

Victor Central School District Committee Meeting  
*Victor Senior High School Building Council Approved Meeting Minutes*

**Date and Time:** September 26, 2017

**Location:** HS Library

**Roles:**

Facilitator: Yvonne O'Shea

Minute Taker: Joan Randall

Time Keeper: Yvonne O'Shea

Refreshments: Yvonne O'Shea

**Members:** Kiersten Kunick (Parent), Yvonne O'Shea (Administrator), Penny Martin (CSEA Rep), ~~Grace Morgan (Student)~~, William Pippin (Student), Dave Porter (Teacher), Joan Randall (Minutes), Vivian Richelsen (Teacher), Angélica Sanzotta (Teacher), ~~Carrie Stewart (Student)~~, ~~Pat Stewart (Parent)~~, Chris Stock (Teacher), Kristina Sykes (Teacher), Kathy Woodworth (Parent)

#	Topic/Subject	Person Responsible (if not all)	Time Allotted	Purpose/ Proposed Action				
				For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
<b>Opening</b>		5 minutes						
1	Welcome/Call to Order							
2	Approve minutes of prior meeting dated: 5/17/17							
3	Review Agenda							
<b>Guest(s) (if any)</b>								
4	Guests							
<b>Old Business</b>		15 minutes						
1	Group Norms and Working Agreement	The committee reviewed the District Group Norms and Working Agreement Sample and modified #6 of the Group Norms to read: "In case of disagreement, a conflict resolution strategy will be used."						
2	Victor Protocol	The committee reviewed and agreed with the District Visitor Protocol Sample.						
<b>New Business</b>		60 minutes						
1	Meeting Dates, Times, and Location	Meeting dates were reviewed and agreed upon with the committee for dates chosen during the "Shared Decision Making Training". They will be held in the High School Library Nook (unless otherwise notified) from 3:00pm-4:30pm on the following dates: <div style="display: flex; justify-content: space-around;"> <div style="text-align: left;"> <p>Thursday, October 19<sup>th</sup></p> <p>Thursday, November 16<sup>th</sup></p> <p>Thursday, December 14<sup>th</sup></p> <p>Thursday, January 18<sup>th</sup></p> </div> <div style="text-align: left;"> <p>Tuesday, February 13<sup>th</sup></p> <p>Thursday, March 15<sup>th</sup></p> <p>Thursday, April 12<sup>th</sup></p> <p>Thursday, May 17<sup>th</sup></p> </div> </div>						

2	Focus Areas/ Goals for 2017-18	Yvonne shared an example of the 2017-18 District Goal #3 <i>"The Victor Central School District will promote the social, emotional and physical development of every student."</i> and the High School Building Objectives on how to achieve that goal. Yvonne asked for input on how the SH Building Council can contribute to fulfill this Goal. The group decided to work on the following subject areas: "weighted" vs "unweighted" GPAs, academic ranking, and increasing engagement from the Sophomore Class.
Closing		
1	Review Assigned Tasks	<p>Agenda for next meeting:</p> <ul style="list-style-type: none"> <li>- Class Ranking (Guests from Guidance: Mary Banaszak and Travis Hooper)</li> <li>- Review new District Social-Emotional Goal Description</li> </ul> <p>Person(s) Responsible for the 10/19 Meeting:  Roles: Facilitator: Dave Porter                      Minute Taker: Joan Randall  Time Keeper: Vivian Richelsen      Snacks: Penny Martin</p>

*Future meetings: 3:00pm-4:30pm, Library Nook*  
*Thursday, October 19<sup>th</sup>*  
*Thursday, November 16<sup>th</sup>*  
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