

Victor Primary School

VPS Building Council Minutes

October 19, 2017

Primary Conference Room 101

7:45 a.m.

Facilitator: Jen Check

Notetaker: Jen Check

Members: Kristin Abbott, Leah Besaw, Merry Braithwaite, Wendy Chiasson, Josh Doyle, Kelly Gelinis, Matt Mulvaney, Julia Reeder, Chris Space, ~~Colleen Saar~~

Guests: Leah Kedley

Minutes

#	Topic/Subject			
Opening				
1	Welcome	Facilitator	1 min	Welcome to Kelly Gelinis
2	Approve minutes	Facilitator	3 min	
3	Review agenda	Facilitator	1 min	
Guest Presentation			0 min	None
4				
Old Business			2 min	
New Business			15 min	
5	Goal Setting			<p>Members reviewed goal suggestions finalized at the last meeting. After using a voting strategy to determine which areas had the greatest amount of interest and guide our focus this school year, the following goal areas were decided on:</p> <ul style="list-style-type: none"> ● Expanding Enriching Opportunities (not the program) - VPS Building Council will determine a process to glean insight about topics and strategies to promote further enrichment opportunities for all children, both inside and outside the classroom setting, then make recommendations and outline a plan to incorporate enhancements. ● Enhancing Parent Connections - VPS Building Council will review current methods of home/school connections currently used, survey staff and parents to better understand areas of strength and need, and make recommendations and outline a plan to incorporate any shifts and/or enhancements. ● Technology and Keyboarding at VPS - VPS Building Council will research best practices for keyboarding instruction and technology integration and make recommendations for future consideration.

				<ul style="list-style-type: none"> ● Enhancing Play Spaces - VPS Building Council will review current play spaces at the Primary School and make recommendations for enhancements to current spaces and possible creation of new spaces. <p>A statement for each goal area will be drafted and sent to committee members electronically for review.</p>
6	Plan for Goal Work			<p>Members decided to address the agreed upon goals in the following manner:</p> <p>Building Council Work: Enrichment Opportunities, Parent Connection</p> <p>Subcommittee Work: Technology/Keyboarding, Indoor/Outdoor Play Options</p> <p>An invitation will be given to staff and VPS parents to join the two subcommittees.</p>
7	Meeting Dates Reviewed			Our next meeting will be Wednesday, November 8th from 3:30 - 4:45 in Room 101.
Closing			5 min	
8	Review assigned tasks	Minute Taker	1 min	
9	Set agenda and roles for next mtg.	Facilitator	2 min	<p>Review Minutes</p> <p>VPS Budget Planning for 2018-2019 School Year</p> <p>Subcommittee Updates</p> <p>Goal Conversations:</p> <ul style="list-style-type: none"> ● Enrichment Opportunities ● Parent Connection
10	Parking Lot Attendant	Facilitator	2 min	Placement: Members reviewed that placement process at VPS.
11	Roundtable	All	4 min	

Next Meeting Dates:

Thursday, December 14, 2017: 7:45 - 9:00 a.m. in Room 101

Thursday, January 11, 2018: 7:45 - 9:00 a.m. in Room 101

Thursday, January 25, 2018: 3:30 - 4:45 p.m. in Room 101

Tuesday, February 13, 2018: P3:30 - 4:45 p.m. in Room 101

Thursday, March 8, 2018: 7:45 - 9:00 a.m. in Room 101

Tuesday, March 27, 2018: 3:30 - 4:45 p.m. in Room 101

Thursday, April 19, 2018: 7:45 - 9:00 a.m. in Room 101

Thursday, May 10, 2018: 3:30 - 4:45 p.m. in Room 101

Thursday, May 31, 2018: 7:45 - 9:00 a.m. in Room 101