

Victor Central School District Committee Meeting
Victor Senior High School Building Council Approved Meeting Minutes

Date and Time: September 27, 2018

Location: HS Library Nook

Roles:

Facilitator: Brian Siesto

Minute Taker: Joan Randall

Time Keeper: Brian Siesto

Refreshments: Brian Siesto

Members: Laura Avissato (teacher), Lucy Haggerty (student), Patty Hall (parent), Allison Heltz (student), Tony Montone (teacher), ~~Jean Olson (parent)~~, Brian Siesto (administrator), Dave Porter (teacher), Gayle Reh (parent), Vivian Richelsen (teacher), ~~Angélica Sanzotta (teacher)~~, ~~Chris Stock (teacher)~~, Kristina Sykes (teacher), Kathy Woodworth (parent)

#	Topic/Subject	Person Responsible (if not all)	Time Allotted	Purpose/ Proposed Action				
				For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
Opening		5 minutes						
1	Welcome/Call to Order	Brian Siesto called the meeting to order.						
2	Approve minutes of prior meeting dated: 5/17/18	Vivian Richelsen made a motion to approve the minutes from the 5/17/18 meeting. Laura Avissato seconded it. Motion carried.						
3	Review Agenda	Brian Siesto reviewed the agenda and welcomed the group. Introductions were made around the room.						
Guest(s) (if any)								
4	Guests							
Old Business		15 minutes						
1	Group Norms and Working Agreement	Brian Siesto spoke of the Shared Decision Making Training that happened on September 17 th . Building Council reviewed the District Group Norms and Working Agreement Samples and suggested that #6 of the Group Norms be modified to read: <i>“Decision making is by consensus which may or may not be unanimous, without serious reservation.”</i> They also suggested that #6 be moved to #8 under the Working Agreements.						
2	Victor Protocol	The committee reviewed and agreed with the District Visitor Protocol Sample.						
New Business		60 minutes						
1	Meeting Dates, Times, and Location	Meeting dates were reviewed and agreed upon with the committee for dates chosen during the “Shared Decision Making Training”. They will be held in the High School Library Nook (unless otherwise notified) from 3:00pm-4:00pm on the following dates: <div style="display: flex; justify-content: space-around;"> <div style="text-align: left;"> <p>Thursday, October 18th</p> <p>Thursday, November 15th</p> <p>Thursday, December 13th</p> <p>Thursday, January 17th</p> </div> <div style="text-align: left;"> <p>Tuesday, February 14th</p> <p>Thursday, March 14th</p> <p>Thursday, April 11th</p> <p>Thursday, May 16th</p> </div> </div>						

2	Focus Areas/ Goals for 2018-19	Brian Siesto and the group discussed what areas Building Council will work on this year. They include the annual Outstanding Senior Boy/Girl Awards that are presented during graduation, creating an elective on mental health, focusing on transparency in communication with parents, developing a "WIN" block once a month in the high school, and evaluating our annual Open House. Each of these areas will be in conjunction with 2018-19 District Goals.
Closing		
1	Review Assigned Tasks	<p>Agenda for next meeting:</p> <ul style="list-style-type: none"> - Review new District Social-Emotional Goal Description - Discussion on Open House - Mandated Title I discussion <p>Person(s) Responsible for the 10/18 Meeting: Roles: Facilitator: Kristina Sykes Minute Taker: Joan Randall Time Keeper: Vivian Richelsen Snacks: Dave Porter</p>

Future meetings: 3:00pm-4:00pm, Library Nook
Thursday, October 18th
Thursday, November 15th
Thursday, December 13th
Thursday, January 17th
Tuesday, February 14th
Thursday, March 14th
Thursday, April 11th
Thursday, May 16th