

Victor Primary School

VPS Building Council Minutes

April 28, 2017

Primary Conference Room 101

7:45 p.m.

Facilitator: Danny Dehm

Notetaker: Jen Check

Members: ~~Mary Anne Buckley~~, Wendy Chiasson, ~~Kelly Danks~~, Danny Dehm, Josh Doyle, Chris Gerace, ~~Linda Holly~~, Nicole Kirsch, Julia Reeder, ~~Chris Space~~, Jenny Twardokus

Guests: Jen Check

Minutes

#	Topic/Subject			
Opening				
1	Welcome	Facilitator	1 min	
2	Approve minutes of March 30, 2017	Facilitator	3 min	Minutes were approved as written.
3	Review agenda	Facilitator	1 min	
Guest Presentation			0 min	None
4				
Old Business			40 min	None
New Business			15 min	
5	Title 1 Information Review			Council members reviewed the Title 1 documents, including . the policy on homeless children, coordination of services and teacher/principal training. <i>One change was proposed to document our current reading assessment program: the Fountas and Pinnell Benchmark Assessment System.</i> Council members signed the Consultation/ Collaboration Documentation Form.
6	WIN Time Communication Plan			Council members reviewed the recommendations made for WIN time at recent council meetings. Members agreed it would be beneficial for all staff members to hear the same message about the recommendations. Danny will put together the presentation and will identify portions that would be important to have the voice of a teacher, and then teachers on council will be part of this. We will have cards on people's seats where they can indicate when they want their classroom support time that they turn in during the meeting. There will also be a place on the card for comments and feedback.

7	Subcommittee Updates			Members agreed the two remaining areas (enrichment, professional development) are being addressed in different arenas within the school and perhaps may be future goals for building council next year.
8				
Closing			5 min	
9	Review assigned tasks	Minute Taker	1 min	
10	Set agenda and roles for next mtg.	Facilitator	2 min	Agenda: Safety Plan Review, Planning for Building Council for 2017-2018 school year Roles: Facilitator - Danny; Minute Keeper - Jen; TimeKeeper - Wendy
11	Parking Lot Attendant	Facilitator	2 min	
12	Roundtable	All	4 min	

Future Meeting Dates in VPS Room #101:

- Thursday, May 11: 3:30 p.m.
- Friday, June 2: 7:45 a.m.