

Victor Primary School

VPS Building Council Minutes

March 10, 2017

Primary Conference Room 101

7:45 a.m.

Facilitator: Danny Dehm

Notetaker: Danny Dehm

Members: ~~Mary Anne Buckley~~, Wendy Chiasson, Kelly Danks, Danny Dehm, Josh Doyle, Chris Gerace, ~~Linda Holly~~, Nicole Kirsch, Julia Reeder, ~~Chris Space~~, ~~Jenny Twardokus~~

Minutes

#	Topic/Subject			
Opening				
1	Welcome	Facilitator	1 min	
2	Approve minutes of January 12, 2017	Facilitator	3 min	Minutes were approved as written.
3	Review agenda	Facilitator	1 min	
Guest Presentation			0 min	None
New Business			0 min	
Old Business			45 min	
4	<p>This meeting focused on our continued work on the goal which reads: Review the rationale, the benefits, and the challenges of WIN time and determine recommendations to maximize this portion of the school day.</p> <p>The following data was provided to Council members and time was given to review it:</p> <ul style="list-style-type: none"> ● WIN Time Staff Feedback ● Number of Student Services Per Classroom ● Average Number of WIN Time Transitions Per Day <p>Number of Student Services Per Classroom Impressions: <i>Less children than we anticipated receive 4 or 5 services. There are a significant number of students pulled out for a service .</i></p> <p>Average Number of WIN Time Transitions Per Day Impressions: <i>Surprised at how high it is for many classrooms; in fact, an average of 9 across the school. There is clarity about how busy with transitions it is for that one hour rather than all day long. Transitions throughout the day have the potential to be more challenging to manage. This shows that the high number of transitions are contained to one hour. There are trade offs whether transitions occur within an hour of the day or throughout the the day.</i></p> <p>WIN Time Staff Feedback Impressions: <i>Observations are not all about WIN time, some are about number of services that children are receiving and there will be challenges no matter what. There is some level of acceptance necessary on part of classroom teacher regarding number of services children receive. Time constraints are universally true in every job, every arena. Clarity of understanding was provided that kids generally enjoy related services which are engaging and supporting kids to take on classroom expectations. It was noted that related services is a positive for those kids are engaged in fun, creative and motivating activities which support their general learning in the classroom.</i></p>			

	<p>Council members identified the following considerations for further review and decision making at our next meeting.</p> <p>Consider how we can relieve self-imposed stress that teachers often put on themselves. Foster greater trust....spend time on teamwork aspect that the whole educational experience does not depend upon one (i.e.; only the classroom teacher).</p> <p>Consider building in congruence time with Math AIS teachers</p> <p>Consider asking teachers in the spring for their preference re: aide schedule...during WIN or not with a possible readjust after a month once a teacher has the pulse of their class. Make readjustments within the population of teachers who want to make a change.</p> <p>Consider WIN time as a way that PLC groups could have the flexibility and creativity to share kids in a way that also helps them maintain balance</p> <p>Consider WIN time to support a PLC group during various assessment time frames.</p> <p>Consider incorporating parent volunteers during WIN time.</p> <p>Consider having Related Service Providers (who often have a better sense of student needs in September) create the WIN schedules. Changes in those schedules often work themselves out within the first couple of weeks of school anyway. It is recognized that having the the classroom teacher there requires little time and helps to clarify thinking around scheduling as well.</p> <p>Consider strings/enrichment as occurring outside of WIN where kids are required to have greater responsibility which then allows children who receive related services to potentially engage. It would make more sense for children who are engaged in these enriching activities to miss limited recess and/or instruction with the added responsibility that comes with their attendance in a Discovery Quest or Strings.</p> <p>Expanding Enrichment (not the program) Opportunities Subcommittee: This committee has met and Jen Check will report on work to date at our next meeting.</p> <p>Professional Development Subcommittee: Jen and Danny have not formally met regarding this goal although do have ideas to bring to the table which will be shared at an upcoming meeting.</p>
--	--

Closing		5 min		
5	Review assigned tasks	Minute Taker	1 min	
6	Set agenda and roles for next mtg.	Facilitator	2 min	<p>Agenda: Decision Points</p> <p>Roles: Facilitator - Danny; Minute Keeper - Jen; Timekeeper - Wendy</p>
11	Parking Lot Attendant	Facilitator	2 min	Spring Council meeting needed to Review Title 1 Plan where Title 1 Parents are invited, the plan is reviewed to seek input and suggestions for revision.
12	Roundtable	All	4 min	

Future Meeting Dates in VPS Room #101:

- **Thursday, March 30: 3:30 p.m.**
- **Friday, April 28: 7:45 a.m.**
- **Thursday, May 11: 3:30 p.m.**
- **Friday, June 2: 7:45 a.m.**