</u>

**E. Actuarial Assumptions**

The total pension liability in the June 30, 2017, actuarial valuation was determined using the entry age normal actuarial cost method and the following actuarial assumptions:

Inflation	2.50 % Per year
Active member payroll growth	3.25 % Per year
Investment rate of return	7.50 %

Salary increases were based on a service-related table. Mortality rates for active members, retirees, survivors, and disabilitants were based on RP 2014 tables for males or females, as appropriate, with slight adjustments to fit PERA's experience. Cost of living benefit increases for retirees are assumed to be 1% per year for the General Employees Plan through 2044 and then 2.5% thereafter.

Actuarial assumptions used in the June 30, 2017, valuation were based on the results of actuarial experience studies. The most recent four-year experience study in the General Employees Plan was completed in 2015.

The following changes in actuarial assumptions occurred in 2017:

- The Combined Service Annuity (CSA) loads were changed from 0.8% for active members and 60% for vested and non-vested deferred members. The revised CSA loads are now 0.0% for active member liability, 15.0% for vested deferred member liability, and 3.0% for non-vested deferred member liability.
- The assumed post-retirement benefit increase rate was changed from 1.0% per year for all years to 1.0% per year through 2044 and 2.5% per year thereafter.

**Independent School District No. 750  
Notes to Financial Statements**

**NOTE 6 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)**

**Public Employees' Retirement Association (Continued)**

**E. Actuarial Assumptions (Continued)**

The State Board of Investment, which manages the investments of PERA, prepares an analysis of the reasonableness of the long-term expected rate of return using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target asset allocation percentages.

The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic stocks	39%	5.10 %
International stocks	19%	5.30
Bonds	20%	0.75
Alternative assets	20%	5.90
Cash	2%	0.00
Total	100%	

**F. Discount Rate**

The discount rate used to measure the total pension liability in 2017 was 7.5%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members and employers will be made at rates set in *Minnesota Statutes*. Based on these assumptions, the fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Independent School District No. 750  
Notes to Financial Statements**

**NOTE 6 – DEFINED BENEFIT PENSION PLANS – STATE-WIDE (CONTINUED)**

**Public Employees' Retirement Association (Continued)**

**G. Pension Liability Sensitivity**

The following table presents the District's proportionate share of the net pension liability for all plans it participates in, calculated using the discount rate disclosed in the preceding paragraph, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate 1 percentage point lower or 1 percentage point higher than the current discount rate:

	1% Decrease in Discount Rate (6.5%)	Discount Rate (7.5%)	1% Increase in Discount Rate (8.5%)
District's proprionate share of the PERA net pension liability	\$ 5,287,645	\$ 3,409,021	\$ 1,871,026

**H. Pension Plan Fiduciary Net Position**

Detailed information about the General Employees Fund's fiduciary net position is available in a separately-issued PERA financial report that includes the financial statements and required supplementary information. That report may be obtained on the Internet at [www.mnpera.org](http://www.mnpera.org).

**NOTE 7 – POST EMPLOYMENT HEALTH CARE PLAN**

**A. Plan Description**

The District's defined benefit OPEB plan provides a single-employer defined benefit health care plan to eligible retirees. The plan offers medical coverage. Medical coverage is administered by Blue Cross Blue Shield. It is the District's policy to periodically review its medical coverage and to obtain requests for proposals in order to provide the most favorable benefits and premiums for District employees and retirees.

**B. Benefits Provided**

Teachers who apply for early retirement shall remain eligible to receive certain health insurance benefits until the end of the school year in which the teacher becomes Medicare eligible. Full vesting of such amounts occurs upon attaining 56 years of age.

**C. Members**

As of June 30, 2018, the following were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	42
Active employees	254
Total	296

**Independent School District No. 750  
Notes to Financial Statements**

**NOTE 7 – POST EMPLOYMENT HEALTH CARE PLAN (CONTINUED)**

**D. Contributions**

Retirees contribute to the health care plan at the same rate as District employees. This results in the retirees receiving an implicit rate subsidy. Contribution requirements are established by the District, based on the contract terms with Blue Cross Blue Shield. The required contributions are based on projected pay-as-you-go financing requirements. For the year 2018, the District contributed \$231,988 to the plan.

**E. Actuarial Assumptions**

The total OPEB liability was determined by an actuarial valuation as of July 1, 2017, using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

Key Methods and Assumptions Used in Valuation of Total OPEB Liability

---

Investment rate of return	1.10%, net of investment expense
Salary increases	3.00%
Inflation	2.50%
Healthcare cost trend increases	6.50% initially, decreasing to 5.0% over six years
 Mortality Assumption	 RP-2014 white collar mortality tables with MP-2015 generational improvement scale

The actuarial assumptions used in the July 1, 2017, valuation were based on the results of an actuarial experience study for the period July 1, 2017 – June 30, 2018.

The long-term expected rate of return on OPEB plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Target	Long-Term Expected Real Rate of Return
Fixed income	80 %	N/A
Cash	20	N/A
Total	100 %	

**Independent School District No. 750**  
**Notes to Financial Statements**

**NOTE 7 – POST EMPLOYMENT HEALTH CARE PLAN (CONTINUED)**

**E. Actuarial Assumptions (Continued)**

The details of the investments and the investment policy are described in Note 2 of the District's financial statements. For the year ended June 30, 2018, the annual money-weighted rate of return on investments was 1.09 percent. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

**F. Discount Rate**

The discount rate used to measure the total OPEB liability was 3.2%. This is an increase from the discount rate at the prior measurement date of 2.8%. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at rates equal to the actuarially determined contribution rates. Based on those assumptions, the OPEB plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB liability.

**G. Changes in Net OPEB Liability**

	Increase (Decrease)		
	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	Net OPEB Liability (a) - (b)
Balances at July 1, 2017	\$ 3,345,244	\$ 1,529,415	\$ 1,815,829
Changes for the year			
Service cost	128,899	-	128,899
Interest	91,261	-	91,261
Assumption Changes	(51,289)	-	(51,289)
Differences between expected and actual economic experience	-	503	(503)
Employer contributions	-	231,988	(231,988)
Net investment income	-	16,824	(16,824)
Benefit payments	(432,651)	(432,651)	-
Administrative expense	-	(250)	250
Net changes	<u>(263,780)</u>	<u>(183,586)</u>	<u>(80,194)</u>
Balances at June 30, 2018	<u>\$ 3,081,464</u>	<u>\$ 1,345,829</u>	<u>\$ 1,735,635</u>

Plan fiduciary net position as a percentage of the total OPEB liability 43.67%

**Independent School District No. 750**  
**Notes to Financial Statements**

**NOTE 7 – POST EMPLOYMENT HEALTH CARE PLAN (CONTINUED)**

**H. OPEB Liability Sensitivity**

The following presents the District's net OPEB liability calculated using the discount rate of 3.2% as well as the liability measured using 1% lower and 1% higher than the current discount rate.

	1% decrease (2.2%)	Current (3.2%)	1% increase (4.2%)
Net OPEB Liability	\$ 1,886,555	\$ 1,735,635	\$ 1,587,366

The following presents the net OPEB liability of the District, as well as what the District's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1% lower and 1% higher than the current healthcare cost trend rates.

	1% decrease (5.50% decreasing to 4.00%)	Current (6.50% decreasing to 5.00%)	1% increase (7.50% decreasing to 6.00%)
Net OPEB Liability	\$ 1,513,204	\$ 1,735,635	\$ 1,989,869

**I. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB**

For the year ended June 30, 2018, the District recognized OPEB expense of \$194,128. At June 30, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Net difference between projected and actual earnings on OPEB plan investments	\$ -	\$ 6,490
Changes of assumptions	-	43,962
Total	\$ -	\$ 50,452

**Independent School District No. 750  
Notes to Financial Statements**

**NOTE 7 – POST EMPLOYMENT HEALTH CARE PLAN (CONTINUED)**

**I. OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources  
Related to OPEB (Continued)**

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year Ending June 30,	Total
2019	\$ (9,458)
2020	(9,458)
2021	(9,456)
2022	(7,426)
2023	(7,327)
Thereafter	(7,327)
Total	\$ (50,452)

**J. Payable from the OPEB Plan**

At June 30, 2018, the OPEB plan reported a payable of \$200,663 to the District. The amount is reported as a payable on the OPEB Trust Fund Statement of Fiduciary Net Position.

**NOTE 8 – GASB STANDARDS ISSUED BUT NOT YET IMPLEMENTED**

GASB Statement No. 84, Fiduciary Activities establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities. This statement will be effective for the year ending June 30, 2020.

GASB Statement No. 87, Leases establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. This statement will be effective for the year ending June 30, 2021.



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**REQUIRED SUPPLEMENTARY INFORMATION**

**Independent School District No. 750**  
**ROCORI Schools**  
**Schedule of Changes in Net OPEB Liability**  
**and Related Ratios**

	<u>June 30, 2018</u>	<u>June 30, 2017</u>
Total OPEB Liability		
Service cost	\$ 128,899	\$ 133,504
Interest	91,261	97,437
Changes of assumptions	(51,289)	-
Benefit payments	<u>(432,651)</u>	<u>(460,999)</u>
Net change in total OPEB liability	<u>(263,780)</u>	<u>(230,058)</u>
Beginning of year	<u>3,345,244</u>	<u>3,575,302</u>
End of year	<u>\$ 3,081,464</u>	<u>\$ 3,345,244</u>
Plan Fiduciary Net Pension (FNP)		
Employer contributions	\$ 231,988	\$ 304,110
Projected investment income	16,824	18,240
Differences between expected and actual experience	503	10,148
Benefit payments	(432,651)	(460,999)
Administrative expense	<u>(250)</u>	<u>(250)</u>
Net change in plan fiduciary net position	<u>(183,586)</u>	<u>(128,751)</u>
Beginning of year	<u>1,529,415</u>	<u>1,658,166</u>
End of year	<u>\$ 1,345,829</u>	<u>\$ 1,529,415</u>
Net OPEB Liability	<u>\$ 1,735,635</u>	<u>\$ 1,815,829</u>
Plan FNP as a percentage of the total OPEB liability	43.67%	45.72%
Covered-employee payroll	\$ 11,492,059	\$ 11,157,339
Net OPEB liability as a percentage of covered-employee payroll	15.10%	16.27%

Note: Schedule is intended to show ten year trend. Additional years will be reported as they become available.

**Independent School District No. 750**  
**ROCORI Schools**  
**Schedule of Employer Contributions - OPEB**

	June 30, 2018	June 30, 2017
Actuarially determined contribution	\$ 231,988	\$ 304,110
Contributions in relation to the actuarially determined contribution	231,988	304,110
Contribution deficiency (excess)	\$ -	\$ -
Covered-employee payroll	\$ 11,492,059	\$ 11,157,339
Contributions as a percentage of covered-employee payroll	2.02%	2.73%

Note: Schedule is intended to show ten year trend. Additional years will be reported as they become available.

**Independent School District No. 750**  
**ROCORI Schools**  
**Schedule of Investment Returns**

	<u>June 30, 2018</u>	<u>June 30, 2017</u>
Annual money-weighted rate of return, net of investment expense	1.09%	1.68%

Note: Schedule is intended to show ten year trend. Additional years will be reported as they become available.

**Independent School District No. 750**  
**Schedule of District's and Non-Employer Proportionate Share**  
**(if Applicable) of Net Pension Liability**  
**Last Ten Years General Employees Retirement Fund**

For Fiscal Year Ended June 30,	District's Proportion of the Net Pension Liability (Asset)	District's Proportionate Share of the Net Pension Liability (Asset)	District's Proportionate Share of State of Minnesota's Proportionated Share of the Net Pension Liability	District's Proportionate Share of the Net Pension Liability and District's Share of the State of Minnesota's Share of the Net Pension of Liability	District's Covered Payroll	District's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2015	0.0540%	\$ 2,536,649	\$ -	\$ 2,536,649	\$ 2,833,103	89.5%	78.8%
2016	0.0500%	2,591,260	-	2,591,260	2,892,480	89.6%	78.2%
2017	0.0520%	4,222,142	55,165	4,277,307	3,225,653	130.9%	68.9%
2018	0.0534%	3,409,021	42,855	3,451,876	3,439,280	99.1%	75.9%

Note: Schedule is intended to show ten year trend. Additional years will be reported as they become available.

**Schedule of District's and Non-Employer Proportionate Share**  
**(if Applicable) of Net Pension Liability**  
**Last Ten Years TRA Retirement Fund**

For Fiscal Year Ended June 30,	District's Proportion of the Net Pension Liability (Asset)	District's Proportionate Share of the Net Pension Liability (Asset)	District's Proportionate Share of State of Minnesota's Proportionated Share of the Net Pension Liability	District's Proportionate Share of the Net Pension Liability and District's Share of the State of Minnesota's Share of the Net Pension of Liability	District's Covered Payroll	District's Proportionate Share of the Net Pension Liability (Asset) as a Percentage of its Covered Payroll	Plan Fiduciary Net Position as a Percentage of the Total Pension Liability
2015	0.1775%	\$ 8,179,072	\$ 575,427	\$ 8,754,499	\$ 8,101,857	101.0%	81.5%
2016	0.1632%	10,095,534	1,238,192	11,333,726	8,283,160	121.9%	76.8%
2017	0.1708%	40,739,875	4,088,266	44,828,141	8,886,520	458.4%	44.9%
2018	0.1816%	36,250,654	3,505,032	39,755,686	9,777,973	370.7%	51.6%

Note: Schedule is intended to show ten year trend. Additional years will be reported as they become available.

**Independent School District No. 750  
Schedule of District Contributions  
General Employees Retirement Fund  
Last Ten Years**

<u>For Fiscal Year Ended June 30,</u>	<u>Statutorily Required Contribution</u>	<u>Contributions in Relation to the Statutorily Required Contributions</u>	<u>Contribution Deficiency (Excess)</u>	<u>District's Covered Payroll</u>	<u>Contributions as a Percentage of Covered Payroll</u>
2014	\$ 205,400	\$ 205,400	\$ -	\$ 2,833,103	7.25%
2015	216,936	216,936	-	2,892,480	7.50%
2016	241,924	241,924	-	3,225,653	7.50%
2017	257,946	257,946	-	3,439,280	7.50%
2018	270,824	270,824	-	3,610,987	7.50%

Note: Schedule is intended to show ten year trend. Additional years will be reported as they become available.

**Schedule of District Contributions  
TRA Retirement Fund  
Last Ten Years**

<u>For Fiscal Year Ended June 30,</u>	<u>Statutorily Required Contribution</u>	<u>Contributions in Relation to the Statutorily Required Contributions</u>	<u>Contribution Deficiency (Excess)</u>	<u>District's Covered Payroll</u>	<u>Contributions as a Percentage of Covered Payroll</u>
2014	\$ 567,130	\$ 567,130	\$ -	\$ 8,101,857	7.00%
2015	621,237	621,237	-	8,283,160	7.50%
2016	666,489	666,489	-	8,886,520	7.50%
2017	733,348	733,348	-	9,777,973	7.50%
2018	770,421	770,421	-	10,272,280	7.50%

Note: Schedule is intended to show ten year trend. Additional years will be reported as they become available.

**Independent School District No. 750**  
**Notes to the Required Supplementary Information**

**TRA Retirement Fund**

**2017 Changes**

Changes in Actuarial Assumptions

- The cost of living adjustment (COLA) was assumed to increase from 2.0% annually to 2.5% annually on July 1, 2045.
- The COLA was not assumed to increase to 2.5% but remain at 2.0% for all future years.
- Adjustments were made to the combined service annuity loads. The active load was reduced from 1.4% to 0.0%, the vested inactive load increased from 4.0% to 7.0% and the non-vested inactive load increased from 4.0% to 9.0%.
- The investment return assumption was changed from 8.0% to 7.5%.
- The price inflation assumption was lowered from 2.75% to 2.5%.
- The payroll growth assumption was lowered from 2.5% to 3.0%.
- The general wage growth assumption was lowered from 3.5% to 2.85% for ten years followed by 3.25% thereafter.
- The salary increase assumption was adjusted to reflect the changes in the general wage growth assumption.

**2016 Changes**

Changes in Actuarial Assumptions

- The COLA was not assumed to increase for funding or the GASB calculation. It remained at 2% for all future years.
- The price inflation assumption was lowered from 3% to 2.75%.
- The general wage growth and payroll growth assumptions were lowered from 3.75% to 3.5%.
- Minor changes as some durations for the merit scale of the salary increase assumption.
- The pre-retirement mortality assumption was changed to the RP 2014 white collar employee table, male rates set back six years and female rates set back five years. Generational projection uses the MP 2015 scale.
- The post-retirement mortality assumption was changed to the RP 2014 white collar annuitant table, male rates set back three years and female rates set back three years, with further adjustments of the rates. Generational projection uses the MP 2015 scale.
- The post-disability mortality assumption was changed to the RP 2014 disabled retiree mortality table, without adjustment.
- Separate retirement assumptions for members hired before or after July 1, 1989, were created to better reflect each group's behavior in light of different requirements for retirement eligibility.
- Assumed termination rates were changed to be based solely on years of service in order to better fit the observed experience.
- A minor adjustment and simplification of the assumption regarding the election of optional form of annuity payment at retirement were made.



**Independent School District No. 750**  
**Notes to the Required Supplementary Information**

**TRA Retirement Fund (Continued)**

**2015 Changes**

Changes of Benefit Terms

- The DTRFA was merged into TRA on June 30, 2015.

Changes in Actuarial Assumptions

- The annual COLA for the June 30, 2015, valuation assumed 2%. The prior year valuation used 2% with an increase to 2.5% commencing in 2034. The discount rate used to measure the total pension liability was 8.0%. This is a decrease from the discount rate at the prior measurement date of 8.25%.

**General Employees Fund**

**2017 Changes**

Changes in Actuarial Assumptions

- The CSA loads were changed from 0.8% for active members and 60% for vested and non-vested deferred members. The revised CSA loads are now 0.0% for active member liability, 15% for vested deferred member liability and 3% for non-vested deferred member liability.
- The assumed post-retirement benefit increase rate was changed from 1.0% per year for all years to 1.0% per year through 2044 and 2.5% per year thereafter.

**2016 Changes**

Changes in Actuarial Assumptions

- The assumed post-retirement benefit increase rate was changed from 1.0% per year through 2035 and 2.5% per year thereafter to 1.0% per year for all future years.
- The assumed investment return was changed from 7.9% to 7.5%. The single discount rate was changed from 7.9% to 7.5%.
- Other assumptions were changed pursuant to the experience study dated June 30, 2015. The assumed future salary increases, payroll growth, the inflation were decreased by 0.25% to 3.25% for payroll growth and 2.50% for inflation.

**2015 Changes**

Changes in Plan Provisions

- On January 1, 2015, the Minneapolis Employees Retirement Fund was merged into the General Employees Fund, which increased the total pension liability by \$1.1 billion and increased the fiduciary plan net position by \$892 million. Upon consolidation, state and employer contributions were revised.

Changes in Actuarial Assumptions

- The assumed post-retirement benefit increase rate was changed from 1.0% per year through 2030 and 2.5% per year thereafter to 1.0% per year through 2035 and 2.5% per year thereafter.

**SUPPLEMENTARY INFORMATION**

**Independent School District No. 750  
 ROCORI Schools  
 Combining Balance Sheet -  
 Nonmajor Governmental Funds  
 June 30, 2018**

	<u>Special Revenue Funds</u>		
	<u>Food Service</u>	<u>Community Service</u>	<u>Total Nonmajor Funds</u>
<b>Assets</b>			
Cash and investments	\$ 566,802	\$ 192,378	\$ 759,180
Current property taxes receivable	-	70,195	70,195
Delinquent property taxes receivable	-	970	970
Accounts receivable	-	284	284
Due from Department of Education	-	21,445	21,445
Due from other Minnesota school districts	-	8,351	8,351
Inventory	34,792	-	34,792
Prepaid items	4,979	-	4,979
	<u>4,979</u>	<u>-</u>	<u>4,979</u>
Total assets	<u>\$ 606,573</u>	<u>\$ 293,623</u>	<u>\$ 900,196</u>
<b>Liabilities</b>			
Accounts payable	\$ 226	\$ 365	\$ 591
Salaries and benefits payable	1,299	373	1,672
Unearned revenue	28,199	54,587	82,786
Total liabilities	<u>29,724</u>	<u>55,325</u>	<u>85,049</u>
<b>Deferred Inflows of Resources</b>			
Unavailable revenue - delinquent property taxes	-	970	970
Property taxes levied for subsequent year's expenditures	-	149,975	149,975
Total deferred inflows of resources	<u>-</u>	<u>150,945</u>	<u>150,945</u>
<b>Fund Balances</b>			
Nonspendable	39,771	-	39,771
Restricted	537,078	92,374	629,452
Unassigned	-	(5,021)	(5,021)
Total fund balances	<u>576,849</u>	<u>87,353</u>	<u>664,202</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 606,573</u>	<u>\$ 293,623</u>	<u>\$ 900,196</u>

**Independent School District No. 750**  
**ROCORI Schools**  
**Combining Statement of Revenues, Expenditures,**  
**and Changes in Fund Balances - Nonmajor Governmental Funds**  
**Year Ended June 30, 2018**

	Special Revenue Funds		Total Nonmajor Funds
	Food Service	Community Service	
<b>Revenues</b>			
Local property taxes	\$ -	\$ 148,678	\$ 148,678
Other local and county revenues	1,023	401,966	402,989
Revenue from state sources	140,529	199,640	340,169
Revenue from federal sources	607,446	-	607,446
Sales and other conversion of assets	711,482	-	711,482
Total revenues	<u>1,460,480</u>	<u>750,284</u>	<u>2,210,764</u>
<b>Expenditures</b>			
Current			
Food service	1,400,428	-	1,400,428
Community education and services	-	692,336	692,336
Capital outlay			
Food service	55,135	-	55,135
Total expenditures	<u>1,455,563</u>	<u>692,336</u>	<u>2,147,899</u>
Net change in fund balances	4,917	57,948	62,865
<b>Fund Balances</b>			
Beginning of year	<u>571,932</u>	<u>29,405</u>	<u>601,337</u>
End of year	<u>\$ 576,849</u>	<u>\$ 87,353</u>	<u>\$ 664,202</u>

**Independent School District No. 750**  
**ROCORI Schools**  
**Uniform Financial Accounting and Reporting Standards**  
**Compliance Table**  
**Year Ended June 30, 2018**

	Audit	UFARS	Audit-UFARS		Audit	UFARS	Audit-UFARS
<b>01 General Fund</b>				<b>06 Building Construction Fund</b>			
Total revenue	\$ 23,996,876	\$ 23,996,874	\$ 2	Total revenue	\$ -	\$ -	\$ -
Total expenditures	24,359,519	24,359,519	-	Total expenditures	-	-	-
<i>Nonspendable:</i>				<i>Nonspendable:</i>			
460 Nonspendable fund balance	129,726	129,727	(1)	460 Nonspendable Fund Balance	-	-	-
<i>Restricted/Reserved:</i>				<i>Restricted/Reserved:</i>			
403 Staff Development	-	-	-	407 Capital Projects Levy	-	-	-
406 Health and Safety	11,227	11,227	-	413 Building Projects Funded by COP	-	-	-
407 Capital Projects Levy	-	-	-	467 LTFM	-	-	-
408 Cooperative Programs	-	-	-	<i>Restricted:</i>			
413 Building Projects Funded by COP/LP	-	-	-	464 Restricted fund balance	-	-	-
414 Operating Debt	-	-	-	<i>Unassigned:</i>			
416 Levy Reduction	-	-	-	463 Unassigned fund balance	-	-	-
417 Taconite Building Maintenance	-	-	-				
423 Certain Teacher Programs	-	-	-	<b>07 Debt Service Fund</b>			
424 Operating Capital	132,726	132,726	-	Total revenue	\$ 2,754,305	\$ 2,754,305	\$ -
426 \$25 Taconite	-	-	-	Total expenditures	3,555,366	3,555,367	(1)
427 Disabled Accessibility	-	-	-	<i>Nonspendable:</i>			
428 Learning and Development	-	-	-	460 Nonspendable fund balance	-	-	-
434 Area Learning Center	-	-	-	<i>Restricted/Reserved:</i>			
435 Contracted Alternative Programs	-	-	-	425 Bond refunding	23,560,027	23,560,027	-
436 State Approved Alternative Program	-	-	-	433 Maximum effort loan aid	-	-	-
438 Gifted and Talented	5,967	5,967	-	451 QZAB payments	-	-	-
440 Teacher Development and Evaluation	-	-	-	<i>Restricted:</i>			
441 Basic Skills Programs	-	-	-	464 Restricted fund balance	536,579	536,580	(1)
445 Career Technical Programs	-	-	-	<i>Unassigned:</i>			
448 Achievement and Integration Revenue	-	-	-	463 Unassigned fund balance	-	-	-
449 Safe School Crime	-	-	-				
450 Transition for Pre-kindergarten	-	-	-	<b>08 Trust Fund</b>			
451 QZAB payments	-	-	-	Total revenue	\$ -	\$ -	\$ -
452 OPEB Liabilities not Held in Trust	-	-	-	Total expenditures	-	-	-
453 Unfunded Severance and Retirement Levy	-	-	-	<i>Unassigned:</i>			
459 Basic Skills Extended Time	-	-	-	422 Net position	-	-	-
467 Long-Term Facilities Maintenance	1,558	1,558	-				
472 Medical Assistance	130,035	130,035	-	<b>20 Internal Service Fund</b>			
475 Title VII - Impact Aid	-	-	-	Total revenue	\$ -	\$ -	\$ -
476 Payments in Lieu of Taxes	-	-	-	Total expenditures	-	-	-
<i>Restricted:</i>				<i>Unassigned:</i>			
464 Restricted fund balance	-	-	-	422 Net position	-	-	-
<i>Committed:</i>							
418 Committed for separation	208,857	208,857	-	<b>25 OPEB Revocable Trust</b>			
461 Committed	-	-	-	Total revenue	\$ -	\$ -	\$ -
<i>Assigned:</i>				Total expenditures	-	-	-
462 Assigned fund balance	467,958	467,958	-	<i>Unassigned:</i>			
<i>Unassigned:</i>				422 Net position	-	-	-
422 Unassigned fund balance (net position)	980,445	980,442	3				
				<b>45 OPEB Irrevocable Trust</b>			
<b>02 Food Services Fund</b>				Total revenue	\$ 17,327	\$ 17,327	\$ -
Total revenue	\$ 1,460,480	\$ 1,460,481	\$ (1)	Total expenditures	200,913	200,913	-
Total expenditures	1,455,563	1,455,564	(1)	<i>Unassigned:</i>			
<i>Nonspendable:</i>				422 Net position	1,345,829	1,345,829	-
460 Nonspendable fund balance	39,771	39,771	-				
<i>Restricted/Reserved:</i>				<b>47 OPEB Debt Service</b>			
452 OPEB liabilities not held in trust	-	-	-	Total revenue	\$ 362,334	\$ 362,334	\$ -
<i>Restricted:</i>				Total expenditures	3,679,561	3,679,560	1
464 Restricted fund balance	537,078	537,079	(1)	<i>Nonspendable:</i>			
<i>Unassigned:</i>				460 Nonspendable fund balance	-	-	-
463 Unassigned fund balance	-	-	-	<i>Restricted:</i>			
				425 Bond refundings	-	-	-
<b>04 Community Service Fund</b>				464 Restricted fund balance	83,919	83,919	-
Total revenue	\$ 750,284	\$ 750,286	\$ (2)	<i>Unassigned:</i>			
Total expenditures	692,336	692,339	(3)	463 Unassigned fund balance	-	-	-
<i>Nonspendable:</i>							
460 Nonspendable fund balance	-	-	-				
<i>Restricted/Reserved:</i>							
426 \$25 Taconite	-	-	-				
431 Community Education	9,417	9,417	-				
432 ECFE	71,208	71,208	-				
440 Teacher Development and Evaluations	-	-	-				
444 School Readiness	6,300	6,300	-				
447 Adult Basic Education	5,449	5,449	-				
452 OPEB Liabilities not Held in Trust	-	-	-				
<i>Restricted:</i>							
464 Restricted fund balance	-	-	-				
<i>Unassigned:</i>							
463 Unassigned fund balance	(5,021)	(5,023)	2				

**Independent School District No. 750  
ROCORI Schools  
Schedule of Expenditures of Federal Awards  
Year Ended June 30, 2018**

Federal Funding Source	Federal CFDA Number	Grant Name	Expenditures
<b>Through Minnesota Department of Education</b>			
Department of Agriculture	10.553	School Breakfast Program	\$ 132,249
Department of Agriculture	10.555	Commodities Programs	9,619
Department of Agriculture	10.555	Commodities Programs (Noncash Assistance)	80,843
Department of Agriculture	10.555	Child Nutrition Type A Lunch	322,502
Department of Agriculture	10.556	Special Milk	933
Department of Agriculture	10.559	Summer Food Service	61,300
		Total Child Nutrition Cluster	<u>607,446</u>
Department of Education	84.010	Title I, Part A	264,378
Department of Education	84.365	Title III, Part A - English Language Acquisition	15,620
Department of Education	84.367	Title II, Part A - Improving Teacher Quality	63,059
<b>Through Wright Technical Center District No. 966</b>			
Department of Education	84.048A	Carl Perkins	2,708
<b>Through Benton Stearns Education District</b>			
Department of Education	84.027	Special Education	246,538
	84.173	Special Education Preschool	12,100
		Total Special Education Cluster	<u>258,638</u>
		Total Federal Expenditures	<u>\$ 1,211,849</u>

**Independent School District No. 750**  
**Notes to Schedule of Expenditures of Federal Awards**

**NOTE 1 – BASIS OF PRESENTATION**

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of the District and is presented on the modified accrual basis of accounting. The information in this Schedule is presented in accordance with the requirements of the Uniform Guidance. Therefore, some amounts presented in this Schedule may differ from amounts presented in, or used in the preparation of the basic financial statements.

**NOTE 2 – PASS-THROUGH GRANT NUMBERS**

All pass-through entities listed above use the same CFDA numbers as the federal grantors to identify these grants and have not assigned any additional identifying numbers.

**NOTE 3 – INVENTORY**

Inventories of commodities donated by the U.S. Department of Agriculture are recorded at market value in the Food Service Fund as inventory. Revenue and expenditures are recorded when commodities are used.

**NOTE 4 – INDIRECT COST RATE**

The District did not elect to use the 10 percent de minimis indirect cost rate.

**Report on Internal Control over Financial Reporting  
and on Compliance and Other Matters Based on an Audit of Financial  
Statements Performed in Accordance with *Government Auditing Standards***

**Independent Auditor's Report**

To the School Board  
Independent School District No. 750  
ROCORI Schools  
Cold Spring, Minnesota

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Independent School District No. 750, Cold Spring, Minnesota, as of and for the year ending June 30, 2018, and the related notes to financial statements, which collectively comprise the District's basic financial statements and have issued our report thereon dated September 18, 2018.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.





### **Internal Control over Financial Reporting**

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in the internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We identified a certain deficiency in internal control described in the accompanying Schedule of Findings and Questioned Costs in Accordance with the Uniform Guidance that we consider to be a significant deficiency in internal control which is listed as audit finding 2001-001.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **District's Response to the Findings**

The District's responses to the findings identified in our audit are described in the accompanying Schedule of Findings and Questioned Costs in Accordance with the Uniform Guidance. The District's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*BergankDV, Ltd.*

St. Cloud, Minnesota  
September 18, 2018



## **Report on Compliance for Each Major Federal Program and on Internal Control over Compliance Required by the Uniform Guidance**

### **Independent Auditor's Report**

To the School Board  
Independent School District No. 750  
ROCORI Schools  
Cold Spring, Minnesota

#### **Report on Compliance for Each Major Federal Program**

We have audited Independent School District No. 750, Cold Spring, Minnesota with the types of compliance requirements described in the OMB *Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2018. The District's major federal programs are identified in the summary of auditor's results section of the accompanying Schedule of Findings and Questioned Costs, in Accordance with the Uniform Guidance.

#### **Management's Responsibility**

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of the District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements of Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide legal determination of the District's compliance.



### **Opinion on Each Major Federal Program**

In our opinion, Independent School District No. 750 complied, in all material respects, with the types of compliance requirements referred to that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.

### **Report on Internal Control over Compliance**

Management of the District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*BerganKDV, Ltd.*

St. Cloud, Minnesota  
September 18, 2018

**Independent School District No. 750  
Schedule of Findings and Questioned Costs  
in Accordance with the Uniform Guidance**

**SECTION I – SUMMARY OF AUDITOR'S RESULTS**

**Financial Statements**

Type of auditor's report issued:	Unmodified
Internal control over financial reporting:	
• Material weakness(es) identified?	No
• Significant deficiency(ies) identified?	Yes, Audit Findings 2001-001
Noncompliance material to financial statements noted?	No

**Federal Awards**

Type of auditor's report issued on compliance for major programs:	Unmodified
Internal control over major programs:	
• Material weakness(es) identified?	No
• Significant deficiency(ies) identified?	No
Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516?	No

**Identification of Major Programs**

CFDA No.:	84.010
Name of Federal Program or Cluster:	Title I, Part A
Dollar threshold used to distinguish between type A and type B programs:	\$750,000
Auditee qualified as low risk auditee?	Yes

**Independent School District No. 750  
Schedule of Findings and Questioned Costs  
in Accordance with the Uniform Guidance**

**SECTION II – FINANCIAL STATEMENT FINDINGS**

**Audit Finding 2001-001 – Lack of Segregation of Accounting Duties**

*Criteria or Specific Requirement:*

Internal control that supports the District's ability to initiate, record, process, and report financial data consistent with the assertions of management in the financial statements requires adequate segregation of accounting duties.

*Condition:*

During the year ended June 30, 2018, the District had a lack of segregation of accounting duties due to a limited number of office employees. The lack of adequate segregation of accounting duties could adversely affect the District's ability to initiate, record, process and report financial data consistent with the assertions of management in the financial statements.

Management is aware of this condition and has taken certain steps to compensate for the lack of segregation. However, due to the small accounting staff needed to handle all of the accounting duties, the cost of obtaining desirable segregation of accounting duties can often exceed benefits which could be derived. Due to this reason, management has determined a complete segregation of accounting duties is impractical to correct. However, management, along with the School Board, must remain aware of this situation and should continually monitor the accounting system, including changes that occur.

*Context:*

This finding impacts the internal control for all significant accounting functions.

*Effect:*

The lack of adequate segregation of accounting duties could adversely affect the District's ability to initiate, record, process, and report financial data consistent with the assertions of management in the financial statements.

*Cause:*

There are a limited number of office employees.

*Recommendation:*

Continue to review the accounting system, including changes that may occur. Implement segregation whenever practical.

**Independent School District No. 750  
Schedule of Findings and Questioned Costs  
in Accordance with the Uniform Guidance**

**SECTION II – FINANCIAL STATEMENT FINDINGS**

**Audit Finding 2001-001 – Lack of Segregation of Accounting Duties (Continued)**

*Management's Response:*

**CORRECTIVE ACTION PLAN (CAP):**

1. Explanation of Disagreement with Audit Finding  
There is no disagreement with the audit finding.
2. Actions Planned in Response to Finding  
Internal control is always a consideration when duties within the District Office are assigned. Steps are being taken to have more internal control in receipting deposits and issuing payments. The District Office will review the job duties of the office staff to improve the internal controls of the District.
3. Official Responsible for Ensuring CAP  
Brad Kelvington, Superintendent, is the official responsible for ensuring corrective action of the deficiency.
4. Planned Completion Date for CAP  
The planned completion date for the CAP is June 30, 2019.
5. Plan to Monitor Completion of CAP  
The School Board will be monitoring this CAP.

**SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

There were no federal award findings or questioned costs.

**SECTION IV – PRIOR YEAR FINDINGS AND QUESTIONED COSTS**

None



## Report on Legal Compliance

### Independent Auditor's Report

To the School Board  
Independent School District No. 750  
ROCORI Schools  
Cold Spring, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Independent School District No. 750, Cold Spring, Minnesota, as of and for the year ended June 30, 2018, and the related notes to financial statements, and have issued our report thereon dated September 18, 2018.

The *Minnesota Legal Compliance Audit Guide for School Districts* promulgated by the State Auditor pursuant to *Minnesota Statutes Sec. 6.65* contains seven categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, uniform financial accounting and reporting standards for school districts, and miscellaneous provisions. Our audit considered all of the listed categories.

In connection with our audit, nothing came to our attention that caused us to believe that the District failed to comply with the provisions of the *Minnesota Legal Compliance Audit Guide for School Districts* except as described in the Schedule of Findings and Corrective Action Plans on Legal Compliance. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the District's noncompliance with the above referenced provisions.

The purpose of this report is to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink that reads "BerganKDV, Ltd." in a cursive, stylized font.

St. Cloud, Minnesota  
September 18, 2018

**Independent School District No. 750  
Schedule of Findings and Corrective Action Plans  
on Legal Compliance**

**CURRENT YEAR LEGAL COMPLIANCE FINDING:**

**Insufficient Public Notice for Request for Bids for Group Insurance**

*Minnesota Statute 471.6161 Subdivision 2* states the District must purchase group insurance for its employees and shall request proposals from and enter into contracts with providers. These requests from proposals must be in writing and at a minimum include: coverage to be provided, criteria for evaluation of proposals, and the aggregate claims record for the appropriate period. Public notice of this request must be published in a newspaper or trade journal at least 21 days before the final date for submitting proposals.

During 2018 the District did not place the request for proposal for group insurance in a newspaper or trade journal, but rather was sent out to insurance carriers directly.

**CORRECTIVE ACTION PLAN (CAP):**

1. Explanation of Disagreement with Audit Finding  
There is no disagreement with the audit finding.
2. Actions Planned in Response to Finding  
The District will ensure that the group insurance request for proposals is properly published per *Minnesota Statute 471.6161 Subdivision 2* for all future requests.
3. Official Responsible for Ensuring CAP  
Brad Kelvington, Superintendent, is the official responsible for ensuring corrective action of the deficiency.
4. Planned Completion Date for CAP  
The planned completion date for the CAP is June 30, 2019.
5. Plan to Monitor Completion of CAP  
The School Board will be monitoring this CAP.