

Victor Central School District Committee Meeting

Victor Senior High School Building Council Approved Meeting Minutes

Date and Time: September 29, 2016

Location: HS Library Nook

Roles:

Facilitator: Yvonne O'Shea

Minute Taker: Joan Randall

Time Keeper: Yvonne O'Shea

Refreshments: Yvonne O'Shea

Members: ~~Lee Anne Birkemeier (Teacher),~~ Colleen Collier (Teacher), ~~Karli Fosco (Student),~~ Kiersten Kunick (Parent), Yvonne O'Shea (Administrator), William Pippin (Student), ~~Dave Porter (Teacher),~~ Joan Randall (Minutes), Angélica Sanzotta (Teacher), Carrie Stewart (Student), Pat Stewart (Parent), Danyelle Westbrook (Teacher)

#	Topic/Subject	Person Responsible (if not all)	Time Allotted	Purpose/ Proposed Action				
				For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
Opening		5 minutes						
1	Welcome/Call to Order	Yvonne O'Shea called the meeting to order.						
2	Approve minutes of prior meeting dated: 5/12/16	Kiersten Kunick made a motion to approve the minutes from the 5/12/16 meeting. Pat Stewart seconded it. Motion carried.						
3	Review Agenda	Yvonne O'Shea reviewed the agenda.						
Guest(s) (if any)								
4	Guests							
Old Business		15 minutes						
1	Group Norms and Working Agreement	The committee reviewed and agreed with the District Group Norms and Working Agreement Sample.						
2	Victor Protocol	The committee reviewed and agreed with the District Visitor Protocol Sample.						
New Business		60 minutes						
1	Meeting Dates, Times, and Location	Meeting will be held in the High School Library Nook from 3:00pm-4:30pm on the following dates: <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> Thursday, October 20 Wednesday, November 16 Thursday, December 15 Wednesday, January 18 </div> <div style="text-align: center;"> Thursday, February 16 Wednesday, March 15 Thursday, April 27 Wednesday, May 17 </div> </div>						
2	Approve School-Parent Compact for Title I Grant	Yvonne shared the District School-Parent Compact for Title I Grant and asked the committee to bring suggestions to the next meeting for vote approval.						

3	Focus Areas/ Goals for 2016-17	Yvonne shared the 2016-17 District and High School Building Goals and asked for input on what the SH Building Council Goals should be. The group decided to work on the following goals: further modifications to the graduation ceremony, review of current Open House parent program, and Senior Trip Expectations.
Closing		
1	Review Assigned Tasks	Agenda for next meeting: - Senior Trip - Class Speaker Expectations Person(s) Responsible for the 10/20 Meeting: Roles: Facilitator: Yvonne O'Shea Minute Taker: Joan Randall Time Keeper: Colleen Collier Snacks: Pat Stewart

Future meetings: 3:00pm-4:30pm, LGI
Thursday, September 29th
Thursday, October 20th
Wednesday, November 16th
Thursday, December 15th
Wednesday, January 18th
Thursday, February 16th
Wednesday, March 15th
Thursday, April 27th
Wednesday, May 17th