

# Victor Primary School

## VPS Building Council Minutes

November 17, 2016

Primary Conference Room 101

3:30 p.m.

**Facilitator:** Jen Check

**Notetaker:** Jen Check

**Members:** Mary Anne Buckley, Wendy Chiasson, Kelly Danks, ~~Danny Dehm~~, Josh Doyle, Chris Gerace, Linda Holly, Nicole Kirsch, Julia Reeder, Chris Space, Jenny Twardokus

**Guests:**

### Minutes

#	Topic/Subject			
<b>Opening</b>				
1	Welcome	Facilitator	1 min	
2	Approve minutes of October 20, 2016	Facilitator	3 min	Minutes were approved as written.
3	Review agenda	Facilitator	1 min	
<b>Guest Presentation</b>			<b>0 min</b>	None
4				
<b>Old Business</b>			<b>40 min</b>	None
<b>New Business</b>			<b>15 min</b>	
5	Goals			<p>Classroom teachers were surveyed about whether there was a need to research possible structures at the Primary School, including departmentalization and looping. The majority of responses were that teachers did not want to pursue this.</p> <p>It was decided building council will move forward with three goals for the school year focused on:</p> <ul style="list-style-type: none"> <li>• <u>Enrichment/Enhancements within the school:</u> VPS Building Council will determine a feedback process to glean insight about topics and strategies to promote further <b>enrichment</b> opportunities, then make recommendations and outline a plan to incorporate enhancements.</li> <li>• <u>WIN Time:</u> VPS Building Council will review the rationale, benefits and challenges of <b>WIN time</b> and determine recommendations to maximize this portion of the school day.</li> <li>• <u>Professional Development:</u> VPS Building Council will research unique and engaging options for</li> </ul>

				<p>internal <b>professional development</b> then make recommendations for future consideration.</p> <p>The committee agreed to have subcommittees work on the Enrichment and Professional Development goals. Building Council will work on the WIN Time goal.</p>
6	VPS Building Budget			<p>The VPS budget for the current school year was reviewed. Given anticipated enrollment and cost-per-child information, members recommended keeping the current school year allotments with the following changes for the 2017-2018 school year:</p> <ul style="list-style-type: none"> <li>• Additional \$100 to every classroom teacher</li> <li>• Additional \$50 for AIS and special education teachers</li> <li>• Additional \$500 for library</li> <li>• Additional \$500 for paper room</li> <li>• Remove \$2000 for equipment</li> <li>• Put the remaining amount in the discretionary line</li> </ul>
7				
8				
<b>Closing</b>			<b>5 min</b>	
9	Review assigned tasks	Minute Taker	1 min	An invitation will be sent to staff and the community to join the professional development and/or enrichment subcommittees.
10	Set agenda and roles for next mtg.	Facilitator	2 min	<p><b>Agenda:</b> Subcommittee Updates, Begin WIN goal work</p> <p><b>Roles:</b> Facilitator - Danny; Minute Keeper - Jen; Time Keeper - Wendy</p>
11	Parking Lot Attendant	Facilitator	2 min	
12	Roundtable	All	4 min	

**Future Meeting Dates in VPS Room #101:**

- Friday, December 16: 7:45 a.m.
- Thursday, January 12: 3:30 p.m.
- Friday, January 27: 7:45 a.m.
- Thursday, February 16: 3:30 p.m.
- Friday, March 10: 7:45 a.m.
- Thursday, March 30: 3:30 p.m.
- Friday, April 28: 7:45 a.m.
- Thursday, May 11: 3:30 p.m.
- Friday, June 2: 7:45 a.m.