

Victor Central School District Committee Meeting

Victor Senior High School Building Council Approved Meeting Minutes

Date and Time: January 18, 2017

Location: HS Library Nook

Roles:

Facilitator: Lee Anne Birkemeier

Minute Taker: Joan Randall

Time Keeper: Dave Porter

Refreshments: Danyelle Westbrook

Members: LeeAnne Birkemeier (Teacher), Colleen Collier (Teacher), ~~Karli Fosco (Student)~~, Kiersten Kunick (Parent), Yvonne O'Shea (Administrator), William Pippin (Student), Dave Porter (Teacher), Joan Randall (Minutes), ~~Angélica Sanzotta (Teacher)~~, ~~Carrie Stewart (Student)~~, ~~Pat Stewart (Parent)~~, Danyelle Westbrook (Teacher), Kathy Woodworth (Parent)

#	Topic/Subject	Person Responsible (if not all)	Time Allotted	Purpose/ Proposed Action				
				For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
Opening		5 minutes						
1	Welcome/Call to Order	Lee Anne Birkemeier called the meeting to order.						
2	Approve minutes of prior meeting dated: 11/16/16	Danyelle Westbrook made a motion to approve the minutes from the 11/16/16 meeting. Will Pippin seconded it. Motion carried.						
3	Review Agenda	Lee Anne Birkemeier reviewed the agenda.						
Guest(s) (if any)								
4	Guests	Dave Arnold, Junior Class Advisor Mike Muscarella, Junior Class Advisor						
Old Business		40 minutes						
1	Senior Trip Contract	Dave Arnold and Mike Muscarella have shared the Senior Trip Contract draft with the Class of 2018 officers. The group was in agreement with the document but would like it to be shared with their classmates in advance of the prom on April 8 th . Council then discussed ways to publicize to the school community.						
2	Class Speaker Expectations	A revised draft for the expectations for graduation class speakers was shared with the group. The document mirrors the same expectations for students attending the NYC trip.						
New Business		None						
Closing								
1	Review Assigned Tasks	Agenda for next meeting: - Changes to awards at graduation - Possible changes to annual Open House Person(s) Responsible for the 2/16 Meeting: Roles: Facilitator: Angélica Sanzotta Minute Taker: Joan Randall Time Keeper: Colleen Collier Snacks: Dave Porter						

*Future meetings: 3:00pm-4:30pm, Library Nook
Thursday, February 16th
Wednesday, March 15th
Thursday, April 27th
Wednesday, May 17th*